

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 27, 2025, at 4:00 p.m.** in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

4:00 - 4:15 p.m.	Henrico High School EMS Incident - Recognition of Staff
4:15 - 5:00 p.m.	Closed Meeting for Consultation with Legal Counsel Pursuant to Section 2.2-3711(A)(8) of the Code of Virginia.
5:10 - 5:15 p.m.	Review of Regular Meeting Agenda Items

Tanya N. Brackett

Tanya N. Brackett, CMC
Clerk, Henrico County Board of Supervisors
May 21, 2025

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
May 27, 2025
6:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES - May 13, 2025, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEMS

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| 125-25 | Resolution - Signatory Authority - Quitclaim of Portions of Existing Utility Easements - Distillers Lane and Brewery Lane - Brookland District. |
| 126-25 | Resolution - Conveyance of a Portion of Telegraph Road - Fairfield District. |
| 127-25 | Resolution - Signatory Authority - Quitclaim of Portion of Existing Sewer Easement - 2426 Bryan Park Avenue - Fairfield District. |
| 128-25 | Resolution - Declaration of Surplus Property - Signatory Authority - Conveyance - 1510, 1512, & 1514 Francis Road - Fairfield District. |
| 129-25 | Ordinance - Vacation of Building Line - Farmington Subdivision - 1317 Elon Road - Tuckahoe District. |

PUBLIC COMMENTS

GENERAL AGENDA

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| 130-25 | Resolution - Signatory Authority - The Neighborhood Resource Center, Inc. - Memorandum of Agreement for Tenant Support at Glenwood Farms. |
| 131-25 | Resolution - Approving the Issuance of Revenue Bonds by the Economic Development Authority of Henrico County, Virginia, for the Benefit of GWF Senior, LLC and GWF Family, LLC. |
| 132-25 | Resolution - Amendment to FY2024-25 Annual Fiscal Plan - Appropriation of School Bonus Funding - May 2025. |
| 133-25 | Introduction of Resolution - Receipt of Requests for Amendments to FY 2024-25 Annual Fiscal Plan - January 2025. |

- 134-25 Resolution - Award of Contract - WRF Solids Handling Complex Roof Replacement Project - Varina District.
- 135-25 Resolution - Award of Contract - Hidden Creek Stream Restoration - Fairfield District.
- 136-25 Resolution - Authorization to Adopt the Arrive Alive Henrico Safety Action Plan and Apply for and Accept Funding from the Safe Streets and Roads for All Grant Program.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
May 27, 2025**

PUBLIC HEARING ITEMS

RESOLUTION - Signatory Authority - Quitclaim of Portions of Existing Utility Easements - Distillers Lane and Brewery Lane - Brookland District.

This Board paper authorizes the Chair to execute a quitclaim deed releasing any interest the County may have in portions of existing utility easements in the Wriighthaven Square Apartments in the Libbie Mill Midtown section of the County. The owner of the property encumbered by the utility easement area has requested this action. The County does not need the easements, and there are no County facilities in that area.

The Real Property Division has processed this request through the Deputy County Manager for Community Operations and the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Conveyance of a Portion of Telegraph Road - Fairfield District.

This Board paper would authorize the conveyance of an abandoned portion of Telegraph Road to HHHUNT Edgebrook, LLC, and the Virginia Association of Realtors. The abandoned portion of Telegraph Road is not necessary for public travel and was abandoned at a public hearing on December 17, 2024.

HHHUNT Edgebrook, LLC, and the Virginia Association of Realtors have requested that the County convey the abandoned portion of Telegraph Road to facilitate the development of their adjoining properties.

The Directors of Public Works and Real Property recommend approval of the Board paper; the County Manager concurs.

RESOLUTION - Signatory Authority - Quitclaim of Portion of Existing Sewer Easement - 2426 Bryan Park Avenue - Fairfield District.

This Board paper authorizes the Chair to execute a quitclaim deed releasing any interest the County may have in a portion of a sewer easement on the property at the corner of Bryan Parkway and Stoneleigh Road. Daniel and Nicole Athey, the owners of the property encumbered by the purported utility easement, have requested this action. The County does not need the easement, and there are no County facilities in the area of the easement to be quitclaimed.

The Real Property Division has processed this request through the Departments of Planning and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Declaration of Surplus Property - Signatory Authority - Conveyance - 1510, 1512, & 1514 Francis Road - Fairfield District.

This Board paper would declare three properties on Francis Road, in the Greenwood Heights subdivision, as surplus to the needs of the County and authorize the sale of the properties to Sutton Development Co., LLC. This entity owns adjacent property.

The Real Property Division has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

ORDINANCE - Vacation of Building Line - Farmington Subdivision - 1317 Elon Road - Tuckahoe District.

This ordinance would vacate the 40-foot building line on the front of Lot 9, Block K, Section B in the Farmington subdivision in the Tuckahoe District, also known as 1317 Elon Road. The homeowner wishes to build a front porch, and these improvements would encroach on the existing building line.

The Real Property Division processed the requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection. The Director of Real Property recommends approval of the Board paper; the County Manager concurs.

PUBLIC COMMENT

GENERAL AGENDA

RESOLUTION - Signatory Authority - The Neighborhood Resource Center, Inc. - Memorandum of Agreement for Tenant Support at Glenwood Farms.

This Board paper authorizes a Memorandum of Agreement for Tenant Support at Glenwood Farms with the Neighborhood Resource Center, Inc. ("NRC"). Under the Agreement, NRC will support residents of Glenwood Farms during the redevelopment of that community from charitable donations raised for that purpose.

The Deputy County Manager for Community Affairs recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Approving the Issuance of Revenue Bonds by the Economic Development Authority of Henrico County, Virginia, for the Benefit of GWF Senior, LLC and GWF Family, LLC.

This Board paper approves the issuances of bonds in an amount up to \$61,250,000 in total by the Economic Development Authority for the benefit of GWF Senior, LLC and GWF Family, LLC, which will use the proceeds to finance a portion of the redevelopment of Glenwood Farms. In this phase, the developers will construct (i) a multifamily residential rental

housing facility for seniors consisting of one building containing approximately 151 units, a clubhouse, and a leasing office, and (ii) multifamily residential rental housing facilities for families consisting of six buildings containing approximately 240 units and a clubhouse building with a leasing office.

The Authority serves as a conduit for the bonds. Approval of the Board paper and issuance of the bonds does not create a financial obligation of either the County or Authority.

The Executive Director of the Economic Development Authority recommends approval of the Board paper; the County Manager concurs.

RESOLUTION - Amendment to FY2024-25 Annual Fiscal Plan - Appropriation of School Bonus Funding - May 2025.

This paper, if approved, would amend the Annual Fiscal Plan and appropriate funds for expenditure for the indicated purposes.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to FY 2024-25 Annual Fiscal Plan - June 2025.

This Board paper introduces for advertisement and a public hearing on June 10, 2025, a resolution to amend the annual fiscal plan for FY 2024-25. The requested amendments are shown in a list dated May 20, 2025, provided by the County Manager to the Board.

Pursuant to Virginia Code Section 15.2-2507, the County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year. Amendments that exceed one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and public hearing twice in a newspaper having general circulation in the County at least seven days prior to the meeting date. The notice states the intent of the Board of Supervisors to amend the budget and includes a brief synopsis of the proposed budget amendments.

The Director of Finance recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - WRF Solids Handling Complex Roof Replacement Project - Varina District.

This Board paper awards a fixed price contract for \$731,055 to Custom Roofing, Inc. t/a J. King DeShazo III, Inc. for the WRF Solids Handling Complex Roof Replacement Project. The project consists of the replacement of approximately 22,000 square feet of roofing, drains, and flashing to restore roof condition.

Work on the project is anticipated to begin June 2025 and be completed by September 2025.

The County received four bids on April 30, 2025, in response to ITB 25-2809-2EAR and Addenda Nos. 1 & 2. The bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Custom Roofing, Inc. t/a J. King DeShazo III, Inc. (Ashland, VA)	\$731,055.00
Old Dominion Roofing & Construction (Richmond, VA)	\$752,855.00
Swain Enterprises, LLC (Arlington, VA)	\$772,101.60
Roof Systems of VA, Inc. (Richmond, VA)	\$850,670.00

Based upon a review of the bids, Custom Roofing, Inc. t/a J. King DeShazo III, Inc. is the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget. The Directors of Public Utilities and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Hidden Creek Park Stream Restoration - Fairfield District.

This Board paper would award a unit price contract for \$838,561.75 to KBS Earthworks, Inc. for construction of the Hidden Creek Park Stream Restoration project. The project includes installation of in-stream structures, floodplain bench grading, seeding, and planting along 1,400 linear feet of an unnamed tributary of Stony Run.

The work is anticipated to begin in July 2025 and be completed within 300 calendar days.

The County received three bids on May 6, 2025, in response to ITB No. 25-2828-4EAR and Addendum No. 1. The bidders and bid amounts were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
KBS Earthworks, Inc. Julian, NC	\$838,561.75
Summit Environmental Services, LLC Indianapolis, IN	\$908,007.00
Sagres Construction Corporation Alexandria, VA	\$1,627,285.00

Based upon a review of the bids, KBS Earthworks, Inc. is the lowest responsive and responsible bidder.

The final contract amount will be determined upon completion of the project by multiplying the actual unit quantities authorized by the County by the unit prices submitted in the contractor's bid.

Funding to support the contract is available within the project budget. The Directors of Public Works and Purchasing recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - Authorization to Adopt the Arrive Alive Henrico Safety Action Plan and Apply for and Accept Funding from the Safe Streets and Roads for All Grant Program.

This Board paper would authorize adoption of the Arrive Alive Henrico safety action plan and authorize the Director of Public Works to apply for SS4A Implementation Grant funding. It further authorizes the County Manager to sign any agreement necessary to secure the funding.

The County is committed to improving roadway safety and reducing fatalities and serious injuries on its transportation network. On December 3, 2024, the Board committed to exceeding the Virginia Strategic Highway Safety Plan by setting a target of reducing roadway fatalities and serious injuries by 50% by 2035. The Arrive Alive Henrico safety action plan serves as a framework for collaboration and supports eligibility for federal funding under the U.S. Department of Transportation Safe Streets and Roads for All (“SS4A”) Implementation Grant program.

The County must adopt the Arrive Alive Henrico safety action plan to be eligible to apply for SS4A Implementation Grant funding.

The SS4A Implementation Grant will fund up to 80% of the estimated cost of future projects awarded. The County will fund the remaining 20% of the awarded project.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.