COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
100 RIBAUT ROAD
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SPECIAL COUNSEL

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA
COMMUNITY SERVICES COMMITTEE
Monday, January 26, 2015
2:00 p.m.
Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Committee Members:
William McBride, Chairman
Gerald Dawson, Vice Chairman
Rick Caporale
Steve Fobes
Alice Howard
Roberts "Tabor" Vaux

Staff Support:
Morris Campbell, Community Services Director
Monica Spells, Assistant County Administrator
Civic Engagement and Outreach

1. CALL TO ORDER – 2:00 P.M.

2. PRIORITIZATION / 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NEEDS (backup)

3. CONSIDERATION OF CONTRACT AWARD
   A. Purchase of six new minivans from State Contract for Beaufort County's Department of Disabilities and Special Needs (backup)

4. AMENDMENT TO INDOOR POOL HOURS (backup)

5. CHILD ABUSE PREVENTION ASSOCIATION (CAPA) REQUEST / TO ACQUIRE 0.39 ACRE PARCEL OF COUNTY-OWNED PROPERTY (backup)

6. UPDATE / DSS PROGRAMS / JULIE SCHNEIDER, COUNTY DSS DIRECTOR

7. CONSIDERATION OF REAPPOINTMENTS AND APPOINTMENTS
   A. Alcohol and Drug Abuse Board
   B. Beaufort Memorial Hospital Board
   C. Children's Foster Care Review Board
   D. Disabilities and Special Needs Board
   E. Library Board
   F. Parks and Leisure Services Board

8. ADJOURNMENT

DATE: January 23, 2015

TO: Honorable William L. McBride, Chairman
Community Services Committee

FROM: Morris C. Campbell, ED, Community Services

RE: Recommended Needs Assessment Prioritization 2015

Based on the Needs Assessment public hearing held at the last Council meeting, Administrative staff's review and discussion of potential projects that could/would qualify for the Community Development Block Grant Program, we submit the following recommendation of rankings for consideration and approval.

Neighborhood Improvement Projects (multiple activities) in LMI neighborhoods:

- Buckingham Point
- Crystal Lake
- Salem Road
- Others as identified

Public Infrastructure and Facilities

- County community services One-stop facility
- Water/Sewer service
    - Seabrook
    - Stuart Point
    - Other areas as identified
- Drainage
    - Areas that qualify and are priorities of the Stormwater Utility Department

Infrastructure to Support New and/or Existing Businesses

Please let me know if you have any questions or if there is a need for us to provide additional information. Thank you.

c: Gary Kubic, County Administrator
Joshua Gruber, Deputy County Administrator
Monica Spells, Assistant County Administrator, CE&O
Tony Criscitello, County Planning Director

MEMORANDUM

TO: **Morris Campbell**
Community Services/Beaufort County

FROM: **Michelle Knight**
Lowcountry COG

DATE: **January 22, 2015**

RE: **Needs Assessment 2015 – staff recommendations on prioritization by Community Services Committee**
For meeting discussion on January 26, 2015

Per our discussion this memo is to provide the Community Services Committee with information regarding the ranking of priorities the previous year, a recap of the remarks from this year's public hearing and a status update on the County's current CDBG project.

During Council's 2/24/14 meeting they ranked priorities for 2014 in the following manner:

1) Multiple Neighborhood Improvement projects
2) Water, Sewer and/or Drainage Improvements
3) Infrastructure to Support New and/or Existing Businesses
4) Improvements to Public Facilities

During the 2015 public hearing the items that were specifically mentioned (in no particular order) included public water and water access in the Seabrook area, support of the Osprey Village project, the desire to have a "one stop" shop for community services that are provided through a number of local non profits and neighborhood improvements for safety purposes in low to moderate income areas. Reviewing the general ranking above from last year, I would probably make some minor alterations to format as we discussed but most of the needs would still fall in the first two categories. Please give me a call if we need to discuss more specifics regarding prioritizing the needs. I am also attaching a brief two page summary of what was discussed program wise at the public hearing on 1/12/15 as well as a draft format on the prioritization for your review.

Attachment (2)

2015 CDBG PROGRAM INFO

The SC CDBG Program is designed to provide assistance to units of local government in improving economic opportunities and meeting community revitalization needs, particularly for persons of low and moderate income. The program has been funded through the state since 1982 by US Dept of Housing and Urban Development under the Housing and Community Development Act of 1974, as amended (Title I). The annual allocation from HUD for the program is administered by SC Dept of Commerce Division of Community Grant Programs.

The State is anticipating receiving approx $19,295,365 CDBG funds for 2015. This allocation has been divided among the SC's programs as follows:

Community Development (CD) Prgm:	$16,116,505
• Community Infrastructure (CI)	$10,216,505
• Community Enrichment (CE)	$3,000,000
• Neighborhood Revitalization(NR)	$2,000,000
• "Ready to Go"(RTG)	$600,000
• Special Projects (SP)	$300,000
Business Development (ED) Prgm:	$2,000,000
Regional Planning Assistance	$500,000
State Technical Assistance & Adm:	$678,860

All projects have to meet a National Objective meaning:

1) Benefit low-to-moderate income persons;

2) Aid in the prevention or elimination of slums or blight;

3) Meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community which are of a recent origin or recently became urgent and where other financial resources are not reasonably available to meet the need (AKA Urgent Need).

Also as a part of the requirements of the program, the locality is expected to undertake activities that promote Fair Housing as such I would remind you that we all have a right to be treated fairly in the sale and rental of housing, in residential real estate transactions and in the provision of brokerage services regardless of our race, color, religion, sex, familial status, or national origin. Title VIII of the Civil Rights Act of 1968 as amended and otherwise known as the Fair Housing Act affords us these protections. Fair Housing is the Law. If you believe that you have been treated unfairly and have been a victim of discriminatory housing practices, you have avenues by which the matter can be investigated. The City/County is committed to Fair Housing. For more information, please call us at 843-726-5536.

Community Development Program:

App. Request Deadlines: CI - 3/13/15; CE, NR, SP - 8/14/15; RTG - ongoing
Full Submission Deadlines: CI – 4/13/15; CE, NR, SP – 9/14/15; RTG - 30 days after request made

Min/Max Amounts: $50,000 Minimum
$750,000 Maximum for CI; $500,000 Maximum for CE, NR & RTG; $150,000 SP
Match Requirements: 10% on everything

CD General Prgm Description: Designed to produce outcomes that improve citizen's quality of life and create a competitive environment for business by addressing essential community development needs, primarily of LMI persons. A CD application will compete within five categories that have the same general submission requirements.

1) Community Infrastructure: Must contribute to the creation of healthy and sustainable communities by alleviating documented threats to the public welfare of the community or providing improved access to critical public facilities needs including water, sewer, drainage, and roads. State priorities in order are: 1- significant improvements to existing infrastructure that address health concerns, 2- viable regional solutions or new service near business centers where it is cost effective, and 3- upgrades to address quality standards or new service that is not near business centers but is cost effective.

2) Community Enrichment: Program designed to fund facilities, services and other activities that strengthen existing communities and support a high quality of life within the following state priority areas: increasing economic competitiveness, education and workforce development, and safe and healthy communities.

Economic Competitiveness examples: Developing energy efficiencies for CDBG Public facilities, brownfield projects, downtown streetscape, planning for regional infrastructure.

Education and Workforce Development examples: Libraries; publicly owned (non school) facilities that mentor or offer extended education programs to at risk youth; and transportation oriented public facilities or services that serve LMI workforce populations.

Safe and Healthy Communities examples: Public safety facilities in LMI neighborhoods; demolition or clearance; health clinics or equipment; firefighting facilities or equipment serving LMI neighborhoods near business centers.

3) Neighborhood Revitalization: Program will assist in the development of sustainable communities through revitalization in town residential neighborhoods. Project must incorporate comprehensive strategies for linking commercial revitalization successes with improvements to neighborhoods that are adjacent to downtown/business centers. Activities include: Infrastructure, public facilities, housing, clearance, and public services. A completed neighborhood plan is a pre requisite to the application

4) Ready to Go: any project that is eligible under CI and CE programs and has completed all the activities necessary to be ready to bid within 60 days of an award.

5) Special Projects: designed to meet community development needs that are not typically funded through the other CDBG programs or one of the other HUD partners to CDBG. These projects could include historic preservation, innovation, energy conservation, parks, trails/greenways. There should be significant leveraging, impact and community support. Has to meet a national objective. Priorities are: 1- Projects that impact ED or increase competitiveness, 2- Projects that address public health and safety or improve LT sustainability, and 3- energy conservation/historic preservation

Business Development Program:
Application Deadline: None. Application requests accepted as projects develop.
Min/Max based on cost per job amounts and types of jobs provided as a result of the investment:
$50,000 Minimum/$500,000 Maximum
Match Requirements: 10% of grant request on all other type projects

Program Description: Program provides assistance to units of local government to improve economic competitiveness and create opportunities for economic productivity; particularly through projects which will create new jobs, retain existing employment, stimulate private investment, and revitalize or facilitate the growth and diversification of the local economy.

COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

102 Industrial Village Road, Bldg 3—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman William L. McBride, Chairman, Community Services Committee

FROM: Dave Thomas, CPPO, Purchasing Director DT

SUBJ: **Request to Purchase six new minivans from State Contract for Beaufort County's Department of Disabilities and Special Needs**

DATE: January 20, 2015

BACKGROUND: The Purchasing Department received a request from the Department of Disabilities and Special Needs to purchase six new 2015 Dodge Grand Caravan minivans from Butler Dodge, a State contract vendor. Two of the vehicles are for staff support at the two new Community Training Homes (CTH) in Bluffton. The other vans will replace high mileage vans and support the Adult Employment (Day Program), whose numbers have increased dramatically in FY 2015. For further information see the attached DSN vehicle replacement chart.
Dodge has a lengthy production shutdown scheduled from 2/13/15 until 5/25/15. Three of the vans will be delivered in February, but the remaining vans delivery may be delayed until July, 2015.

STATE CONTRACT VENDOR INFORMATION		COST		TOTAL
Butler Dodge, Beaufort, SC	2015 Dodge Caravan	3 x $23,096	=	$69,288
	2015 Dodge Caravan*	3 x $23,136		$69,408
	Extra key	6 x $125	=	$750
	Tax	6 x $300U	=	$1800
	Total Cost			$141,246

*Comes with Daylight Running Lights.

FUNDING: Department of Disabilities and Special Needs - Vehicle Purchases. There is $450,000 available to fund the upcoming vehicle replacement plan (attached Chart).

FY 2014 COST: N/A

FOR ACTION: Community Services Committee meeting occurring January 26, 2015.

RECOMMENDATION: The Community Services Committee approves the purchase of six (6) 2015 Dodge Grand Caravans from Butler Dodge, Chrysler, Jeep and recommends to County Council approval of the contract for a total purchase price of $141,246.

GKubic

CC: Gary Kubic, County Administrator
Joshua Gruber, Deputy County Administrator/Special Counsel JG
Alicia Holland, Asst. Co. Administrator, Finance AH
Monica Spells, Asst. Co. Administrator, Civic Engagement Spells
Morris Campbell, Community Services Director
Mitzi Wagner, Disabilities and Special Needs Director MW

Attachments: State Contract Pricing, DSN Replacement Chart

Van, Mini, 7/8 Passenger, Flex-Fuel

Contract Number:	5000013881	Contractor:	**Butler Chrysler Dodge Jeep**
Initial Contract Term:	11/1/13 – 10/31/14	Address:	1555 Salem Rd Beaufort, SC 29902
Contract Rollover Dates:	11/1/14 – 10/31/15	Vendor #:	7000002437
Order Cutoff Date:		Contact:	**Amy Hill**
Model: **Dodge Grand Caravan (RTKH53) AVP/SE**		Email:	amyhill@butlerchrysler.com
Commodity Code:	07192	Telephone:	**(843) 522-9696 ext. 123**
Delivery :	90-120 days ARO	Fax:	(843) 522-9696

There will be a lengthy shutdown in production from 2/13/2015 until 5/25/2015. The pricing will not change when production reopens in May. All orders to be built prior to the shutdown MUST be ordered by 11/14/14 to ensure January production

BASE PRICE = $21,093.00

*** Click on the link above for an itemized listing of items included in the base price.**

Optional Additions

Rear Air Conditioning ..... Factory Standard

Optional Deductions

Auxiliary Power Connection - Standard State Spec ..... Factory Standard

Return to Index

Butler

CHRYSLER DODGE Jeep RAM

1555 SALEM RD, BEAUFORT S.C. 29902
(843) 522-9696

1/20/2015

Buyer:	Beaufort County Board of DSN
	100 Clearwater Way/PO BOX 129
	Port Royal SC 29935
	attn: Beth Cody
Phone:	
Work:	

Cell:	
Phone:	
Fax:	

Make:	Dodge
Model:	Grand Caravan
Year:	2015
Color:	Bright White
VIN:	t/b/d
Stock #:	t/b/d
Mileage:	t/b/d

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP	$25,085.00
Sale Price	**$21,093.00**

Options Included

Backup Alarm		$ 128.00
Safety Pkg		$ 375.00
Aftermarket Vinyl Seats		$ 1,500.00
Extra Key		$ 125.00
Options Total		$2,128.00

Sub Total	**$23,221.00**
DOC	
Tag	
3% Tax	$300.00
Balance Due	**$23,521.00**
Balance Due for 3 vehicles	**$70,563.00**

Manager Amy Hill **Customer** _____

Insurance Information

Agency Name and Address:					
				Phone No.:	
Policy No.				Insurance Company:	
Comp.:		Collision:		Effective Dates:	
Contact:			Date:		

Butler

CHRYSLER DODGE Jeep RAM

1555 SALEM RD, BEAUFORT S.C. 29902
(843) 522-9696

1/20/2015

Buyer:	Beaufort County Board of DSN
	100 Clearwater Way/PO BOX 129
	Port Royal SC 29935
	attn: Beth Cody
Phone:	
Work:	

Cell:	
Phone:	
Fax:	

Make:	Dodge
Model:	Grand Caravan
Year:	2015
Color:	Bright White
VIN:	t/b/d
Stock #:	t/b/d
Mileage:	t/b/d

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP	$25,085.00
Sale Price	**$21,093.00**

Options Included

Backup **Alarm**		**$ 128.00**
Safety Pkg		**$ 375.00**
Daytime Running Lights		**$ 39.60**
Aftermarket Vinyl **Seats**		**$ 1,500.00**
Additional Key		**$ 125.00**
Options Total		**$2,167.60**

Sub Total	**$23,260.60**
DOC	
Tag	
3% Tax	$300.00
Balance Due	**$23,560.60**
Balance Due for 3 vehicles	**$70,681.80**

Manager Amy Hill **Customer** _____

Insurance Information

Agency Name and Address:					
				Phone No.:	
Policy No				Insurance Company:	
Comp.:		Collision:		Effective Dates:	
Contact:			Date:		

Number	Type	Year	Program	Mileage	Cost for Year 2014	Condition	Other	COST
18870	Ford Crown	1999	Admin	178,100	583.43	Fair	Replace 2016	
20148	Ford Crown	2001	Admin	130,448	242.13	Fair	Replace 2016	
20149	Ford Crown	2001	Admin	170,423	1,079.79	Fair	Replace 2016	
22997	Dodge Stratus	2006	Admin Bluffton	81,262	923.94	Good		
23103	Dodge Stratus	2006	Admin Bluffton	76,643	410.00	Good		
23204	Chevy Impala	2007	Admin	99,421	423.24	Good		
23206	Chevy Impala	2007	Admin Bluffton	114,732	627.96	Good		
23294	Chevy Impala	2008	Admin Bluffton	76,226	105.57	Good		
23459	Dodge Avenger	2010	Admin	64,626	1,266.84	Good		
23591	Ford Fusion	2012	Admin	41,122	272.58	Good		
38348	Chevy Impala	2014	Admin	7,627	139.50	X Good		
20232	Dodge/Ram 15 passage	2001	Day Program	182,242	1,93142	Poor	Replace with a minivan	$25,000
20233	Dodge/Ram 15 passage	2001	Day Program	159,145	917.50	Swapped out with PALS	Replace with a minivan	$25,000
21581	Dodge/Ram 15 passage	2002	Day Program	132,237	1,903.38	Poor	Replace with a minivan	$25,000
22911	Ford Lift Van	2004	Day Program	151,736	1,89904	Poor	Currently out for repair est 1,600.00 Replace with new bus w/ lift	$55,000
23102	Ford Club Wagon 15 passage	2006	Day Program	237,502	1,155.99	Fair	Replace 2016	
23107	Ford Club Wagon 15 passage	2006	Day Program	150,342	1,445.11	Fair	Replace 2016	

Number	Type	Year	Program	Mileage	Cost for Year 2014	Condition	Other	
23289	Ford Club Wagon 15 passage	2008	Day Program	172.152	1,892.22	Good		
23309	Ford Lift Van	2008	Day Program	100.902	2,413.52	Good		
23333	Goshen Coach	2008	Day Program	158.364	4,921.18	Off Fleet	Replace with new bus w/lift	$55,000
33231	Ford Lift Van	2006	Day Program	103.502	3,375.79	Poor	Currently out for Repair on Lift Replace minivan w/ wheelchair tie down and ramp	$50,000
38368	Ford Club Wagon 15 passage	2014	Day Program Breakers	1,120	150.22	Great		
38369	Ford Club Wagon 15 passage	2014	Day Program Breakers	6,414	230.22	Great		
23158	Dodge Caravan	2007	Day Program	155,411	1,825.98	Good		
?	Minivan	2015	Day Program				Based on the increase # of consumers and need for additional transportation	$25,000
23196	Uplander	2007	Ivy Lane	114,004	1,402.25	Good		
23143	Ford Lift Van	2006	Chloe CTH	169,171	2,178.64	Good		
23144	Ford Lift Van	2006	Peyton Way	204,482	2,754.64	Fair	Currently Day Program using & they use Adm. Vehicle- Replace with Minivan with tie down	$50,000
23145	Ford Lift Van	2006	Little Capers	147,696	2,674.33	Fair	Replace 2016	

38357	Grand Caravan	2014	Cottage Walk	6,370	280.28	XX Good		
22912	Dodge Caravan	2005	Port Royal Residence	159,142	1735.34	Good		
23169	Goshen	2006	Port Royal Residence	80,322	2,575.98	Fair	Replace 2016	
22971	Ford 15 passage	2006	Port Royal Residence	70,081	2,453.45	Good	Vehicle just hit & totaled- Replace with minivan with tie down	$50,000
?	Minivan	2015	Pinercrest				New Bluffton House	$25,000
?	Minivan	2015	Lakes Crossing				New Bluffton House	$25,000
TOTAL COST								**$410,000**

Beaufort County PALS

Presentation to

Beaufort County Council

Community Services Committee

January 26, 2015

Overview

- Indoor pool hours modification
- Update on PALS Advisory Board Activity



Indoor Pool Hours

- Three indoor pools
  - Beaufort (adjacent to Beaufort High School)
  - Battery Creek (adjacent to Battery Creek High School)
  - Bluffton (adjacent to Michael C. Riley Elementary School)
- Current hours
  - Monday – Friday, 6 am to 8 pm
  - Saturday, 7 am to 2 pm
- 3-month study of indoor pool usage (April-June 2014)
  - Minimal use between hours of 6 am to 3 pm at Beaufort and Battery Creek
    - Exception: Mid-day water aerobics at Beaufort pool
  - Presented at Community Services Committee meeting held on October 27, 2014

Indoor Pool Hours

- Recommendation: Amend indoor pool hours
  - Bluffton: No changes recommended
    - Rationale: Only one pool south of the Broad River
  - Beaufort:
    - Monday, Wednesday, Friday: 6:00 am – 8:00 pm
    - Tuesday, Thursday: 12:00 pm to 8:00 pm
    - Saturday: 7:00 am – 2:00 pm (unchanged)
  - Battery Creek:
    - Monday, Wednesday, Friday: 12:00 pm – 8:00 pm
    - Tuesday, Thursday: 6:00 am – 8:00 pm
- *Learn-to-Swim activities with BCSD will not be compromised or reduced*

Indoor Pool Hours

- Pros and Cons of suggested hour changes
- Pros
  - Estimate annual cost difference of over $56K in personnel costs alone
  - At least one pool NOB open for early morning lap swimmers Monday through Friday
- Cons
  - Greater travel distance for some early morning swimmers
  - It's a change to existing schedule

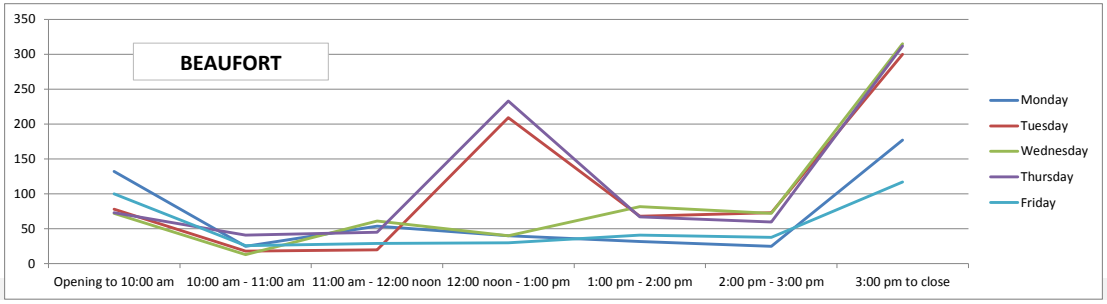
PALS Advisory Board Activity Update

- Approved two policy directives at meeting of 12/4/14
- Late Pickup Policy
  - Imposes fees for late pickup of children from after school and summer camp
    - Zero to 10 minutes: $5 (after exceeding grace periods allowed)
    - 11-15 minutes: $10
    - 16-20 minutes: $15
    - 21-25 minutes: $20
    - 26-30 minutes: $25
    - Over 30 minutes: $30 (with applicable protocol followed)
- Establishment and Management of Registration Periods
  - Introduces early registration period w/ discount incentive
  - Eliminates late registration period and late fees

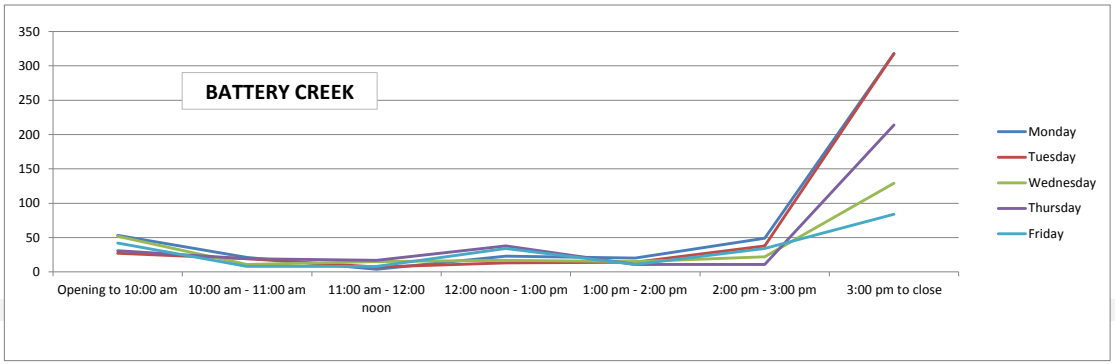
PALS Advisory Board Activity Update

- Strategic Planning
  - Community Services Committee, at its 10/27/14 meeting expressed a desire to meet with PALS Advisory Board
  - PALS Advisory Board Strategic Planning Committee will meet this month, with the joint meeting to follow (dates are TBD)
- Strategic Planning Objectives
  - Plot a path forward for delivery of recreational services in Beaufort County
  - Define PALS core functions and provide the best products/service(s) possible, given identified constraints

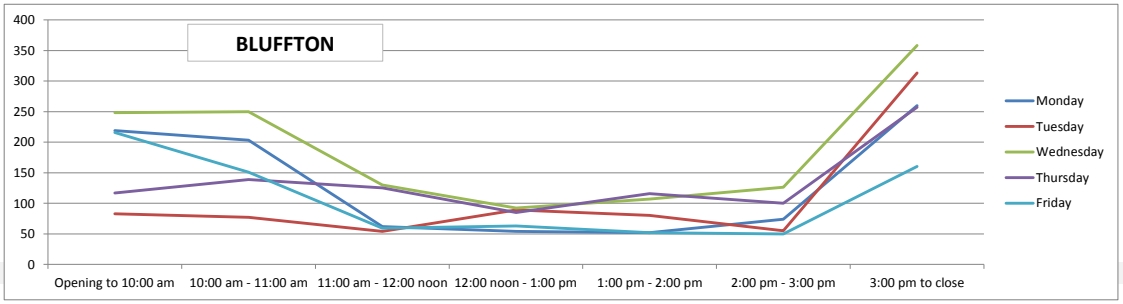
BEAUFORT INDOOR POOL	April-June 2014					
Number of Patrons	Monday	Tuesday	Wednesday	Thursday	Friday	*Totals*
Opening to 10:00 am	132	78	72	73	100	***455***
10:00 am - 11:00 am	25	18	13	41	26	***123***
11:00 am - 12:00 noon	54	20	61	45	29	***209***
12:00 noon - 1:00 pm	40	209	40	233	30	***552***
1:00 pm - 2:00 pm	32	68	82	67	41	***290***
2:00 pm - 3:00 pm	25	73	72	60	38	***268***
3:00 pm to close	177	300	315	312	117	***1221***
	485	***766***	***655***	***831***	***381***	***3118***



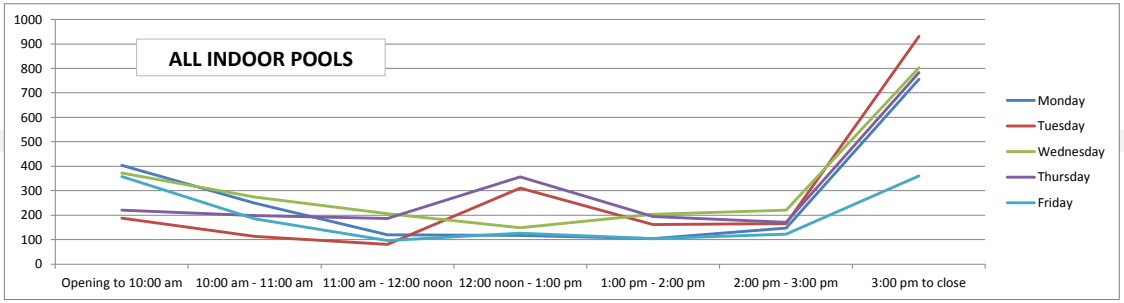
BATTERY CREEK POOL	April-June 2014					
Number of Patrons	Monday	Tuesday	Wednesday	Thursday	Friday	
Opening to 10:00 am	53	27	52	31	42	***205***
10:00 am - 11:00 am	21	19	11	19	8	***78***
11:00 am - 12:00 noon	4	7	15	17	8	***51***
12:00 noon - 1:00 pm	23	13	17	38	34	***125***
1:00 pm - 2:00 pm	20	14	15	11	11	***71***
2:00 pm - 3:00 pm	49	38	22	11	34	***154***
3:00 pm to close	318	318	129	214	84	***1063***
	488	***436***	***261***	***341***	***221***	***1747***



BLUFFTON INDOOR POOL	April-June 2014					
Number of Patrons	Monday	Tuesday	Wednesday	Thursday	Friday	
Opening to 10:00 am	219	83	248	117	216	***883***
10:00 am - 11:00 am	203	77	250	139	151	***820***
11:00 am - 12:00 noon	62	54	130	125	59	***430***
12:00 noon - 1:00 pm	54	89	92	85	63	***383***
1:00 pm - 2:00 pm	52	80	107	116	52	***407***
2:00 pm - 3:00 pm	74	55	126	100	50	***405***
3:00 pm to close	260	313	358	257	160	***1348***
	924	***751***	***1311***	***939***	***751***	***4676***



Aggregate	Monday	Tuesday	Wednesday	Thursday	Friday	
Opening to 10:00 am	404	188	372	221	358	***1543***
10:00 am - 11:00 am	249	114	274	199	185	***1021***
11:00 am - 12:00 noon	120	81	206	187	96	***690***
12:00 noon - 1:00 pm	117	311	149	356	127	***1060***
1:00 pm - 2:00 pm	104	162	204	194	104	***768***
2:00 pm - 3:00 pm	148	166	220	171	122	***827***
3:00 pm to close	755	931	802	783	361	***3632***
Totals	***1897***	***1953***	***2227***	***2111***	***1353***	***9541***



Typical Pool Staffing	Hrly Wage	Avg of all Rates
Manager	$15.53	$14.12
WSI	$14.96	
Head Lifeguard	$13.36	
Lifeguard PT	$12.63	

Note: Pools are staffed with 3 - 4 personnel depending on scheduled activities.
DHEC guidelines require at least three guards anytime pool is open to the public.

Average Personnel Cost of one Indoor Pool Hour (3.5 x avg rate)	$49.42

Current Hours	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Total Hrs Per Week	Personnel Cost
Bluffton	7 am - 2 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	73	$3,607.66
Battery Creek	7 am - 2 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	73	$3,607.66
Beaufort	7 am - 2 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	73	$3,607.66
						Totals	**219**	**$10,822.98**

Option "Zero"	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Total Hrs Per Week	Personnel Cost
Bluffton	7 am - 2 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	48	$2,372.16
Battery Creek	7 am - 2 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	48	$2,372.16
Beaufort	7 am - 2 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	8 am - 10 am 3 pm - 8 pm	6 am - 10 am 3 pm - 8 pm	48	$2,372.16
						Totals	**144**	**$7,116.48**

Option #1	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Total Hrs Per Week	Personnel Cost
Bluffton	7 am - 2 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	73	$3,607.66
Battery Creek	7 am - 2 pm	12 pm - 8 pm	6 am - 8 pm	12 pm - 8 pm	6 am - 8 pm	12 pm - 8 pm	59	$2,915.78
Beaufort	7 am - 2 pm	6 am - 8 pm	12 pm - 8 pm	6 am - 8 pm	12 pm - 8 pm	6 am - 8 pm	65	$3,212.30
						Totals	**197**	**$9,735.74**

Option #2	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Total Hrs Per Week	Personnel Cost
Bluffton	7 am - 2 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	8 am - 8 pm	6 am - 8 pm	73	$3,607.66
Battery Creek	7 am - 2 pm	2 pm - 8 pm	2 pm - 8 pm	2 pm - 8 pm	2 pm - 8 pm	2 pm - 8 pm	53	$2,619.26
Beaufort	7 am - 2 pm	6 am - 8 pm	12 pm - 8 pm	6 am - 8 pm	12 pm - 8 pm	6 am - 8 pm	65	$3,212.30
						Totals	**191**	**$9,439.22**

Personnel Cost Difference	Weekly	Monthly	Annually
No Change to Hours	$0.00	$0.00	$0.00
Option "Zero"	($3,706.50)	($16,104.74)	($193,256.91)
Option #1	($1,087.24)	($4,724.06)	($56,688.69)
Option #2	($1,383.76)	($6,012.44)	($72,149.25)

Attention Parents / Guardians

New Late Pickup Policy

Effective January 1, 2015, the following fees shall apply to Parks and Leisure Services After School and Summer Camp Activities in instances where children are not picked up following normally scheduled program end of day times:

Time elapsed since end of day	Applicable Fee (per child)
0 – 10 minutes	$5 **Free grace period not to exceed three occurrences during school year or summer camp, whichever is applicable. No grace period shall be applied in any case where the child is picked up over 10 minutes late.*
11 – 15 minutes	$10
16 – 20 minutes	$15
21 – 25 minutes	$20
26 – 30 minutes	$25
Over 30 minutes	$30 Additionally, staff will follow established protocol for contacting parents, or law enforcement if no one authorized to pick up the child can be reached

All late fees incurred in a given month must be paid in full concurrent with payment for next service interval. Failure to satisfy outstanding charges in a timely manner may result in suspension or forfeiture of registration in all PALS activities, to be determined at the discretion of the Parks and Leisure Services Director.

CAPA
child abuse prevention association

child abuse prevention association
post office box 531 • beaufort • sc • 29901
phone 843.524.4350 • fax 843.525.0070 • capa714@earthlink.net
www.capabeaufort.org

December 5, 2014

Mr. Gary Kubic
Beaufort County Administrator
PO Drawer 1228
Beaufort, SC 29901

Dear Mr. Kubic:

As a member of Beaufort's Child Abuse Prevention Association (CAPA), I have been asked by the Board of Directors to explore the possibility of a land transfer from Beaufort County to CAPA.

[redacted]

As Beaufort County grows, the CAPA mission to provide prevention, intervention and programs targeted at breaking the cycle of child abuse and neglect has increased. The shelter operated at, or near, capacity this past year. With increased programs directed at family intervention by the South Carolina Department of Social Services, the need to expand the shelter is quite important.

CAPA would like to acquire approximately 0.39 acres of real estate immediately north of the shelter. Enclosed exhibit shows the area in question. If the county would donate the real property to CAPA, we would have the specific parcel surveyed and a legal description prepared. This donation would greatly enhance our ability to continue serving Beaufort County in preventing child abuse.

If you have questions, please contact me or Christine Wilson, Executive Director of CAPA.

Sincerely,

Charles F. Braddock
843.645.9566

Enclosure

cc: Brian Flewelling, Beaufort County Council
Joshua A. Gruber, Deputy County Administrator
Alice Howard, Beaufort County Council
Scott Marshall, Parks and Leisure Services