



KRYSTAL VALDEZ
ELLIS COUNTY CLERK

RANDY STINSON
Commissioner Pct. #1

TODD LITTLE
County Judge

PAUL PERRY
Commissioner Pct. #3

LANE GRAYSON
Commissioner Pct. #2

Krystal Valdez
Ellis County Clerk

KYLE BUTLER
Commissioner Pct. #4

**NOTICE OF SPECIAL MEETING
ELLIS COUNTY COMMISSIONERS COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners Court will be held on **Tuesday, January 26, 2021, 2:00 P.M.**, in the **Historic Ellis County Courthouse, Commissioners Courtroom (2nd floor), 101 W. Main Street, Waxahachie, Texas** at which time the following will be discussed and considered, to-wit:

**IMPORTANT INFORMATION RELATED TO COVID-19 IN CONNECTION TO COMMISSIONERS'
COURT MEETINGS:**

Visitors will be asked to review posted screening questions prior to entry. Pursuant to Governor Abbott's Executive Order GA-29, visitors will be asked to keep at least six (6) feet apart from other members of the public and Ellis County staff.

OPENING COURT

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to Open Meetings Act §551

Motion to open meeting

Invocation and Pledge of Allegiance – Commissioner Kyle Butler

PUBLIC COMMENT*- Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

RESOLUTION

- AA Discussion to approve a resolution declaring January 26th as Bessie Coleman Day in Ellis County. –
Commissioner, Precinct #3, Paul Perry
- AB Proclamation to approve a resolution declaring the 3rd week of January as Sanctity of Life Week. –
County Judge, Todd Little

CONSENT AGENDA – Consideration and action:

Administrative:

- A1 Approval of Regular Bills, Payroll and Officers' Reports. – *County Treasurer, Cheryl Chambers*
- A2 Approval of Regular Meeting minutes from January 12, 2021. – *County Clerk, Krystal Valdez*
- A3 Acceptance of the required 20 hours of continuing education for 2020, pursuant to Local Government Code §51.605. – *County Clerk, Krystal Valdez*
- A4 Approval to renew the User License Agreement with Permitium for a one-year term. – *County Clerk, Krystal Valdez*
- A5 Acceptance of the resignation of Raymond Miner of ESD#5. – *Fire Marshal, Tim Birdwell*
- A6 Approval of Interlocal Cooperation Contract between Ellis County and City of Red Oak for term agreement through December 31, 2021. – *Commissioner, Precinct #4, Kyle Butler*
- A7 Acceptance of the Department of Development's (DOD) monthly financial report for December 2020, pursuant to Local Government Code §114.044.
- A8 Acceptance of the monthly reports for Texas A&M AgriLife County Agents, Arnold, Espie, Bishop and Edgar. – *Ag Extension Office, Mark Arnold*
- A9 Approval to purchase equipment, supplies and services on an as-needed basis using the following cooperative contracts:
Texas Association of School Boards Buy Board Cooperative Contracts
- RDO Equipment Rental – Contract 565-18 Equipment Rental
 - Bane Machinery – Contract 565-18 Equipment Rental
 - Six & Mango Equipment, LLP – Contract 565-18 Equipment Rental
 - Galls – 603-20 Public Safety and Firehouse Supplies and Equipment
 - Galls – 587-19 Uniforms and Accessories

Financial:

- F.1 Approval for Ellis county Tax Assessor Collector to issue a tax refund to Designated Title, LLC, account number #154007 in the amount of \$2,960.37. – *County Auditor, Janet Martin*
- F.2 Acceptance of County Auditor's Monthly Report for December 2020 pursuant to Local Government Code §114.025. – *County Auditor, Janet Martin*
- F.3 Acceptance of a tabulated report of the county's receipts and disbursements of funds from January 5, 2021 – January 19, 2021 pursuant to Local Government Code §114.024. – *County Auditor, Janet Martin*

- F.4 FY2020-21 Line Item Transfer:
DECREASE 001-0140-570000 Contingency - Surplus by \$102,000.00;
INCREASE 001-0140-509680 Motor Vehicle Acct Expense by \$102,000.00.
– County Auditor, Janet Martin
- F.5 FY2020-2021 Budget Amendment:
INCREASE 001-0210-460210 Tech & Civil Life Grant - Revenue - \$86,424.00
INCREASE 001-0210-560210 - Tech & Civil Life Grant - Expenditure - \$86,424.00
-County Elections, Jana Onyon
- F.6 FY2020-21 Line Item Transfer:
DECREASE 001-0140-570000 Contingency – Surplus - \$5,400.00
INCREASE 001-0010-508240 Collision Repair - \$5,400.00
-County Judge, Todd Little
- F.7 FY2020-21 Line Item Transfer:
DECREASE 001-0140-570000 - Contingency - Surplus - \$101,833.00
INCREASE 001-0140-509890 - TIRZ Payments - \$101,833.00
-County Judge, Todd Little
- F.8 FY2020-21 Line Item Transfer:
DECREASE 001-0015-508070 Operating Expense- \$200.35
INCREASE 001-0015-508120 Radios - \$200.35
-County Sheriff, Brad Norman
- F.9 FY2020-21 Line Item Transfer:
DECREASE 001-0430-508020 - Equipment - \$348.20;
INCREASE 001-0430-508680 - Contract Services - \$348.20
-Emergency Management, Samantha Pickett
- F.10 **DECREASE 001-0430-508020** - Equipment- 1794.35;
INCREASE 001-0430-509780 - Mass Notification System-\$1794.35
-Emergency Management, Samantha Pickett
- F.11 **DECREASE 001-0430-508020** - Equipment - \$2,500.00
INCREASE 001-0430-508090 - Auto Repair - \$2,500.00
-Emergency Management, Samantha Pickett

REGULAR AGENDA – Discussion, consideration, and action:

DEPARTMENT OF DEVELOPMENT

PURCHASING

- 2.1 Discussion, consideration and approval for the award of Bid Number RFB 2020-021 – Contract for Printed Forms to College Street Printing (Primary); XL4U, LLC (Secondary); Nieman Printing/Stoneglass Marketing (Tertiary).
- 2.2 Discussion, consideration and approval to renew the following bid RFP-2019-008 Disaster Debris Removal, Reduction, Disposal and other Emergency Debris Related Services with TFR Enterprises, Inc for a one-year period January 26, 2021 to January 25, 2022.

ADMINISTRATIVE

- 3.1 Permission to issue check in the amount of \$100,604.98 from the General Fund, payable to the Motor Vehicle Account. – *County Auditor, Janet Martin*
- 3.2 FY2020-21 Line Item Transfer:
DECREASE 001-0140-570000 Contingency - Surplus by \$102,000.00;
INCREASE 001-0140-509680 Motor Vehicle Acct Expense by \$102,000.00.
– *County Auditor, Janet Martin*
- 3.3 Acceptance of \$459,562.11 from the Ellis County Tax Office for Parcel Commissions for Tax Years 2015, 2018, and 2019. Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor. – *County Auditor, Janet Martin*
FY2019-20 Budget Amendment:
INCREASE 001-0370-400460 Parcel Commissions Ad Valorem Taxes by \$459,562.00;
INCREASE 001-0140-570000 Contingency - Surplus by \$459,562.00.
- 3.4 Acceptance of \$160,054.22 from the Ellis County Tax Office for bank interest for Fiscal Years 2016 - 2020. Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor. – *County Auditor, Janet Martin*
FY2019-20 Budget Amendment:
INCREASE 001-0010-400020 Interest Income General Fund by \$160,054.22
INCREASE 001-0140-570000 Contingency - Surplus by \$160,054.22
- 3.5 Reclassify the Accounting Clerk position to a Clerk III, and a Clerk II position to a Clerk III. The amount saved from reclassifying the Accounting Clerk to Clerk III is more than needed for the reclassification from Clerk II to Clerk III. – *County Clerk, Krystal Valdez*
- 3.6 Consideration and Approval of the updated COVID-19 Paid Time-off Policy. – *Human Resources, Theresa Taylor*
- 3.7 Acceptance of the Ellis County Time Compensatory Report. – *Human Resources Director, Theresa Taylor*
- 3.8 Discussion, consideration, and approval of an Interlocal Agreement with the City of Midlothian, Texas for Mutual Aid Services and approval of direct request for assistance regarding operation of COVID-19 Vaccination Site. – *Emergency Management, Samantha Pickett*

- 3.9 Discussion, consideration, and approval of an Interlocal Agreement with the City of Red Oak, Texas for Mutual Aid Services and approval of direct request for assistance regarding operation of COVID-19 Vaccination Site. – *Emergency Management, Samantha Pickett*
- 3.10 Acceptance of the Ellis County 4th Quarter 2020 Investment Report. – *County Treasurer, Cheryl Chambers*

RECESS TO CONVENE TO EXECUTIVE SESSION

EXECUTIVE SESSION

The Commissioners Court of Ellis County reserves the right to adjourn into **Executive Session** at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

- 4.1 Pursuant to Chapter 551.071 of the Government Code, consultation with legal counsel about pending or contemplated litigation regarding the County's Land Use Regulations.
- 4.2 Pursuant to Chapter 551.071 of the Government Code, consultation with legal counsel regarding pending litigation matter, *Phillips v. M&M Investments*, Cause No. 104742.
- 4.3 Pursuant to Chapter 551.072 of the Government Code, to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

ADJOURNMENT OF EXECUTIVE SESSION

ADJOURNMENT

Signed this the 22nd day of January, 2021.



Todd Little
Ellis County Judge

I, the undersigned, County Clerk of the Ellis County Commissioners Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 22nd day of January, 2021 at 4:12 ~~am~~/p.m.



Krystal Valdez, County Clerk

By Tina Chambers, Deputy

- The Commissioners Court reserves the right to consider and take action on the above agenda items in any particular order.
- If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge's Office at (972) 825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.