



**CITY OF DEL RIO, TEXAS
INTERNATIONAL AIRPORT COMMISSION
MEETING
TELEPHONIC/VIDEO MEETING
DEL RIO, TX 78840
DECEMBER 16, 2020 - 5:30 P.M.**

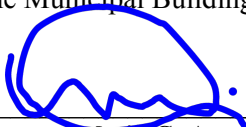
In accordance with the Guidelines from the President, the CDC, and the Governor of Texas to mitigate the spread of COVID-19, we are encouraging citizens to view the meeting through tv channel 1300 or on the city website (www.cityofdelrio.com)

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - a. International Airport Commission Board Minutes for November 18, 2020.
4. OTHER BUSINESS (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and Possible Action on Airport Revenues.
 - b. Discussion and Possible Action on the Airport Master Plan Update.
 - c. Discussion and Possible Action on Commercial Air Service at the Del Rio International Airport.
 - d. Discussion and Possible Action on TXDoT Aviation Project, Asphalt Rehabilitation.
 - e. Discussion and Possible Action on Operations and Maintenance at the Del Rio International Airport.
5. SCHEDULE NEXT MEETING
6. ADJOURNMENT

*NOTE: The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Maria C. Acosta, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 5:00 p.m. on the 11th day of December 2020.



Maria C. Acosta, City Secretary

International Airport Commission

3. a.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

Subject

International Airport Commission Board Minutes for November 18, 2020.

Attachments

minutes_november



*International Airport Commission Meeting Minutes
Telephonic/ Video Meeting – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
November 18th, 2020 – 5:30 P.M.*

1. Call to Order- Commissioner Sanders called meeting to order at 5:37 P.M.

2. Roll Call- Airport Clerk, Isabel Prieto, called roll call.

Present:

*Jordan Ediger
Elizabeth Music
David Martinez
Harrison Stell
Leslie Sanders
Mark Brown*

Absent:

Matthew Goering

A quorum was declared.

Commissioner Matthew Goering arrived later at 5:44 P.M.

Staff Present: Airport Manager – Juan C Onofre, Airport Clerk – Isabel Prieto

3. Approval of Minutes –

a. International Airport Commission Board Minutes for October 28th, 2020

Motion: Leslie Sanders 2nd: Matthew Goering Vote: 7:0

4. Other Business

a. Discussion and Possible Action on Airport commission board issues.

1. To approve Leslie Sanders as the Chairman of the International Airport Commission.

Motion: David Martinez 2nd: Mark Brown Vote: 7:0

b. Discussion and Possible Action on Airport Revenues.

No Action Required.

c. Discussion and Possible Action on Airport Master Plan Update.

No Action Required.

d. Discussion and Possible Action on Commercial Air Service at Del Rio International Airport.

No Action Required.

e. Discussion and Possible Action on TXDoT Aviation Project, Asphalt Rehabilitation.

No Action Required.

f. Discussion and Possible Action on Operations and Maintenance at the Del Rio International Airport.

No Action Required.

5. Schedule Next Meeting

The next meeting was scheduled for December 16th, 2020 at 5:30 P.M.

The next meeting was scheduled for January 27th, 2021 at 5:30 P.M.

6. Adjournment

Motion: *Commissioner Sanders adjourned meeting at 6:19 P.M.*

Motion: Matthew Goering

2nd: David Martinez

Vote: 7:0

*Isabel Prieto,
Airport Clerk*

*Leslie Sanders,
Chairperson*

International Airport Commission

4. a.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

Subject

Discussion and Possible Action on Airport Revenues.

Attachments

revenues

- Pico fuel flow



REVENUES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	3,692	4,226	3,176	2,662	3,717	2,301	2,420	4,568	3,430	3,430	2,846	2,857	36,479
2015	2,939	2,115	2,494	2,192	3,124	2,441	2,372	1,438	2,336	2,336	4,795	2,856	31,438
2016	3,849	4,737	6,561	2,842	4,458	2,347	1,997	1,947	4,329	3,174	3,151	5,937	45,329
2017	4,125	3,599	2,704	3,025	3,961	3,245	3,190	3,491	3,637	2,527	3,330	2,699	39,533
2018	3,035	2,987	3,174	3,017	3,350	2,879	2,888	1,940	1,846	1,695	3,357	4,294	34,462
2019	3,735	5,360	2,985	3,152	3,175	3,558	3,861	3,753	5,827	6,476	3,871	3,650	49,403
2020	3,959	2,535	3,006	1,802	2,374	2,302	3,254	2,423	3,340	3,304	2,437		30,737



REVENUES

CBP
fuel flow

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	0	0	0	0	0	0	743	733	0	760	0	0	2,236
2015	750	734	748	634	745	738	735	736	738	738	750	743	8,789
2016	739	0	739	0	0	0	0	729	489	0	737	599	4,032
2017	0	738	0	740	0	712	0	729	0	742	0	715	4,376
2018	0	750	0	746	0	743	739	0	751	0	0	759	4,488
2019	0	748	0	773	0	731	0	728	0	733	0	738	4,451
2020	0	740	0	736	0	733	0	739	0	0	0		2,948

Landing
fees

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2016											3,000	7,230	10,230
2017	2,244	2,700	2,100	1,320	1,974	2,190	1,290	1,926	1,998	762	1,494	2,616	22,614
2018	1,470	2,928	2,634	2,538	768	1,740	1,104	1,308	786	1,194	2,088	2,772	21,330
2019	1,908	1,542	1,614	1,398	1,428	2,226	2,232	678	5,544	8,814	2,010	2,520	31,914
2020	2,022	1,104	972	60	1,260	1,230	2,220	1,500	1,800	3,546	1,608		17,322



REVENUES

- Car Rental Concession – Enterprise Car Rental

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	89	227	206	271	318	0	189	87	93	229	229	0	1,938
2015	48	272	273	56	119	65	0	0	26	146	144	165	1,314
2016	205	449	61	0	98	164	200	10	0	125	148	295	1,755
2017	128	328	46	94	0	35	138	0	84	259	162	35	1,309
2018	46	37	--	--	--	--	--	--	--	--	--	--	83
2019	--	--	--	--	--	--	34	470	1,247	2,171	1,665	1,668	7,255
2020	1,293	1,599	1,153	0	0	0	48	371	482	174	0		5,120

REVENUES



- PFC (Passenger Facility Charge)

Year													
2010													31,015
2011													39,667
2012													37,665
2013													25,643
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2018					250	276	434	1,157	3,099	6,234	5,355	7,507	24,312
2019	8,227	9,129	9,541	7,931	7,416	8,473	7,968	8,040	9,063	7,062	6,717	8,850	98,417
2020	8,056	4,627	1,093	8,058	2,488	3,528	2,913	3,228	2,563	668			37,223

The Passenger Facility Charge (PFC) Program allows the collection of PFC fees up to \$4.50 for every enplaned passenger at commercial airports controlled by public agencies. PFCs are capped at \$4.50 per flight segment with a maximum of two PFCs charged on a one-way trip or four PFCs on a round trip, for a maximum of \$18 total. Airports use these fees to fund **FAA-approved projects that enhance safety, security, or capacity; reduce noise; or increase air carrier competition.**

<https://www.faa.gov/airports/pfc/>

International Airport Commission

4. b.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

Subject

Discussion and Possible Action on the Airport Master Plan Update.

Attachments

AMPU



Airport Master Plan Update Proposed Schedule

Project Tasks		2020						2021							
		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
STUDY ELEMENTS	Project Management / Study Initiation														
	Inventory of Existing Conditions														
	Aviation Demand Forecasts					FAA Review									
	Facility Requirements														
	Airport Development and Alternatives														
	Recommended Development / Environmental Review														
	Airport Plans											FAA Review			
	Implementation Plan / Cost Estimates														
OUTREACH	Working Papers / Draft Report	▲				▲			▲			▲	▲		▲
	Planning Advisory Committee (PAC)	●				●			●			●			
	Public Outreach / Information Meeting (PIM)					●			●			●			

- ▲ Kick-off Meeting
- ▲ Draft Report
- ▲ Final Report

International Airport Commission

4. c.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

Subject

Discussion and Possible Action on Commercial Air Service at the Del Rio International Airport.

Attachments

CAS

Commercial Air Service

November 3

- Online schedule deleted December, resuming flights **January 5th, 2021**.
- Confirmed by Airline's revenue management office.
- Press released issued
- 11/10 TSA Federal Security Director at SAT visit to DRT.

November 24

- Scheduling adjusted to one flight inbound, one outbound daily.
- Confirmed by AA Domestic Planning and Envoy.
- City re-activated public outreach
- All major stakeholders informed (TSA, CBP, Police, Fire Department, FBO, chambers of commerce, LAFB, EDC, Enterprise)
 - DRT – DFW 06:09 am
 - DFW – DRT 6:22 PM

International Airport Commission

4. d.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

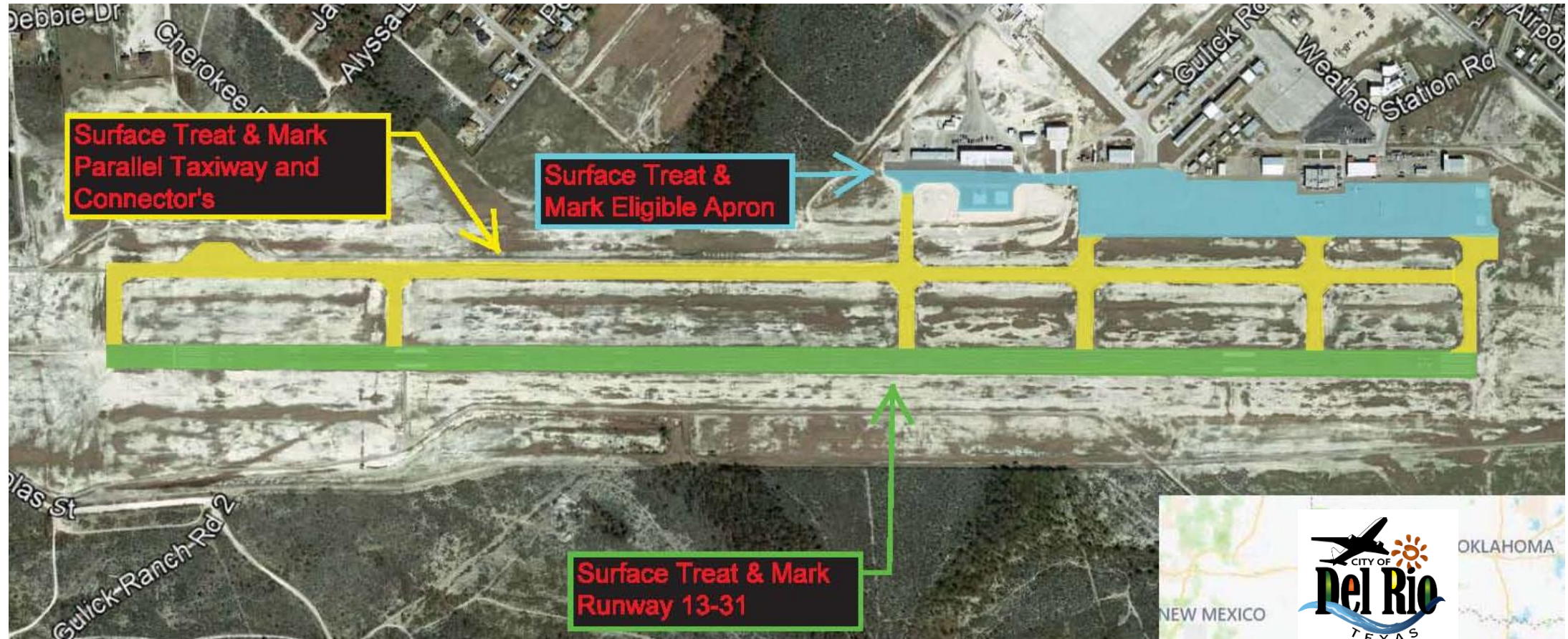
Subject

Discussion and Possible Action on TXDoT Aviation Project, Asphalt Rehabilitation.

Attachments

txdot

TXDoT Aviation project Asphalt rehabilitation



- TXDoT notified Consultant Selection Committee results to participating firms.
- Contract negotiations with KSA. *Due date December 18.*
- Next: contract to be sent to City for execution.
- Project timelines to be determined during design.

International Airport Commission

4. e.

Meeting Date: 12/16/2020

Submitted By: Juan Onofre, Asst. City Manager

Information

Subject

Discussion and Possible Action on Operations and Maintenance at the Del Rio International Airport.

Attachments

OM

Operations and maintenance

