



Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Water & Sanitation District (TWSD) Board of Directors will hold a Regular Meeting on **Monday, October 26, 2026, at 5:15 p.m.** **Triunfo Water & Sanitation District Office, Board Room, located at 370 N. Westlake Blvd., Suite 100, Westlake Village, California.**

This meeting will be held in person and available by teleconference via Zoom or by telephone. All attendees are muted by default. To join via computer, click the following link:

<https://zoom.us/j/95735216590?pwd=WVI0U3BwTkRPMUZoS1o0eUtqUzRMQT09>

If you do not have a computer or if you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-6833 or (346) 248-7799 and enter ID: 957 3521 6590.

If you would like to speak via teleconference during the public comment portion of the meeting:

ONLINE: Press "Raise Hand" to indicate you wish to speak.

PHONE: Press *9 to "Raise Hand" *6 to send a request to be unmuted to submit verbal comments.

Public comment on any agenda item will be accepted by mail to Clerk of the Board, 370 N. Westlake Blvd., Suite 100, Westlake Village, CA 91362, or email to Clerk of the Board at FidelaGarcia@TriunfoWSD.com. To ensure public comments are received and distributed to the members of the Triunfo Water & Sanitation District Board of Directors prior to consideration of the agenda, please submit no later than the day before the meeting and state in the subject line (1) "Public Comment" and (2) the agenda item number that corresponds. All public comments received will be made a part of the official record of the meeting.

The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board's Regular meeting and contains all items on which Board action will be allowed under Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 B.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability-related modification or accommodation to participate in the meeting should contact the Triunfo Water & Sanitation District Board Clerk at (805) 658-4602, during regular business hours, at least forty-eight hours before the time of the meeting. Upon request, individual reports/materials distributed to the Board in connection with this Agenda are available for public inspection at 370 N. Westlake Blvd., Ste. 100, Westlake Village, CA 91362 during regular business hours or may be viewed on the District's website at www.triunfowsd.com. Any reports/materials distributed at the Board meeting by staff will be made available for inspection at this meeting or as soon thereafter as possible.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)

Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda, five-minute limit)

In accordance with Government Code Section 54953(a), members of the public may briefly address the Board on items not on the agenda. To comment on an agenda item, please complete a speaker card and submit it to the Clerk, preferably before the meeting. The Chair will recognize speakers at the appropriate time. When recognized, please step to the podium, state your name and address for the record, and keep comments brief, clear, and concise. Participants joining by phone may dial *9, and Zoom participants may use the "raise hand" function, to be recognized.

Written Comment from Terry Mansky.

PRESENTATION ITEM (Items 5 through 7)

5. Community Outreach Update
6. El Nino Update

7. Stormwater Diversion Project

CONSENT ITEMS (Item 8 through 10)

Matters listed under Consent Items are considered routine, non-controversial, and are normally approved by one motion. If discussion is requested by any member of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from the Consent Agenda for separate action.

8. Approve the Minutes of the Board of Directors Regular Meeting of September 28, 2026 (Page 11)

9. Revisions to Ordinance No. TWSD-350 Prescribing Fees and Charges for Potable Water Pass-Through (Page 17)

It is recommended that the Board:

- A. Discuss and approve the proposed changes in Ordinance No. TWSD-350, Prescribing Fees and Charges for Potable Water for Triunfo Water & Sanitation District; and
- B. Adopt the changes in TWSD Ordinance No. TWSD-350 (Adopted 10/26/26) making them effective January 1, 2027; or
- C. Provide staff with alternative direction.

10. Pure Water Project Las Virgenes-Triunfo Financing Commitments Budget Adjustment (Page 27)

It is recommended that the Board approve the Director of Finance to make a budget adjustment in the amount of \$1,887,509 to the FY2026-2027 Adopted Budget for the Project debt service.

ACTION ITEMS (Items 11 through 15)

11. Public Hearing for Proposed Revisions to Ordinance No. TWSD-150 Prescribing Miscellaneous Fees and Charges (Page 29)

It is recommended that the Board:

- A. Pursuant to Proposition 218, conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-150, that will increase certain fees and labor rates:
 - 1) Call to order and reconvene the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report on written communication by Clerk of the Board.
 - 4) Public comment.

- 5) Close public hearing.
- 6) Discussion by Board of Directors.

- B. Adopt Ordinance No. TWSD-150 effective December 1, 2026; and
- C. Conduct the second reading, by title only, of Ordinance No. TWSD-150, which will increase various labor rates and certain fees within the TWSD Service Area.

“ORDINANCE NO. TWSD-150 (Adopted 10/26/26) PRESCRIBING MISCELLANEOUS FEES AND CHARGES”

12. Public Hearing For Proposed Revisions to Ordinance No. TWSD-450 Prescribing Fees and Charges for Recycled Water Provided by Triunfo Water & Sanitation District (Page 35)

It is recommended that the Board:

- A. Pursuant to Proposition 218, conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-450, that will increase certain fees and labor rates:
 - 1) Call to order and reconvene the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report on written communication by Clerk of the Board.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
- B. Adopt Ordinance No. TWSD-450 effective January 1, 2027; and
- C. Conduct the second reading, by title only, of Ordinance No. TWSD-450, which will increase various rates for recycled water, labor, and certain fees within the TWSD Service Area.

“ORDINANCE NO. TWSD-450 (Adopted 10/26/26) PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT”

13. Authorization to Vote on the Association of California Water Agencies' (ACWA) Proposed Amended and Restated Bylaws (Page 43)

It is recommended that the Board:

- A. Designate a Voting Representative and authorize submittal of the Authorized Voting Representative form; and

- B. Authorize the designated representative to cast the District's ballot on behalf of the District in accordance with Board direction by the voting deadline, December 18, 2026.

14. Election of Ventura County Local Agency Formation Commission (LAFCo) Special District Regular and Alternate Members (Page 99)

It is recommended that the Board:

- A. Vote for one of the two candidates for Regular Special District Member and one of the four candidates for Alternate Special District Member.
- B. Authorize the Chair to sign the ballot on the Board's behalf and direct staff to return it by email to the Ventura County LAFCo Executive Director by December 4, 2026; or
- C. Provide alternative direction to staff.

15. Special District Committee Annual Meeting (Page 111)

It is recommended that the Board appoint one Board member to represent TWSD at the Special District Committee Annual Meeting on December 7, 2026, and, following confirmation, serve as the Special Districts' Alternate on the VRSD Board of Directors for a one-year term beginning December 17, 2026.

INFORMATION ITEMS (Items 16 through 23)

It is recommended the Board receive and file the following items:

16. Disbursements Report (Page 121)
17. Investment Report (Page 127)
18. Revenue & Expense Report (Page 129)
19. Water Service Update (Page 137)
20. Water Supply Conditions Report (Page 139)
21. Searle Creative Activities & Marketing Analytics Reports (July, Aug, and Sept) (Page 141)
22. Public Information Officer's Community Relations Update (Page 149)
23. Future Meetings, Seminars, and Conferences
- November 2, 5:00 p.m. – JPA (LV)
 - November 12, 8:00 a.m. – AWA-VC Annual Water Supply Bus Tour
 - November 14, 10:00 a.m. – From Grass to Garden: Turf Removal Fundamentals
 - November 17, 8:00 a.m. – AWA-VC Water Issues Committee (Field Trip)
 - November 19, 8:00 a.m. – AWA-VC WaterWise Program
 - November 23, 5:15 p.m. – TWSD Board Meeting (Thanksgiving Holiday Week)
 - December 10, 5:00 p.m. – AWA-VC Holiday Mixer/Corporate Night
 - December 14, 5:00 p.m. – JPA (TWSD)

- December 28, 5:15 p.m. – TWSD Board Meeting (Between Xmas and New Year's Holiday)
- **Upcoming Conferences**
 - December 1-3 – ACWA Fall Conference (Anaheim)
 - January 27-29 – CASA Winter Conference (Indian Wells)
 - February 21-22 – ACWA Legislative Symposium (Sacramento)
 - February 22-23 – CASA WADC Policy Forum (DC)
 - February 23-25 – ACWA WADC Conference (DC)
 - February 24-26 – Urban Water Institute Spring Conference (Indian Wells)

ORAL REPORTS (Items 24 through 27)

24. **Standing Committee Reports**

- A. Finance & Personnel Committee
- B. Public Outreach / Communications Committee

25. **Board Member Comments**

This is an opportunity for Board members to briefly comment on matters they deem appropriate to the business of TWSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her activities related to the TWSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to TWSD business. The Board may also direct staff to place a matter of business on a future TWSD Board agenda.

26. **Reports on Outside Meetings/Conferences**

27. **General Manager, General Counsel Comments**

NEW BUSINESS (Item 28)

28. **Future Agenda Items**

CLOSED SESSION (Item 29)

29. Threat of Public Service Facilities – Government Code Sections 54957(a)
Consultation with General Manager Mark Norris regarding Cyber Security update.

ADJOURNMENT - Adjourn to a regular meeting to be held on Monday, November 23, 2026, at 5:15 p.m. at the Triunfo Water & Sanitation District Office located at 370 N. Westlake Blvd., Suite 100, Westlake Village, CA.

 Outlook

FW: TWSD Website Inquiry from Terry Mansky

From David Rydman <davidrydman@triunfowd.com>

Date Thu 10/8/2026 2:42 PM

To Fidela Garcia <fidelagarcia@triunfowd.com>; Mark Norris <marknorris@triunfowd.com>

See below - email from a constituent appealing to the Triunfo Board requesting Triunfo's water be tested for worms.

From: Terry Mansky

Sent: Thursday, October 8, 2026 2:37 PM

To: David Rydman <davidrydman@triunfowd.com>

Subject: Re: TWSD Website Inquiry from Terry Mansky

Thank you for your prompt reply to my inquiry. Please revert my request to your TWSD Board that it should sample the water for worms on a yearly basis starting this year. Given how expensive the water bill is, I would think that such an annual sampling for worms would be a very minor cost to pass on to your ratepayers given the cost of defending a lawsuit should a ratepayer become ill and his/her doctor determines that the illness was proximately caused by worms in TWSD water consumed by such ratepayer.

You don't need a lawyer to recognize the cost of defending such a lawsuit. As a retired lawyer, I can assure you that TWSD's Board should weigh my proposal carefully.

Terry Mansky

On Thu, Oct 8, 2026, 12:58 PM David Rydman <davidrydman@triunfowd.com> wrote:

Terry – thank you for your inquiry about constituents that have the potential to be detected in the potable water Triunfo Water & Sanitation District provides to customers.

Bromoform (CHBr_3) and bromodichloromethane (CHBr_2Cl) are two compounds that are part of a larger category of constituents that the United State Environmental Protection Agency regulates called trihalomethanes. Trihalomethanes are organic compounds containing carbon and hydrogen that form in drinking water when the water that naturally contains organic material is disinfected with chlorine. The USEPA requires all public water systems to maintain an acceptable level of chlorine in them at all times to prevent water borne diseases and micro-organisms like bacteria and viruses from growing in the water supply. Triunfo Water & Sanitation District along with Calleguas Municipal Water District and the Metropolitan Water District (the agencies that provide treatment for the water Triunfo serves to customers) are diligent in their efforts to disinfect water with chlorine at appropriate doses to both maintain acceptable chlorine levels and minimize the amount of trihalomethanes that are formed. The USEPA requires that the level of trihalomethanes be maintained below 80 parts per billion. The levels of trihalomethanes in Triunfo's water supplies are consistently measured far below this limit. The Annual Drinking Water Quality reports Triunfo is required to publish each year provide more information on the levels of trihalomethanes in your drinking water and they are available online here - <https://www.triunfowd.com/public-information/#transparency>. In 2025,

the level of trihalomethanes measured regularly by Triunfo ranged from 13-18 parts per billion throughout the year.

Regarding your question about worms, Triunfo has not sampled its water supply for worms, per se, but the water is tested every week to confirm that there is no bacteria growing in it and that there is an acceptable level of chlorine in the water to prevent bacteria from forming. I am not aware of a time that Triunfo has ever detected bacteria in the water served to customers – this is the most important thing that we do. Ensuring the safety of the water supply to the customers that depend on it.

If you have any further questions, please feel free to reach out directly to me.

Dave Rydman
Triunfo Water & Sanitation District
Operations Manager
370 N. Westlake Blvd, Suite 100
Thousand Oaks, CA 91362
Direct: (805) 658-4643
Website: www.triunfowd.com



From: Terry Mansky <triunfowater@triunfowd.com>
Sent: Wednesday, October 7, 2026 3:39 PM
To: Fidela Garcia <fidelagarcia@triunfowd.com>
Subject: TWSD Website Inquiry from Terry Mansky

Subject

Other

Name

Terry Mansky

Phone

Email

Questions / Comments

Has TWSD sampled for worms in its water supply? Although I have not seen any creatures in my tap water, there is an online tapwaterdata.com claim that Bromoform and Bromodichloromethane are issues in the TWSD water supply.

Please advise if this is true or fake news.

Thank you,

TWSD Ratepayer Terry Mansky

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TRIUNFO WATER & SANITATION DISTRICT

Minutes of September 28, 2026, Board of Directors Regular Meeting
(In-person and virtual conferencing via Zoom)

1. Call to Order, Roll Call

Chair Jarecky called the meeting to order at 5:15 p.m. at the Triunfo Water & Sanitation District headquarters, located at 370 North Westlake Blvd., Suite 100, Westlake Village, California.

Directors Marc Rashba, Leon Shapiro, and James Wall, Vice Chair Jane Nye, and Chair Carl Jarecky were present.

General Manager Mark Norris, General Counsel Dennis McNulty, Director of Finance Vickie Dragan, Clerk of the Board Fidela Garcia, Engineering Program Manager Tim Doyle, Operations Manager Dave Rydman, Administrative Program Manager Michael Castro, and Public Information Officer Becky Haycox were present.

2. Pledge of Allegiance – Led by Administrative Program Manager Michael Castro.

3. Agenda Review

Director Wall moved to approve the agenda as presented. The motion was seconded by Director Shapiro and carried unanimously.

4. Public Comment – None.

PRESENTATION ITEM (Item 5 only)

5. Community Outreach Update

Becky Haycox provided an update on upcoming WaterWise and FireSmart classes, noting strong interest in the garden design webinar and anticipated growth in registrants for future classes.

CONSENT ITEMS (Items 6 and 7)

No public comment was heard on Consent Items 6 and 7.

Director Shapiro moved to approve Consent Items 6 and 7. The motion was seconded by Director Wall and carried unanimously.

6. Approve the Minutes of the Board of Directors Regular Meeting of August 24, 2026

7. Staff Health Benefit Plan – Special District Risk Management Authority (SDRMA) Updated Participation Agreement

It is recommended that the Board:

- A. Approve/adopt the Special District Risk Management Authority's updated Participation Agreement; and
- B. Approve/adopt the Resolution Approving the Form and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program; or
- C. Provide staff with alternative direction.

ACTION ITEMS (Items 8 and 9)

8. Revisions to Ordinance No. TWSD-150 Prescribing Miscellaneous Fees and Charges

It is recommended that the Board:

- A. Conduct the first reading, by title only, of proposed Ordinance No. TWSD-150; and
- B. Schedule a public hearing and Board action on October 26, 2026 to conduct the second reading, by title only, and consider adoption of Ordinance No. TWSD-150 (adopted 10/26/26); and
- C. Direct staff to publish on October 12, 2026, a notice in the Ventura County Star, a newspaper of general circulation published and circulated in the District, providing a summary of this Ordinance and noticing an October 26, 2026, public hearing to consider adoption of said Ordinance; or
- D. Provide staff with direction.

General Manager Mark Norris made a presentation. He reported that the proposed changes would update administrative fees based on the consumer price index and District labor rates.

No public comment was heard.

Director Shapiro moved to approve staff recommendations A, B and C. The motion was seconded by Director Wall and carried unanimously.

Clerk of the Board Fidela Garcia gave the first reading, by title only, of proposed Ordinance No. TWSD-150:

“ORDINANCE NO. TWSD-150 (Adopted 10/26/26) PRESCRIBING MISCELLANEOUS FEES AND CHARGES”

9. Revisions to Ordinance No. TWSD-450 Prescribing Fees and Charges for Recycled Water Provided By Triunfo Water & Sanitation District

It is recommended that the Board:

- A. Discuss and approve the proposed changes in Ordinance No. TWSD-450 and conduct the first reading, by title only; and
- B. Schedule a public hearing and Board action on October 26, 2026 to conduct the second reading, by title only, and consider adoption of Ordinance No. TWSD-450 (adopted 10/26/26); and
- C. Direct staff to publish on October 12, 2026, a notice in the Ventura County Star, a newspaper of general circulation published and circulated in the District, providing a summary of this Ordinance and noticing an October 26, 2026, public hearing to consider adoption of said Ordinance; or
- D. Provide staff with direction.

General Manager Mark Norris made a PowerPoint presentation recommending an increase in the recycled water rate due to a Calleguas Municipal Water District pass-through charge, while maintaining the policy that recycled water rates remain below 90% of the District's potable water rates. Board members asked about the basis and history of the 90% threshold and the perpetual nature of certain contracts.

No public comment was heard.

Director Wall moved to approve staff recommendations A, B and C. The motion was seconded by Director Rashba and carried unanimously.

Clerk of the Board Fidela Garcia gave the first reading, by title only, of proposed Ordinance No. TWSD-450:

“ORDINANCE NO. TWSD-450 (Adopted 10/26/26) PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT”

INFORMATION ITEMS (Items 10 through 15)

It is recommended that the Board receive and file the following items:

10. Disbursements Report

11. Investment Report
12. Revenue & Expense Report
13. Water Service Update
14. Water Supply Conditions Report
15. Future Meetings, Seminars, and Conferences
 - September 29, 6:00 p.m. – Garden Design Webinar (Online via Zoom)
 - October 2-4 – JPA table at the Reyes Adobe Days Festival
 - October 5, 5:00 p.m. – JPA (TWSD)
 - October 10 – JPA table at Westlake Village City Celebration
 - October 10, 9:00 a.m. – Firescaping: Protecting your Family, Home and Property Line from Wildfire (Calabasas)
 - October 15, 8:00 a.m. – AWA-VC WaterWise Program
 - October 18 – JPA table at the Calabasas Pumpkin Festival
 - October 20, 8:00 a.m. – AWA-VC Water Issues Committee
 - October 26, 5:15 p.m. – TWSD Board Meeting
 - November 2, 5:00 p.m. – JPA (LV)
 - November 14, 10:00 a.m. – From Grass to Garden: Turf Removal Fundamentals
 - November 17, 8:00 a.m. – AWA-VC Water Issues Committee (Field Trip)
 - November 19, 8:00 a.m. – AWA-VC WaterWise Breakfast Program
 - November 23, 5:15 p.m. – TWSD Board Meeting
 - November TBA, 8:00 a.m. – AWA-VC Annual Water Supply Bus Tour
 - December 10, 5:00 p.m. – AWA-VC Holiday Mixer/Corporate Night
 - December 14, 5:00 p.m. – JPA (TWSD)
 - December 28, 5:15 p.m. – TWSD Board Meeting
 - **Upcoming Conferences**
 - December 1-3 – ACWA Fall Conference (Anaheim)

Without objection, Chair Jarecky directed that the information items be received and filed.

ORAL REPORTS (Items 16 through 19)

16. Standing Committee Reports
 - A. Finance & Personnel Committee – None.
 - B. Public Outreach / Communications Committee – None.
17. Board Member Comments – None.
18. Reports on Outside Meetings/Conferences

Director Rashba reported attending the Calabasas 5K Fun Run, a recent community outreach event; Chair Jarecky reported participating in a recent

Ventura County Special District Association meeting; and Director Shapiro reported attending the AWA-VC annual reception at the Reagan Library.

19. General Manager, General Counsel Comments – None.

NEW BUSINESS (Item 20 only)

20. Future Agenda Items – None.

ADJOURNMENT

There being no further business and without objection, Chair Jarecky adjourned the meeting at 5:45 p.m. to the next regular meeting, to be held on Monday, October 26, 2026, at 5:15 p.m. at the Triunfo Water & Sanitation District office, located at 370 N. Westlake Blvd., Suite 100, Westlake Village, CA.

Prepared by:

Approved:

Fidela Garcia
Clerk of the Board

Carl Jarecky
Chair of the Board

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Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

REVISIONS TO ORDINANCE NO. TWSD-350 PRESCRIBING FEES AND CHARGES FOR POTABLE WATER – PASS-THROUGH

Summary

The Triunfo Water & Sanitation District (District) Board adopted Ordinance No. TWSD-350 (Adopted 8/24/26) (TWSD-350), which took effect during the September 1, 2026, billing period. TWSD-350 prescribes monthly water service charges and quantity rates for potable water customers in the District's Service area, as well as associated fees and penalties. As a result of a fee increase from Calleguas Municipal Water District (Calleguas), the District's potable water wholesaler, staff recommends your Board review and approve the proposed changes in potable water charges and adopt TWSD Ordinance No. TWSD-350 (Adopted 10/26/26).

Discussion

Effective January 1, 2027, Calleguas' wholesale Tier 1 potable water supply rate will increase from \$2,058 per acre-foot to \$2,118 per acre-foot, a \$60 per acre-foot increase, equivalent to \$0.14 per hundred cubic feet (HCF).

Staff recommends adoption of a new rate schedule in the ordinance that, effective with the District's January 2027 billing period, will increase the District's potable water quantity rates across both tiers by fourteen cents per hundred cubic feet (\$0.14/HCF). This increase results solely from the District's passing through, in accordance with applicable law, of Calleguas' wholesale rate increase, effective January 1, 2027, and specified in Table I:

Table I – Proposed Potable Water Rates

Tier	Monthly Use	Rate Effective 1/1/26 (per HCF)	Rate Effective 7/1/26 (per HCF)	Rate Effective 1/1/27 (per HCF)	Rate Effective 7/1/27 (per HCF)	Rate Effective 7/1/28 (per HCF)	Rate Effective 7/1/29 (per HCF)
1	0-7 HCF	\$9.49	\$9.68	\$9.82	\$10.01	\$10.20	\$10.40
2	Over 7 HCF	\$10.49	\$10.70	\$10.84	\$11.05	\$11.27	\$11.49

Note: HCF = 100 cubic feet of water = 748 gallons

TWSD-350 was adopted in compliance with Proposition 218 notice and protest procedures. In accordance with those procedures (and the provisions set forth in Government Code Section 53756), the District reserved the right to automatically “pass through” increases in wholesale water costs by providing affected parcel owners with mailed notice of those increases not less than 30 days from the effective date of the increase. With that provision, the pass-through increase is not subject to additional Prop 218 requirements or a public hearing to process. In addition, Ordinance No. TWSD-350 provides the Board with the flexibility, if desired, to approve a lesser or no increase to the rates.

Please note that any of the quantity rates specified in Table I are, in accordance with applicable law, subject to adjustment by the District should Calleguas adopt further increases or decreases in its potable water wholesale rates.

Fiscal Impact

The potable water pass-through increase is revenue and cost neutral. These rate increases were anticipated and are reflected in the FY2026-2027 Adopted Budget.

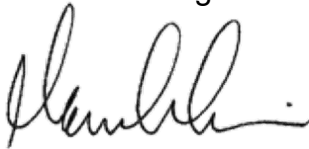
Recommendation

It is recommended that the Board:

- A. Discuss and approve the proposed changes in Ordinance No. TWSD-350, Prescribing Fees and Charges for Potable Water for Triunfo Water & Sanitation District; and
- B. Adopt the changes in TWSD Ordinance No. TWSD-350 (Adopted 10/26/26) making them effective January 1, 2027; or
- C. Provide staff with alternative direction.

Please contact me at (805) 658-4621 or marknorris@triunfowsd.com if you have any questions.

REVIEWED FOR FISCAL IMPACT: 
Vickie Dragan – Director of Finance

REVIEWED AND APPROVED 
Mark Norris - General Manager

Attachment: TWSD Ordinance No. TWSD-350 (Adopted 10/26/26)

TRIUNFO WATER & SANITATION DISTRICT

ORDINANCE NO. TWSD-350 (Adopted 10/26/26) PRESCRIBING FEES AND CHARGES FOR POTABLE WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT

WHEREAS, the Triunfo Water & Sanitation District ("District") is duly organized and established under the laws of the State of California and, as such, is empowered to impose fees and charges relative to the District's provision of services to its service area; and

WHEREAS, the District provides retail potable water service to its customers and charges these customers appropriate service fees and charges designed to cover operating and maintenance expenses associated with the provision of the services; and

WHEREAS, the District has estimated the costs of providing retail potable water service to its customers based on financial information for the current year and the entire operating history of the enterprise; and

WHEREAS, this Ordinance No. TWSD-350 ("Ordinance") prescribes fees and charges pertaining to the provision of retail potable water service to the District's customers; and

WHEREAS, in accordance with the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 through 53756) the District has adopted a schedule of potable water rates that authorizes automatic adjustments that pass-through increase in the wholesale cost of potable water, as calculated per hundred cubic feet of water (HCF); and

WHEREAS, in accordance with Government Code Section 53756(d), the District will provide written notice to all affected property owners prior to imposing the automatic adjustments set forth in this Ordinance that pass-through increases in wholesale cost of potable water charged by Calleguas, as calculated per hundred cubic feet of water (HCF). Said written notice shall be not less than thirty (30) days before the effective date of said adjustments; and,

WHEREAS, the District has complied with all applicable requirements set forth in Article XIII D of the California Constitution (enacted by Proposition 218, November 5, 1996 Statewide election); and

WHEREAS, except for pass-through increases, a notice was published in the Ventura County Star, a newspaper of general circulation published and circulated in the District, providing a summary of this Ordinance and noticing a public hearing to consider adoption of this Ordinance; and

WHEREAS, all persons present at said hearing and interested in the matter were heard and given the opportunity to be heard on the enactment of the proposed fees and charges prescribed in this Ordinance; and

WHEREAS, after considering the financial information, hearing a staff presentation, considering the testimony received at the public hearing (except for pass-through increases), and discussion of the issues, the Board of Directors concludes that the proposed fees and charges prescribed in this Ordinance are necessary for the District's provision of services and do not exceed the cost of those services; and

WHEREAS, the adoption of this Ordinance is statutorily exempt under the California Environmental Quality Act pursuant to the provisions of Public Resources Code Section

21080(b)(8) and California Code of regulations Section 15273(a).

NOW, THEREFORE, the Board hereby ordains as follows:

SECTION 1. SHORT TITLE

This Ordinance shall be known as the TWSD Potable Water Fee and Charge Ordinance.

SECTION 2. DEFINITIONS

The following words as used in this Ordinance shall have the meanings set forth below unless otherwise apparent in the context in which they are used:

- a. "Board of Directors" or "Board" means the TWSD Board of Directors.
- b. "Customer" means any person, association, corporation, governmental agency, firm, or company of record receiving water service from the District.
- c. "District" or "TWSD" means the Triunfo Water & Sanitation District.
- d. "Hundred Cubic Feet" or HCF" or "Unit of Water" means 100 cubic feet or 748 gallons of water.

SECTION 3. FEES AND CHARGES

The following fees and charges are hereby prescribed:

A. Monthly Service Charge

Meter Size	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
3/4"	\$41.82	\$42.66	\$43.52	\$44.40	\$45.29
1"	\$65.41	\$66.72	\$68.06	\$69.43	\$70.82
1-1/2"	\$124.40	\$126.89	\$129.43	\$132.02	\$134.67
2"	\$195.17	\$199.08	\$203.07	\$207.14	\$211.29
3"	\$419.30	\$427.69	\$436.25	\$444.98	\$453.88
4"	\$749.59	\$764.59	\$779.89	\$795.49	\$811.40
6"	\$1,598.92	\$1,630.90	\$1,663.52	\$1,696.80	\$1,730.74

B. Quantity Rate for Potable Water

Tier	Monthly Use	Rate Effective 1/1/26 (per HCF)	Rate Effective 7/1/26 (per HCF)	Rate Effective 1/1/27 (per HCF)	Rate Effective 7/1/27 (per HCF)	Rate Effective 7/1/28 (per HCF)	Rate Effective 7/1/29 (per HCF)
1	0-7 HCF	\$9.49	\$9.68	\$9.82	\$10.01	\$10.20	\$10.40
2	Over 7 HCF	\$10.49	\$10.70	\$10.84	\$11.05	\$11.27	\$11.49

Any of the quantity rates specified above are, in accordance with applicable law, subject to adjustment by the District should Calleguas adopt further increases or decreases in its potable water wholesale rate.

C. Automatic Fire Sprinkler Monthly Service Charge

Meter Size	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
3/4"	\$41.82	\$42.66	\$43.52	\$44.40	\$45.29

Water used through an automatic fire sprinkler system for purposes other than for extinguishing fires or a related purpose, shall be charged the Tier 2 metered water rate for all water used through such service connection.

D. Service Connection Fee

Meter Size	FY2026
3/4"	\$6,175
1"	\$10,250
1-1/2"	\$20,475
2"	\$32,725
3"	\$71,725
4"	\$129,000
6"	\$286,700

Commencing on July 1, 1990 and continuing thereafter on each July 1, the water connection fee set forth above shall be adjusted by an increment based on the March to March average percentage change in the Construction Cost Index for the Los Angeles area published in the McGraw-Hill construction weekly magazine titled "ENR," and rounded to the nearest twenty-five dollars (\$25). However, the Board may at its sole option determine, by resolution adopted prior thereto, that such adjustment shall not be effective for the next succeeding years, or may determine other amounts as appropriate based upon the capital expenditure needs of the District.

E. Processing, Planning and Inspection Fees

Item	Fee
Application Fee	1. Projects that require only administrative review: \$0 2. All other Projects: \$200
Project Completion Deposit	Projects that require a final audit or inspection or other services and depend on service level: \$1,000 or \$2,000
Water Line Plan Check Fee	1. Plan check fee: \$150/sheet 2. Plans resubmitted after change orders: \$150/sheet 3. Subdivision Final Map or Parcel Map Sewer Improvement Plan: \$150/sheet
Water Line Construction Inspection Deposit or Other District Provided Water Labor Services	1. Inspection Rate: \$175/hour (\$350 minimum) 2. Overtime Inspection Rate: \$260/hour 3. Labor Rate [per person] \$170/hour (\$255 (OT), 2-hour minimum) 4. Other charges/fees per District Ordinances

Note: Methodology used to calculate penalties and personnel time is based on legislative regulations and District compensation rates, respectively.

F. Miscellaneous Fees

Item	Fee
Account Set Up Fee	\$25.00
Construction Connection (Per Month)	\$8.50
New Customer Deposit –3/4” Meter	\$150.00
New Customer Deposit - 1” Meter	\$200.00
New Customer Deposit – 1 ½” Meter	\$250.00
New Customer Deposit - 2” Meter	\$275.00
New Customer Deposit over 2” Meter	\$325.00
Monthly Meter Service Charge CARE Program credit (qualified accounts)	\$15.00/month
Shut off Notice/Shut off/Turn on/etc. - Regular Business Hours	\$50.00 each
Shut off Notice/Shut off/Turn on/etc. - After Hours/Weekends	\$325.00 each
Fire Service (Per Inch of Meter Diameter)	\$6.75
Security Deposit – Metered Hydrant Service	\$1,200.00
Security Deposit – Reinstatement after shut off for customers with history of delinquent payment and will escalate based on the amount of the billing	\$150.00
Unauthorized Turn on by customer	\$ 75.00
Unauthorized Fire Hydrant Use Penalty (SB 394) (Note: Fine in addition to the cost for repairs and water loss and not eligible for a payment plan)	1 st - \$2,500 2 nd - \$5,000 3 rd + - \$10,000
Water Theft via Meter Tampering Penalty (SB 394) (Note: This fine is not eligible for a payment plan)	1 st - \$130 2 nd - \$700 3 rd + - \$1,300
Water Theft Not Through Meter Tampering Penalty (SB 394) (Note: This fine is not eligible for a payment plan)	1 st - \$1,000 2 nd - \$2,000 3 rd + - \$3,000

In addition, the District shall collect charges for work performed or for damages incurred (i.e., damaged meter box, meter box replacement covers, damaged fire hydrants, etc.). The charges shall be based on the costs incurred including an amount for overhead as set by the District.

G. Water Conservation Fines and Penalties

1) Misdemeanor

Any violation of District ordinances may be prosecuted as a misdemeanor punishable by imprisonment in the county jail for not more than thirty (30) days, or by a fine not exceeding one thousand dollars (\$1,000), or by both.

2) Fines

Fines for failure to comply with the water conservation measures in the ordinance shall be as follows:

Violation	Permanent (Level 1) & Stage 1 (Level 2) Fines	Stage 2 (Level 3) and Stage 3 (Levels 4-6) Fines
First Violation	Written Warning	Fine not greater than \$100
Second Violation within a 12 Month Period	Fine not greater than \$100	Fine not greater than \$200
Third Violation within a 12 Month Period	Fine not greater than \$150	Fine not greater than \$250
Fourth Violation within a 12 Month Period	Fine not greater than \$200	Fine not greater than \$350
Fifth and Subsequent Violations within a 12 Month Period	Fine not greater than \$250	Fine not greater than \$500

A fifth and subsequent violation is punishable not only with a fine, but also the following:

1. Water Flow Restrictor (Applies to Permanent (Level 1) and Stages 1-3 (Levels 2-6): The District may install a water flow restrictor device of approximately one gallon per minute capacity for services up to one and one-half inch size and competitively sized restrictors for larger services after written notice of intent from the General Manager to install a restrictor for a minimum of forty-eight (48) hours.
2. Termination of Service (Applies to Stage 2 (Level 3) - Stage 3 (Levels 4-6): The District may disconnect and/or terminate a customer's water service.

3) **Penalties for Excessive Consumption**

Excessive water use penalties will be charged in addition to the regular fee structure based on total consumption. If an Account uses more water during any Monthly Billing Cycle than has been allocated to that Account, such excess use shall constitute a violation of this Ordinance, and the penalty rates for excessive consumption is as follows:

Excess Water Charge 1	Excess Water Charge 2	Excess Water Charge 3
0 - <7 HCF	7 - <12 HCF	12+ HCF
Penalty based on 1X Tier 1 water rate	Penalty based on 2X Tier 2 water rate	Penalty based on 3X Tier 2 water rate

Hundred Cubic Feet (HCF) = 100 cubic feet of water = 748 gallons

In addition to the penalty rates, any Account exceeding their allocation four times in any twelve month period may result in the District installing a water flow restrictor device. An Account can request removal of the flow restrictor device following three months of water allocation compliance. Removal requests must be made in writing and addressed to the General Manager.

4) **Cost of Flow Restrictor and Disconnecting Service**

A person or entity that violates this ordinance is responsible for payment of the District charges for installing and/or removing any flow restricting device and for disconnecting and/or reconnecting service per the District's schedule of charges, then in effect as a charge for installing and/or removing any flow restricting device shall be paid to the District before the device is

removed. Nonpayment shall be subject to the same schedules as nonpayment of basic water rates.

5) Separate Offenses

The District provides a 10-day period from the date on the notice of violation in which a violation may be appealed. No further notice of violation for the same offense will be issued during this time. If the appeal is received within this 10-day period, no further action will be taken pending notification of the District's final determination. If the appeal is not received within this 10-day period then the violation stands.

6) Appeals to the Board

An applicant can appeal a decision of the General Manager on a violation to the TWSD Board within 10 days of the decision upon written request to the Clerk of the Board for a hearing. The request shall state the grounds for the appeal. At a public meeting, the TWSD Board shall act as the approval authority and review the appeal following the regular appeal procedure. The decision of the TWSD Board is final.

7) Rate Increase Structure During Shortage

Recognizing that a time of severe water shortage will have fiscal and social impacts to the Oak Park Community, the District has established measures to alleviate these impacts to the District's potable water customers.

To address the potential fiscal impact locally, the District has adopted a mechanism designed to increase rates as the supply drops and water costs to the District from its supplier begin to rise. This has the dual effect of 1) mitigating the fiscal impact to the District of a water shortage and 2) serving as an incentive to customers to work at conservation efforts.

SECTION 4. FINDINGS

The TWSD Board of Directors finds the foregoing fees and charges are for the purpose of: (1) meeting operating expenses, including but not limited to the District's operations, maintenance and management contract; (2) purchasing or leasing supplies, equipment and materials; (3) meeting financial reserve needs and requirements; (4) obtaining funds for constructing and maintaining water facilities necessary to maintain service within existing service areas; (5) improvements and repairs; and (6) debt service and refunds.

The TWSD Board of Directors further finds that the foregoing fees and charges: (1) do not exceed the funds required to provide the service; (2) are not used for any purpose other than that for which they are imposed; (3) as imposed upon any parcel or person as an incident of property ownership, do not exceed the proportional cost of the service attributable to the parcel; and, (4) are imposed only for service that is actually used by, or immediately available to, the owner of the property in question.

SECTION 5. FEE REVIEW PERIOD

On or about January 1 of each year, the General Manager is hereby empowered and shall review the estimated cost of providing the services described and the impact of any pending or anticipated changes in the service level. The General Manager shall report these findings to the Board of Directors at a duly noticed public hearing and recommend any adjustment to the fees and charges or other action that may be required.

SECTION 6. SEVERABILITY

This Ordinance, except for those portions that are found to be invalid, would remain in full force and effect and continue to be valid. The Board of Directors hereby declares it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 7. REPEAL OF PRIOR INCONSISTENT ORDINANCES

Any prior ordinances or portions of ordinances previously adopted by the District Board of Directors that are in conflict with this Ordinance, are repealed as of the Effective Date of this Ordinance. This includes TWSD-350 (Adopted 8/24/26).

SECTION 8. EFFECTIVE DATE

This Ordinance shall become effective January 1, 2027.

PASSED, APPROVED AND ADOPTED this 26th day of October 2026 by the following vote:

AYES:

NOES:

ABSENT:

TRIUNFO WATER & SANITATION DISTRICT

Carl Jarecky, Chair

ATTESTED:

Fidela Garcia, Clerk of the Board

APPROVED AS TO FORM:

Dennis McNulty, General Counsel

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Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

PURE WATER PROJECT LAS VIRGENES-TRIUNFO FINANCING COMMITMENTS BUDGET ADJUSTMENT

Summary

The Las Virgenes-Triunfo Public Financing Authority (the PFA) is the financing entity for the Pure Water Project Las Virgenes-Triunfo (Project). The Las Virgenes-Triunfo Joint Powers Authority (Operating JPA), whose members are Las Virgenes Municipal Water District and Triunfo Water & Sanitation District (collectively, the Districts), administers the Project. The financing described below is supported by related installment purchase and payment agreements approved by the PFA, Operating JPA, and the Districts.

On May 14, 2026, the PFA and Operating JPA entered into a non-revolving loan with Wells Fargo Municipal Capital Strategies, LLC, authorizing borrowings of up to \$150,000,000 for eligible Project and financing costs. As opposed to a set interest rate, the loan proceeds bear interest on variable Daily Secured Overnight Financing Rate (SOFR) plus a ratings-based spread. The undrawn commitment balance is subject to a ratings-based commitment fee.

On August 14, 2026, the PFA, Operating JPA, and California State Water Resources Control Board (CSWRCB) completed a construction loan and grant agreement providing up to \$84,240,031 for the Project, consisting of \$15,000,000 in grants and \$69,240,031 in repayable financing. Repayable amounts bear interest at 2.2%.

On September 16, 2026, the PFA secured a Water Infrastructure Finance and Innovation Act (WIFIA) loan from the U.S. Environmental Protection Agency (EPA), providing up to a maximum principal amount of \$250,771,032 and a current interest rate of 5.36%.

Fiscal Impact

Because both the CSWRCB and WIFIA loans closed later than anticipated, the approved

Fiscal Year 2026–2027 Budget did not include the related debt service. Staff has determined that an additional budget adjustment in the amount of \$1,887,509 is needed to support the loan debt service.

Recommendation

It is recommended that the Board approve the Director of Finance to make a budget adjustment in the amount of \$1,887,509 to the FY2026-2027 Adopted Budget for the Project debt service.

VICKIE DRAGAN - DIRECTOR OF FINANCE

REVIEWED AND APPROVED: _____

A handwritten signature in black ink, appearing to read 'Mark Norris', is written over a horizontal line.

Mark Norris, General Manager



Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

PUBLIC HEARING FOR PROPOSED REVISIONS TO ORDINANCE NO. TWSD-150 PRESCRIBING MISCELLANEOUS FEES AND CHARGES

Summary

The Triunfo Water & Sanitation District's (District) general administrative fee ordinance requires minor updating in order to reflect actual District costs and ensure defensible fees. These rates are monitored and adjusted based on increases in the Consumer Price Index. This update covers several years with the previous comprehensive review being in 2018. Due to economic impacts (equipment costs, processing time, labor rates) an increase in certain charges is recommended. The proposed labor rates imbedded in the services offered are based on the cost of outside expenses and the District's current salary schedule and compensation rate. At the September 28, 2026, Board Meeting, your Board directed staff to schedule a public hearing to review and consider adoption of the proposed updates in various rates for labor and fees within Ordinance No. TWSD-150. Staff recommends that the Board conduct a public hearing to discuss and adopt the updated rates for labor and fees presented tonight in TWSD Ordinance No. TWSD-150.

Fiscal Impact

The minor fiscal impact resulting from increased rates for general administrative services will provide additional revenue to offset actual expenses.

Recommendation

It is recommended that the Board:

- A. Pursuant to Proposition 218, conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-150, that will increase certain fees and labor rates:
 - 1) Call to order and reconvene the public hearing.
 - 2) Receive staff report and recommendations.

- 3) Report on written communication by Clerk of the Board.
- 4) Public comment.
- 5) Close public hearing.
- 6) Discussion by Board of Directors.

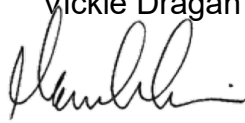
B. Adopt Ordinance No. TWSD-150 effective December 1, 2026; and

C. Conduct the second reading, by title only, of Ordinance No. TWSD-150, which will increase various labor rates and certain fees within the TWSD Service Area.

“ORDINANCE NO. TWSD-150 (Adopted 10/26/26) PRESCRIBING MISCELLANEOUS FEES AND CHARGES”

Please contact me at (805) 658-4621 or marknorris@triunfowsd.com if you have any questions.

REVIEWED FOR FISCAL IMPACT: 
Vickie Dragan – Director of Finance

REVIEWED AND APPROVED: 
Mark Norris - General Manager

Attachment: TWSD Ordinance No. TWSD-150

TRIUNFO WATER & SANITATION DISTRICT
ORDINANCE NO. TWSD-150 (Adopted 10/26/26)
PRESCRIBING MISCELLANEOUS FEES AND CHARGES

WHEREAS, the Triunfo Water & Sanitation District ("District") is duly organized and established under the laws of the State of California; and

WHEREAS, Health and Safety Code Section 5471 and Government Code Section 66013 authorize the District to prescribe, revise and collect certain fees, tolls, rates, rentals, or other charges for services and facilities furnished by it in connection with its water, sanitation, or sewerage system; and

WHEREAS, to the extent authorized by Health and Safety Code Section 5471 and Government Code Section 66013, the District desires to impose certain miscellaneous fees and charges for specific services or products it may provide to an individual customer ("Miscellaneous Fees and Charges"); and

WHEREAS, the District has determined the reasonable costs of specific services or products it may provide to an individual customer; and

WHEREAS, the revenues derived from the Miscellaneous Fees and Charges will not be used by the District for any purpose other than to defray the costs of providing the services and products provided to an individual customer; and

WHEREAS, Health and Safety Code Section 5473.10 authorizes the District to provide for a basic penalty of not more than ten percent (10%) for nonpayment of charges within the time and in the manner prescribed by it, and to provide for a penalty of not exceeding one and one-half percent (1½%) per month for nonpayment of the charges and basic penalty; and

WHEREAS, to the extent authorized by Health and Safety Code Section 5473.10, the District desires to impose certain penalties for nonpayment of District charges within the time and in the manner prescribed; and

WHEREAS, information regarding the proposed Miscellaneous Fees and Charges was available for public inspection and review ten (10) days prior to a public hearing, and notice of the public hearing was given in compliance with Government Code Section 66016; and

WHEREAS, a public hearing, noticed pursuant to and in compliance with Government Code Sections 66018 and 6062a was held at a scheduled meeting of the Board of Directors; and

WHEREAS, after considering the information, hearing a staff presentation, considering the testimony received at the public hearing and discussion of the issues, the Board of Directors concludes that the Miscellaneous Fees and Charges do not exceed the reasonable costs of providing those services or products to an individual customer; and

WHEREAS, the District finds that the Miscellaneous Fees and Charges established by this Ordinance are neither an incident of property ownership nor a property-related service having a direct relationship to property ownership and; therefore, not subject to the requirements of California Constitution Article XIID; and

WHEREAS, the District finds that, pursuant to California Constitution Article XIII C, Sections 1(e)(2) and 1(e)(5), the Miscellaneous Fees and Charges established by this Ordinance are not taxes subject to the requirements of California Constitution Article XIII C, Section 2; and

WHEREAS, The District finds that the purpose of the Miscellaneous Fees and Charges established by this Ordinance is to meet the District's operating expenses, including, without limitation, purchasing or leasing supplies, equipment and materials, and, therefore, the adoption of this Ordinance is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15273(a);

NOW, THEREFORE, the Board hereby ordains as follows:

SECTION 1. SHORT TITLE

This Ordinance shall be known as the TWSD Miscellaneous Fee and Charge Ordinance.

SECTION 2. DEFINITIONS

The following words as used in this Ordinance shall have the meanings set forth below unless otherwise apparent in the context in which they are used:

- a. "Board of Directors" or "Board" means the TWSD Board of Directors.
- b. "Customer" means any person, association, corporation, governmental agency, firm, or company of record receiving service from the District.
- c. "District" or "TWSD" means the Triunfo Water & Sanitation District.

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SECTION 3. MISCELLANEOUS FEES AND CHARGES

The following miscellaneous fees and charges are hereby prescribed:

Item	Fee
Archive retrieval or research	Actual cost (time & material + copies)*
Letter size photocopy – each of first 5 pages	\$1.00
Letter size photocopy – each additional page	\$0.15
Other size photocopy page	\$0.50
Credit Card Convenience Fee	\$ (current applicable fee)
Late Payment Penalty	Each charge that becomes past due will incur a 10% penalty plus 1.5% of outstanding balance (including penalties) each additional month until paid
Postage to mail requested materials	Actual cost*
Consultant Reports	Actual Cost*
District/Budget Reports or Annual Comprehensive Financial Report	No Charge (.pdf only) Actual Cost * (printed or other formats)
Check returned (without prior notice)	\$25.00

* Actual Cost to be estimated and provided to the requestor in advance of any services

SECTION 4. FINDINGS

The District's Board of Directors finds the foregoing fees and charges are for the purpose of: (1) meeting operating expenses, including but not limited to the District's operations, maintenance and management contract; (2) purchasing or leasing supplies, equipment and materials; (3) meeting financial reserve needs and requirements; (4) obtaining funds for constructing and maintaining water facilities necessary to maintain service within existing service areas; (5) improvements and repairs; and (6) debt service and refunds.

The TSD Board of Directors further finds that the foregoing fees and charges: (1) do not exceed the funds required to provide the service; (2) are not used for any purpose other than that for which they are imposed; (3) as imposed upon any parcel or person as an incident of property ownership, do not exceed the proportional cost of the service attributable to the parcel; and, (4) are imposed only for service that is actually used by, or immediately available to, the owner of the property in question.

SECTION 5. FEE REVIEW PERIOD

On or about January 1 of each year, the District's General Manager is hereby empowered and shall review the estimated cost of providing the services described and the impact of any pending or anticipated changes in the service level. The General Manager shall report these

findings to the Board of Directors at a duly noticed public hearing and recommend any adjustment to the fees and charges or other action that may be required.

SECTION 6. SEVERABILITY

If any section, subsection, sentence, clause or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The Board of Directors hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 7. REPEAL OF PRIOR INCONSISTENT ORDINANCES

Any prior ordinances or portions of ordinances previously adopted by the District Board of Directors that are in conflict with this Ordinance, are repealed as of the Effective Date of this Ordinance. This includes Ordinance No. TSD-150 (Adopted 11/26/18).

SECTION 8. EFFECTIVE DATE

This Ordinance shall become effective December 1, 2026.

PASSED, APPROVED AND ADOPTED this 26th day of October 2026 by the following vote:

AYES:

NOES:

ABSENT:

TRIUNFO WATER & SANITATION DISTRICT

Carl Jarecky, Chair

ATTESTED:

Fidela Garcia, Clerk of the Board

APPROVED AS TO FORM:

Dennis McNulty, General Counsel



Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

PUBLIC HEARING FOR PROPOSED REVISIONS TO ORDINANCE NO. TWSD-450 PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT

Summary

The Triunfo Water & Sanitation District's (District) recycled water service fee ordinance (Ordinance No. TWSD-450), which prescribes monthly water service charges and other fees, requires minor updating in order to ensure defensible fees and billing rates for the District's recycled water (RW) customers. As a result of economic and regulatory impacts, and a pass-through fee increase from Calleguas Municipal Water District (Calleguas), staff presented proposed fee/rate updates at the September 28, 2026, Board Meeting. Your Board directed staff to schedule a public hearing to review and consider adoption of the proposed updates in various rates for labor, fees, and quantities within Ordinance No. TWSD-450. Staff recommends that the Board conduct a public hearing to discuss and adopt the updated rates for labor, fees, and pass-through potable water costs presented tonight in TWSD Ordinance No. TWSD-450.

Discussion

Previously, your Board approved revisions to labor fees and charges for both TWSD Ordinance Nos. TWSD-250 and TWSD-350. Ordinance No. TWSD-450 also requires updates to maintain consistency within regulatory changes and other District ordinances. As with TWSD-250 and TWSD-350, the previous comprehensive review was in 2022. The proposed updates address compliance with Senate Bill 394 (SB 394) and labor rate increases to reflect the actual costs more accurately for performing District services and fees charged. The proposed labor rate increases are based on the District's current salary schedule and compensation rate. The penalties assessed for illegal water consumption are updated to conform with SB 394 wherein a new mandatory penalty rate structure was approved effective January 1, 2026, and limits the fees that can be charged for illegal water consumption events.

In addition, effective January 1, 2027, Calleguas will increase the wholesale Tier 1 potable supply rate charge to the District by 2.9%, which will impact the District's two wholesale customers, namely, California Water Service and Hidden Valley Municipal Water District.

Both wholesale RW customers are served under contract, which stipulates that RW water rates are to be based on 80% of the Calleguas wholesale potable water rate. Additionally, in order to ensure adequate funding for future recycled water capital projects and maintain the historical pricing relationship between District retail potable water rates and retail recycled water rates, staff is also recommending a 2.9% retail recycled water rate increase, or twenty-three cents per HCF (\$0.23/HCF). The increase in the District's recycled water retail rate resulting from the Calleguas pass-through is specified in Table I below:

Table I: Proposed Recycled Water Retail Rates

Rate Effective 7/1/25 (per HCF)	Rate Effective 1/1/26 (per HCF)	Rate Effective 7/1/26 (per HCF)	Rate Effective 1/1/27 (per HCF)	Rate Effective 7/1/27 (per HCF)	Rate Effective 7/1/28 Per HCF)	Rate Effective 7/1/29 (per HCF)
\$7.09	\$7.70	\$8.02	\$8.25	\$8.59	\$8.94	\$9.30

Notes: HCF = 100 cubic feet of water = 748 gallons

The proposed rate of \$8.25/HCF for recycled water is within the prescribed limits of Ordinance No. TSD-400 (Adopted 11/26/18) which states:

“It is the policy of the Board to set the retail rate for recycled water at no greater than 90% of the Oak Park Water Service Tier 1 potable water rate.”

The proposed \$8.25/HCF recycled water rate is 85.3% of the District's current Tier 1 potable water rate (\$9.68/HCF), but that percentage will be less if the potable water pass-through charge from Calleguas goes into effect on January 1, 2027. Actual cost savings to recycled water customers is much more significant when considering that based on water usage, these customers would be in the Tier 2 rate if they chose to use potable water. Under this assumption the recycled water cost/HCF would be 77.1% of the District's current Tier 2 potable water rate.

Recycled water rates included in TWSD-450 were adopted in compliance with Proposition 218 notice and protest procedures as part of the current 5-year rate plan approval. In accordance with those procedures (and the provisions set forth in Government Code Section 53756), the District reserved the right to automatically “pass through” increases in wholesale water costs by providing affected parcel owners with mailed notice of those increases not less than 30 days from the effective date of the increase. With that provision, the pass-through increase is not subject to additional Prop 218 requirements. In addition, Ordinance No. TWSD-450 provides the Board with the flexibility, if desired, to approve a lesser or no increase to the rates.

Please note that any of the quantity rates specified in Table I are, in accordance with

applicable law, subject to adjustment by the District should Calleguas adopt further increases or decreases in its potable water wholesale rates.

Fiscal Impact

The minor fiscal impact resulting from increased labor and other fees will provide additional revenue to offset actual expenses and ensure compliance with legislative limits for penalties.

The proposed recycled water pass-through increase is revenue and cost neutral. This rate increase was anticipated and is reflected in the FY2026-2027 Adopted Budget.

Recommendation

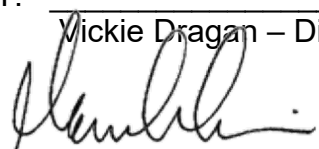
It is recommended that the Board:

- A. Pursuant to Proposition 218, conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-450, that will increase certain fees and labor rates:
 - 1) Call to order and reconvene the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report on written communication by Clerk of the Board.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
- B. Adopt Ordinance No. TWSD-450 effective January 1, 2027; and
- C. Conduct the second reading, by title only, of Ordinance No. TWSD-450, which will increase various rates for recycled water, labor, and certain fees within the TWSD Service Area.

“ORDINANCE NO. TWSD-450 (Adopted 10/26/26) PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT”

Please contact me at (805) 658-4621 or marknorris@triunfowsd.com if you have any questions.

REVIEWED FOR FISCAL IMPACT: 
Vickie Dragan – Director of Finance

REVIEWED AND APPROVED: 
Mark Norris - General Manager

Attachment: TWSD Ordinance No. TWSD-450

TRIUNFO WATER & SANITATION DISTRICT

ORDINANCE NO. TWSD-450 (Adopted 10/26/26) PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT

WHEREAS, the Triunfo Water & Sanitation District ("District") is duly organized and established under the laws of the State of California, and as such is empowered to impose fees and charges relative to the District's provision of services to its service area; and

WHEREAS, the District provides retail recycled water services to its customers within the District's service area and charges these customers appropriate service fees designed to cover operating and maintenance expenses associated with the provision of the cost of services; and

WHEREAS, the District has estimated the costs of providing retail recycled water service based on financial information for the current year and the entire operating history of the enterprise; and

WHEREAS, this Ordinance prescribes fees and charges pertaining to the provision of retail recycled water service to the District's customers; and

WHEREAS, the District adopted TSD Ordinance No. TSD-400 setting the retail rate for recycled water at not greater than 90% of the District's potable water Tier 1 potable water rate; and

WHEREAS, the District is under contract with California Water Service and Hidden Valley Municipal Water District to set the wholesale rate charged to them at 80% of the then current Calleguas Municipal Water District's (Calleguas) Tier 1 wholesale supply rate for potable water (\$2,118.00 per acre-foot), or \$1,694.40 per acre-foot; and

WHEREAS, the District has complied with all applicable requirements set forth in Article XIII D of the California Constitution (enacted by Proposition 218, November 6, 1996 Statewide election); and

WHEREAS, in accordance with the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 through 53756) the District has adopted a schedule of recycled water rates that authorizes automatic adjustments that pass-through increase in the wholesale cost of potable water charged by Calleguas, since recycled water increases are tied directly to potable water increases, as calculated per hundred cubic feet of water (HCF); and

WHEREAS, in accordance with Government Code Section 53756(d), the District will provide written notice to all affected property owners prior to imposing the automatic adjustments set forth in this Ordinance that pass-through increases in the cost of recycled water, as calculated per hundred cubic feet of water (HCF). Said written notice shall be not less than thirty (30) days before the effective date of said adjustments; and,

WHEREAS, except for pass-through increases, a notice was published in the Ventura County Star, a newspaper of general circulation published and circulated in the District, providing a summary of this Ordinance and noticing a public hearing to consider adoption of this Ordinance; and

WHEREAS, after considering the financial information, hearing a staff presentation,

considering the testimony received at the public hearing (except for pass-through increases) and discussion of the issues, the Board of Directors concludes that the proposed fees and charges prescribed in this Ordinance are necessary for the District's provision of services and do not exceed the cost of those services; and

WHEREAS, the adoption of this Ordinance is statutorily exempt under the California Environmental Quality Act pursuant to the provisions of Public Resources Code Section 21080(b)(8) and California Code of Regulations section 15273(a).

NOW, THEREFORE, the Board hereby ordains as follows:

SECTION 1. SHORT TITLE

This Ordinance shall be known as the TWSD Recycled Water Fee and Charge Ordinance.

SECTION 2. DEFINITIONS

The following words as used in this Ordinance shall have the meanings set forth below unless otherwise apparent in the context in which they are used:

- a. "Board of Directors" or "Board" means the TWSD Board of Directors.
- b. "Customer" means any person, association, corporation, governmental agency, firm, or company of record receiving recycled water service from the District.
- c. "District" or "TWSD" means the Triunfo Water & Sanitation District.
- d. "Hundred Cubic Feet" or HCF" or "Unit of Water" means 100 cubic feet or 748 gallons of water.

SECTION 3. FEES AND CHARGES

The following fees and charges are hereby prescribed:

A. Monthly Service Charge:

Meter Size	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
2"	\$172.36	\$180.12	\$188.15	\$196.46	\$205.06
3"	\$375.41	\$392.30	\$409.78	\$427.87	\$446.60
4"	\$674.63	\$704.98	\$736.39	\$768.90	\$802.55
6"	\$1,444.08	\$1,509.04	\$1,576.28	\$1,645.87	\$1,717.90
8"	\$1,711.25	\$1,788.23	\$1,867.91	\$1,950.37	\$2,035.72
10"	\$4,489.80	\$4,691.77	\$4,900.81	\$5,117.16	\$5,341.09

B. Quantity Rate for Recycled Water

Rate Effective 7/1/25 (per HCF)	Rate Effective 1/1/26 (per HCF)	Rate Effective 7/1/26 (per HCF)	Rate Effective 1/1/27 (per HCF)	Rate Effective 7/1/27 (per HCF)	Rate Effective 7/1/28 Per HCF)	Rate Effective 7/1/29 (per HCF)
\$7.09	\$7.70	\$8.02	\$8.25	\$8.59	\$8.94	\$9.30

Any of the quantity rates specified above are, in accordance with applicable law, subject to adjustment by the District should Calleguas adopt further increases or decreases in its potable water wholesale rate.

C. Processing, Planning and Inspection Fees

Item	Fee
Application Fee	1. Projects that require only administrative review: \$0 2. All other Projects: \$200
Project Completion Deposit	Projects that require a final audit or inspection or other services and depend on service level: \$1,000 or \$2,000
Water Line Plan Check Fee	1. Plan check fee: \$150/sheet 2. Plans resubmitted after change orders: \$150/sheet 3. Subdivision Final Map or Parcel Map Sewer Improvement Plan: \$150/sheet
Water Line Construction Inspection Fee and Other District Provided Water Labor Services	1. Inspection Fee: \$175/hour (\$500 minimum) 2. Overtime Inspection Fee: \$260/hour 3. Labor Rate [per person] \$170/hour (\$255 (OT), 2-hour minimum)

D. Miscellaneous Fees

Item	Fee
Account Set Up Fee	\$25.00
New Customer Deposit - 2" Meter	\$275.00
New Customer Deposit over 2" Meter	\$325.00
Shut off Notice/Shut off/Turn on/etc. - Regular Business Hours	\$50.00 each
Shut off Notice/Shut off/Turn on/etc. - After Hours/Weekends	\$325.00 each
Security Deposit – Reinstatement after shut off for customers with history of delinquent payment and will escalate based on the amount of the billing	\$150.00
Unauthorized Turn on by customer	\$ 75.00
Water Theft via Meter Tampering Penalty (SB 394) (Note: This fine is not eligible for a payment plan)	1 st - \$130 2 nd - \$700 3 rd + - \$1,300
Water Theft Not Through Meter Tampering Penalty (SB 394) (Note: This fine is not eligible for a payment plan)	1 st - \$1,000 2 nd - \$2,000 3 rd + - \$3,000

In addition, the District shall collect charges for work performed or for damages incurred (i.e., damaged meter box, meter box replacement covers, etc.). The charges shall be based on the costs incurred including an amount for overhead as set by the District

SECTION 4. FINDINGS

The TWSD Board of Directors finds the foregoing fees and charges are for the purpose of: (1) meeting operating expenses, including but not limited to the District's operations, maintenance and management contract; (2) purchasing or leasing supplies, equipment and materials; (3) meeting financial reserve needs and requirements; (4) obtaining funds for constructing and maintaining recycled water facilities necessary to maintain service within existing service areas; (5) improvements and repairs; and (6) debt service and refunds.

The TWSD Board of Directors further finds that the foregoing fees and charges: (1) do not exceed the funds required to provide the service; (2) are not used for any purpose other than that for which they are imposed; (3) as imposed upon any parcel or person as an incident of property ownership, do not exceed the proportional cost of the service attributable to the parcel; and, (4) are imposed only for service that is actually used by, or immediately available to, the owner of the property in question.

SECTION 5. FEE REVIEW PERIOD

On or about January 1 of each year, the General Manager is hereby empowered and shall review the estimated cost of providing the services described and the impact of any pending or anticipated changes in the service level. The General Manager shall report these findings to the

Board of Directors at a duly noticed public hearing and recommend any adjustment to the fees and charges or other action that may be required.

SECTION 6. SEVERABILITY

This Ordinance, except for those portions that are found to be invalid, would remain in full force and effect and continue to be valid. The Board of Directors hereby declares it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid

SECTION 7. REPEAL OF PRIOR INCONSISTENT ORDINANCES

Any prior ordinances or portions of ordinances previously adopted by the District Board of Directors that are in conflict with this Ordinance are repealed as of the Effective Date of this Ordinance. This includes TWSD-450 (Adopted 10/27/25).

SECTION 8. EFFECTIVE DATE

This Ordinance shall become effective January 1, 2027.

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PASSED, APPROVED AND ADOPTED this 26th day of October 2026 by the following vote:

AYES:

NOES:

ABSENT:

TRIUNFO WATER & SANITATION DISTRICT

Carl Jarecky, Chair

ATTESTED:

Fidela Garcia, Clerk of the Board

APPROVED AS TO FORM:

Dennis McNulty, General Counsel



Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

AUTHORIZATION TO VOTE ON THE ASSOCIATION OF CALIFORNIA WATER AGENCIES' (ACWA) PROPOSED AMENDED AND RESTATED BYLAWS

Summary

ACWA members are voting on Amended and Restated Bylaws recommended by ACWA's Board of Directors. Each member agency may submit one electronic ballot through its designated voting representative between November 9 and December 18, 2026.

Discussion

Following a comprehensive review of its governing documents, ACWA's Board of Directors recommended adopting the Amended and Restated Bylaws and submitted them to the membership for approval.

Attachment 3 summarizes the amendments. Attachments 4 and 5 provide the redline and clean versions, respectively, for the Board's review before acting.

The Board should designate an Authorized Voting Representative by October 30, 2026 to submit the District's ballot. This designation authorizes ballot submission but does not determine how the District will vote; the representative must follow Board direction and submit the ballot by December 18, 2026.

Staff recommends authorizing the Board Chair, General Manager, or another Board-designated representative to serve as the District's Authorized Voting Representative for this election.

Fiscal Impact

There is no fiscal impact associated with this action.

Recommendation:

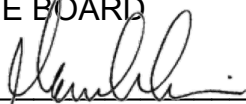
It is recommended that the Board:

- A. Designate a Voting Representative and authorize submittal of the Authorized Voting Representative form; and
- B. Authorize the designated representative to cast the District's ballot on behalf of the District in accordance with Board direction by the voting deadline, December 18, 2026.

Please contact me at (805) 658-4621 or marknorris@triunfowsd.com if you have any questions.

FIDELA GARCIA – CLERK OF THE BOARD

REVIEWED AND APPROVED:


Mark Norris, General Manager

- Attachments:**
- 1. Written Ballot Notification Memorandum
 - 2. Authorized Voting Representative Form
 - 3. Proposed Amendment to ACWA's Bylaws Summary Table
 - 4. Proposed Amended and Restated Bylaws (redline version)
 - 5. Proposed Amended and Restated Bylaws (clean version)

Via U.S. Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Karla Nemeth, ACWA Executive Director
DATE: September 28, 2026
SUBJECT: Proposed Amendments to ACWA's Bylaws by Written Ballot

ACWA will conduct a vote of the membership by electronic ballot on proposed Amended and Restated Bylaws, as recommended by the Board of Directors on September 25, 2026.

The voting will be conducted by electronic ballot consistent with the voting process used by members to elect Board Officers and region boards. Conducting the vote electronically provides all members an opportunity to participate, rather than limiting voting to members attending an ACWA conference, thereby promoting broader member participation and engagement.

Each member agency is entitled to one vote that will be cast by its authorized voting representative. Member agencies must designate their voting representative by submitting the attached Voting Representative Form by **Friday, October 30**.

Important Next Steps

- 1. Designate voting representative:** Fill out the attached Voting Representative Form by Friday, October 30. Note: ACWA will also use this designee as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028-'29 term. You will have the opportunity to change the designation prior to the deadline for nominating candidates if desired.
- 2. Review proposed Amended and Restated Bylaws:** These are available online at <https://www.acwa.com/2026-bylaws/> as well as attached.
- 3. Have designated voter prepare for the electronic voting:** Your designated voter will receive an email directly from Simply Voting on November 9. Have them add (vote@simplyvoting.com) to their safe-senders list to ensure delivery of the ballot. **Ballots must be submitted by December 18.**

More information on the proposed Amended & Restated Bylaws, voting process, and next steps is available at <https://www.acwa.com/2026-bylaws/>. For additional questions regarding the proposed Amended and Restated Bylaws or the voting process, please contact ACWA's General Counsel Joshua Nelson at 916-951-2859 or joshua.nelson@bbklaw.com or Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

Attachments (Also see website [link](#) for these materials.):

1. Authorized Voting Representative Form
2. Proposed Amendments to ACWA's Bylaws Summary Table
3. Proposed Amended and Restated Bylaws (redline version)
4. Proposed Amended and Restated Bylaws (clean version)



2026 PROPOSED BYLAWS AMENDMENTS AUTHORIZED VOTING REPRESENTATIVE FORM

ACWA members will vote by electronic ballot on proposed Amended and Restated Bylaws.

Key Details:

- **Electronic Voting:** Voting will be conducted electronically by each member agency's designated voter.
- **Designated Voter:** Each agency must **designate one voting representative by October 30**. To designate your agency's voter, please submit this **Authorized Voting Representative Form** by the deadline.
Note: ACWA will also use the person designated below as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028-'29 term. You will have an opportunity to change the designation prior to the deadline for nominating candidates, if desired.
- **Default Voter:** If no representative is designated by the deadline, your agency's **General Manager** will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on November 9.

For more information about ACWA's elections, visit: www.acwa.com/elections.

The person designated below will cast our agency's vote for the proposed Amended and Restated Bylaws process in 2026 and the election of ACWA's President, Vice President and Region Board for the 2028-'29 term.

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

SUBMISSION DEADLINE

OCT. 30, 2026

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Attachment 3

Amendment 1: ARTICLE 4, Section 4.05, Special Meeting

Current Bylaw	Proposed Bylaw	Rationale
Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. <u>However, the president's determination of necessity shall control.</u> Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	Amendment to add the president's ultimate authority to schedule a special meeting if deemed necessary.

Note: Green text throughout this document reflects edits recommended by the Legal Affairs Bylaws and Procedures Subcommittee in response to its review and analysis of the proposed amendments to the Bylaws, consistent with Section 9.09 of ACWA's Bylaws. The ACWA Board included the LAC Workgroup's recommended edits as part of its recommendation to the members.

Amendment 2: ARTICLE 4, Section 4.06 Meetings by Electronic Communication

Current Bylaw	Proposed Bylaw	Rationale
Section 4.06. Meetings by Electronic Communication. Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.	~~Section 4.06. Meetings by Electronic Communication.~~ <u>Alternatives to Traditional Meetings.</u> (a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: 1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. 2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association. (b) <u>To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.</u>	Amendment to allow the flexibility to take action by written consent. LAC recommended this language be added to Article 4 instead of Article 9.

Amendment 3: ARTICLE 5, Regions

Current Bylaw	Proposed Bylaw	Rationale
Section 5.02. Officers (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region’s rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Association staff shall verify the legitimacy of the ballots.	Section 5.02. Officers (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region’s rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. <u>Five or more members of the Association from the region shall constituting a quorum for the purposes of regional board elections.</u> Association staff shall verify the legitimacy of the ballots.	Amendment to clarify the quorum for region board elections is five members.

Amendment 4: ARTICLE 6, Section 6.04, Meetings

Current Bylaw	Proposed Bylaw	Rationale
Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.	Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. <u>With the exception of closed sessions as designated by the Executive Committee,</u> all members of the Board of Directors <u>and Council of Past Presidents</u> may attend any meeting of the Executive Committee. <u>However, Meetings of the Executive Committee may be closed its meetings to select or all non-members of the Committee to others</u> at the discretion of the president or <u>by a majority vote of the Executive Committee.</u> <u>Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting.</u> Only members of the Executive Committee are allowed to vote on <u>Executive Committee</u> matters. ~~at a meeting of the committee.~~	Amendment to limit attendance during closed session discussions involving personnel matters to preserve the confidentiality of sensitive employment information, protect the privacy rights of employees and applicants, and promote candid discussion by those with responsibility for making personnel decisions. Importantly, the Board of Directors could conduct its own closed session prior to any final action. This amendment ensures flexibility for the Executive Committee's internal deliberation and consideration while preserving ultimate Board decision-making authority.

Amendment 5, ARTICLE 8, Section 8.01, Council of Past Presidents

Current Bylaw	Proposed Bylaw	Rationale
Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board and Executive Committee meetings, including attending closed sessions <u>of the Board. Members of the Council of Past Presidents may also attend closed session meetings the Executive Committee except as designated by the Executive Committee as further described in Section 6.04.</u> With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	Amendment to clarify that the Council of Past Presidents may attend Board of Directors and Executive Committee meetings, with the exception of Executive Committee closed sessions as designated by the Executive Committee.

Amendment 6, Article 9, Section 9.08, Quorum

Current Bylaw	Proposed Bylaw	Rationale
Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions <u>of the members of the Association</u> taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	Amendment to clarify that the quorum for the region board elections is five, consistent with the quorum needed to conduct business at a region meeting, as established in Section 5.04, and with newly amended quorum language to elect region boards in Section 5.02.



PROPOSED AMENDED AND
RESTATED BYLAWS of the
Association of California
Water Agencies

Amended and restated by the ACWA Members: December 4, 2024

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(As amended and restated by the Members on December 4, 2024)

ARTICLE 1 - General

Section 1.01. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. [However, the president's determination of necessity shall control.](#) Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. ~~Meetings by Electronic Communication.~~ Alternatives to Traditional Meetings.

(a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

(a)(1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.

~~(1)-(2)~~ Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

(b) To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.

~~Section 4.06.~~**Section 4.07. Quorum.** At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

~~Section 4.07.~~**Section 4.08. Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

~~Section 4.08.~~**Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

~~Section 4.09.~~**Section 4.10. Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4)

annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

~~Section 4.10.~~Section 4.11. **Immediate Past President.** The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

~~Section 4.11.~~Section 4.12. **Code of Conduct of Board Members.**

- (a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

ARTICLE 5— Regions

Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitute a quorum for purposes of regional board elections. Association staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting,

regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The

Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, Meetings of the Executive Committee may be closed its meetings to select or all non-members of the Committee to others at the discretion of the president or by a majority vote of the Executive Committee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting. Only members of the Executive Committee are allowed to vote on Executive Committee matters at a meeting of the committee.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the

appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall

consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions [of the Board. Members of the Council of Past Presidents may also attend closed sessions meetings of the Executive Committee except as designated by the Executive Committee as further described in Section 6.04.](#) With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting

is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions [of the members of the Association](#) taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.

- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

Section 9.15. Action by Written Ballot. To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

ARTICLE 10—Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in

connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all

debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these Bylaws, the terms "electronic transmission" and "notice provided by electronic means" shall refer to notice and other communications given by fax or e-mail.

Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022

Amended & Restated December 4, 2024

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AMENDED AND RESTATED BYLAWS of the Association of California Water Agencies

Amended and restated by the ACWA Members: December 4, 2024

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(As amended and restated by the Members on December 4, 2024)

ARTICLE 1 - General

Section 1.01. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. However, the president's determination of necessity shall control. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. Alternatives to Traditional Meetings.

(a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

(1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.

(2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

(b) To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.

Section 4.07. Quorum. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

Section 4.08. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 4.10. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of

dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 4.11. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 4.12. Code of Conduct of Board Members.

- (a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

ARTICLE 5— Regions

Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitute a quorum for purposes of regional board elections. Association staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting,

regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The

Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, the Executive Committee may close its meetings to select or all non-members of the Committee at the discretion of the president or by a majority vote of the Executive Committee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting. Only members of the Executive Committee are allowed to vote on Executive Committee matters .

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions of the Board. Members of the Council of Past Presidents may also attend meetings of the Executive Committee except as designated by the Executive Committee as further described in Section 6.04. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election

Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at

the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each

member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions of the members of the Association taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

Section 9.15. Action by Written Ballot. To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

ARTICLE 10—Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these Bylaws, the terms “electronic transmission” and “notice provided by electronic means” shall refer to notice and other communications given by fax or e-mail.

Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022

Amended & Restated December 4, 2024

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Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

**ELECTION OF VENTURA COUNTY LOCAL AGENCY FORMATION
COMMISSION (LAFCo) SPECIAL DISTRICT REGULAR AND ALTERNATE
MEMBERS**

Summary

The Ventura County Local Agency Formation Commission (LAFCo) is requesting the Board's vote to elect one Special District Regular Member and one Alternate Member. The terms run from January 1, 2027, through December 31, 2030.

Attached are the election ballot and candidate statements for the Regular and Alternate Member positions. The Board may vote for one candidate for each position. The completed ballot must be returned by email no later than December 4, 2026.

For questions, please contact me at (805) 658-4621 or marknorris@Triunfowd.com.

Fiscal Impact

There is no fiscal impact.

Recommendation:

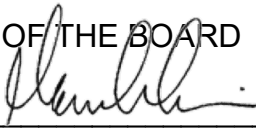
It is recommended that the Board:

- A. Vote for one of the two candidates for Regular Special District Member and one of the four candidates for Alternate Special District Member; and

- B. Authorize the Chair to sign the ballot on the Board's behalf and direct staff to return it by email to the Ventura County LAFCo Executive Director by December 4, 2026;
or
- C. Provide alternative direction to staff.

FIDELA GARCIA, CMC – CLERK OF THE BOARD

REVIEWED AND APPROVED:



Mark Norris, General Manager

Attachments: 1. Ventura County LAFCo Letter to TWSD
2. Ventura County LAFCo Ballot
3. Regular and Alternate Member Candidate Statements
4. Independent Special District List

October 12, 2026

President/Chair of the Board
c/o General Manager
Triunfo Water & Sanitation District
370 N. Westlake Blvd., Suite 100
Westlake Village, CA 91362

**RE: Ballot for Election of a Special District Regular Member and an Alternate Member to the
Ventura LAFCo**

Dear President/Chair of the Board:

Enclosed please find your Official Ballot for the election of a special district regular member and an alternate member to the Ventura LAFCo for new, four-year terms beginning January 1, 2027, and ending December 31, 2030. This election is being conducted by mail pursuant to California Government Code Section 56332 (or by email, if consent has been provided by your District - see enclosed list of those districts which have consented to email). A total of two candidates have been nominated for the regular member position, and four candidates have been nominated for the alternate member position. The candidates are listed alphabetically on the Official Ballot and a copy of each candidate's statement is enclosed.

INSTRUCTIONS

- Use the enclosed Official Ballot to vote for only one candidate for each position.
- The ballot must be signed and dated by the district president/chair or presiding officer.
- All ballots being returned via US Mail must be returned to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct elections via email can email a copy of the signed ballot to: kai.luoma@venturacounty.gov.
- **BALLOTS MUST BE RECEIVED BY 5:00 p.m. FRIDAY, DECEMBER 4, 2026. (Ballots received after 5:00 p.m. Friday, December 4, 2026, will not be counted.)**

There are 29 independent special districts eligible to vote in this election. At least 15 districts must return completed/signed ballots to achieve a quorum. If a quorum is achieved, the candidate receiving the most votes for each position will be considered elected. In the event of a tie for the most votes, the outcome will be determined by lot. The election results will be mailed (or emailed) to each district no later than Friday, December 11, 2026. Please let us know if you have questions.

Sincerely,



Kai Luoma
Executive Officer

Enclosures
c: General Manager



OFFICIAL BALLOT - 2026

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE Regular Special District Member and Alternate Special District Member to the Ventura LAFCo

Triunfo Water & Sanitation District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. One special district regular member for a four-year term beginning January 1, 2027, and ending December 31, 2030; and
2. One special district alternate member for a four-year term beginning January 1, 2027, and ending December 31, 2030.

The election consists of two candidates for the special district regular member and four candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 15 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate for each position receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

Please return this signed ballot to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to kai.luoma@venturacounty.gov. All ballots **MUST** be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5:00 p.m. **Friday, December 4, 2026**, to be counted.

As the District President, Chair or Presiding Officer, I duly certify that the Triunfo Water & Sanitation District does hereby cast its ballot as follows:

Regular Special District Member (vote for one)

- ☐ Raul Avila – Calleguas Municipal Water District
- ☐ Maisha Cole Perri – Blanchard/Santa Paula Library District

Alternate Special District Member (vote for one)

- ☐ Mohammed A. Hasan – United Water Conservation District
- ☐ Cris Loughridge – Camarillo Healthcare District
- ☐ Andrew Nelson – Camrosa Water District
- ☐ Doug Nickles – Conejo Recreation and Park District

Board President/Chair/Presiding Officer (print name)

Board President/Chair/Presiding Officer (Signature)

Date: _____



RAUL AVILA

Nomination: Special District Member of the Local Agency Formation Commission (LAFCo) 1/1/2027-12/31/2030 Term

Six years as a water district board member, representing Division 1, which encompasses the City of Simi Valley.

PROFILE

Director Avila is a Navy Veteran and currently works as a civilian in the Naval Surface Warfare Center, Port Hueneme Division.

His experience includes managing the inspection and testing of components necessary for Naval reconnaissance and combat systems.

CONTACT

PHONE:
818-798-8745

WEBSITE:
www.calleguas.com

EMAIL:
ravila@calleguas.com



LAFCO

- Regular Special District Member 1/1/2023-12/31/2026 Term

CALLEGUAS BOARD OFFICER ROLES

- First elected, 2020
- Board President, 1/8/25-Current
- Secretary, 1/6/21 to 1/8/25

CALLEGUAS COMMITTEES

- Chair, Public Engagement, Communication, & Legislative Affairs
- Alternate Member, Development of Water Supply, Storage, & Partnerships
- Member, Employee Housing Ad Hoc

OTHER ORGANIZATIONS

- Chair, Association of California Water Agencies (ACWA) Local Government Committee
- Board Member, ACWA
- Vice Chair, Simi Valley Chamber of Commerce-Legislative Advocacy
- Past Chair, Calleguas-Las Virgenes Public Financing Authority

Candidate Statement – Maisha Cole Perri

I am proud to serve as President of the Blanchard Community Library for the second year in a row. I am seeking the opportunity to serve as a regular independent special district representative on the Ventura Local Agency Formation Commission.

Special districts are where government meets real life. We deliver essential services, steward public trust, and respond directly to the needs of our communities. I am seeking this position because I believe LAFCo plays an important role in ensuring that local government is thoughtfully organized, responsive to community needs, and sustainable over the long term.

In my role as Board President, I have led strategic planning efforts, supported community-driven initiatives, and prioritized transparency and accountability. I understand firsthand the challenges districts face, from funding constraints to growing service demands, and I bring a practical, solutions-oriented approach to governance.

My background in entertainment, non-profit leadership and entrepreneurship has trained me to manage complexity, align stakeholders, and deliver results under pressure. I approach leadership with clarity, organization, and a strong sense of responsibility to the communities we serve.

I am particularly passionate about responsible local governance, ensuring equitable access to essential services, and helping communities and special districts remain resilient and forward-thinking in a rapidly changing environment.

I am fully prepared to meet the commitments of LAFCo service and to actively contribute to its work on behalf of Ventura County's communities and independent special districts.

I would be honored to earn your support and to serve as a strong, thoughtful voice for independent special districts and the communities they serve.

Candidate for re-election, Ventura LAFCo commissioner, Alt.

Mohammed A. Hasan,

dual MS, P.E., Fellow ASCE, Fellow APWA, BC.WRE

Qualifications

- Owner, civil and environmental engineering/planning firm in Ventura since 1984
- Graduate degrees, Univ. of Iowa; City of Oxnard utilities head in the 80's
- Elected board member, United Water Conservation District since 2020
- President of non-profit organization, El Concilio Family Services
- Professional engineer, surveyor, adjunct professor/instructor, CA community colleges, author of water book *Drought is not a four-letter word*
- Cofounder of OceanForesters which provides help on coastal resilience
- Community leader in business, environment, and youth development for decades
- Paul Harris Fellow, Rotary International
- Served as President/Board member of various professional, charitable and community organizations throughout southern California since the 80's
- Recognitions: US congress, CA assembly and senate, Cities and Ventura County

Experience

- Collaborated with Ventura LAFCo executive officers on governmental matters, the environment, and regional planning since 1979
- Decades of experience building consensus across jurisdictions
- Participated and contributed to all Ventura LAFCo commission meetings since 2022
- Used my extensive knowledge of water and wastewater to help LAFCo on MSR's
- Familiarity with LAFCo law, policies, rules and regulations; and of CALAFCO
- Experience in working with neighboring county governments
- Experience of working as a private consultant in land use matters with cities, county, and special districts

Personal

- 52 years resident of Ventura County; Married, two adult daughters
- Offer free community classes in leadership, longevity, conversational Spanish and financial freedom; Fluent in six languages

Your vote and support will allow me to serve another four years to contribute my knowledge and experience to promote **smart, sustainable** and **equitable** growth in all of Ventura County. Thanks!

Cris Loughridge

I am excited to have been nominated for an alternate position on the Ventura County Local Agency Formation Commission. My passion for public service comes from a deep belief that strong local governance and thoughtful stewardship of resources help communities thrive.

I currently serve on the Board of Directors for the Camarillo Health Care District and on its Finance Committee, where I help oversee the responsible use of public resources and support decisions that serve our community's long-term needs. As a longtime health advocate with a background in Human Resources and Business Management, I bring practical leadership, financial perspective, and a collaborative approach to problem-solving.

In my current work as a 21|64 Certified Advisor, I help business-owning families navigate financial, governance, and legacy planning conversations, building alignment and cohesion across generations. This experience has strengthened my ability to listen carefully, balance diverse perspectives, and make thoughtful decisions that support sustainable outcomes.

Through California Special Districts Association training and executive coursework at Harvard and Wharton, I have further developed my understanding of governance, finance, and strategic leadership. I would be honored to bring my experience, curiosity, and commitment to service to LAFCo on behalf of the residents of Ventura County.

Thank you for your consideration,

Cris Loughridge

A handwritten signature in black ink, appearing to be 'Cris Loughridge', written in a cursive style.

Candidate Statement

Andrew Nelson

Candidate for Independent Special District Alternate Member

Ventura Local Agency Formation Commission (LAFCo)



I am honored to be considered for appointment as an Independent Special District Alternate Member of the Ventura Local Agency Formation Commission for the 2027–2030 term.

I have served as a member of the Board of Directors of the Camrosa Water District and Arroyo Santa Rosa Valley Basin GSA since 2022, representing Division 1. During my tenure, I have gained a strong understanding of the responsibilities of independent special districts and the important role they play in providing essential public services throughout Ventura County.

My experience includes a 40-year career in public health service, founding and leading regional and national public health and medical research associations, and served as the lead, co-lead or contributing investigator on scores of public health research / education projects and publications. Recent experience includes service as past Vice President of Camrosa Water District, current Vice President of the Ventura County Special Districts Association, past Board member of the Ventura Regional Sanitation District and multiple governance roles related strategic planning, finance and utilities for Leisure Village, a large homeowners association in Camarillo.

I believe effective LAFCo governance requires a careful balance between local control, responsible growth, efficient delivery of public services, fiscal sustainability, and the long-term interests of Ventura County communities. Independent special districts bring important expertise and a unique perspective to these decisions because they are directly responsible for planning, financing, maintaining, and delivering many of the services upon which our communities depend.

If selected, I would bring an objective, collaborative, and informed leadership approach to the Commission. I would work to understand the perspectives of affected agencies and communities, evaluate proposals based on sound information and long-term consequences, and support decisions that promote efficient and sustainable public services while respecting the appropriate role of local government. Ventura County is entering a new era requiring a more proactive partnership approach as the demands of infrastructure will require all to lean in.

I would be particularly interested in contributing my experience in deepening the collaborative convening functions of LAFCo as well as my perspective as a locally elected special district representative. I believe lifetime of leadership experience in public health would allow me to make a constructive contribution to LAFCo and to represent the interests and responsibilities of Ventura County's independent special districts.

I respectfully ask for the support of my fellow independent special district representatives and would be honored to serve as the Alternate Special District Member on Ventura LAFCo.



Doug Nickles is a Board member of the Conejo Recreation and Park District in Thousand Oaks. He has been on the Board since 2018 (served as Chair twice) along with the Board for the Conejo Open Space Conservation Agency (JPA between the Park District and the City of Thousand Oaks). In addition, he has been a Board member of the California Association of Recreation and Park Districts since 2020, an organization representing special recreation and park districts throughout California.

Doug's affiliation with the Ventura County Special Districts Association prompted him to get more involved in a broader regional and statewide level. As a Board member for the California Association of Recreation and Park Districts (previously served as President; currently Secretary), he has worked alongside the California Special Districts Association on legislative matters. He is actively monitoring statewide legislation affecting Special Districts on the Association's Legislative Committee and has testified at a state legislative committee hearing (in support of Senator Henry Stern). He also participated in the State Water Project and Colorado River Aqueduct tours offered by the Municipal Water District courtesy of the Calleguas Municipal Water

District to learn more about the region's water delivery system.

With over 30 years of experience working for local municipal government (including land use planning and development entitlements), and six years' experience as a Planning Commissioner for the City of Thousand Oaks, Doug has a good working knowledge of the challenges faced by local governmental agencies including Special Districts. He retired from the City of Glendale Fire Department, as the Assistant Fire Marshal, where he managed all activities of the Fire Prevention Bureau.

Doug is interested in LAFCo because he cares deeply about the effective delivery of public services and making Ventura County the best place to live, work and visit. With his education, professional training and experience, he is attuned to the issues facing the County, local governmental agencies and their residents and is adept at anticipating challenges in order to resolve them efficiently and successfully.

For 42 years Doug has lived in Ventura County with his wife and family; his two adult children and six grandchildren also reside in the County. He enjoys spending time with his family, which includes supporting youth sports and hiking the local trails. He has a vested interest in the successful future of Ventura County.

Related Professional Experience

- City of Glendale Fire Department, Fire Prevention Bureau
- City of Thousand Oaks, Planning Department

Education

- M.B.A. Business Administration, California Lutheran University, Thousand Oaks, CA
- B.S. Forestry, Humboldt State University, Arcata, CA

Professional Activity

- Director/Board Member, Conejo Recreation and Park District (2018-present)
- Director/Board Member, Conejo Open Space Conservation Agency (2019-present)
- Director/Board Member, California Association of Recreation and Park Districts (2020-present)
- Director/Board Member, Community Action of Ventura County (2023-2025)
- Member, Ventura County Parks Advisory Commission (2025–present)
- Planning Commissioner, City of Thousand Oaks (2013-2018)

INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of October 12, 2026

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District
3. Blanchard/Santa Paula Library District*
4. Calleguas Municipal Water District*
5. Camarillo Health Care District*
6. Camrosa Water District*
7. Casitas Municipal Water District*
8. Channel Islands Beach Community Services District*
9. Conejo Recreation & Park District*
10. El Rancho Simi Public Cemetery District*
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District*
15. Ojai Valley Sanitary District*
16. Ojai Water Conservation District
17. Oxnard Drainage District No. 1
18. Oxnard Drainage District No. 2*
19. Oxnard Harbor District*
20. Piru Public Cemetery District*
21. Pleasant Valley County Water District
22. Pleasant Valley Recreation & Park District*
23. Rancho Simi Recreation & Park District*
24. Saticoy Sanitary District*
25. Triunfo Sanitation District*
26. United Water Conservation District*
27. Ventura County Resource Conservation District*
28. Ventura Port District*
29. Ventura River County Water District*

* Special Districts that have provided written consent to conduct the election via email as of October 12, 2026.

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Board of Directors

Carl Jarecky, Chair

Jane Nye, Vice Chair

Marc Rashba, Director

Leon Shapiro, Director

James Wall, Director

Providing Outstanding Service Since 1963

October 26, 2026

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

SPECIAL DISTRICT COMMITTEE ANNUAL MEETING

Summary

This item requests that the Board appoint one Board member to attend the Special District Committee Annual Meeting on December 7, 2026, represent Triunfo Water & Sanitation District at that meeting, and, once confirmed, serve as the Special Districts' Alternate on the Ventura Regional Sanitation District (VRSD) Board of Directors for a one-year term beginning December 17, 2026.

Background

The Special District Committee is composed of five member agencies: Camrosa Water District, Channel Islands Beach Community Services District, Ojai Valley Sanitary District, Saticoy Sanitary District, and Triunfo Water & Sanitation District (TWSD). On October 19, 2009, the Special District Committee adopted procedures for appointing a Director and an Alternate to represent the Special Districts on the VRSD Board of Directors. TWSD ratified these procedures through Resolution No. T09-07 (attached).

The Special District Committee meets annually on the first Monday in December to confirm appointments to the VRSD Board of Directors for the upcoming year. The 2026 Annual Meeting is scheduled for December 7, 2026, at 10:00 a.m. at the offices of VRSD. Under the established rotation schedule, Saticoy Sanitary District will appoint a Board member to serve as the Director, and TWSD will appoint the Alternate. Both appointees will serve one-year terms beginning December 17, 2026. TWSD's appointee will represent TWSD at the Special District Committee's Annual Meeting and, when confirmed, serve as the Special Districts' Alternate on the VRSD Board of Directors.

If you have any questions, please contact Mark Norris at (805) 658-4621 or email MarkNorris@TriunfoWSD.com.

Fiscal Impact

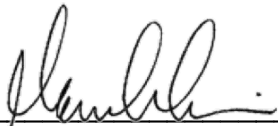
The appointed Board member will receive \$225.00 for one day of service.

Recommendation

It is recommended that the Board appoint one Board member to represent TWSD at the Special District Committee Annual Meeting on December 7, 2026, and, following confirmation, serve as the Special Districts' Alternate on the VRSD Board of Directors for a one-year term beginning December 17, 2026.

FIDELA GARCIA – CLERK OF THE BOARD

REVIEWED AND APPROVED



Mark Norris, General Manager

Attachment: TSD Resolution No. T09-07

TSD RESOLUTION NO. T09-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRIUNFO SANITATION DISTRICT RATIFYING THE SPECIAL COMMITTEE PROCEDURES FOR APPOINTMENT TO THE VENTURA REGIONAL SANITATION DISTRICT

WHEREAS, *California Health and Safety Code §4730.6* provides that the Governing Board of the Ventura Regional Sanitation District (VRSD) shall include in its membership a representative of each of the Special Districts; and

WHEREAS, *California Health and Safety Code §4730.6(c)* authorizes the creation of a Special District Committee comprised of the presiding officers of all Special Districts providing sanitation services to designate one separately elected member of a Board of Directors to represent them on the VRSD Board; and

WHEREAS, on October 13, 2009, the presiding officers or their designees attended a meeting to develop and agree on a procedure for appointment of Directors and Alternates to sit on the VRSD Board; and

WHEREAS, on October 19, 2009, that Special Committee finalized and approved by consensus procedures for the appointment of the Directors and Alternates, a true and correct copy of which is attached to this resolution as Exhibit A and incorporated herein by reference. This approval is subject to ratification by the respective Boards of Directors of the six affected Special Districts; and

WHEREAS, the Triunfo Sanitation District wishes to ensure equal and equitable representation of Special Districts on the VRSD Board; and

WHEREAS, the Triunfo Sanitation District finds that the "Special Committee Procedures for Appointment to Ventura Regional Sanitation District of Designated Directors and Alternates" provides a methodology to ensure equal and equitable representation of Special Districts on the VRSD Board; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Triunfo Sanitation District as follows that:

1. The Triunfo Sanitation District accepts, supports and ratifies the "Special Committee Procedures for Appointment to Ventura Regional Sanitation District of Designated Directors and Alternates" attached hereto as Exhibit A.

2. The Triunfo Sanitation District shall, during any year in which a member of the Triunfo Sanitation District Board serves as an Alternate Special District representative to VRSD, agree to pay a day of service to that Alternate member for VRSD meetings attended by Triunfo Sanitation District Alternate representatives.

PASSED AND ADOPTED on this 23rd day of November, 2009, by the following vote:

AYES: *Gillette, Glanay, Parks, Peule & Orkney*

NOES: *none*

ABSTAINS: *none*

TRIUNFO SANITATION DISTRICT

Janna Orkney

JANNA ORKNEY, Chair
Board of Directors *11-23-09*

ATTEST:

Rhonda Catron

Rhonda Catron, Clerk of the Board

10/19/09

Exhibit A

**SPECIAL DISTRICT COMMITTEE (COMMITTEE) PROCEDURES FOR
APPOINTMENT TO VENTURA REGIONAL SANITATION DISTRICT (VRSD)
OF DESIGNATED DIRECTORS AND ALTERNATES**

Health and Safety Code Section 4730.6

RECITALS

The following is intended to be the procedures to be used by the Committee defined and created by *Health and Safety Code Section 4730.6*, to appoint representatives and alternates to sit on the VRSD Board. It is the product of consensus of the Executive officers, or designees, of each of the six (6) Special Districts affected, which composes the Committee and which intends to continue to meet regularly in the conduct of the business of advocating the Special Districts' interests and concern to VRSD through this Committee and the appointed Directors

A. The six districts eligible to provide a director and alternate are:

1.	Camrosa Water District 7385 Santa Rosa Road Camarillo CA 93012-9284 PH: (805) 482-4677
2.	Channel Islands Beach CSD 353 Santa Monica Drive Oxnard CA 93035-4473 PH: (805) 985-6021
3.	Montalvo Municipal Improvement District 3555 Ventura Road Ventura CA 93003-7231 PH: (805) 642-2618
4.	Ojai Valley Sanitary District 1072 Tico Road Ojai CA 93023-3560 PH: (805) 646-5696
5.	Saticoy Sanitary District 1001 Partridge Drive, Suite 150 Ventura CA 93003-0704

	PH: (805) 658-4605
6.	Triunfo Sanitary District 1001 Partridge Drive, Suite 150 Ventura CA 93003-0704 PH: (805) 658-4605

- B. The Committee to oversee the selection of the alternate and director positions for the VRSD Board of Directors shall meet each year on the first Monday of December to confirm that the agencies responsible to appoint the representatives to the VRSD Board have completed their responsibilities.

C. **DIRECTOR AND ALTERNATE POSITIONS.**

The director appointed to the VRSD shall serve a term of one (1) year on the Board as a voting member. The term shall begin on the second meeting of the VRSD Board in the month of December.

The non-voting alternate director's term shall also be a one (1) year term and will begin on the second meeting of the VRSD Board in the month of December. The alternate director shall fill the position of the regular director in his/her absence or in the event a director is not appointed by the designated District, and is a voting member of the Board while filling the position of director.

The designated Agency may appoint another Board member in the year of its designation if the ratified Board member becomes incapacitated, infirm or is otherwise legally unable to serve.

D. **PROCEDURE FOR SELECTION OF THE DIRECTOR AND ALTERNATE POSITIONS.**

On October 13, 2009, the six districts drew for position of rotation for providing the director and alternate for VRSD Board of Directors, the results of which follow:

DIRECTOR**ALTERNATE**

This District to provide Director.

	<u>YEAR</u>	<u>YEAR</u>
Montalvo Municipal Improvement District	2009-2010	2014-2015
Triunfo Sanitation District	2010-2011	2009-2010
Ojai Valley Sanitary District	2011-2012	2010-2011
Channel Islands Beach CSD	2012-2013	2011-2012
Camrosa Water District	2013-2014	2012-2013
Saticoy Sanitary District	2014-2015	2013-2014

This rotation shall continue unless and until modified by the Committee.

E. DIRECTOR COMPENSATION

The appointed director will receive a Board stipend from the VRSD for his/her service. The alternate director will not receive a stipend from VRSD unless he/she is serving in the absence of the seated director, but may be compensated by his or her own District.

F. DISTRICT REQUIREMENTS

When a District provides a new director or alternate to the VRSD Board, it is that District's responsibility to inform the VRSD general manager of the appointment in full detail within 14 calendar days of the Director taking office at the second meeting of VRSD in December. The VRSD Board currently meets on the first and third Thursdays at 8:30 a.m. each month.

When an appointed director is unable for any reason to complete his or her term of office, the alternate shall fill the position until the appointing district provides a replacement or the alternate completes the terms.

METHODOLOGY

1. DIRECTORS

The directors for the VRSD are nine in number with eight representing each of the cities of Ventura County and one representing the six sewer districts. The City representatives are appointed by the mayor of the city and have a one year term which begins in December of each year.

2. ALTERNATES

The cities also have alternates with one year terms. It is anticipated that when the alternate is selected he will be the following year's appointed VRSD director with the expectation that he or she will be knowledgeable of the current business of the district. Toward this end, this Committee encourages the District providing the alternate to pay that alternate's stipend to support ongoing knowledge of the business of the VRSD and to assist in the transition from alternate to voting director.

3. RATIFICATION

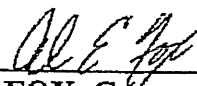
Each district will be required to approve by a resolution of the Board, this proposed method of selecting the VRSD representative and alternate, a copy of which, along with all ratifying resolutions of the participating District shall be maintained by the Committee and a copy provided to VRSD. Any amendment to these procedures shall approval by resolution of each participating District in the same manner as original ratification.

4. CURRENT VRSD DIRECTOR'S TERM

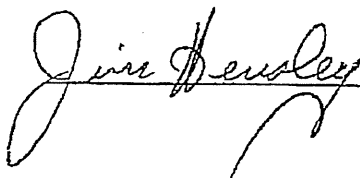
The current District representing Board member shall remain in the position until the new director is appointed in December 2009. This allows time for the selection procedures to be approved by each district and the notification of its approval to be sent to VRSD.

APPROVED subject to ratification of the six (6) Special District Boards of Directors:

October 19, 2009

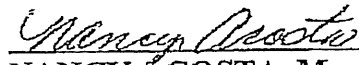

AL FOX, Camrosa Water District

October 19, 2009



JIM HENSLEY, Channel Islands
Beach CSD

October Oct 19, 2009



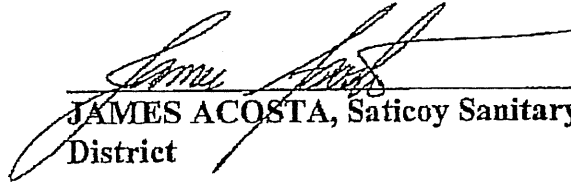
NANCY ACOSTA, Montalvo
Municipal Improvement District

October 19, 2009



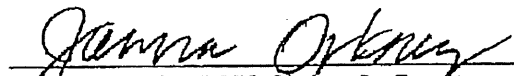
JACK CURTIS, Ojai Valley Sanitary
District

October 19, 2009



JAMES ACOSTA, Saticoy Sanitary
District

October 19, 2009



JENNA ORKNEY, Triunfo Sanitary
District

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TRIUNFO WATER & SANITATION DISTRICT**DISBURSEMENTS****9/1/26-9/30/26**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
12188	\$590.80	9/10/2026	AT&T
	\$248.40		SEPT 26 - SCADA NETWORK
	\$165.40		SEP 26 - U VERSE TWSD PW OPS
	\$177.00		SEP 26 - BELL CANYON INTERNET
12189	\$111.72	9/10/2026	COUNTY OF VENTURA
	\$35.94		7/14-8/18 - WW LIFT STATION 3
	\$39.84		7/14-8/18 - 62 BUCKSKIN RD.
	\$35.94		7/14-8/18 - WW LIFT STATON 3A
12190	\$360.31	9/10/2026	VERIZON WIRELESS
			SEP 26 - UNLIMITED DATA
12191	\$30.65	9/10/2026	DENA LEDUC
			REFUND WATER CUSTOMER CREDIT BALANCE
12192	\$18.82	9/10/2026	RICHARD TANGUAY
			REFUND WATER CUSTOMER CREDIT BALANCE
12193	\$16.57	9/10/2026	BRIANNA EVERS
			REFUND WATER CUSTOMER CREDIT BALANCE
12194	\$500.00	9/10/2026	HAPP THOMAS-ESTHER C
			PROJECT COMPLETION DEPOSIT REFUND
12195	\$1,506.81	9/10/2026	LSR LIMITED PARTNERSHIP
			PROJECT COMPLETION DEPOSIT REFUND
12196	\$132.04	9/17/2026	AT&T
			SEP 26 - CALNET #25843466
12197	\$1,490.01	9/17/2026	AT&T MOBILITY
			AUG 26 - WIRELESS SERVICE
12198	\$90.00	9/17/2026	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
			SS ADMIN FEE 218 - ANNUAL FEE
12199	\$149.04	9/17/2026	CINTAS CORP - MAT SERVICE
			WEEKLY MAT SERVICE - 8/26/26, 9/02/26, & 9/09/26
12200	\$84.40	9/17/2026	DIY HOME CENTER
			MATERIALS & SUPPLIES - OAK PARK

TRIUNFO WATER & SANITATION DISTRICT**DISBURSEMENTS****9/1/26-9/30/26**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
12201	\$390.77	9/17/2026	FAMCON PIPE & SUPPLY INC.
			MATERIALS & SUPPLIES
12202	\$100.00	9/17/2026	FISERV, INC.
			AUG 26 - CLEARING HOUSE PAYMENT PROCESSING FEE
12203	\$535.97	9/17/2026	VENTURA COUNTY STAR aka Gannett CA
			PUBLIC NOTICES - 8/10/26 & 8/27/26
12204	\$202.96	9/17/2026	WM CORPORATE SERVICES, INC.
			SEP 26 - WASTE MANAGEMENT SERVICES
12205	\$1,506.81	9/17/2026	LSR LIMITED PARTNERSHIP
			PROJECT COMPLETION DEPOSIT REFUND
12206	\$117.49	9/24/2026	MCI
			AUG 26 - 800# FOR TWSD CUSTOMERS
12207	\$6,044.85	9/24/2026	PAYMENTUS
			AUG 26 - TRANSACTION FEES
12208	\$1,961.45	9/24/2026	GRAINGER, INC.
			MATERIALS & SUPPLIES
12209	\$123.32	9/24/2026	JACK DULEY
			REFUND WATER CUSTOMER CREDIT BALANCE
12210	\$80.64	9/24/2026	NASIM ESMATI
			REFUND WATER CUSTOMER CREDIT BALANCE
12211	\$42.52	9/24/2026	REN WESTERLINE
			REFUND WATER CUSTOMER CREDIT BALANCE
ACH TXF	\$1,366.88	9/1/2026	KAISER PERMANENTE
			SEP 26 - MEDICAL PREMIUMS
ACH TXF	\$3,192.13	9/2/2026	US BANK CORPORATE PAYMENT SYSTEMS
			PURCHASE CARD PAYMENT
ACH TXF	\$143.94	9/2/2026	INTERNAL REVENUE SERVICE
			BOARD PAYROLL TAXES

TRIUNFO WATER & SANITATION DISTRICT**DISBURSEMENTS****9/1/26-9/30/26**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
ACH TXF	\$1,189.21	9/2/2026	LINCOLN FINANCIAL GROUP
			DEFERRED COMP-BOARD
ACH TXF	\$77,754.05	9/4/2026	BI -WEEKLY PAYROLL
			NET PAY - PAY PERIOD 18
ACH TXF	\$845.39	9/8/2026	BASIC BENEFITS LLC
			FSA CONTRIBUTIONS PP#18
ACH TXF	\$7,642.21	9/8/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT
			STATE PAYROLL TAXES
ACH TXF	\$1,605.78	9/8/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT
			PAYROLL TAXES - SDI
ACH TXF	\$34,912.34	9/8/2026	INTERNAL REVENUE SERVICE
			PAYROLL TAXES - FED & FICA
ACH TXF	\$20,195.45	9/8/2026	LINCOLN FINANCIAL GROUP
			401A PLAN
ACH TXF	\$9,576.92	9/8/2026	LINCOLN FINANCIAL GROUP
			457B PLAN
ACH TXF	\$616.18	9/15/2026	US BANK ACCOUNT ANALYSIS & BILLING
			AUG 26 - BANK SERVICE CHARGES
ACH TXF	\$84,393.36	9/18/2026	BI -WEEKLY PAYROLL
			NET PAY - PAY PERIOD 19
ACH TXF	\$51.53	9/21/2026	BASIC BENEFITS LLC
			NOV 26 - MONTHLY ADMIN FEE
ACH TXF	\$8,548.45	9/21/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT
			STATE PAYROLL TAXES
ACH TXF	\$1,727.66	9/21/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT
			PAYROLL TAXES - SDI
ACH TXF	\$38,266.07	9/21/2026	INTERNAL REVENUE SERVICE
			PAYROLL TAXES - FED & FICA

TRIUNFO WATER & SANITATION DISTRICT**DISBURSEMENTS****9/1/26-9/30/26**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
ACH TXF	\$20,195.45	9/22/2026	LINCOLN FINANCIAL GROUP
			401A PLAN
ACH TXF	\$8,756.92	9/22/2026	LINCOLN FINANCIAL GROUP
			457B PLAN
ACH TXF	\$845.39	9/22/2026	BASIC BENEFITS LLC
			FSA CONTRIBUTIONS PP#19
ACH TXF	\$19,067.14	9/28/2026	ANTHEM BLUE CROSS
			OCT 26 - MEDICAL PREMIUMS
ACH TXF	\$1,366.88	9/29/2026	KAISER PERMANENTE
			OCT 26 - MEDICAL PREMIUMS
ACH TXF	\$2,209.20	9/30/2026	US BANK CORPORATE PAYMENT SYSTEMS
			PURCHASE CARD PAYMENT
EFT00000000000002828	\$293.00	9/10/2026	DIAL SECURITY
			SEP 26 - MONTHLY MONITORING
EFT00000000000002829	\$7,397.50	9/10/2026	HDR ENGINEERING INC
			PROFESSIONAL SERVICES
EFT00000000000002830	\$22,460.19	9/10/2026	SOUTHERN CALIFORNIA EDISON
			SEP 26 - MASTER BILL
EFT00000000000002831	\$770.00	9/10/2026	STEPHEN BIGILEN
			AUG 26 - VIDEO MEETINGS
EFT00000000000002832	\$102.38	9/17/2026	ACCESS INFORMATION MANAGEMENT CORPORATION
			SEP 26 - STORAGE
EFT00000000000002833	\$208.86	9/17/2026	BOOT BARN INC.
			SAFETY BOOTS - A. BAHAROUZI
EFT00000000000002834	\$331.74	9/17/2026	CINTAS CORP - UNIFORMS
			EMPLOYEE UNIFORMS/SUPPLIES
EFT00000000000002835	\$780.00	9/17/2026	FGL ENVIRONMENTAL
			LABORATORY SERVICES - WATER TESTING

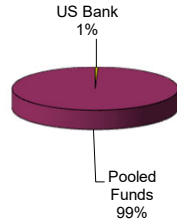
TRIUNFO WATER & SANITATION DISTRICT**DISBURSEMENTS****9/1/26-9/30/26**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT00000000000002836	\$1,950.00	9/17/2026	FOX HILL TELECOM, INC
			PROFESSIONAL SERVICES
EFT00000000000002837	\$874.63	9/17/2026	FRONTIER COMMUNICATIONS
	\$254.95		SEP 26 - 56K NETWORK SCADA OP
	\$154.49		SEP 26 - BUSINESS INTERNET FIBER
	\$102.73		SEP 26 - LAKE SHERWOOD STAFFORD
	\$102.73		SEP 26 - 654 LAKE SHERWOOD DR
	\$109.01		SEP 26 - N RANCH PUMP STATION
	\$150.72		SEP 26 - THOUSAND OAKS TELE/MAINTENANCE
EFT00000000000002838	\$713.00	9/17/2026	FTI SERVICES
			IT SERVICES
EFT00000000000002839	\$627.52	9/17/2026	COPIER HEADQUARTERS, INC
			AUG 26 - BILLING PERIOD/OVERAGE
EFT00000000000002840	\$799,317.46	9/17/2026	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$698,393.24		JUN 26 - JPA
	\$100,924.22		JUN 26 - RW
EFT00000000000002841	\$2,762.37	9/17/2026	MAIL MANAGER, INC.
			AUG 26 - PRINTING & MAILING
EFT00000000000002842	\$85.68	9/17/2026	MARK S. NORRIS
			REIMBURSEMENT - SITE VISIT, DIRECTOR RASHBA
EFT00000000000002843	\$110.00	9/17/2026	PAPER RECYCLING & SHREDDING SPECIALISTS, INC
			ON SITE SHREDDING - 8/26/26
EFT00000000000002844	\$12,978.21	9/17/2026	SAM HILL & SONS, INC.
			WATER LEAK REPAIR - 331 SPRUCEWOOD
EFT00000000000002845	\$3,630.23	9/17/2026	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
			OCT 26 - ANCILLARY HEALTH INS
EFT00000000000002846	\$8,660.90	9/24/2026	AQUA METRIC SALES COMPANY
	\$4,462.90		38 - 3/4" iPERL METERS
	\$4,198.00		42 - MXU 520 M SINGLE PORT
EFT00000000000002847	\$473,107.10	9/24/2026	CALLEGUAS MUNICIPAL WATER DISTRICT
			AUG 22 - POTABLE WATER

TRIUNFO WATER & SANITATION DISTRICT			
DISBURSEMENTS			
9/1/26-9/30/26			
CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT000000000000002848	\$11,264.21	9/24/2026	LAS VIRGENES MUNICIPAL WATER DISTRICT
			PFA/WELLS FARGO BANK - COMMITMENT FEES
EFT000000000000002849	\$74,747.00	9/24/2026	CITY OF LOS ANGELES
	\$34,638.00		O&M PORTION OF ASSSC - FY26
	\$40,109.00		CAP PORTION OF ASSSC - FY26
EFT000000000000002850	\$7,728.50	9/24/2026	SEARLE CREATIVE GROUP LLC
			AUG 26 - PUBLIC OUTREACH SERVICES
TOTAL	\$1,791,556.96		

**TRIUNFO SANITATION DISTRICT
INVESTMENT REPORT
FOR THE MONTH ENDED SEP 30, 2026**

Distribution of Funds at Cost



SUMMARY	Value at Cost			Interest Earned**	
	Balance 08/31/26	Change in Value	Balance 09/30/26	Sep-26	Fiscal Year-to- Date
A. US Bank	\$ 466,864	\$ (156,825)	\$ 310,039	\$ -	\$ -
B. Pooled Funds	59,591,377	(133,435)	59,457,942	192,806	550,229
	<u>\$ 60,058,240</u>	<u>\$ (290,260)</u>	<u>\$ 59,767,981</u>	<u>\$ 192,806</u>	<u>\$ 550,229</u>

A. US BANK	Balance 08/31/26	Net Deposits/ (Withdrawals)	Interest Received	Balance 09/30/26	Yield	Market Value
US Bank Checking Account	466,863.51	\$ (156,824.80)		310,038.71	0.38%	310,038.71
	466,863.51	(156,824.80)	-	310,038.71		310,038.71
B. POOLED FUNDS	Balance 08/31/26	Net Deposits/ (Withdrawals)	Interest Received	Balance 09/30/26	Yield*	Market Value*
Local Agency Investment Fund	15,698,254.17	(200,000.00)		15,498,254.17	3.908%	15,498,254.17
Ventura County Pool	43,893,122.71		66,565.18	43,959,687.89	3.860%	43,959,687.89
	<u>\$ 59,591,376.88</u>	<u>\$ (200,000.00)</u>	<u>\$ 66,565.18</u>	<u>\$ 59,457,942.06</u>		<u>\$ 59,457,942.06</u>
TOTAL				<u><u>\$ 59,767,980.77</u></u>		<u><u>\$ 59,767,980.77</u></u>

INTEREST EARNED ON A MONTHLY BASIS	Jan-Jun	Jul	Aug	Sep	Oct	Nov	Dec
	\$1,037,811	\$ 169,116	\$ 188,307	\$ 192,806	\$ -	\$ -	\$ -

* Published rate does not represent net yield rate earned on District investment.

** Estimated for current reporting month.

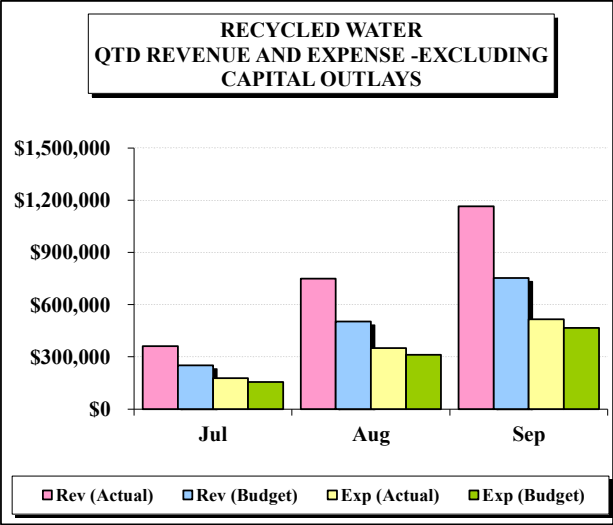
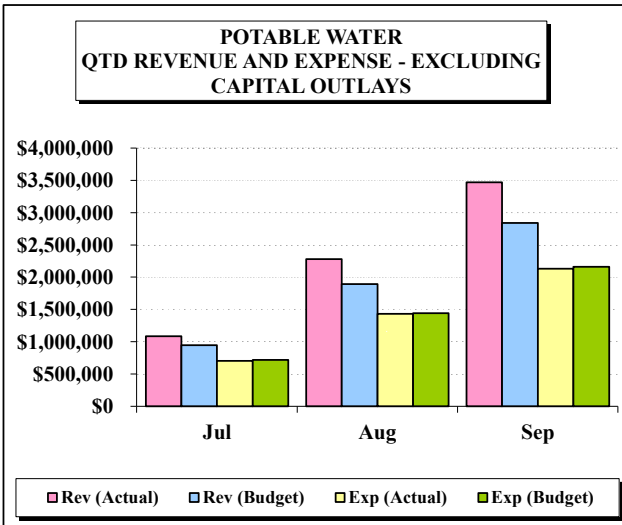
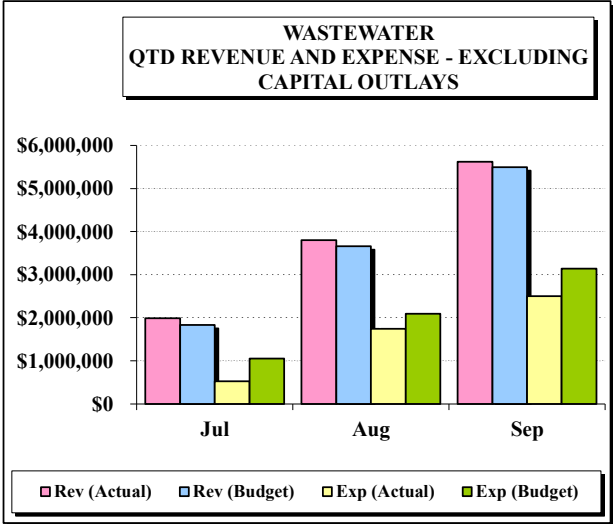
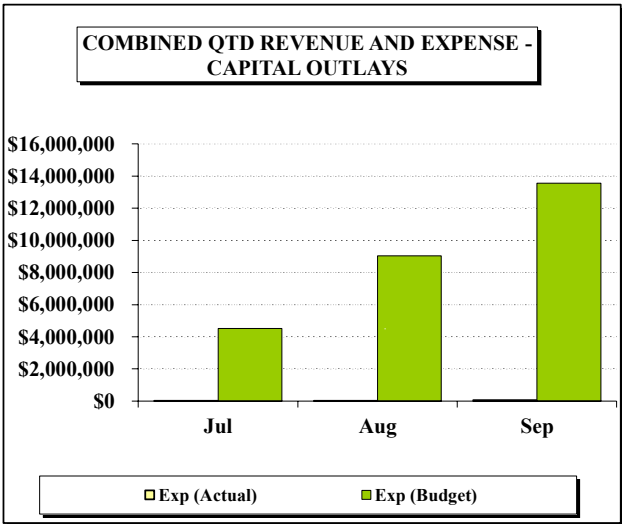
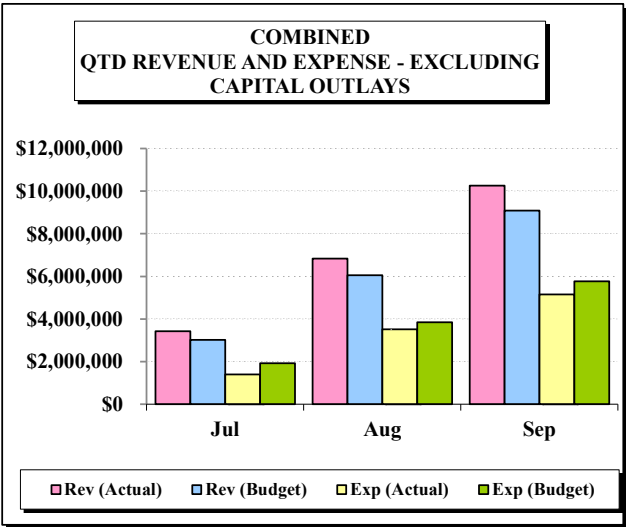
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TRIUNFO WATER & SANITATION DISTRICT

September 30, 2026

25%

QUARTERLY REVENUE AND EXPENSE GRAPH



TRIUNFO WATER & SANITATION DISTRICT

September 30, 2026

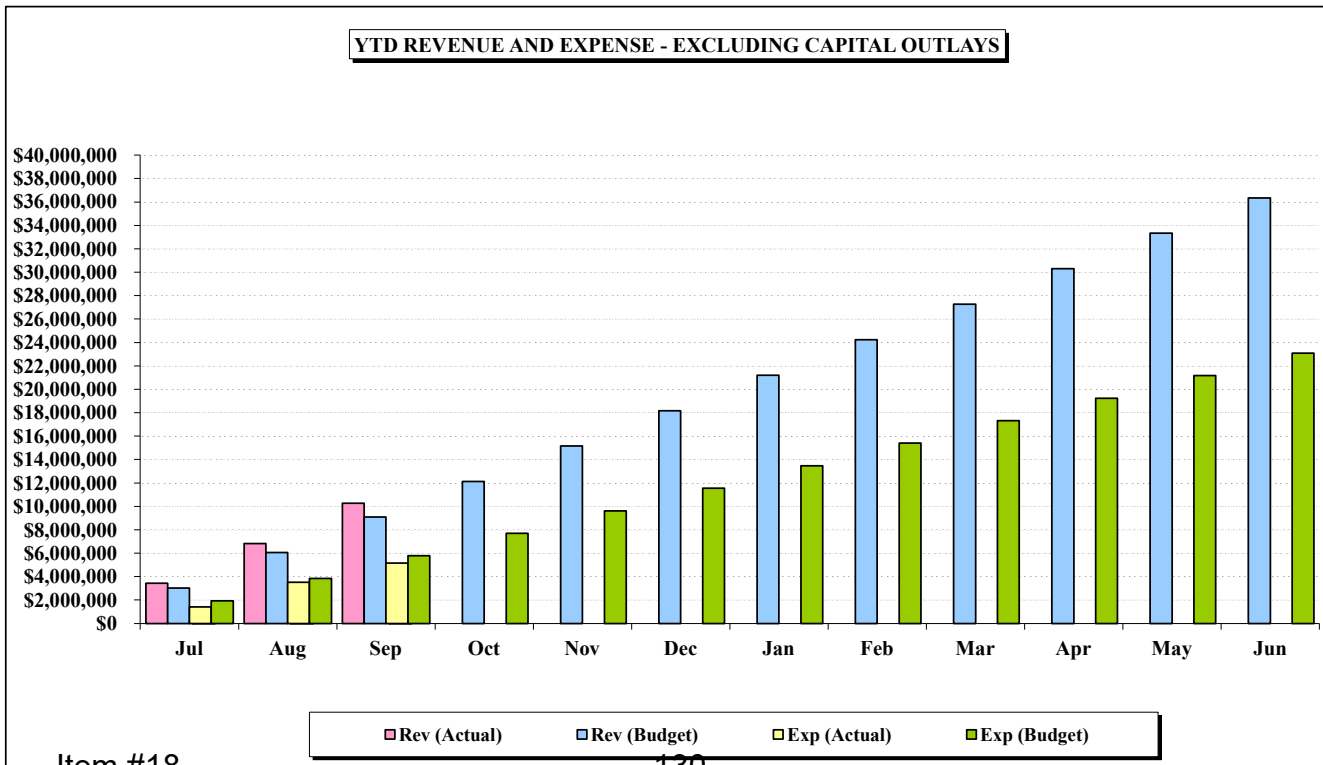
25%

REVENUE AND EXPENSE REPORT

Revenue:	Adjusted Budget	Curent Period	Fiscal Year to Date	Unrealized Revenue	% Realized
Sanitation Fees	\$ 20,781,264	\$ 1,707,286	\$ 5,197,292	\$ 15,583,972	25.0%
Connection Fees Triunfo	85,000	2,456	18,570	66,430	21.8%
Recycled Water	2,507,012	365,136	1,017,139	1,489,872	40.6%
Potable Water	7,643,400	847,613	2,465,692	5,177,708	32.3%
Water Meter Services	3,110,986	260,605	779,624	2,331,362	25.1%
Interest Income	1,731,300	199,050	614,643	1,116,657	35.5%
Revenue - Violations	-	-	-	-	-
Other Services & Fees	494,615	42,416	164,848	329,767	33.3%
Total Revenue	\$ 36,353,577	\$ 3,424,563	\$ 10,257,809	\$ 26,095,768	28.2%

Expenses:	Adjusted Budget	Curent Period	Fiscal Year to Date	Available Budget	% Committed
Wastewater Treatment	\$ 8,153,508	\$ 419,052	\$ 1,570,701	6,582,807	19.3%
Potable Water Purch.	4,373,302	425,153	1,343,272	3,030,030	30.7%
Recycled Water Purch.	643,004	86,817	261,343	381,662	40.6%
VRSD Contract Services	-	-	-	-	-
Professional Services	997,550	35,065	90,978	906,572	9.1%
Depreciation/Amortization	1,639,968	141,877	427,665	1,212,303	26.1%
Overhead cost allocation	-	-	-	-	-
Joint Venture spending	-	-	-	-	-
Debt service	217,617	41,134	61,759	155,858	28.4%
Permits, fees, & other	392,569	(120)	35,129	357,440	8.9%
Employee salaries & benefits	4,543,923	336,443	989,059	3,554,864	21.8%
Board member fees	42,980	2,424	9,939	33,041	23.1%
General & Administrative	2,083,888	105,880	338,940	1,744,949	16.3%
Outside Contractor Services	-	-	-	-	-
Total Expenses	\$ 23,088,310	\$ 1,593,725	\$ 5,128,785	\$ 17,959,525	22.2%

Net Income/(Loss) before Capital	\$ 13,265,267	\$ 1,830,837	\$ 5,129,024	\$ 8,136,243	38.7%
Capital Outlays	(54,262,106)	(40,643)	(55,477)	(54,206,629)	0.1%
Reverse Depreciation Exp	1,639,968	141,877	427,665	1,212,303	26.1%
Less: Principal Payments	(1,518,000)	-	-	(1,518,000)	0.0%
Increase/(Decrease) to Reserves	\$ (40,874,871)	\$ 1,932,071	\$ 5,501,211	\$ (46,376,082)	-13.5%



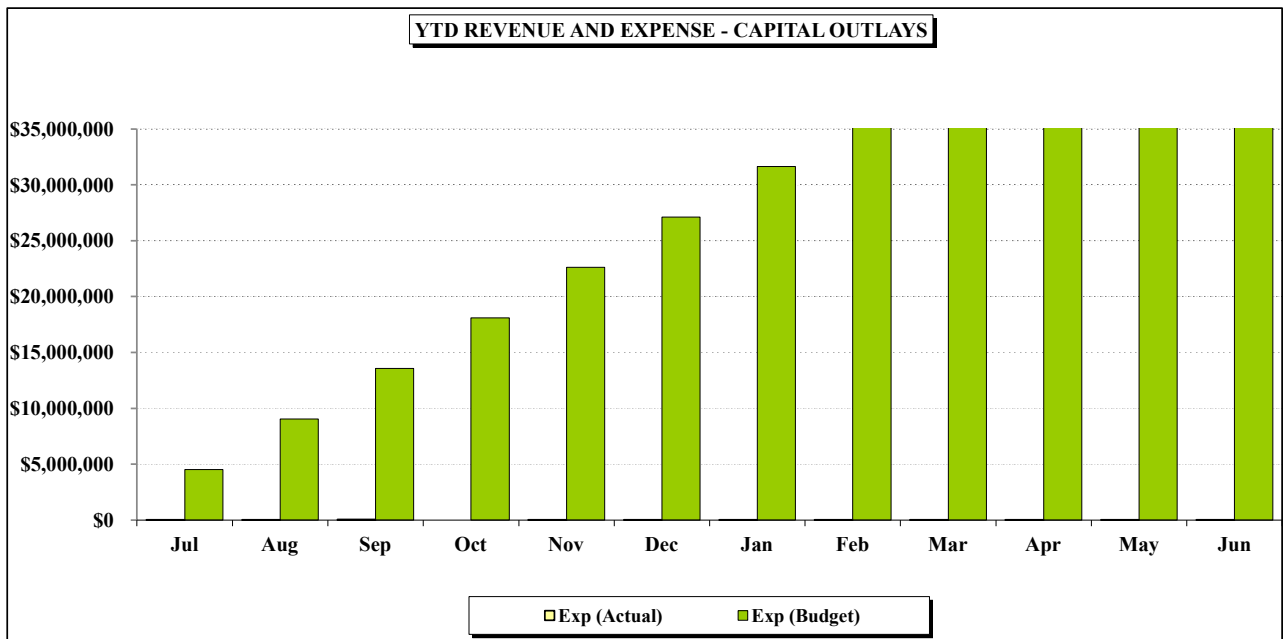
TRIUNFO WATER & SANITATION DISTRICT

September 30, 2026

25%

REVENUE AND EXPENSE REPORT - CAPITAL OUTLAYS

<u>Revenue:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Unrealized Revenue</u>	<u>% Realized</u>
Sanitation Fees	\$ -	\$ -	\$ -	\$ -	-
Connection Fees Triunfo	-	-	-	-	-
Recycled Water	-	-	-	-	-
Potable Water	-	-	-	-	-
Water Meter Services	-	-	-	-	-
Interest Income	-	-	-	-	-
Revenue - Violations	-	-	-	-	-
Other Services & Fees	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	-
<u>Expenses:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Available Budget</u>	<u>% Committed</u>
Wastewater Treatment	\$ -	\$ -	\$ -	\$ -	-
Potable Water Purch.	-	-	-	-	-
Recycled Water Purch.	-	-	-	-	-
VRSD Contract Services	-	-	-	-	-
Professional Services	-	-	-	-	-
Depreciation/Amortization	-	-	-	-	-
Overhead cost allocation	-	-	-	-	-
Joint Venture spending	49,494,210	-	-	49,494,210	0.0%
Debt service	-	-	-	-	-
Permits, fees, & other	-	-	-	-	-
Employee salaries & benefits	-	-	-	-	-
Board member fees	-	-	-	-	-
General & Administrative	-	-	-	-	-
Outside Contractor Services	4,767,896	40,643	55,477	4,712,419	1.2%
Total Expenses	\$ 54,262,106	\$ 40,643	\$ 55,477	\$ 54,206,629	0.1%
Increase/(Decrease) to Reserves	\$ (54,262,106)	\$ (40,643)	\$ (55,477)	\$ (54,206,629)	0.1%



TRIUNFO WATER & SANITATION DISTRICT

September 30, 2026

25%

REVENUE AND EXPENSE REPORT - CENTRAL ADMINISTRATION

<u>Revenue:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Unrealized Revenue</u>	<u>% Realized</u>
Sanitation Fees	\$ -	\$ -	\$ -	\$ -	-
Connection Fees Triunfo	-	-	-	-	-
Recycled Water	-	-	-	-	-
Potable Water	-	-	-	-	-
Water Meter Services	-	-	-	-	-
Interest Income	-	-	-	-	-
Revenue - Violations	-	-	-	-	-
Other Services & Fees	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	-
<u>Expenses:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Available Budget</u>	<u>% Committed</u>
Wastewater Treatment	\$ -	\$ -	\$ -	\$ -	-
Potable Water Purch.	-	-	-	-	-
Recycled Water Purch.	-	-	-	-	-
VRSD Contract Services	-	-	-	-	-
Professional Services	196,900	14,357	26,744	170,156	13.6%
Depreciation/Amortization	-	15,209	45,626	(45,626)	-
Overhead cost allocation	(3,497,433)	(291,453)	(874,358)	(2,623,075)	25.0%
Joint Venture spending	-	-	-	-	-
Debt service	-	-	-	-	-
Permits, fees, & other	26,500	-	24,015	2,485	90.6%
Employee salaries & benefits	2,442,174	198,410	627,494	1,814,680	25.7%
Board member fees	34,050	1,697	5,333	28,717	15.7%
General & Administrative	797,809	30,010	125,436	672,373	15.7%
Outside Contractor Services	-	-	-	-	-
Total Expenses	\$ -	\$ (31,770)	\$ (19,710)	\$ 19,710	-
Net Income/(Loss) before Capital	\$ -	\$ 31,770	\$ 19,710	\$ (19,710)	-
Capital Outlays	-	-	-	-	-
Reverse Depreciation Exp	-	15,209	45,626	(45,626)	-
Less: Principal Payments	-	-	-	-	-
Increase/(Decrease) to Reserves	\$ -	\$ 46,979	\$ 65,336	\$ (65,336)	-

TRIUNFO WATER & SANITATION DISTRICT

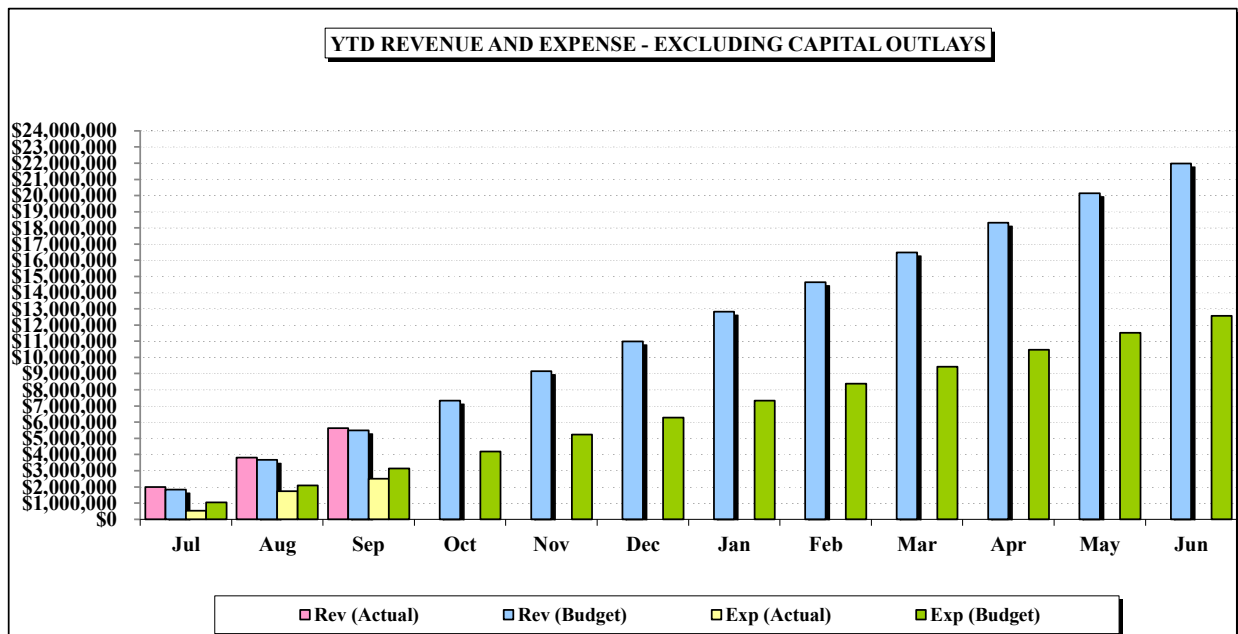
September 30, 2026

25%

REVENUE AND EXPENSE REPORT - WASTEWATER

<u>Revenue:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Unrealized Revenue</u>	<u>% Realized</u>
Sanitation Fees	\$ 20,781,264	\$ 1,707,286	\$ 5,197,292	\$ 15,583,972	25.0%
Connection Fees Triunfo	85,000	2,456	18,570	66,430	21.8%
Recycled Water	-	-	-	-	-
Potable Water	-	-	-	-	-
Water Meter Services	-	-	-	-	-
Interest Income	960,600	99,498	335,852	624,748	35.0%
Revenue - Violations	-	-	-	-	-
Other Services & Fees	150,000	10,649	71,723	78,277	47.8%
Total Revenue	\$ 21,976,864	\$ 1,819,888	\$ 5,623,437	\$ 16,353,427	25.6%

<u>Expenses:</u>	<u>Adjusted Budget</u>	<u>Curent Period</u>	<u>Fiscal Year to Date</u>	<u>Available Budget</u>	<u>% Committed</u>
Wastewater Treatment	\$ 8,153,508	\$ 419,052	\$ 1,570,701	\$ 6,582,807	19.3%
Potable Water Purch.	-	-	-	-	-
Recycled Water Purch.	-	-	-	-	-
VRSD Contract Services	-	-	-	-	-
Professional Services	465,900	2,582	17,565	448,335	3.8%
Depreciation/Amortization	439,167	34,897	106,821	332,346	24.3%
Overhead cost allocation	2,122,997	176,916	530,749	1,592,247	25.0%
Joint Venture spending	-	-	-	-	-
Debt service	-	41,134	41,134	(41,134)	-
Permits, fees, & other	252,469	-	799	251,670	0.3%
Employee salaries & benefits	826,053	74,366	188,271	637,782	22.8%
Board member fees	7,436	242	3,151	4,285	42.4%
General & Administrative	306,372	10,827	42,762	263,610	14.0%
Outside Contractor Services	-	-	-	-	-
Total Expenses	\$ 12,573,902	\$ 760,017	\$ 2,501,954	\$ 10,071,948	19.9%
Net Income/(Loss) before Capital	\$ 9,402,962	\$ 1,059,871	\$ 3,121,483	\$ 6,281,478	33.2%
Capital Outlays	(51,667,279)	(25,121)	(30,098)	(51,637,181)	0.1%
Reverse Depreciation Exp	439,167	34,897	106,821	332,346	24.3%
Less: Principal Payments	-	-	-	-	-
Increase/(Decrease) to Reserves	\$ (41,825,150)	\$ 1,069,647	\$ 3,198,207	\$ (45,023,357)	-7.6%



TRIUNFO WATER & SANITATION DISTRICT

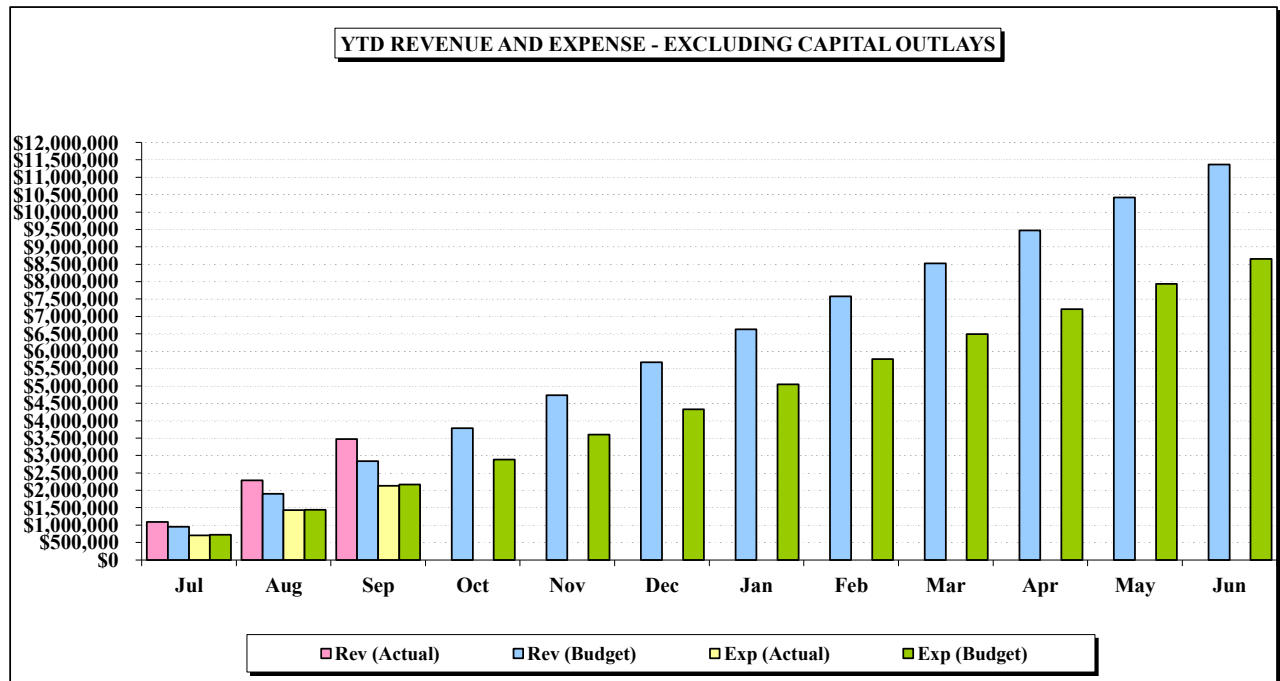
September 30, 2026

25%

REVENUE AND EXPENSE REPORT - POTABLE WATER

Revenue:	Adjusted Budget	Curent Period	Fiscal Year to Date	Unrealized Revenue	% Realized
Sanitation Fees	\$ -	\$ -	\$ -	\$ -	-
Connection Fees Triunfo	-	-	-	-	-
Recycled Water	-	-	-	-	-
Potable Water	7,643,400	847,613	2,465,692	5,177,708	32.3%
Water Meter Services	2,789,961	232,836	696,940	2,093,020	25.0%
Interest Income	588,700	77,467	215,762	372,938	36.7%
Revenue - Violations	-	-	-	-	-
Other Services & Fees	344,615	30,772	91,736	252,879	26.6%
Total Revenue	\$ 11,366,676	\$ 1,188,687	\$ 3,470,130	\$ 7,896,545	30.5%

Expenses:	Adjusted Budget	Curent Period	Fiscal Year to Date	Available Budget	% Committed
Wastewater Treatment	\$ -	\$ -	\$ -	\$ -	-
Potable Water Purch.	4,373,302	425,153	1,343,272	3,030,030	30.7%
Recycled Water Purch.	-	-	-	-	-
VRSD Contract Services	-	-	-	-	-
Professional Services	309,400	17,922	43,461	265,939	14.0%
Depreciation/Amortization	779,125	56,664	170,031	609,094	21.8%
Overhead cost allocation	1,088,757	90,730	272,189	816,568	25.0%
Joint Venture spending	-	-	-	-	-
Debt service	56,895	-	-	56,895	0.0%
Permits, fees, & other	113,600	(120)	10,033	103,567	8.8%
Employee salaries & benefits	1,129,140	55,757	148,019	981,121	13.1%
Board member fees	1,494	485	1,454	40	97.4%
General & Administrative	801,005	52,101	142,419	658,586	17.8%
Outside Contractor Services	-	-	-	-	-
Total Expenses	\$ 8,652,718	\$ 698,691	\$ 2,130,879	\$ 6,521,839	24.6%
Net Income/(Loss) before Capital	\$ 2,713,958	\$ 489,996	\$ 1,339,252	\$ 1,374,706	49.3%
Capital Outlays	(2,016,360)	(15,523)	(25,380)	(1,990,980)	1.3%
Reverse Depreciation Exp	779,125	56,664	170,031	609,094	21.8%
Less: Principal Payments	(682,574)	-	-	(682,574)	0.0%
Increase/(Decrease) to Reserves	\$ 794,148	\$ 531,137	\$ 1,483,903	\$ (689,755)	186.9%



TRIUNFO WATER & SANITATION DISTRICT

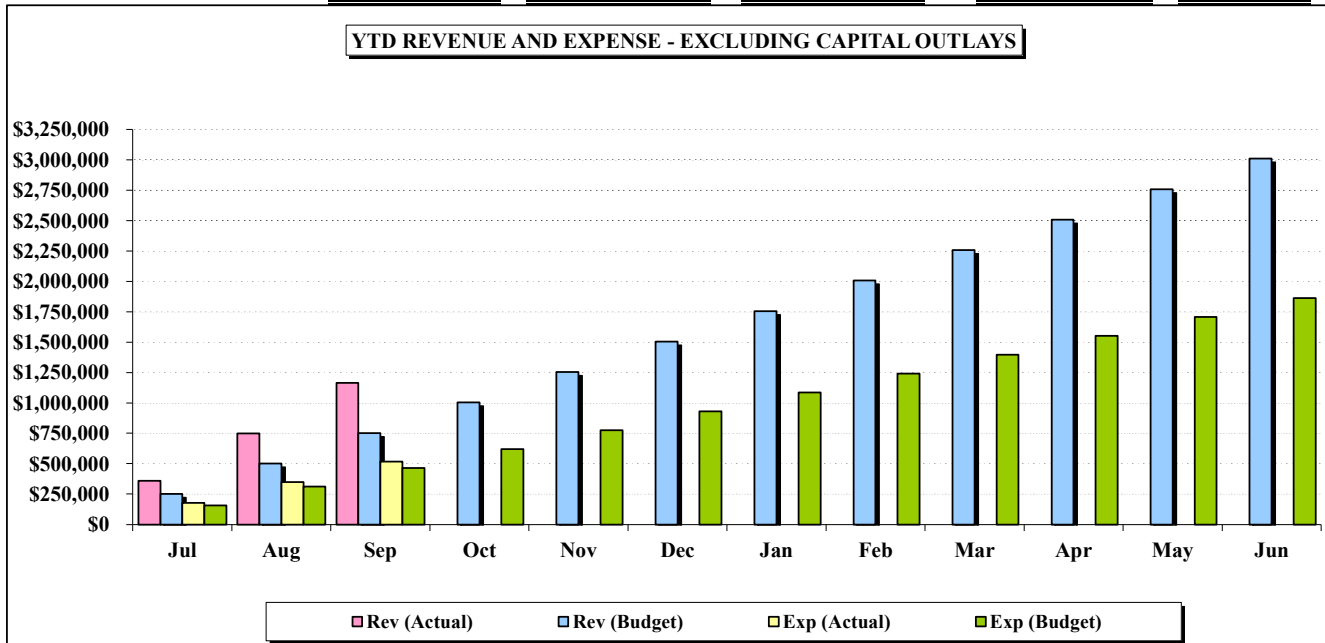
September 30, 2026

25%

REVENUE AND EXPENSE REPORT - RECYCLED WATER

Revenue:	Adjusted Budget	Curent Period	Fiscal Year to Date	Unrealized Revenue	% Realized
Sanitation Fees	\$ -	\$ -	\$ -	\$ -	-
Connection Fees Triunfo	-	-	-	-	-
Recycled Water	2,507,012	365,136	1,017,139	1,489,872	40.6%
Potable Water	-	-	-	-	-
Water Meter Services	321,025	27,770	82,684	238,341	25.8%
Interest Income	182,000	22,086	63,029	118,971	34.6%
Revenue - Violations	-	-	-	-	-
Other Services & Fees	-	995	1,389	(1,389)	-
Total Revenue	\$ 3,010,037	\$ 415,987	\$ 1,164,241	\$ 1,845,796	38.7%

Expenses:	Adjusted Budget	Curent Period	Fiscal Year to Date	Available Budget	% Committed
Wastewater Treatment	\$ -	\$ -	\$ -	\$ -	-
Potable Water Purch.	-	-	-	-	-
Recycled Water Purch.	643,004	86,817	261,343	381,662	40.6%
VRSD Contract Services	-	-	-	-	-
Professional Services	25,350	203	3,208	22,142	12.7%
Depreciation/Amortization	421,676	35,108	105,186	316,490	24.9%
Overhead cost allocation	285,679	23,807	71,420	214,260	25.0%
Joint Venture spending	-	-	-	-	-
Debt service	160,722	-	20,625	140,097	12.8%
Permits, fees, & other	-	-	282	(282)	-
Employee salaries & benefits	146,556	7,910	25,276	121,280	17.2%
Board member fees	-	-	-	-	-
General & Administrative	178,702	12,943	28,322	150,379	15.8%
Outside Contractor Services	-	-	-	-	-
Total Expenses	\$ 1,861,689	\$ 166,787	\$ 515,662	\$ 1,346,027	27.7%
Net Income/(Loss) before Capital	\$ 1,148,348	\$ 249,200	\$ 648,579	\$ 499,769	56.5%
Capital Outlays	(578,467)	-	-	(578,467)	0.0%
Reverse Depreciation Exp	421,676	35,108	105,186	316,490	24.9%
Less: Principal Payments	(835,426)	-	-	(835,426)	0.0%
Increase/(Decrease) to Reserves	\$ 156,131	\$ 284,308	\$ 753,765	\$ (597,635)	482.8%

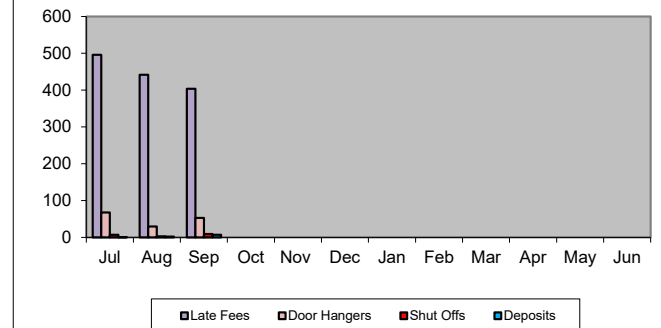


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TRIUNFO WATER & SANITATION DISTRICT STATISTICS
FY 26-27

PENALTIES AND FEES ASSESSED

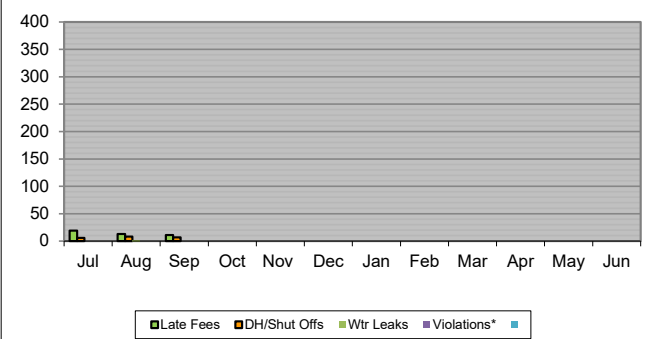
Month	Late Fees	Door Hangers	Shut Offs	Deposits	Violations*
Jul	496	68	7	1	0
Aug	442	30	3	2	0
Sep	404	53	9	7	0
Oct					
Nov					
Dec					
Jan					
Feb					
Mar					
Apr					
May					
Jun					



*Violations include unfixed leaks and drought restrictions.

REQUESTS FOR BILLING ADJUSTMENTS

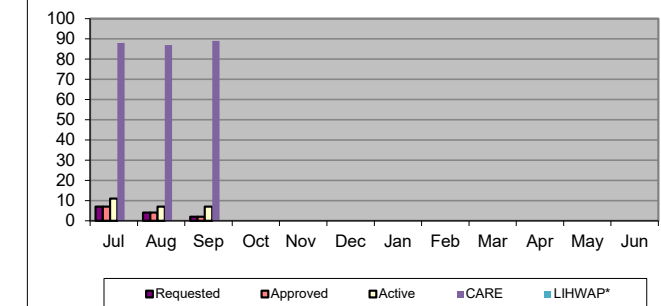
Month	Late Fees	DH/Shut Offs	Wtr Leaks	Violations*
Jul	19	6	0	0
Aug	13	8	2	0
Sep	11	7	0	0
Oct				
Nov				
Dec				
Jan				
Feb				
Mar				
Apr				
May				
Jun				



*Violations include unfixed leaks and drought restrictions.

REQUESTS FOR PAYMENT EXTENSION and CUSTOMER ASSISTANCE PROGRAM

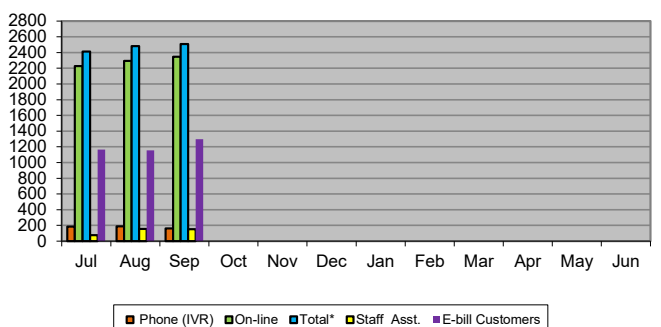
Month	Requested	Approved	Active	CARE	LIHWAP*
Jul	7	7	11	88	0
Aug	4	4	7	87	0
Sep	2	2	7	89	0
Oct					
Nov					
Dec					
Jan					
Feb					
Mar					
Apr					
May					
Jun					



*Low Income Household Water Assistance Program (federal-funded).

PAYMENTUS ACTIVITY

Month	Phone (IVR)	On-line	Total*	Staff Asst.	E-bill Customers
Jul	184	2229	2,413	77	1166
Aug	189	2292	2,481	155	1154
Sep	161	2346	2,507	151	1298
Oct					
Nov					
Dec					
Jan					
Feb					
Mar					
Apr					
May					
Jun					



*Staff Assist and some E-bill Customers are included in this total.

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2nd



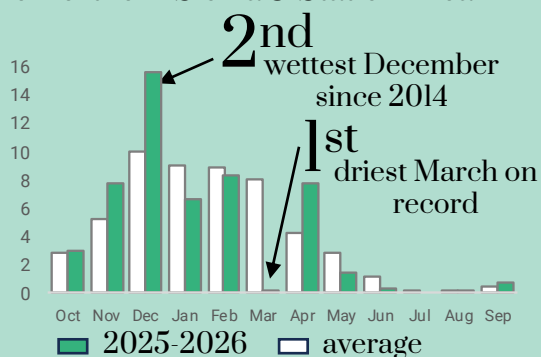
driest snowpack in history for
northern Sierra behind record
dry water year 2014-2015



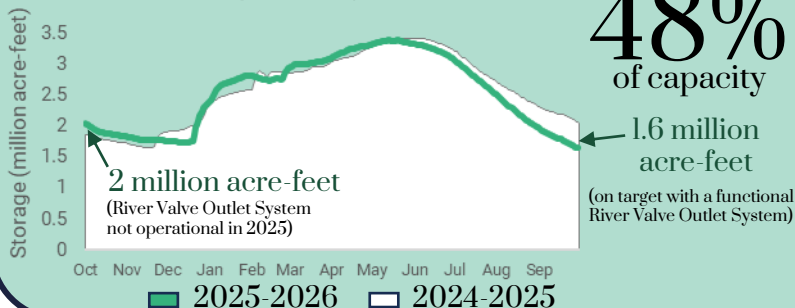
97%

of normal

Rain in the Northern Sierra 8-Station Area



Lake Oroville



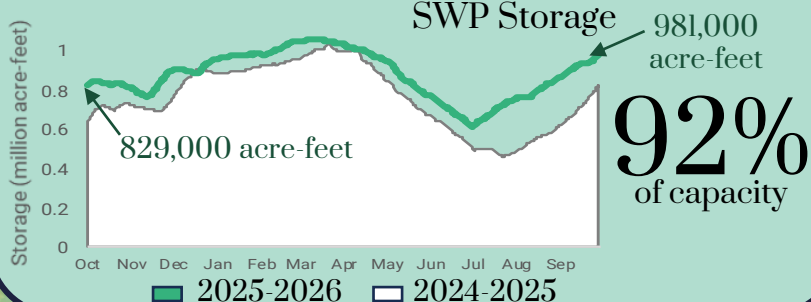
1st



Warmest winter (Dec-Feb) in
California in 131 years

Warmest March with 12.5° F
above average

San Luis Reservoir

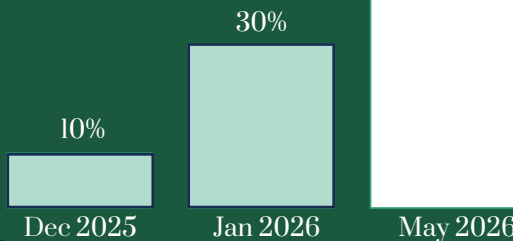


150

Locations with
confirmed golden
mussel presence

Table A Allocation (Calendar year 2026)

45%





1st



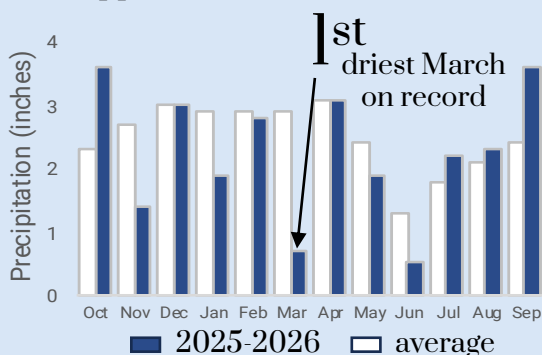
driest snowpack in history for
Upper Colorado River Basin



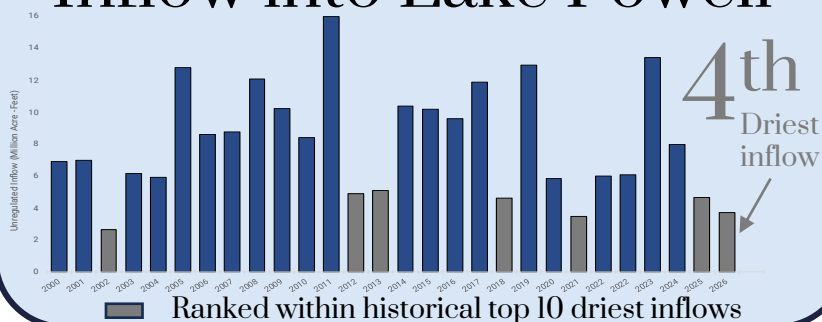
91%

of normal

Rain in the Upper Colorado River Basin



Inflow into Lake Powell

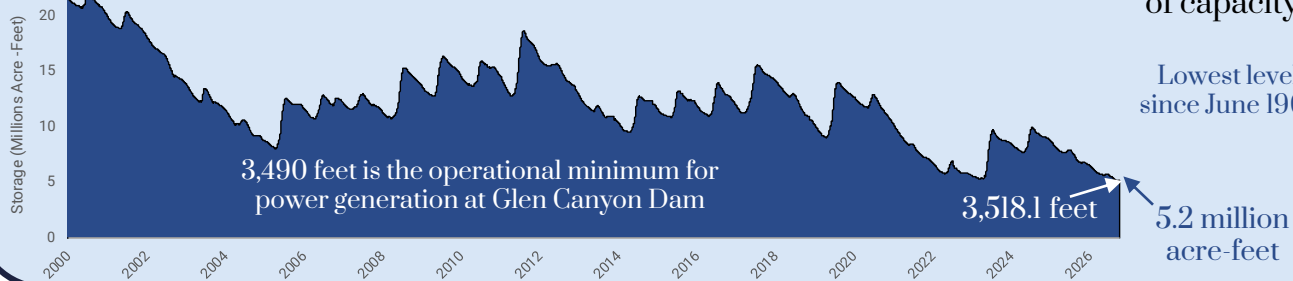


1st

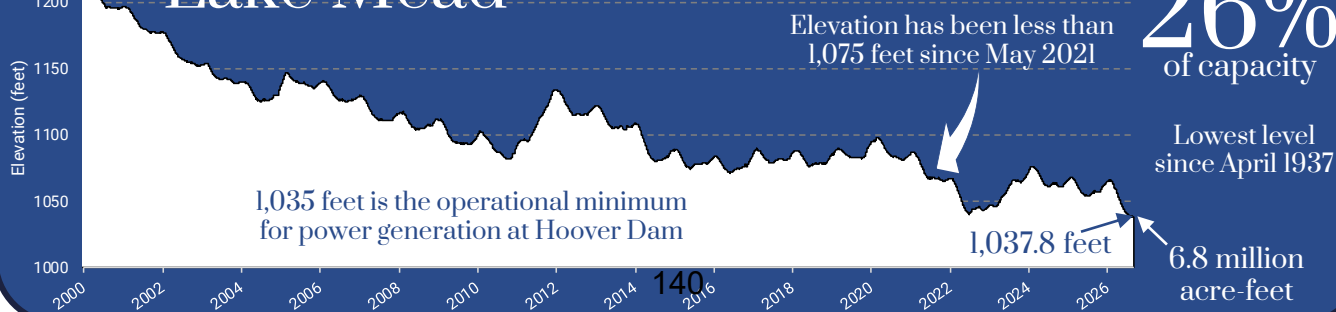


Warmest winter (Dec-Feb) in
Upper Colorado River Basin
in 131 years

Lake Powell



Lake Mead



Triunfo Water & Sanitation District – July 2026 Outreach Update

Project Meetings / Project Management

- Project meetings and email communications with PIO

Graphic Design/Collateral

- Utility bill mailer – July

Website

- Board Page updates & rebuild
- Add search & search bar into new header
- Blog template updates
- Menu and navigation updates
- CSS updates
- Updates to news posts
- Water Wise Plants – page updates
- Weekly maintenance checks

E-Newsletters

- July e-news updated, approved & scheduled
- Building August e-news & revising

Social Media

- Social posts – copy, graphics, video
 - Special Board Meeting
 - Water Use Fact – showers
 - July Board Meeting
 - Watering Tips: Get Ready for Summer
 - Marc Rashba Sworn In
 - Reel: Water Supply Shut Off
 - National Water Quality Month
 - Sprinkler Controller: Wildfire Season
 - August Board Meeting
 - Sewer Service Highlight
 - TWSD History
 - FAQ: Why discharge water?
 - Do Not Flush
 - Hallmark Stalked Bulbine & Jerusalem Sage video updates
- Revising & building upcoming digital marketing schedule
- Reviewing spend and boosting for ads
- Boosting & reviewing social ads
- Monthly reporting & Q2 report

TWSD July 2026 Public Relations Update

News Releases/Media

Triunfo Water & Sanitation District Fills Board Vacancy - Sent/posted Marc Rashba's appointment release on July 21.

Clips as of July 31, 2026:

Agoura Acorn

<https://digealedition.theacorn.com/html5/reader/production/default.aspx?pubname=&pubid=2d34f166-1f30-4410-8f7b-f5e7c965f01f> (Page 9)

Amigos805

<https://amigos805.com/triunfo-water-sanitation-district-fills-board-vacancy-2/>

Conejo Chamber

<https://www.conejochamber.org/news/details/triunfo-water-sanitation-district-fills-board-vacancy-at-july-15-meeting-07-27-2026>

Facebook:

VC Star Community News

Agoura Hills, Oak Park, Westlake Village, TO - Community Connect

Nextdoor

(986 views in the first 48 hours)

PRLog.org

<https://www.prlog.org/13159804-triunfo-water-sanitation-district-fills-board-vacancy.html>

(222 views)

Westlake Village Patch

<https://patch.com/california/westlake-village-ca/triunfo-water-sanitation-district-fills-board-vacancy-nodx>

Triunfo Water & Sanitation District – August 2026 Outreach Update

Project Meetings / Project Management

- Project meetings and email communications with PIO

Graphic Design/Collateral

- Utility bill mailer – August

Website

- Biannual maintenance
- Review & site testing, beaver module testing/troubleshooting
- Header module swap
- Plugin vulnerability review
- Mobile responsive testing
- Mailchimp merge tag troubleshooting
- Fall Water Smart Classes – adding events & updating webpage
- RSVP notification set up & review
- Weekly maintenance checks

E-Newsletters

- August e-news updated, approved & scheduled
- Building September e-news

Social Media

- Social posts – copy, graphics, video
 - Water Use Fact – showers
 - August Board Meeting
 - Wildfire Resources
 - Office closure: Labor Day
 - Reel: Watering Times
 - Garden Design Webinar
 - Reel: Rainwater Collection
 - September Board Meeting
 - FOG
 - Firescaping Class
- FB events for fall Water Smart Classes
- Revising & building upcoming digital marketing schedule
- Reviewing spend and boosting for ads
- Boosting & reviewing social ads
- Monthly reporting

Triunfo Water & Sanitation District – September 2026 Outreach Update

Project Meetings / Project Management

- Project meetings and email communications with PIO

Graphic Design/Collateral

- Utility bill mailer – September

Website

- ADA Comprehensive Review & Hosting Recommendations
- Veterans Day Closure - Calendar Updates
- Gravity Forms Security Update
- Weekly maintenance checks

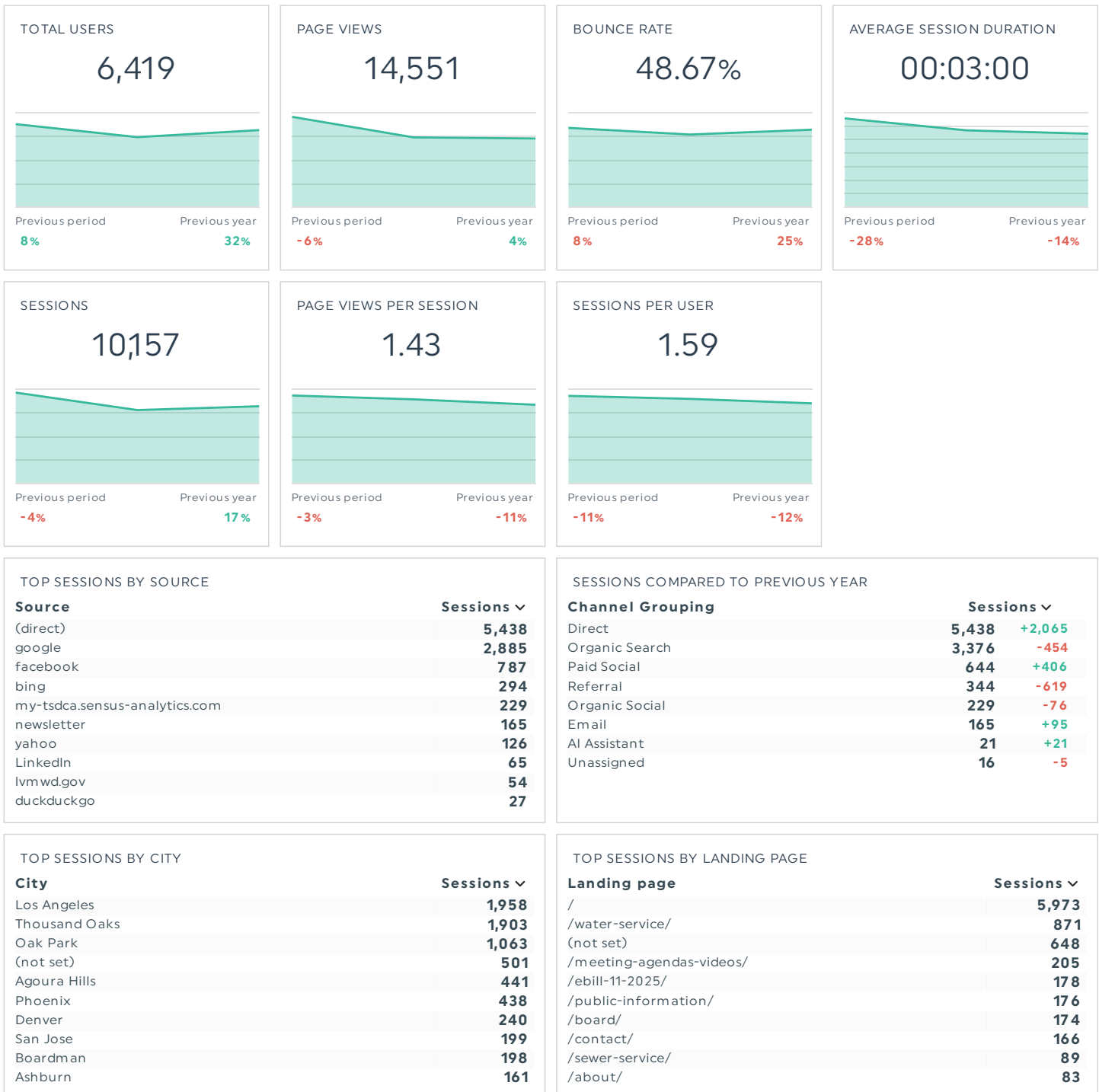
E-Newsletters

- September e-news updated, approved & scheduled
- Building October e-news

Social Media

- Social posts – copy, graphics, video
 - Wildfire Resources
 - Reel: Watering Times
 - Garden Design Webinar
 - September Board Meeting
 - FOG
 - Reel: Rainwater Collection
 - Firescaping Class
 - Water Quality Report
 - October Board Meeting
 - Grass to Garden Water Smart Class
- FB events for fall Water Smart Classes
- Revising & building upcoming digital marketing schedule
- Reviewing spend and boosting for ads
- Boosting & reviewing social ads
- Monthly reporting

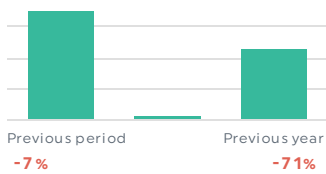
ANALYTICS TRAFFIC OVERVIEW



FACEBOOK

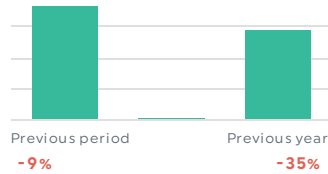
PAGE IMPRESSIONS

14,798



POST REACH

13,338



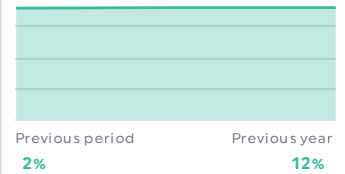
PAGE ENGAGED USERS

568



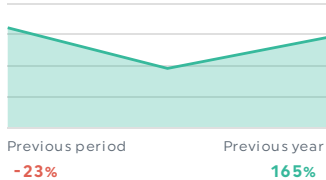
FOLLOWERS

217



PAGE ENGAGEMENT RATE

3.84%



PAGE VIDEO VIEWS

1,384



TOP POSTS BY ENGAGEMENT RATE (WITH IMAGE)

Post With Image

Post Reach

Post Engagement Rate

Post Comments

Post Shares



Small choices at home help protect our plumbing, sewer system, and community infrastructure. ❗ Do NOT flush: • "Flushable" wipes, paper towels, and hygiene products • Hair and dental floss • Cotton

3,113

3.34%

0

0



Stay connected to what's happening in your community at Triunfo's board meetings. Join us in person or via Zoom. ❗ September 28 ❗ 5:15pm ❗ 370 N. Westlake Blvd. Meeting

2,519

2.34%

0

0



❗ Wildfire preparedness starts now. Here are two ways to get ready: 1❗ Oak Park Fire Safe Council offers Home Ignition Zone Assessments to help residents identify ways to reduce wildfire risk around their

2,249

5.38%

0

0



A smart watering schedule starts now.❗ Water your landscape when temperatures are cooler, winds are calm, and the sun isn't beating down. Early morning is best—it helps water soak into the soil instead of

2,162

5.18%

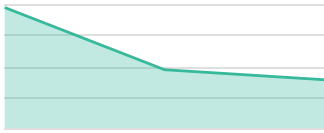
0

0

LINKEDIN

IMPRESSIONS

2,220



Previous period

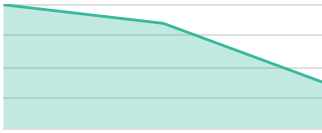
-6%

Previous year

-13%

ENGAGEMENT

89



Previous period

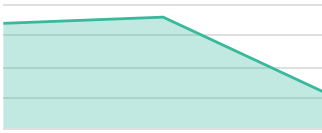
-45%

Previous year

-58%

LIKES

41



Previous period

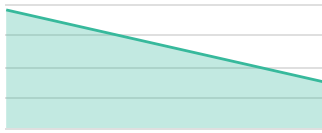
-48%

Previous year

-55%

CLICKS

48



Previous period

-41%

Previous year

-59%

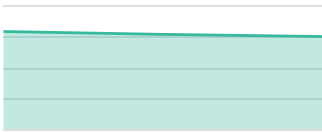
MAILCHIMP

LIST SUBSCRIBER COUNT

2,850

UNIQUE OPEN RATE

62.26%



Previous period

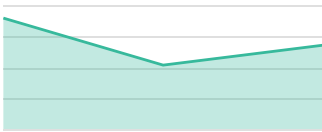
12%

Previous year

-6%

CLICK RATE

1.51%



Previous period

6%

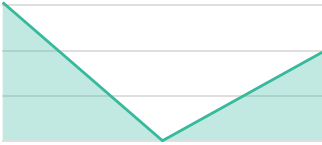
Previous year

-10%

FACEBOOK ADS

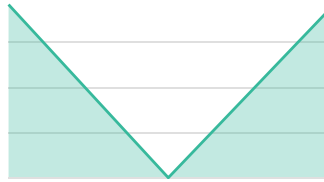
CLICKS (ALL)

756



IMPRESSIONS

22,673



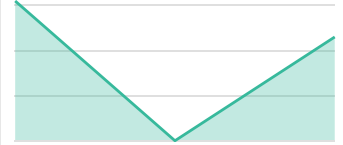
CTR (ALL)

3.33%



REACH

9,641



ENGAGEMENT BY AD WITH IMAGE

Campaign Name	Link Clicks ▾	CTR (All)	CPC (All)	Amount Spent
 Things to Never Flush - July 2026 (id : 120249683311790639)	159	4.09%	\$0.26	\$49.98
 Watering Tips - July 2026 (id : 120250187352060639)	125	4.32%	\$0.32	\$49.97
 Wildfire Resources - Sept 2026 (id : 120251309647430639)	121	4.22%	\$0.31	\$49.99
 Board Mtg - Sept 2026 (id : 120251470495680639)	116	3.43%	\$0.39	\$49.76
 Cover Your Pool - July 2026 (id : 120249796699300639)	86	3.49%	\$0.44	\$49.96
 Watering Times - Sept 2026 (id : 120251309601980639)	0	0.11%	\$12.45	\$49.78
Total	607	3.33%	\$0.40	\$299.44



Communications Update

Several communications projects are in progress:

Water Smart Workshops: Two of the three planned workshops have been completed. The final workshop, focused on turf replacement, is scheduled for November 14 at TWSD. A summary of all three workshops will be provided at a future board meeting.

Metropolitan Calendar Contest: Results have not yet been announced. Notification is anticipated before the next board meeting.

Website Refresh/Redevelopment: Planning for the next phase will begin soon. Project scope and costs will be reviewed in the coming weeks.

JPA Information Tables: Directors Jarecky and Rashba staffed JPA information tables at Reyes Adobe Days on Saturday and Sunday, October 3 and 4.

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