



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, OCTOBER 27, 2026 at 6:00 P.M.

EARLY WORK SESSION
City Council Chambers – 6:00 P.M.

Convene Meeting in Open Session

- 1. Receive a Presentation and Discuss Proposed Increase in the Utility Rates and Drainage Fees, and Follow Up Review of the Utility Fund Capital Improvement Program (CIP) proposed with the Issuance of Certificates of Obligation**
- 2. Receive an Update and Discuss Possible Amendment(s) to the City's Resolution designating Electioneering Locations and Electioneering Sign Locations at the Highland Village Municipal Complex**
- 3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for October 27, 2026**

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION

- 4. Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:**
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) Section 551.089 - Deliberation Regarding the Deployment, or Specific Occasions for Implementation of Security Devices**

OPEN SESSION
City Council Chambers – 7:00 P.M.

- 5. Call Meeting to Order**
- 6. Prayer led by Deputy Mayor Pro Tem Shawn Nelson**

We are committed to promoting a spirit of integrity, partnership and excellence of service for the benefit of our citizens, guests and neighboring communities; to ensure that Highland Village continues to be a vital and dynamic city with a vision for the future.

7. **Pledge of Allegiance to the U.S. and Texas flags led by Deputy Mayor Pro Tem Shawn Nelson:** *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
8. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers' Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*
9. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415** the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety
 - **Presentation of a Proclamation designating End Polio Now Week**
10. **City Manager/Staff Reports**
 - **The Village Report**
11. **Receive an Update from Denton County Transportation Authority (DCTA) regarding Projects, Operations and Services**

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers' Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers' Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council's agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items. An item will be moved to the Action Agenda for discussion if a Speaker's Request Form is submitted indicating the person desires to comment on an item posted on the Consent Agenda.

12. **Consider approval of Minutes of the Regular City Council Meetings held on August 11, 2026 and August 25, 2026**

ACTION AGENDA

13. Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.089 - Deliberation Regarding the Deployment, or Specific Occasions for Implementation of Security Devices

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

14. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
15. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 21ST DAY OF OCTOBER 2026.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the _____ day of _____, 2026 at _____
am / pm by _____.



CITY COUNCIL MEMORANDUM AGENDA ITEM 1

MEETING DATE: October 27, 2026

SUBJECT: Discuss Increase in the Utility Rates and Drainage Fees

PREPARED BY: Heather Miller, Finance Director

BACKGROUND

The Utility and Drainage Utility funds are experiencing higher costs for water purchases and treatment, wastewater treatment, electricity, chemicals, labor, equipment, routine maintenance, and regulatory compliance. In addition, aging infrastructure requires ongoing repairs, rehabilitation, and replacement to reduce the risk of service interruptions, water loss, sewer overflows, and costly emergency repairs.

City staff is proposing a rate adjustment to ensure revenues are sufficient to recover the costs of operating, maintaining, and improving the water, wastewater, and drainage systems. The additional revenue is also needed to support debt service obligations associated with the capital improvement projects proposed for funding through the City's 2026 Certificates of Obligation issuance, while maintaining adequate operating reserves.

Identified projects Associated with 2026 Bond Issue (\$10.5M)	
	<u>Cost</u>
AC Waterline and Sewerline Replacements/Repairs	\$600,000
Brooks Ct. 8" Waterline	800,000
Lake Vista Well Construction 1 MGD	4,500,000
Northwest Section of City 12" Waterline	1,300,000
Copperas Branch Lift Station Replacement	3,000,000
Lift Station Generator Upgrades	300,000
Total	\$10,500,000

City staff will be present to review options for increases in the Upper Trinity Regional Water District wholesale pass-through rates, City water and sewer service rates, and the drainage utility fee.

BUDGETARY IMPACT

Included within the presentation.

RECOMMENDATION

This item is for informational and discussion purposes only. No action will be taken at this time.



CITY COUNCIL MEMORANDUM AGENDA ITEM 2

MEETING DATE: October 27, 2026

SUBJECT: Receive an Update and Discuss Possible Amendment(s) to the City's designated Electioneering Locations and Electioneering Sign Locations at the Highland Village Municipal Complex

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

The Municipal Complex is regularly used as a polling location for national, state, and local elections. In 2014, City Council approved Resolution 2014-2480, establishing designated areas for electioneering activities and the placement of electioneering signs on City-owned or controlled property used as polling locations.

Exhibits A and B of the resolution identify the designated electioneering areas and sign locations during early voting and on Election Day. However, the exhibits do not clearly include the entire grass median in the Municipal Complex parking lot as an approved location for electioneering signs. Specifically, the rounded portion of the median closest to the building is not included. City staff is proposing to update the exhibits to clearly designate this area as an approved location for electioneering signs.

Additionally, the use of pop-up tents has become increasingly common at the Municipal Complex during early voting and on Election Day. Current City regulations do not specifically address the use or placement of these tents. Staff is seeking City Council discussion and direction regarding whether pop-up tents should be permitted and, if so, whether any restrictions or designated locations should be established.

Based on Council's direction, staff will prepare the appropriate revisions for future Council consideration.

BUDGETARY IMPACT

N/A

RECOMMENDATION

This item is for discussion, with City staff seeking direction from Council on future amendment(s).

CITY OF HIGHLAND VILLAGE, TEXAS

RESOLUTION NO. 2014-2480

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS DESIGNATING ELECTIONEERING LOCATIONS AND ELECTIONEERING SIGN LOCATIONS AT THE HIGHLAND VILLAGE MUNICIPAL COMPLEX; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article 14.06 of the Code of Ordinances authorizes the City Council to establish by resolution Electioneering Locations and Electioneering Sign Locations on City-owned or controlled property used for polling locations for national, state, and local elections; and

WHEREAS, the City of Highland Village Municipal Complex is regularly used as a polling location for a variety of elections; and

WHEREAS, the City Council of the City of Highland Village finds it to be in the public interest to establish Electioneering Locations and Electioneering Sign Locations for the City of Highland Village Municipal Complex;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. On those days of the voting period during which early voting by personal appearance is occurring, the Electioneering Locations and Electioneering Sign Locations, as defined in Article 14.06 of the Code of Ordinances, designated for the City of Highland Village Municipal Complex shall be as set forth in Exhibit "A", attached hereto and incorporated by reference.

SECTION 2. On Election Day, the Electioneering Locations and Electioneering Sign Locations, as defined in Article 14.06 of the Code of Ordinances, designated for the City of Highland Village Municipal Complex shall be as set forth in Exhibit "B", attached hereto and incorporated by reference.

SECTION 3. This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED this the 11th day of February, 2014.

APPROVED:



Patrick L. Davis, Mayor

ATTEST:

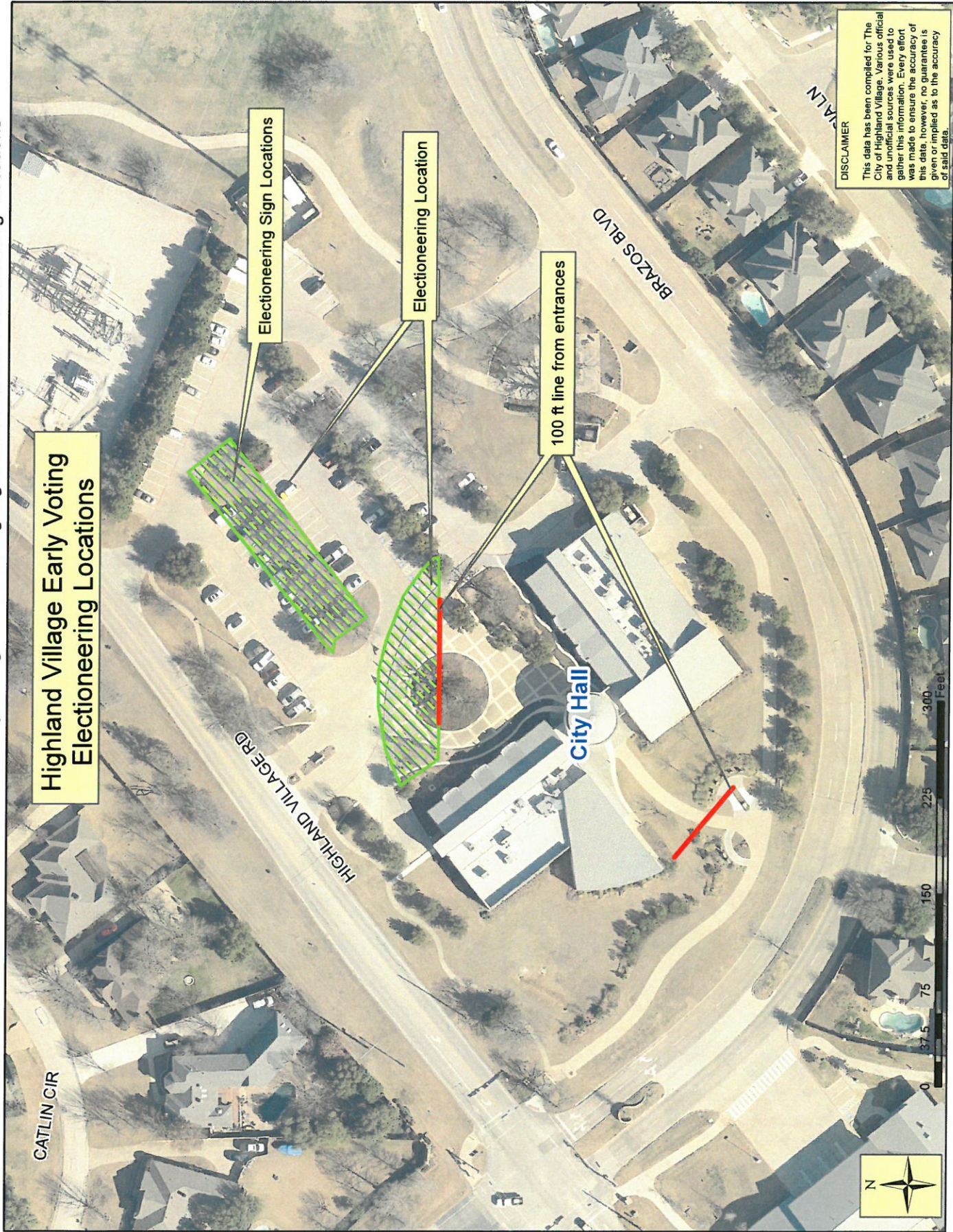


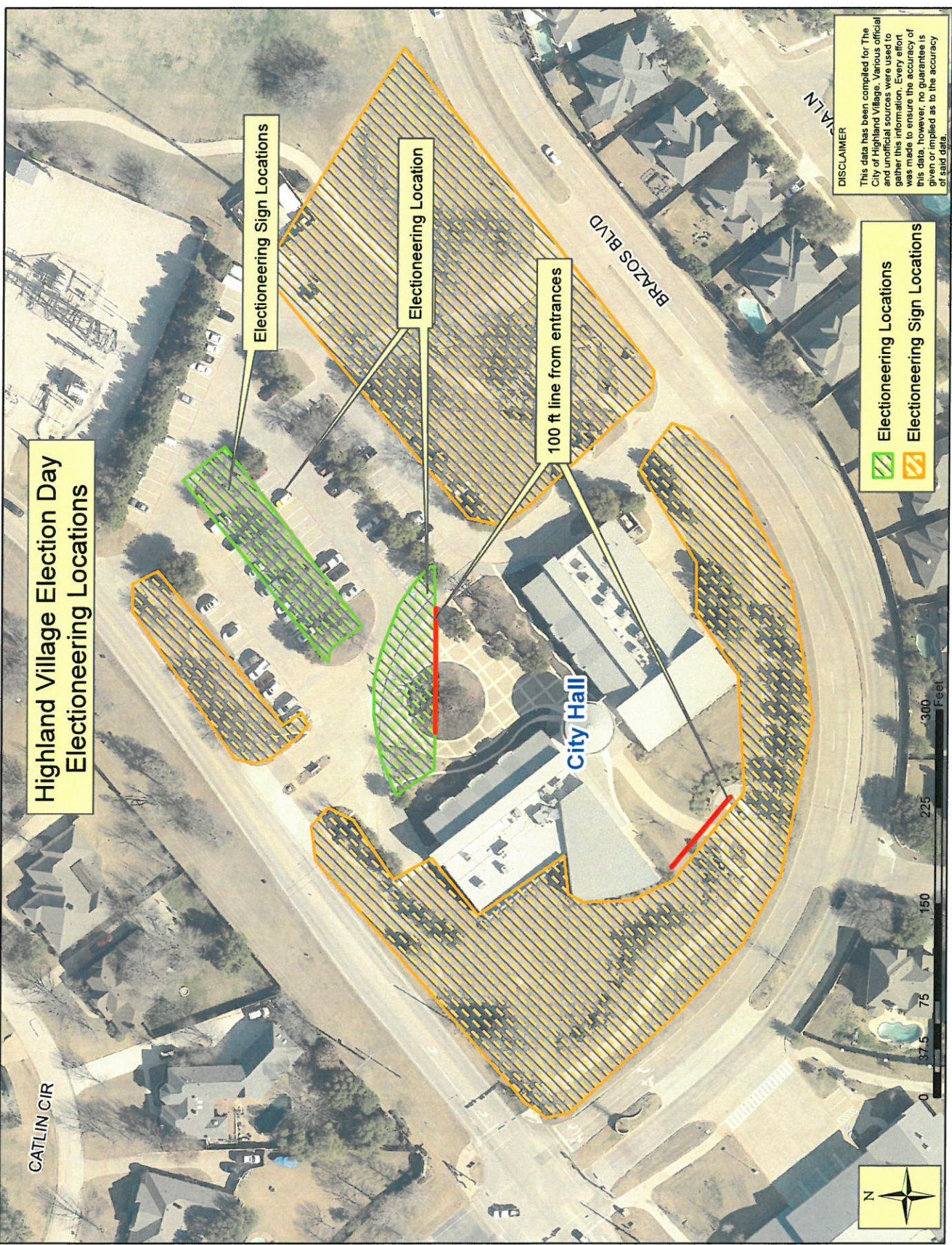
Diane A. Callahan, City Secretary



APPROVED AS TO FORM AND LEGALITY:


Kevin B. Laughlin, City Attorney
(kbl: 2/4/14:64633)







CITY COUNCIL MEMORANDUM AGENDA ITEM 9

MEETING DATE: October 27, 2026

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Valerie Strubelt, Deputy City Secretary

BACKGROUND

Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of Proclamation designating End Polio Now Week

Proclamation

The City of Highland Village

Whereas, although the incidence of polio has declined throughout most of the world due to various education and immunization programs world-wide, the crippling and potentially fatal disease still threatens children in parts of the world; and

Whereas, Rotary International and individual Rotarians have contributed over \$1 Billion and spearheaded collaborations with donors, foundations, the World Health Organization, UNICEF, and the Centers for Disease Control, leading to a significant reduction in the incidence of polio worldwide since 1985; and

Whereas, Rotarians have generously joined in these efforts through monetary contributions and participation in immunization initiatives since the campaign to eradicate polio was launched in 1985; and

Whereas, the Highland Village Lewisville Area Rotary Club, along with the fellow Rotarians worldwide, are joining together to match a \$50 million per year challenge-grant and are sponsoring local activities during the week of October 19 through 25, 2026 to educate the general public about polio and raise funds for its eradication.

NOW THEREFORE, I, Charlotte J. Wilcox, Mayor of the City of Highland Village, Texas and on behalf of the Highland Village City Council, do hereby proclaim the week of October 19-25, 2026 as “End Polio Now Week” and call upon the people of Highland Village to join the Highland Village Lewisville Area Rotary Club and their fellow citizens in taking part in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 27th day of October 2026.

Charlotte J. Wilcox, Mayor



CITY COUNCIL MEMORANDUM AGENDA ITEM 11

MEETING DATE: October 27, 2026

SUBJECT: Receive an Update from Denton County Transportation Authority (DCTA) on Operations and Services

PREPARED BY: Paul Stevens

BACKGROUND

Paul Cristina, President and Chief Executive Officer (CEO) of the Denton County Transportation Authority, will give an update on DCTA Operations and Services.



CITY COUNCIL MEMORANDUM AGENDA ITEM 12

MEETING DATE: October 27, 2026

SUBJECT: Consider approval of Minutes of the Regular City Council Meetings held on August 11, 2026, and August 25, 2026

PREPARED BY: Angela Miller, City Secretary

BACKGROUND

Minutes are approved by a majority vote of Council and listed on the Consent Agenda.

Council is encouraged to contact the City Secretary's Office prior to the meeting if there are any suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote, or could be moved to a future meeting for approval.

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

BUDGETARY IMPACT

N/A

RECOMMENDATION

To approve minutes of the Regular City Council Meetings held on August 11, 2026 and August 25, 2026.



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, AUGUST 11, 2026**

EARLY WORK SESSION

Mayor Wilcox called the meeting to order at 6:00 p.m., assisted by Miss Vivian Parks, Mayor for the Day.

Present:	Charlotte J. Wilcox	Mayor
	Brian Fiorenza	Mayor Pro Tem
	Shawn Nelson	Deputy Mayor Pro Tem
	Hogan Heathington	Councilmember
	Kevin Cox	Councilmember
	Rhonda Hurst	Councilmember
	Dan Jaworski	Councilmember

Staff Members:	Paul Stevens	City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Valerie Strubelt	Deputy City Secretary
	Heather Miller	Finance Director
	Adriana Martin	Assistant Finance Director
	Mike McWhorter	Budget and Accounting Administrator
	Doug Reim	Chief of Police
	Kevin Gosselin	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Kim Lopez	Human Resources Director
	Sunny Lindsey	Information Services Director
	Carmen Oprea	GIS Administrator
	Laurie Mullens	Marketing and Communications Director

1. Receive an Update on Federal Emergency Management Agency's (FEMA) National Flood Insurance Program Community Rating System and Proposed Ordinance Updates relating to Regulations for Development of Special Flood Hazard Areas and Floodways within the City of Highland Village

Information Services Director Lindsey reviewed the City's efforts to enter FEMA's National Flood Insurance Program Community Rating System (CRS), which recognizes the City's flood risk reduction practices and provides residents with a discount on flood insurance premiums. She reported that, following a pause in the federal program, City staff received notice in June of an opportunity to proceed. A community assistance visit was conducted on August 6, and a 30-day letter was issued August 10 requiring documentation of the City's qualifying activities. During the review process, FEMA identified revisions to the

City's existing floodplain management ordinance, originally adopted in 2011, that would allow the City to receive maximum credit for floodplain management practices and development review procedures already in place.

2. Receive a Presentation on the Utility Fund Budget and Follow Up Discussion on the General Fund Budget for Fiscal Year 2026-2027

Utility Fund Budget

Finance Director Miller reviewed projected revenues and expenditures for this fiscal year, along with those anticipated for FY 2027. She reported that City staff reviews wholesale charges annually and makes adjustments periodically to ensure revenues match the associated expenditures, without markup, noting there will likely be a rate adjustment later this year.

General Fund Follow Up

Director Miller presented the current tax rate and a history of rates since Fiscal Year 2019. The proposed tax rate of \$0.528541 for next fiscal year reflects an increase over last year's rate of \$0.500984.

Director Miller reported there is an item on tonight's agenda for Council to consider a proposed tax rate for the 2026 tax year and to set a public hearing on the proposed Fiscal Year 2026-2027 Budget. She explained the vote does not commit Council to a tax rate; however, the Council cannot adopt a tax rate that exceeds the rate that is proposed in the motion approved by Council.

A historical scenario originally prepared in previous years, which applied a 4.5% property tax revenue cap rather than the 3.5% cap, was presented. Council discussed using the analysis and previous legislative agendas to explain the effects on Highland Village relating to revenue limits, inflation, unfunded mandates, limited growth, and commercial valuation challenges. Council discussed beginning legislative conversations before bills are filed, possible relief for communities with limited sales tax revenue, and greater local control of sales tax uses.

Supplemental Requests for Fiscal Year 2026-2027

Relating to the Police Department's request for a Police Motorcycle Program, including uniforms for the officers, Council agreed to retain the approximately \$90,000 tax note placeholder while the Police Chief completes research on a potential motorcycle program. Council emphasized that the placeholder does not authorize motorcycle purchases.

Director Miller presented a calendar of upcoming budget related discussion/actions, which will continue through August and September.

3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for August 11, 2026

No items were discussed.

Mayor Wilcox adjourned Early Work Session at 7:30 p.m.

CLOSED SESSION

4. Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:

- (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

Council did not meet in Closed Session.

OPEN SESSION

5. Call Meeting to Order

Mayor Wilcox and Mayor for the Day, Vivian Parks, called the meeting to order at 7:41 p.m.

Present:	Charlotte J. Wilcox	Mayor
	Brian Fiorenza	Mayor Pro Tem
	Shawn Nelson	Deputy Mayor Pro Tem
	Hogan Heathington	Councilmember
	Kevin Cox	Councilmember
	Rhonda Hurst	Councilmember
	Dan Jaworski	Councilmember

Staff Members:	Paul Stevens	City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Heather Miller	Finance Director
	Doug Reim	Chief of Police
	Karl Schlichter	Police Commander
	David Harney	Corporal/SRO
	Kevin Gosselin	Assistant Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Kim Lopez	Human Resources Director
	Sunny Lindsey	Information Services Director
	Laurie Mullens	Marketing and Communications Director

6. Prayer led by Councilmember Dan Jaworski

Councilmember Jaworski gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Dan Jaworski

Councilmember Jaworski led the Pledge of Allegiance to the U.S. and Texas flags.

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Wilcox reminded residents that school would begin the following day and encouraged drivers to slow down and watch for students, and urged parents to ensure children riding scooters and electric bicycles follow safety rules.

- **Presentation of a Proclamation recognizing Highland Village Mayor for the Day**

Mayor Wilcox presented a proclamation recognizing Vivian Parks as our Mayor for the Day.

9. City Manager/Staff Reports

- **DCTA Board Meeting Update**
- **Taste Highland Village Video**

The Taste Highland Village video was shown featuring Salerno's Italian Restaurant in Highland Village.

10. Visitor Comments

No one wished to speak.

CONSENT AGENDA

- 11. Consider Resolution 2026-3251 authorizing a Project Funding Agreement with the Highland Village Community Development Corporation to Provide Funds for the Planning Services to Obtain Cost Estimates for the Design and Construction of Certain City Trails**
- 12. Consider Resolution 2026-3250 canceling the September 8, 2026 City Council Meeting and scheduling a Special City Council Meeting on September 15, 2026**
- 13. Receive Investment Report for Quarter ending June 30, 2026**
- 14. Receive Budget Reports for Period ending June 30, 2026**

Motion by Mayor Pro Tem Fiorenza, seconded by Councilmember Jaworski, to approve Consent Agenda Items #11 through #14. Motion carried 7-0.

ACTION AGENDA

- 15. Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

NO ACTION TAKEN

- 16. Consider the Ad Valorem Tax Rate for Year 2026 and Set a Public Hearing Date on the Proposed Fiscal Year 2026-2027 Budget and Proposed Tax Rate**

APPROVED (7 – 0)

Finance Director Miller reviewed the No-New-Revenue Tax Rate of \$0.508557 per \$100 valuation, and the Voter-Approval Tax Rate of \$0.528541 per \$100 valuation. Staff recommended proposing the Voter-Approval Tax Rate, and holding a public hearing on September 15, 2026 for the proposed 2026 property tax rate and proposed Fiscal Year 2026-2027 budget. Director Miller clarified the vote tonight does not commit Council to a tax rate; however, Council cannot adopt a tax rate that exceeds the rate being proposed in their motion.

Motion by Mayor Pro Tem Fiorenza, seconded by Councilmember Hurst, that \$0.528541 per \$100 valuation be proposed for adoption as the City's Ad Valorem tax rate for the 2026 tax year and set September 15, 2026, as the date for holding the public hearing to receive public comment on said tax rate and the 2026-2027 Fiscal Year budget. Motion carried 7-0.

17. **Consider Ordinance 2026-1337 amending the City's Code of Ordinances by amending in its Entirety Chapter 24 "Building Regulations" Article 24.04 "Flood Damage Prevention" Establishing the Regulations for Development of Special Flood Hazard Areas and Floodways within the City (1st of two reads)**
APPROVED 1ST READ (7 – 0)

Information Services Director Lindsey summarized the proposed ordinance amendments supporting the City's entry into FEMA's Community Rating System, adding that the ordinance revisions clarify existing practices. She reported City staff would complete the required documentation within the 30-day required period, and would publicize the official rating and discount process once official notification is received.

Motion by Councilmember Jaworski, seconded by Mayor Pro Tem Fiorenza, to approve the first read of Ordinance 2026-1337, as presented. Motion carried 7-0.

LATE WORK SESSION

18. **Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

No items were discussed.

19. **Adjournment**

Mayor Wilcox adjourned the meeting at 8:08 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, AUGUST 25, 2026**

EARLY WORK SESSION

Mayor Wilcox called the meeting to order at 6:00 p.m.

Present:	Charlotte J. Wilcox	Mayor
	Shawn Nelson	Deputy Mayor Pro Tem
	Hogan Heathington	Councilmember
	Kevin Cox	Councilmember
	Rhonda Hurst	Councilmember
	Dan Jaworski	Councilmember

Absent:	Brian Fiorenza	Mayor Pro Tem
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Staff Members:	Paul Stevens	City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Valerie Strubelt	Deputy City Secretary
	Heather Miller	Finance Director
	Doug Reim	Chief of Police
	J McCally	Police Commander
	Scott Kriston	Public Works Director
	Kim Lopez	Human Resources Director
	Laurie Mullens	Marketing and Communications Director

1. Follow Up Discussion on the Fiscal Year 2026-2027 Budget

City Manager Stevens reported Council had previously reviewed the proposed budget during prior budget presentations and that the purpose of this item was to provide Council an opportunity to address any remaining questions before the scheduled September public hearing and formal adoption. Finance Director Miller reported that no changes had been made since the prior budget presentations and offered to review any item(s) requested by Council.

Councilmember Heathington requested additional discussion regarding the Drainage Fund. Director Miller explained the proposed budget included approximately \$815,000 in drainage utility revenue based on a proposed \$0.40 increase. The actual fee would be considered separately, likely in October or November, with any change anticipated around December when water usage is typically lower. Council discussed the financial impact of proceeding without the proposed increase. Director Miller stated that without the additional revenue, the fund would face a deficit and Council would need to amend the budget or reduce expenditures in order to maintain balance. Council discussed the possibility of a

larger increase to provide longer-term stability, as well as staggering drainage and other utility rate adjustments to lessen the combined impact on residents. Council generally expressed support for retaining the proposed \$0.40 increase in the budget assumptions at this time, with the final fee decision to be made later.

2. Receive an Update on the 2026 Annual Board and Commission Appointments

City Secretary Miller reported 16 board and commission positions have terms expiring September 30, 2026. City staff received 24 new applications, in addition to responses from 13 currently serving members interested in reappointment or possible service on another board. She reported that included within the 16 position, three vacancies exist: two on the Parks and Recreation Advisory Board and one on the Zoning Board of Adjustment. Due to the large number of new applicants, she suggested scheduling a separate date for the annual Meet-And-Greet rather than holding it before a regular City Council meeting.

3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for August 25, 2026

No items were discussed.

Mayor Wilcox announced Council would meet in Closed Session and read Agenda Items #4(a) and (b).

CLOSED SESSION

Council convened into Closed Session at 6:15 p.m.

4. Hold a Closed Meeting in accordance with the following Section(s) of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

(b) Section 551.089 – Deliberation Regarding the Deployment, or Specific Occasions for Implementation of Security Devices

Council concluded Closed Session at 7:02 p.m. and immediately adjourned Early Work Session.

OPEN SESSION

5. Call Meeting to Order

Mayor Wilcox called the meeting to order at 7:15 p.m.

Present:	Charlotte J. Wilcox	Mayor
	Shawn Nelson	Deputy Mayor Pro Tem
	Hogan Heathington	Councilmember
	Kevin Cox	Councilmember
	Rhonda Hurst	Councilmember
	Dan Jaworski	Councilmember

Absent:	Brian Fiorenza	Mayor Pro Tem
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Staff Members:	Paul Stevens	City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Valerie Strubelt	Deputy City Secretary
	Heather Miller	Finance Director
	Doug Reim	Chief of Police
	J McCally	Police Commander
	Scott Kriston	Public Works Director
	Kim Lopez	Human Resources Director
	Laurie Mullens	Marketing and Communications Director

6. Prayer led by Mayor Charlotte Wilcox

Mayor Wilcox gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags led by Mayor Charlotte Wilcox:

Mayor Wilcox led the Pledge of Allegiance to the U.S. and Texas flags.

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Mayor Wilcox announced the Freedom 9/11 Walk of Remembrance would be held on September 6 at 6:30 p.m., with Highland Village participants meeting at Doubletree Ranch Park and walking to the I-35 pedestrian bridge to meet representatives from neighboring communities.

9. City Manager/Staff Reports

City Manager Stevens reviewed how residents can sign up to receive notice of upcoming public meetings, or to receive meeting agenda notifications through the City website.

- **The Village Report**

The Village Report included a video featuring new and upcoming businesses, Paper Shredding Day, and Senior All-Star programming and events.

- **Receive an Update on Use and Operation of Flock Cameras in Highland Village**

Police Chief Reim provided an update on the Highland Village Police Department's use of Flock automated license plate reader (ALPR) technology, including how the system works, what information it collects, privacy and data-sharing safeguards, and departmental policies governing its use.

10. Visitor Comments

The following spoke:

Jonathan Slay (Highland Village resident) – Mr. Slay expressed concerns regarding the Flock camera program, including privacy, constitutional rights, vendor oversight, data-sharing provisions and the absence of an independent audit. He requested that Council

review the contract and to also consider discontinuing the use of automated license plate readers.

Lauren Brehm (343 Rockland Drive) – Ms. Brehm expressed concerns about data collection on public roads, private-company storage of collected data, potential misuse or errors, and sharing of collected data. She requested an independent review of data-sharing agreements, and consideration of alternatives.

David Hammel (Highland Village resident) – Mr. Hammel requested that the City reconsider and terminate its contract with Flock and remove automated license plate readers, citing concerns about surveillance of residents.

Wayne Parker (342 Doubletree Drive) – Mr. Parker requested the City add a United States Space Force seal to the Veterans Monument so all military branches would be represented.

CONSENT AGENDA

11. **Consider approval of Minutes of the Regular City Council Meeting held on July 14, 2026**
12. **Consider Ordinance 2026-1337 amending the City's Code of Ordinances by amending in its Entirety Chapter 24 "Building Regulations" Article 24.04 "Flood Damage Prevention" Establishing the Regulations for Development of Special Flood Hazard Areas and Floodways within the City (2nd and final read)**

Motion by Councilmember Cox, seconded by Councilmember Hurst, to approve Consent Agenda Items #11 and #12. Motion carried 6-0.

ACTION AGENDA

13. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Section(s) of the Texas Government Code:**
 - (a) **Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and/or any Matter including, but not limited to, any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**

NO ACTION TAKEN

14. **Consider Resolution 2026-3252 awarding and authorizing a Contract with Reliable Paving, Inc. for the 2026 Asphalt Overlay Project and Sellmeyer Lane Asphalt Overlay Project - Phase I**

APPROVED (6 – 0)

Public Works Director Kriston explained that the City maintains more than 400 lane miles of streets, made up of approximately 40% asphalt and 60% concrete, and that staff uses pavement condition assessments to assist in identifying streets for maintenance and rehabilitation projects. The proposed project combines neighborhood street overlay improvements and an asphalt overlay project for the Parks Department. Director Kriston reported three bids were received, with Reliable Paving, Inc. submitting the lowest responsive bid. He reviewed the funding sources for the projects and anticipated construction schedule.

Council discussed the affected streets, Shade Tree Street, Rain Tree Drive, Meadowcrest Drive, Copperas Branch Park Roads and Sellmeyer Lane from FM 407 to Victoria. Council also discussed temporary lane closures, pavement cooling time, advance notices to residents and arrangements for vehicles parked in construction areas.

Motion by Councilmember Jaworski, seconded by Councilmember Hurst, to approve Resolution 2026-3252. Motion carried 6-0.

15. Consider Ordinance 2026-1338 adopting Amendments to the Fiscal Year 2025-2026 Budget (1st of two reads)

APPROVED (6 – 0)

Finance Director Miller explained that budget amendments are required when expenditures change outside the adopted level of budgetary control and that this amendment mirrors the year-end projections detailed in prior budget presentations. She reported some of the proposed adjustments reflect encumbrances from FY 2024-2025 that will actually be paid in FY 2025-2026. This amendment is to ensure sufficient appropriation for the year-end projections.

Motion by Deputy Mayor Pro Tem Nelson, seconded by Councilmember Heathington, to approve the first read of Ordinance 2026-1338 authorizing amendments to the Fiscal Year 2025-2026 Budget. Motion carried 6-0.

LATE WORK SESSION

16. Status Reports on Current Projects and Discussion on Future Agenda Items

Councilmember Heathington requested that the City's wildflower program be placed on a future meeting agenda.

Mayor Wilcox requested follow-up regarding placement of a Space Force emblem at the Veterans Memorial. She also announced plans for a future Town Hall Meeting featuring the Police Department, with the date and details to be announced.

Councilmember Hurst reminded everyone that the September 8 City Council meeting had been rescheduled to September 15. The second City Council meeting scheduled on September 22 would still be held.

Councilmember Cox thanked residents for observing school zone speed limits and recognized the Police Department and auxiliary personnel for their work directing traffic and promoting student safety at the beginning of the school year.

17. Adjournment

Mayor Wilcox adjourned the meeting at 8:13 p.m.

Charlotte J. Wilcox, Mayor

ATTEST:

Angela Miller, City Secretary



CITY COUNCIL MEMORANDUM AGENDA ITEM 14

MEETING DATE: October 27, 2026

SUBJECT: Status Reports on Current Projects and Discussion on Future Agenda Items

PREPARED BY: Paul Stevens, City Manager

BACKGROUND

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

BUDGETARY IMPACT

N/A

RECOMMENDATION

N/A



UPCOMING MEETINGS

October 27, 2026	Regular City Council Meeting – 7:00 pm
November 5, 2026	Zoning Board of Adjustment Meeting – 7:00 pm
November 9, 2026	HV Community Development Corporation Meeting – 6:00 pm
November 10, 2026	Regular City Council Meeting – 7:00 pm
November 16, 2026	Parks and Recreation Advisory Board Meeting – 6:00 pm
November 17, 2026	Planning and Zoning Meeting – 7:00 pm
November 24, 2026	Regular City Council Meeting – 7:00 pm - Canceled
December 3, 2026	Zoning Board of Adjustment Meeting – 7:00 pm
December 7, 2026	HV Community Development Corporation Meeting – 6:00 pm
December 8, 2026	Regular City Council Meeting – 7:00 pm
December 15, 2026	Planning and Zoning Meeting – 7:00 pm
December 21, 2026	Parks and Recreation Advisory Board Meeting – 6:00 pm
December 22, 2026	Regular City Council Meeting – 7:00 pm - Canceled

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.