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DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

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CLERK TO COUNCIL

# AGENDA
## COUNTY COUNCIL OF BEAUFORT COUNTY
Monday, September 14, 2015
4:00 p.m.
Executive Conference Room
Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 4:00 P.M.

2. CAUCUS
   A. Receipt of County Administrator's Three-Week Progress Report (backup)
   B. Receipt of Deputy County Administrator/Special Counsel's Three-Week Progress Report (backup)
   C. Discussion of consent agenda
   D. Discussion is not limited to agenda items
   E. Executive Session
      (1) Receipt of legal advice relating to a pending construction claim covered by the attorney-client privilege;
      (2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or transfer of County-owned property;
      (3) Discussion of proposed purchase of property pursuant to the Beaufort County Rural and Critical Lands Program (construction of Stormwater Pond 8 from the S.C. Highway 170 Widening Retrofit Study);
      (4) Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege / Hilton Head Island Airport Avigation Easement (Proposed Memorandum of Understanding) (***Note:*** Hilton Head Island Town Council to discuss issue at September 15 meeting.)

3. ADJOURNMENT

The County Channel

# Memorandum

DATE: September 11, 2015

TO: County Council

FROM: Gary Kubic, County Administrator Gary Kubic

SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, August 24, 2015 through Friday, September 11, 2015:

August 24, 2015

- Employee New Hire Orientation
- Community Services Committee
- Caucus
- County Council

August 25, 2015

- Eric Larson, Ed Saxon, General Manager, and Dottie Hoffman, Chief Financial Officer, BJWSA re: Public Infrastructure on Private Property
- Memorial Service for Julie Williams (Former EMS Employee)
- William Smith, Citizen re: Community Issues

August 26, 2015

- Bluffton Office Hours

August 27, 2015

- Gary Rowe, Joshua Gruber and Tony Criscitiello re: Frontage Road on Parcel C1
- Joshua Gruber, Tony Criscitiello, Hillary Austin and Chuck Atkinson re: Follow-up Discussion / Blue Gray Estates / Cottage Rental Issue
- Paul Sommerville, Gary Kubic, Billy Keyserling and William Prokop re: City / County Update

August 28, 2015

- Joshua Gruber, Tony Criscitiello, Eric Larson, Eddie Bellamy, and Jim Minor re: Daufuskie Island Visit / Tour Planning
- Jim Beckert and Joshua Gruber re: Organizational Development
- Joshua Gruber, Colin Kinton, Van Willis and Alice Howard re: Lowcountry Montessori School Traffic Movements

August 28, 2015 (Continued)

- Ross Kuykendall, Monsignor Ronald Cellini, Colin Kinton, Joshua Gruber, Greg Baisch, Tom Keaveny and Robert McFee re: St. Gregory the Great Catholic Church Frontage Road

August 31, 2015

- Joshua Gruber, Alicia Holland, Tom Keaveny and Allison Coppage re: Magistrates' Salary Adjustments
- Ray McBride re: Library Demographics Study
- Governmental Committee
- Public Facilities Committee

September 1, 2015

- Joshua Gruber, Colin Kinton, Marc Orlando and Shawn Leininger re: Tom Zinn / Dr. Kim Traffic Impact Analysis / Town of Bluffton
- Al Stokes re: Waddell Mariculture Center Status Report

September 2, 2015

- Joshua Gruber and Eric Larson re: National Resources / Stormwater Rate Structure Analysis
- Monica Spells and Fred Leyda re: Community Issues

September 3, 2015

- Solicitor Duffie Stone re: FY 2015 -2016 Budget

September 4, 2015

- Joshua Gruber, Eddie Bellamy, Jim Minor, Tony Criscitiello, Eric Larson, Alicia Holland and Monica Spells re: Daufuskie Island Visit / Tour Planning

September 7, 2015

- Labor Day Holiday

September 8, 2015

- Peter Mentanino re: Employee Issue
- Joshua Gruber, Alicia Holland and Suzanne Gregory re: Compensation Financial Spreadsheet / Magistrates
- Joshua Gruber, Philip Foot, Lt. Quandara Grant and Suzanne Gregory re: Detention Center Recruitment / Retention
- Natural Resources Committee

September 9, 2015

- Agenda review with Chairman, Vice Chairman and Executive Staff re: Review Draft Agenda for September 14, 2015 County Council Meeting
- Colin Kinton, Bluffton Township Fire Chief John Thompson and Board Chairman Edwin Olsen re: Conference Call / St. Gregory Frontage Road
- Joshua Gruber, Mark Roseneau and MSgt. Mike Jennings re: Beaufort County Sheriff's Office / Security Survey
- Executive Committee

September 10, 2015

- Guest Speaker - Neighborhood Representative Council, Pinckney Hall, Sun City

September 11, 2015

- No Scheduled Appointments

# Memorandum

DATE: September 11, 2015

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place August 24, 2015 through September 11, 2015:

August 24, 2015 (Monday):

- Alicia Holland, Monica Spells and Phil Foot re: Bi-Weekly Project Review
- Community Services Committee
- County Council

August 25, 2015 (Tuesday):

- Beaufort Hours

August 26, 2015 (Wednesday):

- Ray McBride, Monica Spells, Alicia Holland, Suzanne Gregory and Tony Criscitiello re: Review Library Demographics Study
- Interview Assessor Candidates with Suzanne Gregory and Alicia Holland

August 27, 2015 (Thursday):

- Gary Kubic, Gary Rowe and Tony Criscitiello re: Frontage Road on Parcel C1
- Meet with Tab Bendle, Esq. re: New Leaf Tract
- Gary Kubic, Tony Criscitiello, Hillary Austin, and Chuck Atkinson re: Follow-up Discussion/Blue Gray Estates/Cottage Rental Issue
- Chairman Paul Sommerville, Gary Kubic, Mayor Billy Keyserling and City Manager Bill Prokop re: City/County Update

August 28, 2015 (Friday):

- Gary Kubic, Tony Criscitiello, Eric Larson, Jim Minor and Eddie Bellamy re: Daufuskie Island Visit/Tour Planning
- Gary Kubic and Jim Beckert re: Organizational Development
- Gary Kubic, Colin Kinton, Van Willis and Alice Howard re: Lowcountry Montessori School Traffic Movements
- Gary Kubic, Tom Keaveny, Rob McFee, Colin Kinton, Monsignor Ronald Cellini, Ross Kuykendall and Greg Baisch re: St. Gregory the Great Catholic Church Frontage Road

August 31, 2015 (Monday):

- Gary Kubic, Alicia Holland, Tom Keaveny and Allison Coppage re: Magistrates' Salary Adjustments
- Governmental Committee
- Public Facilities Committee

September 1, 2015 (Tuesday):

- Gary Kubic, Marc Orlando, Colin Kinton and Shawn Leininger re: Tom Zinn/Dr. Kim/Traffic Impact Analysis/Town of Bluffton

September 2, 2015 (Wednesday):

- Gary Kubic and Eric Larson re: Natural Resources/Stormwater Rate Structure Analysis
- Beaufort Hours

September 3, 2015 (Thursday):

- PALS Advisory Board Meeting
- Planning Commission

September 4, 2015 (Friday):

- Gary Kubic, Tony Criscitiello, Jim Minor, Eric Larson, Alicia Holland, Monica Spells and Eddie Bellamy re: Daufuskie Island Visit/Tour Planning
- Rob McFee, Eric Larson and Steve Andrews re: Huspah Court Paving/Drainage

September 7, 2015 (Monday):

- LABOR DAY HOLIDAY

September 8, 2015 (Tuesday):

- Gary Kubic, Alicia Holland and Suzanne Gregory re: Compensation Financial Spreadsheet
- Gary Kubic, Phil Foot, Lt. Quandara Grant and Suzanne Gregory re: Detention Center Recruitment/Retention
- Natural Resources Committee

September 9, 2015 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: Review Draft Agenda for September 14, 2015 County Council Meeting
- Monica Spells, John Redmond, City of Beaufort Representatives William Prokop and Kathy Todd re: IT Transition Services
- Gary Kubic, Mark Roseneau and MSgt. Mike Jennings re: Beaufort County Sheriff's Office/Security Survey
- Executive Committee

September 10, 2015 (Thursday):

- 11th Annual SC Financial Concepts Strategies Institute Conference, Charleston, SC

September 11, 2015 (Friday):

- 11th Annual SC Financial Concepts Strategies Institute Conference, Charleston, SC