COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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CHAIRMAN

GERALD W. STEWART
VICE CHAIRMAN

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COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
REGULAR SESSION
Monday, February 20, 2017
6:00 p.m.
Council Chambers, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER - 6:00 P.M.

2. REGULAR SESSION

3. PLEDGE OF ALLEGIANCE

4. INVOCATION – Council Member Brian E. Flewelling

5. RECOGNITION
   A. Bluffton Parkway Phase 5A / 2017 Engineering Excellence Awards
      Amercian Council of Engineering Companies of South Carolina

6. ADMINISTRATIVE CONSENT AGENDA
   A. Approval of Minutes
      1. January 23, 2017 Caucus (backup)
      2. January 23, 2017 Regular Session (backup)
   B. Committee Reports (next meeting)
      1. Community Services (March 27 at 3:00 p.m., HHI Branch Library)
         a. Minutes – January 23, 2017 (backup)
      2. Executive (March 13 at 3:00 p.m., ECR)
      3. Finance (March 6 at 2:00 p.m., ECR)
         a. Minutes – February 6, 2017 (backup)
      4. Governmental (March 6 at 4:00 p.m., ECR)
         a. Minutes – February 6, 2017 (backup)
      5. Natural Resources (February 27 at 2:00 p.m., ECR)
      6. Public Facilities (February 27 at 4:00 p.m., ECR)
         a. Minutes – January 30, 2017 (backup)
         b. Minutes – January 17, 2017 (backup)
   C. Appointments to Boards and Commissions (backup)

The County Channel

7. PUBLIC COMMENT – Speaker sign-up encouraged no later than 5:45 p.m. day of meeting.

8. CONSENT AGENDA

A. CONTRACT AWARD / SLOPE REPAIR ON U.S. HIGHWAY 278 / BLUFFTON PARKWAY FLYOVER BRIDGE APPROACH AND SPANISH MOSS TRAIL PHASE 2 (backup)

1. Contract award: Quality Enterprises, USA, Inc., Chesapeake, Virginia
2. Contract amount: $543,550 ($253,650 US 278/Blft Pkwy Flyover Bridge Approach)
   ($289,900 Spanish Moss Trail Phase 2)
   $ 54,355(10% contingency)
3. Funding sources: $279,015-Bluffton Parkway Phase 5, Account 47010012-54500
   $186,564-Spanish Moss Trail Phase 2, Account 48060011-54435
   $132,326-Local (3%) Accommodations Tax Funds
4. Finance Committee discussion and recommendation to award contract occurred February 6, 2017 / Vote 7:0

B. AN ORDINANCE TO APPROPRIATE $132,326 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR REPAIR / RE-ESTABLISHMENT OF SLOPES ADJACENT TO MARSHLANDS ON THE SPANISH MOSS TRAIL (backup)

1. Consideration of first reading to occur February 20, 2017
2. Finance Committee discussion and recommendation to approve on first reading occurred February 6, 2017 / Vote 7:0

C. AN ORDINANCE TO APPROPRIATE $250,000 FROM THE 2% HOSPITALITY TAX FUND FOR PINCKNEY ISLAND ACCESS DESIGN SERVICES (backup)

1. Consideration of first reading to occur February 20, 2017
2. Finance Committee discussion and recommendation to approve on first reading occurred February 6, 2017 / Vote 7:0

D. AN ORDINANCE TO RATIFY CERTAIN ACTIONS OF THE BEAUFORT COUNTY COUNCIL AND TO UPDATE CHAPTER 18 OF ARTICLE III (BUSINESS AND PROFESSIONAL LICENSE) (backup)

1. Consideration of first reading to occur February 20, 2017
2. Finance Committee discussion and recommendation to approve on first reading occurred February 6, 2017 / Vote 7:0

E. CONTRACT AWARD / DESIGN SERVICES FOR A TWO-STORY OFFICE BUILDING ADJACENT TO THE BEAUFORT COUNTY MYRTLE PARK OFFICE COMPLEX, BLUFFTON (backup)

1. Community Services discussion and consideration of contract award to occur Monday, February 20, 2017 beginning at 3:00 p.m. in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort

9. PUBLIC HEARINGS – 6:30 P.M.
   A. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NEEDS ASSESSMENT TO SOLICIT PUBLIC INPUT ON COMMUNITY NEEDS AND PRIORITIES FOR HOUSING, PUBLIC FACILITIES, AND ECONOMIC DEVELOPMENT
      1. Public Hearing Only

   B. TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC), APPENDIX A - DALE COMMUNITY PRESERVATION DISTRICT, SECTION A.7.60.F.3, SIGN STANDARDS (TO CHANGE SIGN STANDARDS FOR THE DALE MIXED USE (DMU) COMMUNITY PRESERVATION DISTRICT, SUBJECT TO CERTAIN CONDITIONS) (backup)
      1. Consideration of third and final reading to occur February 20, 2017
      2. Second reading occurred January 23, 2017 / Vote 9:1
      3. First reading occurred January 9, 2017 / Vote 9:1
      4. Natural Resources Committee discussion and recommendation to approve on first reading occurred December 19, 2016 / Vote 6:0

10. MATTERS ARISING OUT OF EXECUTIVE SESSION

11. PUBLIC COMMENT - Speaker sign-up encouraged.

12. ADJOURNMENT

Official Proceedings
County Council of Beaufort County
January 23, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

A caucus of the County Council of Beaufort County was held Monday, January 23, 2017 beginning at 5:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Vice Chairman Gerald Stewart and Councilmen Rick Caporale, Michael Covert, Gerald Dawson, Brian Flewelling, Steven Fobes, York Glover, Alice Howard, Stewart Rodman and Roberts "Tabor" Vaux. Chairman D. Paul Sommerville absent.

PLEDGE OF ALLEGIANCE

The Vice Chairman led those present in the Pledge of Allegiance.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Rodman, seconded by Mr. Fobes, that Council go immediately into executive session for (1) matters incident to proposed contractual negotiations and the purchase of real property – South Carolina Battleground Trust, (2) receipt of legal advice relative to the possible purchase of real property, and (3) receipt of legal advice relative to possible contract for the sale of real property. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. The motion passed.

EXECUTIVE SESSION

ADJOURNMENT

Council adjourned at 6:08 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST:

_____
Ashley M. Bennett, Clerk to Council

Ratified:

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Official Proceedings
County Council of Beaufort County
January 23, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The regular session of the County Council of Beaufort County was held Monday, January 23, 2017 beginning at 6:00 p.m. in Council Chambers of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Vice Chairman Gerald Stewart and Councilmen Rick Caporale, Michael Covert, Gerald Dawson, Brian Flewelling, Steven Fobes, York Glover, Alice Howard, Stewart Rodman and Robert "Tabor" Vaux. Chairman D. Paul Sommerville absent.

PLEDGE OF ALLEGIANCE

The Vice Chairman led those present in the Pledge of Allegiance.

INVOCATION

Council member Alice Howard gave the Invocation.

ADMINISTRATIVE CONSENT AGENDA

Review of the Proceedings of the Caucus held January 9, 2017

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Flewelling seconded by Mr. Fobes, that Council approve the minutes of the caucus held January 9, 2017. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. ABSTAIN – Mr. Dawson. The motion passed.

Review of the Proceedings of the Regular Session held December 12, 2016

This item comes before Council under the Administrative Consent Agenda.

There was one correction made to the minutes of the regular session held January 9, 2017: page 8, vote on text amendments to the Community Development Code, Appendix A, Community Preservation Districts; Division A.7.70.F.3.B, Free Standing Signs Standards for Dale Mixed Use District (DMU), change Mr. Dawson's vote from "YEAS" to "RECUSED - This recusal is consistent

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with the intent when this item appeared before the Natural Resources Committee. Mr. Dawson serves in a leadership capacity as Associate Minister for Mount Carmel Baptist Church."

It was moved by Mr. Flewelling seconded by Mr. Fobes, that Council approve the minutes of the regular session held January 9, 2017. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. ABSTAIN – Mr. Dawson. The motion passed.

Committee Reports

Community Services Committee

Resolution to Beaufort County Legislative Delegation Regarding Status of the Community Residential Care Facility operated in Port Royal by the Disabilities and Special Needs Department

It was moved by Mr. Glover seconded by Mr. Rodman, that Council adopt a resolution to the Beaufort County Legislative Delegation requesting a proviso be written to retain the total amount of proceeds from the sale of the Port Royal Community Residential Care Facility to be applied to the purchase, construction and/or renovation of residential homes to be managed by the Beaufort County Disabilities and Special Needs Department. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. The motion passed.

Alcohol and Drug Abuse Board

Community Services Committee nominated Mrs. Linda Neidich Hoffman for reappointment to serve as a member of the Alcohol and Drug Abuse Board.

Beaufort Memorial Hospital Board

Community Services Committee nominated Mrs. Andrea Allen, Ms. Kathleen R. Cooper and Dr. Faith L. Pokey for reappointment to serve as members of the Beaufort Memorial Hospital Board.

Library Board

Community Services Committee nominated Ms. Tracey Robinson, representing Council District 4, for appointment to serve as a member of the Library Board.

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Natural Resources Committee

Announcement – Development Agreement Subcommittee

Natural Resources Chairman Brian Flewelling announced the composition of the Development Agreement Subcommittee to address the Hilton Head National rezoning amendment proposal as follows: Mr. Roberts "Tabor" Vaux, Chairman, and members Mr. Rick Caporale and Mr. Steven Fobes.

Woodland Estates and Burlington Estates Special Purpose Tax District

Danielle Casey

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mrs. Casey, representing service area, garnered the six votes required for appointment to serve as a member of the Woodland Estates and Burlington Estates Special Purpose Tax District.

Gary E. Davy

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mr. Davy, representing service area, garnered the six votes required for appointment to serve as a member of the Woodland Estates and Burlington Estates Special Purpose Tax District.

Ryan K. Steady

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mr. Steady, representing service area, garnered the six votes required for appointment to serve as a member of the Woodland Estates and Burlington Estates Special Purpose Tax District.

David A. Walters

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mr. Walters, representing service area, garnered the six votes required for appointment to serve as a member of the Woodland Estates and Burlington Estates Special Purpose Tax District.

Troy N. Young

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mr. Young, representing service area, garnered the six votes required for appointment to serve as a member of the Woodland Estates and Burlington Estates Special Purpose Tax District.

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Zoning Board of Appeals

Joseph Passiment

The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. Mr. Passiment, representing southern Beaufort County, garnered the six votes required for appointment to serve as a member of the Zoning Board of Appeals.

Design Review Board

Natural Resources Committee nominated Mr. Peter Brower, representing architect, landscape architect, building design, civil engineer; and Mr. Pearce Scott, representing registered architect, for reappointment to serve as members of the Design Review Board.

Historic Preservation Review Board

Natural Resources Committee nominated Ms. Katrina Epps, representing Bluffton Historic Preservation Organization; Ms. Natalie Hefter, representing southern Beaufort County; and Mr. Beekman Web, representing Lady's Island, for reappointment to serve as members of the Historic Preservation Review Board.

Planning Commission

Natural Resources Committee nominated Ms. Caroline Fermin, representing Port Royal Island; Mr. Jason Clyde Hincher, representing Lady's Island, and Mr. Harold Leroy Mitchell, representing Sheldon Township, for reappointment to serve as members of the Planning Commission.

Rural and Critical Lands Preservation Board

Natural Resources Committee nominated Ms. Susie Fripp-Gordon, representing Council District 1, and Mr. Richard Walls, representing Council District 7, for reappointment and Mr. Walter Mack, representing Council District 3, for appointment to serve as members of the Rural and Critical Lands Preservation Board.

Southern Beaufort County Corridor Beautification Board

Natural Resources Committee nominated Ms. Sallie C. Bridgewater, representing Council District 6; Mr. Randy Boehme, representing Town of Bluffton; Ms. Carol J. Humphrey, representing Council District 10; Mr. Douglas Novak, representing Council District 9; Mr. Glen Stanford, representing Council District 8; and Mr. Stephen Wilson, representing Council District 11, to serve as members of the Southern Beaufort County Corridor Beautification Board.

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Stormwater Management Utility Board

Natural Resources Committee nominated Mr. William Bruggeman, representing at-large; Mr. James Fargher, representing Stormwater District 8 – unincorporated St. Helena Island/islands east, and Mr. Marc Feinberg, representing Stormwater District 9 – unincorporated Bluffton Township and Daufuskie Island, for reappointment to serve as members of the Stormwater Management Utility Board.

Zoning Board of Appeals

Natural Resources Committee nominated Mr. Thomas Gasparini, representing Southern Beaufort County (attorney), and Mr. Kevin Mack, representing northern Beaufort County, for reappointment to serve as members of the Zoning Board of Appeals.

Public Facilities Committee

Announcement – Public Facilities Committee Workshop

Public Facilities Chairman Stu Rodman announced a Public Facilities Committee Workshop will meet at 1:00 p.m. on January 30, 2017 in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina for discussion of a potential ordinance allowing nighttime use of golf carts in designated portions of the County and discussion of current and future projects.

County Transportation Committee

Public Facilities Committee nominated Mr. John Glover, representing Council District 3, for appointment to serve as a member of the County Transportation Committee.

Solid Waste and Recycling Board

Public Facilities Committee nominated Mr. Forrest Duryea, representing Solid Waste District 9 – Bluffton Township, and Ms. Kim Corley, representing Solid Waste District 8 – St. Helena Island / islands west for reappointment to serve as members of the Solid Waste and Recycling Board.

PUBLIC COMMENT

The Chairman recognized Mr. Jim Beckert, County Auditor, who provided Council a review of the motor vehicle bill process as well as notification of a data file request from South Data, the vendor used to produce 2016 real and personal property tax bills.

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CAUCUS AGENDA ITEMS

STATUS OF HURRICANE MATTHEW RECOVERY PROCESS

Deputy County Administrator / Special Counsel Josh Gruber stated 1.7 million cubic yards of debris has been picked up so far and an estimate of 250,000 remains. There is no update on marine debris removal. The County received written notification from both the Department of Natural Resources and the Department of Health and Environmental Control, that neither agency believes they are responsible nor has the resources to engage in marine debris pickup. We are awaiting a response from the Attorney General's Office for an opinion we sought from them. We are moving forward with the Request for Proposals for a marine debris contractor in the event it becomes the County's responsibility. All updated information relative to Hurricane Matthew Recovery process is available on the Disaster Recovery Website at www.beaufortcountydisasterrecovery.net.

RECEIPT OF COUNTY ADMINISTRATOR'S TWO-WEEK PROGRESS REPORT

Council accepted the County Administrator's Progress Report.

RECEIPT OF DEPUTY COUNTY ADMINISTRATOR / SPECIAL COUNSEL'S TWO-WEEK PROGRESS REPORT

Council accepted the Deputy County Administrator / Special Counsel's Progress Report.

CONSENT AGENDA

CONTRACT AWARD / SLOPE MOWER FOR PUBLIC WORKS

This item comes before Council under the Consent Agenda. Discussion occurred at the January 17, 2017 meeting of the Public Facilities Committee.

It was moved by Mr. Fobes, seconded by Mr. Flewelling, that Council award a contract to Blanchard Equipment Company, Inc., St. George, South Carolina in the amount of $75,727 for a new John Deere 6120 E Cab Tractor with rotary cutter and to Sparrow and Kennedy Tractor, Moncks Corner, South Carolina in the amount of $53,741 for a Tiger Slide Mower attachment. Total cost is $129,468 and will come from account 501250011-54200. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. The motion passed.

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AUTHORIZATION FOR BEAUFORT COUNTY ADMINISTRATION TO TAKE APPROPRIATE LEGAL ACTION TO ESTABLISH A 50-FOOT RIGHT OF WAY FOR 51 BAY POINT ROAD, LANDS END SUBDIVISION, ST. HELENA ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the January 17, 2017 meeting of the Public Facilities Committee.

It was moved by Mr. Fobes, seconded by Mr. Flewelling, that Council authorize Beaufort County Administration to take appropriate legal action to establish a 50-foot right of way for 51 Bay Point Road, Lands End Subdivision, St. Helena Island. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. The motion passed.

A RESOLUTION TO APPROVE THE VENDOR SERVICE AGREEMENT BETWEEN BEAUFORT COUNTY AND AMERICAN FINANCIAL CREDIT SERVICES FOR THE PURPOSE OF COLLECTING DELINQUENT BUSINESS PERSONAL PROPERTY TAXES THROUGH THE DELINQUENT PERSONAL PROPERTY TAX RECOVERY PROGRAM

This item comes before Council under the Consent Agenda. Discussion occurred at the January 9, 2017 meeting of the Finance Committee.

It was moved by Mr. Fobes, seconded by Mr. Flewelling, that Council adopt a resolution to approve the Vendor Service Agreement between Beaufort County and American Financial Credit Services for the purpose of collecting delinquent business personal property taxes through the Delinquent Personal Property Tax Recovery Program. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Sommerville. The motion passed.

TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC), APPENDIX A - DALE COMMUNITY PRESERVATION DISTRICT, SECTION A.7.60.F.3, SIGN STANDARDS (TO CHANGE SIGN STANDARDS FOR THE DALE MIXED USE (DMU) COMMUNITY PRESERVATION DISTRICT, SUBJECT TO CERTAIN CONDITIONS)

This item was removed from the Consent Agenda.

Mr. Dawson recused himself, left the room, and was not present for any of the discussion. He serves in a leadership capacity as Associate Minister for Mount Carmel Baptist Church.

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It was moved by Mr. Fobes, seconded by Mr. Flewelling, that Council approve on second reading text amendments to the Community Development Code, Appendix A, Community Preservation Districts; Division A.7.70.F.3.B, Free Standing Signs Standards for Dale Mixed Use District (DMU). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. RECUSED – Mr. Dawson. Mr. Dawson recused himself, left the room, and was not present for any of the discussion. He serves in a leadership capacity as Associate Minister for Mount Carmel Baptist Church. ABSENT – Mr. Sommerville. The motion passed.

MATTERS ARISING OUT OF EXECUTIVE SESSION

There were no matters arising out of Executive Session.

PUBLIC COMMENT

There were no requests to speak.

CALL FOR EXECUTIVE SESSION

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council go immediately into executive session for receipt of legal advice relative to possible purchase of real property The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Stewart and Mr. Vaux. NAY – Mr. Dawson. ABSENT – Mr. Sommerville. The motion passed.

EXECUTIVE SESSION

ADJOURNMENT

Council adjourned at 6:50 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST: _____
Ashley M. Bennett, Clerk to Council

Ratified:

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COMMUNITY SERVICES COMMITTEE

January 23, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The Community Services Committee met Monday, January 23, 2017 beginning at 3:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Alice Howard, Vice Chairman Rick Caporale and members Michael Covert, Steven Fobes, York Glover, and Roberts "Tabor" Vaux present. Non-committee members Gerald Dawson and Jerry Stewart present.

County staff: Allison Coppage, Assistant County Attorney; Joshua Gruber, Deputy County Administrator/Special Counsel; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; Craig Helart, Manager, Civic Engagement and Outreach; Fred Leyda, Director, Human Services Alliance; Bill Love, Director; Disabilities and Special Needs; Ray McBride, Library Director; and Monica Spells, Assistant County Administrator–Civic Engagement and Outreach.

Media: Joe Croley, *Lowcountry Inside Track*.

Councilman Howard chaired the meeting.

ACTION ITEMS

1. **Update / Beaufort County Disabilities and Special Needs (DSN) Department**
    a. **Ten-Year Capital Improvement Needs for DSN Facilities**
    b. **Discussion / Draft Resolution to Beaufort County Legislative Delegation Regarding Status of the Community Residential Care Facility Operated in Port Royal by DSN Department**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Bill Love, Director, Disabilities and Special Needs Department, provided the Committee with an overview of ten-year capital improvement needs for the Disabilities and Special Needs (DSN) Department which included the following:

- Ongoing renovations and rehabilitation of existing residential homes
- Expansion of residential facilities
- Replacement of Port Royal Community Residential Facility

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- Purchase and replace vehicles
- Increase the use of technology to assist with consumer monitoring
- Replacement of electronic locking doors
- River Walk Day Program
- Purchase and replace vehicles – ADA buses
- Remodeling of cafeteria
- Remodeling of laundry
- Expansion of changing rooms

Mr. Love provided an overview of a proposed resolution to the Beaufort County Legislative Delegation requesting a proviso be written to retain the total amount of proceeds from the sale of the Port Royal Community Residential Care Facility to be applied to the purchase, construction and/or renovation of residential homes to be managed by the Beaufort County DSN Department.

Motion: It was moved by Mr. Glover, seconded by Mr. Covert, that Committee approve and recommend Council adopt a resolution to the Beaufort County Legislative Delegation requesting a proviso be written to retain the total amount of proceeds from the sale of the Port Royal Community Residential Care Facility to be applied to the purchase, construction and/or renovation of residential homes to be managed by the Beaufort County Disabilities and Special Needs Department. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Fobes, Mr. Glover, Mrs. Howard and Mr. Vaux. The motion passed.

Recommendation: Council adopt a resolution to the Beaufort County Legislative Delegation requesting a proviso be written to retain the total amount of proceeds from the sale of the Port Royal Community Residential Care Facility to be applied to the purchase, construction and/or renovation of residential homes to be managed by the Beaufort County Disabilities and Special Needs Department.

2. Consideration of Reappointments and Appointments / Alcohol and Drug Abuse Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Caporale, seconded by Mr. Glover, that Committee recommend Council nominate Mrs. Linda Neidich Hoffman for reappointment to serve as a member of the Alcohol and Drug Abuse Board. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Fobes, Mr. Glover, Mrs. Howard and Mr. Vaux. The motion passed.

Recommendation: Council nominate Mrs. Linda Neidich Hoffman for reappointment to serve as a member of the Alcohol and Drug Abuse Board.

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3. Consideration of Reappointments and Appointments / Beaufort Memorial Hospital Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Glover, seconded by Mr. Fobes, that Committee recommend Council nominate Mrs. Andrea Allen, Ms. Kathleen R. Cooper, and Dr. Faith L. Pokey for reappointment to serve as members of the Beaufort Memorial Hospital Board. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Fobes, Mr. Glover, Mrs. Howard and Mr. Vaux. The motion passed.

Recommendation: Council nominate Mrs. Andrea Allen, Ms. Kathleen R. Cooper and Dr. Faith L. Pokey for reappointment to serve as members of the Beaufort memorial Hospital Board.

4. Consideration of Reappointments and Appointments / Library Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Glover, seconded by Mr. Vaux, that Committee recommend Council nominate Ms. Tracey Robinson, representing Council District 4, for appointment to serve as a member of the Library Board. The motion: YEAS – Mr. Caporale, Mr. Covert, Mr. Fobes, Mr. Glover, Mrs. Howard and Mr. Vaux. The motion passed.

Recommendation: Council nominate Ms. Tracey Robinson, representing Council District 4, for appointment to serve as a member of the Library Board.

INFORMATION ITEMS

5. Update / Individual (FEMA Disaster) Assistance for Residents and Survivors

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Fred Leyda, Director, Human Services Alliance, provided the Committee an update on individual assistance for residents and survivors during Hurricane Matthew and ongoing. The call center at United Way of the Lowcountry (United Way) continues to receive calls. We are currently up to 13,016 referrals connecting families with resources. The highest needs include food, utility assistance, rental assistance and home repairs. Food is listed as an area we are struggling with; but, we are doing well with our food pantries. What is happening is there is a segment of the population that is not accustomed to help. When they call for help, they are not accustomed to being sent to a food pantry. The United Way relief fund is up to

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$37,445 for hurricane relief. The challenge there is getting folks outside of our local area to donate. We are steady with the current number of volunteers and there has been approximately 100 hours of additional volunteer work.

Mr. Leyda spoke about case management and how to follow up on cases. We have been informed by the State, that they will be designating an agency that will be responsible for case management. In talking to other communities that have had to deal with this, have said to be careful due to the inability to find out the outcome of these cases. We need some ongoing case management.

Mr. Leyda distributed two handouts to the Committee: (1) Sheldon Township Community Support Partnership Timeline; and (2) South Carolina Leadership Class of 2017.

Status: Information only.

6. Update / Beaufort County Library System

a. Programs and Services

b. Revised Comprehensive Plan / Ten-Year Capital Improvement Needs for Library Facilities

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Ray McBride, Library Director, provided the Committee a PowerPoint presentation on the Beaufort County Library System. The presentation included an overview of the following:

- Library Board of Trustees
- Friends of the Library and Public Library Foundation of Beaufort County
- County population and demographics
- Library branches
- Online resources
- Library collection
- SCLENDS – South Carolina Library Sharing Resources
- Annual Statistics for staffing, door count, circulation, library cards, internet usage, program attendance, library collection, and checkouts by category and age
- Challenges (aging facilities, deferred maintenance, staff turnover, and aging network infrastructure)

Conclusion:

- Libraries are well-used by every demographic
- Books are still very popular
- Growth in Bluffton area is beginning to stress the Bluffton Branch Library
- Library network infrastructure is aging/failing
- HVAC units will continue to fail until replaced

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Priorities for 2017:

- Develop/support implementation of new Library Strategic Plan
- Continue to hire diverse staff
- Accelerate staff training opportunities
- Expand partnership with the Beaufort County School District, Pat Conroy Literary Center, Family Literacy 360, and Reconstruction Grant
- Finish technology infrastructure refresh/rebuild
- Complete library collection inventory
- Expansion of the SmartSpot WIFI Loan Program
- Initiate Bookmobile service County-wide
- Continue to repair/renovate library facilities
- Continue to monitor HVAC issues

Mr. McBride provided an overview of the Library Strategic Plan within the 2010 Beaufort County Comprehensive Plan versus a new draft Library Strategic Plan to include the following recommendations:

- Level of Service – (1) Adopt a realistic service standard of 1.0 square foot per capita in building space. (2) Adopt the new collection materials state standard of 2 items per capita
- Address the Funding Gap – (1) Utilize Library Impact Fees where and when appropriate. (2) Initiate capital campaigns to solicit funding for individual library building projects from corporate and private donors. (3) Utilize the Capital Project Sales Tax or Bond issuance to fund capital needs for libraries. (This would be pursued via countywide referendum once the existing Capital Project Sales Tax expires.)

Status: Information only.

7. Consideration of Reappointments and Appointments / Disabilities and Special Needs Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: Ms. Anne Hamilton is not seeking reappointment, leaving one vacancy on the Disabilities and Special Needs Board.

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FINANCE COMMITTEE

February 6, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The Finance Committee met Monday, February 6, 2017 beginning at 2:00 p.m., in the Executive Conference Room, Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Michael Covert and members Rick Caporale, Gerald Dawson, Brian Flewelling, Steven Fobes and Stu Rodman present. Non-committee members Alice Howard and Tabor Vaux present.

County staff: Jim Beckert, Auditor; Allison Coppage, Assistant County Attorney; Phil Foot, Assistant County Administrator–Public Safety; Joshua Gruber, Deputy County Administrator/Special Counsel; Kyle Jackson, Risk Management Director; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; Eric Larson, Division Director–Environmental Engineering and Land Management; Rob McFee, Division Director–Facilities and Construction Engineering; Edra Stevens, Business License Director; and Dave Thomas, Purchasing Director.

Public: Hannah Horne, Hilton Head Island–Bluffton Chamber of Commerce; Heather Kinard, Arthur J. Gallagher Human Resources & Compensation Consulting; Miriam Mitchell, former Beaufort County Risk Management Director; and Scott Thomason, Arthur J. Gallagher Human Resources & Compensation Consulting.

Media: Joe Croley, *Lowcountry Inside Track*.

Councilman Stewart chaired the meeting.

ACTION ITEMS

1. **Consideration of Contract Award / Slope Repair on U.S. Highway 278 / Bluffton Parkway Flyover Bridge Approach and Spanish Moss Trail Phase 2**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director–Facilities and Construction Engineering, reviewed this item with the Committee. As a result of damage from Hurricane Matthew, Beaufort County advertised for competitive bids for the construction repair/re-establishment of slopes adjacent to marshlands at two sites. These two sites are: Site 1 – Approximately 1,200 feet

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of roadway slope on U.S. Highway 278 westbound on the approach to the Bluffton Parkway Flyover Bridge. Site 2 – Approximately 1,000 feet of repurposed railway bed slope on the Spanish Moss Trail Phase 2 between North Street and bridge over Battery Creek.

The Engineering Department analyzed bid prices of Jeffers Construction, Inc., Hardeeville, South Carolina, and Quality Enterprises USA, Inc., Chesapeake, Virginia. Jeffers Construction did not submit a bid price for Site 1. The Engineering Department is recommending that the subject bid be awarded in total to Quality Enterprises USA, Inc., Chesapeake, Virginia, with a total bid price for both sets of $543,550. Staff is requesting a 10% project contingency of $54,355, making the total of $597,905 ($279,015 for Site 1 and $318,890 for Site 2).

Funding is as follows:

Site 1 – Bluffton Parkway Flyover Bridge approach total budget of $279,015 with funding from Bluffton Parkway Phase 5, Account 47010012-54500 with an available balance of $1.3 million.

Site 2 – Spanish Moss Trail Phase 2 slope total budget of $318,890 with funding from Spanish Moss Trail Phase 2, Account 48060011-54435 with an available balance of $186,564 and the remainder of $132,326 from Local 3% Accommodations Tax with an unobligated available fund balance of $1.7 million.

A request to FEMA for reimbursement of applicable costs will be submitted.

Motion: It was moved by Mr. Rodman, seconded by Mr. Dawson, that Committee approve and recommend Council approve the following: (1) A contract award to Quality Enterprises, USA, Inc., Chesapeake, Virginia for the construction repair/re-establishment of marsh side slopes at the approach to westbound Bluffton Parkway Flyover Bridge and the Spanish Moss Trail Phase 2 between North Street and Battery Creek in the amount of $543,550 (Bluffton Parkway Phase 5 Account 47010012-54500 in the amount of $279,015 and Spanish Moss Trail Phase 2 Account 48060011-54435 in the amount of $186,564). (2) The use of Local (3%) Accommodations Tax in the amount of $132,326 to fund the remaining balance of slope repairs on the Spanish Moss Trail Phase 2. (3) Approval of a 10% contract contingency totaling $54,355. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council approve the following: (1) A contract award to Quality Enterprises, USA, Inc., Chesapeake, Virginia for the construction repair/re-establishment of marsh side slopes at the approach to westbound Bluffton Parkway Flyover Bridge and the Spanish Moss Trail Phase 2 between North Street and Battery Creek in the amount of $543,550 (Bluffton Parkway Phase 5 Account 47010012-54500 in the amount of $279,015 and Spanish Moss Trail Phase 2 Account 48060011-54435 in the amount of $186,564). (2) The use of Local (3%) Accommodations Tax in the amount of $132,326 to fund the remaining balance of slope repairs on the Spanish Moss Trail Phase 2. (3) Approval of a 10% contract contingency totaling $54,355.

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2. Consideration of Contract Award / Pinckney Island Access Design Service

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director–Facilities and Construction Engineering, reviewed this item with the Committee. Pinckney Island National Wildlife Refuge consists of 4.053 acres on Pinckney Island in southern Beaufort County. The only access point to the island is its intersection with U.S. Highway 278. The purpose of this project is to improve access safety by providing a grade separated access to Pinckney Island. The annual visitation to the refuge is almost 200,000 visitors per year. Traffic volumes on U.S. Highway 278 exceed 55,000 vehicles per day and the posted speed limit is 55 mph. These volumes, combined with the speed of traffic along U.S. Highway 278 and the existing geometry of the entrance, make entry to and exit from the refuge difficult. In 2010, U.S. Fish and Wildlife Service conducted a transportation study report to identify viable alternatives to improve this safety issue. The report identified the preferred alternative as a grade separated access that would close the median on U.S. Highway 278 and provide an underpass in order to enter the refuge. Construction cost estimates are approximately $1,750,000. In order to finalize the environmental permitting, provide agency coordination, the design and construction documents, and an appropriation of $250,000 is requested from the County's Hospitality Tax Fund with an available balance of $4.7 million.

Motion: It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Committee approve and recommend Council approve on first reading an ordinance to appropriate $250,000 from the County's Hospitality Tax Fund to finalize environmental permitting, provide agency coordination, the engineering design and construction documents for the Pinckney Island National Wildlife Refuge access at U.S. Highway 278. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council approve on first reading an ordinance to appropriate $250,000 from the County's Hospitality Tax Fund to finalize environmental permitting, provide agency coordination, the engineering design and construction documents for the Pinckney Island National Wildlife Refuge access at U.S. Highway 278.

3. An Ordinance to Ratify Certain Actions of the Beaufort County Council and to Update Chapter 18 of Article III (Business and Professional License)

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Allison Coppage, Assistant County Attorney, provided the Committee a revised proposed ordinance to ratify certain actions of Beaufort County Council and to update Article III, Chapter 18, Business and Professional License. In 2014, Council adopted ordinance 2014/11 which adopted the North American Industry Classification System (NAICS) code. There are a significant number of discrepancies in the intent of County Council and the Code of Ordinances as codified. The proposed ordinance, removes all references to the SIC codes and

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strikes Section 18-67 and the table in there. It ties the classes to the NAIC Code as promulgated by the Office of Management and Budget on a bi-annual basis. It removes the stagnant tables.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Rodman, that Committee approve and recommend Council approve on first reading an ordinance to ratify certain actions of the Beaufort County Council and to update Chapter 18 of Article III (Business and Professional License). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council approve on first reading an ordinance to ratify certain actions of the Beaufort County Council and to update Chapter 18 of Article III (Business and Professional License).

4. **Consideration of Reappointments and Appointments / Accommodations (2% State) Tax Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Covert, that Committee approve and recommend Council nominate Ms. Emma Campbell, representing at-large; Ms. Olivia Young, representing hospitality–lodging; and Mr. Walter Young, representing hospitality-lodging, for reappointment to serve as members of the Accommodations Tax (2% State) Board. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

Recommendation: Council nominate Ms. Emma Campbell, representing at-large; Ms. Olivia Young, representing hospitality–lodging; and Mr. Walter Young, representing hospitality-lodging, for reappointment to serve as members of the Accommodations Tax (2% State) Board.

5. **Consideration of Reappointments and Appointments / Airports Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Caporale, seconded by Mr. Flewelling, that Committee approve and recommend Council nominate Mr. Howard Ackerman, representing proximity to Hilton Head Island Airport, for appointment to serve as a member of the Airports Board. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. The motion passed.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Covert, that Committee approve and recommend Council nominate Mr. Leslie Adlam, representing qualifications; Mr. Dan Ahern, representing proximity to Lady's Island Airport; Mr. James Buckley, representing proximity to Hilton Head Island Airport; Mr. Gerard Costa, representing active/recent retired commercial pilot; Mrs. Anne Esposito, representing active pilot and aircraft owner at Hilton

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Head Island Airport; Mr. Richard Sells, representing Hilton Head Island Town Council; Mr. Harold Wallace, representing proximity to Lady's Island Airport; and Mrs. Blakely Williams, representing Beaufort Chamber of Commerce, for reappointment to serve as members of the Airports Board. The vote: YEAS –Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Rodman and Mr. Stewart. ABSTAIN – Mr. Caporale. The motion passed.

Recommendation: Council nominate Mr. Leslie Adlam, representing qualifications; Mr. Dan Ahern, representing proximity to Lady's Island Airport; Mr. James Buckley, representing proximity to Hilton Head Island Airport; Mr. Gerard Costa, representing active/recent retired commercial pilot; Mrs. Anne Esposito, representing active pilot and aircraft owner at Hilton Head Island Airport; Mr. Richard Sells, representing Hilton Head Island Town Council; Mr. Harold Wallace, representing proximity to Lady's Island Airport; and Mrs. Blakely Williams, representing Beaufort Chamber of Commerce, for reappointment to serve as members of the Airports Board.

INFORMATION ITEMS

6. **Consideration of Contract Award / 2017-2018 Workers' Compensation Broker Services (Fully Insured vs. Self-Insured)**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Gary Kubic, County Administrator, introduced this item to the Committee. Workers' compensation is a major portion of our general fund budget. Administration is here to provide Council with options regarding workers' compensation services. Currently, we are with the South Carolina Association of Counties (SCAC) who operate and control a trust fund for workers' compensation. Council's position today will have an impact on our relationship with SCAC. A 90-day notice of provisions to the current contract will need to be provided in the event of any change. He introduced County Attorney Tom Keaveny to provide a historical recap of this item.

Mr. Keaveny introduced the new Risk Management Director Mr. Kyle Jackson, who replaced Mrs. Miriam Mitchell.

After the 2016 Retreat, Mr. Keaveny participated in a committee to evaluate a Request for Payment to explore the possibility of changing workers' compensation coverage from fully-insured to self-insured. He learned in that process the amount of the claims made on an annual basis, to include all expenses, as well as the annual premiums paid to SCAC.

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- 2010 claims paid totaled $1.29 million and premiums totaled $2.13 million.
- 2011 claims paid totaled $1.2 million and premiums totaled $2.094 million.
- 2012 claims paid totaled $1.1 million and premiums totaled $1.8 million.
- 2013 claims paid totaled $1.1 million and premiums totaled $2.1 million.
- 2014 claims paid totaled $534,000 and premiums totaled $2,179,000

The County endeavored to see what options were available by way of self-insurance, as well as the stance of others in South Carolina. We learned, both Greenville County and Aiken counties are self-insured and have been for numerous years. In order to transition to self-insured, you hire a broker, who hires a third-party administrator (TPA) to cover up to a certain level. The County could probably realize an approximate $1 million savings a year transiting from fully-insured to self-insured. This is a significant amount of money and seemed to be worth exploring.

Mr. Kyle Jackson, Risk Management Director, and Mr. Scott Thomason, Arthur J. Gallagher Human Resources & Compensation Consulting, presented to the Committee a PowerPoint Presentation on Fully-Insured versus Self-Insured services.

Self-insurance is a well-designed plan in which an organization pays its own losses through a combination of a self-insured retention, buffer layer coverage and an excess layer of coverage. Companies and public entities alike in recent decades have turned to self-insured options for greater control over their losses and the benefits of cost differential potential. These include the following: Aiken County, Richland County, University of South Carolina, Greenville School District, City of North Myrtle Beach, Beaufort County School District and Charleston County School District. Characteristics of good self-insured candidates include high claim frequency, low claim severity, and extended payout schedules.

In a fully insured program, the insurance carrier assumes all the risk with agreed upon deductions. The premiums paid are based off the total payroll and a rolling three-year loss history that makes up a unique modification factor (MOD) number. The MOD number, for example, can range from .65 up to 1.60. That MOD number can either be a 65% discount or a 60% debit depending on the loss history and the premiums paid. A fully insured program does offer deductible options, but premiums are still subject to the rates and the MOD number.

Mr. Jackson provided the following numbers from the South Carolina Association of Counties for fiscal year 2016-2017:

- Current premium: $2,033,612
- Payroll: $57,000,000
- Deductible: $0
- Coverage: $1,000,000
- MOD: 1.13 (was 1.41) and premium was $2,320,111
- We have not received a claim report in 2016
- 2015 claims incurred: $532,423

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2010 - 2015

Year	Claims	Premium	MOD
2010	$1,298,179	$2,130,997	1.19
2011	$1,281,751	$2,094,029	1.26
2012	$1,141,312	$1,832,524	1.13
2013	$1,056,758	$2,128,178	1.31
2014	$ 540,423	$2,179,710	1.36
2015	$ 450,267	$2,347,805	1.41

Mr. Jackson provided Self-Insured with Gallagher numbers for fiscal year 2016-2017:

- Payroll Estimation 2017-2018: $60,151,800
- Self-Insured Retention: $300,000 per claim
- Buffer layer coverage starts when a claim is over $300,000 and covers the County up to $500,000 (cost $141,750)
- Excess policy kicks in with $500,000 coverage when the claim reaches $500,000 (cost $231,084)
- State Fees and Assessments: $25,000 (estimated)
- Risk Management Fees: $45,000 (estimated)
- Third Party Administrator (TPA): $46,950 (estimated)
- Total Cost: $489,784

Status: This item will come before Committee at the March 6, 2017 meeting at which time staff will provide a draft resolution for Committee discussion and consideration.

7. **Discussion / Estimate for Removing Piles from Private Communities that will be Non-Reimbursable by FEMA**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Josh Gruber, Deputy County Administrator/Special Council, reviewed this item with the Committee. We are beginning to wrap-up the debris collections from the roadways in the County. The goal is to have it complete by the end of February. The County has been working with the private communities that were affected by the storm and the debris piles created by the community prior to FEMA approval for the private property debris removal. A number of communities, reacting to the storm and cleaning the roads and stockpiling the debris, preceded prior to County receiving the approval process.

According to County Council's Proclamation to declare a health emergency, we are directed to remove this debris from these communities. We have identified these piles of debris that need to be removed from these communities to include Fripp Island, Dataw Island, Moss Creek and Rose Hill. The total cost is approximately $300,000.

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In addition, Mr. Gruber provided the Committee a brief update on storm-related costs to date, estimated non-reimbursable costs, status of the reserve fund, and estimated cost of debris cleanup within municipalities.

Mr. Keaveny updated the Committee on marine debris. In order to be eligible for FEMA reimbursement, the County must have a legal responsibility to remove the debris. There is debris from the high tide mark in the water. The Coastal Zone Management Act (CZMA) seems to say the land from the mean high tide mark to the sea belongs to the State. Neither the Ocean and Coastal Resource Management (OCRM) or the Department of Natural Resources (DNR) would take responsibility for cleanup and denied responsibility. The Emergency Management Division asked OCRM and DNR to put in writing their positions on the legal responsibility of cleaning that area. They both said it was not their responsibility under the statute. With that, the County asked the Attorney General for an expedited opinion. The County received their opinion, which said, under the Home Rule Act and South Carolina Constitution, that the County has the responsibility to clean the debris from the mean high tide mark to the low tide mark. Now we can move into the public assistance program where we receive FEMA reimbursement. A Request for Proposals (RFP) was sent out and, hopefully, we have some bidders. Next, we will hire a contractor and get this marine debris picked up.

Mr. Keaveny also spoke about the issue of abandoned boats. He has been in contact with the Chief Counsel for DNR and there is a whole process to have boats declared abandoned. That process has begun. The boats have been identified and tagged. Boats that no one claims within 90 days will become abandoned.

Mr. Keaveny spoke about the debris in the waterway. The Coast Guard said it is their responsibility to clean the debris from the unnavigable waters. They said they have cleaned the waterways. The County does not plan to get into the waterway and clean up marine debris. The County plans to adhere to the Attorney General Opinion and clean debris from the mean high tide mark to the low tide mark.

Status: Information only.

8. **Discussion / Review of FY 2016 / 2017 Performance**
    - **FY 2016 Year-End Financial Position**
    - **Hurricane Matthew Update**
    - **Cash Flow Related to Hurricane Matthew**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Alicia Holland, Assistant County Administrator–Finance, distributed to the Committee two handouts: (1) 2016 Financial Highlights and (2) Presentation on General Fund summary, millage rates, and debt capacity. She reviewed these as follows:

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2016 Financial Highlight

This document provided an overview of the total Fund Balance, General Fund Expenditures, Percentage of Expenditures, Unassigned Fund Balance a Percentage of Expenditures, General Fund Revenues, General Fund Expenditures and net change in Fund balance and the variances between June 30, 2015 and June 30, 2016.

Presentation / Fiscal Year 2016 – General Fund Summary, Millage Rates, Debt Capacity

This presentation provided an overview of the General Fund Balance and County Millage Rates variance between June 30, 2015 and June 30, 2016, as well as County Debt Capacity as of June 30, 2016. Mrs. Holland highlighted the 2016 General Fund as follows:

Status: Information only.

9. Consideration of Reappointments and Appointments / Board of Assessment Appeals

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item will come forth at the March 6, 2017 Finance Committee meeting.

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GOVERNMENTAL COMMITTEE

February 6, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, February 6, 2017 beginning at 4:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Gerald Dawson, Vice Chairman Steven Fobes, and members Mike Covert, Brian Flewelling, Jerry Stewart and Roberts "Tabor" Vaux. Member York Glover absent. Non-Committee members Rick Caporale, Alice Howard and Stu Rodman present.

County staff: Allison Coppage, Assistant County Attorney; Phil Foot, Assistant County Administrator-Public Safety; Joshua Gruber, Deputy County Administrator/Special Counsel; Greg Hunt, Mosquito Control Director; Tom Keaveny, County Attorney; Gary Kubic, County Administrator; and Dave Thomas, Purchasing Director.

Public: Mary Lee Carns, Vice President for Institution Advancement and External Relations, Technical College of the Lowcountry; Sean Henrickson, Vice President of Continuing Education and Military Affairs , Technical College of the Lowcountry; Hannah Horne, Hilton Head Island – Bluffton Chamber of Commerce; Joe Lee, member, Beaufort County Economic Development Corporation; Cliff Mrkvicka, Chairman, Technical College of the Lowcountry; Stephen Murray, Chairman, Beaufort County Economic Development Corporation; Jim Wegman, Military Enhancement Committee; and Blakely Williams, President/CEO, Beaufort Regional Chamber of Commerce.

Media: Joe Croley, *Lowcountry Inside Track.*

Councilman Dawson chaired the meeting.

ACTION ITEMS

1. **Consideration of Reappointments and Appointments / Bluffton Township Fire District Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

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Motion: It was moved by Mr. Vaux, seconded by Mr. Stewart, that Committee approve and recommend Council nominate Mr. Paul Hamilton, representing Council District 9, and Mr. Ed Olsen, representing at-large, for reappointment to serve as members of the Bluffton Township Fire District Board. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Recommendation: Council nominate Mr. Paul Hamilton, representing Council District 9, and Mr. Ed Olsen, representing at-large, for reappointment to serve as members of the Bluffton Township Fire District Board.

2. **Consideration of Reappointments and Appointments / Burton Fire District Commission**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Committee approve and recommend Council nominate Mr. Gary Bright, Mr. Herbert Burnes and Mr. Madison Chisum, representing at-large, for reappointment to serve as members of the Burton Fire District Commission. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Recommendation: Council nominate Mr. Gary Bright, Mr. Herbert Burnes and Mr. Madison Chisum for reappointment to serve as members of the Burton Fire District Commission.

3. **Consideration of Reappointments and Appointments / Daufuskie Island Fire District Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Vaux, seconded by Mr. Flewelling, that Committee approve and recommend Council nominate Mr. Geoffrey Brunning and Charles V. Henry for reappointment to serve as members of the Daufuskie Island Fire District Board. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Recommendation: Council nominate Mr. Geoffrey Brunning and Charles V. Henry for reappointment to serve as members of the Daufuskie Island Fire District Board.

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4. Consideration of Reappointments and Appointments / Parks and Leisure Services Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Covert, that Committee approve and recommend Council nominate Mr. Ronald Campbell, representing northern Beaufort County; Mr. Christian Kata, representing northern Beaufort County; Mr. Michael Manesiotis, representing southern Beaufort County; and Mr. Gregory McCord, representing northern Beaufort County, for reappointment to serve as members of the Parks and Leisure Services Board. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Recommendation: Council nominate Mr. Ronald Campbell, representing northern Beaufort County; Mr. Christian Kata, representing northern Beaufort County; Mr. Michael Manesiotis, representing southern Beaufort County; and Mr. Gregory McCord, representing northern Beaufort County, for reappointment to serve as members of the Parks and Leisure Services Board.

5. Consideration of Reappointments and Appointments / Sheldon Fire District Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Committee approve and recommend Council nominate Mr. Wayne Blankenship, Mr. Donnie Phillips and Mr. John B. Seno for reappointment to serve as members of the Sheldon Fire District Board. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Recommendation: Council nominate Mr. Wayne Blankenship, Mr. Donnie Phillips and Mr. John B. Seno for reappointment to serve as members of the Sheldon Fire District Board.

INFORMATION ITEMS

6. Discussion / Update on Economic Development

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Beaufort County Economic Development Corporation Chairman Stephen Murray distributed to the Committee amemorandum dated February 10, 2016 from the Mayors

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regarding Beaufort County Economic Development (EDC) as well as a Beaufort County EDC Update dated February 6, 2017. His update included a timeline of the creation of the EDC, as well as board membership, timeline and milestones of the EDC. In the six months since the creation of the EDC, the Request for Qualifications process for a facilitator has been completed, and Camoin Associates was selected as facilitator. A presentation by the EDC facilitator, Camoin Associates, will be provided on February 10, 2017, Day 1 of Council's 2017 Leadership and Strategic Planning Session.

Discussion of the Committee on whether this item should be brought up as a report of the Governmental Committee or as a standalone item. The Committee unanimously decided to take up the Economic Development presentation as a separate item.

Status: A presentation by the Beaufort County Economic Development Corporation facilitator, Camoin Associates, will be provided on February 10, 2017, Day 1 of Council's 2017 Leadership and Strategic Planning Session.

7. Consideration of Contract Award / Public Health Insecticide for Beaufort County Mosquito Control

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. The Purchasing Department received a request from the Mosquito Control Director to purchase an EPA-registered public health insecticide (Natular XRT tablets) from Clarke Mosquito Control Products, Inc., a sole source vendor. Mosquito Control will use this product to treat an estimated 22,500 catch basins throughout Beaufort County starting in April, 2017. Mosquitoes potentially associated with West Nile virus use the underground stormwater systems as breeding sites. The timely treatments will help reduce the risk of this mosquito-borne disease among humans, horses, and birds. Total cost will be $88,168.00 and will be funded from account 10001400-52320, Mosquito Control, Public Health Products.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Fobes, that Committee award a contract to Clarke Mosquito Control Products, Inc., Roselle, Illinois in the amount of $88,168 for the purchase of Natular XRT tablets. Funding will come from account 10001400-52320, Mosquito Control, Public Health Products. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Status: Committee awarded a contract to Clarke Mosquito Control Products, Inc., Roselle, Illinois in the amount of $88,168 for the purchase of Natular XRT tablets. Funding will come from account 10001400-52320, Mosquito Control, Public Health Products.

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8. Executive Session

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Council go immediately into executive session for the purpose of discussions incident to proposed contractual negotiations and discussion of economic development projects. The vote: YEAS – Mr. Covert, Mr. Dawson, Mr. Fobes, Mr. Flewelling, Mr. Stewart and Mr. Vaux. ABSENT – Mr. Glover. The motion passed.

Status: Committee went into executive session for the purpose of discussions incident to proposed contractual negotiations and discussion of economic development projects.

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PUBLIC FACILITIES COMMITTEE

January 30, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The Public Facilities Committee met Monday, January 30, 2017 beginning at 4:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Stu Rodman, and members Rick Caporale, Michael Covert, Alice Howard, Jerry Stewart and Roberts "Tabor" Vaux present. Vice Chairman York Glover absent. Non Committee members Gerald Dawson, Brian Flewelling, Steven Fobes and D. Paul Sommerville present. (Paul Sommerville, as County Council Chairman, serves as an *ex-officio* member of each standing committee of Council and is entitled to vote.)

County Staff: Allison Coppage, Assistant County Attorney; Thomas Keaveny, County Attorney; Josh Gruber, Deputy County Administrator / Special Counsel; Colin Kinton, Division Director–Transportation Engineering; Eric Larson, Division Director-Environmental Engineering and Land Management; Rob McFee, Division Director–Facilities and Construction Engineering; Rob Merchant, Planner; and Sheriff P. J. Tanner.

Media: Joe Croley, *Lowcountry Inside Track* and Lucas High, *Beaufort Gazette/Island Packet.*

Public: Ben Andrews, Club Car; Scott Marshall, Bluffton Deputy Town Manager; Mike McFee, Beaufort City Councilman; Bill Prokop, Beaufort City Manager; and Bruce Simmons, Quality Golf Carts.

Chairman Stu Rodman chaired the meeting.

ACTION ITEMS

1. **Discussion of a Potential Ordinance Allowing Nighttime Use of Golf Carts in Designated Portions of the County**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Tom Keaveny, County Attorney, provided the Committee an update on this item. This is Workshop #2 for the purposes of discussing a potential ordinance to allow nighttime use of golf carts in designated portions of the County. At the previous workshop, the Committee discussed the following conditions: limiting hours, penalties, lighting requirements,

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insurance requirements, modifications, and inspection process. Today's workshop is to discuss enhanced safety equipment available for golf carts and to receive comment from the golf cart community. He introduced Mr. Ben Andrews, representing Club Car, and Bruce Simmons, representing Quality Golf Carts, to speak before the Committee.

Mr. Andrews and Mr. Simmons informed the Committee that there is no standardization for golf carts. Some have lights while others do not. They spoke of personal transportation vehicle (PTV) kits that contain the necessary safety equipment for on-road use as well as the speed limit for this particular class of vehicle. The permitting process to use golf carts on the road, currently does not include any inspection process, just proof of ownership and liability insurance.

Discussion and concerns of the Committee members, staff and representatives of the various municipalities were as follows:

- The importance of lighting at night. The standard tail lights are not bright enough.
  - The possibility of requiring a third light bar on the roof with turn signals, brake lights, and LED illumination.
- Cost of third light bar.
  - Less than $100.
- Safety concern relative to seatbelt use.
  - Lap belts can be installed on all golf carts. It is a liability though without manufacture approval.
- City of Beaufort residents want nighttime use of golf carts. The City intends on listening to the safety requirements and is interested in this item moving forward.
- Town of Bluffton has adopted a resolution to accept any ordinance approved by Beaufort County Council allowing nighttime use of golf carts.
- Individuals need to understand the insurance needed to operate golf carts on secondary roads, is a special insurance, and is not covered under the homeowner's policy.
- If the County passes an ordinance allowing nighttime use of golf carts, who would have jurisdiction to enforce the requirements?
  - The County has the jurisdiction to enforce. The municipality would have something in order to enforce within the municipality.
- The possibility of creating a working group with the municipalities to draft a proposed ordinance.
- The desire of county and municipalities' staff to work together to draft a proposed ordinance.
- Concerns with golf cart parking locations.
- Concern relative to the safety of driving golf carts on unlit roads.
- Restricting nighttime use of golf carts between midnight and 5:00 a.m.

Sheriff Tanner informed the Committee that both the Jekyll Island Authority and city of Brunswick, Georgia have similar ordinances regulating the use of golf carts on secondary roads. These ordinances include regulations on child restraints, seatbelt use, lighting, signals, mirrors,

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and are very detailed. The City of Brunswick is the only governmental entity he has found that allows nighttime use of golf carts, and it is limited to one hour after sunset.

Status: Information only.

2. **Conclude Discussion on 2015 and 2016 Completed, In Process, and Funded Projects**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director- Facilities and Construction Engineering, provided to the Committee the Status of Priority Investment Chapter – Ten-Year Capital Improvements Plan. This included an outline of projected, completed, underway and projects not initiated in the following areas: Public Safety, Disabilities and Special Needs, Emergency Management, Boat Landings, Public Works, Libraries, Administrative Office Space, Planning, Parks and Leisure Services-North and South, Hilton Head Island Airport, Beaufort County Airport at Lady's Island, and Road Projects.

Status: Information only.

3. **Overview of U.S. Highway 278 Improvements**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director- Facilities and Construction Engineering, presented to the Committee a PowerPoint created by Mr. Craig L. Winn, Program Manager for Lowcountry Council of Governments / LATS Regional Production Group, on U.S. Highway 278 Corridor Improvements. The Presentation provided an overview of the Mackay Creek Bridge Replacement, Jenkins Island Improvements, Pinckney Island Intersection Improvements, and U.S. Highway 278 Corridor Improvement.

Mr. Eric Larson, Division Director-Environmental Engineering and Land Management, provided the Committee an overview of the following County Retrofit Projects:

- Beaufort County Administration Parking Lot
- Battery Creek 319
- Battery Creek West M1
- Brewer Memorial Park Demonstration Wet Pond Project Feasibility
- Buckingham Plantation Stormwater Retrofit
- Camp St. Mary's M2
- Factory Creek M2
- Grober Hill M2
- U.S. Highway 278 Retrofit

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- Paige Point Road Overtopping Design
- Salt Creek South M1
- Sawmill Creek Overtopping / Forby Land
- S.C. Highway 170 / Okatie West
- Shanklin Road M2

Status: Information only.

4. **Introduction and Discussion of Pending and New Capital Projects**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item was covered by the overview of the Status of Priority Investment Chapter – Ten-Year Capital Improvements Plan.

5. **Identification of Potentially "Shovel Ready" Projects**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item was covered by the overview of the Status of Priority Investment Chapter – Ten-Year Capital Improvements Plan.

6. **Dialog with Staff / Open Issues / Future Agenda Items**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: No items brought forth for discussion.

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PUBLIC FACILITIES COMMITTEE

January 17, 2017

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

The Public Facilities Committee met Tuesday, January 17, 2017 beginning at 4:00 p.m., in the Executive Conference Room of the Administration Building, Beaufort County Government Robert Smalls Complex, 100 Ribaut Road, Beaufort, South Carolina.

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ATTENDANCE

Chairman Stu Rodman, Vice Chairman York Glover and members Michael Covert and Alice Howard present. Committee members Rick Caporale, Jerry Stewart and Robert "Tabor" Vaux absent.

County Staff: Allison Coppage, Assistant County Attorney; Phil Foot, Assistant County Administrator-Public Safety; Thomas Keaveny, County Attorney; Josh Gruber, Deputy County Administrator / Special Counsel; Colin Kinton, Division Director–Transportation Engineering; Gary Kubic, County Administrator; Eric Larson, Division Director-Environmental Engineering; Shannon Loper, Parks and Leisure Services Director; Rob McFee, Division Director–Facilities and Construction Engineering; Rob Merchant, Planner; John Miller, Public Works Manager; Dave Thomas, Purchasing Director and David Wilhelm, Public Works Director.

Media: Joe Croley, *Lowcountry Inside Track*.

Chairman Stu Rodman chaired the meeting.

ACTION ITEMS

1. Consideration of Contract Award / Slope Mower for Public Works

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. The Purchasing Department received a request from the Director of Public Works to purchase one new John Deere 6120 E Cab Tractor with rear rotary cutter from Blanchard Equipment Co. Inc., with a tiger side mower attachment from Sparrow and Kennedy Tractor, from the state's vendor contract, for the Stormwater Section. The new equipment is a replacement for a 2009 John Deere bush hog assigned to the Public Works Department, with over 5,673 hours of operation. The Stormwater Section utilizes the bush hog to maintain our stormwater drainage system by mowing the workshelfs and ditches. The old bush hog will be

sold at auction. Total cost of $129,468 includes all discounts, delivery, South Carolina sales taxes, manuals, installation, and a basic warranty. Funding would come from account 50250011-54200, Stormwater Utility Fund, Specialized Capital Equipment.

Motion: It was moved by Mr. Covert, seconded by Mr. Glover, that Committee approve and recommend Council award a contract to Blanchard Equipment Company, Inc., St. George, South Carolina in the amount of $75,727 for a new John Deere 6120 E Cab Tractor with rotary cutter and to Sparrow and Kennedy Tractor, Moncks Corner, South Carolina in the amount of $53,741 for a Tiger Slide Mower attachment. Total cost is $129,468 and will come from account 501250011-54200. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard, and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Recommendation: Council award a contract to Blanchard Equipment Company, Inc., St. George, South Carolina in the amount of $75,727 for a new John Deere 6120 E Cab Tractor with rotary cutter and to Sparrow and Kennedy Tractor, Moncks Corner, South Carolina in the amount of $53,741 for a Tiger Slide Mower attachment. Total cost is $129,468 and will come from account 501250011-54200.

2. Consideration of 50-Foot Right-of-Way Prescriptive Easement for 51 Bay Point Road, Lands End Subdivision, St. Helena Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director- Facilities and Construction Engineering, reviewed this item with the Committee. The Engineering Department Right of Way staff has been researching ownership of a boat landing/beach access and a 50-foot right of way located at 51 Bay Point Road in Lands End Subdivision on St. Helena Island. This lot in question has no parcel identification number and has never been taxed. Property owners bordering 51 Bay Point Road appear to be encroaching on the 50-foot right of way and are decreasing public access to the landing. The Rhett Street 50-foot right of way is referenced in plat book 13 at page 100. Rhett Street no longer exists, but the parcel and encroachment are more clearly identified on a survey completed by Gasque and Associates Inc., dated December 16, 2016. A map showing the location and the bordering neighbors has been provided. County staff can find no official conveyance documentation of the lot in question; however, County Council minutes going back as far as 1969 reference the landing off of Rhett Road and the County has provided maintenance on landings and walkways in the Lands End Subdivision.

The Engineering Department recommends that County Council authorize the filing of a legal action to establish a 50 foot right of way prescriptive easement for 51 Bay Point Road to ensure continued public beach/boat landing access.

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Motion: It was moved by Mr. Glover, seconded by Mrs. Howard, that Committee approve and recommend Council authorize Beaufort County Administration to take appropriate legal action to establish a 50-foot right of way for 51 Bay Point Road, Lands End Subdivision, St. Helena Island. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Recommendation: Council authorize Beaufort County Administration to take appropriate legal action to establish a 50-foot right of way for 51 Bay Point Road, Lands End Subdivision, St. Helena Island.

3. Consideration of Reappointments and Appointments / County Transportation Committee

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mrs. Howard, seconded by Mr. Glover, that Committee recommend Council nominate Mr. John Glover, representing Council District 3, for appointment to serve as a member of the County Transportation Committee. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Motion: It was moved by Mr. Howard, seconded by Mr. Glover, that Committee recommend Council nominate Mr. Christopher England, representing Council District 7, for reappointment to serve as a member of the County Transportation Committee. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Recommendation: Council nominate Mr. John Glover, representing Council District 3, for appointment, and Mr. Christopher England, for reappointment, to serve as members of the County Transportation Committee.

4. Consideration of Reappointments and Appointments / Solid Waste and Recycling Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Covert, seconded by Mrs. Howard, that Committee recommend Council nominate Mr. Forrest Duryea, representing Solid Waste District 9 – Bluffton Township, for reappointment to serve as a member of the Solid Waste and Recycling Board. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

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Motion: It was moved by Mr. Glover, seconded by Mrs. Howard, that Committee recommend Council nominate Ms. Kim Corley, representing Solid Waste District 8 – St. Helena Island / Island West, for reappointment to serve as a member of the Solid Waste and Recycling Board. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Recommendation: Council nominate Mr. Forrest Duryea, representing Solid Waste District 9 – Bluffton Township, and Ms. Kim Corley, representing Solid Waste District 8 – St. Helena Island / Island West, for reappointment to serve as members of the Solid Waste and Recycling Board.

INFORMATION ITEMS

5. Consideration of Contract Award / Buckwalter Regional Park Gymnasium Equipment for Parks and Leisure Services Department

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas reviewed this item with the Committee. Beaufort County's Purchasing Department received seven bids from qualified vendors for Buckwalter Regional Park's gymnasium weight room equipment for the Parks and Leisure Services Department. The services provided will include: gym equipment to include strength equipment and cardio equipment as well as service and maintenance. The lowest responsive/responsible bid was from Promaxima, Houston, Texas, and includes a five-year warranty and maintenance program. Funding will come from account 26520011-54200, Specialized Capital Equipment.

Motion: It was moved by Mr. Covert, seconded by Mr. Glover, that Committee award a contract to Promaxima, Houston, Texas in the amount of $89,923 for weight room equipment at Buckwalter Regional Park gymnasium. The vote: YEAS – Mr. Covert, Mr. Glover, Mrs. Howard and Mr. Rodman. ABSENT – Mr. Caporale, Mr. Stewart and Mr. Vaux. The motion passed.

Status: Committee awarded a contract to Promaxima, Houston, Texas in the amount of $89,923 for weight room equipment at Buckwalter Regional Park gymnasium.

6. Consideration of Daufuskie Island Cooperative, Inc. Lease and Marshside Mama Sublease Agreements

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Allison Coppage, Assistant County Attorney, reviewed this item with the Committee. Beaufort County entered into a lease with the Daufuskie Island Cooperative, Inc., (Cooperative) on May 13, 2010 for the use of two buildings (1,600 square feet), to be used

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as a general store and a restaurant. The Cooperative subleases that property to Marshside Mama and collects rents in the amount of $600 a month. The lease expired December 31, 2015, but they have been continuing on a month-to-month lease. In meeting with the Daufuskie Island Cooperative and legal counsel, the Cooperative would like to renew the lease agreement on similar terms.

The County had its independent auditor look at the rents received by the Cooperative from Marshside Mama during the lease terms and there is about $15,000 in rents not paid. The Cooperative said they gave a credit to Marshside Mama for improvements to the property that amounted to $15,000. The Cooperative could not be here today to speak on that due to transportation issues.

Mr. Dawson wanted to know what is being changed in this lease to address the current problems the community has with Marshside Mama.

Mrs. Coppage said it would be the will of Council to provide suggested language to include into the drafting of the lease to alleviate current concerns.

Mr. Gary Kubic, County Administrator, stated Daufuskie Island is an interesting situation where Beaufort County indirectly is in the bar business. The location is where the County dock is located. We do want to encourage community days and activities there. All of Council has had the ability to see the deficiencies of the building and the restrooms. Staff has been working on ways to correct that. When we found that money exchange, per the lease agreement, may not have adequate documentation, an audit was commissioned. There have been several letters from Daufuskie residents received where they do not want to see Marshside Mama displaced. Once we receive the financial exchange identified and if we discover any deficiencies, those deficiencies will have to be recovered or known. Once we get the building codes information, it is expected that we are indirectly inviting the public into an inferior building, and we will have to make it proper. Also, the restrooms are deficient and will need upgrading. If we are entertaining a sublease, there is a process we use for requesting proposals.

Questions and concerns of the Committee included the following:

- If a capital improvement is needed, who is responsible?
  - In this lease, it is a combination of responsibilities. The subtenant is liable for maintaining in good and working order as well as a list of repairs that needed to be done by the tenant.
  - Staff recommends that the County not to take on that responsibility.
- Restrooms for Daufuskie Days.
  - Since an incident of many years ago, additional porta toilets have been sent over.

Status: This item will come back before the Public Facilities Committee for further discussion and consideration of the lease agreement with the Daufuskie Island Cooperative, Inc. and Marshside Mama.

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7. Update / Litter Control Program

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. David Wilhelm, Public Works Director, provided the Committee an update on the Litter Control Program and the monthly litter summary by program. He introduced an interactive map that demonstrates the various Adopt-A-Highway sections. The interactive map can be found at http://bcscgis.maps.arcgis.com/apps/View/index.html?appid=8fa213552cf042b0b477d60069f38105

Status: Information only.

8. Discussion / Replacement of Hilton Head Island Bridges

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Colin Kinton, Division Director–Transportation Engineering, provided the Committee an overview of this item. On Friday, January 13, 2017, the Lowcountry Area Transportation Study Metropolitan Planning Organization endorsed spending $2 million toward completing the environmental assessment for the widening of U.S. Highway 278 between Moss Creek and Squire Pope Road. It was approved subject to Beaufort County entering into an Intergovernmental Agreement with South Carolina Department of Transportation (SCDOT) for the reimbursement of the $2 million and funding for the entire project.

Committee Chairman Stu Rodman spoke about bridges. His understanding is that one of the Hilton Head Island bridges is at the end of its useful life, and the other has approximately 30 years of remaining life. Both the SCDOT and the federal government are looking at improving the inefficient bridge. If it is determined that the other three bridges are inadequate, the case can be made to replace. This goes beyond the Environmental Study. It looks at traffic, congestion, etc. This is a three-year study.

Mr. Kinton stated the total cost of the project is approximately $200 million. SCDOT has secured $44 million for replacement of the one bridge and is asking the County to come up with the other $156 million.

Mr. Kubic stated the Environmental Assessment three-year period concerned Administration due to the pursuit of general bonding for our projects, and did not want to be delayed. Staff has achieved that agreement with SCDOT. There are some engineering hypotheticals with Mackey Bridge, and what can and cannot be done with the current integrity of the original spans holding up the roadway pavement. The work we are doing as a County with

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SCDOT on this matter is very open, and he has been impressed with the State's desire to include all parties in discussions on how to proceed. They are cognizant of a comprehensive corridor review. What is troubling is the State paying $44 million and the balance being a County responsibility. It is not the County's Administration's position currently. The 80:20 does not seem fair. Hilton Head Island, through its tourist magnet and all of the income that is generated for the State as a result, clearly, from an economic standpoint, those bridges are very vital to the State for potential revenue production.

Beaufort County Administration had a meeting with SCDOT and talked about funding possibility to get the $2 million and talked about the Metropolitan Planning Organization (MPO). Possible sources of revenue talked about to include: CTC, Town of Hilton Head Island, free balance of 2006 Sales Tax Funds, TAG Funds, County Hospitality Tax, Impact Fees, and applying for a loan or grant through the State Infrastructure Bank. The suggestion from the meeting was to have a team meeting to include County Council, Town of Hilton Head Island and State Legislative Delegation to discuss and decide what to present to SCDOT.

Status: Information only.

9. Discussion / Review

- **2015 and 2016 Strategic Plan Assignment**
- **Open Agenda Items for 2016**
- **Suggested Items for Council's 2017 Annual Retreat**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob McFee, Division Director-Facilities and Construction Engineering, provided the Committee with a PowerPoint presentation on the Beaufort County Retreat Strategic Major Projects for 2015-2016 as follows:

Completed Projects:

- Hilton Head Island Airport (HXD) – Runway 3 Approach Obstruction Removal
- Bluffton Parkway Phase 5A, Segment 1 and 2
- S.C. Highway 170 Widening
- St. Gregory the Great Church Frontage Road
- Annual Dirt Road Improvements
- Mink Point Boulevard – SCDOT Project
- Perryclear Bridge Replacement
- Spanish Moss Trail Phase 2

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- Wesley Felix Parks and Leisure Services Park – Renovations to Facilities
- Daufuskie Island Fishing Pier Improvements
- Stormwater Utility Rate Study

Project Underway:

- Hilton Head Island Airport (HXD) – Runway 21 Approach Obstruction Removal
- Hilton Head Island Airport (HXD) – Taxiway A Relocation, On-Airport Tree Removal and Ramp Replacement
- Detention Center Needs Assessment and Facility Study
- Buckwalter Regional Park (Recreation Center Expansion Phase 2)
- Myrtle Park Administrative Complex Improvements
- Daufuskie Island Park Restroom
- Broad River Fishing Pier Improvements

An overview of the Public Works Department, Solid Waste and Recycling Section and a status update of the curbside waste and recycling collection, convenience centers and landfill was provided.

Future Projects:

- Hilton Head Island Airport (HXD) – Runway 21 Extension and West Drainage Improvements
- Hilton Head Island Airport (HXD) – Runway 03 Extension and Taxiway F Realignment
- Hilton Head Island Airport (HXD) – Runway 03/21 Extension Engineered Material Arresting System
- U.S. Highway 17 – Jasper County
- U.S. Highway 278 Bridge Replacement Plan
- Animal Services / Shelter Building
- Myrtle Park Spec Building
- Jenkins Island Access Management
- Pathway Projects Plan and Funding
- Beaufort County Facilities Condition Assessment Plan

Committee Chairman Stu Rodman reviewed with the Committee open agenda items on 2016 Public Facilities Committee to include the following open item for 2017: Review of Road Impact Fees and identification of the list of projects. He suggested the possibility of having a Public Facilities Committee Workshop to provide a review of projects. He suggested possibly holding the Workshop January 30, 2017. He also spoke about the Public Facilitates Committee taking up the traffic component of the proposed Hilton Head National rezoning request.

Status: Information only.

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10. Discussion / Comprehensive Financial Plan: Projects

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: No discussion occurred at this meeting.

11. Dialog with Staff / Open Issues / Future Agenda Items

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item will remain on the agenda as a placeholder for future items of the agenda.

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Boards and Commissions
Reappointments and Appointments
February 20, 2017

1 Community Services Committee

Alcohol and Drug Abuse Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Linda Neidich Hoffman	At-Large	Reappoint	10/11	4	2/2021

Beaufort Memorial Hospital Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Andrea Allen	At-Large	Reappoint	10/11	4	2/2021
01.23.17	Kathleen R. Cooper	At-Large	Reappoint	8/11	4	2/2021
01.23.17	Faith L. Polkey	At-Large	Reappoint	8/11	4	2/2021

Library Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Tracey Robinson	Council District 4	Appoint	6/11	4	2/2021

2 Finance Committee

Accommodations Tax (2% State) Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Emma Campbell	At-Large	Reappoint	10/11	4	2/2021
02.20.17	Olivia Young	Hospitality - Lodging	Reappoint	8/11	4	2/2021
02.20.17	Walter Young	Hospitality - Lodging	Reappoint	6/11	4	2/2021

Airports Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Howard Ackerman	Proximity to HHI Airport	Appoint	6/11	2	2/2019
02.20.17	Leslie Adlam	Qualifications	Reappoint	8/11	2	2/2019
02.20.17	Dan Ahern	Proximity to LI Airport	Reappoint	10/11	2	2/2019
02.20.17	James Buckley	Proximity to HHI Airport	Reappoint	8/11	2	2/2019
02.20.17	Gerard Costa	Active/Recent Retired Com Pilot	Reappoint	8/11	2	2/2019
02.20.17	Anne Esposito	Active Pilot and Aircraft Owner at HHI	Reappoint	10/11	2	2/2019
02.20.17	Richard Sells	HHI Town Council	Reappoint	8/11	2	2/2019
02.20.17	Harold Wallace	Proximity to LI Airport	Reappoint	8/11	2	2/2019
02.20.17	Blakely Williams	Beaufort Chamber of Commerce	Reappoint	8/11	2	2/2019

3 Governmental Committee

Bluffton Township Fire District Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Paul Hamilton	Council District 9	Reappoint	6/11	4	2/2021
02.20.17	Ed Olsen	At-Large	Reappoint	10/11	4	2/2021

Burton Fire District Commission

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Gary Bright	Fire Service Area	Reappoint	10/11	4	2/2021
02.20.17	Herbert Burnes	Fire Service Area	Reappoint	10/11	4	2/2021
02.20.17	Madison Chisum	Fire Service Area	Reappoint	6/11	4	2/2021

Daufuskie Island Fire District Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Geoffrey Brunning	Fire Service Area	Reappoint	6/11	4	2/2021
02.20.17	Charles V. Henry	Fire Service Area	Reappoint	10/11	4	2/2021

Parks and Leisure Services Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Ronald Campbell	Northern Beaufort County	Reappoint	10/11	4	2/2021
02.20.17	Christian Kata	Northern Beaufort County	Reappoint	8/11	4	2/2021
02.20.17	Michael Manesiotis	Southern Beaufort County	Reappoint	10/11	4	2/2021
02.20.17	Gregory McCord	Northern Beaufort County	Reappoint	8/11	4	2/2021

Sheldon Fire District Board

Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Wayne Blankenship	Fire Service Area	Reappoint	10/11	4	2/2021
02.20.17	Donnie Phillips	Fire Service Area	Reappoint	10/11	4	2/2021
02.20.17	John B. Seno	Fire Service Area	Reappoint	8/11	4	2/2021

4 Natural Resources Committee

Design Review Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Peter Brower	Architect, Landscape Architect, Building Design, Civil Engineer	Reappoint	8/11	4	2/2021
01.23.18	Pearce Scott	Registered Architect	Reappoint	8/11	4	2/2021

Historic Preservation Review Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Katrina Epps	Bluffton Historic Preservation Organization	Reappoint	8/11	4	2/2021
01.23.17	Natalie Hefter	Southern Beaufort County	Reappoint	10/11	4	2/2021
01.23.17	Beekman Webb	Lady's Island	Reappoint	10/11	4	2/2021

Planning Commission

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Caroline Fermin	Port Royal Island	Reappoint	8/11	3	2/2020
01.23.17	Jason Clyde Hincher	Lady' Island	Reappoint	8/11	3	2/2020
01.23.17	Harold Leroy Mitchell	Sheldon Township	Reappoint	8/11	3	2/2020

Rural and Critical Lands Preservation Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Susie Fripp-Gordon	Council District 1	Reappoint	8/11	2	2/2019
01.23.17	Richard Walls	Council District 7	Reappoint	8/11	2	2/2019
01.23.17	Walter Mack	Council District 3	Appoint	6/11	4	2/2021

Note: Members serve the same term as the appointing member of Council.

Southern Beaufort County Corridor Beautification Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Sallie Bridgewater	Council District 6	Reappoint	8/11	4	2/2021
01.23.17	Randy Boehme	Town of Bluffton	Reappoint	8/11	4	2/2021
01.23.17	Carol Humphrey	Council District 10	Reappoint	8/11	4	2/2021
01.23.17	Douglas Novak	Council District 9	Reappoint	8/11	4	2/2021
01.23.17	Glen Stanford	Council District 8	Reappoint	8/11	4	2/2021
01.23.17	Stephen Wilson	Council District 11	Reappoint	8/11	4	2/2021

Stormwater Management Utility Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	William Bruggeman	At-Large	Reappoint	8/11	4	2/2021
01.23.17	James Fargher	Stormwater District 8 (unincorporated St. Helena Island/Islands East)	Reappoint	8/11	4	2/2021
01.23.17	Mark Feinberg	Stormwater District 9 (unincorporated Bluffton Township and Daufuskie Island)	Reappoint	8/11	4	2/2021

Zoning Board of Appeals

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Thomas Gasparini	Southern Beaufort County (attorney)	Reappoint	10/11	3	2/2020
01.23.17	Kevin Mack	Northern Beaufort County	Reappoint	10/11	3	2/2020

5 Public Facilities Committee

County Transportation Committee

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	John Glover	District 3	Appoint	6/11	4	2/2021
Nominate	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
02.20.17	Christopher England	District 7	Reappoint	8/11	4	2/2021

Note: Members serve the same term as the appointing member of Council.

Solid Waste and Recycling Board

NominateD	Name	Position/Area/Expertise	Reappoint/Appoint	Votes Required	Term/Years	Expiration
01.23.17	Kim Corley	Solid Waste District 8 - St. Helena Island/Islands East	Reappoint	8/11	4	2/2021
01.23.17	Forrest Duryea	Solid Waste District 9-Bluffton Township	Reappoint	8/11	4	2/2021

COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
104 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Jerry Stewart , Chairman, Finance Committee

VIA: Gary Kubic, County Administrator GKubic
Josh Gruber, Deputy County Administrator JG
Alicia Holland, Assistant County Administrator for Finance AH
Dave Thomas, Purchasing Director DT

FROM: Robert McFee, PE, Division Director for Construction, Engineering & Facilities

SUBJ: **Slope Repair Contract on Westbound US 278/Bluffton Parkway Flyover Bridge Approach & the Spanish Moss Trail Phase 2 – IFB #122916E**

DATE: January 31, 2017

BACKGROUND. As a result of damage from Hurricane Matthew, Beaufort County advertised for competitive bids for the construction repair/re-establishment of slopes adjacent to marshlands at two sites. These two sites are:

Site 1 - Approximately 1,200 ft of roadway slope on US 278 westbound on the approach to the Bluffton Parkway Flyover Bridge.

Site 2 - Approximately 1,000 ft of repurposed railway bed slope on the Spanish Moss Trail Phase 2 between North Street and bridge over Battery Creek.

On 1/12/17, the following contractors submitted bids.

PROPOSER	LOCATION	SITE 1 BID	SITE 2 BID	TOTAL BID
Cleland Site Prep, Inc.	Ridgeland, SC	$766,076.00	$840,925.00	$1,607,000.00
Jeffers Construction, Inc.	Hardeeville, SC	$ -0-	$196,376.15	$ 196,376.15
Quality Enterprises, USA, Inc.	Chesapeake, VA	$253,650.00	$289,900.00	$ 543,550.00

The Engineering Department analyzed both Jeffers Construction and Quality Enterprises bid prices. As shown above, Jeffers Construction did not submit a bid price for Site 1. The Engineering Department is recommending that the subject bid be awarded in total to Quality Enterprises who bid on both sites in the amount of $543,550 as both locations need to be repaired as soon as possible and Quality Enterprises' bid will accomplish that.

Staff is requesting a 10% project contingency of $54,355. Total project budget is $597,905 which is a budget of $279,015 for Site 1 and a budget of $318,890 for Site 2.

FUNDING.

Site 1 - Bluffton Parkway Flyover Bridge approach total budget of $279,015 with funding from Bluffton Parkway Phase 5 Acct #47010012-54500 with an available balance of $1.3 million at January 31, 2017.

Site 2 - Spanish Moss Trail Phase 2 slope total budget of $318,890 with funding from Spanish Moss Trail Phase 2 Acct #48060011-54435 with an available balance of $186,564 and the remainder of $132,326 from Local 3% Accommodations Tax with an unobligated available fund balance of $1.7 million at January 31, 2017. The construction of the Spanish Trail Phase 2 was funded partially from Local A Tax as per Attachment #2.

A request to FEMA for reimbursement of applicable costs will be submitted.

FOR ACTION. Finance Committee Meeting on February 6, 2017.

RECOMMENDATION. The Finance Committee approve and recommend to County Council approval of:

1) a contract award to Quality Enterprises, USA, Inc., for the construction repair/re-establishment of marsh side slopes at the approach to westbound Bluffton Parkway Flyover Bridge and the Spanish Moss Trail Phase 2 between North Street and Battery Creek in the amount of $543,550 from the accounts listed above;

2) the use of Local A Tax for the remaining budget of $132,326 to fund the slope repairs on the Spanish Moss Trail Phase 2 and;

3) Recommend approval of a 10% contract contingency totaling $54,355.

JRM/mjh

Attachments: 1) Bid Recap Sheet
2) Ordinance #2015/9

Contract/SlopeRepair/FinApp

PRELIMINARY BID TABULATION

PURCHASING DEPARTMENT

Project Name:	**Hurricane Slope Damage**
Project Number:	122916E
Project Budget:	
Bid Opening Date:	January 12, 2017
Time:	3:00 PM
Location:	Building #2 106 Industrial Village Rd, Beaufort, SC
Bid Administrator:	Dave Thomas, Beaufort County Purchasing Director
Bid Recorder:	

The following bids were received for the above referenced project

BIDDER	BID FORM	BID BOND	ALL ADDENDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	SITE 1 CONSTRUCTION US 278	SITE 2 CONSTRUCTION - SPANISH MOSS TRAIL	BID GRAND TOTAL	
Jeffers Construction, Inc	x	x	x				$0.00	$196,376.15	$196,376.15	
Cleland Site Prep, Inc	x	x	x				$766,075.00	$840,925.00	$1,607,000.00	
Quality Enterprises USA, Inc	x	x	x				$253,650.00	$289,900.00	$543,550.00	

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

Bid Administrator Signature

Bid Recorder Signature

Bid Certification Signature

ORDINANCE NO. 2015 / 9

AN ORDINANCE TO APPROPRIATE FUNDS NOT TO EXCEED $806,727 FROM THE 3% LOCAL ACCOMMODATIONS TAX FUNDS TO THE COUNTY GENERAL FUND FOR CONSTRUCTION OF THE SPANISH MOSS TRAIL – PHASE 2

WHEREAS, Beaufort County has developed a bicycle and pedestrian trail for the use by the public and visitors as part of Beaufort County's Rails to Trails program; and

WHEREAS, Beaufort County applied for and was awarded a grant from the Transportation, Community, and System Preservation program of the Federal Highway Administration in an amount of $1,043,520.00; and

WHEREAS, as a condition of accepting the grant, Beaufort County was required to provide a local match funds of 20% of the overall grant award or in this case $260,880.00; and

WHEREAS, Beaufort County Council by Resolution dated October 10, 2011 allocated the local match funds for the Spanish Moss Trail; and

WHEREAS, to complete the construction of the Spanish Moss Trail - Phase 2 project an additional $806,727.00 is required, resulting in a total expenditure from the 3% Accommodations Tax Fund in the amount of $1,067,607.00;

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens and to visitors of Beaufort County, to provide them with a safe and accessible pedestrian and bicycle route that will not only become a recreational asset, but provide an alternative mode of transportation that will link people to jobs, services and schools,

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that a transfer in the amount of $806,727.00 is hereby authorized from the 3% Local Accommodations Tax Fund to the General Fund for the purpose of constructing the Spanish Moss Trail – Phase 2.

DONE this 13th day of April, 2015.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

_____
Joshua A. Gruber, Deputy County Administrator
Special Counsel

First Reading: March 9, 2015
Second Reading: March 23, 2015
Public Hearing: April 13, 2015
Third and Final Reading: April 13, 2015

Ordinance 2017 / __

AN ORDINANCE TO APPROPRIATE $132,326.00 FROM THE LOCAL (3%) ACCOMMODATIONS TAX FUND FOR REPAIR/RE-ESTABLISHMENT OF SLOPES ADJACENT TO MARSHLANDS ON THE SPANISH MOSS TRAIL

WHEREAS, County Council is authorized to utilize the Local (3%) Accommodations Tax Fund for certain limited purposes including cultural, recreational or historic facilities and highways, roads, streets, bridges and boat ramps providing access to tourist destinations; and

WHEREAS, as a result of damage from Hurricane Matthew, there is a need for construction associated with the repair/re-establishment of slopes adjacent to marshlands at the Spanish Moss Trail Phase 2 between North Street and bridge over Battery Creek; and

WHEREAS, on February 7, 2017 Beaufort County Finance Committee recommended approval of a contract award to Quality Enterprises, USA, Inc. utilizing funds Spanish Moss Trail Phase 2 Account and Local (3%) Accommodations Tax; and

WHEREAS, Beaufort County Code Ordinance Sec. 66-44(b) states "the authorization to utilize any funds from the 'County of Beaufort, South Carolina, Local (3%) Accommodations Tax Account,' shall be by ordinance duly adopted by the County Council"; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to appropriate $132,326.00 from the Local (3%) Accommodations Tax Fund for the repair/re-establishment of slopes adjacent to marshlands on the Spanish Moss Trail.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council that an appropriation of $132,326.00 be made from the Local (3%) Accommodations Tax Funds to pay for the repair/re-establishment of slopes adjacent to marshlands on the Spanish Moss Trail.

Adopted this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

_____
Thomas J. Keaveny, II, County Attorney

ATTEST:

_____
Ashley M. Bennett, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

ORDINANCE 2017 / __

AN ORDINANCE TO APPROPRIATE $250,000.00 FROM THE 2% HOSPITALITY TAX FUND TO FOR PINCKNEY ISLAND ACCESS DESIGN SERVICES

WHEREAS, County Council is authorized to utilize the 2% Hospitality Tax Fund for certain limited purposes, including tourism – related cultural, recreational or historic facilities; and

WHEREAS, Beaufort County Code Ordinance Sec. 66-534(b) states "the authorization to utilize any funds from the 'County of Beaufort, South Carolina, Hospitality Tax Account,' shall be by ordinance duly adopted by the County Council"; and

WHEREAS, the Pinckney Island National Wildlife Refuge consists of 4.052 acres on Pinckney Island and the only access point to the island is its intersection with U.S. Highway 278; and

WHEREAS, the annual visitation to the refuge is almost 200,000 visitors per year and the traffic on U.S. Highway 278 exceeds 55,000 vehicles per day travelling at the posted speed limit of 55 mph; and

WHEREAS, the volume of vehicles combined with the speed makes entry to and exit from the refuge difficult and unsafe; and

WHEREAS, Beaufort County Council believes that it is in the best interests of its citizens to appropriate $250,000.00 from the 2% Hospitality Tax Fund to finalize environmental permitting, provide agency coordination, engineering design and construction documents for the Pinckney Island National Wildlife Refuge access at U.S. Highway 278.

NOW, THEREFORE, BE IT ORDAINED by Beaufort County Council, duly assembled, hereby appropriates $250,000.00 from the 2% Hospitality Tax for the Pinckney Island Access Design Services.

Adopted this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

_____
Thomas J. Keaveny, II, County Attorney

ATTEST:

_____
Ashley M. Bennett, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

ORDINANCE 2017 / __

AN ORDINANCE TO RATIFY CERTAIN ACTIONS OF THE BEAUFORT COUNTY COUNCIL AND TO UPDATE CHAPTER 18 OF ARTICLE III (BUSINESS AND PROFESSIONAL LICENSE)

WHEREAS, on May 22, 2014 Beaufort County Council Adopted Ordinance No. 2014/11 to adopt the National American Industry Classification System as promulgated by the Office of Management and Budget and published in the Federal Register; and

WHEREAS, certain SIC Codes remain within the body of the ordinance; and

WHEREAS, in order to provide a clear and accurate legislative record, it is deemed appropriate and necessary to affirm the actions of Beaufort County Council Committees thereby curing any perceived scrivener's errors.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA; AND IT IS HEREBY ORDERED ORDAINED BY AND UNDER THE AUTHORITY OF THE SAID COUNTY COUNCIL, AS FOLLOWS:

NOTE: **Underlined and boldface typed** portions indicate additions to the County Code. ~~Stricken~~ portions indicate deletions to the County Code.

Sec. 18-46. - Purpose.

The business license levied by this article is for the purpose of providing such regulation as may be required by the business subject thereto and for the purpose of raising revenue to provide ad valorem tax relief. Each license shall be issued for one calendar year beginning on January 1 and shall expire on December 31; this time period shall be considered a license year. The provisions of this article and the rates herein shall remain in effect from year to year as amended by Beaufort County Council.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-47. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means a calling, occupation, profession or activity engaged in with the object of gain, benefit or advantage, either directly or indirectly. In addition to the above-described activities constituting doing business in the county, an individual shall be deemed to be in business if that individual owns and rents two or more residential rental units (or partial interest therein) within the county, excluding the municipalities therein. This applies to both short-term and long-term rentals.

Charitable purpose means benevolent, philanthropic, patriotic, or eleemosynary purpose which does not result in personal gain to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization. Charitable organization shall be deemed a business subject to a license tax unless the entire net proceeds of its operation, after necessary expenses, are devoted to charitable purposes. Compensation in any form to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization shall not be deemed a necessary operating expense.

Classification means that division of businesses by major groups subject to the same license rate, as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationship of services, or other basis deemed appropriate by county council.

County means the County of Beaufort, South Carolina.

Gross receipts means the total revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected by the businesses, excepting income from business done wholly outside of the unincorporated area of the county and fully reported to a municipality or other county. The term "gross receipts" means the value proceeding or accruing from the sale of tangible business personal property, including merchandise and commodities of any kind and character and all receipts, by the reason of any business engaged in, including interest, dividends, discounts, rentals of real estate or royalties, without deduction on the account of the cost of the property sold, the cost of the materials used, labor or service cost, interest paid, or any other expenses whatsoever and without any deductions on account of losses. Gross income for business license purposes, may be verified by inspection of returns filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Insurance Commission, or other government agency. In case of brokers or agents, gross income means commissions received or retained, unless otherwise specified. Gross income for insurance companies means gross premiums collected. Gross income for business license tax purposes shall include the value of bartered goods and/or trade-in merchandise.

License official means the county employee, or other individuals, designated by the county administrator to perform the duties set forth in this article.

Person means any individual, firm, partnership, LLP, LLC, cooperative nonprofit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principals.

Wholesaler means a business where the product the business sells is to be resold (retailed); where the supplier is truly a wholesaler, a business license is not required, however, if a warehouse or place of business is maintained in the county, or if a product is sold to an end user, its ultimate customer, a business license is required. Therefore, paper goods distributors who sell supplies to hotels and building supply distributors who sell to contractors or owners for buildings under construction are required to obtain a business license. Such distributors' customers are the end users of the products.

(Ord. No. 2014/11, 5-12-2014)

Cross reference— Definitions generally, § 1-2.

Sec. 18-48. - Administration.

The license official shall administer the provisions of this article, collect license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or revocation procedures, report violators to code enforcement, produce forms, make reasonable regulations relating to the administration of this article, and perform such other duties as may be assigned by the county administrator.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-49. - Violations.

Any persons violating any provision of this article shall be deemed guilty of an offense and subject to a fine of up to $500.00 or imprisonment for not more than 30 days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties and costs provided for in this article.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-50. - License required.

Every person engaged or intending to engage in any calling, business, occupation or profession whether listed in the rate classification index or not, shall register the business and make application for a business license and will be required to pay an annual license tax and obtain a business license as provided in this article. A new business shall be required to have a business license prior to operation within the county.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-51. - License tax.

(a) The required license tax shall be paid for each business subject to this article according to the applicable rate classification on or before May 31 in each year, except for those businesses in Rate Class 8 for which a different due date is specified.

(b) A separate license shall be required for each place of business and for each classification of business conducted at one place. If gross income cannot be separated for classifications at one location, the license tax shall be computed on the combined gross income for the classification requiring the highest rate.

(c) A license tax based on gross income shall be computed on the gross income for the preceding calendar or fiscal year, and on a 12-month projected income based on the monthly average for a business in operation for less than one year. The tax for a new business shall be computed on the estimated probable gross income stated in the license application for the balance of the calendar year. No refund shall be made for a business that is discontinued, annexed into a municipality or has rendered an overpayment of a prior year license tax.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-52. - Effective date.

The business license tax shall be implemented on an annual basis for calendar year 2000 and all subsequent years. The required due date for the payment of all taxes and the display of license for calendar year 2000 shall be May 31, 2000. In all subsequent years the due date shall be as specified in section 18-53.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-53. - Registration required.

(a) The owner, agent or legal representative of every business subject to this article, whether listed in the classification index or not, shall register the business and make application for a business license on or before May 31 of each year, except that a new business shall be required to have a business license prior to operation within the county. A license for a bar must be issued in the name of the individual who has been issued a state ABC license and will have actual control and management of the business.

(b) Application shall be on a form provided by the license official which shall contain the social security number and/or the federal identification number, the South Carolina Retail License Number (if applicable), the business name as reported on the state income tax return, and all other information about the applicant and the business deemed necessary to carry out the purposes of this article by

the license official. Applicants may be required to submit copies of state and federal income tax returns reflecting gross income figures.

(c) The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported, or estimated for a new business, without any unauthorized deductions, and that all assessments and personal property taxes on business property due and payable to the county have been paid.

(d) Insurance agents and brokers shall report the name of each insurance company for which a policy was issued and the total premiums collected for each company for each type of insurance coverage on a form approved by the license official. An insurance agent not employed by an insurance company, or employed by more than one company, shall be licensed as a broker.

(e) Every business, which either acts as an agent, broker or representative for any other person or has contractual arrangements with persons who are acting as independent contractors for it shall supply the following information: name, address, telephone number and estimated payments or premiums due to that person. Such information shall be supplied upon the request of the license official and shall be a condition precedent to obtaining the license required under this article.

(f) Elimination of commercial waste. On the business license application form, each business shall fully disclose its method of solid waste handling and shall present proof of such solid waste disposal before a license is granted.

(g) No business license shall be issued until the applicant first submits documents necessary to establish compliance with Beaufort County Zoning Ordinance, Building Code, and other regulatory codes as adopted by Beaufort County Council.

(h) Any person desiring to peddle goods anywhere in unincorporated Beaufort County must first meet all regulations pursuant to the provisions of S.C. Code 1976, § 40-41-10 and are also subject to being in compliance with the zoning and building codes.

(i) Miscellaneous sales (antique malls, flea markets or leased space sales). Any person leasing space for the sale of merchandise from an established business shall be required to have a business license, whether or not the sales are made through a central cash register. Futhermore, it shall be the responsibility of the leasor of the spaces to advise the business license office of persons leasing space.

(j) Beaufort County shall not grant a business license to any applicant for a use identified in section 106-1098 of and regulated by section 106-1281 of Beaufort County's Zoning Development Standards Ordinance if such use shall be located within 500 feet of a residence, church, school or day care center.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-54. - Deductions and exemptions.

(a) No deductions from gross income shall be made, except income from business done wholly outside of the county jurisdiction on which a license tax is paid to another county or a municipality, or income which cannot be taxed pursuant to state law. The applicant shall have the burden to establish the right to a deduction by satisfactory records and proof. No person shall be exempt from the requirements of this article by reason of the lack of an established place of business within the county, unless exempted by state or federal law. The license official shall determine the appropriate classification and licensing for each business. No person shall be exempt from this article by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of the liability for the payment of any other tax by reason of the application of this article.

(b) The provisions of this article shall not extended to those businesses which are contained within NAICS Major Business ~~Group 01~~: agriculture production; crops, or ~~Group 02:~~ agriculture production; livestock and animal specialties, or ~~Group 08:~~ forestry, or ~~Group 09:~~ fishing, nor shall it apply to the

manufacture or sale of sea island grass products, but shall extend and apply to vendors of every other class and kind of goods.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-55. - False application unlawful.

It shall be unlawful for any person subject to the provisions of this article to make a false application for a business license, or to give or file, or direct the giving or filing, of any false information with respect to the license or tax required by this article.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-56. - Display and transfer.

(a) All persons shall display the license issued to them under this article on the original form provided by the license official, in a conspicuous place, in the business establishment, at the address shown on the license. A transient or nonresident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the county.

(b) A change of address must be reported to the license official within ten days after removal of the business to a new location, and the license will be valid at the new address upon written notification of the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of ownership shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-57. - Inspections and audits.

(a) For the purpose of enforcing the provisions of this article the license official or other authorized agent of the county is empowered to enter upon the premises of any person subject to this article to make inspections and examine and audit books and records. It shall be unlawful for any person to fail or refuse to make available the necessary books and records. during normal business hours with 24 hours' prior written notice. If an audit or inspection reveals that false information has been filed by the licensee, the costs of the audit shall be added to the correct license tax and late penalties in addition to other penalties provided in this article. Each day of failure to pay the proper amount of license tax shall constitute a separate offense.

(b) The license official may make random inspections of any businesses within the county to insure compliance with this article. Records of inspections and audits shall not be deemed public records. The license official shall not release the reported gross income of any person by name without permission of the licensee, provided that statistics compiled by classifications may be made public.

(c) The license official, upon approval of the county administrator, may disclose gross income of licenses to the Internal Revenue Service, South Carolina Department of Revenue, Beaufort County Tax Appraiser and other county and municipal business license offices for the purpose of assisting tax assessments, tax collections and enforcement of the business license. Such disclosures shall be for internal, confidential and official use by these governmental agencies and shall not be deemed public records.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-58. - Assessments.

(a) When any person shall have failed to obtain a business license or to furnish the information required by this article or the license official, the license official shall proceed to examine the records of the business or any other available records as may be appropriate and to conduct investigations and statistical surveys as he/she may deem appropriate to assess a license tax and penalties as provided in this article.

(b) A notice of assessment shall be served by certified mail and any application for adjustment of the assessment may be made to the license official within five days after the notice is mailed or the assessment will become final. The license official shall establish by regulation the procedure for hearing an application for adjustment of assessment and issuing a notice of final assessment.

(c) A final assessment may be appealed to county council only by payment in full of the assessment under protest within five days and the filing of written notice of appeal within ten days after payment pursuant to the provisions of this article relating to appeals to county council. With regard to assessments of insurance companies and brokers for nonadmitted insurance companies, the state association of counties is designated as the exclusive agent of the county and is empowered to utilize all procedures and actions authorized by ordinance or state law.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-59. - Delinquent license taxes.

For nonpayment of all or any part of the correct license tax under this article, the license official shall levy and collect a late penalty of five percent of the unpaid tax for each month or portion thereof after the due date until paid. If any license tax shall remain unpaid for 60 days after its due date, the license official shall issue an execution which shall constitute a lien upon the property of the licensee for the tax, penalties and cost of collection, and shall proceed to collect in the same manner as prescribed by law for the collection of other taxes. Upon identification of a delinquent account the director of business license or his/her designee has the authority to establish payment plans, revenue procedures, and reduce or waive penalties based upon the revenue procedures as adopted with this amendment.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-60. - Notices.

The license official may but shall not be required to serve or mail written notices that license taxes under this article are due, but he shall publish a notice of the due date in a newspaper of general circulation within the county three times prior to the due date in each year. With regard to providing notice to insurance companies and brokers for nonadmitted insurance companies that license taxes are due, the South Carolina State Association of Counties is designated as the exclusive agent of the county and is empowered to utilize all procedures and actions authorized by ordinance or state law. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-61. - Denial of license.

The license official shall deny a license under this article to an applicant when the application is incomplete, contains a misrepresentation, false or misleading statement, evasion or suppression of a material fact, does not comply with all other applicable county ordinances, or when the activity for which a

license is sought is unlawful or constitutes a public nuisance. A decision of the license official shall be subject to appeal to county council as provided in this article. Denial shall be written with reasons stated.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-62. - Suspension or revocation of license.

When the license official determines that:

(1) A license has been mistakenly or improperly issued or issued contrary to law;

(2) A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this article;

(3) A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, evasion or suppression of a material fact on the license application;

(4) A licensee has been convicted of an offense under a law or ordinance regulating business, a crime involving moral turpitude, or an unlawful sale of merchandise or prohibited goods;

(5) A licensee has engaged in an unlawful activity or nuisance related to the business; or

(6) The business is not in compliance with all other applicable county ordinances;

The license official shall give written notice to the licensee or the person in control of the business within the county by personal service or certified mail that the license is suspended pending a hearing before county council for the purpose of determining whether the license should be revoked. The notice shall state the time and place at which the hearing is to be held, which shall be within 30 days from the date of service of the notice. The notice shall contain a brief statement of the reasons for suspension and proposed revocation and a copy of the applicable provisions of this article.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-63. - Appeals to county council.

(a) Any person aggrieved by a final assessment, or a denial of a business license under this article by the license official may appeal the decision to county council by written request stating the reasons therefor filed with the license official within ten days after the payment of the assessment under protest or notice of denial is received.

(b) An appeal or a hearing on revocation shall be held by county council within 30 days after receipt of a request for appeal or service of notice of suspension at a regular or special meeting of which the applicant or licensee has been given written notice. At the hearing all parties shall have the right to be represented by counsel, to present testimony and evidence and to cross examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by county council shall govern the hearing. The county council shall by majority vote of members present, render a written decision based on findings of fact and the application of the standards in this article which shall be served upon all parties or their representatives and shall be final unless appealed to a court of competent jurisdiction within ten days after service

(c) No person shall be subject to prosecution for doing business without a license until the expiration of ten days after written notice of denial or revocation which is not appealed or until after final judgment of court upholding denial or revocation.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-64. - Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for any official or employee to divulge or make known in any manner the amount of income or any particulars set forth or disclosed in any report or return required under this article. Nothing in this section shall be construed to prevent the identification of particular reports or returns.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-65. - Classification rates and schedules.

(a) The license tax for each class of business shall be computed in accordance with the rates set forth in sections 18-66—18-68 and the North American Industrial Classification System (NAICS)., except ~~that, in cases of conflict between the provisions of the NAICS and this Code, the provisions of this Code shall prevail.~~

(b) Unless otherwise specifically provided, all rates shall be doubled for businesses and itinerants having no fixed place of business within the county and triple for businesses located out of state.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-66. - Class 8 rates.

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Nonresident rates do not apply except where indicated.

~~*15, 16, 17 Contractors, construction, all types.* See the rate schedule in section 18-68.~~

(1) For nonresident contractors, the total tax for the full amount of the contract shall be paid prior to issuing a building permit or commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license tax per $1,000.00 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a calendar year. A trailer at the construction site, a home office or structure in which the contractor resides is not a permanent place of business under this article.

(2) No contractor shall be issued a business license until all state and county qualification examinations and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job. In addition, each contractor shall furnish the license official with a list of all subcontractors furnishing labor or materials for each project.

(3) Subcontractors shall be licensed on the same basis as general, prime or manager for the same job, and no deductions shall be made by a general or prime contractor or manager for value of work performed by subcontractors. General or prime contractors will be responsible and will pay for the business license of any subcontractor doing work on the project if the subcontractor is found to be operating without a county business license.

(4) No contractor shall be issued a business license until all performance and indemnity bonds required by the county building code have been filed and approved. Zoning permits must be obtained when required by the county zoning ordinance codified in Chapter 106.

~~*40* *Railroad companies.*~~ See S.C. Code 1976, § 12-23-210.

~~41~~ *Passenger transportation.* On gross income, appropriate rate class ~~7~~ plus each vehicle per year, $25.00.

(5) Permission to use streets required. It shall be unlawful for any person to construct, install, maintain, or operate in, on, above or under any street or public place under control of the county any line, pipe, cable, pole, structure or facility for utilities, communications, cablevision or other purposes without a consent agreement or franchise agreement issued by the county council by ordinance which prescribes the term, fees and conditions for use.

(6) Consent, franchise, or business license tax required. The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be based on gross revenues derived from activities in the county, the length of lines installed in streets and public places, or other formula deemed appropriate by county council. No consent fee or franchise fee shall be construed to be in lieu of a business license tax based on gross revenue unless specifically provided by ordinance. Credits for business license tax paid may be applied to taxes set by ordinance granting consent or a franchise when specifically authorized by the ordinance.

~~481~~ *Telephone companies not using public streets under franchise or consent.* Establishments providing local or long distance telephone communications as described in North American Industrial Classification System (NAICS) 5733, including voice and data communications; radio telephone services; cellular telephone services; paging and beeper services; leasing lines, fiber optic cables, microwave or satellite facilities; selling access and reselling use of facilities or methods to others, shall pay an annual business license tax of 0.3 percent of gross receipts from all communications activities conducted in the county and for communications services billed to customers located in the county on which a business license tax has not been paid to another municipality.

~~4841~~ *Television, cable or pay.* Basic fee, consent or franchise.

~~491—493~~ *Electrical and gas companies.* Consent or franchise.

~~55~~ *Automotive, motor vehicle dealers and farm machinery, retail.* ~~See the rate schedule in section 18-68.~~

(1) One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

(2) Gross receipts from this classification shall include full sales price without deduction for trade-ins.

(3) Dealer transfers shall not be included in gross receipts.

~~5999~~ *Promoter/coordinator of arts and crafts shows.* Class rates apply ~~See the rate schedule in section 18-68.~~

~~5999~~	~~Promoter/Coordinator of Arts and Crafts Shows~~	~~Base Rate/Tax~~	~~Incremental Rate per Thousand~~
	~~First $5,000.00~~	~~$50.00~~	
	~~Over $5,000.00~~		~~$0.49~~
	~~Plus, for each participating vendor~~	~~Class rates apply~~	

This shall be a special license issued only for special arts and crafts events sanctioned as such and be valid solely for the time period and the specific location stated thereon. This special license must be applied for and obtained before commencement of the event for which it is to be used.

It is the responsibility of the special events promoter or coordinator to ensure that all participating vendors are included in this special arts and crafts license.

Each participating vendor must be the creator of the art or craft which is to be sold. This includes any person who desires to engage in the business of offering for public sale flower arrangements or any hand-crafted item produced in the home. Goods purchased for sale or resale cannot be vended on this special license.

Inspections may be made on site during the sale.

Other merchants and vendors at such special events, not qualifying for this special license under arts and crafts, shall be required to obtain a regular business license.

Merchants and vendors now operating under valid licenses shall be allowed to operate on those licenses, incorporating such gross sales in the annual gross receipts to be reported on the succeeding year's application.

~~*63*~~ *Insurance companies.*

(1) On gross premiums collected through offices or agents located in the county, wherever the risk is located in the county, or collected on policies written on property or risks located in the county, wherever the premiums are collected.

(2) Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

(3) Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the county whether or not an office is maintained therein. A premium collected on property or a risk located within the county shall be deemed to have been collected within the county.

~~*631—632*~~ *Life, health and accident insurance.* The rate is 0.75 percent of gross premiums. Declining rates shall not apply.

~~*633—635*~~ *Fire and casualty insurance.* The rate is two percent of gross premiums. Declining rates shall not apply.

636 Title insurance. The rate is two percent of gross premiums. Declining rates shall not apply.

~~*6411*~~ *Brokers for fire and casualty insurers.* The rate is two percent of gross premiums. Declining rates shall not apply. Nonadmitted: On gross premiums collected on policies of companies not licensed in the state, the broker shall collect and remit annually to the state association of counties, with a copy of the report required by the insurance commission showing the location of the risks insured. (Premiums for nonadmitted business are not included in broker's gross commissions for other business.)

Notwithstanding any other provision of this article, license taxes for insurance companies and brokers for nonadmitted insurers shall be payable on or before May 31 in each year without penalty. Pursuant to the S.C. Code 1976, § 5-7-300, the agreement with the state association of counties on

file with the clerk for collection of current and delinquent license taxes from insurers and brokers is approved.

~~7993~~ *Amusement machines, (coin-operated (except gambling)).*

(1) Music machines, juke boxes, kiddie rides, video games, pin tables with levers and other amusement machines with or without free play licensed pursuant to S.C. Code 1976, § 12-21-2720(A)(1) and (A)(2), Type I and Type II:

a. Operator of machine (S.C. Code 1976, § 12-21-2746) (For operation of all machines, not on gross income), $12.50 per machine, plus $12.50 business license.

b. Distributor selling or leasing machines. (Not licensed by the state as an operator pursuant to S.C. Code 1976, § 12-21-2728, see schedule in section 18-68 (nonresident rates apply)).

~~7993~~ *Amusement machines, coin-operated non-payout.* Amusement machines of the non-payout type or in-line pin game licensed by S.C. Department of Revenue pursuant to S.C. Code 12-21-2720(A)(3) Type III:

a. Operator of machines (owner of business): $180.00 per machine

(S.C. Code § 12-21-2720(B)): plus $12.50 business license

b. Distributor selling or leasing machines, not licensed by the state as an operator pursuant to S.C. Code 1976, § 12-21-2728, ~~see schedule in section 18-68.~~ (Nonresident rates apply.)

~~7993~~ *Billiard, Pool Tables, Football Table, Bowling Lane Table.*

Measuring three and one-half [feet wide] × seven feet long: $5.00

Tables longer than three and one-half [feet wide] × seven feet [long]: $12.50

And Gross income of all business where located, the following rates apply:

First $5,000.00 gross income: ~~$43.75~~ Class rates apply

Over $5,000.00: ~~$0.38/thousand~~ Class rates apply

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-67. - Rate classification index.

The license tax for each class of businesses subject to this ordinance shall be computed in accordance with the North American Industry Classification System as promulgated by the Office of Management and Budget and published in the Federal Register.

~~The rate classification index for businesses licensed pursuant to this article shall be as follows:~~

~~NAICS~~	~~Rate Class 1~~ ~~Business Group~~
~~47~~	~~Travel agencies~~

53	General merchandise stores
54	Food stores
553—554	Automotive supply stores and gasoline service stations
56	Apparel and accessory stores
58	Eating places
86	Membership organizations

-

NAICS	Rate Class 2 Business Group
01	Agricultural production, crops
02	Agricultural production, animals
20	Food and kindred products
22	Textile mill products
23	Apparel and other finished products from fabrics and similar materials
25	Furniture and fixtures
30	Rubber and miscellaneous plastic products
31	Leather and leather products
32	Stone, clay, glass and concrete products
33	Primary metal industries
34	Fabricated and metal products (except machinery and transportation equipment)

37	Transportation equipment
39	Miscellaneous manufacturing industries
50	Wholesale trade, durable goods
51	Wholesale trade, nondurable goods
52	Building materials, hardware, garden supply and mobile home dealers
57	Furniture, home furnishings and equipment stores
70	Hotels, roominghouses, camps and other lodging

-

SIC	Rate Class 3 Business Group
07	Agricultural service
24	Lumber and wood products (except furniture)
26	Paper and allied products
29	Petroleum refining and related industries
36	Electrical and electronic machinery, equipment and supplies
42	Motor freight transportation and warehousing
44	Water transportation
45	Transportation by air
59	Miscellaneous retail (except vending machines, peddlers and pawnbrokers)
61	Credit agencies other than banks

75	Automotive repair, services and garages
78	Motion pictures
79	Amusement and recreation services (except motion pictures, amusement machines and carnivals)
89	Miscellaneous services

NAICS	Rate Class 4 Business Group
27	Printing, publishing and allied products
28	Chemicals and allied products
35	Machinery, except electrical
48	Communication (except telephone)
76	Miscellaneous repair services

NAICS	Rate Class 5 Business Group
09	Fishing, hunting and trapping
14	Mining — Minerals
38	Measuring, analyzing and controlling instruments; photographics, medical and optical goods; watches and clocks
41	Local and suburban transit and interurban highway passenger transportation
62	Security and commodity brokers, dealers — Exchanges and services

73	Business services

NAICS	Rate Class 6 Business Group
49	Sanitary services
72	Personal services

NAICS	Rate Class 7 Business Group
08	Forestry
10	Mining — Metals
21	Tobacco manufacture
46	Pipelines (except natural gas)
64	Insurance agents, brokers and service
65	Real estate
67	Holding and other investment offices
80	Health services
81	Legal services
82	Educational services
83	Social services

87	Engineering, accounting, research, management and related services

-

NAICS	Rate Class 8 Business Group
15, 16, 17	Contractors, construction, all types
40	Railroad companies
4121	Taxicabs
481	Telephone communication
491—493	Electric and gas services
55	Automotive and motor vehicle dealers and farm machinery, retail (except auto supply store 553 and gasoline service stations 554)
5093	Junk and scrap dealers
5813	Drinking places (alcoholic beverages - License must be issued in the name of the individual who has been issued a state ABC license and will have actual control and management of the business)
5932	Pawnbrokers
5962	Vending machines (automatic merchandising)
5963	Peddlers, itinerant
63	Insurance companies
6411	Brokers for nonadmitted insurers
7993	Amusement machines, coin-operated

~~7999~~	~~Billiard or pool tables, all types~~
~~7999~~	~~Carnivals and circuses~~

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-68. - Rate schedule.

The tax schedule for businesses licensed pursuant to this article shall be as follows except where nonresident rates apply:

Business Class	Gross Revenue $0—$5,000 Minimum Tax	Rate per 1,000 or Fraction Thereof Over $5,000 in Gross Revenue
Class 1	$37.50	$0.27
Class 2	43.75	0.38
Class 3	50.00	0.49
Class 4	56.25	0.60
Class 5	62.50	0.71
Class 6	68.75	0.82
Class 7	75.00	0.93
Class 8	43.75	0.38

~~Alphabetical Business Classification Index~~

~~This index is not intended to be a complete listing of all types of businesses. It is an aid in finding classifications by common name and reference to the Standard Industrial Classification manual group number. All businesses not exempt by law which are in the major groups listed under each rate class are subject to a license tax whether found in the alphabetical index or not. The license official shall determine the proper classification of a business not listed.~~

Alphabetical Business Classification Index		
Name	SIC	Class
Abattoirs	2011	2
Abstract land title or warranty companies	6541	7
Accounting and bookkeeping services	8721	7
Acupuncture - (except medical doctor)	8049	7
Administrative office	7389	5
Advertising agencies or agents	7311	5
Advertising novelties, signs, placards, etc.	7319	5
Air conditioning:		
- Contractor	1711	8
- Service and repair	7623	4
Aircraft:		
- Retail	5599	8
- Supplies - wholesale	5088	2
- Service and repair	4581	3
Airport limousine service	4111	5
Alterations, clothing	7219	6
Ambulance service	4119	5
Amusement and recreation services	7999	3

~~Amusement machines, coin-operated~~	~~7993~~	~~8~~
~~Amusement parks~~	~~7996~~	~~3~~
~~Animal hospital~~	~~0742~~	~~3~~
~~Answering service~~	~~7399~~	~~5~~
~~Antenna - installation—except household~~	~~1799~~	~~8~~
~~- Sales - household~~	~~5731~~	~~2~~
~~- System - satellite, master~~	~~4841~~	~~4~~
~~Antiques - retail~~	~~5932~~	~~3~~
~~Apartment complexes or buildings rental~~	~~6513~~	~~7~~
~~Appliances household - repair~~	~~7629~~	~~4~~
~~- Retail~~	~~5722~~	~~2~~
~~Appraisers, real estate~~	~~6531~~	~~7~~
~~Architects~~	~~8712~~	~~7~~
~~Armature rewinding shops~~	~~7694~~	~~4~~
~~Armored car services~~	~~7381~~	~~5~~
~~Art glass, dealers in~~	~~5999~~	~~3~~
~~Artificial flowers, dealers in~~	~~5999~~	~~3~~
~~Artists:~~		
~~- Portrait~~	~~8999~~	~~3~~
~~- Commercial~~	~~7336~~	~~5~~

- Studios	8999	3
- Supplies, retail	5999	3
Assignment, purchasers of accounts, factors	6153	3
Astrologers	Prohibited	
Athletic arena	7941	3
Athletic clubs:		
- Admission charged	7991	3
- Membership	7997	3
Attorneys	8111	7
Auction houses	5999	3
Auctioneers - regulated by state law		
Automatic sprinklers - installation	1711	8
Automobile:		
- Accessories - retail	5531	1
- Automatic car wash	7542	3
- Body, paint and trim shop	7532	3
- Club, membership	8699	1
- Dealers new or used - retail	5511	8
- Detailers	7542	3
- Leasing - long term	7515	3

~~- Manufacturing~~	~~3711~~	~~2~~
~~- Parts - new - wholesale~~	~~5013~~	~~2~~
~~- Parts - new - retail~~	~~5531~~	~~1~~
~~- Parts - used-wholesale/retail~~	~~5015~~	~~2~~
~~- Rental~~	~~7514~~	~~3~~
~~- Repairs and service~~	~~7538~~	~~3~~
~~- Salvage or scrap~~	~~5093~~	~~2~~
~~- Service station~~	~~5541~~	~~1~~
~~- Tires, recapping~~	~~7534~~	~~3~~
~~- Tires, wholesale~~	~~5014~~	~~2~~
~~- Tires, retail~~	~~5531~~	~~1~~
~~- Towing service~~	~~7549~~	~~3~~
~~Awning and tent:~~		
~~- Makers~~	~~2394~~	~~2~~
~~- Rentals~~	~~7359~~	~~5~~
~~- Repair~~	~~7699~~	~~4~~
~~Bags, bagging and ties, dealers in~~	~~5113~~	~~2~~
~~Bail bondsman~~	~~7389~~	~~5~~
~~Bakery:~~		
~~- Retail~~	~~5461~~	~~1~~

- Wholesale	5149	2
Ballroom, leased or rented	7911	3
Barber:		
- Schools	7241	6
- Shops	7241	6
- Supplies - wholesale	5087	2
Barrel and drum makers and dealers	5085	2
Bars - drinking places	5813	8
Baskets, boxes, crates, bags, etc., dealers	5113	2
Bath houses	7999	3
Bath, turkish, sauna or vapor	7299	6
Batteries:		
- Manufacture	3692	3
- Vehicle - retail or wholesale	5531	1
Bearings - wholesale	5085	2
Beauty:		
- Schools	7231	6
- Shops	7231	6
- Supplies - wholesale	5087	2
Bed and breakfast inns	7011	2

~~Beeper service, radio pager~~	~~4812~~	~~8~~
~~Belting - wholesale~~	~~5085~~	~~2~~
~~Beverage coolers - wholesale~~	~~5087~~	~~2~~
~~Bicycle:~~		
~~- Retail~~	~~5941~~	~~3~~
~~- Rental~~	~~7999~~	~~3~~
~~- Repair~~	~~7699~~	~~4~~
~~- Supplies - wholesale~~	~~5091~~	~~2~~
~~Bill distributors, handbills~~	~~7319~~	~~5~~
~~Billboards, erection and lease~~	~~7312~~	~~5~~
~~Billiard or pool hall~~	~~7999~~	~~8~~
~~Bingo~~	~~7999~~	~~3~~
~~Blacksmith~~	~~7699~~	~~4~~
~~Blood bank~~	~~8099~~	~~7~~
~~Blueprinting~~	~~7334~~	~~5~~
~~Boarding house~~	~~7021~~	~~2~~
~~Boats - sightseeing operation~~	~~4489~~	~~3~~
~~- Supplies and accessories - wholesale~~	~~5091~~	~~2~~
~~- Supplies and accessories - retail~~	~~5551~~	~~8~~
~~- Boatyards, storage, repair and rental~~	~~4499~~	~~3~~

~~Boiler:~~		
~~- Installation~~	~~1711~~	~~8~~
~~- Repair~~	~~7699~~	~~4~~
~~- Wholesale~~	~~5074~~	~~2~~
~~Bolts and screws - wholesale~~	~~5072~~	~~2~~
~~Bondsman~~	~~7389~~	~~5~~
~~Book publisher~~	~~2731~~	~~4~~
~~Book store - retail~~	~~5942~~	~~3~~
~~Bookbinder~~	~~3555~~	~~4~~
~~Booking Agent, films~~	~~7829~~	~~3~~
~~Bootblack, bootblack stand~~	~~7251~~	~~6~~
~~Bottlers:~~		
~~- Flavored milk~~	~~2087~~	~~2~~
~~- Soft drinks~~	~~2086~~	~~2~~
~~Supplies - wholesale~~	~~5085~~	~~2~~
~~Bowling:~~		
~~- Apparel and accessories~~	~~5699~~	~~1~~
~~- Lane equipment and supplies~~	~~5941~~	~~3~~
~~- Lanes and centers~~	~~7933~~	~~3~~
~~Box, manufacturing~~	~~2653~~	~~3~~

Boxing or wrestling matches	7941	3
Brick, agents for	5211	2
Brokers. See heading under type of broker		
Building construction - general contractors	1541	8
Building materials and supplies:		
- Brick and stone		
— Wholesale	5032	2
- Construction materials		
— Retail	5211	2
— Wholesale	5039	2
- Roofing, siding and insulation - wholesale	5033	2
Burglar alarms - installation only	1731	8
- Sale and installation	7382	5
Bus, charter	4141	5
Bus and motor coach company	Franchise/NA	
Bus terminal	4173	5
Business broker, selling businesses	7389	5
Business college	8244	7
Business consultant	8748	7
Business forms, manufacturing	2759	4

~~Business forms - retail~~	~~5943~~	~~3~~
~~Business services, not elsewhere classified~~	~~7389~~	~~5~~
~~Cablevision~~	~~4841 Franchise~~	
~~Cabaret~~	~~5813~~	~~8~~
~~Cabinets:~~		
~~- Custom order~~	~~5712~~	~~2~~
~~- Manufacturing~~	~~2434~~	~~3~~
~~Cafeteria~~	~~5812~~	~~1~~
~~Camera and photo supplies:~~		
~~- Repair shop~~	~~7699~~	~~4~~
~~- Retail~~	~~5946~~	~~3~~
~~- Wholesale~~	~~5043~~	~~2~~
~~Candy:~~		
~~- Retail~~	~~5441~~	~~1~~
~~- Wholesale~~	~~5145~~	~~2~~
~~Canvasser~~	~~5963~~	~~8~~
~~Car rental - short term~~	~~7514~~	~~3~~
~~Car wash~~	~~7542~~	~~3~~
~~Carnival~~	~~7999~~	~~8~~

~~Carpenter~~	~~1751~~	~~8~~
~~Carpet:~~		
~~- Cleaning~~	~~7217~~	~~6~~
~~- Installation~~	~~1752~~	~~8~~
~~- Retail~~	~~5713~~	~~2~~
~~- Wholesale~~	~~5023~~	~~2~~
~~Carriage, horse drawn for hire~~	~~4789~~	~~1~~
~~Cater~~	~~5812~~	~~1~~
~~Cement manufacture (chemical adhesives)~~	~~2891~~	~~4~~
~~Cement products (see Concrete)~~		
~~Cemetery:~~		
~~- Agent or sales of sites~~	~~6553~~	~~7~~
~~- Caretaker~~	~~0782~~	~~3~~
~~Charcoal, producers~~	~~2861~~	~~4~~
~~Chauffeur and limousine tour services~~	~~4119~~	~~5~~
~~Cheese, manufacturer or processor~~	~~2022~~	~~2~~
~~Chemical and allied products, manufacture~~	~~2819~~	~~4~~
~~Chimney cleaner~~	~~7349~~	~~5~~
~~Chiropractor~~	~~8041~~	~~7~~
~~Christmas tree sales~~	~~5241~~	~~2~~

~~Cigarettes, cigars, tobacco:~~		
~~- Manufacture~~	~~21~~	~~7~~
~~- Retail~~	~~5993~~	~~3~~
~~- Wholesale~~	~~5194~~	~~2~~
~~Circus~~	~~7999~~	~~8~~
~~Claim adjustment agent or agency~~	~~6411~~	~~7~~
~~Clay, stone and glass products, manufacture~~	~~3200~~	~~2~~
~~Clipping service, press~~	~~8999~~	~~3~~
~~Clothing:~~		
~~- Retail~~	~~5651~~	~~1~~
~~- Secondhand dealer~~	~~5932~~	~~3~~
~~- Wholesale~~	~~5130~~	~~2~~
~~Coal, wood or coke:~~		
~~- Retail~~	~~5989~~	~~3~~
~~- Wholesale~~	~~5052~~	~~2~~
~~Coffee or tea store - retail~~	~~5499~~	~~1~~
~~Coffee roasters and wholesale coffee dealers~~	~~5149~~	~~2~~
~~Coin shop - retail~~	~~5999~~	~~3~~
~~Cold storage warehouse~~	~~4222~~	~~3~~
~~Collection and claim agency~~	~~7322~~	~~5~~

~~Compact discs music retail~~	~~5735~~	~~2~~
~~Computer:~~		
~~- Consultant~~	~~7379~~	~~5~~
~~- Internet provider~~	~~7375~~	~~5~~
~~- Operator training~~	~~8243~~	~~7~~
~~- Repairs~~	~~7378~~	~~4~~
~~- Service (not repairs)~~	~~7371—7379~~	~~5~~
~~- Stores - retail~~	~~5734~~	~~2~~
~~Concession stands~~	~~5963~~	~~8~~
~~Concrete:~~		
~~- Manufacture (paving)~~	~~2951~~	~~3~~
~~- Manufacture, ready-mixed, wholesale~~	~~3273~~	~~2~~
~~- Manufacture, dry ready-mix, wholesale~~	~~3272~~	~~2~~
~~- Mixtures and products retail~~	~~5211~~	~~2~~
~~- Wholesale~~	~~5032~~	~~2~~
~~Consultant, business~~	~~8748~~	~~7~~
~~Contractors, construction - all types:~~	~~15,16,17~~	~~8~~
~~- Carpentry~~	~~1751~~	
~~- Commercial and industrial building~~	~~154~~	
~~- Concrete~~	~~1771~~	

~~- Drywall~~	~~1742~~	
~~- Electrical~~	~~1731~~	
~~- Flooring~~	~~1752~~	
~~- General contractors, residential and commercial~~	~~15~~	
~~- Grading/excavating~~	~~1794~~	
~~- Heavy construction other than residential~~	~~16~~	
~~- Masonry~~	~~1741~~	
~~- Painting and paper hanging~~	~~1721~~	
~~- Plastering, dry wall, acoustical, and insulation~~	~~1742~~	
~~- Plumbing, heating and air-conditioning~~	~~1711~~	
~~- Residential building~~	~~152~~	
~~- Roofing, siding and sheet metal~~	~~1761~~	
~~- Signs, erecting~~	~~1799~~	
~~- Special trade contractors~~	~~17~~	
~~- Tile, terrazzo, marble~~	~~1743~~	
~~Convalescent home~~	~~8052~~	~~7~~
~~Convenience store - primarily gasoline and limited food-retail~~	~~5541~~	~~1~~
~~Convention promoter or decorator~~	~~7389~~	~~5~~
~~Cosmetics:~~		
~~- Manufacture~~	~~2844~~	~~4~~

~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5122~~	~~2~~
~~Cotton brokers~~	~~6221~~	~~5~~
~~Cotton presses and warehouses~~	~~4221~~	~~3~~
~~Cotton mill~~	~~2211~~	~~2~~
~~Courier services~~	~~4215~~	~~3~~
~~Court reporting services~~	~~7338~~	~~2~~
~~Cracker manufacture~~	~~2051~~	~~2~~
~~Craft shops~~	~~5945~~	~~3~~
~~Crafters (peddlers)~~	~~5963~~	~~8~~
~~Credit reporting agency~~	~~7323~~	~~5~~
~~Dairy:~~		
~~- Products - retail~~	~~5451~~	~~1~~
~~- Products - wholesale~~	~~5143~~	~~2~~
~~- Supplies - wholesale~~	~~5084~~	~~2~~
~~Dance hall~~	~~7911~~	~~3~~
~~Dancing school~~	~~7911~~	~~3~~
~~Data processing:~~		
~~- Service~~	~~7379~~	~~5~~
~~- Systems, supplies and equipment~~	~~7372~~	~~5~~

~~Day care:~~		
~~- Adult and handicapped~~	~~8322~~	~~7~~
~~- Child~~	~~8351~~	~~7~~
~~Decorator, interior~~	~~7389~~	~~5~~
~~Delicatessen~~	~~5411~~	~~1~~
~~Delivery service:~~		
~~- Local trucking without storage~~	~~4212~~	~~3~~
~~- Messenger/courier (except air)~~	~~4215~~	~~3~~
~~Dental equipment and supplies - wholesale~~	~~5086~~	~~2~~
~~Dental laboratory~~	~~8072~~	~~7~~
~~Dentist~~	~~8021~~	~~7~~
~~Department store~~	~~5311~~	~~1~~
~~Design of machinery~~	~~8712~~	~~7~~
~~Detective service~~	~~7381~~	~~5~~
~~Diaper service~~	~~7219~~	~~6~~
~~Directory - telephone - distribution~~	~~7389~~	~~5~~
~~Dog kennel or grooming~~	~~0752~~	~~3~~
~~Dressmaker for retail trade~~	~~5699~~	~~1~~
~~Drinking place - alcoholic~~	~~5813~~	~~8~~
~~Driver training school~~	~~8299~~	~~7~~

~~Drugs - store:~~		
~~- Retail~~	~~5912~~	~~3~~
~~- Wholesale~~	~~5122~~	~~2~~
~~Dry cleaning:~~		
~~- Coin-operated~~	~~7215~~	~~6~~
~~- Retail or agents~~	~~7212~~	~~6~~
~~- Wholesale~~	~~7219~~	~~6~~
~~Dry goods:~~		
~~- Retail~~	~~5399~~	~~1~~
~~- Wholesale~~	~~5131~~	~~2~~
~~Dyeing and finishing textiles~~	~~2269~~	~~2~~
~~Eating places~~	~~5812~~	~~1~~
~~Electric appliances and supplies:~~		
~~- Repair~~	~~7629~~	~~4~~
~~- Retail~~	~~5722~~	~~2~~
~~- Wholesale~~	~~5064~~	~~2~~
~~Electric power company~~	~~4900~~	~~8~~
~~Electrical contractor~~	~~1731~~	~~8~~
~~Electrical machinery - manufacture~~	~~3600~~	~~3~~
~~Electronics, consumer - retail~~	~~5731~~	~~2~~

~~Elevator dealer - wholesale~~	~~5084~~	~~2~~
~~Elevator maintenance~~	~~7699~~	~~4~~
~~Employment agency~~	~~7361~~	~~5~~
~~Engineering services~~	~~8711~~	~~7~~
~~Engraving, metal~~	~~3479~~	~~2~~
~~Entertainment~~	~~7929~~	~~3~~
~~Equipment rental - construction~~	~~7353~~	~~5~~
~~Escort service~~	~~7299~~	~~6~~
~~Explosives - wholesale~~	~~5169~~	~~2~~
~~Exterminators~~	~~7342~~	~~5~~
~~Excavation work~~	~~1794~~	~~8~~
~~Fabrics - retail~~	~~5949~~	~~3~~
~~Factors~~	~~6153~~	~~3~~
~~Farm and industrial machinery - wholesale~~	~~5080~~	~~2~~
~~Farm machinery - retail~~	~~5599~~	~~8~~
~~Fertilizer:~~		
~~- Manufacture~~	~~2874~~	~~4~~
~~- Retail~~	~~5261~~	~~2~~
~~- Wholesale~~	~~5191~~	~~2~~
~~Field warehousing~~	~~7389~~	~~5~~

~~Film:~~		
~~- Developers for general public~~	~~7384~~	~~5~~
~~- Developers for movies and TV~~	~~7819~~	~~3~~
~~- Distributor~~	~~7822~~	~~3~~
~~Finance company~~	~~6141~~	~~3~~
~~Fire and security services~~	~~7382~~	~~5~~
~~Fireworks:~~		
~~- Retail + $50.00 state license required +~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5092~~	~~2~~
~~Fish and seafood:~~		
~~- Retail~~	~~5421~~	~~1~~
~~- Wholesale~~	~~5146~~	~~2~~
~~Fisheries~~	~~0912~~	~~5~~
~~Fishermen's equipment - retail~~	~~5941~~	~~3~~
~~Fixtures and furniture - manufacture~~	~~2500~~	~~2~~
~~Flea market operator~~	~~7389~~	~~5~~
~~Floor covering:~~		
~~- Contractor~~	~~1752~~	~~8~~
~~- Retail~~	~~5713~~	~~2~~
~~- Wholesale~~	~~5023~~	~~2~~

~~Florist:~~		
~~- Retail~~	~~5992~~	~~3~~
~~- Wholesale~~	~~5193~~	~~2~~
~~Flour - wholesale~~	~~5149~~	~~2~~
~~Flowers, real or artificial:~~		
~~- Retail~~	~~5992~~	~~3~~
~~- Wholesale~~	~~5193~~	~~2~~
~~Food:~~		
~~- Broker~~	~~5141~~	~~2~~
~~- Retail, not consumed on-premises~~	~~5411~~	~~1~~
~~- Wholesale~~	~~5141~~	~~2~~
~~Food service equipment - sale and installation~~	~~1799~~	~~8~~
~~Fortune telling~~	~~Prohibited~~	
~~Foundry~~	~~3300~~	~~2~~
~~Freight forwarder~~	~~4731~~	~~1~~
~~Fruit and produce:~~		
~~- Harvesting by machine~~	~~0722~~	~~3~~
~~- Retail~~	~~5431~~	~~1~~
~~- Wholesale~~	~~5148~~	~~2~~
~~Fuel oil:~~		

~~- Retail~~	~~5983~~	~~3~~
~~- Wholesale~~	~~5172~~	~~2~~
~~Funeral home, mortician, crematory~~	~~7261~~	~~6~~
~~Fur, clothing - retail~~	~~5632~~	~~1~~
~~Furnace:~~		
~~- Retail~~	~~5075~~	~~2~~
~~- Wholesale~~	~~5075~~	~~2~~
~~- Heating contractor~~	~~1711~~	~~8~~
~~Furniture:~~		
~~- Repair, refinishing, upholstering~~	~~7641~~	~~4~~
~~- Retail~~	~~5712~~	~~2~~
~~- Secondhand~~	~~5932~~	~~3~~
~~- Wholesale~~	~~5021~~	~~2~~
~~- Manufacture~~	~~2500~~	~~2~~
~~Garage, auto repairs~~	~~7538~~	~~3~~
~~Garbage service, collection and disposal~~	~~4953~~	~~6~~
~~Garbage, collection with disposal~~	~~4212~~	~~3~~
~~Garment pressing, alteration~~	~~7212~~	~~6~~
~~Gas:~~		
~~- Liquefied petroleum and equipment~~	~~5984~~	~~3~~

~~- Natural gas company~~	~~4900~~	~~8~~
~~Gasoline/Service station:~~		
~~- Retail~~	~~5541~~	~~1~~
~~- Wholesale~~	~~5172~~	~~2~~
~~Gift shop~~	~~5947~~	~~3~~
~~Glass:~~		
~~- Motor vehicles sale and installation~~	~~7536~~	~~3~~
~~- Products, manufacture~~	~~3200~~	~~2~~
~~- Retail~~	~~5231~~	~~2~~
~~Golf:~~		
~~- Courses (including miniature)~~	~~7992~~	~~3~~
~~- Sporting goods - retail~~	~~5941~~	~~3~~
~~Grain:~~		
~~- Broker (commodity)~~	~~6221~~	~~5~~
~~- Dealer - wholesale or retail~~	~~5153~~	~~2~~
~~- Elevator~~	~~4221~~	~~3~~
~~Gravel:~~		
~~- Retail~~	~~5211~~	~~2~~
~~- Wholesale~~	~~5032~~	~~2~~
~~Greeting cards - retail~~	~~5947~~	~~3~~

~~Grocers:~~		
~~- Retail~~	~~5411~~	~~1~~
~~- Wholesale~~	~~5141~~	~~2~~
~~Guards, security~~	~~7381~~	~~5~~
~~Guns:~~		
~~- Retail or dealer~~	~~5941~~	~~3~~
~~- Wholesale~~	~~5091~~	~~2~~
~~Gunsmith~~	~~7699~~	~~4~~
~~Hair grooming~~	~~7231 7241~~	~~6~~
~~Hardware:~~		
~~- Retail~~	~~5251~~	~~2~~
~~- Wholesale~~	~~5072~~	~~2~~
~~Hats:~~		
~~- Retail~~	~~5611~~	~~1~~
~~- Wholesale~~	~~5136~~	~~2~~
~~Hazardous waste storage, disposal or transportation~~	~~4953~~	~~6~~
~~Health:~~		
~~- Club~~	~~7991~~	~~3~~
~~- Food store~~	~~5499~~	~~1~~
~~- Health services, HMO~~	~~8010~~	~~7~~

~~- Health services, medical service plans (insurance)~~	~~6324~~	~~8~~
~~- Home health care services~~	~~8082~~	~~7~~
~~Hearing aids - retail~~	~~5999~~	~~3~~
~~Heating contractor~~	~~1711~~	~~8~~
~~Hemstitching and pleating~~	~~7219~~	~~6~~
~~Hi-fi and stereo, retail~~	~~5731~~	~~2~~
~~Hobby shop~~	~~5945~~	~~3~~
~~Holding companies~~	~~6700~~	~~7~~
~~Home repairs (certification required)~~	~~1521~~	~~8~~
~~Horticulturist~~	~~0781~~	~~3~~
~~Hose, industrial - wholesale~~	~~5085~~	~~2~~
~~Hosiery:~~		
~~- Mill~~	~~2200~~	~~2~~
~~- Retail~~	~~5632~~	~~1~~
~~- Wholesale~~	~~5137~~	~~2~~
~~Hospital:~~		
~~- Animal~~	~~0742~~	~~3~~
~~- General medical and surgical~~	~~8062~~	~~7~~
~~- Psychiatric~~	~~8063~~	~~7~~
~~- Specialty~~	~~8069~~	~~7~~

~~Hotel~~	~~7011~~	~~2~~
~~Hotel supplies, wholesale~~	~~5046~~	~~2~~
~~House mover, wrecker~~	~~1799~~	~~8~~
~~Ice dealer:~~		
~~- Retail~~	~~5999~~	~~3~~
~~- Manufacture~~	~~2097~~	~~2~~
~~Ice cream:~~		
~~- Manufacture~~	~~2024~~	~~2~~
~~- Retail dairy products~~	~~5451~~	~~1~~
~~- Shop or stand~~	~~5812~~	~~1~~
~~- Wholesale~~	~~5143~~	~~2~~
~~Industrial chemicals - wholesale~~	~~5169~~	~~2~~
~~Industrial and farm machinery and equipment~~	~~5080~~	~~2~~
~~Inn, food and lodging~~	~~7011~~	~~2~~
~~Insulation contractor~~	~~1742~~	~~8~~
~~Insurance - adjuster~~	~~6411~~	~~7~~
~~- Agent, broker (see 8 for nonadmitted), solicitor~~	~~6411~~	~~7~~
~~- Broker for nonadmitted insurer~~	~~6411~~	~~8~~
~~- Company, fire and casualty~~	~~633—635~~	~~8~~
~~- Company, life and health~~	~~631—632~~	~~8~~

- Company, title and others not elsewhere classified	636—639	8
- Consultant or engineer	6411	7
Interior decorator	7389	5
Internet:		
- Provider, information retrieval	7375	5
- E-Mail (electronic mail service only)	4822	4
Investment counselor	6282	5
Investment firm, general brokerage	6211	5
Iron and steel, semi-finished items - wholesale	5051	2
Janitor or housekeeping service	7349	5
Janitor supplies - wholesale	5087	2
Jewelry:		
- Repair	7631	4
- Retail	5944	3
- Wholesale	5094	2
Junk dealer - wholesale	5093	8
Karate school	7999	3
Kennel	0752	3
Kerosene and fuel oil, heating:		
- Retail	5983	3

~~- Wholesale~~	~~5172~~	~~2~~
~~Kindergarten~~	~~8211~~	~~7~~
~~Kitchen designers and contractors~~	~~1521~~	~~8~~
~~Knitting mill - textile manufacture~~	~~2253~~	~~2~~
~~Laboratory, testing, commercial~~	~~8734~~	~~7~~
~~Lamps:~~		
~~- Retail~~	~~5719~~	~~2~~
~~- Wholesale~~	~~5023~~	~~2~~
~~Land title or abstract company~~	~~6361~~	~~1~~
~~Landfill, solid waste~~	~~4953~~	~~6~~
~~Landscape service~~	~~0781~~	~~3~~
~~Lapidary:~~		
~~- Retail shop~~	~~5999~~	~~3~~
~~- Supplies and equipment - wholesale~~	~~5085~~	~~2~~
~~Laundries~~	~~7215~~	~~6~~
~~Laundry agent or pickup station~~	~~7211~~	~~6~~
~~Lawn care service~~	~~0782~~	~~3~~
~~Lawnmowers:~~		
~~- Repair~~	~~7699~~	~~4~~
~~- Retail~~	~~5261~~	~~2~~

~~- Wholesale~~	~~5083~~	~~2~~
~~Leased equipment, not otherwise listed~~	~~7359~~	~~5~~
~~Leasing company, vehicles, and non-expendable equipment~~	~~7510~~	~~3~~
~~Leather goods, retail~~	~~5948~~	~~3~~
~~Leather and products, manufacture~~	~~3111~~	~~2~~
~~Legal services, attorney~~	~~8111~~	~~7~~
~~Libraries, lending and depositories in stores~~	~~8231~~	~~7~~
~~Limousine service~~	~~4111~~	~~5~~
~~Linen service~~	~~7213~~	~~6~~
~~Livestock dealer and services~~	~~0751~~	~~3~~
~~Locker rental, cold storage of food~~	~~4222~~	~~3~~
~~Locksmith~~	~~7699~~	~~4~~
~~Lodging and roominghouses~~	~~7021~~	~~2~~
~~Luggage - retail~~	~~5948~~	~~3~~
~~Lumber:~~		
~~- Manufacture~~	~~2400~~	~~3~~
~~- Retail~~	~~5211~~	~~2~~
~~Machine shop~~	~~3599~~	~~4~~
~~Magazine, sales or subscriptions, door-to-door~~	~~5963~~	~~8~~
~~Mail order business~~	~~5961~~	~~3~~

~~Management consultant~~	~~8742~~	~~7~~
~~Manicurist~~	~~7231~~	~~6~~
~~Manufactured home (See mobile home)~~		
~~Manufacturing:~~		
~~- Apparel~~	~~2300~~	~~2~~
~~- Chemicals and allied products~~	~~2800~~	~~4~~
~~- Clay, stone and glass products~~	~~3200~~	~~2~~
~~- Computer equipment~~	~~3500~~	~~4~~
~~- Electrical machinery, equipment, supplies~~	~~3600~~	~~3~~
~~- Furniture and fixtures~~	~~2500~~	~~2~~
~~- Leather and leather products~~	~~3100~~	~~2~~
~~- Lumber~~	~~2400~~	~~3~~
~~- Machinery - industrial, commercial, computer~~	~~3500~~	~~4~~
~~- Medicine~~	~~2833~~	~~4~~
~~- Metals, primary~~	~~3300~~	~~2~~
~~- Metal products~~	~~3400~~	~~2~~
~~- Miscellaneous manufacturing (not listed)~~	~~3900~~	~~2~~
~~- Paper and allied products~~	~~2600~~	~~3~~
~~- Petroleum refining and related~~	~~2900~~	~~3~~
~~- Rubber and miscellaneous products~~	~~3000~~	~~2~~

- Soap	2841	4
- Textile mill products	2200	2
- Tobacco products	2100	7
- Transportation equipment	3700	2
- Manufacturing not otherwise listed	3900	2
Marble, building - cut and shape	3281	2
Marble, granite and other stone yards	5032	2
Marina	4493	3
Massage	7299	6
Mattress:		
- Manufacture	2515	2
- Retail	5712	2
Meat processing	2013	2
Meat:		
- Retail market	5421	1
- Wholesale	5147	2
Medical and health services	8000	7
Medical, dental, hospital equipment and supplies - wholesale	5047	2
Medicine - manufacture	2833	4
Men's and boys wearing apparel - retail	5611	1

~~Messenger service~~	~~4215~~	~~3~~
~~Metal jobber - wholesale~~	~~5051~~	~~2~~
~~Metal products, manufacture~~	~~3400~~	~~2~~
~~Milk:~~		
~~- Retail~~	~~5451~~	~~1~~
~~- Wholesale~~	~~5143~~	~~2~~
~~Millinery:~~		
~~- Retail~~	~~5632~~	~~1~~
~~- Wholesale~~	~~5137~~	~~2~~
~~Mining:~~		
~~- Metals~~	~~1000~~	~~7~~
~~- Minerals~~	~~1400~~	~~5~~
~~Miscellaneous business services, not listed~~	~~8999~~	~~3~~
~~Mobile home:~~		
~~- Sites, rental~~	~~6515~~	~~7~~
~~- Repairs~~	~~7699~~	~~4~~
~~- Retail~~	~~5271~~	~~2~~
~~Money lender - industrial loans, finance company (not banks)~~	~~6141~~	~~3~~
~~Monuments - retail~~	~~5999~~	~~3~~
~~Mortgage broker~~	~~6163~~	~~3~~

~~Motel~~	~~7011~~	~~2~~
~~Motion picture:~~		
~~- Film agent~~	~~7829~~	~~3~~
~~- Operator~~	~~7832~~	~~3~~
~~- Supply house~~	~~5043~~	~~2~~
~~- Theater and drive-in~~	~~7833~~	~~3~~
~~Motor freight line~~	~~4231~~	~~3~~
~~Motor vehicle driver training school~~	~~8299~~	~~7~~
~~Motorcycles:~~		
~~- Dealer or agent~~	~~5571~~	~~8~~
~~- Parts and accessories~~	~~5531~~	~~1~~
~~- Rental~~	~~7999~~	~~3~~
~~- Repairs~~	~~7699~~	~~4~~
~~Motor vehicle dealer - retail~~	~~551 552~~	~~8~~
~~Motors, outboard - retail~~	~~5551~~	~~8~~
~~Movers, trucking and storage~~	~~4214~~	~~3~~
~~Multigraphing or photocopying~~	~~7334~~	~~5~~
~~Music - sheet music and musical instruments:~~		
~~- Retail~~	~~5736~~	~~2~~
~~- School~~	~~8299~~	~~7~~

- Tapes and compact discs - retail	5735	2
- Teachers and educational services	8299	7
- Wire transmitted, systems	7389	5
Musicians - entertainers	7929	3
Natatorium or swimming pool	7999	3
Neckwear - retail	5611	1
News syndicate	7383	5
Newspaper:		
- Advertising	7311	5
- Publishing	2711	4
- Retail	5994	3
- Wholesale	5192	2
Newsstand	5994	3
Nightclub	5813	8
Notions, novelties:		
- Retail	5947	3
Nursery, day	8351	7
Nursery or horticulturist	5261	2
Nurses registry	7361	5
Nursing home:		

~~- Skilled care~~	~~8051~~	~~7~~
~~- Intermediate care~~	~~8052~~	~~7~~
~~- Assisted living with health care~~	~~8053~~	~~7~~
~~Office building, rental~~	~~6531~~	~~7~~
~~Office building, rental agent~~	~~6531~~	~~7~~
~~Office furniture:~~		
~~- Rental~~	~~7359~~	~~5~~
~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5021~~	~~2~~
~~Office machines:~~		
~~- Rental~~	~~7359~~	~~5~~
~~- Retail~~	~~5999~~	~~3~~
~~- Service and repair~~	~~7629~~	~~4~~
~~- Wholesale~~	~~5044~~	~~2~~
~~Office supplies:~~		
~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5112~~	~~2~~
~~Oil, fuel only:~~		
~~- Retail~~	~~5983~~	~~3~~
~~- Wholesale~~	~~5172~~	~~2~~

~~Ophthalmic goods - wholesale~~	~~5048~~	~~2~~
~~Optical goods:~~		
~~- Retail~~	~~5995~~	~~3~~
~~- Wholesale~~	~~5048~~	~~2~~
~~Optometrist~~	~~8042~~	~~7~~
~~Osteopathic, physicians and clinics~~	~~8031~~	~~7~~
~~Packing house, cold storage~~	~~4222~~	~~3~~
~~Paging service, electronic~~	~~4812~~	~~8~~
~~Paint:~~		
~~- Manufacture~~	~~2851~~	~~4~~
~~- Retail~~	~~5231~~	~~2~~
~~- Wholesale~~	~~5198~~	~~2~~
~~- Contractor/wallpaper hangers~~	~~1721~~	~~8~~
~~Paper and allied products:~~		
~~- Manufacture~~	~~2621~~	~~3~~
~~- Retail~~	~~5943~~	~~3~~
~~- Wholesale~~	~~5113~~	~~2~~
~~Parcel delivery company~~	~~4215~~	~~3~~
~~Parking lots and garages~~	~~7521~~	~~3~~
~~Parking spaces, trailer park~~	~~6515~~	~~7~~

Party shop	5411	1
Pawnbrokers, (South Carolina Certificate of Authority and Precious Metals Permit required)	5932	8
Peanut and popcorn stands	5441	1
Peddlers, all types	5963	8
Personal holding company	6719	7
Personal services, miscellaneous	7299	6
Personnel supply services	7361	5
Personnel, management consultants	8742	7
Pest control - exterminators	7342	5
Pet:		
- Grooming, kennel, boarding, training	0752	3
- Shop	5999	3
Pharmacy	5912	3
Photocopying	7334	5
Photograph developing and retouching	7384	5
Photographer:		
- Commercial	7335	5
- Portraits	7221	6
Photo supply store - retail	5946	3

~~Physical fitness center~~	~~7991~~	~~3~~
~~Physician~~	~~8011~~	~~7~~
~~Piano tuner~~	~~7699~~	~~4~~
~~Pianos - retail~~	~~5736~~	~~2~~
~~Pictures or picture frames - retail~~	~~5999~~	~~3~~
~~Plating, silver etc.~~	~~3471~~	~~2~~
~~Plumbing:~~		
~~- Contractor~~	~~1711~~	~~8~~
~~- Supplies and equipment~~		
~~- Retail~~	~~5211~~	~~2~~
~~- Wholesale~~	~~5074~~	~~2~~
~~Pool cleaning~~	~~7349~~	~~5~~
~~Polygraph service~~	~~7381~~	~~5~~
~~Printing or duplicating, all types~~	~~2700~~	~~4~~
~~Produce - retail and wholesale~~	~~5141~~	~~2~~
~~Promoters, sports and entertainment~~	~~7941~~	~~3~~
~~Protective services, security~~	~~7381~~	~~5~~
~~Public relations~~	~~8743~~	~~7~~
~~Publisher~~	~~2731~~	~~4~~
~~Pulpwood yards, wholesale~~	~~5099~~	~~2~~

~~Pumps:~~		
~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5084~~	~~2~~
~~Radiator repairs~~	~~7539~~	~~3~~
~~Radio and TV:~~		
~~- Retail~~	~~5731~~	~~2~~
~~- Rental or lease~~	~~7359~~	~~5~~
~~- Repairs~~	~~7622~~	~~4~~
~~- Stations~~	~~4832~~	~~4~~
~~- Supplies, parts, wholesale~~	~~5065~~	~~2~~
~~Railroad company~~	~~4000~~	~~8~~
~~Real estate:~~		
~~- Operator, lessors with more than one dwelling unit~~	~~651~~	~~7~~
~~- Agent broker, realtor, manager~~	~~6531~~	~~7~~
~~- Developer, subdivider~~	~~6552~~	~~7~~
~~Recreation center~~	~~7999~~	~~3~~
~~Recreation vehicle dealer - retail~~	~~5561~~	~~8~~
~~Refrigerators:~~		
~~- Retail~~	~~5722~~	~~2~~
~~- Wholesale~~	~~5064~~	~~2~~

~~Rehabilitation house, after care~~	~~8081~~	~~7~~
~~Rental property income (more than one dwelling unit)~~	~~6514~~	~~7~~
~~Rental service, miscellaneous, not listed~~	~~7359~~	~~5~~
~~Repair services, miscellaneous~~	~~7699~~	~~4~~
~~Reporter, stenographer, fee or commission~~	~~7338~~	~~5~~
~~Repossession service~~	~~7389~~	~~5~~
~~Representative, business~~	~~7389~~	~~5~~
~~Residential care - home~~	~~8361~~	~~7~~
~~Restaurant (without alcohol)~~	~~5812~~	~~1~~
~~Retail trade:~~		
~~- Apparel and accessories~~	~~5699~~	~~1~~
~~- Building materials, hardware, farm equipment, etc.~~	~~5200~~	~~2~~
~~- Food~~	~~5411~~	~~1~~
~~- Furniture, home equipment~~	~~5712~~	~~2~~
~~- General merchandise~~	~~5399~~	~~1~~
~~- Miscellaneous, not listed~~	~~5999~~	~~3~~
~~Retirement center~~	~~8361~~	~~7~~
~~Riding school, academy~~	~~7999~~	~~3~~
~~Roofing:~~		
~~- Contractor~~	~~1761~~	~~8~~

- Manufacture	2952	3
- Retail	5211	2
- Wholesale	5033	2
Rooming house	7021	2
Rubber-related products - manufacture	3069	2
- Stamps - manufacture	3999	2
- Stamps - retail	5999	3
Rug cleaning	7217	6
Rugs and carpets - retail	5713	2
Safes - dealer or agent	5044	2
Sales, door-to-door or by telephone	5963	8
Sales engineer	7389	5
Sales office. See heading under product		
Sales promotion	7389	5
Sand:		
- Retail	5211	2
- Wholesale	5032	2
Sandwiches:		
- Manufacture and wholesale	5149	2
- Retail	5812	1

~~Sanitarium~~	~~8051~~	~~7~~
~~Satellite antenna - sales and installation - household~~	~~5731~~	~~2~~
~~Satellite master antenna systems - services~~	~~4841~~	~~4~~
~~Sausage factory~~	~~2013~~	~~2~~
~~Saw mill, planing mill~~	~~2421~~	~~3~~
~~Saws - wholesale~~	~~5072~~	~~2~~
~~Scales:~~		
~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5046~~	~~2~~
~~School:~~		
~~- Acting~~	~~8299~~	~~7~~
~~- Dance~~	~~7911~~	~~3~~
~~- Educational or vocational~~	~~8200~~	~~7~~
~~- Supplies and books - retail~~	~~5943~~	~~3~~
~~- Supplies and desks - wholesale~~	~~5021~~	~~2~~
~~Scrap Yards - wholesale~~	~~5093~~	~~8~~
~~Screens, doors, windows:~~		
~~- Manufacture~~	~~2431~~	~~3~~
~~- Retail~~	~~5211~~	~~2~~
~~- Wholesale~~	~~5051~~	~~2~~

~~Secondhand goods, all types~~	~~5932~~	~~3~~
~~Secretarial service~~	~~7338~~	~~5~~
~~Security and guard services~~	~~7381~~	~~5~~
~~Seeds - retail~~	~~5261~~	~~2~~
~~Sewer pipe - wholesale~~	~~5032~~	~~2~~
~~Sewing machines:~~		
~~- Manufacture~~	~~3634~~	~~3~~
~~- Retail~~	~~5722~~	~~2~~
~~- Wholesale~~	~~5064~~	~~2~~
~~Shipyards~~	~~3731~~	~~2~~
~~Shirts, manufacture~~	~~2326~~	~~2~~
~~Shoes:~~		
~~- Repair~~	~~7251~~	~~6~~
~~- Retail~~	~~5661~~	~~1~~
~~- Wholesale~~	~~5139~~	~~2~~
~~Shooting gallery~~	~~7999~~	~~3~~
~~Shopping centers leasing~~	~~6512~~	~~1~~
~~Shopping service for individuals~~	~~7299~~	~~6~~
~~Shuffleboards~~	~~7999~~	~~3~~
~~Sightseeing buses~~	~~4141~~	~~5~~

~~Sign painter~~	~~7389~~	~~5~~
~~Signs, erecting~~	~~1799~~	~~8~~
~~Silver and gold dealers - retail~~	~~5944~~	~~3~~
~~Skating rink - ice or rollerskate~~	~~7999~~	~~3~~
~~Soap:~~		
~~- Manufacture~~	~~2841~~	~~4~~
~~- Wholesale~~	~~5122~~	~~2~~
~~Soda fountain~~	~~5812~~	~~1~~
~~Soda fountain supplies - wholesale~~	~~5145~~	~~2~~
~~Soda water - wholesale~~	~~5145~~	~~2~~
~~Soft drinks - wholesale~~	~~5145~~	~~2~~
~~Soft drink stands - retail~~	~~5812~~	~~1~~
~~Solicitor (see peddler)~~	~~5963~~	~~8~~
~~Spa - health club~~	~~7991~~	~~3~~
~~Sporting goods:~~		
~~- Retail~~	~~5941~~	~~3~~
~~- Wholesale~~	~~5091~~	~~2~~
~~Stable, feed, boarding or sales~~	~~7999~~	~~3~~
~~Stamp shop - retail (philatelist)~~	~~5999~~	~~3~~
~~Stationery, including books~~	~~5943~~	~~3~~

~~Statuary - retail~~	~~5999~~	~~3~~
~~Steam, heating and cooling contractor~~	~~1711~~	~~8~~
~~Stenographer, fee or commission~~	~~7338~~	~~5~~
~~Stevedoring~~	~~4491~~	~~3~~
~~Stock broker or dealer~~	~~6211~~	~~5~~
~~Stone, clay, glass products - manufacture~~	~~3299~~	~~2~~
~~Stoves:~~		
~~- Repair~~	~~7699~~	~~4~~
~~- Retail~~	~~5722~~	~~2~~
~~- Wholesale~~	~~5064~~	~~2~~
~~- Manufacture~~	~~3631~~	~~3~~
~~Sugar - wholesale~~	~~5149~~	~~2~~
~~Surgical instruments - wholesale~~	~~5047~~	~~2~~
~~Surveyor~~	~~8713~~	~~7~~
~~Sweeping service, road, bridges, etc.~~	~~4959~~	~~6~~
~~Swimming pool contractor~~	~~1799~~	~~8~~
~~Tailor, custom - retail~~	~~5699~~	~~1~~
~~Tailor shop - repair~~	~~7219~~	~~6~~
~~Talent agent~~	~~7399~~	~~5~~
~~Tanning salon~~	~~7299~~	~~6~~

~~Tape recorders - retail~~	~~5731~~	~~2~~
~~Tapes, music - retail~~	~~5735~~	~~2~~
~~Tavern~~	~~5813~~	~~8~~
~~Tax service~~	~~7291~~	~~6~~
~~Taxi cab~~	~~4121~~	~~7~~
~~Taxidermist~~	~~7699~~	~~4~~
~~Tea, coffee - retail~~	~~5499~~	~~1~~
~~Telegraph or signal company agent~~	~~4822~~	~~4~~
~~Telephone:~~		
~~- Answering service~~	~~7389~~	~~5~~
~~- Beeper service, radio pager~~	~~4812~~	~~8~~
~~- Billing services~~	~~7389~~	~~5~~
~~- Communication services (based on gross receipts billed to customers within the county)~~	~~4811~~	~~8~~
~~- Company~~	~~481~~	~~8~~
~~- Directories, distribution~~	~~7389~~	~~5~~
~~- Equipment leasing~~	~~7359~~	~~5~~
~~- Equipment sales - retail~~	~~5999~~	~~3~~
~~- Installation~~	~~1731~~	~~8~~
~~- Maintenance~~	~~7629~~	~~4~~

- Paging service, electronic	4812	8
- Pay phones, public	7389	5
- Solicitation service	7389	5
Television:		
- Broadcast station	4833	4
- Closed circuit system	4841	4
- CATV	Franchise	
Pay TV	Franchise	
Television and VCR:		
- Rent or lease	7359	5
- Repair	7622	4
- Tape rental	7841	3
Temporary employment agency	7363	5
Tents:		
- Manufacture	2394	2
- Repair	7699	4
- Retail	5999	3
Textile Mill, fiber, fabric or goods production, dyeing, finishing, printing	2200	2
Theater:		
- Motion picture	7832	3

- Stage	7922	3
Theatrical or night club act, agent	7922	3
Ticket agent, bureau	7922	3
Tile:		
- Contractor	1743	8
- Manufacture	3253	2
- Retail	5211	2
- Wholesale	5032	2
Tin and metal shop, repair only	7699	4
Tires, recapping	7534	3
Tobacco products:		
- Manufacture	21	7
- Retail	5993	3
- Wholesale	5194	2
Tour buses	4141	5
Tourist guides	7999	3
Towel service and rental - uniforms, rags, etc.	7213	6
Toys:		
- Retail	5945	3
- Wholesale	5092	2

~~Tractors. See industrial and farm machinery~~		
~~Trade shows:~~		
~~- Promoters~~	~~7389~~	~~5~~
~~- Sales (see peddlers)~~	~~5963~~	~~8~~
~~Trading stamps, dealers or companies~~	~~7389~~	~~5~~
~~Trailer parks~~	~~6515~~	~~7~~
~~Transportation - Equipment - manufacture~~	~~3799~~	~~2~~
~~- Freight agent, broker~~	~~4731~~	~~1~~
~~- Mobile unit handicapped, nursing care~~	~~4119~~	~~5~~
~~Travel - agency, bureau - domestic and foreign~~	~~4724~~	~~1~~
~~- Ticket office not operated by transportation company~~	~~4729~~	~~1~~
~~- Tour operator~~	~~4725~~	~~1~~
~~Tree trimming, arborist~~	~~0783~~	~~3~~
~~Trophy shop~~	~~5999~~	~~3~~
~~Truck and auto rental or leasing~~	~~7513~~	~~3~~
~~Trucking or hauling, local (without storage)~~	~~4212~~	~~3~~
~~Trusses, dealers~~	~~5999~~	~~3~~
~~Tuxedo rental~~	~~7299~~	~~6~~
~~Typesetting~~	~~2791~~	~~4~~
~~Typewriters and office machines:~~		

~~- Retail~~	~~5999~~	~~3~~
~~- Wholesale~~	~~5044~~	~~2~~
~~Typing service~~	~~7338~~	~~5~~
~~Uniform rental~~	~~7299~~	~~6~~
~~Uniform supply service~~	~~7213~~	~~6~~
~~Upholstery shop~~	~~7641~~	~~4~~
~~Vacuum cleaners:~~		
~~- Retail~~	~~5722~~	~~2~~
~~- Wholesale~~	~~5064~~	~~2~~
~~Variety store~~	~~5331~~	~~1~~
~~Vehicles. See heading under type~~		
~~Vending machines:~~		
~~- Sale of products~~	~~5962~~	~~8~~
~~- Wholesale~~	~~5046~~	~~2~~
~~Veterinarian~~	~~0742~~	~~3~~
~~Video poker, coin-operated machines~~	~~7993~~	~~8~~
~~Video tape:~~		
~~- Rental~~	~~7841~~	~~3~~
~~- Sales - retail~~	~~5735~~	~~2~~
~~Vinyl siding - installation~~	~~1761~~	~~8~~

~~Wall paper:~~		
~~- Retail~~	~~5231~~	~~2~~
~~- Wholesale~~	~~5198~~	~~2~~
~~Warehouse and storage~~	~~4225~~	~~3~~
~~Washing cars~~	~~7542~~	~~3~~
~~Washing machines - retail~~	~~5722~~	~~2~~
~~Waste paper and rags - wholesale~~	~~5093~~	~~2~~
~~Watchmaker - repairs~~	~~7631~~	~~4~~
~~Water or steam hose - wholesale~~	~~5085~~	~~2~~
~~Water transportation services~~	~~4400~~	~~3~~
~~Waterbeds retail~~	~~5712~~	~~2~~
~~Weather stripping:~~		
~~- Installation~~	~~1799~~	~~8~~
~~- Retail~~	~~5211~~	~~2~~
~~Weight control - reducing facilities~~	~~7991~~	~~2~~
~~Welding shop~~	~~7692~~	~~4~~
~~Welding supplies - wholesale~~	~~5085~~	~~2~~
~~Wholesalers - not otherwise listed:~~		
~~- Durable goods~~	~~5099~~	~~2~~
~~- Nondurable goods~~	~~5199~~	~~2~~

~~Wigs:~~		
~~- Retail~~	~~5699~~	~~1~~
~~- Wholesale~~	~~5199~~	~~2~~
~~Window cleaning service~~	~~7349~~	~~5~~
~~Women's wearing apparel, retail~~	~~5611~~	~~1~~
~~Wood sawyer, sawing wood by machinery~~	~~2421~~	~~3~~
~~Woodenware - retail~~	~~5999~~	~~3~~
~~Woolen mill~~	~~2282-4~~	~~2~~
~~Wrecker, towing service~~	~~7549~~	~~3~~
~~Wrecking buildings~~	~~1795~~	~~8~~
~~X-ray laboratories~~	~~8071~~	~~7~~
~~X-ray machines - wholesale~~	~~5047~~	~~2~~
~~Yacht basins - operation~~	~~4493~~	~~3~~
~~Yacht clubs~~	~~7997~~	~~3~~
~~Yacht sales~~	~~5551~~	~~8~~
~~Yard cleaning~~	~~0782~~	~~3~~
~~Yard goods:~~		
~~- Retail~~	~~5949~~	~~3~~
~~- Wholesale~~	~~5131~~	~~2~~
~~Yarn:~~		

- Manufacture	2281	2
- Retail	5949	3
Yogurt:		
- Manufacture	2024	2
- Retail shop, stand	5812	1
- Wholesale	5143	2

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(Ord. No. 2014/11, 5-12-2014)

Sec. 18-69. - Interstate commerce.

Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-70. - Applicability and effective date.

(a) This article shall become effective on January 1, 2011.

(b) The business license department is authorized to adopt guidelines, policies and procedures to implement this article.

(Ord. No. 2014/11, 5-12-2014)

Sec. 18-71. - Severability.

If any part of the ordinance [codified in this article] is held by a court of competent jurisdiction be unconstitutional, illegal, or invalid for any reason, it shall be construed to have been the legislative intent of the county council of Beaufort County, South Carolina, to pass this Ordinance No. 2014/11 without such unconstitutional, illegal or invalid provision, and the remainder of this Ordinance No. 2014/11 shall be deemed and held to be constitutional, lawful and valid as if such portion had not been included. If this Ordinance No. 2014/11 or any provision thereof is held by a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

(Ord. No. 2014/11, 5-12-2014)

DONE, this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

_____
Thomas J. Keaveny, II, County Attorney

ATTEST:

_____
Ashley Bennett, Clerk to Council

First Reading:
Second Reading:
Public Hearing:
Third and Final Reading:

COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY ENGINEERING DEPARTMENT
104 Industrial Village Road, Building #3, Beaufort, SC 29906
Post Office Drawer 1228, Beaufort, SC 29901-1228
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Council Member, Alice Howard Chairman, Committee Services Committee

VIA: Gary Kubic, County Administrator
Josh Gruber, Deputy County Administrator
Alicia Holland, Assistant County Administrator for Finance
Dave Thomas, Purchasing Director

FROM: Robert McFee, PE, Division Director for Construction, Engineering & Facilities

SUBJ: **Design Services for a Two Story Office Building Adjacent to the Beaufort County Myrtle Park Admin Complex, Bluffton, SC RFP #120915**

DATE: February 13, 2017

BACKGROUND. Beaufort County issued a Request for Proposals from qualified firms to provide shell and core architectural, mechanical, electrical, plumbing (MEP) and civil engineering design services for the construction of a two story office building located on County owned property adjacent to the County's Myrtle Park Admin Complex. Two options were requested in the proposal: A two-story 15,000 sqft/per floor building and a two-story 20,000 sqft/per floor building. The following firms responded and provided proposals.

Beaufort Design Build LLC, Beaufort, SC
LS3P, Charleston, SC
Glick Boehm & Associates Charleston, SC
R. W. Chambers Architects, Beaufort, SC

The design proposal process differs from a typical construction bid, in that the proposers outline how they would accomplish the project within a specified fee. In this regard, proposals are reviewed on the basis of the value offered rather than solely on the losest price. A selection committee consisting of the Public Works Director, Facility Management Director, and CIP Construction Manager reviewed the original proposals. The selection committee asked all four proposers to prepare a Best and Final Offer to be presented at an interview. The selection committee met with Beaufort Design Build, Glock Boeh Architects and LS3P. R. W. Chambers Architects declined the invitation to present a Best and Final Offer.

On the basis of the qualification of the firm, understanding of the scope of services requested, recent and similar experience, in-house services and completeness and cost effectiveness of the fee, the selection Committee recommended a contract award to Beaufort Design Build, LLC in the amount of $315,000.

FUNDING. The project will be funded by the Santee Cooper Economic Development Revolving Loan Program with the $4.5 million loan fund balance in Acct #48070011-54430 – Site Development.

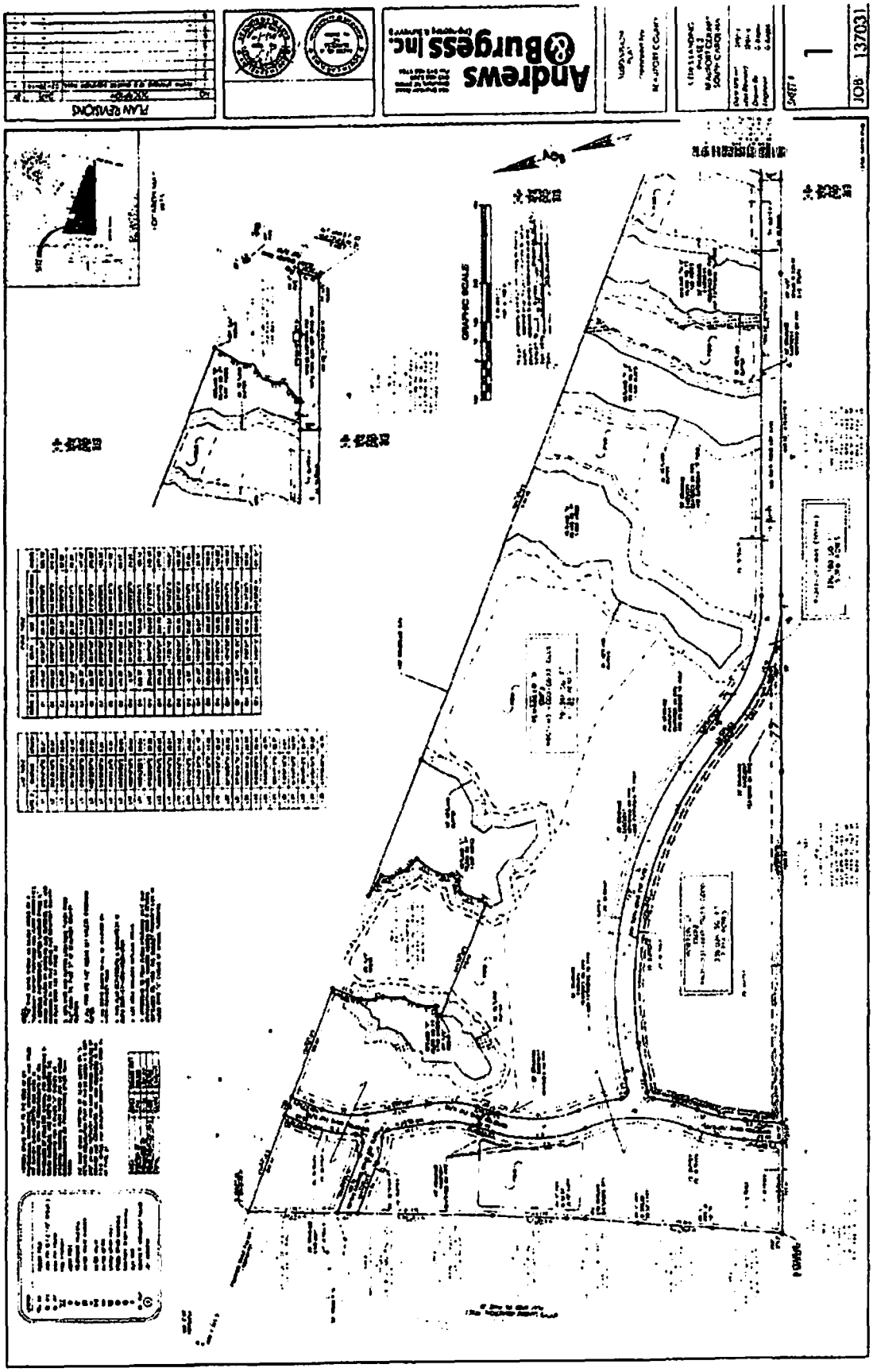
FOR ACTION. Community Services Committee Meeting on February 20, 2017.

RECOMMENDATION. The Community Services Committee approve and recommend to County Council approval of a contract award to Beaufort Design Build LLC to provide design services for a two-story office building adjacent to the County's Myrtle Park Admin Complex in the amount of $315,000 funded by the source listed above.

JRM/AA/mjh

Attachments: 1) Location Map

EXHIBIT G



ORDINANCE 2017 /

TEXT AMENDMENT TO THE BEAUFORT COUNTY COMMUNITY DEVELOPMENT CODE (CDC), APPENDIX A - DALE COMMUNITY PRESERVATION DISTRICT, SECTION A.7.60.F.3, SIGN STANDARDS (TO CHANGE SIGN STANDARDS FOR THE DALE MIXED USE (DMU) COMMUNITY PRESERVATION DISTRICT, SUBJECT TO CERTAIN CONDITIONS).

WHEREAS, added text is underlined and deleted text is ~~struck through~~.

Adopted this _____ day of _____, 2017.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY:_____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

_____
Thomas J. Keaveny, II, County Attorney

ATTEST:

_____
Ashley M. Bennett, Clerk to Council

First Reading: January 9, 2017
Second Reading: January 23, 2017
Public Hearing:
Third and Final Reading:

Division A.7: Dale Mixed Use District (DMU)

A.7.60.F. Sign Standards

3. Freestanding Signs

   a) One freestanding sign may also be placed in front of a building. The sign shall be set back at least ~~five~~ ten feet from the street right-of-way.

   b) Such signs shall have a maximum height of seven feet and a maximum area of ~~12~~ 24 square feet. If the property is located beyond a one-quarter (1/4) mile radius of the intersection of Keans Neck Road and Kinloch Road, and the principal structure is setback a minimum of 50 feet from the road right of way, the maximum height of the sign is increased to 10 feet and the maximum area is increased to 40 square feet.

   c) The sign shall be constructed of wood, stucco, tabby, brick, or painted metal and shall be externally illuminated with the exception of LED message boards as allowed in Section 5.6.30 (General Sign Requirements). In those instances, an LED message board is limited to one-half (1/2) of the sign area.

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