**NOTICE OF REGULAR AND JOINT SPECIAL MEETING OF**
**CONROE CITY COUNCIL AND THE CONROE LOCAL GOVERNMENT CORPORATION**
**CITY HALL COUNCIL CHAMBERS – 300 WEST DAVIS ST.**

**CONVENES: WEDNESDAY, MAY 26, 2021 – 2:00 P.M. - RECESS**
**RECONVENES: THURSDAY, MAY 27, 2021– 9:30 A.M. – ADJOURN**

**VIDEOCONFERENCE PARTICIPATION ALLOWED: It is intended that a quorum of the City Council be physically present in the City Council Chambers at all times during the meeting. If a quorum of the Council is physically present then, any other member of the Council, officer or employee of the City may participate in the meeting from a remote location by means of a video conference call if the video and audio feed of the remote participant is broadcast live at the meeting and complies with the provisions of Texas Gov. Code Section 551.127.**

**EXECUTIVE SESSION At any time during the WORK SESSION or ACTION AGENDA the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.**

**CALL TO ORDER**
**CALL OF ROLL**

**CITIZEN INQUIRIES – NOT TO EXCEED 30 MINUTES**
Citizen inquiries are limited to 3 minutes per person. Preference is given to speakers addressing agenda items. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

## WORK SESSION

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|---|---|---|
| A. | Discuss Bid Award for the CDBG Housing Reconstruction Project. | **N. Mikeska** |
| B. | Discuss approving an Ordinance consenting to a Petition for the creation of Montgomery County Municipal Utility District No. 209. | **N. Mikeska** |
| C. | Discuss American Rescue Plan (ARP) Act of 2021 – Coronavirus Local Fiscal Recovery Fund (CLFRF). | **T. Woolley** |
| D. | Discuss RFP for the Procurement/Administrative Services consultant contract for the American Rescue Plan (ARP) Act of 2021 – Coronavirus Local Fiscal Recovery Fund (CLFRF). | **T. Woolley** |
| E. | Discuss the Engineering Services Consultant Contract for the American Rescue Plan (ARP) Act of 2021 – Coronavirus Local Fiscal Recovery Fund (CLFRF). | **T. Woolley** |
| F. | Discuss material testing amendment for Alpha Testing. | **T. Woolley** |
| G. | Discuss the CenterPoint Energy gas line for Water Well No. 26 (McCaleb Road) Project. | **T. Woolley** |
| H. | Discuss a Resolution adopting policies and procedures for oversight of the Labor Standards Officer in accordance with HUD Handbook, Labor Standards Administration and Basic Requirements on Grant-Related Projects. | **T. Woolley** |
| I. | Discuss an Ordinance establishing a construction speed zone on SH 105 from IH 45 to the Western City limits of Conroe, as requested by TxDOT. | **T. Woolley** |
| J. | Discuss amending the provisions of Article IV, Chapter 18, Code of Ordinances relating to the regulations of Mobile Food Units; establishing Mobile Food Courts. | **T. Woolley** |
| K. | Discuss commitment letter to accept a FEMA grant to purchase and install 3 backup generators on City facilities at Candy Cane Park. | **K. Kreger** |
| L. | Discuss a not to exceed cost of $45,500 to hire Mike Pietsch, P.E. Consulting Services, Inc. to assist the City of Conroe through an Insurance Services Office (ISO) public fire protection evaluation. | **K. Kreger** |
| M. | Discuss a Resolution authorizing the lease of the Crighton Theatre from the Crighton Theatre Foundation. | **F. Robinson** |
| N. | Discuss purchase of police vehicle equipment for 13 Patrol Tahoes, approved in the FY20-21 budget. | **J. Christy** |
| O. | Internal Audit Update. | **S. Mattson** |

P. **Convene a joint Special Meeting of the City Council of Conroe, Texas and the Conroe Local Government Corporation.** **Mayor Czajkoski**

**JOINT MEETING AGENDA**

1. **Consideration of a Resolution authoring certain project and financing documents for the Conroe Convention Center Hotel Project.** **S. Williams**

**RECESS JOINT CLGC MEETING, RESUME CITY COUNCIL MEETING**

Q. Discuss an Ordinance proving for the issuance of the City of Conroe, Texas Certificates of Obligation, Series 2021A; Levying a tax and pledging a Limited and Subordinate Lien of Surplus Water and Sewer System Net Revenues in payment thereof; Providing for the Award of Sale thereof in accordance with specified parameters; Approving an Official Statement; Approving execution of a Purchase Contract; and enacting other provisions relating thereto. **S. Williams**

R. Discuss a Resolution authorizing certain project and financing documents for the Conroe Convention Center Hotel Project. **S. Williams**

S. Discuss furniture purchase through a state contract for transition of employees at Conroe Tower and Conroe Municipal Center. **S. Williams**

T. Discuss action to approve the three-year contract renewal with SHI for Darktrace Enterprise Immune System Software agreement. **S. Williams**

U. **Recess Open Meeting in order to conduct Closed Executive Session for consultation with attorney to receive legal advice concerning the following threatened, contemplated or pending claims and litigation, and to deliberate other matters as authorized by Texas Government Code Chapter 551, Sections 551.071 and 551.072 relating to:** **Mayor Czajkoski**

- **SJRA GRP Contract Litigation (Sec. 551.071)**
- **QUADVEST, LP, et al vs. SJRA vs. CITY OF CONROE, et al (Sec. 551.071)**
- **TRIPLE B SERVICE vs. CITU OF CONROE (Sec. 551.071)**
- **Legal advice concerning contract provisions related to Hotel Conference Center Project (Sec. 551.071)**
- **Deliberation concerning the purchase, exchange, lease or value of real property (Sec. 551.072)**

**Reconvene Open Meeting**

**Briefing** – The Council will be briefed on and may discuss any item on the Action Agenda.

**Council Members Inquiry Time** – Pursuant to Tex. Gov. Code Sec. 551.042 the Mayor or Council Members may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

**RECESS**

## RECONVENE

## THURSDAY, MAY 27, 2021 – 9:30 A.M.

**VIDEOCONFERENCE PARTICIPATION ALLOWED: It is intended that a quorum of the City Council be physically present in the City Council Chambers at all times during the meeting. If a quorum of the Council is physically present then, any other member of the Council, officer or employee of the City may participate in the meeting from a remote location by means of a video conference call if the video and audio feed of the remote participant is broadcast live at the meeting and complies with the provisions of Texas Gov. Code Section 551.127.**

**CALL TO ORDER**
**CALL OF ROLL**
**INVOCATION/PLEDGE**

**PROCLAMATIONS/RECOGNITIONS**

**CITIZEN INQUIRIES – NOT TO EXCEED 30 MINUTES**

Citizen inquiries are limited to 3 minutes per person. Preference is given to speakers addressing agenda items. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

## ACTION AGENDA

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|---|---|---|---|
| 1. | **Workshop** | Approved a Bid Award for the CDBG Housing Reconstruction Project. | **N. Mikeska** |
| 2. | **Workshop** | Consider approving an Ordinance consenting to a Petition for the creation of Montgomery County Municipal Utility District No. 209. | **N. Mikeska** |
| 3. | **Workshop** | Award the Procurement/Administrative Services consultant contract for the American Rescue Plan (ARP) Act of 2021 – Coronavirus Local Fiscal Recovery Fund (CLFRF). | **T. Woolley** |
| 4. | **Workshop** | Award the Engineering Services Consultant Contract for the American Rescue Plan (ARP) Act of 2021 – Coronavirus Local Fiscal Recovery Fund (CLFRF). | **T. Woolley** |
| 5. | **Workshop** | Consider amending the provisions of Article IV, Chapter 18, Code of Ordinances relating to the regulations of Mobile Food Units and establishing Mobile Food Courts. | **T. Woolley** |
| 6. | **Workshop** | Consider a commitment letter to accept a FEMA grant to purchase and install 3 backup generators on City facilities at Candy Cane Park. | **K. Kreger** |
| 7. | **Workshop** | Consider a Resolution authorizing the lease of the Crighton Theatre from the Crighton Theatre Foundation. | **F. Robinson** |
| 8. | **Workshop** | Consider approving a three-year contract renewal with SHI for Darktrace Enterprise Immune System Software agreement. | **S. Williams** |
| 9. | **Workshop** | **Convene a joint Special Meeting of the City Council of Conroe, Texas and the Conroe Local Government Corporation.** | **Mayor Czajkoski** |
| | | **JOINT MEETING AGENDA**<br>**Consider a Resolution authorizing certain project and financing documents for Conroe Convention Center Hotel Project.** | **S. Williams** |
| | | **RECESS JOINT MEETING, AND RESUME CITY COUNCIL MEETING** | |
| 10. | | April 2021 Monthly Financial Summary Report. | **S. Williams** |

## CONSENT AGENDA

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| 11. | | Consider a Resolution re-structuring the CDBG Budget for Program Year 2019 and Program Year 2020, for submission to the U.S. Department of Housing & Urban Development. | **N. Mikeska** |
| 12. | **Workshop** | Consider material testing amendment for Alpha Testing. | **T. Woolley** |

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| 13. | **Workshop** | Consider the CenterPoint Energy gas line for Water Well No. 26 (McCaleb Road) Project. | **T. Woolley** |
| 14. | **Workshop** | Consider a Resolution adopting policies and procedures for oversight of the Labor Standards Officer in accordance with HUD Handbook, Labor Standards Administration and Basic Requirements on Grant-Related Projects. | **T. Woolley** |
| 15. | **Workshop** | Consider an Ordinance establishing a construction speed zone on SH 105 from IH 45 to the Western City limits of Conroe, as requested by TxDOT. | **T. Woolley** |
| 16. | **Workshop** | Consider a not to exceed cost of $45,500 to hire Mike Pietsch, P.E. Consulting Services, Inc. to assist the City of Conroe through an Insurance Services Office (ISO) public fire protection evaluation. | **K. Kreger** |
| 17. | **Workshop** | Consider purchase of police vehicle equipment for 13 Patrol Tahoes, approved in the FY20-21 budget. | **J. Christy** |
| 18. | **Workshop** | Consider Internal Audit Update. | **S. Mattson** |
| 19. | **Workshop** | Consider an Ordinance providing for the issuance of City of Conroe, Texas, Certificates of Obligation, Series 2021A; Levying a Tax and Pledging Limited and Subordinate Lien of Surplus Water and Sewer System Net Revenues in payment thereof; Providing for the award of sale thereof in accordance with specified parameters; Approving an Official Statement; Approving execution of a purchase contract; and Enacting other provisions relating thereto. | **S. Williams** |
| 20. | **Workshop** | Consider a Resolution authorizing certain project and financing documents for the Conroe Convention Center Hotel Project. | **S. Williams** |
| 21. | **Workshop** | Consider furniture purchase through a state contract for transition of employees at Conroe Tower and Conroe Municipal Center. | **S. Williams** |
| 22. | | Council Meeting Minutes of April 21 & 22. 2021. | **S. Gorjón** |
| 23. | | Payment of statements. | **S. Williams** |

**Adjourn**

**I certify that the above notice of meeting was posted on the bulletin board in City Hall, 300 West Davis, and in other places accessible to the public on the 21st day of May, 2021.**

**Soco M. Gorjón, City Secretary**

**Agenda Items: Council may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Council. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.**

**It is the policy of the City of Conroe to afford disabled persons maximum access to all public meetings. The City of Conroe will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.**