



# Finance & Personnel Committee's Proposed Amendments to Ordinance No. TWSD-101

October 27, 2025



# Ordinance No. TWSD-101

## Board Member Compensation & Reimbursement

- Last Updated on December 16, 2019
- TWSD Finance & Personnel Committee Proposed Amendments to the Current Ordinance at Committee Meeting on August 25, 2025
- Committee Requested Staff Bring Proposed Amendments to Full Board
- Staff has Categorized the Proposed Amendments:
  1. Not Permissible
  2. Board Has Discretion
  3. Language Cleanup

# Ordinance No. TWSD-101 Proposed Amendments: Not Permissible

- § 1: Increase Paid Days of Service per Month from 6 to 10  
**HSC § 4733(a)**
- § 3(D) & 3(E)(3): Reduce Level of Detail Required for Expense Reimbursement  
**HSC § 4733(a), HSC § 4733(d), GC § 53232.2(a), GC § 53232.3(a)**
- § 5: Amend: “. . . Board Members must ~~briefly~~ report on meetings attended ~~at District expense~~ as a representative of the District.”  
**GC § 53232.3(d): Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.**

# Ordinance No. TWSD-101 Proposed Amendments: Board Has Discretion

- 1) § 1: Increase Compensation for a Day of Service from ~~\$220~~ to \$225
- 2) § 1: Automatically Increase Board Compensation Annually by CPI, up to Legal Max of 5%
- 3) § 3(A)(6): Amend: “. . . .Board Members are limited to ~~3~~ 6 conferences per fiscal year prior to . . . approval.”
- 4) § 3(D): Delete *Gratuity Up to 15%* and Replace with *Incidental \$5*

# Ordinance No. TWSD-101 Proposed Amendments: Board Has Discretion (Continued)

- 5) § 6: Amend: “It is the policy of the Board that ~~because of the expense of the teleconferencing, disruption such teleconferencing may cause and our belief that~~ Board members should be accessible in person to our constituents, teleconferencing should be used ~~only~~ in limited circumstances.”
- 6) § 6: Add: Use of AB 2449 “Just Cause” to Participate Remotely **(Sunsets Jan 1, 2026)**
- 7) § 6: Delete ~~as a policy~~: “The Board shall ~~as a policy~~ discourage teleconferencing by Board members except in circumstances where . . . .”

# Ordinance No. TWSD-101 Proposed Amendments: Board Has Discretion (Continued)

## Increase Board Chair Authority, Opposed to Requiring Approval from the Full Board:

- 8) § 1(B)(1): Authorize Attendance at a Meeting or Activity that Conflicts with a TWSD or JPA Board Meeting and Seek Compensation and/or Reimbursement
- 9) § 1(B)(2): Authorize Out-of-State Travel with Compensation and/or Reimbursement
- 10) § 1(B)(4): Approve Attending Meetings with Organizations or Representatives of Regional, State, and National Government, on District Adopted Positions
- 11) § 3(A)(*new*): Approve Compensation and/or Reimbursement for Activities Not Listed to Serve as the Board's Delegate/Member
- 12) § 3(A)(6): Approve Conference Attendance After Attending Pre-Approved Maximum
- 13) § 3(D): Authorize an Exception to Meal Allowance when a Board Member is Unable to Partake in the Meal Provided

# Ordinance No. TWSD-101 Proposed Amendments: Board Has Discretion (Continued)

Expenses incurred while engaging in the following activities are considered Authorized Expenses if all requirements of this Ordinance are fulfilled:

- 14) § 3(A)(2): Amend: “Attending District and Las Virgenes - Triunfo (JPA) scheduled events including ~~TSD~~ District and JPA Board meetings”
- 15) § 3(A)(new): Add: “Any meeting or activity as appointed to serve by the Board or Board Chair as the Board’s delegate/member.”
- 16) § 3(A)(5): Delete: “Conducting a once per month review of the District’s expense statements.”
- 17) § 3(A)(6): Amend: “Board Members are limited to ~~3~~ 6 conferences per fiscal year prior to Board or Board Chair approval.”

# Ordinance No. TWSD-101 Proposed Amendments: Language Cleanup

- Several Sections: Update *chairperson* to *Chair*
- § 2: Amend: “Authorized Expenses, as further described in Section 3 (Expense Payment and Reimbursement), are for Board Members only”
- § 3(A)(4): Specify *Chair* as *Board Chair*
- § 5: Specify *activity* as *authorized activity*
- § 6: Delete *However*: “~~However,~~ it is the policy of the Board. . . .”





**TRIUNFO**  
WATER & SANITATION DISTRICT