



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, JUNE 23, 2026 at 6:00 P.M.

EARLY WORK SESSION
Training Room – 6:00 P.M.

Convene Meeting in Open Session

1. Receive a Presentation regarding the Use of Artificial Intelligence (AI) in the City of Highland Village
2. Review the Capital Improvement Program (CIP) Budget for Fiscal Year 2026-2027
3. Receive a Presentation, Discuss and Provide Direction on an Art Project for Unity Park
4. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for June 23, 2026

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION

5. Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

OPEN SESSION
City Council Chambers – 7:30 P.M.

6. Call Meeting to Order
7. Prayer led by Councilmember Hogan Heathington

We are committed to promoting a spirit of integrity, partnership and excellence of service for the benefit of our citizens, guests and neighboring communities; to ensure that Highland Village continues to be a vital and dynamic city with a vision for the future.

8. **Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Hogan Heathington:** *“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*
9. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items:** (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
 - **Recognition by The Salvation Army for Participation in the Mayoral Red Kettle “Ring the Bell” Challenge**
10. **City Manager/Staff Reports**
 - **DCTA Board Meeting Update**
 - **The Village Report**
11. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers’ Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers’ Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers’ Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council’s agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items. An item will be moved to the Action Agenda for discussion if a Speaker’s Request Form is submitted indicating the person desires to comment on an item posted on the Consent Agenda.

12. **Consider approval of Minutes from the Special Joint Meeting of City Council and Planning & Zoning Commission held on May 5, 2026**

ACTION AGENDA

13. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential,**

Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

14. Consider Resolution 2026-3241 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the Doubletree Ranch Park Shade Structure Replacement Project
15. Consider Resolution 2026-3242 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the City Trail Erosion Control Study
16. Discuss and Consider Resolution 2026-3243 joining in the Appointment of the Primary and Alternate Representatives for the Towns of Flower Mound and Northlake, and Cities of Lewisville, Highland Village and Justin to the Regional Transportation Council of the North Central Texas Council of Governments
17. Discuss and Consider Resolution 2026-3244 appointing a Council Representative to Fill a Vacancy for an Unexpired Term on the Highland Village Community Development Corporation
18. Consider Resolution 2026-3245 authorizing a Contract for Construction Services with Sports Field Solutions, LLC for the Unity Park and Brazos Park Field Renovation Project through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative (BuyBoard)

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

19. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
20. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 17TH DAY OF JUNE 2026.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the _____ day of _____, 2026 at _____
am / pm by _____.



CITY COUNCIL MEMORANDUM AGENDA ITEM 1

MEETING DATE: June 23, 2026

SUBJECT: Receive a Presentation regarding the Use of Artificial Intelligence (AI) in the City of Highland Village

PREPARED BY: Sunny Lindsey, Director of Information Services

BACKGROUND

During status reports on current projects and discussion on future agenda items, on March 24th, Councilman Shawn Nelson requested an update on where AI fits and doesn't fit across the departments in the City.

A short power point presentation will show examples of use cases. The AI use policy will be highlighted, brief discussion of AI Ambassadors group, and roll out of additional tools.

BUDGETARY IMPACT

N/A

RECOMMENDATION

N/A



CITY COUNCIL MEMORANDUM AGENDA ITEM 2

MEETING DATE: June 23, 2026

SUBJECT: Review the Capital Improvement Program (CIP) Budget for Fiscal Year 2026-2027

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

City staff will provide a presentation on the proposed Capital Improvement Program (CIP) Budget.

BUDGETARY IMPACT

Included within the presentation.

RECOMMENDATION

This item is for informational purposes only.



CITY COUNCIL MEMORANDUM AGENDA ITEM 3

MEETING DATE: June 23, 2026

SUBJECT: Receive a presentation, discuss, and provide direction on the Parks and Recreation Advisory Board-recommended Art Project for Unity Park

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND

Staff and the Parks and Recreation Advisory Board have been working on a potential Art Project for a park or trail since November 2024.

We reviewed several options, including painting the FM 2499 tunnel with a mural and painting themed concrete benches for placement on a trail or in a park.

At the February 16, 2026, meeting, staff presented final art options to the board for consideration and recommendation to move forward to the City Council for approval. The board recommended two murals (wraps) for council approval. The murals are 4' X 8' and will be attached to metal and mounted on the wall open space at the baseball and softball concession stands.

Note: The city will engage the community to gather art ideas for the two (2) murals at Unity Park.

BUDGETARY IMPACT

Each mural (wrap) is estimated at \$1,500, for a total of \$3,000. Additional expenses may include hiring a graphic artist to develop the final renderings if design services are not donated by a community member or students from Lewisville ISD or the University of North Texas.

Funding for this project can be provided through the City's Art Fund. The current balance of the Art Fund is \$7,865. City staff will also seek sponsors/donors for the project to cover the cost in part or in its entirety.

RECOMMENDATION

Authorize city staff to move forward with the project, including using the Art Fund to finance it, with the understanding that the final design and budget will be approved by the City Council before creating the artwork and hiring a graphic artist.



CITY COUNCIL MEMORANDUM AGENDA ITEM 9

MEETING DATE: June 23, 2026

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Valerie Strubelt, Deputy City Secretary

BACKGROUND

Pursuant to Texas Government Code Section 551.0145, the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (5) announcements involving imminent threat to public health and safety.

- Recognition by The Salvation Army for Participation in the Mayoral Red Kettle “Ring the Bell” Challenge.



CITY COUNCIL MEMORANDUM AGENDA ITEM 10

MEETING DATE: June 23, 2026

SUBJECT: City Manager/Staff Reports – DCTA Board Meeting Report for May 28, 2026

PREPARED BY: Paul Stevens, City Manager

BACKGROUND

Following is a report from the DCTA Board Meeting, which was held on May 28, 2026. Consent agenda items were all approved and are as follows:

1. Consider Approval of Regular Meeting Minutes dated April 23, 2026
2. Consider Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Contract with Good Guard Services for a Period of Three (3) Years Beginning July 6, 2026, through July 9, 2029, with an Option for Two (2) Additional One (1) Year Terms through July 11, 2031
3. Consider Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Contract with Ford Audio-Video Systems, LLC for Digital Passenger Signage and Audio Paging System at Five (5) A-train Station Platforms – Downtown Denton Transit Center (DDTC), MedPark Station, Highland Village/Lake Lewisville Station, Old Town Station and Hebron Station – Utilizing TIPS Cooperative Contract #230901 in an Amount Not to Exceed \$392,888
4. Consider Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Second Amendment to the Agreement with Planetaria Media, LLC for a Period of One (1) Year Beginning July 13, 2026 and Ending July 13, 2027, Within the Existing Not to Exceed Amount of \$200,000 for Web Hosting and Design Services

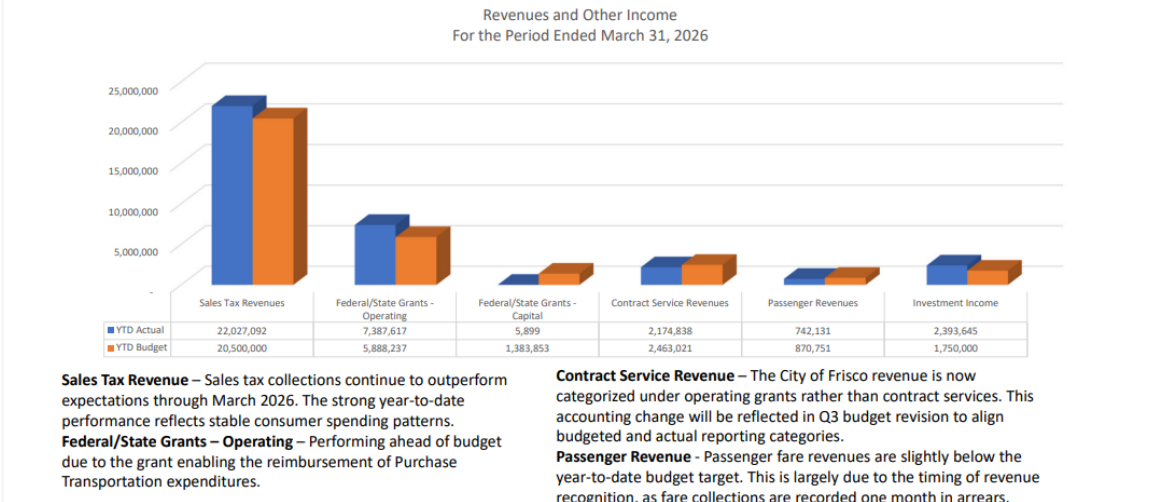


CITY COUNCIL MEMORANDUM AGENDA ITEM 10

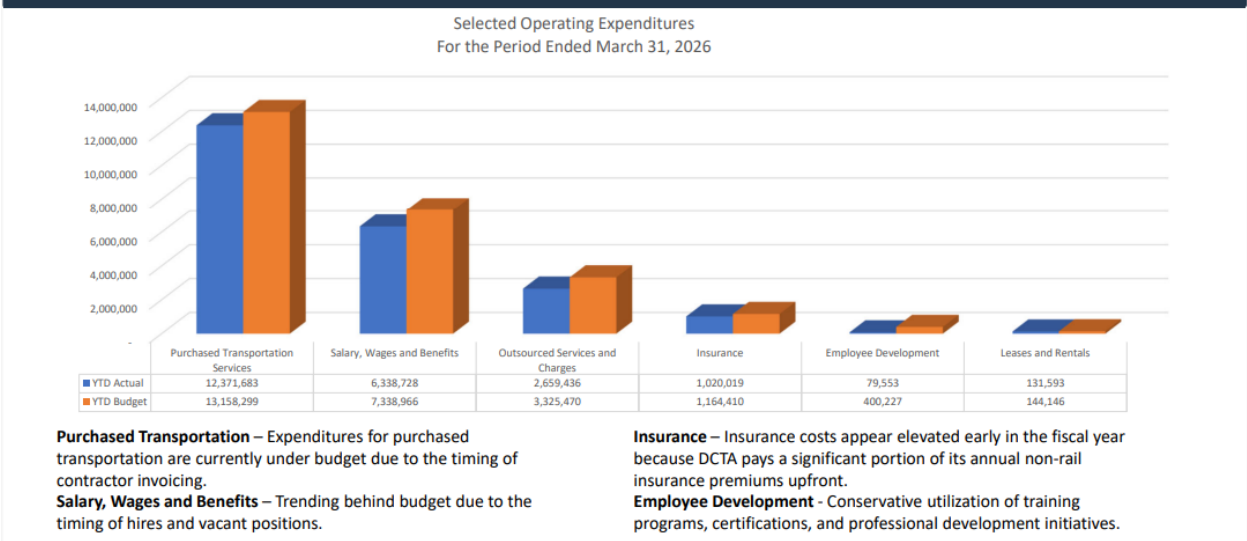
The regular agenda items, which needed action, were approved. The items are as follows:

1. **Discuss and Consider Approval of Monthly Financial Statement, Grants Report and Investment Report for the Period Ending March 31, 2026, and Receive an Update Regarding Finance Operations**

Monthly Financial Report DCTA



Monthly Financial Report DCTA





CITY COUNCIL MEMORANDUM AGENDA ITEM 10

Monthly Financial Report DCTA



- Discuss and Consider Authorizing the Chief Executive Officer (CEO) to Negotiate and Execute a Contract with Plante & Moran, PLLC for Annual Audit Services for Fiscal Years 2026 through 2028 in an Amount Not to Exceed \$229,400 for a Three (3) Year Term with Two (2) Additional One (1) Year Renewal Options for Fiscal Years 2029 and 2030

Annual Audit Services DCTA

Award of Contract · Plante & Moran, PLLC

PROCUREMENT PROCESS

- RFP Released — February 2026**
RFP No. 26-02 issued for Annual Audit Services covering FY2026–2028 with two optional extensions through FY2030.
- 8 Proposals Received — March 20**
All eight firms were determined responsive and responsible. Proposals were evaluated on qualifications, approach, past performance, and price.
- 4 Firms Interviewed — April 21**
Plante & Moran, Crowe LLP, CliftonLarsonAllen, and Weaver & Tidwell were interviewed by the selection committee.
- Selection Committee Recommendation**
Plante & Moran scored highest — 95.8 out of 100 points — and was unanimously recommended by the selection committee.

WHY PLANTE & MORAN

- ✓ **5-Year Proven DCTA Track Record**
Incumbent auditor since FY2021. All deliverables completed on time every year. GFOA Certificate of Achievement maintained throughout.
- ✓ **Highest Score**
Outscored all eight firms across qualifications, project approach, past performance, and price. Only firm to receive near-perfect scores in all four criteria.
- ✓ **Deep DCTA-Specific Expertise**
Team knows DCTA's systems, staff, and schedule. Tyler Munis IT specialist directly matched to DCTA's ERP. One competing September 30 year-end client.
- ✓ **Contract: 3 Years + 2 Optional Renewals**
Initial term FY2026–2028 not to exceed \$229,400. Annual renewal subject to performance review. Two one-year options through FY2030.



CITY COUNCIL MEMORANDUM AGENDA ITEM 10

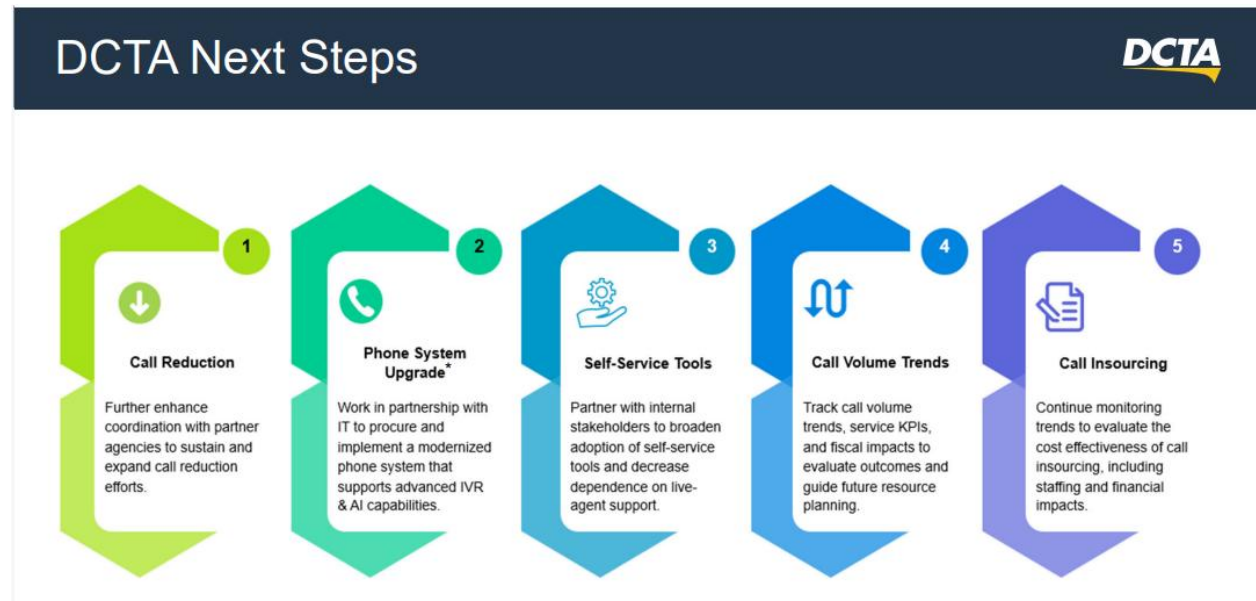
3. Discuss Update on Consolidated Denton County Transportation Authority (DCTA) Customer Service Function

The Denton County Transportation Authority (DCTA) Customer Service Department is the central hub for transit-related inquiries, handling calls through a centralized phone line and providing in-person support at the Downtown Denton Transit Center (DDTC). In October 2023, the Board was briefed on opportunities to improve customer service functions, coinciding with the onboarding of a new Customer Service Manager to lead these efforts.

Since that time, the department has focused on implementing targeted strategies to reduce call volume while maintaining service quality. These efforts include evaluating call drivers for DCTA and GoZone calls, expanding the use of self-service tools, and refining operational processes.

A refreshed data pull has been completed to provide updated insight into call volume trends and the effectiveness of implemented call reduction initiatives.

This briefing provides the Board with an update on recent developments, highlights progress made through call reduction strategies, presents refreshed data to support continued evaluation and planning, and explore the potential benefits of a unified service model.



4. Discuss and Consider Approval of the Purchase of a Cloud-Based Phone and Contact Center System using Texas DIR Cooperative Contract #DIR CPO-5687 and TIPS Cooperative Contract #230105 from DataVox, Inc. in an Amount Not to Exceed \$238,277.94

Staff recommends the Board approve the purchase of a Cloud-Based Phone and Contact Center System using Texas DIR Cooperative Contract #DIR-CPO-5687 and TIPS Cooperative Contract #230105 from DataVox, Inc. in an amount not to exceed \$238,277.94.

DCTA currently operates an aging Mitel on-premises phone system with a PRI circuit (23 channels) that routes overflow call volume to a third-party contracted call center. The existing



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platform is insufficient to support the increased capacity, modern contact center features, real-time reporting, and remote work flexibility that current operations require.

DCTA staff initiated a formal vendor review with DataVox, Inc. DataVox submitted two (2) formal proposals on May 1, 2026, covering the cloud platform and associated hardware. The proposed solution consists of two (2) components:







1. Zoom Voice and Contact Center Platform (3-Year Subscription + Professional Services): Cloud phone services for approximately 130 users and up to 20 contact center agents. Full implementation and migration services are included. The total cost is \$238,277.94, comprising annual subscription payments of \$67,323.10 and a one-time implementation fee of \$25,807.40.
2. Physical Desk Phones and Analog Telephone Adapters (ATAs): 50 desk phones and ATA devices to support DCTA's approximately 8 analog lines (fax, elevator lines, etc.) across 4 facilities. This is a one-time payment of \$10,501.24 for hardware.

Zoom Contact Center

CCaaS — Contact Center as a Service



A cloud-native contact center platform built on Zoom's unified communications infrastructure — enabling DCTA to manage inbound customer calls, agent workflows, and real-time reporting from a single, scalable platform.

 Omnichannel Routing <p>Route inbound voice, chat, and SMS to the right agent based on skills, availability, and queue logic — no calls fall through. An integrated CRM helps resolve customer inquiries faster and with caller history to provide context.</p>	 Real-Time Dashboards <p>Supervisors monitor live queue metrics, agent status, and call volume in real time — no more blind spots during peak service hours.</p>	 Call Recording & QA <p>All calls recorded and stored in the cloud. Supervisors can review, score, and coach agents directly within the platform.</p>
 AI-Powered Agent Assist <p>Live transcription and AI suggestions help agents resolve customer issues faster and with greater consistency.</p>	 Zoom Phone Integration <p>Unified with Zoom Phone — agents use one app for all calls. No separate dialer. Same platform as DCTA's 130-user phone system.</p>	 Cloud-Native & Scalable <p>No on-premises hardware. Scale from 6 to 20+ agents instantly. Supports remote and hybrid work with no infrastructure changes.</p>



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5. **Discuss the A-train Enhancement Program Update**
6. **Discuss and Consider Authorizing the Chief Executive Officer (CEO) to Apply for the Railroad Crossing Elimination (RCE) Federal Grant Program with Local Matching Funds Not to Exceed \$6.6M to Support Safety Enhancements at Crossings Between the Trinity Mills Station and Downtown Carrollton**

The A-train Enhancement Program is a comprehensive, multi-year initiative focused on improving regional connectivity, service reliability, capacity, safety, and customer experience along the A-train corridor. A priority element of the program is the Downtown Carrollton Extension and Platform, which would extend A-train service to Downtown Carrollton and enable a single-seat transfer to the DART Silver Line and DFW Airport.

In January 2026, the Board received an update on the program and approved local matching funds to support a Federal Discretionary Grant application through the Better Utilizing Investments to Leverage Development (BUILD) grant program for construction of the Downtown Carrollton Extension. At that time, staff noted that a refined program cost estimate was in development and that additional analysis underway could affect the ultimate scope and cost of the project.

As illustrated in the February materials, the project cost estimate is evolving as planning advances from high-level concepts toward initial, schematic design. This briefing reviews the current status of the design and planning task orders underway, key cost drivers and uncertainties for the current estimate, and anticipated next steps.

As the project advances through planning and design, the cost estimate is becoming more detailed and better aligned with actual project requirements. In parallel, staff has identified one (1) additional discretionary grant opportunity for which Board action is requested.

The identified federal grant pathway supports corridor safety improvements at the nine (9) at-grade crossings between Trinity Mills Station and Downtown Carrollton: the Railroad Crossing Elimination (RCE) program for crossing closures and crossing safety enhancements. While the final design of those crossings is not complete, it is understood that a set of safety improvements will be required that could total \$33M in project cost.

This briefing will provide a status update on multiple active workstreams within the A-train Enhancement Program, which is necessary to:

- Keep the Board informed of progress, risks, and opportunities across program elements that influence overall program delivery and success;
- Discuss overall project schedule including anticipated timing of construction of curve and speed improvements
- Communicate ongoing coordination with corridor partners, including the City of Carrollton, the Town of Hickory Creek, Dallas Water Utilities, the Federal Railroad Administration, and peer transit agencies;
- Highlight items that may inform future Board decisions, including potential RCE funding opportunities, service expansion alternatives, and schedule considerations for ongoing capital projects; and
- Maintain transparency on the program's evolution between formal action items. Financial Impact

The current Long Range Financial Plan (LRFP) carries an \$11.49M placeholder for A-train Enhancement Program local match, of which \$5.24M is currently designated as match for future federal funds. The \$6.6M local match associated with this Action Request is largely absorbed by



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this designated balance, with approximately \$1.36M representing an incremental LRFP adjustment.

The LRFP did not contemplate the local match obligation associated with the Curve & Speed Enhancement Project under the CRISI grant. By strategically deferring federal drawdowns until FRA issued final approval of the Detailed Work Plan amendment, the Authority avoided being locked into the original grant scope and entered the amended grant with a substantially reduced obligation — the local match commitment dropped from approximately \$1.0M to approximately \$473K. Staff will revise the LRFP to incorporate this reduced match.

Railroad Crossing Elimination (RCE) Grant — Crossing Closures and Crossing Safety Enhancements

Federal Share (~80%): \$26.4M
DCTA Local Match (~20%): \$6.6M

The table below illustrates the current \$11.49M LRFP local-match placeholder to a revised total of \$13.32M — a net increase of \$1.83M. Most of the new \$6.6M Action Request match is absorbed by previously designated balances, with only \$1.36M representing the true incremental LRFP obligation. The additional \$473K reflects the CRISI Curve & Speed local match, reduced from a \$1.0M original obligation through scope right-sizing under the FRA-approved amendment.

On balance, the \$1.83M LRFP increase secures approximately \$1.89M in federal CRISI capital — effectively a net-favorable trade for the Authority.

Long Range Financial Plan		65.11	85%	11.49	15%	76.60
Notes		Federal (\$M)	Federal Share	Local (\$M)	Local Share	Total (\$M)
BUILD Grant	Max award of \$25M	25.00	80%	6.25	20%	31.25
NCTCOG	RTC Funding (Jan 2026)	65.00				65.00
Remaining Local Funds from Budget	To be used as match for future federal funds			5.24**		5.24
Subtotal		90.00		11.49		101.49
Funding Gap to reach February 2026 Cost Estimate						21.24*
Total						122.73

* The BUILD grant application notes that the funding gap shown reflects funding that has not yet been programmed or sourced, and therefore are not currently committed

** The difference in local match between the LRFP and the current plan reflects the application of funding-source-specific match requirements, including the BUILD grant's lower federal share



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Grant Strategy & Local Match Commitment **DCTA**

ACTIVE APPLICATION

BUILD

Capital construction of the extension of Carrollton Extension and Platform

SUBMITTED

Administrator	USDOT
Purpose	Extension construction & connectivity
Federal Share	80% (\$25M)
DCTA Local Match	20% (\$6.25M)
Total Funding	\$31.25M
Timing	Submitted January 2026

Track Extension

Corridor Connectivity

Multi-modal Transfer

Station Construction

Access & Mobility

ACTIVE APPLICATION

RCE

Crossing Closures and/or Safety Enhancements

Administrator	FRA
Purpose	Reduce train/vehicle conflicts
Federal Share	80% (\$26.4M)
DCTA Local Match	20% (\$6.6M)
Total Funding	\$33M
Timing	June 2026

Grade Separations

Crossing Closures

Pedestrian & Bike Connectivity

Roadway Realignments

FUTURE COORDINATION

Section 130

Rail crossing safety upgrades at at-grade crossings

Administrator	TxDOT Rail Division
Purpose	Improve crossing safety
Federal Share	Up to 100%
DCTA Local Match	None required
Timing	TBD, Ongoing coordination

Service Expansion

Passenger Amenities

Bike/Ped Connections

Technology & Information

Access & Mobility

BEST CASE – BUILD Grant Received **DCTA**

Funding Source	Category	Fed	Local	Total	Status
NCTCOG CMAQ \$3M	Fed — RTC	\$3.000M	\$0	\$3.000M	AWARDED
NCTCOG \$65M	Fed — RTC	\$65.000M	\$0	\$65.000M	COMMITTED
BUILD Grant (USDOT)	Fed — USDOT	\$25.000M	\$0	\$25.000M	RECEIVED
DCTA BUILD Match	Local — DCTA	\$0	\$6.250M	\$6.250M	COMMITTED
DCTA Long-Range Funding	Local — DCTA	\$0	\$7.228M	\$7.228M	COMMITTED
DCTA's 20% Match on NCTCOG \$65M	Local — Match	\$0	\$16.250M	\$16.250M	REQUIRED
TOTAL PROJECT COST		\$93.000M	\$29.728M	\$122.7M	



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Local Funding Options - Financing

TIER 2 — FINANCE WHAT REMAINS

PRIMARY	TO EXPLORE	TO EXPLORE
<p>Conventional Bond (Sales Tax Revenue)</p> <hr/> <p>4.50 – 5.50%</p> <ul style="list-style-type: none"> Private placement or rated public offering Board authorization Q3 2026 Target close Q1 2027 	<p>TIFIA (49 USC — USDOT)</p> <hr/> <p>4.6 – 4.9% Treasury rate</p> <ul style="list-style-type: none"> Direct federal loan — up to 49% of project (\$60.1M max) Investment-grade credit rating required 12–18 month application timeline 	<p>RRIF (FRA / USDOT)</p> <hr/> <p>4.6 – 4.9% Treasury rate</p> <ul style="list-style-type: none"> Direct federal loan — up to 100% of project cost No formal credit rating required (CRP assessed) RRIF Express commuter railroad track — DCTA qualifies

Local Funding Options

LOCAL OBLIGATIONS	TIER 1 — REDUCE THE OBLIGATION	
BUILD Received	EXPLORING	TO EXPLORE
<p>\$29.728M</p> <p>DCTA BUILD match \$6.250M</p> <p>DCTA Long-Range \$7.228M</p> <p>DCTA 20% match \$16.250M on NCTCOG</p>	<p>Transportation Development Credits (TDCs)</p> <p>Up to \$16.25M</p> <p>Non-cash credits that satisfy DCTA's 20% match on NCTCOG \$65M — if DCTA qualifies</p>	<p>Regional Toll Revenue (RTR) Funds</p> <p>TBD</p> <p>NCTCOG-administered regional discretionary funds — subject to RTC approval</p>
No BUILD	ACTIVE	FUTURE
<p>\$54.728M</p> <p>DCTA Long-Range \$38.478M</p> <p>DCTA 20% match \$16.250M on NCTCOG</p>	<p>RCE Grant — Railroad Crossing Elimination</p> <p>80% Federal</p> <p>FRA grant for crossing closures along corridor</p>	<p>Section 130 — TxDOT UTP Cat. 8</p> <p>Up to 100% Federal</p> <p>No DCTA local match on eligible crossings</p>

7. Discuss Update on Transit Fare Policy

The Denton County Transportation Authority (DCTA) Board seeks to adopt a Transit Fare Policy.

Adoption establishes a single, board-approved framework for how DCTA sets, evaluates, and changes passenger fares. No federal regulation requires a standalone "fare policy" document, but DCTA's status as a recipient of FTA Section 5307 funds subjects it to several related obligations that this Policy consolidates into one instrument: the locally developed public participation process for fare changes under 49 U.S.C. § 5307(c)(1)(I); the disparate impact, disproportionate burden, and fare equity analysis requirements of Title VI of the Civil Rights Act and FTA Circular 4702.1B; and the half-fare requirement for seniors, persons with disabilities, and Medicare cardholders under 49 U.S.C. § 5307(d)(1)(D). Beyond compliance, the Policy provides a consistent, transparent basis for fare decisions and a clear allocation of Board and staff responsibilities.



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Key elements include: confirmation of the Board's exclusive authority over fare changes, with limited Chief Executive Officer (CEO) delegation within Board-approved bounds; mode-specific farebox recovery target ranges set annually as part of the budget process; a Title VI fare equity analysis procedure under FTA Circular 4702.1B; an ADA-compliant DCTA Access Fare Compliance Procedure; Customer Fare Dispute Procedure; and a Regional Fare Coordination section directing the CEO to pursue a formal interagency agreement with DART and Trinity Metro.

Adoption of a Board-adopted Fare Policy establishes a written framework for how fare decisions are made and who has authority to make them; document compliance with applicable federal and state law, including FTA Title VI and ADA paratransit pricing requirements and public involvement; and provide a defensible methodology for farebox recovery calculation tied to the peer benchmark.

Staff will continue work on the development of a Transit Fare Policy.



CITY COUNCIL MEMORANDUM AGENDA ITEM 12

MEETING DATE: June 23, 2026

SUBJECT: Consider approval of Minutes from the Special Joint Meeting of City Council and Planning & Zoning Commission held on May 5, 2026

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

Minutes are approved by a majority vote of Council and listed on the Consent Agenda.

Council is encouraged to contact the City Secretary's Office prior to the meeting if there are any suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote, or could be moved to a future meeting for approval.

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve minutes from the Special Joint Meeting of City Council and Planning & Zoning Commission held on May 5, 2026.



**MEETING MINUTES OF THE SPECIAL
JOINT MEETING OF THE CITY COUNCIL
AND PLANNING AND ZONING COMMISSION
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, MAY 5, 2026, 6:00 PM**

OPEN SESSION

1. Call to Order – City Council

Mayor Wilcox called the meeting to order at 6:02 p.m.

Present:	Charlotte J. Wilcox	Mayor
	Jon Kixmiller	Councilmember
	Kevin Cox	Councilmember
	Shawn Nelson	Councilmember
	Rhonda Hurst	Councilmember
	Brian A. Fiorenza	Mayor Pro Tem

Absent:	Robert Fiester	Deputy Mayor Pro Tem
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Staff Members:	Paul Stevens	City Manager
	Angela Miller	City Secretary
	Laurie Mullens	Marketing and Communications Director

2. Call to Order – Planning and Zoning Commission

Chairman Wilk called the meeting to order at 6:03 p.m.

Present:	Spencer Wilk	Chair
	Brent Myer	Commissioner
	Misty Sedillo	Commissioner
	Scott Campbell	Commissioner
	Aaron Bouchard	Alternate Commissioner
	Ryan Echols	Alternate Commissioner

Absent:	Omer Tamir	Vice Chair
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Staff Members:	Scott Kriston	Public Works Director
	Autumn Aman	Community Development Coordinator

3. Receive presentation and discuss the proposed redevelopment of the property located at 180 Highland Village Road

Public Works Director Kriston reported that Cook Development had contacted the City regarding the potential redevelopment of the property located at 180 Highland Village Road for single-family

residential use. Mr. Terry Cook and Mr. Vic Nicolescu, representing Cook Development, were present to discuss the proposal.

Mr. Cook presented preliminary information for the proposed Villa Riva development, an approximately six-acre infill residential project consisting of 18 single-family home lots. Photographs of the existing site were shown, depicting a wooded property containing a residence and a barn-style structure.

The property is currently zoned SF-12, and the proposal includes a request to rezone the site to SF-8. A conceptual lot layout was presented, showing lot sizes ranging from approximately 7,200 square feet to 9,060 square feet, along with two larger lots measuring approximately 28,000 square feet and 32,000 square feet.

Mr. Cook stated that the vision for Villa Riva is to create a desirable residential neighborhood while preserving and enhancing the property's existing park-like setting, with the development of custom homes.

Proposed lot development standards were presented, as follows:

- Minimum Dwelling: 2,500 SF air-conditioned space
Maximum Density: 3.2 units per acre
- Maximum Height: 35' all buildings
- Minimum Lot Area: 7,200 SF and 7,500 SF
- Maximum Lot Area: 32,000 SF
- Minimum Lot Depth: 103 feet
- Minimum Front Yard: 30 feet
- Minimum Side Yard: Aggregate 10 feet with not less than 1 foot on one side and 9 feet on the opposite side for the zero lot line lots; 5 feet side for standard lots
- Minimum Rear Yard: 20 feet, with no alleys
- Corner Lot Side Yard: 15 feet adjacent to Highland Village Road
- Maximum Lot Coverage: 50% of all buildings
- Minimum Lot Width: 60 feet
- Parking: Two spaces behind front building line or in the back behind the main building

A conceptual site plan, proposed development standards, and home design concepts were also presented.

Councilmember Hurst expressed concerns regarding several aspects of the proposed development, including:

- Portions of the property are located within a floodplain, which would require compliance with applicable floodplain regulations
- Preservation of existing trees on the site.
- Proposed zero-lot-line configurations, and potential associated drainage considerations
- Compliance with enclosed garage requirements, including the provision of two parking spaces per residence
- The possibility of including restrictions prohibiting the rental of homes within the development
- Long-term maintenance responsibilities for common areas

Mr. Cook stated that the project's civil engineers would evaluate and address drainage and other technical issues raised by Councilmember Hurst. He noted that certain concerns may also be addressed through homeowner association (HOA) governing documents. Mr. Cook further explained that Cook Development has not yet purchased the property and that the purpose of the presentation was to obtain feedback and determine the feasibility of moving forward with the project.

Councilmember Nelson expressed concern that full-size pickup trucks parked in residential driveways could obstruct adjacent sidewalks. Mayor Pro Tem Fiorenza inquired whether existing water and wastewater infrastructure had sufficient capacity to serve the proposed development. Director Kriston responded yes, that adequate capacity is available.

Resident Jimmy Bassinger noted that two-story homes in the Tequesta subdivision that back up to existing residences were designed without second-story rear-facing windows. Another resident expressed concern that drainage modifications and construction activity could negatively affect the health and survival of existing trees, as some tree species are more vulnerable to that type of activity. Mr. Cook responded that drainage issues would be addressed by the project's civil engineers and that efforts would be made to preserve as many existing trees as possible.

Mayor Wilcox and Councilmember Hurst recommended that the developer meet with residents of the neighboring subdivision to discuss the proposal and address any concerns. Mr. Cook invited residents in attendance to provide their contact information following the meeting.

4. Adjournment – City Council

Mayor Wilcox adjourned the meeting at 7:10 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

5. Adjournment – Planning and Zoning

Chair Wilk adjourned the meeting at 7:10 p.m.

Spencer Wilk, Chair

ATTEST:

Autumn Aman, Community Development Coordinator



CITY COUNCIL MEMORANDUM AGENDA ITEM 14

MEETING DATE: June 23, 2026

SUBJECT: Consider and take appropriate action on Resolution No. 2026-3241 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the Doubletree Ranch Park Shade Structure Replacement Project

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND

The Chess Board shade structure at Doubletree Ranch Park was poorly designed, and as a result, the fabric sags too low to the ground. Also, staff have witnessed patrons climbing on top of the shade fabric, which is a safety hazard. The shade structure has also been vandalized twice due to the sagging of the fabric, which can be reached from the ground. The shade fabric was replaced in 2023 at a cost of \$12,000.00 and has already been vandalized again and had to be removed.

A new shade structure that provides more support for the shade fabric to prevent sagging is needed. Staff has researched several alternatives at the request of the City Council and the Highland Village Community Development Corporation (HVDC) Board. Staff presented the options at the regular HVDC board meeting on January 12, 2026.

Options and cost:

- | | |
|--|-------------|
| 1. Single Four-Post structure | \$61,811.00 |
| 2. Four – 20' x 20' Cantilever Shades | \$64,795.00 |
| 3. Plant three 3" caliper trees | \$12,762.00 |
| 4. Plant three 6" caliper trees | \$17,622.00 |
| 5. Demo of entire structure and
replace with sod and 3" caliper trees | \$36,959.00 |
| 6. Demo of the entire structure and
Replace with sod and 6" caliper trees | \$41,819.00 |

The board approved the Single Four-post shade structure by a vote of six for and one against.

BUDGETARY IMPACT

At the January 12, 2026, Highland Village Community Development Corporation Board meeting, the board approved the Single Four-Post 30' X 30' shade structure totaling \$61,811.00. Funding will come from the Highland Village Community Development Corporation Budget.

RECOMMENDATION

To approve Resolution No. 2026-3241 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the Doubletree Ranch Park Shade Structure Replacement Project.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2026-3241

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING A PROJECT FUNDING AGREEMENT WITH THE HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION TO PROVIDE FUNDS FOR THE DOUBLETREE RANCH PARK SHADE STRUCTURE REPLACEMENT PROJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City staff has identified one of the existing shade structures at Doubletree Ranch Park needs to be replaced; and

WHEREAS, City administration has requested Highland Village Community Development Corporation (“HVDC”) provide the funds to replace the shade structure with a new one (“Project”); and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to sign a funding agreement with HVDC to provide funding for the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to negotiate and sign on behalf of the City a funding agreement with the HVDC authorizing use of HVDC’s Type B Sales Tax Funds in the amount of \$61,811.00 to be used by the City to pay for the Project.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 23rd day of June 2026.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:6/12/2026:4911-5171-7010 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 15

MEETING DATE: June 23, 2026

SUBJECT: Consider and take appropriate action on Resolution No. 2026-3242 authorizing a Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the City Trail Erosion Control Study

PREPARED BY: Phil Lozano, Director of Parks and Recreation

BACKGROUND

The segment of City Trail at the FM 2499 tunnel landscape beds needs to be renovated with a sustainable landscape and drainage design to address erosion and landscape challenges. However, before a design can be developed, a study to provide options and cost estimates is needed.

At the April 13, 2026, regular Highland Village Community Development Corporation Board (HVCDC) meeting, City staff presented a task order from Schaumburg & Polk Engineering (SPI) for professional engineering and landscape architecture services to conduct a study of the project area. The board approved the study and recommended that it be brought to the City Council for consideration to enter into a funding agreement with the City.

SPI proposes performing a study of four (4) options to address erosion and drainage issues at the City Trail FM 2499 pedestrian tunnel landscape beds. The study will include for each option a cost estimate (OPPC) to identify the most cost-effective alternative to address erosion and drainage issues. The four options will be accompanied by conceptual landscape renderings and presented at a future HVCDC Board meeting for the Board's review, comments, and/or recommendation.

BUDGETARY IMPACT

SPI Engineering study cost: \$26,600.00. Funding will come from the HVCDC Budget.

RECOMMENDATION

To approve Resolution 2026-3242 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to provide funds for the City Trail Erosion Control Study.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2026-3242

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING A PROJECT FUNDING AGREEMENT WITH THE HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION TO PROVIDE FUNDS FOR THE CITY TRAIL EROSION CONTROL STUDY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a segment of the City trail near FM 2499 is experiencing erosion of an adjacent slope that is impacting the use of the trail and the adjacent trail landscaping and irrigation system; and

WHEREAS, City administration has requested that Highland Village Community Development Corporation (“HVDC”) provide funds to pay for professional engineering and landscape architecture services relating to preparation of a drainage and erosion control study in order to develop options to resolve the above referenced erosion problems (the “Project”) and

WHEREAS, HVDC has adopted programs for promoting economic development; and

WHEREAS, HVDC has determined that the Project is required or suitable to promote new or expanded business enterprises and constitutes a “project” as that term is defined in the Act; and

WHEREAS, HVDC has determined that the Project will further the objectives of the HVDC, will benefit City and the City’s inhabitants, and will promote local economic development and stimulate business and commercial activity in the City; and

WHEREAS, HVDC desires to provide such funding; and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to sign a funding agreement with HVDC to provide funding for the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HIGHLAND VILLAGE, TEXAS, THAT:

Section 1. The City Manager is hereby authorized to negotiate and sign on behalf of the City a funding agreement with the HVDC providing for payment to the City of funds in the amount of \$26,600.00 to be used to pay for the Project.

Section 2. This Resolution shall be effective immediately upon its passage.

PASSED AND APPROVED THIS THE 23RD DAY OF JUNE, 2026.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:6/12/2026:4919-2231-4164 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 16

MEETING DATE: June 23, 2026

SUBJECT: Discuss and Consider Resolution 2026-3243 joining in the Appointment of the Primary and Alternate Representatives for the Towns of Northlake and Flower Mound, and Cities of Lewisville, Highland Village and Justin to the Regional Transportation Council of the North Central Texas Council of Governments

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

The North Central Texas Council of Governments (NCTCOG) is the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan area. The Regional Transportation Council (RTC), composed primarily of local-elected officials, is the transportation policy body for the MPO. The RTC is responsible for the direction and approval of the Metropolitan Transportation Plan, the Unified Planning Work Program, and for satisfying and implementing federal and state laws and regulations pertaining to the regional transportation planning process.

The Cities of Lewisville, Highland Village, Justin, Towns of Northlake and Flower Mound, share a seat on the Regional Transportation Council. The persons selected to serve shall serve a two-year term beginning in July and shall be serving on one of the governing bodies they represent. Our current primary representative on the RTC is City of Lewisville Mayor T.J. Gilmore, with City of Justin Mayor James Clark serving as the alternate representative. Mr. Gilmore has expressed interest in serving again as the primary representative and Mayor Clark has also expressed interest in serving again as the alternate representative.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve Resolution 2026-3243 joining the appointment of a primary and alternate representatives to the Regional Transportation Council of the North Central Texas Council of Governments, with terms expiring 2028.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2026-3243

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, JOINING IN THE APPOINTMENT OF THE PRIMARY AND ALTERNATE REPRESENTATIVES FOR THE TOWN OF FLOWER MOUND, TOWN OF NORTHLAKE, AND CITIES OF LEWISVILLE, HIGHLAND VILLAGE AND JUSTIN TO THE REGIONAL TRANSPORTATION COUNCIL OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to the Bylaws of the North Central Texas Council of Governments (“NCTCOG”), the Town of Flower Mound, Town of Northlake, and the Cities of Lewisville, Highland Village and Justin (collectively “the Cities”) have the right to jointly appoint a representative to the NCTCOG’s Regional Transportation Council (“RTC”); and

WHEREAS, the City Council of the City of Highland Village finds it to be in the best interest of the citizens of Highland Village to appoint _____ as primary representative and _____ as alternate representative for the Cities to the RTC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City of Highland Village appoints _____ to serve as the primary representative for the Cities to the Regional Transportation Council and _____ as the alternate representative for the Cities to the Regional Transportation Council, with terms ending in 2028.

SECTION 2. This resolution shall become effective immediately upon its passage.

PASSED AND APPROVED this the 23rd day of June 2026.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney
(kbl:6/17/2026:4915-1029-2149 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 17

MEETING DATE: June 23, 2026

SUBJECT: Consider Resolution 2026-3244 appointing One Council Representative to Fill a Vacancy for an Unexpired Term on the Highland Village Community Development Corporation

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

The Highland Village Community Development Corporation (HV CDC) is composed of seven (7) members, with at least three (3) members of the Board of Directors being persons who serve as Citizen Members. The remaining four (4) members of the Board of Directors serve as City Representatives, which can include City employees, officers or members of the City Council.

Former Deputy Mayor Pro Tem Fiester served on the HV CDC as a Council Representative, with a term that expires on September 30, 2026. Mr. Fiester is no longer serving on City Council, thus leaving one (1) vacancy with an unexpired term on the HV CDC.

This agenda item provides an opportunity for Council to discuss and consider an appointment to fill the vacancy.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve Resolution 2026-3244 appointing one (1) Council Representative to the Highland Village Community Development Corporation Board of Directors.

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2026-3244

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, APPOINTING ONE CITY REPRESENTATIVE TO SERVE AN UNEXPIRED TERM AS A DIRECTOR ON THE BOARD OF DIRECTORS OF THE HIGHLAND VILLAGE COMMUNITY DEVELOPMENT CORPORATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Highland Village desires to make an appointment to the Board of Directors of the Highland Village Community Development Corporation to fill one vacancy for an unexpired term.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The following person is hereby appointed to the indicated position on the Board of Directors of the Highland Village Community Development Corporation with a term ending as indicated below:

Name	Place	Expiration
_____	City Representative	September 30, 2026

SECTION 2. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED THIS THE 23RD DAY OF JUNE 2026.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:6/16/2026:4900-4214-3669 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 18

MEETING DATE: June 23, 2026

SUBJECT: Consider and take appropriate action on Resolution No. 2026-3245 authorizing a contract for construction services with Sports Field Solutions, LLC for the Unity and Brazos Park Field Renovation Project through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative (BuyBoard)

PREPARED BY: Brian Norton, Assistant Director of Parks Operations and Projects

BACKGROUND

The drainage and irrigation at the Unity Park Flex Field and the Brazos Park Flag Football Fields is not adequate and renovations are needed in order to continue to provide viable turf and a safe and durable playing surface for users.

A new irrigation system will provide better head-to-head coverage so that all areas can receive the necessary amount of water and the turf can be better maintained. Grading will allow the fields to drain properly during inclement weather, and new hydro mulch with sports turf seed will provide a more durable playing surface.

BUDGETARY IMPACT

The project's total cost is \$442,430.00 and will be funded with funds earmarked from the 2022 Bonds. There will be an additional cost that has yet to be determined to install a new water meter at Unity Park for the new irrigation system. This cost will be absorbed by the 2022 Bond contingency.

Flex Field Renovation	\$242,095.00
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Brazos Field Renovation	\$200,335.00
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RECOMMENDATION

To approve Resolution No. 2026-3245 authorizing a contract for construction services with Sports Field Solutions, LLC for the Unity Park and Brazos Park Field Renovation Project through the City's Cooperative Purchasing Agreement with Texas Local Government Purchasing Cooperative (BuyBoard).

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2026-3245

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AUTHORIZING A CONTRACT FOR CONSTRUCTION SERVICES WITH SPORTS FIELD SOLUTIONS, LLC FOR THE UNITY PARK AND BRAZOS PARK FIELD RENOVATION PROJECT THROUGH THE CITY'S COOPERATIVE PURCHASING AGREEMENT WITH TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City Administration has determined the drainage and irrigation at the Unity Park Flex Field and the Brazos Park Flag Football Fields needs to be renovated (the "Project") to continue providing viable turf and a safe and durable playing surface for users; and

WHEREAS, City Administration (i) has determined that the construction services necessary to perform the Project and that comply with City specifications may be acquired from Sports Field Solutions, LLC through the City's cooperative purchasing agreement with Texas Local Government Purchasing Cooperative ("BuyBoard") in the amount of \$442,430.00, and (ii) recommends negotiation and execution of an agreement with Sports Field Solutions, LLC for the Project, and

WHEREAS, the City Council of the City of Highland Village, Texas, finds it to be in the public interest to authorize the above-described construction agreement in accordance with said recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to negotiate and execute an agreement for construction services with Sports Field Solutions, LLC for the Project in the amount of \$442,430.00 through the City's cooperative purchasing agreement with BuyBoard, and, subject to applicable state laws, city policies, and, in the event of an increase in the contract amount, the availability of funds for such purpose, to negotiate and sign such change order(s) to said contract as the City Manager determines to be in the City's best interest.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED THIS THE 23rd DAY OF JUNE, 2026.

APPROVED:

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin B. Laughlin, City Attorney

(kbl:6/12/2026:4923-1710-4820 v1)



CITY COUNCIL MEMORANDUM AGENDA ITEM 19

MEETING DATE: June 23, 2026

SUBJECT: Status Reports on Current Projects and Discussion on Future Agenda Items

PREPARED BY: Paul Stevens, City Manager

BACKGROUND

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

BUDGETARY IMPACT

N/A

RECOMMENDATION

N/A



UPCOMING MEETINGS

June 23, 2026	Regular City Council Meeting – 7:30 pm
July 2, 2026	Zoning Board of Adjustment Meeting – 7:00 pm
July 13, 2026	HV Community Development Corporation Meeting – 6:00 pm
July 14, 2026	Regular City Council Meeting – 7:00 pm
July 20, 2026	Parks and Recreation Advisory Board Meeting – 6:00 pm
July 21, 2026	Planning and Zoning Meeting – 7:00 pm
July 28, 2026	Regular City Council Meeting – 7:00 pm
August 6, 2026	Zoning Board of Adjustment Meeting – 7:00 pm
August 10, 2026	HV Community Development Corporation Meeting – 6:00 pm
August 11, 2026	Regular City Council Meeting – 7:00 pm
August 17, 2026	Parks and Recreation Advisory Board Meeting – 6:00 pm
August 18, 2026	Planning and Zoning Meeting – 7:00 pm
August 25, 2026	Regular City Council Meeting – 7:00 pm
September 3, 2026	Zoning Board of Adjustment Meeting – 7:00 pm
September 8, 2026	Regular City Council Meeting – 7:00 pm
September 14, 2026	HV Community Development Corporation Meeting – 6:00 pm
September 15, 2026	Planning and Zoning Meeting – 7:00 pm
September 21, 2026	Parks and Recreation Advisory Board Meeting – 6:00 pm
September 22, 2026	Regular City Council Meeting – 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.