

AGENDA

FOR A REGULAR MEETING OF THE AMARILLO CITY COUNCIL TO BE HELD ON TUESDAY, AUGUST 10, 2021, AT 1:00 P.M., CITY HALL, 601 SOUTH BUCHANAN STREET, COUNCIL CHAMBER ON THE THIRD FLOOR OF CITY HALL, AMARILLO, TEXAS.

City Council Mission: Use democracy to govern the city efficiently and effectively to accomplish the City's mission.

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

INVOCATION: Brent Womble

PRESENTATION: "EVERY DROP COUNTS" (Julie Allegretti-Utilities)

PUBLIC ADDRESS

(For items on the agenda for City Council consideration)

The public will be permitted to offer public comment on agenda items. Public Address signup times are available from Sunday 8:00 a.m. until Tuesday 12:45 p.m. at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form> or by calling the City Secretary's office at (806) 378-3014.

AGENDA

1. City Council will discuss or receive reports on the following current matters or projects:

- A. Review agenda items for regular meeting and attachments
- B. Coronavirus update
- C. Partnership for Development Progress
- D. Civic Center P3 Committee Progress update
- E. Policy 3: Ends Policies
- F. Committee Updates Parks & Beautification
- G. Request future agenda items and reports from City Manager

2. CONSENT ITEMS

It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction:

THE FOLLOWING ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCILMEMBER, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

A. CONSIDER APPROVAL – MINUTES

- 1. Approval of the City Council minutes for the regular meetings held on July 13, 2021, and July 27, 2021.
- 2. Approval of the City Council minutes for the special meeting held on July 29, 2021.

B. CONSIDERATION OF AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS AMENDING THE AMARILLO MUNICIPAL CODE, TITLE IV, CHAPTER 4-6, ARTICLE III, DIVISION 4, SECTIONS 4-6-153 TO 158 FOR REGULATION OF EMBLEMS ON CITY OWNED PROPERTIES AND FACILITIES; PROVIDING FOR A SEVERABILITY; PROVIDING FOR REPEALER; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE

(Contact: Andrew Freeman, Managing Director-Planning and Special Projects)

This is the second and final reading to consider an ordinance amendment related to the San Jacinto Neighborhood Plan recommending a possible Route 66 logo be placed on a water tower in the neighborhood.

C. CONSIDERATION OF AN ORDINANCE REZONING A 178.43 ACRE TRACT OF UNPLATTED LAND IN SECTION 18, BLOCK 2, A.B.&M. SURVEY, RANDALL COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS, TO CHANGE FROM AGRICULTURAL DISTRICT TO PLANNED DEVELOPMENT DISTRICT 395 FOR AN INDUSTRIAL AND BUSINESS PARK

(Contact: Brady Kendrick, Planner II-Planning and Development Services)

VICINITY: Georgia St and Farmers Ave

APPLICANT: Kevin Carter for Amarillo Economic Development Corporation

This is the second and final reading to consider an ordinance rezoning a 178.43 tract of unplatted land. Adjacent zoning consists of Residential District 2 and Agricultural District to the west across Georgia St. No zoning exists on adjacent land to the north, east, and south due to the adjacent land being outside the City of Amarillo's corporate limits.

Adjacent land uses consist of vacant land to the north, south, single-family detached homes and undeveloped land to the west, and an industrial land use to the east.

D. CONSIDERATION OF AN ORDINANCE REZONING A 6.78 ACRE TRACT OF UNPLATTED LAND, IN SECTION 138, BLOCK 2, A.B.&M. SURVEY, POTTER COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS, TO CHANGE FROM MULTIPLE-FAMILY DISTRICT 1 TO PLANNED DEVELOPMENT DISTRICT 396 FOR GENERAL RETAIL LAND USES PLUS SIGN PRODUCTION AND ASSEMBLY, STORAGE WAREHOUSE, FLEET VEHICLE PARKING, AND FLEET VEHICLE WASHING

(Contact: Brady Kendrick, Planner II-Planning and Development Services)

Vicinity: Tee Anchor Blvd and Highlands St

Applicant: Jamal Enterprises for Awards Recognition Concepts LLC

This is the second and final reading to consider an ordinance rezoning a 6.78 tract of unplatted land. Adjacent zoning consists of Multiple-Family District 1 to the northeast, Heavy Commercial District to the west, and General Retail District in all other directions.

Adjacent land uses consist of vacant land to the north, a middle school and sixth-grade campus east, various retail businesses to the south, and the American Quarter Horse Association Headquarters to the southwest.

E. **CONSIDERATION OF AN ORDINANCE REZONING THE REMAINING PORTION OF LOT 6, BLOCK 5, MARY-GOULD ACRES UNIT NO. 2, AN ADDITION TO THE CITY OF AMARILLO, IN SECTION 26, BLOCK 9, B.S.&F. SURVEY, POTTER COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS, TO CHANGE FROM MULTIPLE-FAMILY DISTRICT 1 WITH SPECIFIC USE PERMIT 94 TO GENERAL RETAIL DISTRICT**

(Contact: Brady Kendrick, Planner II-Planning and Development Services)
Vicinity: Amarillo Blvd and Port Ln
Applicant: Thahir Farzan

This is the second and final reading to consider an ordinance rezoning the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2. Adjacent zoning consists of Planned Development Districts 2 and 172A to the north, General Retail District and Planned Development District 323 to the south, Planned Development Districts 172A and 323 to the east, and General Retail District and Planned Development District 2 to the west.

Adjacent land uses consist of vacant land and townhomes to the north, medical offices, and an apartment complex to the south, townhomes and an apartment complex to the east, and medical offices and undeveloped land to the west.

F. **CONSIDERATION OF AN ORDINANCE REZONING THE WEST 60 FEET OF LOT 5 AND ALL OF LOT 6, BLOCK 21, REPLAT OF BLOCK “A” PARAMOUNT TERRACE UNIT NO. 4, AN ADDITION TO THE CITY OF AMARILLO IN SECTION 228, BLOCK 2, A.B.&M. SURVEY, RANDALL COUNTY, TEXAS, PLUS ONE-HALF OF ALL BOUNDING STREETS, ALLEYS, AND PUBLIC WAYS, TO CHANGE FROM MULTIPLE-FAMILY DISTRICT 1 TO GENERAL RETAIL DISTRICT**

(Contact: Brady Kendrick, Planner II-Planning and Development Services)
Vicinity: Janet Dr and Western St
Applicant: City of Amarillo

This is the second and final reading to consider an ordinance rezoning the west 60 feet of Lot 5 and all of Lot 6, Block 21, replat of Block “A” Paramount Terrace Unit No. 4. Adjacent zoning consists of Multiple-Family District 1 to the east, General Retail District to the north and west, and Office District 2 to the south.

Adjacent land uses consist of a retail shopping center to the north, a pharmacy to the west, an office building to the south, and an apartment complex to the east.

G. **CONSIDER AWARD–REPAIR OF STORMWATER PUMP AT NORTHEAST LAWRENCE LAKE PUMP STATION**

(Contact: Donny Hooper, Director of Public Works)
Award: Odessa Pumps, \$53,056

This item is to consider the award of a contract for the repair of the existing stormwater pump at the Northeast Lawrence Lake Pump Station.

H. **CONSIDER LEASE – LANDFILL SCRAPER**

(Contact: Donny Hooper, Director of Public Works)
Awarded using Buy Board Contract #517-19 to:
Warren Cat/Caterpillar Financial \$ 14,542.96 per month
Total Award based on 60-month lease \$872,577.60

Purchase option at end of lease \$282,660.00, total obligation if option used \$1,115,237.60.

I. **CONSIDER PURCHASE - LANDFILL COMPACTOR WHEELS**

(Contact: Donny Hooper, Director of Public Works)

Award: Warren Cat, \$57,166.63

This item awards the bid for an unscheduled replacement of unit 8882, 2016 Cat Landfill Compactor Wheels. This equipment is Texas Commission on Environmental Quality (TCEQ) required to meet all state and federal regulations at the City landfill.

J. **CONSIDER AWARD – IDCU COVID-19 CONTACT SUPPLEMENT**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$311,847

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from date of execution thru July 31, 2023, to sustain public health programming for response to COVID-19.

K. **CONSIDER AWARD – PHWF WORKFORCE**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$1,000,000

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from July 1, 2021, thru June 30, 2023, to establish, expand, train, and sustain the public health workforce to support COVID-19 prevention, preparedness, response, and recovery initiatives.

L. **CONSIDER AWARD – HEALTH EQUITY**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$500,000

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from September 1, 2021, thru May 31, 2023, to authentically engage communities disproportionately impacted by COVID-19 and build sustainable relationships in those targeted communities.

M. **CONSIDER AWARD – TUBERCULOSIS FEDERAL GRANT**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$53,123

Grantor: Texas Department of State Health Services

This item accepts the award from the Texas Department of State Health Services from January 1, 2022, thru December 31, 2023, to continue funding to prevent and control the transmission of active and latent tuberculosis.

N. **CONSIDER AWARD – DIS GRANT AWARD**

(Contact: Casie Stoughton, Director of Public Health)

Grant Amount: \$321,417

Grantor: Texas Department of State Health Services

This item is to consider acceptance of the DIS grant award from the Texas Department of State Health Services in the amount of \$321,417. The grant term is from September 1, 2021, through May 31, 2023, to expand, train, and sustain the DIS workforce to support jurisdictional STI prevention programs.

O. **CONSIDERATION OF A RESOLUTION FOR THE 2021 EMERGENCY SOLUTIONS GRANT (ESG) APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA)**

(Contact: Jason Riddlespurger, Director of Community Development)

This item is consideration of a resolution for the 2021 ESG application to the TDHCA in the amount of \$178,947 to the Amarillo Continuum of Care. The 2021 ESG grant funding will provide outreach resources and rapid re-housing support for those experiencing homelessness.

P. **CONSIDER PURCHASE OF 19,500 GVWR AERIAL PLATFORM TRUCK. UPGRADE TO FLEET.**

(Contact Donny Hooper, Director of Public Works)

Award to: Specialty Fleet Sales for \$123,100.00

Replacement of unit 8392, 2016 Ford F-350 Service Body Truck. Truck will be upgraded to an F-550 Ford with Aerial Platform for use by Emergency Management for daily maintenance requirements and maintenance of outdoor public emergency notification systems. Purchase will be thru TIPS Contract 200802.

Q. **CONSIDER AWARD OF BID #7080/PROJECT #462175 – FY 20/21 SOUTHWEST QUADRANT HIGH DENSITY MINERAL BOND.**

(Contact: Matthew Thomas, City Engineer-Capital Projects & Development Engineering)

This item is to consider award of the construction contract for the FY 20/21 Southwest Quadrant High Density Mineral Bond project to: Andale Construction, Inc. in the amount of \$686,357.86.

R. **CONSIDER SECOND AMENDMENT TO CITY OF AMARILLO, TEXAS AND CINERGY ENTERTAINMENT AMARILLO, INC. CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM AGREEMENT.**

(Contact: Andrew Freeman, Managing Director-Planning & Special Projects)

Due to the impact COVID had on the operations of Cinergy and other movie and entertainment facilities, which impacted being open, occupancy limitations, social-distancing measures, and heightened hygiene protocols, the owners of Cinergy are requesting an amendment to their existing Chapter 380 Agreement approved in October 2015 and amended in April 2017.

S. **CONSIDERATION OF AN AVIATION CLEAR ZONE EASEMENT, BEING 4,300 FEET ABOVE MEAN SEA LEVEL ABOVE THE PLAT OF GRAND AVENUE ESTATES UNIT NO. 8, A SUBURBAN SUBDIVISION TO THE CITY OF AMARILLO, BEING AN UNPLATTED TRACT OF LAND IN SECTION 143, BLOCK 2, A.B.&M. SURVEY, RANDALL COUNTY, TEXAS.**

(Contact: Brady Kendrick, Planner II-Planning and Development Services)

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat Grand Avenue Estates Unit No. 8.

T. **CONSIDERATION OF AN AVIATION CLEAR ZONE EASEMENT, BEING 4,750 FEET ABOVE MEAN SEA LEVEL ABOVE THE PLAT OF CITY VIEW ESTATES UNIT NO. 19, AN ADDITION TO THE CITY OF AMARILLO, BEING AN UNPLATTED TRACT OF LAND IN SECTION 231, BLOCK 2, A.B.&M. SURVEY, RANDALL COUNTY, TEXAS.**

(Contact: Brady Kendrick, Planner II-Planning and Development Services)

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat City View Estates Unit No. 19.

U. **REVIEW AND APPROVAL OF RFQ 02-21 OCCUPATIONAL MEDICAL SERVICES CONTRACT WITH BSA CARE EXPRESS, A SERVICE OF FMC MEDICAL SERVICES. THESE SERVICES INCLUDE DRUG/ALCOHOL TESTING, PREEMPLOYMENT PHYSICALS, AND RETURN TO WORK PHYSICALS.**

(Contact Wesley Hall, Risk Management Director)

This item is a one-year contract with renewal options for three additional one-year terms for Occupational Medical Services. These services include drug/alcohol testing, pre-employment physicals, and return to work physicals.

3. **NON-CONSENT ITEM:**

A. **PUBLIC HEARING AND FIRST READING TO CONSIDER AN ORDINANCE REZONING 432.90 ACRES OF LAND IN SECTIONS 168 and 189, BLOCK 2, A.B.&M. SURVEY, POTTER COUNTY, TEXAS.**

(Contact: Andrew Freeman, Managing Director of Planning and Special Projects)

This is a public hearing and first reading to rezone the following areas of the North Heights Neighborhood Plan Area (north half):

1. Rezoning of 294.88 acres consisting of land in the Miller Heights, North Heights, University Heights, Amarillo Heights Additions, and unplatted land, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District, Multiple-Family District 1, Multiple-Family District 1 with Specific Use Permit 106, and Light Industrial District to Residential District 2, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas,
2. Rezoning of 22.82 acres consisting of land in the Amarillo Heights, Charlotte Heights, Downing-Highland's, University Heights, and WM Moore's Additions, plus one half of all bounding streets, alleys, and public ways to change from Residential District 3, Manufactured Home District, and Light Industrial District, to Multiple-Family District 1, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas,
3. Rezoning of 7.05 acres consisting of land in Miller Heights Addition, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 and Multiple-Family District 1 with Specific Use Permit 100 to General Retail District, in Section 168, Block 2, AB&M Survey, Potter County, Texas,
4. Rezoning of 78.98 acres consisting of land in the Mathew Hooks Re-Subdivision of Block 49 Miller Heights, Miller Heights, North Heights, Clarence Watley's Subdivision of Wheatley's 5 Acre Tract, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 to Moderate Density District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas,
5. Rezoning of 29.17 acres consisting of land in the Miller Heights, North Heights, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 with Specific Use Permit 85 and Multiple-Family District 1 to Neighborhood Service District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas.

B. PUBLIC HEARING ON FISCAL YEAR 2021/2022 BUDGET

This Budget will raise more revenue from property taxes than last year's budget by \$11,855,088 which is a 22.77% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$767,321.

C. CONSIDER ORDINANCE ADOPTING THE CITY OF AMARILLO BUDGET FOR THE 2021/2022 FISCAL YEAR.

(Contact: Laura Storrs, Assistant City Manager)

This is the first reading of an ordinance adopting the City of Amarillo budget for the 2021/2022 fiscal year. This budget allows for the City to continue providing effective public services, programs, and assistance to Amarillo residents in the upcoming year.

D. CONSIDER ORDINANCE APPROVING THE CITY OF AMARILLO TAX ROLL, SETTING AN AD VALOREM PROPERTY TAX RATE AND LEVYING A TAX ON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY FOR THE 2021 TAX YEAR.

(Contact: Laura Storrs, Assistant City Manager)

This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate, and levying a tax on all property subject to taxation within the City for the 2021 tax year. This ordinance establishes an ad valorem tax rate of \$0.40493 per \$100.00 property valuation for City maintenance and operations expenses and \$0.07911 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.48404 per \$100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 24.48 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$60.45.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 South Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Posted this 6th day of August 2021.

Regular meetings of the Amarillo City Council stream live on Cable Channel 10 and are available online at:

<http://amarillo.gov/city-hall/city-government/view-city-council-meetings>

Archived meetings are also available.

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 13th day of July 2021, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chamber located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON
COLE STANLEY
FREDA POWELL
EDDY SAUER
HOWARD SMITH

MAYOR
COUNCILMEMBER NO. 1
MAYOR PRO TEM/COUNCILMEMBER NO. 2
COUNCILMEMBER NO. 3
COUNCILMEMBER NO. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER
KEVIN STARBUCK
FLOYD HARTMAN
LAURA STORRS
BRYAN MCWILLIAMS
JENIFER RAMIREZ
ANDREW FREEMAN

CITY MANAGER
DEPUTY CITY MANAGER
ASSISTANT CITY MANAGER
ASSISTANT CITY MANAGER/CFO
CITY ATTORNEY
ASSISTANT TO THE CITY MANAGER
MANAGING DIRECTOR OF PLANNING AND
SPECIAL PROJECTS

The invocation was given by Claude Tugwell, Retired Pastor. Mayor Nelson led the Pledge of Allegiance.

An employee recognition was presented for meritorious citation to Jacob Charter.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

PUBLIC ADDRESS:

1. Gina Cravey, Amarillo, TX spoke on item 1B.
2. Michael Ford, Amarillo, TX spoke on item 1B.

ITEM 1:

- A. Review agenda items for regular meeting and attachments;
- B. Coronavirus Update;
- C. Thompson Park Pool update;
- D. TxDOT mowing within the City of Amarillo update;
- E. Health Insurance Third Party Administrator, Dental Insurance, and Pharmacy Benefits Manager Request for Proposals Update;
- F. Wellness Update;
- G. Request future agenda items and reports from City Manager.

ITEM 2 CONSENT ITEMS:

Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Councilmember Powell to approve the consent agenda as presented, seconded by Councilmember Sauer:

- A. **CONSIDER APPROVAL - MINUTES:**
Approval of the City Council minutes for the regular meeting held on June 22, 2021.
- B. **CONSIDER APPROVAL - MINUTES:**
Approval of the City Council minutes for the special meeting held on June 28, 2021.
- C. **CONSIDER APPROVAL - MINUTES:**
Approval of the City Council minutes for the special meeting held on June 29, 2021.

- D. **CONSIDER APPOINTMENT OF HEALTH AUTHORITY AND MEDICAL DIRECTOR**
(Contact: Casie Stoughton, Director of Public Health)
This item is consideration of an amendment to the agreement between Texas Tech University Health Sciences Center and the City of Amarillo for the appointment of Dr. Todd Bell to serve as the Health Authority for Potter and Randall counties and Medical Director for the Amarillo Area Public Health District. The Amarillo Area Public Health District Board recommends the amendment.
- E. **CONSIDER APPROVAL - W.I.C. OUTREACH CAMPAIGN**
(Contact: Margaret Payton, WIC Director)
This item is a contract to conduct an Outreach campaign not to exceed \$150,000 that the City's Communications Department has developed for the W.I.C. Nutrition Department. During the past year, the W.I.C. Department has had a 20% drop in the number of participants actively participating in the program due to COVID. The Outreach Campaign will be conducted by utilizing radio, television, newspaper, print, and social media to raise community awareness of this important resource to increase participation in the W.I.C. program.
- F. **CONSIDER AWARD CONTRACT FOR THE DEMOLITION AND REMOVAL OF OLD PARKING LOT AND INSTALLATION OF NEW CONCRETE PARKING LOT AND SECURITY FENCING AT W.I.C. NUTRITION 411 SOUTH AUSTIN**
(C (Contact: Margaret Payton, WIC Director and Jerry Danforth, Facilities Director)
Award: Commercial Industrial Builders, Inc. - \$506,242.00
This contract is for the demolition and removal of the old parking lot and installation new concrete parking lot and security fencing at the W.I.C office located at 411 South Austin, Amarillo, TX.
- G. **CONSIDER RESOLUTION - ADVANCE FUNDING AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) IMPROVEMENTS ON HAGY BLVD AND PORT LANE AT BI-40 (AMARILLO BLVD). IN THE AMOUNT OF \$221,050.00**
(Contact: Matthew Thomas, City Engineer)
The Advance Funding Agreement with TxDOT would provide the City with reimbursement for engineering and construction costs associated with improvements within TxDOT right-of-way in conjunction with the planned reconstruction of Haggy Blvd and Port Lane. Reimbursements would be for actual costs, and a summary of the anticipated reimbursement follows:
Engineering: \$ 25,000.00
Construction: \$196,050.00
Total: \$221,050.00
- H. **CONSIDER AWARD - MODIFICATION OF THE CITY OF AMARILLO POLICE DEPARTMENT PASSENGER ELEVATORS LOCATED AT 200 SE 3RD AVE IN AMARILLO, TEXAS**
(Contact: Jerry Danforth, Facilities Director)
American Elevator Co, Inc. -- \$654,939.00
This is for the modification contract with American Elevator Co, Inc. for the demolition, site preparation, security, installation, and modification of two passenger elevators for the Amarillo Police Department located at 200 SE 3rd Ave in Amarillo, Texas.
- I. **CONSIDER LEASE AGREEMENT BETWEEN CONSOLIDATED NUCLEAR SECURITY, LLC (PANTEX) AND THE CITY OF AMARILLO FOR THE CONTINUED RENTAL OF THREE (3) BUILDING AT THE RICK HUSBAND INTERNATIONAL AIRPORT**
(Contact: Michael W. Conner, Director of Aviation)
This item includes the lease of approximately 143,244 sq. ft. of land and buildings 314, 315, and 317 at the Airport. The buildings are used by the Department of Energy, National Nuclear Security Administration. The term of the lease is five (5) years, commencing on August 1, 2021, and ending on July 31, 2026. Lessee has the option to extend the lease for 3 one-year periods. Annual base rent is \$35,697.36, which increases by 1.5% per year.

Voting AYE were Mayor Nelson, Councilmembers Stanley, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3 NON-CONSENT ITEMS:

ITEM 3A: Mayor Nelson called a public hearing and presented a resolution accepting State and Federal grants for the operation of Amarillo City Transit. The item was presented by Marita Wellage-Reiley, Transit Director. No citizens made comment during the public hearing. Motion was made that the following captioned resolution be passed by Councilmember Powell, seconded by Councilmember Sauer:

RESOLUTION NO. 07-13-21-1

A RESOLUTION OF THE CITY COUNCIL OF AMARILLO, TEXAS
CONDUCTING A PUBLIC HEARING ON THE AMARILLO CITY TRANSIT
PROGRAM OF PROJECTS; AUTHORIZING THE ACCEPTANCE OF
GRANTS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR
FUNDING FROM THE AMERICAN RESCUE PLAN ACT AND THE
TEXAS DEPARTMENT OF TRANSPORTATION FOR FUNDING UNDER
THE FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST)
OF 2015, AS AMENDED

Voting AYE were Mayor Nelson, Councilmembers Stanley, Powell, Sauer and Smith; voting NO were none; the motion carried by a 5:0 vote of the Council.

ITEM 3B: Item removed from the agenda with no action or discussion.

ITEM 3C: Item removed from the agenda with no action or discussion.

ITEM 4: Mr. McWilliams advised at 2:30 p.m. that the City Council would convene in Executive Session per Texas Government Code: 1) Section 551.071 - Consult with Attorney about pending or contemplated litigation or settlement of same; Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter. (a.) City of Amarillo v. Mission Clay Pipe, et. al. Section 551.072 - Discuss the purchase, exchange, lease, sale, or value of real property and public discussion of such would not be in the best interests of the City's bargaining position. (a.) Lease negotiations for the retail space at the downtown Parking Garage. Section 551.071 - Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter. (a.) Meet and Confer Agreement negotiations

Mr. McWilliams announced that the Executive Session was adjourned at 5:30 p.m. and recessed the Regular Meeting.

ATTEST:

Andrew Freeman, Managing Director of
Planning and Special Projects

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 27th of July, 2021, the Amarillo City Council met at 1:00 p.m. for a regular meeting held in the Council Chambers located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
COLE STANLEY	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM
HOWARD SMITH	COUNCILMEMBER No. 4

Absent were Eddie Sauer, Councilmember No 3. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
KEVIN STARBUCK	DEPUTY CITY MANAGER
FLOYD HARTMAN	ASSISTANT CITY MANAGER
LAURA STORRS	ASSISTANT CITY MANAGER
BRYAN MCWILLIAMS	INTERIM DEPUTY CITY ATTORNEY
JENIFER RAMIREZ	ASSISTANT TO CITY MANAGER
BRENDA SHAW	INTERIM CITY SECRETARY

The Invocation was given by Carol Smith.

An employee recognition was presented to Kevin Starbuck for his years of service to the City of Amarillo.

PUBLIC ADDRESS:

1. Dora Meroney, 211 S Fairmont, Amarillo, TX 79106, spoke on Item 3A.

Mayor Nelson established a quorum, called the meeting to order, welcomed those in attendance and the following items of business were conducted:

ITEM 1: City council discussed or received reports on the following current matters or projects:

- A. Review agenda items for regular meeting and attachments;
- B. Coronavirus update;
- C. Amarillo Fire Department Accreditation presentation;
- D. Thompson Park Pool update;
- E. Policy 2: Governance Policy;
- F. Partners for Development Progress;
- G. Reports from City Councilmembers serving on Outside Boards;
 - Amarillo Local Government Corp Board of Directors
 - Parks & Recreation Board
 - Pedestrian & Bicycle Safety Advisory Committee
 - Beautification & Public Arts Advisory Board
 - Housing Sub-Committee
- H. Request future agenda items and reports from City Manager.

ITEM 2. CONSENT ITEMS:

Mayor Nelson presented the consent agenda and asked if any item should be removed for discussion or separate consideration. Motion was made by Mayor Pro Tem Powell

to approve the consent agenda as presented, seconded by Councilmember Smith:

A. CONSIDER APPROVAL – MINUTES.

1. Approval of the City Council minutes for the special meeting held on July 12, 2021.
2. Approval of the City Council minutes for the special meeting Budget Review held on July 12, 2021, July 13, 2021, July 14, 2021, July 19, 2021.

B. CONSIDER RESOLUTION APPROVING THE SECOND AMENDMENT TO THE MEREDITH SUPPLY AGREEMENT.

(Contact: Floyd Hartman, Assistant City Manager)

This item is to consider approval of a resolution including approval to execute contracts extending the original Meredith Supply Agreement (Agreement), subject to approval by all 11 member Cities.

C. CONSIDER APPROVAL OF BID NO. 7052, ANNUAL CONTRACT FOR LIQUID ALUMINUM SULFATE ANNUAL CONTRACT TO CHAMELEON INDUSTRIES INC. FOR \$53,125.00.

(Contact: Jonathan Gresham, Director of Utilities)

This purchase is for the liquid Aluminum Sulfate Annual Contract. This will include deliveries in liquid form on scheduled dates for need. Product will be tested to verify that it meets specification on every delivery. This product is a coagulant that aids in the surface water treatment process to allow for proper treatment of surface water.

D. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 FOR LIFT STATION 32 - PROJECT NO. 521805, BID NO. 6269 WILLIAMS DITCHING, LLC – (\$567,466.40).

(Contact: Matthew Thomas, Capital Projects & Development Engineering)

Change Order No. 1 addresses installation methods and associated quantities. The City's preference is to revert quantities to the open cut method. The revised Contract Amount is based on unit prices in the bid. There are new line items that include: a) connecting the wastewater collection system to the South Haven subdivision, b) cost participation for unanticipated rock being encountered, and unforeseen change in material costs. The change order results in an overall net credit to the City.

E. CONSIDER AWARD – BASE BID OF BID NO. 7017/PROJECT NO. 530008 – FY 2017-2021 COMMUNITY INVESTMENT PROGRAM; MANHOLE REHABILITATION (LOCATED ON RIVER ROAD WATER RECLAMATION FACILITY OUTFALL LINE).

(Contact: Matthew Thomas, Capital Projects & Development Engineering)

Award: Amarillo Utility Contractors, Inc. - \$329,400.00

This base bid is being Awarded. The project includes construction services to furnish and install five new sanitary sewer manholes as part of the wastewater collection system. The manholes are of a minimum diameter of 6ft and are on the outfall line to the River Road Water Reclamation Facility. The manholes help convey wastewater from the northern half of Amarillo to the treatment facility.

F. REVIEW AND APPROVE RFP #10-21 FOR PHARMACY BENEFIT MANAGEMENT SERVICES BEGINNING CY2022.

(Contact: Laura Storrs, Assistant City Manager)

The Human Resources Employee Benefits Division released an RFP for administration of Pharmacy Benefits. The top respondent is the current pharmacy provider MaxorPlus LTD.

G. REVIEW AND APPROVE MAJOR MEDICAL RFP #08-21 FOR THIRD PARTY ADMINISTRATION FOR EMPLOYER SPONSORED MEDICAL AND DENTAL BENEFITS BEGINNING CY2022.

(Contact: Laura Storrs, Assistant City Manager)

The Human Resources Employee Benefits Division released and RFP for administration of Medical and Dental Benefits. The top respondents are as follows:

Medical – Aetna Life Insurance Company and Dental -Metropolitan Life Insurance Company.

Voting AYE were Mayor Nelson, Councilmembers Stanley, Powell, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3: NON-CONSENT ITEMS:

ITEM 3A. Mayor Nelson presented the first reading on the first reading of an Ordinance of the City of Amarillo, Texas amending the Amarillo Municipal Code, Title IV, Chapter 4-6, Article III, Division 4, Section 4-6-153 to 158 for regulation of emblems on City owned properties and facilities. The San Jacinto Neighborhood recommended placing Route 66 logo on a water tower in the neighborhood. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3B. Mayor Nelson presented a Resolution to approve the 2021/2022 Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) annual action plan to allocate \$1,647,145 in CDBG funding and \$706,565 in HOME funding. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell to approve Resolution 07-27-21-01, seconded by Councilmember Smith.

RESOLUTION NO. 07-27-21-01

A RESOULTION OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS; CONDUCTING A PUBLIC HEARING AND AUTHORIZING THE ADOPTION OF THE 2021/2022 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARNERSHIP ANNUAL ACTION PLAN AS REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; DESIGNATING THE DEPUTY CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED OFFICIAL INALL MATTERS PERTAINING TO CITY'S PARTICIPATION IN SAID PLAN; PROVIDING A SAVINGS CLAUSE; PROVIDING SERVABILITY CLAUSE AND EFFECTIVE DATE.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3F. Mayor Nelson presented Project # 21-01-03 (Utilities) – TORKWORX. Torkworx, LP is an industrial controlled bolting service and supply company with focus on the Power Generation industry, specifically wind, solar, gas and steam turbines. This project will add 80 new employees with a projected \$4,125,000 annual payroll, \$960,000 incentive for job creation and \$200,000 for relocation incentive. Motion was made by Mayor Pro Tem Powell to approve Project #21-01-03, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3C. Mayor Nelson presented a Resolution to approve the proposed operating budget for the fiscal year 2021/2022 for the Amarillo Economic Development Corporation. Motion was made by Mayor Pro Tem Powell to approve Resolution No. 07-27-21-02 and seconded by Councilmember Smith.

RESOLUTION NO. 07-27-21-02

A RESOLUTION OF THE CITY OF AMARILLO, TEXAS; APPROVING THE PROPOSED OPERATION BUDGET FOR THE FISCAL YEAR 2021-2022 FOR THE AMARILLO ECONOMIC DEVELOPMENT CORPORATION.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3D. Mayor Nelson presented location incentive agreement between Amarillo Economic Development Corporation and North Heights Linen Service, LLC. The project will include:

- 25,000 Sq. Ft. facility located at 601 W Amarillo Blvd.
- 100 new employees projected
- \$3,300,000 new payroll projected by year 5
- Incentive of \$250,000 for job creation

Motion was made by Mayor Pro Tem Powell to approve the agreement, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3E. Mayor Nelson presented location incentive agreement between Amarillo Economic Development Corporation and Roberson Cartridge Company, LLC. The agreement includes:

- \$41,000 Sq. Ft. facility located at 14711 Garrison Drive
- \$10,000,000 in new capital expenditures
- 50 new employees projected
- \$2,250,000 new payroll projected by year 3 (average salary \$45,000)
- Incentive of \$500,000 for job creation (\$10,000 per new employee)
- Relocation Incentive of \$50,000 to attract new talent (\$2500 per employee up to 20 employees)

Motion was made by Mayor Pro Tem Powell to approve the incentive agreement, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3G. Mayor Nelson presented the first reading on the first reading of an Ordinance of the City of Amarillo, Texas rezoning a 178.43 Acre Tract of unplatted land in Section 18, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from agricultural district to planned development District 395 for an industrial and business park. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3H. Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning a 6.78 Acre Tract of unplatted land, in Section 138, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from multiple-family District 1 to Planned Development District 396 for general retail land uses plus sign production and assembly, storage warehouse, fleet vehicle parking, and fleet vehicle washing. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3I. Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning the remaining portion of Lot 6, Block 5, Mar-Gould Acres Unit No. 2, An Addition to the City of Amarillo, in section 26, Block 9, B.S.&F.

Survey, Potter County, Texas, plus one-half of all bounding streets, Alleys, and public ways, to change from multiple-family District 1 with specific use Permit 94 to General Retail District. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Stanley.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 3J. Mayor Nelson presented the first reading of an Ordinance of the City of Amarillo, Texas rezoning the West 60 feet of Lot 5 and all of Lot 6, Block 21, Replat of Block "A" Paramount Terrace Unit No. 4, an addition to the City of Amarillo in Section 228, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from multiple-family District 1 to General Retail District. Mayor Nelson opened a public hearing. There were no comments. Mayor Nelson closed the public hearing. Motion was made by Mayor Pro Tem Powell, seconded by Councilmember Smith.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Stanley, and Smith; voting NO were none; the motion carried by a 4:0 vote of the Council.

ITEM 4 EXECUTIVE SESSION:

Mr. McWilliams advised at 4:09 p.m. the City Council would convene in Executive Session per Texas Government Code

- A. Section 551.087 – Discussion regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect.
 - a. Economic development incentive request in the vicinity of Fairway Drive and N. Western Street.
 - b. Regarding Commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect: Project # 21-04-03 (Manufacturing).
- B. Sec. 551.071 – Consult with the attorney on a matter in which the attorney's duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with the Chapter.
 - a. Meet and Confer (APD) negotiations
- C. Section 551.076 and Section 551.089 – Discussion related to the deployment, or specific occasions for implementation, of security personnel or devices.
 - a. Council Active Shooter Training.

Mr. McWilliams announced that the Executive Session was adjourned at 8:00 p.m. and recessed the Regular Meeting.

ATTEST:

Brenda Shaw,
Interim City Secretary

Ginger Nelson, Mayor

STATE OF TEXAS
COUNTIES OF POTTER
AND RANDALL
CITY OF AMARILLO

On the 29th of July, 2021, the Amarillo City Council met at 1:30 p.m. for a special meeting held in the Council Chambers located on the third floor of City Hall at 601 South Buchanan Street, with the following members present:

GINGER NELSON	MAYOR
COLE STANLEY	COUNCILMEMBER NO. 1
FREDA POWELL	MAYOR PRO TEM
EDDY SAUER	COUNCILMEMBER NO. 3
HOWARD SMITH	COUNCILMEMBER No. 4

Absent were none. Also in attendance were the following administrative officials:

JARED MILLER	CITY MANAGER
KEVIN STARBUCK	DEPUTY CITY MANAGER
LAURA STORRS	ASSISTANT CITY MANAGER
BRYAN MCWILLIAMS	CITY ATTORNEY
JENNIFER RAMIREZ	ASSISTANT TO CITY MANAGER

Mayor Nelson opened the meeting and welcomed those in attendance.

The invocation was given by Councilmember Stanley.

PUBLIC ADDRESS:

James Schenk, Amarillo, Texas spoke on Item 1A..

1. NON-CONSENT ITEMS:

A. DISCUSS AND CONSIDER PROPOSED TAX RATE.

Mayor Nelson presented an item to discuss and consider Proposed Tax Rate for maintenance and operation and debt service for the proposed 2021/2022 City of Amarillo fiscal year budget.

Motion was made by Mayor Pro Tem Powell to approve a proposed tax rate of 0.48404; seconded by Councilmember Sauer.

Motion was made by Councilmember Stanley to convene in Executive Session to consult with attorney, seconded by Councilmember Sauer. The motion carried by a 5-0 vote of the Council. Executive session commenced at 3:00 p.m. and concluded at 3:09 p.m.

Upon return to open session the previously made motion to approve proposed tax rate of 0.48404 went to vote.

Voting AYE were Mayor Nelson, Mayor Pro Tem Powell, Councilmembers Sauer and Smith; voting NO Councilmember Stanley; the motion carried by a 4:1 vote of the Council.

Meeting adjourned at 3:29 p.m.

ATTEST:

Brenda Shaw,
Interim City Secretary

Ginger Nelson, Mayor

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	July 27, 2021	Council Priority	Economic Development and Redevelopment
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Department	City Manager's Office	Contact Person	Andrew Freeman, Managing Director - Planning and Special Projects
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Agenda Caption
AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS AMENDING THE AMARILLO MUNICIPAL CODE, TITLE IV, CHAPTER 4-6, ARTICLE III, DIVISION 4, SECTIONS 4-6-153 TO 158 FOR REGULATION OF EMBLEMS ON CITY OWNED PROPERTIES AND FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER;; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Agenda Item Summary
This ordinance amendment was drafted in response to a discussion with City Council related to the San Jacinto Neighborhood Plan recommending a possible Route 66 logo be placed on a water tower in the neighborhood. City Council discussed the topic and provided direction during the May 25, 2021 Council meeting. Highlights of the changes based on that discussion include the following:

- Adding water towers and emblem placement as an option with the following standards and guidelines:
 - Water tower emblems may be considered if exceptional circumstances exist, but should not be a common practice. Every city-owned water tower is not required to have an emblem. When emblems are painted, the following specific standards shall apply:
 - Designs will be reviewed by the Beautification and Public Arts Advisory Board before a recommendation is brought to City Council;
 - Designs will consider color of the tower, color of the emblem, size of the emblem, and other factors appropriate for the size and scale of the water tower; and
 - As part of the process, city staff will evaluate materials used and expected lifespan of any emblem in order to develop a plan for when the emblem may need to be repainted or replaced.
 - Water tower emblems should meet the following criteria:
 - Represent all of Amarillo, such as a City logo; or
 - Represent cultural or historical themes of national historical significance that can further the goal of city branding, tourism or community pride.
 - Other miscellaneous changes related to public hearing requirements and process to remove previously approved names or emblems

Requested Action
Approve as presented
Funding Summary
N/A
Community Engagement Summary
San Jacinto Neighborhood Plan
Staff Recommendation
Staff recommends approval as presented

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS
AMENDING THE AMARILLO MUNICIPAL CODE, TITLE IV,
CHAPTER 4-6, ARTICLE III, DIVISION 4, SECTIONS 4-6-
153 TO 158 FOR REGULATION OF EMBLEMS ON CITY
OWNED PROPERTIES AND FACILITIES; PROVIDING
FOR SEVERABILITY; PROVIDING FOR REPEALER;, AND
PROVIDING FOR PUBLICATION AND AN EFFECTIVE
DATE.**

WHEREAS, the Amarillo Municipal Code at Section 4-6-153, Definitions, of City-owned property regarding Land and facilities should include a water tower to provide for regulations in case an applicant requests to place a name or emblem on such tower;

WHEREAS, though every City-owned water tower is not required to have such a name or emblem, the City Council desires to have specific standards for those approved for a name or emblem on such tower in regards to design, materials, and other requirements for consistency and aesthetics; and

WHEREAS, the City Council finds it is in the best interest of public health, safety and welfare to regulate City-owned water towers in regards to a name or emblem being placed upon it.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The Amarillo Municipal Code, Title IV, Chapter 4-6, Article III, Division 4, is hereby amended as follows:

Sec. 4-6-153. - Definitions.

Land and facilities includes parks, airport facilities, recreation facilities, water towers, buildings, streets, and the designation of commemorative street names and plaques that are compatible with community interest and will enhance the values and heritage of the City of Amarillo.

Historic names [NO TEXT CHANGE].

Sec. 4-6-154. - Application.

An application for a land or facilities name change must be filed with the City Secretary on an application form furnished by that department. The application must include the following:

- (1) The application fee. The City Council may waive the application fee if the City Council finds that payment of the fee would result in substantial financial hardship to the applicant.

- (2) Fees associated with administration and hard costs for the sign, plaque, or emblem placement will be at the expense of the applicant, such as sign procurement and installation costs. The payment of the application fee is required at time of application submission.

(3)-(5) [NO TEXT CHANGE].

Sec. 4-6-155. - Standards.

(1) *In general.*

- a. The applicant shall be able to provide clear evidence that the individual to be honored has made a significant contribution to the economic vitality and/or quality of life in the Amarillo community.
- b. Naming shall begin early in the development and/or acquisition as possible.
 - i. Municipal facilities may be given the same name as a school site, where the sites abut one another;
 - ii. Subdivision names may be given where park lands are adjacent to or lie within the subdivision;
 - iii. Municipal recreation centers that are a part of or lie within the boundaries of a park shall bear the name of that park unless the park name cannot be incorporated in the facility name, or there is a compelling reason for the center to be named under the guidelines and criteria in this section.
- c. Names should be appropriate to the park, City-owned building, or recreational facility by reflecting the native wildlife, history, flora, fauna, geographic area, or natural geologic features related to the City of Amarillo.
- d. Names can be from significant historical events, cultural attributes, a local landmark or for a historical figure.
- e. Areas that can be recognized include: Points of entry, walkways, trails, room or patio within a City-owned building, recreational facilities such as group picnic areas, and physical features.
- f. Names which reflect the City's ethnic and cultural diversity are encouraged. Signage shall be in English.
- g. The renaming of land or facilities may be considered if exceptional circumstances exist, but should not be a common practice. In such circumstances, care must be taken to avoid renaming because the purpose of the prior naming had become obscured over time (and thus eliminate appropriate recognition or honor).
- h. Water tower emblems may be considered if exceptional circumstances exist, but should not be a common practice. Every city-owned water tower is not required to have an emblem. When emblems are painted, the following specific standards shall apply:

- I. Designs will be reviewed by the Beautification and Public Arts Advisory Board before a recommendation is brought to City Council;
 - II. Designs will consider color of the tower, color of the emblem, size of the emblem, and other factors appropriate for the size and scale of the water tower; and
 - III. As part of the process, city staff will evaluate materials used and expected lifespan of any emblem in order to develop a plan for when the emblem may need to be repainted or replaced.
- i. This division shall not supersede the City's right to seek and receive revenue by contracting the naming rights related to any facilities where such option is appropriate.

(2) *Guidelines and criteria.*

- a. Names honoring deceased individuals, groups, or families should be based on one (1) or more of the following criteria:
 - i. Made lasting and significant contributions to the protection of natural or cultural resources of the City of Amarillo;
 - ii. Made substantial contributions to the betterment of the City of Amarillo which has positively impacted the lives of citizens of the City of Amarillo;
 - iii. Be associated to an economic development or redevelopment activity in fulfillment of the City's mission;
 - iv. Commemorates a significant historical event;
 - v. Contributed outstanding civic service to the City for a minimum period of ten (10) years;
 - vi. Prohibited until at least two (2) years after the death of the person to be honored or the occurrence of the event to be commemorated.
- b. Names of living persons shall be considered only under one or more of the following circumstances:
 - i. The honoree contributed fifty (50) percent or more of the cost of a major facility. A contribution is not required to be monetary (example: land or building);
 - ii. The honoree initiated or contributed major time to the establishment of the City project;
 - iii. The overwhelming belief (public opinion) that the honoree would be likely be honored for that facility posthumously;
 - iv. No other individual now living has, or is likely to have, greater public support for being honored;
 - v. The honoree has given extraordinary service to the City and to the community;

- vi. The honoree has attained national or international prominence and achievement.
- c. Naming after an individual who has served as a City official or as a City employee shall occur after the person has separated from City service and should be based on one (1) or more of the following criteria:
 - i. Made contribution over and above the normal duties required by their positions;
 - ii. Had a positive impact on the past and future development of programs, projects, or facilities in the City of Amarillo;
 - iii. Made significant volunteer contributions to the community outside the scope of their job;
 - iv. Had exceptionally long tenure with the City of Amarillo; a minimum of ten (10) years;
 - v. Significant public support for a memorial to the City official or City employee on the occasion of their death or retirement.

d. Water tower emblems should meet the following criteria:

- i. Represent all of Amarillo, such as a City logo; or
- ii. Represent cultural or historical themes of national historical significance that can further the goal of city branding, tourism or community pride.
- e. Waiver. The City Council, by a three-fourths vote of its members, may waive any of the standards contained in this section when waiver would be in the public interest and would not impair the public health, safety, or welfare.

Sec. 4-6-156. - Review of application. [NO TEXT CHANGE].

Sec. 4-6-157. - Hearing before Commission or Advisory Board.

- (a) Depending on the type of facility name change being requested, the application will be forwarded to the appropriate Commission or Advisory Board for their recommendation. For example, a park name would go to the Parks and Recreation Board, and airport name would go to the Airport Advisory Board.
- (b) If determined to be required by City staff. ~~Notice~~ of a public hearing before the appropriate Commission or Advisory Board ~~Planning and Zoning Commission~~ must be advertised in the official newspaper of the City no fewer than fifteen (15) days before the date of the hearing. ~~The planning department~~ City staff must also send written notice of the public hearing to abutting property owners as ownership appears on the last approved ad valorem tax roll no fewer than fifteen (15) days before the date of the hearing. Notification signs must be posted along the street for no fewer than fifteen (15) days before the date of the hearing.

(c) The Commission or Advisory Board shall make a recommendation to the City Council of either approval or denial of the application based upon the testimony presented at the public hearing, the recommendations of City staff, and the standards contained in section 4-6-155.

(d) If determined by the appropriate Commission or Advisory Board that an emblem or name on city owned properties or facilities should be recommended to be removed or changed, the City Council can hear the recommendation and determine whether the removal or change of any previously approved emblem or name should be approved.

Sec. 4-6-158. - Hearing before the City Council. [NO TEXT CHANGE].

SECTION 3. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this Ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this Ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 4. Repealer. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. Publishing and Effective Date. This Ordinance shall be published and become effective according to law.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the ____ day of July, 2021 and **PASSED** on Second and Final Reading on this the ____ day of July, 2021.

Ginger Nelson, Mayor

ATTEST:

LeAnn Gallman, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney



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Meeting Date	July 27, 2021	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Brady Kendrick – Planner II
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Agenda Caption

Public hearing to consider an ordinance rezoning a 178.43 acre tract of unplatted land in Section 182, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Planned Development District 395 for a Industrial and Business Park.
VICINITY: Georgia St. and Farmers Ave.
APPLICANT/S: Kevin Carter for Amarillo Economic Development Corporation

Agenda Item Summary

Adjacent land use and zoning

Adjacent zoning consists of Residential District 2 and Agricultural District to the west across Georgia St. No zoning exists on adjacent land to the north, east, and south due to the adjacent land being outside the City of Amarillo’s corporate limits.

Adjacent land uses consist of vacant land to the north, south, single-family detached homes and undeveloped land to the west, and an industrial land use to the east.

Proposal

Rezoning of the property, which was recently annexed into the City, is being requested in order to begin development of an Industrial/Business Park.

Although the entire site being considered encompasses approximately 178 acres, the southern 55 acres of the overall site (Phase 1) is currently being prepared to develop with a facility that will manufacture a variety of dairy products.

Specific development plans for the remaining acreage of the overall site (Phase 2) are not known at this time, but the remaining acreage is included in this rezoning request and will be subject to overall development standards as well.

Using Planned Development zoning as a tool, the City is able to set standards that attempt to mitigate negative impacts to existing development west across Georgia St. Below are the core development standards proposed:

- Allowed land uses** are office, office showrooms, office warehouse, warehouse, assembling, processing, light and heavy manufacturing, wholesaling, research and development, servicing and distribution, and other commercial uses compatible with and ancillary to allowed land uses (i.e. restaurants, gasoline stations, shops). Additional uses allowed would be those that allowed in the Office District 1 through Light Industrial District.
- Prohibited land uses** include any land use associated with adult entertainment, a land use that raises, breeds, or keeps animals, livestock, or poultry on site, a use which negatively impacts the Industrial/Business Park or neighboring areas or is offensive by reason of odor, fumes, dust, smoke, noise or pollution, or which constitutes a nuisance or is hazardous per Section 4-10-292 of the Amarillo Municipal Code (I-1 and PD Industrial Districts), a use that operates as a dumping ground for trash or garbage, and drinking places (Bars, taverns, lounges, private clubs,) or other on-premise primary alcohol use sales and services.

3. **Sign Standards** will conform to the City Sign Ordinance for “GR and less restrictive districts” and no signs shall be operated that use or have attached any flashing, pulsating, or rotating light source or reflector and no portable signs are allowed. Exterior illumination shall be designed not produce glare on adjacent streets or lots.
4. **Outdoor storage** is to be screened from view with solid screening that is of equal height of the material being stored. However, in no case shall the screening be less than six feet in height. No vehicles, temporary buildings, goods or materials shall be stored or allow to stand in the open as to be exposed to public view unless property screened and buffered with landscaping. Water towers, storage tanks, equipment, and other structures and shall be compatible with the building or shielded from public view. Outside storage or operations of any land shall occur on the rear two-thirds of a building site and must be screened from the street or adjacent properties.
5. **Screening** - Upon development of properties along Georgia Street, an eight foot tall solid concrete and masonry wall is to be constructed along the Georgia Street frontage of those properties.
6. **Setbacks and Landscaping** - increased setbacks beyond City standards are proposed (Phase 1 proposes to locate main buildings 385 feet east of Georgia St) and all tracts are to be landscaped in a manner that conforms to the City's Landscaping Ordinance.

Analysis

Analysis of a zoning change begins with referring to conformity to the Comprehensive Plan's Future Land Use and Character Map, the recommended Neighborhood Unit Concept (NUC) of development, and what impacts, if any, a particular request will have on existing area zoning and development patterns.

The Future Land Use and Character Map identify Suburban Commercial (SC) and Suburban Residential Category as being the recommended development types within the applicant's tract.

Below is an illustration of the just-mentioned Future Land Use and Character Map which not only shows the development types but shows a third recommended development type (Industrial) adjacent to the site and within Section 182 (*yellow shaded areas are is Suburban residential, pink shaded areas are Suburban Commercial, and purple shading indicates Industrial category*). The applicant's tract is outlined in red.



While the proposed zoning does not conform to the two recommended development categories within the tract, the existing development pattern and unique mix of recommended land use categories within this portion of Section 182 (west of the railroad) creates a situation in which a departure from the recommended land use categories could be deemed appropriate.

The Planning and Zoning Commission's opinion is based on the fact that:

1. The portion of Section 182 west of the railroad right-of-way is largely undeveloped. That said, all existing development within this same section of land is either commercial or industrial in nature (Crouse-Hinds Manufacturing facility and an Xcel Energy substation).

2. Approximately two thirds of the same area is designated for commercial and industrial uses per the Future Land Use and Character Map (the remaining third is designated for single-family homes).
3. If developed in strict conformance with the Future Land Use Map, a situation where industrial and commercial development would be allowed to occur immediately adjacent to residential. Such situations are generally discouraged due to the incompatibilities inherent with such a situation.
4. With the area bounded by the major transportation corridors (Loop 335 and the railroad right-of-way), this section of land is more likely to develop with nonresidential land uses that take advantage of these transportation links.
5. Georgia Street will be updated to a full Section Line Arterial right-of-way and as such, a physical separation of 120ft will separate the residential land uses west of Georgia from non-residential uses east of Georgia. Additionally, Georgia St. will represent a clear and defining delineation of such uses.

Regarding the Neighborhood Unit Concept (NUC), this concept traditionally calls for more intense land uses to locate at or near the section line arterial intersections with gradual transitions in land use and zoning provided inward towards the interior of the section which are typically residential.

If Section 182 (west of the railroad right-of-way) were to develop as recommended by the Future Land Use Map, the NUC would not be adhered to in any manner, whereas industrial and commercial land uses would be immediately adjacent to residential with no transitional land uses or zoning provided in-between. Considering these factors, the Planning and Zoning Commission believes that it would be more appropriate for this portion of the Section to develop with non-residential development rather than in a pattern depicted by the Future Land Use Map which does not conform to the land use pattern typically recommended by the Neighborhood Unit Concept of development.

It is worth noting that as alluded to previously, Section 182 (west of the railroad right-of-way) was until recently, located outside the City Limits. Considering the land has been recently annexed, the City of Amarillo now has an opportunity to regulate land uses in this particular area via land use controls (zoning) whereas if not annexed, land use controls would have not been possible via zoning.

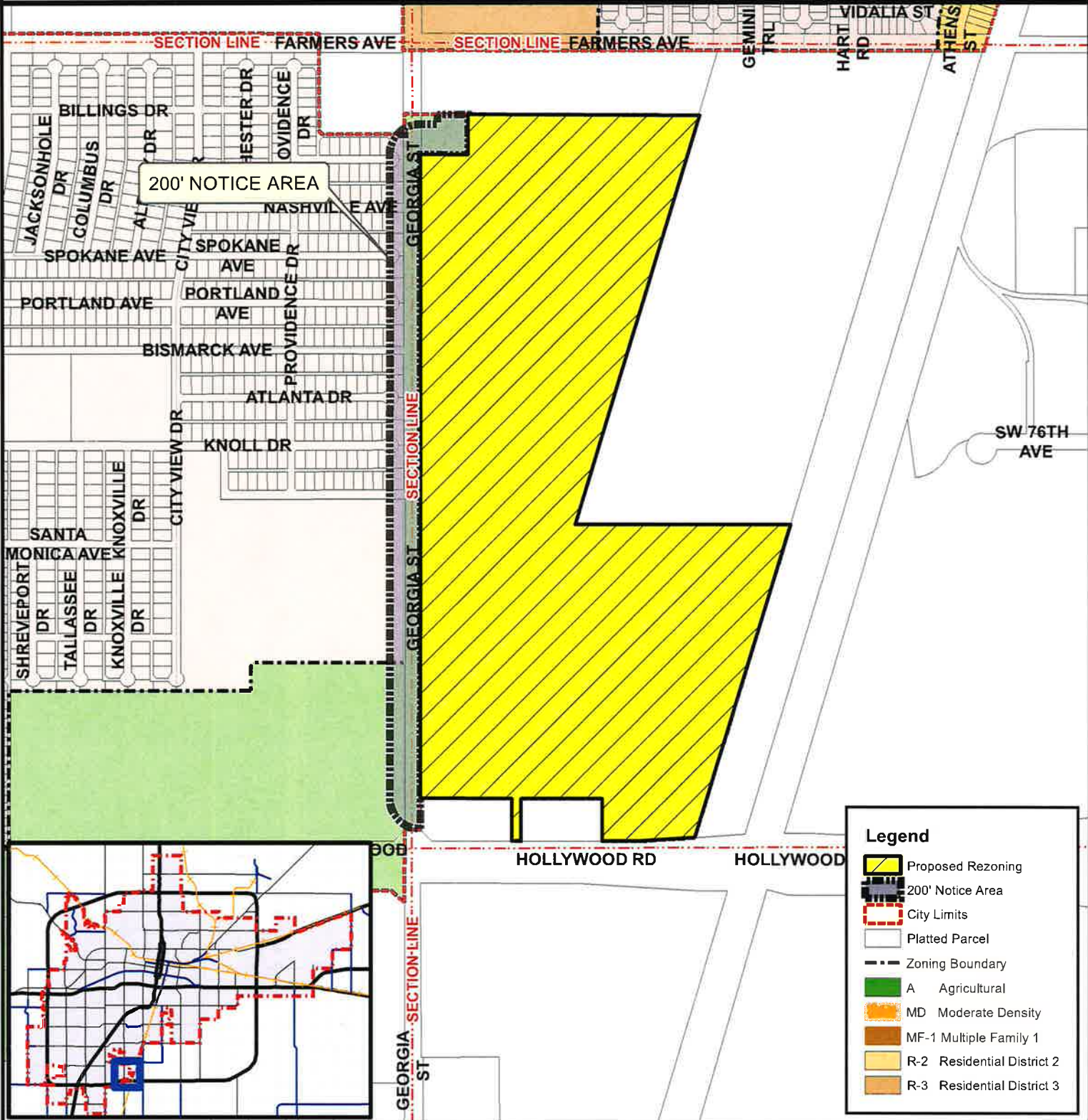
Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has received one comment regarding the request. The property owner who resides in the residential subdivision west of Georgia St, expressed concern that if approved, the proposed Industrial/Business Park would devalue their property.

Considering all the above, the Planning and Zoning Commission believes the request represents a logical establishment of non-residential land uses in a section of land that is more conducive to such and has already began development with such land uses (northeast).

Therefore, the Planning and Zoning Commission recommends **APPROVAL** as presented.

REZONING FROM A TO PD FOR AN INDUSTRIAL AND BUSINESS PARK



CITY OF AMARILLO
PLANNING DEPARTMENT

Scale: 1 inch = 900 feet
Date: 6/22/2021
Case No: Z-21-06



Rezoning of a 178.43 acre tract of unplatted land in Section 182, Block 2, AB&M Survey, Randall County, Texas, plus one-half of all bounding streets, alleys and public ways, to change from Agricultural District to Planned Development District for a Business and Industrial Park.

Owner: Kevin Carter for Amarillo Economic Development Corporation

Vicinity: Farmers Ave & S Georgia St.

AP: M-17

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY
OF GEORGIA STREET AND FARMERS AVENUE, RANDALL
COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE;
PROVIDING A REPEALER CLAUSE; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of a 178.43 acre tract of unplatted land in Section 182, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Planned Development District 395 for a Industrial and Business Park being further described below and site plan attached and incorporated herein as Exhibit A:

BEGINNING at a 1/2" iron rod found with Furman RPLS cap on the east right-of-way line of South Georgia Street which bears S. 00° 03' 26" W. a distance of 471.35 feet and S. 89° 56' 34" E. a distance of 50.04 feet from a 1/2" iron rod found at the northwest corner of said Section 182 for the most westerly northwest corner of this tract.

THENCE S. 89° 41' 02" E. a distance of 311.46 feet to a 1/2" iron rod found with Furman RPLS cap for a corner of this tract.

THENCE N. 00° 03' 26" E. a distance of 263.09 feet to a 1/2" iron rod set with a yellow cap for the most northerly northwest corner of this tract.

THENCE S. 89° 41' 02" E. a distance of 1515.07 feet to a 1/2" iron rod set with a yellow cap for the most northerly northeast corner of this tract.

THENCE S. 17° 00' 16" W. a distance of 2795.65 feet to a 1" iron pipe found for an angle corner of this tract.

THENCE S. 89° 57' 20" E. a distance of 1410.31 feet to a 1" iron pipe found on the west right-of-way line of the B. S. & F. Railway for the most easterly northeast corner of this tract.

THENCE S. 16° 59' 32" W., along said west right-of-way line, a distance of 2146.20 feet to a 1/2" iron rod set with a yellow cap on the north right-of-way line of Hollywood Road (State Hwy. Loop 335) for the southeast corner of this tract

THENCE S. 86° 27' 16" W., along said north right-of-way line, a distance of 376.54 feet to a Texas Department of Transportation concrete monument found on said north right-of-way line for a corner of this tract.

THENCE N. 89° 58' 12" W., continuing along said north right-of-way line, a distance of 230.00 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line for a corner of this tract.

THENCE N. 0° 01' 48" E. a distance of 279.20 feet to a 1/2" iron rod set with a yellow cap for a corner of this tract.

THENCE N. 89° 51' 28" W. a distance of 530.73 feet to a 1/2" iron rod set with a yellow cap for a corner of this tract.

THENCE S. 0° 08' 32" W. a distance of 280.25 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line of said Hollywood Road for a corner of this tract.

THENCE N. 89° 58' 12" W., along said north right-of-way line, a distance of 60.00 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line for the southerly southwest corner of this tract.

THENCE N. 0° 08' 32" E. a distance of 280.36 feet to a 1/2" iron rod set with a yellow cap for a corner of this tract.

THENCE N. 89° 51' 28" W. a distance of 600.10 feet to a 1/2" iron rod found on said east right-of-way line of said South Georgia Street a corner of this tract.

THENCE N. 00° 03' 26" E., along said east right-of-way line, a distance of 4215.03 feet to the place of BEGINNING and containing 178.43 acres of land.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 27th day of July, 2021 and **PASSED** on Second and Final Reading on this the 10th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

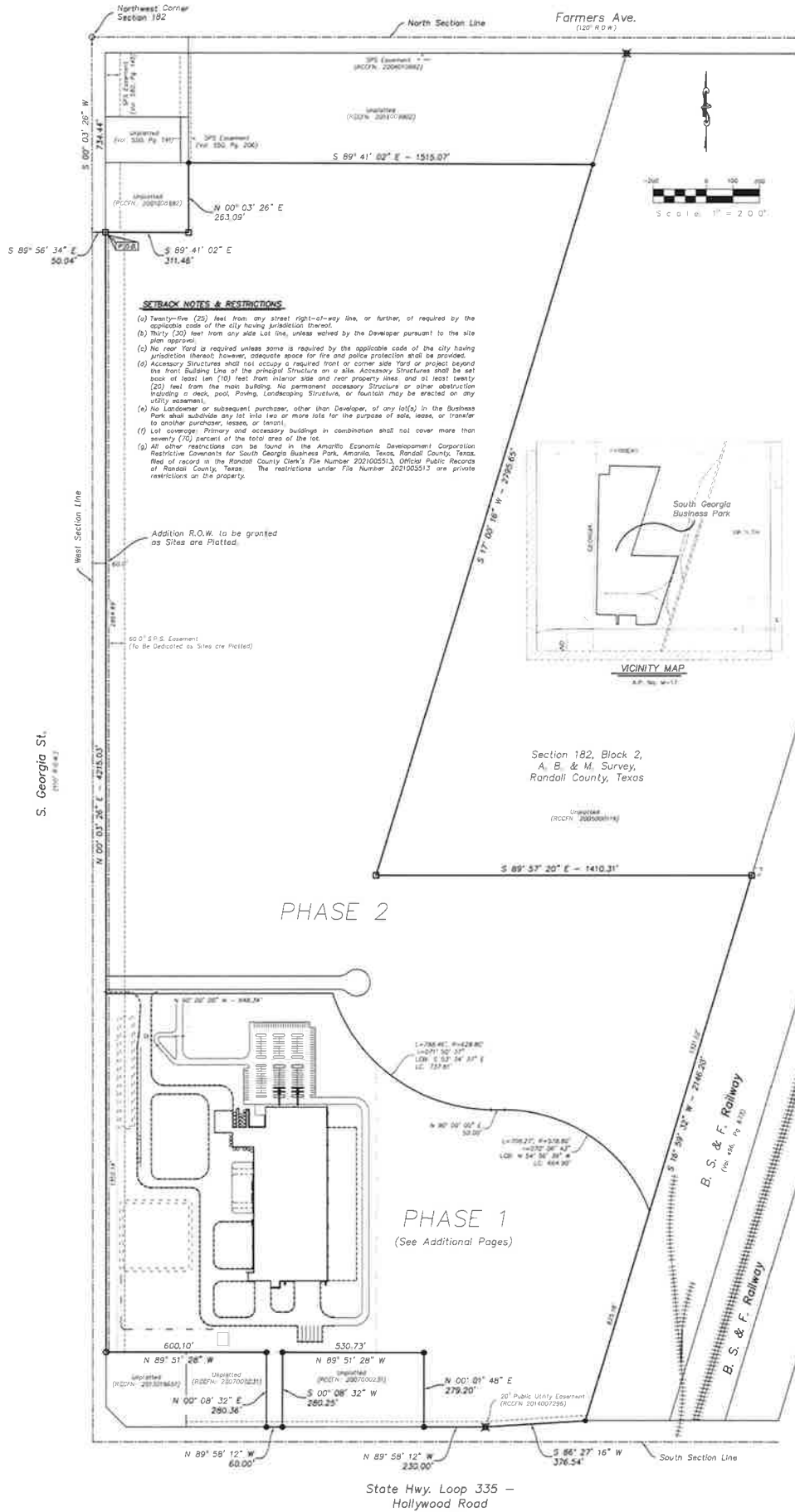
Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

SOUTH GEORGIA BUSINESS PARK

A PLANNED DEVELOPMENT TO THE CITY OF AMARILLO, BEING A PORTION OF SECTION 182, BLOCK 2, A, B, & M, SURVEY, RANDALL COUNTY, TEXAS



GENERAL NOTES

1. ACCORDING TO THE F.E.M.A. FLOOD INSURANCE RATE MAP COMMUNITY PANEL No. 4838100090E AND PANEL No. 4838100230E, EFFECTIVE DATE JUNE 4, 2010, THIS PROPERTY DOES NOT APPEAR TO BE LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN THEREON.
2. BEARINGS SHOWN ARE BASED ON THE U.S. STATE PLANE OF 1983 - TEXAS NORTH ZONE 4201
3. DISTANCES SHOWN ARE GROUND DISTANCES. USED TO GROUND SCALE FACTOR: 1.0002507
- = 1/2" Iron Rod Set w/ Yellow Cap
- = 1/2" Iron Rod Found
- ✕ = TxDOT Concrete Monument Found
- = 1/2" Iron Rod Found w/ Furman RPLS Cap

PLANNED DEVELOPMENT NOTES

- A. All parking and driveways shall conform to the requirements of Section 9 of the Development Policy Manual of the City of Amarillo unless noted otherwise.
- B. All exterior lighting shall be directed onto the property to such a manner to minimize or eliminate glare across adjacent property lines.
- C. No signs shall be located on the property that are not or have attached any flashing, pulsating, or rotating lighting source or reflector. No portable signs will be allowed.
- D. Any additional bulk, area, or development standards requirements not specifically noted on this site plan shall comply with the Light Industrial District and any applicable standards.
- E. Any and all utility relocations or adjustments required for this development shall be the responsibility of the developer(s).
- F. All fencing, screening, landscaping, driveways, and parking areas shall be maintained in good condition at all times by owner. All landscaping to be installed prior to receiving a certificate of occupancy, or within six months of occupying structure if bad weather exists. All landscape materials, trees, grass, shrubs, etc., shall be installed on the site in a permanent manner as depicted on this site plan and all landscaped areas shall be served with a sprinkler system.
- G. The approval of this development by the City of Amarillo in no way shall alter or derogate requirements of the International Building Code as adopted and amended by the City of Amarillo, nor any law, other than that allowed in the City District 1 through Light Industrial District or that which is specified by this site plan, will require a zoning amendment. In addition, the following uses are excluded from this Planned Development: any use that is prohibited which negatively impacts the Business Park or neighboring areas or is offensive to residents of the community, such as noise, odor, pollution, or which constitutes a nuisance or is hazardous by reason of fire or explosion, or which is in violation of the laws of the United States, State of Texas, the County of Randall, the City of Amarillo, or any other governmental authority having jurisdiction over the property (see Performance Standards Required). In no event may a lot be used for (or a business operate on a lot that provides) adult entertainment of any kind. In no event may adult-oriented products or services of any kind or nature be offered, produced, distributed, warehoused, or otherwise handled on the property. No games, livestock, or poultry of any kind shall be raised, bred, or kept on any lot or part of any lot. No lot shall be used or maintained as a dumping ground for trash or garbage. Delinquent bills (bars, taverns, lounges, private clubs, etc.) or other on-premise primary use sales and services are not permitted.
- H. Lots may be used only for office, office showrooms, office warehouses, warehouse, assembling, processing, light manufacturing, heavy manufacturing, wholesaling, research and development, servicing and distribution purposes, and other commercial uses compatible with the area (including, but not limited to restaurants, greasy service stations, shops, etc.).
- I. The City of Amarillo or its franchisee utility shall not be required to replace any obstructions, piling, or plantings that must be removed during the course of maintenance, construction, or reconstruction within any public utility or drainage easement.
- J. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
- K. All surface storm water collected on this site shall drain directly to adjacent public right-of-way or by other means if approved by the City Engineer.
- L. The developer shall comply with all ADA requirements where required.
- M. Performance Standards Required: Performance standards shall comply with Section 4-10-252.1-1 and 70 Industrial Districts of the Amarillo Municipal Code. All exterior mechanical equipment shall be located and/or screened in such a manner as to eliminate or minimize noise and visual impact to adjacent properties.
- N. All signs shall comply with the City of Amarillo Municipal Code 4-2-56(J)(3), in the GR districts and less restrictive districts. All signs must be attached to a building, parallel and contiguous with its walls, and not projected above the roofline. The content on any sign must be restricted to one of the following: (i) identification of the name, address or business of the occupant, (ii) giving directions, (iii) offering the lot for sale or for lease, (iv) identification of the name of the financing source(s) for the lot. Signs must not project above the roof line of a building or in front of the parking setback line. Signs of a flashing or moving character and signs in or posted on windows will not be permitted. Sign location, the number of signs on each lot, sign size and size must be submitted to the City for approval.
- O. Exterior illumination shall be designed to light only buildings, parking areas, and walkways and shall not produce glare on adjacent streets or lots. All ground level floodlighting fixtures shall be depressed or screened from public view.
- P. Parking areas on any lot shall comply with the City of Amarillo Driveway and Parking Manual. All parking areas shall meet the following minimum ratio requirements:
 - One (1) Parking Space for every 400 square feet office space.
 - For warehouse space, one (1) Parking Space for every four (4) employees or 1 for every 5,000 square feet, whichever is less.
 - For manufacturing, one (1) Parking Space for every two (2) employees or one parking Space for every 1,000 square feet, whichever is greater.
 - Other uses not listed shall meet the City of Amarillo parking ratio requirements.
- Q. All open, unopened areas, including but not limited to front, sides of buildings, and all setback areas, shall be planted and landscaped according to a plan submitted for approval by the property owner to the City. Landscaping is required to meet the minimums as specified by the City of Amarillo Landscaping Standards.
- R. The right of a purchaser, grantee, owner, or lessee to use any building or buildings shall not be construed to permit the keeping of goods, materials, mechanical waste, mechanical parts, equipment, machinery, storage tanks, or like materials in the open or exposed to public view. If it shall become necessary to store or keep such materials or equipment in the open, they shall be screened from view in an appropriate manner. Solid Screen shall be of a height above ground level of at least equal to that of the equipment or materials being stored, but in no event less than six (6) feet in height. No vehicles, temporary buildings, goods or materials shall be stored or allowed to stand in the open on any lot so as to be exposed to public view unless approved by the City, which approval shall take into account location, landscaping and screening.
- S. Water towers, storage tanks, processing equipment, exhaust fans, flylights, cooling towers, vents, pallet storage, refuse collection receptacles or collecting equipment, transformers, and any other structures or equipment shall be compatible with the building or effectively shielded from public view, and shall be approved by the City before construction or installation of such structures or equipment.
- T. Outside storage or operations of any kind shall be permitted providing they occur on the rear two-thirds (2/3) of the building site, and are completely screened from the street or adjacent properties. No boat, trailer, camper, home trailer, bus, or other recreational vehicle shall be parked or stored permanently or semi-permanently on any property unless completely screened in the manner described above. Outside storage shall be well secured.
- U. Future Development in Phase 2 and Future Expansion of the site in Phase 1 will require City of Amarillo Site Plan review upon development.
- V. Upon development of properties along Georgia Street, a solid screening wall/fence will be required along the Georgia Street Frontage.

1. acknowledge and agree to all standards of development as listed on this site plan.

Kevin Carter, President & CEO
Amarillo Economic Development Corporation

Legal Description

LEGAL DESCRIPTION for a 178.43 acre tract of land out of Section 182, Block 2, A, B, & M, Survey, Randall County, Texas, and more particularly described by metes and bounds as follows:
BEGINNING at a 1/2" iron rod found with Furman RPLS cap on the east right-of-way line of South Georgia Street which bears S. 00° 03' 26" W. a distance of 471.35 feet and S. 89° 58' 34" E. a distance of 50.04 feet from a 1/2" iron rod found at the northwest corner of said Section 182 for the most westerly northwest corner of this tract;
THENCE S. 89° 41' 02" E. a distance of 311.46 feet to a 1/2" iron rod found with Furman RPLS cap for a corner of this tract;
THENCE N. 00° 03' 26" E. a distance of 263.09 feet to a 1/2" iron rod set with a yellow cap for the most northerly northeast corner of this tract;
THENCE S. 89° 41' 02" E. a distance of 1515.07 feet to a 1/2" iron rod set with a yellow cap for the most northerly northeast corner of this tract;
THENCE S. 17° 00' 16" W. a distance of 2795.65 feet to a 1" iron pipe found for an angle corner of this tract;
THENCE S. 89° 33' 20" E. a distance of 1410.31 feet to a 1" iron pipe found on the west right-of-way line of the B. S. & F. Railway for the most easterly northeast corner of this tract;
THENCE S. 15° 59' 32" W. along said west right-of-way line, a distance of 2146.20 feet to a 1/2" iron rod set with a yellow cap on the north right-of-way line of Hollywood Road (State Hwy. Loop 335) for the southeast corner of this tract;
THENCE S. 86° 27' 16" W. along said north right-of-way line, a distance of 376.34 feet to a Texas Department of Transportation concrete monument found on said north right-of-way line for a corner of this tract;
THENCE N. 89° 58' 12" W. continuing along said north right-of-way line, a distance of 230.00 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line for a corner of this tract;
THENCE N. 0° 01' 48" E. a distance of 275.20 feet to a 1/2" iron rod set with a yellow cap for a corner of this tract;
THENCE N. 89° 51' 28" W. a distance of 530.73 feet to a 1/2" iron rod set with a yellow cap for a corner of this tract;
THENCE S. 0° 08' 32" W. a distance of 280.25 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line of said Hollywood Road for a corner of this tract;
THENCE N. 89° 58' 12" W. along said north right-of-way line, a distance of 60.00 feet to a 1/2" iron rod set with a yellow cap on said north right-of-way line for the southerly southwest corner of this tract;
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THENCE N. 89° 51' 28" W. a distance of 600.10 feet to a 1/2" iron rod found on said east right-of-way line of said South Georgia Street a corner of this tract;
THENCE N. 00° 03' 26" E. along said east right-of-way line, a distance of 4215.03 feet to the place of BEGINNING and containing 178.43 acres (177,724 square feet) of land.

South Georgia Business Park
City of Amarillo, Texas

Planned Development



OJD Engineering, L.P.
The Benchmark

Wellington | Amarillo | Wolfforth
www.OJDEngineering.com

WELLINGTON
1700 Bu 242
Wellington, TX 79095
(817) 241-0000

AMARILLO
4000 University Drive
Amarillo, TX 79109
(806) 652-7117

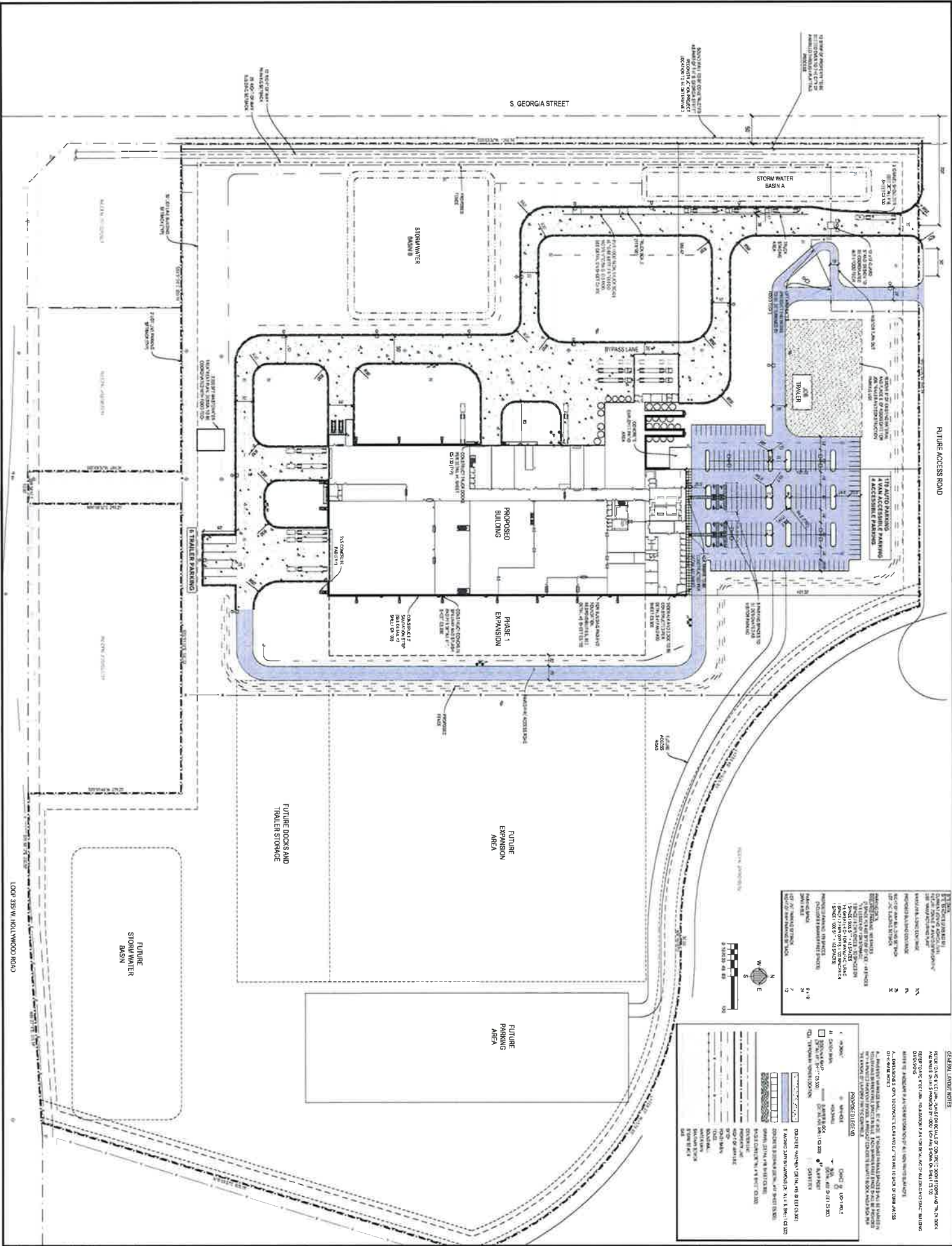
WOLFFORTH
228 E. 10th St. Unit 100
Wolfforth, TX 79088
(806) 711-2201

No. Revisions

Date

Drawn By: J. Carter
Checked By: J. Carter
Date: June 1, 2011
Drawn By: J. Carter
Checked By: J. Carter
Date: June 1, 2011

1



GENERAL NOTES

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC WORKS, LATEST EDITION, AND THE LATEST EDITIONS OF THE AMERICAN CONSULTING ENGINEERS' ASSOCIATION (ACEC) STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, LATEST EDITION.

2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC WORKS, LATEST EDITION, AND THE LATEST EDITIONS OF THE AMERICAN CONSULTING ENGINEERS' ASSOCIATION (ACEC) STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, LATEST EDITION.

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PROPOSED EDITION	
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DATE: 05-26-2021

DESIGNED BY: JEG

DRAWN BY: JGT

CHECKED BY: JGT

Food Tech

An EMCOR Company

2102009PH

C1.200

SITE PLAN

NEW FACILITY FOR:
PROJECT AUGUSTUS
8501 S. GEORGIA ST.
Amarillo, Texas 79118

05.26.21	1ST SUBMITTAL TO CITY OF AMARILLO
05.27.21	SITE DEVELOPMENT AGREEMENT
05.18.21	BD SET

ACTION: DATE: DESCRIPTION:

DATE	06-28-2021
DESIGNED BY	TCS
DRAWN BY	JDT
CHECKED BY	

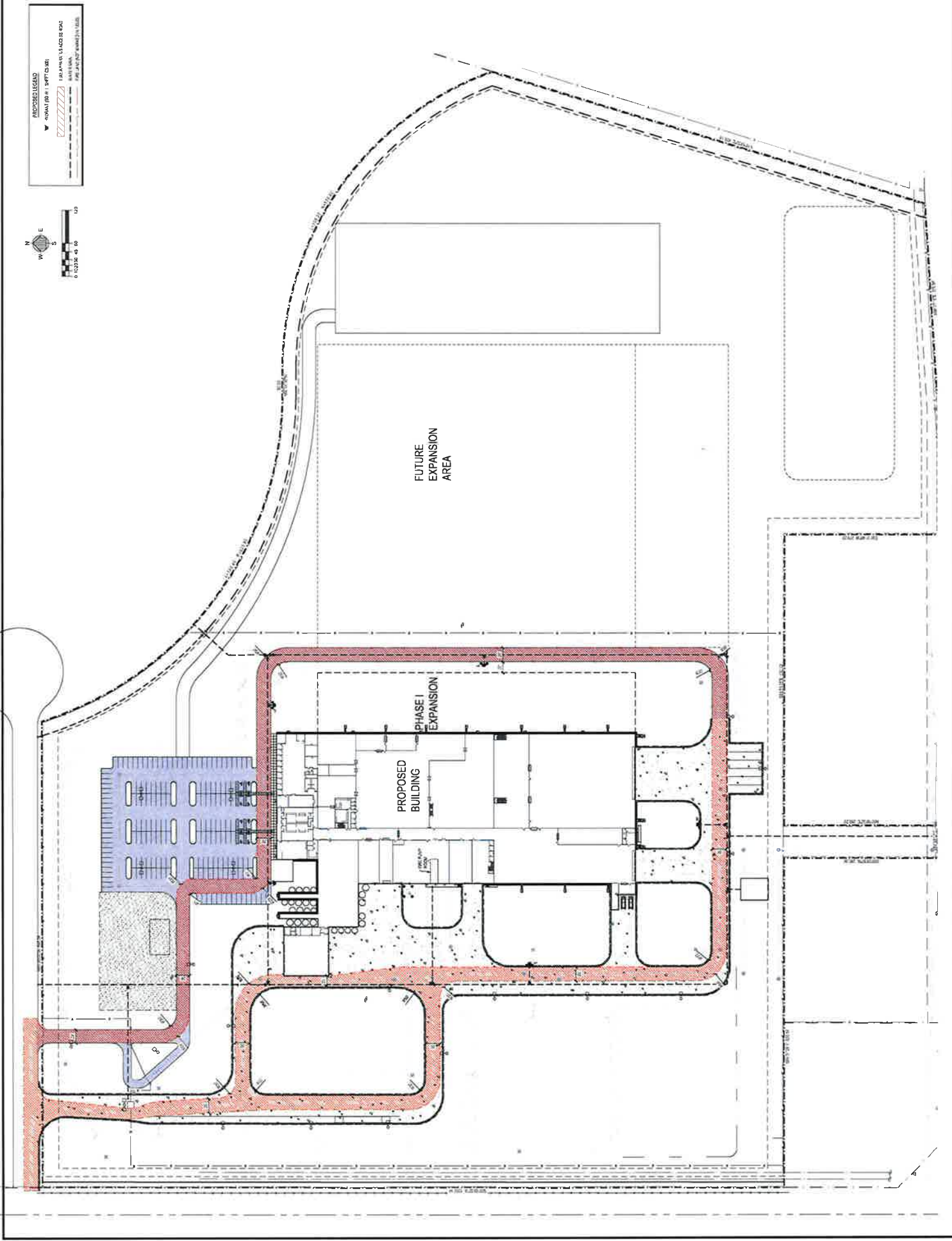
Food Tech
An EMCOR Company

FIRE ACCESS PLAN

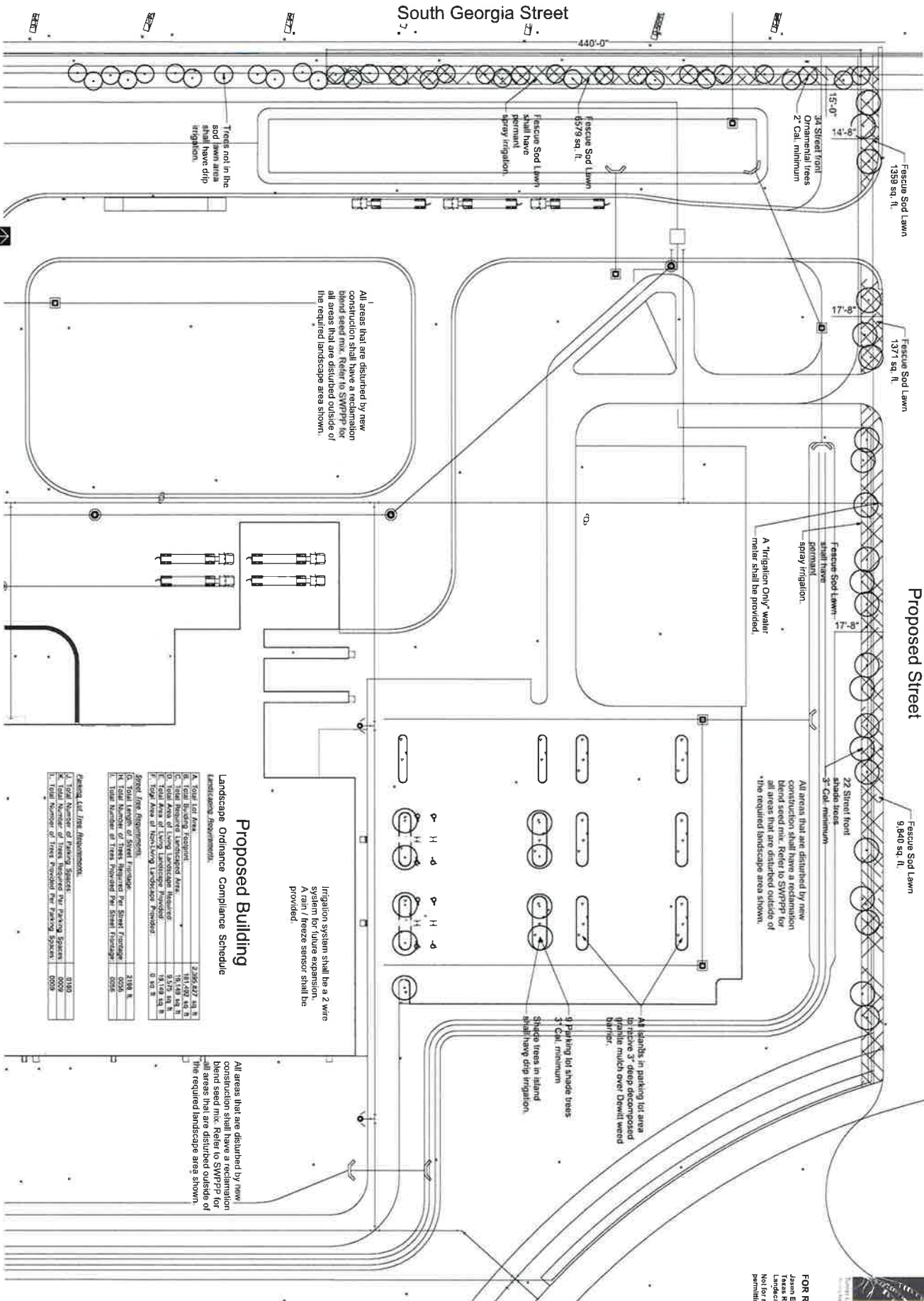
NEW FACILITY FOR:
PROJECT AUGUSTUS
8501 S. GEORGIA ST.
Amarillo, Texas 79118



ACTION	DATE	DESCRIPTION
05.26.21	1ST SUBMITTAL TO CITY OF AMARILLO	
05.27.21	SITE DEVELOPMENT ADDENDUM	
05.18.21	BID SET	



Proposed Street



FOR REVIEW ONLY
Jason E. Haggard
Texas Registered
Landscape Architect #2721
Not for regulatory approval,
permitting, or construction.



Schematic Landscape Concept

NEW FACILITY FOR:
PROJECT AUGUSTUS
S. Georgia Street & W. Hollywood Road
Amarillo, Texas 79118

Food Tech
An EMCOR Company

DATE: 06-13-2021
DESIGNED BY:
DRAWN BY:
CHECKED BY:

L-101

102011

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	July 27, 2021	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Brady Kendrick – Planner II
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Agenda Caption

Public hearing to consider an ordinance rezoning a 6.78 acre tract of unplatted land, in Section 138, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to Planned Development District 396 for General Retail land uses plus Sign Production and Assembly, Storage Warehouse, Fleet Vehicle Parking, and Fleet Vehicle Washing.
Vicinity: Tee Anchor Blvd. and Highlands St.
Applicant/s: Jamal Enterprises for Awards Recognition Concepts LLC

Agenda Item Summary

Adjacent land use and zoning

Adjacent zoning consists of Multiple-Family District 1 to the northeast, Heavy Commercial District to the west, and General Retail District in all other directions.

Adjacent land uses consist of vacant land to the north, a middle school and sixth-grade campus east, various retail businesses to the south, and the American Quarter Horse Association Headquarters to the southwest.

Proposal

A rezoning request is being requested in order to utilize the existing buildings as a business support service center. Proposed land uses that are associated with the applicant’s business operations include office, sign storage and assembly, warehousing, and fleet vehicle parking, all of which are not allowed within the existing zoning and is the reason for the request.

The requested planned development will set General Retail standards and allow all uses allowed in General Retail in addition to those just mentioned.

Analysis

Analysis of a zoning change begins with referring to conformity to the Comprehensive Plan’s Future Land Use and Character Map, the recommended Neighborhood Unit Concept (NUC) of development, and what impacts, if any, a particular request will have on existing area zoning and development patterns.

The Future Land Use and Character Map recommends the applicant’s tract develop with General Commercial uses. The General Commercial category calls for a mix of development types including retail and service related land uses as the primary focus.

During initial conversations with the applicant, Light or Heavy Commercial zoning was inquired about by the applicant. However, it was the Planning Department’s opinion that when considering the recommended development type and that Quarter Horse Dr. is the dividing line between Retail and Commercial zoning, commercial zoning would not be appropriate. Planning staff recommended General Retail zoning, however with the applicant wanting uses that fall into commercial categories, Retail zoning would not suffice.

Given this , Planning staff recognized that an opportunity to adaptively reuse the site’s existing buildings, which given their size can be difficult, is present and recommended allowing the proposed commercial land uses in addition to all uses allowed in General Retail via Planned Development zoning. By utilizing Planned Development zoning as a tool, the City is able to ensure that any land uses more align with the Future Land Use Map recommended development type while providing flexibility by allowing adaptive reuse of large buildings.

The applicant was amendable with staff's recommendation and as such submitted as a Planned Development zoning request.

Regarding the Neighborhood Unit Concept of Development, this concept calls for more intensive uses such as retail, office, and multi-family development to be located at or near Section Line Arterial Intersections with intensity of use and/or zoning decreasing inward towards the center/middle of a section.

The Planning and Zoning Commission believes that with the request being a retail planned development allowing a handful of commercial uses and with the site situated adjacent to a highly traveled thoroughfare (Loop 395) and between Heavy Commercial (west of Quarter Horse Dr) and Multiple-Family 1 (east of Tee Anchor Blvd), the proposal represents an appropriate transition in zoning and development between the two just mentioned zoning districts, whereas the commercial uses proposed are lower in scale and all other uses allowed via the propose Planned Development are retail in nature.

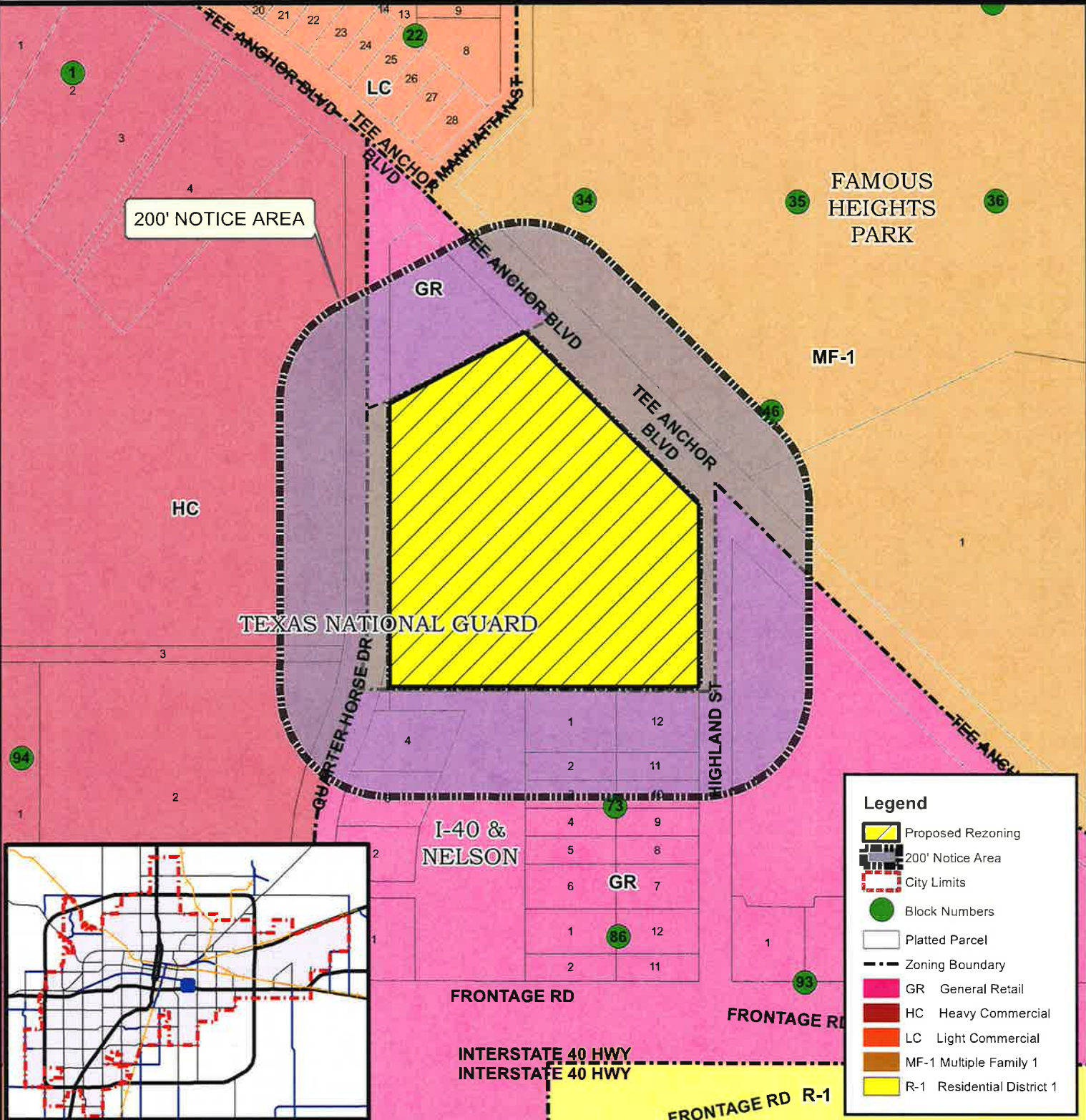
When considering existing land use and development patterns in the area, the Planning and Zoning Commission believes that although a handful of land uses associated with this development are commercial in nature, the proposed zoning and subsequent land uses should not create any negative impacts on the area.

Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding the request.

Considering the above, the Planning and Zoning Commission recommends **APPROVAL** as presented.

REZONING FROM MF-1 TO PD



**CITY OF AMARILLO
PLANNING DEPARTMENT**

Scale: 1 inch = 250 feet
Date: 6/23/2021
Case No: Z-21-07



Rezoning of a 6.78 acre tract of unplatted land, in Section 138, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to Planned Development District for General Retail land uses plus Sign Production & Assembly, Storage Warehouse, Fleet Vehicle Parking, and Fleet Vehicle Washing.

Owner: Jamal Enterprises, LP for Awards Recognition Concepts, LLC

Vicinity: Tee Anchor Blvd & S Highland St.

AP: P-12

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS: PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL ZONING MAP OF THE CITY OF AMARILLO, TEXAS; PROVIDING FOR CHANGE OF USE DISTRICT CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY OF TEE ANCHOR BOULEVARD AND HIGHLAND STREET, POTTER COUNTY, TEXAS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of a 6.78 acre tract of unplatted land, in Section 138, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to Planned Development 396 for General Retail land uses plus Sign Production & Assembly, Storage Warehouse, Fleet Vehicle Parking, and Fleet Vehicle Washing being further described below:

BEGINNING at a 1/2" iron rod found at the intersection of the west right-of-way line of Highland Street and the southerly right-of-way line of Tee Anchor Blvd. for the northeast corner of this tract.

THENCE S. 00° 02' 59" W., along said west right-of-way line, a distance of 330.94 feet to a 1/2" iron pipe found for the southeast corner of this tract.

THENCE N. 89° 52' 52" W. a distance of 560.06 feet to an aluminum monument found for the southwest corner of this tract.

THENCE N. 00° 04' 20" E., at 140.2 feet to the east right-of-way line of Quarter Horse Drive, a total distance of 513.88 feet to a 1/2" iron rod with a yellow cap inscribed "RPLS 4263" (such type cap and rod hereafter referred to as an OJD Cap) set for the most westerly northwest corner of this tract.

THENCE N. 62° 12' 27" E. a distance of 277.06 to an OJD Cap set on said southerly right-of-way line of said Tee Anchor Blvd. for the most northerly northwest corner of this tract.

THENCE S. 45° 07' 14" E., along said southerly right-of-way line, a distance of 443.99 feet to the place of BEGINNING and containing 6.78 acres of land.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 27th day of July, 2021 and **PASSED** on Second and Final Reading on this the 10th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney



I

Meeting Date	July 27, 2021	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Brady Kendrick – Planner II
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Agenda Caption

Public hearing to consider an ordinance rezoning the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, an addition to the City of Amarillo, in Section 26, Block 9, B.S.&F. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.
VICINITY: Amarillo Blvd. and Port Ln.
APPLICANT/S: Thahir Farzan

Agenda Item Summary

Adjacent land use and zoning

Adjacent zoning consists of Planned Development Districts 2 and 172A to the north, General Retail District and Planned Development District 323 to the south, Planned Development Districts 172A and 323 to the east, and General Retail District and Planned Development District 2 to the west.

Adjacent land uses consist of vacant land and townhomes to the north, medical offices and an apartment complex to the south, townhomes and an apartment complex to the east, and medical offices and undeveloped land to the west.

Proposal

Rezoning is being proposed in order to develop the property with a short-term lodging establishment (i.e. hotel). The site was previously used as an assisted living facility that has been vacant for approximately eight years. The applicant, who recently purchased the property, intends to repurpose and remodel the current building for the proposed use.

Analysis

Analysis of a zoning change begins with referring to conformity to the Comprehensive Plan’s Future Land Use and Character Map, the recommended Neighborhood Unit Concept (NUC) of development, and what impacts, if any, a particular request will have on existing area zoning and development patterns.

The Future Land Use and Character Map identify the applicant’s tract as being in the General Commercial (GC) Category. The General Commercial Category calls for a wide range of commercial retail and service uses at varying scales and intensities (depending on the site), office buildings, public/institutional uses, and parks/public space.

The applicant’s request for General Retail zoning and the proposed use would conform to the above Future Land Use and Character Map category.

Regarding the Neighborhood Unit Concept of Development, this concept calls for more intensive uses such as retail, office, and multi-family development to be located at or near Section Line Arterial Intersections with intensity of use and/or zoning decreasing inward towards the center/middle of a section.

While the applicant’s tract is not in a location that General Retail zoning would be found within a section (at a Section Line Arterial Intersection), the Planning and Zoning Commission does note that this section is not developed in the traditional sense regarding the Neighborhood Unit Concept. This is due to Amarillo Boulevard, a commercial and retail corridor that already has established commercial and retail zoning along it, bisects this particular section of land.

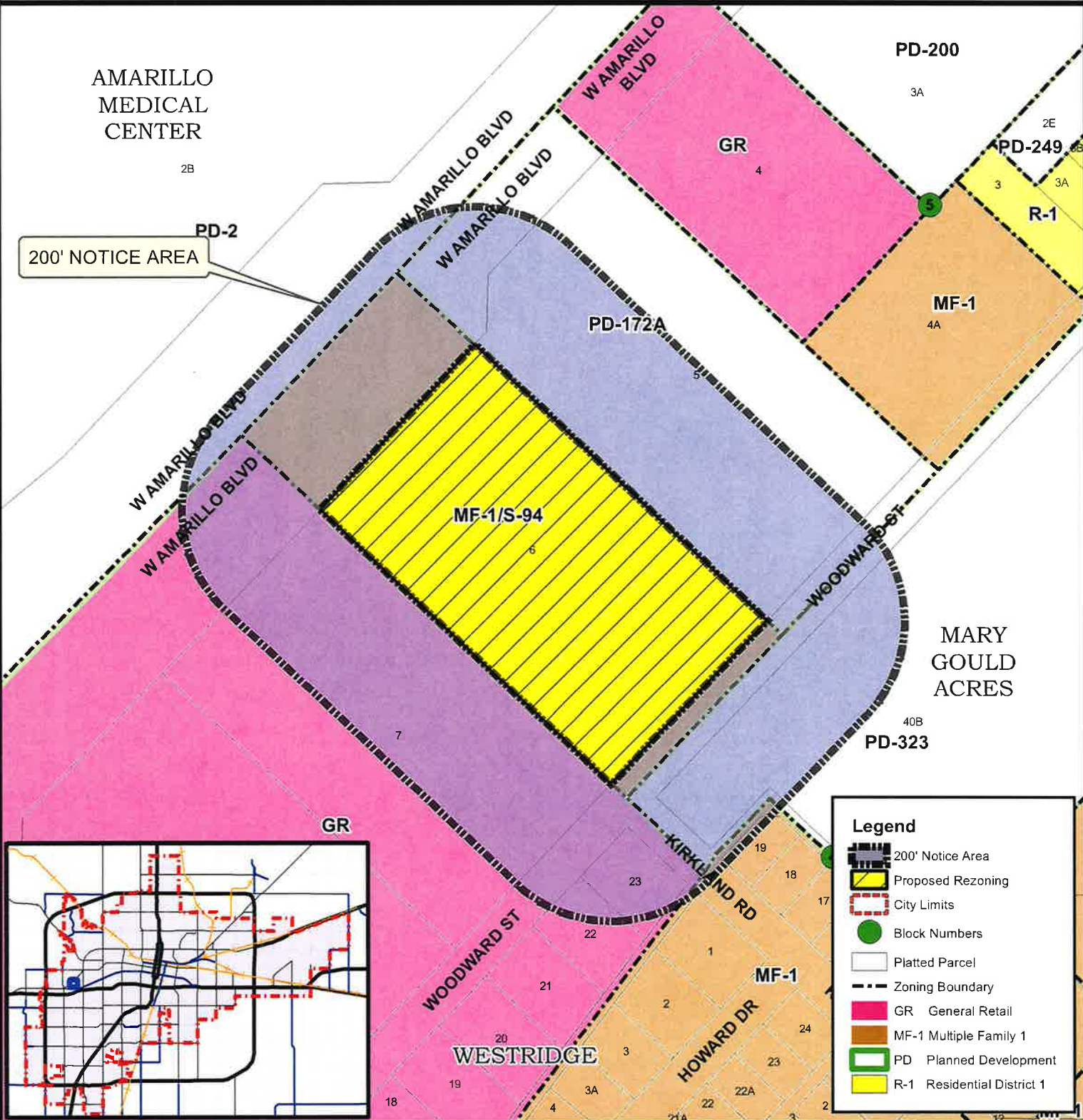
Given the just described characteristics of Amarillo Boulevard and the existing zoning patterns in the area, the Planning and Zoning Commission believes the requested change would be located in an appropriate location along Amarillo Blvd. Additionally, taking into account existing zoning and development patterns south of the tract, the Planning and Zoning Commission believes that appropriate transitional zoning is in place that will mitigate any negative impacts on existing development.

Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding the request.

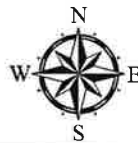
Considering the above, the Planning and Zoning Commission recommends **APPROVAL** of the request as presented.

REZONING FROM MF-1/S-94 TO GR



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 200 feet
Date: 6/16/2021
Case No: Z-21-08



Z-21-08 Rezoning of the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.

Owner: Thahir Farzan

Vicinity: Amarillo Blvd. and Port Ln.

AP: J-12

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE
VICINITY OF AMARILLO BOULEVARD AND PORT LANE,
POTTER COUNTY, TEXAS; PROVIDING A SAVINGS
CLAUSE; PROVIDING A REPEALER CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, an addition to the City of Amarillo, in Section 26, Block 9, B.S.&F. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 27th day of July, 2021 and PASSED on Second and Final Reading on this the 10th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney



I

Meeting Date	July 27, 2021	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Brady Kendrick – Planner II
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Agenda Caption

Public hearing to consider an ordinance rezoning the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, an addition to the City of Amarillo, in Section 26, Block 9, B.S.&F. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.
VICINITY: Amarillo Blvd. and Port Ln.
APPLICANT/S: Thahir Farzan

Agenda Item Summary

Adjacent land use and zoning

Adjacent zoning consists of Planned Development Districts 2 and 172A to the north, General Retail District and Planned Development District 323 to the south, Planned Development Districts 172A and 323 to the east, and General Retail District and Planned Development District 2 to the west.

Adjacent land uses consist of vacant land and townhomes to the north, medical offices and an apartment complex to the south, townhomes and an apartment complex to the east, and medical offices and undeveloped land to the west.

Proposal

Rezoning is being proposed in order to develop the property with a short-term lodging establishment (i.e. hotel). The site was previously used as an assisted living facility that has been vacant for approximately eight years. The applicant, who recently purchased the property, intends to repurpose and remodel the current building for the proposed use.

Analysis

Analysis of a zoning change begins with referring to conformity to the Comprehensive Plan’s Future Land Use and Character Map, the recommended Neighborhood Unit Concept (NUC) of development, and what impacts, if any, a particular request will have on existing area zoning and development patterns.

The Future Land Use and Character Map identify the applicant’s tract as being in the General Commercial (GC) Category. The General Commercial Category calls for a wide range of commercial retail and service uses at varying scales and intensities (depending on the site), office buildings, public/institutional uses, and parks/public space.

The applicant’s request for General Retail zoning and the proposed use would conform to the above Future Land Use and Character Map category.

Regarding the Neighborhood Unit Concept of Development, this concept calls for more intensive uses such as retail, office, and multi-family development to be located at or near Section Line Arterial Intersections with intensity of use and/or zoning decreasing inward towards the center/middle of a section.

While the applicant’s tract is not in a location that General Retail zoning would be found within a section (at a Section Line Arterial Intersection), the Planning and Zoning Commission does note that this section is not developed in the traditional sense regarding the Neighborhood Unit Concept. This is due to Amarillo Boulevard, a commercial and retail corridor that already has established commercial and retail zoning along it, bisects this particular section of land.

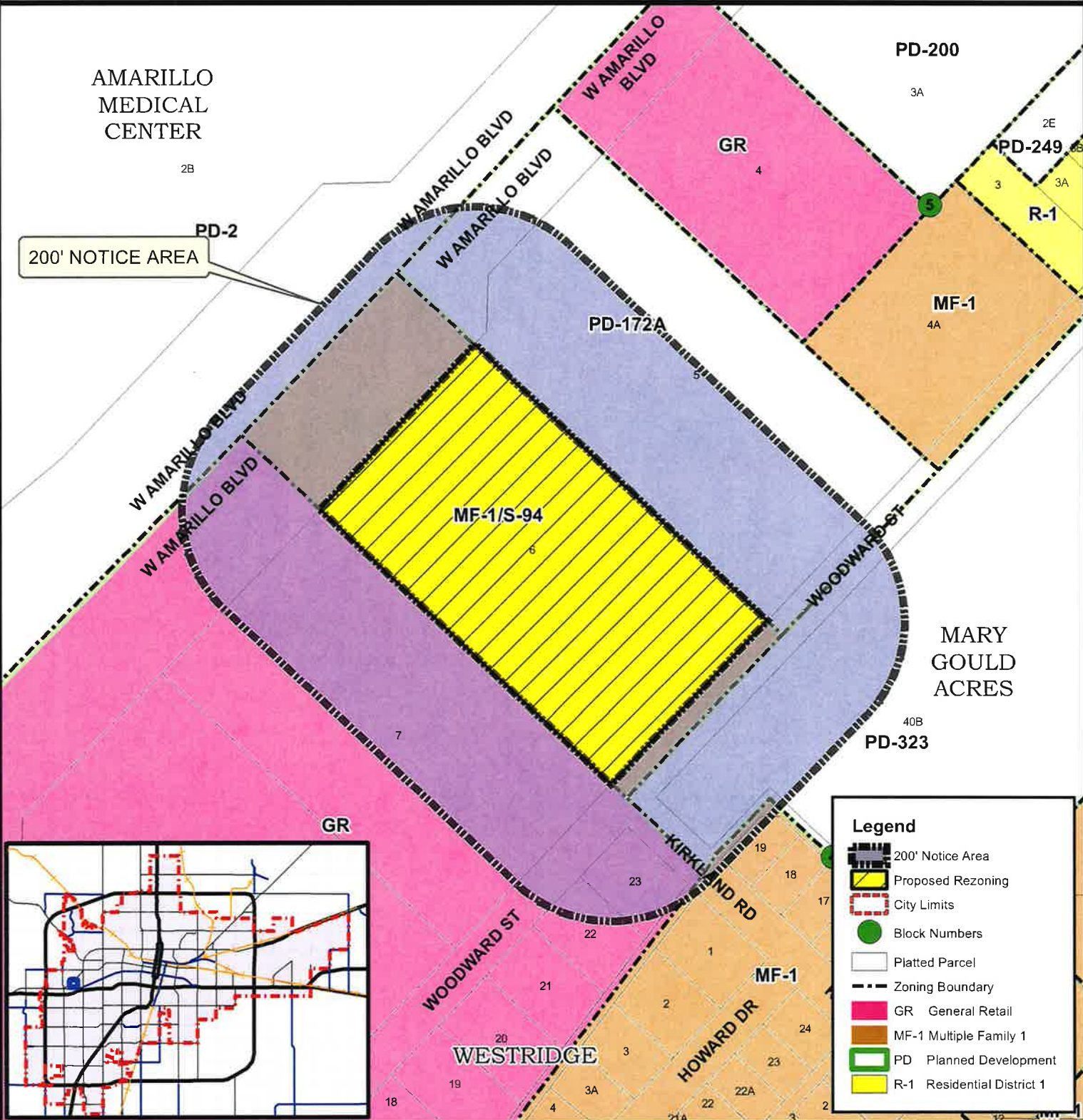
Given the just described characteristics of Amarillo Boulevard and the existing zoning patterns in the area, the Planning and Zoning Commission believes the requested change would be located in an appropriate location along Amarillo Blvd. Additionally, taking into account existing zoning and development patterns south of the tract, the Planning and Zoning Commission believes that appropriate transitional zoning is in place that will mitigate any negative impacts on existing development.

Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning. At the time of this writing, the Planning Department has not received any comments regarding the request.

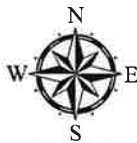
Considering the above, the Planning and Zoning Commission recommends **APPROVAL** of the request as presented.

REZONING FROM MF-1/S-94 TO GR



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 200 feet
Date: 6/16/2021
Case No: Z-21-08



Z-21-08 Rezoning of the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.

Owner: Thahir Farzan

Vicinity: Amarillo Blvd. and Port Ln.

AP: J-12

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE
VICINITY OF AMARILLO BOULEVARD AND PORT LANE,
POTTER COUNTY, TEXAS; PROVIDING A SAVINGS
CLAUSE; PROVIDING A REPEALER CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of the remaining portion of Lot 6, Block 5, Mary-Gould Acres Unit No. 2, an addition to the City of Amarillo, in Section 26, Block 9, B.S.&F. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 with Specific Use Permit 94 to General Retail District.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 27th day of July, 2021 and PASSED on Second and Final Reading on this the 10th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

Amarillo City Council

Agenda Transmittal Memo



J

Meeting Date	July 27, 2021	Council Priority	Regular Agenda Item – Public Hearing
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Department	Planning and Development Services Brady Kendrick – Planner II
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Agenda Caption

Public hearing to consider an ordinance rezoning the west 60 feet of Lot 5 and all of Lot 6, Block 21, Replat of Block “A” Paramount Terrace Unit No. 4, an addition to the City of Amarillo in Section 228, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to General Retail District.
Vicinity: Janet Dr. and Western St.
Applicant/s: City of Amarillo

Agenda Item Summary

Adjacent land use and zoning

Adjacent zoning consist of Multiple-Family District 1 to the east, General Retail District to the north and west, and Office District 2 to the south.

Adjacent land uses consist of a retail shopping center to the north, a pharmacy to the west, an office building to the south, and an apartment complex to the east.

Proposal

A change in zoning is being requested in order to allow development of the site with Retail related activities. Currently, a potential developer is under contract to buy the site and develop the site with a coffee shop should rezoning be approved. The site was previously used as a Municipal Fire Station.

Analysis

Analysis of a zoning change begins with referring to conformity to the Comprehensive Plan’s Future Land Use and Character Map, the recommended Neighborhood Unit Concept (NUC) of development, and what impacts, if any, a particular request will have on existing area zoning and development patterns.

The Future Land Use and Character Map recommended type of development for the tract is multifamily. This category calls for concentrated development types such as apartments and condominiums. While the proposed rezoning request does not strictly fit the Future Land Use Map category, it is the Planning and Zoning Commission’s opinion that given the pattern of development adjacent to this tract and the intersection in general, a change could be warranted. Reasoning for this is described in the next section.

The Neighborhood Unit Concept of Development, this concept calls for more intensive uses such as retail, office, and multi-family development to be located at or near Section Line Arterial or major thoroughfare Intersections with intensity of use and/or zoning decreasing inward towards the center/middle of a section.

This tract does fall within the recommended area for such uses/zoning in that it is located at the intersection of Western Street and SW 34th Avenue. Given the fact that three of the four corners of the just mentioned intersection has developed with non-residential uses (retail and office), the Planning and Zoning Commission believes allowing retail on a third corner is appropriate and is in line with the Neighborhood Unit Concept of Development. Additionally, considering multifamily zoning is found eastward, an appropriate transition in zoning is in place, which is also recommended by the Neighborhood Unit Concept.

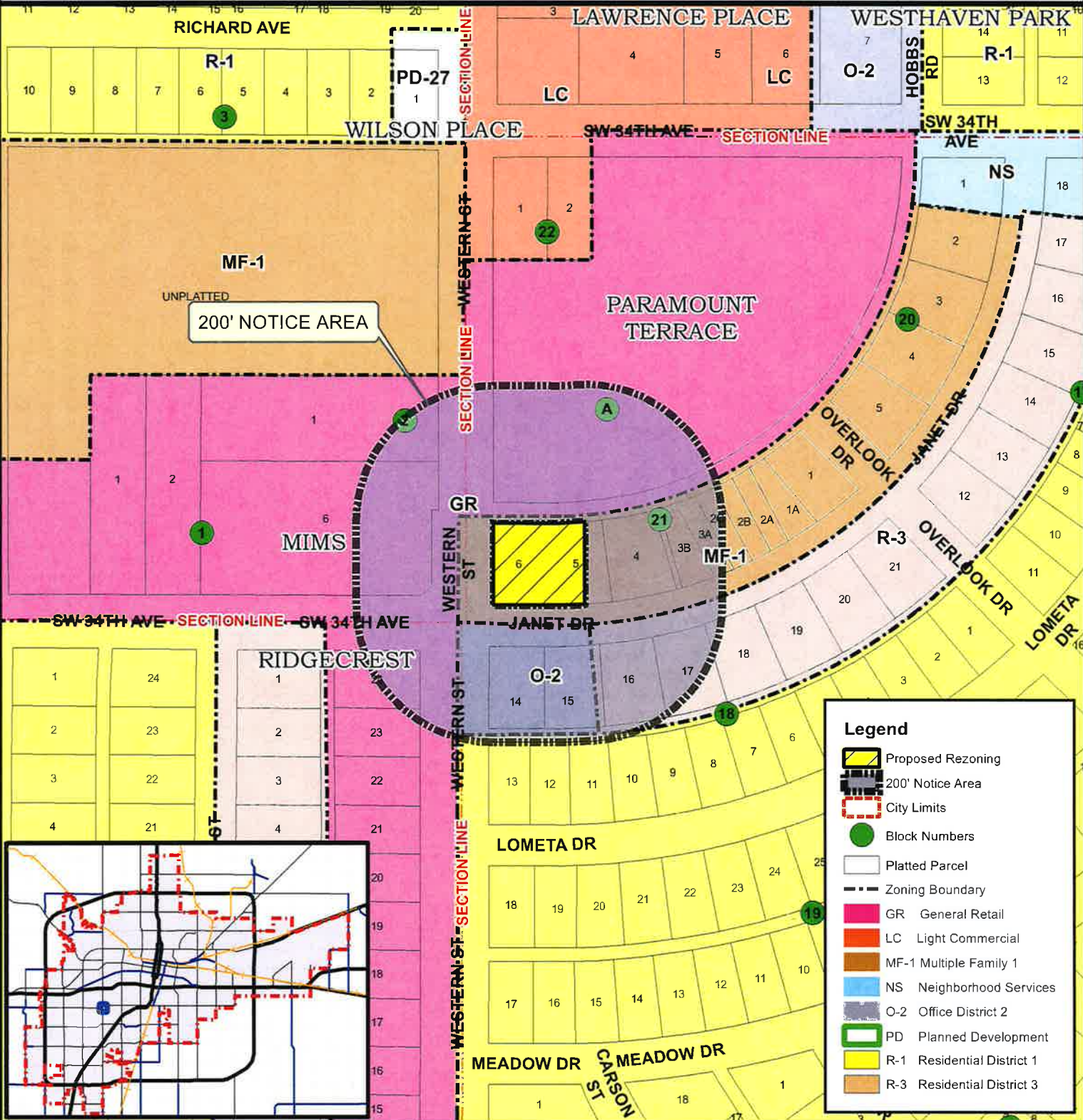
Taking this into account, the Planning and Zoning Commission is of the opinion that the request is a logical continuation of existing zoning and development patterns in the area and would not create any detrimental impacts to surrounding development.

Requested Action/Recommendation

Notices have been sent to property owners within 200 feet regarding this proposed rezoning.

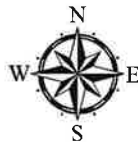
At the time of this writing, the Planning Department has received one call expressing no opposition regarding this request. Considering the above, the Planning and Zoning Commission recommends **APPROVAL** as presented.

REZONING FROM MF-1 TO GR



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 200 feet
Date: 6/16/2021
Case No: Z-21-09



Rezoning of the west 60 feet of Lot 5 and all of Lot 6, Block 21, Replat of Block "A" Paramount Terrace Unit No. 4, an addition to the City of Amarillo in Section 228, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to General Retail District.

Applicant: City of Amarillo
Vicinity: S Western & Janet Dr.

AP: L-14

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE
VICINITY OF JANET DRIVE AND WESTERN STREET,
RANDALL COUNTY, TEXAS; PROVIDING A SAVINGS
CLAUSE; PROVIDING A REPEALER CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the "Amarillo Comprehensive Plan" on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of the west 60 feet of Lot 5 and all of Lot 6, Block 21, Replat of Block "A" Paramount Terrace Unit No. 4, an addition to the City of Amarillo in Section 228, Block 2, A.B.&M. Survey, Randall County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Multiple-Family District 1 to General Retail District.

SECTION 3. In the event this Ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the Ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this Ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this Ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This Ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 27th day of July, 2021 and PASSED on Second and Final Reading on this the 10th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	8/10/2021	Council Priority	Infrastructure Initiative
Department	Public Works		
Contact	Donny Hooper, Director of Public Works		

Agenda Caption

CONSIDER AWARD – Repair of stormwater pump at Northeast Lawrence Lake Pump Station
Odessa Pumps - \$53,056.00

Agenda Item Summary

This item is to consider award of a contract for the repair of the existing stormwater pump at the Northeast Lawrence Lake Pump Station

Requested Action

Consider approval and award to Odessa Pumps - \$53,056.00

Funding Summary

Funding for this project is available in Project Number 560138.17400.1040

Community Engagement Summary

N/A

Staff Recommendation

City Staff is recommending approval and award of the contract.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	August 10, 2021	Council Priority	Infrastructure Initiative / Best Practices / Customer Service
Department	Public Works - Fleet Services Division		
Contact	Glenn Lavender, Fleet Services Superintendent		

Agenda Caption

Lease – Landfill Scraper:

Awarded using Buy Board Contract #517-19 to:

Warren Cat /Caterpillar Financial

\$14,542.96 per month

Total Award based on 60 month lease

\$872,577.60

Purchase Option at end of Lease \$282,660.00, total obligation if option used \$1,115,237.60

Agenda Item Summary

Scheduled replacement of unit 7854, 2014 Cat Landfill Scraper. New equipment will be leased for a sixty (60) month period with full service factory recommended service and all repairs under normal usage, including full machine 5yr - 10,000 hour warranty. Lease does not include fuel. Equipment will be used at City of Amarillo Landfill for daily operational requirements under TCEQ permits

Requested Action

Approval

Funding Summary

Fleet Services Equipment Fund , account 61120.69220 request total award \$872,577.60.00

Funding through departmental rental account 61120.34910. Fund revenue per year \$211,311.24, revenue for term of lease \$1,056,556.20

Community Engagement Summary

Recommended vendor is a local company.

Staff Recommendation

City Staff recommends approval.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	07/13/2021	Council Priority	Best Practices / Customer Service
Department	Public Works - Fleet Services Division		
Contact	Donny Hooper, Director of Public Works		

Agenda Caption

CONSIDER: PURCHASE OF LANDFILL COMPACTOR WHEELS

(Contact: Donny Hooper, Director of Public Works)

Award: Warren Cat, \$57,166.63

This item awards the bid for an unscheduled replacement of unit 8882, 2016 Cat Landfill Compactor Wheels. This equipment is Texas Commission on Environmental Quality (TCEQ) required to meet all state and federal regulations at the City's landfill.

Agenda Item Summary

Unscheduled replacement of unit 8882, 2016 Cat Landfill Compactor Wheels. This equipment is TCEQ required to meet all state and federal regulations at the City's landfill.

Requested Action

Consider approval of the award for the purchase of landfill compactor wheels.

Funding Summary

Funding for this purchase will come from Fleet Services Auto Parts Fund, account 61110.52050 Cost \$54,016.63 (remaining budget of \$848,387) and Fleet Services Labor, account 61110.52050.L Cost \$3,150.00 (remaining budget of \$874,057). Total Cost: \$57,166.63

Community Engagement Summary

Recommended vendor is a local company.

Staff Recommendation

City Staff recommends approval.

Meeting Date	August 10, 2021	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Public Health Director		

Agenda Caption

CONSIDER ACCEPTANCE OF THE IDCU COVID-19 CONTRACT SUPPLEMENTAL GRANT AWARD

(Contact: Casie Stoughton, Public Health Director)

This item is to consider acceptance of the IDCU COVID-19 contract supplemental grant award from the Texas Department of State Health Services in the amount of \$311,847. This award extends the grant term from the date of execution through July 31, 2023 to sustain public health programming for response to COVID-19.

Agenda Item Summary

This item extends the IDCU COVID-19 Contract awarded in July 2020, extending the contract another 15 months.

Requested Action

Accept grant award.

Funding Summary

Funding provided by the Texas Department of State Health Services.

Community Engagement Summary

Staff Recommendation

Staff recommend acceptance of this grant.

7/Department of State Health Services

FORM A: FACE PAGE

This form requests basic information about the contractor and project, including contact information for the person authorized to sign the contract.

CONTRACTOR INFORMATION		
1) LEGAL BUSINESS NAME : City of Amarillo		
2) MAILING Address Information (include mailing address, street, city, county, state and 9-digit zip code): 1000 Martin Rd Amarillo, TX 79107		Check if address change ☐
3) PAYEE Name and Mailing Address, including 9-digit zip code (if different from above): Same as above		Check if address change ☐
4) DUNS Number (9-digit) required if receiving federal funds: 065032807		
5) Federal Tax ID No. (9-digit), State of Texas Comptroller Vendor ID Number (14-digit)		756000444
6) TYPE OF ENTITY (check all that apply):		
☒ City	☐ Nonprofit Organization*	☐ Individual
☐ County	☐ For Profit Organization*	☐ Federally Qualified Health Centers
☐ Other Political Subdivision	☐ HUB Certified	☐ State Controlled Institution of Higher Learning
☐ State Agency	☐ Community-Based Organization	☐ Hospital
☐ Indian Tribe	☐ Minority Organization	☐ Private
	☐ Faith Based (Nonprofit Org)	☐ Other (specify):
7) PROPOSED CONTRACT TERM:		Start Date: 8/1/2020 End Date: 7/31/2023
8) COUNTIES SERVED BY PROJECT: Potter and Randall		
9) PROPOSED AMOUNT OF FUNDING: \$561,325.00		11) FINANCIAL OFFICER Name: Laura Storrs Title: Assistant City Manager Phone: 806-378-6207 Email: Laura.storrs@amarillo.gov
10) PROJECTED EXPENDITURES Does the contractor's projected federal expenditures exceed \$500,000, or its projected state expenditures exceed \$500,000, for contractor's current fiscal year (excluding amount requested in line 9 above)? ** Yes ☒ No ☐ Not Applicable ☒ **Projected expenditures should include anticipated expenditures under all federal grants including "pass through" federal funds from all state agencies, or all anticipated expenditures under state grants, as applicable.		
13) PERSON AUTHORIZED TO SIGN CONTRACT Name: Laura Storrs Title: Assistant City Manager Phone: 806-378-6207 Email: Laura.storrs@amarillo.gov		12) PERSON TO COMPLETE FEDERAL FORMS IN DOCUSIGN Name: Laura Storrs Title: Assistant City Manager Phone: 806-378-6207 Email: Laura.storrs@amarillo.gov
14) PERSON TO BE COPIED IN DOCUSIGN Name: Casie Stoughton Title: Director of Public Health Phone: 806-378-6320 Email: Casie.stoughton@amarillo.gov		

FORM A: FACE PAGE INSTRUCTIONS

This form provides basic information about the contractor and the proposed project with the Department of State Health Services (DSHS). Please follow the instructions below to complete the face page form and return with the contractor's budget.

- 1) **LEGAL BUSINESS NAME** - Enter the legal name of the contractor.
- 2) **MAILING ADDRESS INFORMATION** - Enter the contractor's complete physical address and mailing address, city, county, state, and 9-digit zip code.
- 3) **PAYEE NAME AND MAILING ADDRESS** - Payee – Entity involved in a contractual relationship with contractor to receive payment for services rendered by contractor and to maintain the accounting records for the contract; i.e., fiscal agent. Enter the PAYEE's name and mailing address, including 9-digit zip code, if PAYEE is different from the contractor. The PAYEE is the corporation, entity or vendor who will be receiving payments.
- 4) **DUNS Number** – 9- digit Dun and Bradstreet Data Universal Numbering System (DUNS) number. . This number is required if receiving ANY federal funds and can be obtained at: <http://fedgov.dnb.com/webform>
- 5) **FEDERAL TAX ID or STATE OF TEXAS COMPTROLLER VENDOR ID NUMBER** - Enter the Federal Tax Identification Number (9-digit) or the Texas Vendor Identification Number assigned by the Texas State Comptroller (14-digit).
- 6) **TYPE OF ENTITY** - Check the type of entity as defined by the Secretary of State at <http://www.sos.state.tx.us/corp/businessstructure.shtml> and/or the Texas State Comptroller at https://fmxcpa.state.tx.us/fmx/pubs/tins/tinsguide/2009-04/TINS_Guide_0409.pdf and check all other boxes that describe the entity.

Historically Underutilized Business: A minority or women-owned business as defined by Texas Government Code, Title 10, Subtitle D, Chapter 2161. (<http://www.window.state.tx.us/procurement/prog/hub/>)

State Agency: an agency of the State of Texas as defined in Texas Government Code §2056.001.ii

Institutions of higher education as defined by §61.003 of the Education Code.

MINORITY ORGANIZATION is defined as an organization in which the Board of Directors is made up of 50% racial or ethnic minority members.

If a Non-Profit Corporation or For-Profit Corporation, provide the 10-digit charter number assigned by the Secretary of State.

- 7) **PROPOSED BUDGET PERIOD** - Enter the budget period for this proposal.
- 8) **COUNTIES SERVED BY PROJECT** - Enter the proposed counties served by the project.
- 9) **PROJECTED AMOUNT OF FUNDING** - The total two-year amount of funding from DSHS, **contingent on funding**, for proposed project activities. This amount must match column (1) row K from the BUDGET SUMMARY used for cost reimbursement budgets.
- 10) **PROJECTED EXPENDITURES** - If contractor's projected federal expenditures exceed \$500,000 or its projected state expenditures exceed \$500,000 for contractor's current fiscal year, contractor must arrange for a financial compliance audit (Single Audit). This is not applicable to this contract.
- 11) **PROJECT CONTACT PERSON** - Enter the name, title, phone, and email address of the person responsible for the proposed project.
- 12) **FINANCIAL OFFICER** - Enter the name, title, phone, and email address of the person responsible for the financial aspects of the proposed project.
- 13) **PERSON AUTHORIZED TO SIGN CONTRACT** - Enter the name, title, phone, and email address of the person authorized to sign the contract. Check the "Check if change" box if the authorized representative is different from previous submission to DSHS.
- 14) **PERSON TO BE COPIED IN DOCUSIGN** - Enter the name, title, phone, and email address of the person to be copied in DocuSign when the contract is routed to LHD for signature.

ATTACHMENT A-1
REVISED STATEMENT OF WORK

I. GRANTEE RESPONSIBILITIES

Grantee will:

A. Enhance public health follow up activities, including:

1. Conducting case investigations;
2. Eliciting or identifying individuals who may have been exposed to COVID-19;
3. Conducting notifications; and
4. Providing referrals to COVID-19 testing, vaccine resources and other follow-up services.

Data must be entered into the DSHS data system in accordance with DSHS's published guidance. Grantee may not incur COVID-19 contact tracing Call Center expenditures beyond 8/31/2021.

B. Improve morbidity and mortality surveillance, including:

1. Establish or enhance community-based surveillance - Surveillance of populations and individuals includes but not limited to; those without severe illness, those with travel to high-risk locations, or those who are contacts to known cases.
2. Monitor and report daily COVID-19 probable and confirmed COVID cases (including deaths) to DSHS.
3. Track and send Emergency Department and outpatient visits for coronavirus (COVID)-like illness, as well as other illnesses, to Texas Syndromic Surveillance System (TxS2).
4. Send copies of all admission, discharge, and transfer (ADT) messages to CDC National Syndromic Surveillance Program (NSSP).
5. Monitor and utilize available data in the CDC's National Healthcare Safety Network (NHSN) for confirmed 2019 novel coronavirus (COVID-19) infection or for COVID-like illness.
 - a. Long-term care: <https://www.cdc.gov/nhsn/ltc/covid19/index.html>
 - b. Acute care: <https://www.cdc.gov/nhsn/acute-care-hospital/covid19/index.html>
6. Work with long-term care facilities to enroll the facility in the NHSN Long-term Care Facility (LTCF) COVID-19 Module.
7. Provide requested information on COVID-19 associated deaths to DSHS within three business days.

C. Enhance laboratory testing and reporting capacity:

1. Establish or expand capacity to test all symptomatic individuals, and secondarily expand capacity to achieve community-based surveillance. This capacity would entail increasing testing capabilities above the current number of specimens that can be tested

- at the jurisdiction's public health laboratory or by establishing new testing capabilities at the jurisdiction's laboratory.
2. Screen for past infection (e.g., serology) for health care workers, employees of high-risk facilities, critical infrastructure workforce, and childcare providers.
 3. Obtain all jurisdictional laboratory test data electronically, including from new, non-traditional testing settings, and using alternative file formats (e.g., .csv or .xls) to help automate. In addition to other reportable results, this should include all COVID-19 – related testing data, including all tests to detect severe acute respiratory syndrome coronavirus 2 (SAR-CoV-2) and serology testing.
 4. Report all COVID-19 – related line level testing data (negatives, positives, indeterminants, serology) daily to DSHS. Data must meet new federal Coronavirus AID, Relief, and Economic Security (CARES) Act laboratory guidance. All public health data must be reported electronically to DSHS in compliance with the Texas Administrative Code and within appropriate reporting timeframes.
- D. Prevent and control COVID-19 in healthcare settings and protect other vulnerable or high-risk populations:
1. Assess and monitor COVID-19 infections in healthcare workers across the healthcare spectrum.
 2. Perform infection control assessments using preparedness tools approved by DSHS to ensure interventions are in place to protect high-risk populations.
 3. Monitor and help implement mitigation strategies for COVID-19 in all high-risk healthcare facilities (e.g., hospitals, dialysis clinics, cancer clinics, nursing homes, and other long-term care facilities, etc.).
 4. Monitor and help implement mitigation strategies for other high-risk employment settings (e.g., meat processing facilities), and congregate living settings (e.g., prisons, youth homes, shelters).
 - a. This includes coordinating with the Texas Department of Criminal Justice when individuals are released from serving their prison term and will be returning to the jurisdiction. These individuals may have been exposed to COVID-19 while in prison and/or may be COVID-positive and require additional public health follow-up.
- E. Monitor and mitigate COVID-19 introductions from connected jurisdictions (i.e., neighboring cities, states; including air travel).
- F. Work with healthcare system to manage and monitor system capacity.
1. Assess and monitor the number and availability of critical care staff, necessary PPE and potentially life-saving medical equipment, as well as access to testing services.
 2. Leverage NHSN data to **monitor** healthcare worker staffing, Patient Impact, Hospital Capacity, and healthcare (PPE, PAPRs, ventilators, etc.) supplies. Grantee will request access to the NHSN database within 30 days of the execution of this contract or 30 days of hire for the position completing the data entry. Upon access approval, Grantee will review available NHSN data (at least monthly) to assess gaps in the healthcare system.

- G. Improve understanding of jurisdictional communities with respect to COVID-19 risk. Grantee must build an understanding of population density and high-risk population density (i.e. population of >65 yrs., proportion of population with underlying conditions, households with limited English fluency, healthcare seeking behavior, populations without insurance and those below poverty level).
- H. Submit a quarterly report on the report template to be provided by the DSHS. Quarterly reports are due on or before the 15th the month following the end of the quarterly. Each report must contain a summary of activities that occurred during the preceding month for each activity listed above in Section I, A through G. Submit monthly reports by electronic mail to COVID.Contracts@dshs.texas.gov. The email "Subject Line" and the name of the attached file for all reports should be clearly identified with the Grantees Name, Contract Number, IDCU/COVID and the month the report covers.
- I. May use funds to pay pre-award costs which date back to January 20, 2020, that are directly related to the COVID-19 outbreak response. All pre-award costs must be approved in writing by DSHS.
- J. Not use funds for research, clinical care, fund raising activities, construction or major renovations, to supplant existing state or federal funds for activities, or funding an award to another party or provider who is ineligible. Other than normal and recognized executive-legislative relationships, no funds may be used for:
 - 1. Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body;
 - 2. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative act or Executive order proposed or pending before any legislative body.
- K. Controlled Assets include firearms, regardless of the acquisition cost, and the following assets with an acquisition cost of \$500 or more, but less than \$5,000: desktop and laptop computers (including notebooks, tablets and similar devices), non-portable printers and copiers, emergency management equipment, communication devices and systems, medical and laboratory equipment, and media equipment. Controlled Assets are considered Supplies.
- L. Grantee shall maintain an inventory of Equipment, supplies defined as Controlled Assets, and real property and submit an annual cumulative report of the equipment and other property on the DSHS Contractor's Property Inventory Report located at <https://www.dshs.state.tx.us/grants/forms.shtm> to CMSInvoices@dshs.texas.gov and COVID.Contracts@dshs.texas.gov not later than October 15 of each year. If Grantee did not purchase Equipment or other property, this report is still required to be submitted.

- M. DSHS funds must not be used to purchase buildings or real property without prior written approval from the DSHS. Any costs related to the initial acquisition of the buildings or real property are not allowable without written pre-approval.
- N. At the expiration or termination of this Contract for any reason, title to any remaining equipment and supplies purchased with funds under this Contract reverts to DSHS. Title may be transferred to any other party designated by DSHS. The DSHS may, at its option and to the extent allowed by law, transfer the reversionary interest to such property to Grantee.

II. PERFORMANCE MEASURES

The System Agency will monitor the Grantee's performance of the requirements in Attachment A and compliance with the Contract's terms and conditions.

III. INVOICE AND PAYMENT

- A. Grantee will request payments using the State of Texas Purchase Voucher (Form B-13) at <http://www.dshs.state.tx.us/grants/forms.shtm>. Voucher and any supporting documentation will be mailed or submitted by fax or electronic mail to all addresses/number below.

Department of State Health Services
Claims Processing Unit, MC 1940
1100 West 49th Street
P.O. Box 149347
Austin, TX 78714-9347
FAX: (512) 458-7442
EMAIL: invoices@dshs.state.tx.us and
EMAIL: CMSInvoices@dshs.texas.gov and
EMAIL: COVID.Contracts@dshs.texas.gov

- B. Grantee will be paid on a cost reimbursement basis and in accordance with the Revised Budget in Attachment B-1 of this Contract.
- C. Grantee will submit requests for reimbursement (Form B-13) and financial expenditure template monthly by the last business day of the month following the month in which expenses were incurred or services provided. Grantee shall maintain all documentation that substantiate invoices and make the documentation available to the DSHS upon request. In the event a cost reimbursed under the Contract is later determined to be unallowable then the Grantee will reimburse DSHS for that cost.
- D. Grantee will submit quarterly Financial Status Reports (FSRs) to DSHS by the last business day of the month following the end of each quarter of the Contract for DSHS review and financial assessment.

- E. Grantee will submit request for reimbursement (B-13) as a final close-out invoice not later than forty-five (45) calendar days following the end of the term of the Contract. Reimbursement requests received in the DSHS office more than forty-five (45) calendar days following the termination of the Contract may not be paid.
- F. Grantee will submit a final FSR as a final close-out FSR not later than forty-five (45) calendar days following the end of the term of the Contract.

DRAFT

**ATTACHMENT A-2
SUPPLEMENTAL STATEMENT OF WORK**

I. GRANTEE RESPONSIBILITIES

Grantee will perform activities as submitted in their DSHS approved budgets for this specific funding contract period. All activities must be listed below to be approved for this funding and any additional activities not listed in the approved budget must be submitted for DSHS consideration and approval. The activities for this contract funding period are as follows:

- A. Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity, including:
 - 1. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, quality management, inventory management, specimen management, diagnostic and surveillance testing and reporting results.
 - 2. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.
 - 3. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including case investigation and public health follow up activities) and other emerging infections and conditions of public health significance. This should include staff who can address unique cultural needs of those at higher risk for COVID-19.
 - 4. Build expertise to support management of the COVID-19 related activities within the jurisdiction and integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).
 - 5. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other emerging coronavirus and other infections and conditions of public health significance.
- B. Strengthen Laboratory Testing
 - 1. Establish or expand capacity to quickly, accurately and safely test for SARS-CoV-2/COVID-19 and build infectious disease preparedness for future coronavirus and other events involving other pathogens with potential for broad community spread.
 - a. Develop systems to improve speed and efficiency of specimen submission to clinical and reference laboratories.
 - b. Strengthen ability to rapidly respond to testing [e.g., nucleic acid amplification test (NAAT), antigen, etc.] as necessary to ensure that optimal utilization of existing and new testing platforms can be supported to help meet increases in testing demand in a timely manner. Laboratory Response Networks (LRNs) and Local Health Departments (LHDs) with laboratories are strongly encouraged to diversify

their testing platforms to enable them to pivot depending on reagent and supply availabilities.

- c. Perform serology testing with an FDA EUA authorized serological assay as appropriate to respond to emerging pandemics in order to conduct surveillance for past infection and monitor community exposure.
 - d. Build local capacity for testing of COVID-19/SARS-CoV-2 including within high-risk settings or in vulnerable populations that reside in their communities.
 - e. Apply laboratory safety methods to ensure worker safety when managing and testing samples that may contain SARS-CoV-2/COVID-19.
 - f. Laboratories and LRNs are encouraged to implement new technologies to meet local needs.
 - g. Augment or add specificity to existing laboratory response plans for future coronavirus and other outbreak responses caused by an infectious disease. Provider must be able to establish a plan to maintain the activity when the funds are no longer available. This is an optional activity.
2. Enhance laboratory testing capacity for SARS-CoV-2/COVID-19 by ensuring public/private laboratory testing providers have access to, biosafety resources for SARS-CoV-2 specimen collection and/or testing.

C. Advance Electronic Data Exchange at Public Health Labs

1. Enhance and expand laboratory information infrastructure, to improve jurisdictional visibility on laboratory data (tests performed) from all testing sites and enable faster and more complete data exchange and reporting with DSHS.
 - a. Employ a well-functioning Laboratory Information Management System (LIMS) system to support efficient data flows within the PHL and its partners. This includes expanding existing capacity of the current LIMS to improve data exchange and increase data flows through LIMS maintenance, new configurations/modules, and enhancements. Implement new/replacement LIMS where needed.

Note: If implementing new or replacement systems, develop an implementation plan, including appropriate milestones and timeline to completion. Implementation plans will be reviewed and approved for consistency with the activities set forth by DSHS prior to start of implementation.
 - b. Ensure ability to administer LIMS. Ensure the ability to configure all tests that are in LIMS, including new tests, EUAs, etc., in a timely manner. Ensure expanding needs for administration and management of LIMS system are covered through dedicated staff.
 - c. Interface diagnostic equipment to directly report laboratory results into LIMS.

D. Improve Surveillance and Reporting of Electronic Health Data

1. Establish complete, up-to-date, timely, reporting of morbidity and mortality to DSHS due to COVID-19 and other coronavirus and other emerging infections which impact conditions of public health significance, with required associated data fields in a machine-readable format, by:

- a. Establishing or enhancing community-based surveillance, including surveillance of vulnerable populations, individuals without severe illness, those with recent travel to high-risk locations, or who are contacts to known cases.
 - b. Monitoring changes to daily incidence rates of COVID-19 and other conditions of public health significance at the county or zip code level to inform community mitigation strategies.
2. Establish additional and on-going surveillance methods (e.g. sentinel surveillance) for COVID-19 and other conditions of public health significance.
3. At the health department, enhance capacity to work with testing facilities to onboard and improve electronic laboratory reporting (ELR), including to receive data from new or non-traditional testing settings. Use alternative data flows (e.g., reporting portals) and file formats (e.g., CSV or XLS) to help automate where appropriate. In addition to other reportable results, this should include all COVID-19/SARS-CoV-2-related testing data (i.e., tests to detect SAR-CoV-2 including serology testing).
4. Improve understanding of capacity, resources, and patient impact at healthcare facilities through electronic reporting.
 - a. Required expansion of reporting facility capacity, resources, and patient impact information, such as patients admitted and hospitalized, in an electronic, machine-readable, as well as human-readable visual, and tabular manner, to achieve 100% coverage in jurisdiction and include daily data from all acute care, long-term care, and ambulatory care settings. Use these data to monitor facilities with confirmed cases of COVID-19/SARS-CoV-2 infection or with COVID-like illness among staff or residents and facilities at high risk of acquiring COVID-19/SARS-CoV-2 cases and COVID-like illness among staff or residents.
 - b. Increase ADT messaging and use to achieve comprehensive surveillance of emergency room visits, hospital admissions, facility and department transfers, and discharges to provide an early warning signal, to monitor the impact on hospitals, and to understand the growth of serious cases requiring admission.
5. Implement new/replacement systems where needed. Ensure systems are interoperable and that data can be linked across systems (e.g., public health, healthcare, private labs), including adding the capacity for lab data and other data to be used by the software/tools that are being deployed for case investigation and public health follow up activities.
6. Establish or improve systems to ensure complete, accurate and immediate (within 24 hrs.) data transmission that allows for automated transmission of data to DSHS in a machine-readable format.
 - a. Submit all case reports in an immediate way to DSHS for COVID-19/SARS-CoV-2 and other conditions of public health significance with associated required data fields in a machine-readable format.

- b. Report requested COVID-19/SARS-CoV-2-related data, including line level testing data (negatives, positives, indeterminants, serology, antigen, nucleic acid) daily by county or zip code to DSHS.
- c. Establish these systems in such a manner that they may be used on an ongoing basis for surveillance of, and reporting on, routine and other threats to the public health and conditions of public health significance.

E. Use Laboratory Data to Enhance Investigation, Response and Prevention

1. Use laboratory data to initiate and conduct case investigation and public health follow up activities; and implement containment measures.
 - a. Conduct necessary case investigation and public health follow up activities including contact elicitation/identification, contact notification, contact testing, and follow-up. Activities could include traditional case investigation and public health follow up activities and/or proximity/location-based methods, as well as methods adapted for healthcare facilities, employers, elementary and secondary schools, childcare facilities, institutions of higher education or in other settings.
 - b. Utilize tools (e.g., geographic information systems and methods) that assist in the rapid mapping and tracking of disease cases for timely and effective epidemic monitoring and response, incorporating laboratory testing results and other data sources.
2. Identify cases and exposure to COVID-19 in high-risk settings or within populations at increased risk of severe illness or death to target mitigation strategies and referral for therapies (for example, monoclonal antibodies) to prevent hospitalization.
 - a. Assess and monitor infections in healthcare workers across the healthcare spectrum.
 - b. Monitor cases and exposure to COVID-19 to identify need for targeted mitigation strategies to isolate and prevent further spread within high-risk healthcare facilities (e.g., hospitals, dialysis clinics, cancer clinics, nursing homes, and other long-term care facilities, etc.).
 - c. Monitor cases and exposure to COVID-19 to identify need for targeted mitigation strategies to isolate and prevent further spread within high-risk occupational settings (e.g., meat processing facilities), and congregate living settings (e.g., correctional facilities, youth homes, shelters).
 - d. Work with DSHS to build capacity for reporting, rapid containment and prevention of COVID-19/SARS-CoV-2 within high-risk settings or in vulnerable populations that reside in their communities.
 - e. Jurisdictions should ensure systems are in place to link test results to relevant public health strategies, including prevention and treatment.
3. Implement prevention strategies in high-risk settings or within vulnerable populations (including tribal nations as appropriate) including proactive monitoring for asymptomatic case detection.

Note: These additional resources are intended to be directed toward testing, case investigation and public health follow up activities, surveillance, containment, and

mitigation, including support for workforce, epidemiology, use by employers, elementary and secondary schools, child care facilities, institutions of higher education, long-term care facilities, or in other settings, scale up of testing by public health, academic, commercial, and hospital laboratories, and community-based testing sites, mobile testing units, health care facilities, and other entities engaged in COVID-19 testing, and other related activities related to COVID-19 testing, case investigation and public health follow up activities, surveillance, containment, and mitigation which may include interstate compacts or other mutual aid agreements for such purposes.

- a. Build capacity for infection prevention and control in long-term care facilities (LTCFs) (e.g., at least one Infection Preventionist (IP) for every facility) and outpatient settings.
 - i. Build capacity for LTCFs to safely care for infected and exposed residents of LTCFs and other congregate settings.
 - ii. Assist with enrollment of all LTCFs into NHSN at <https://www.cdc.gov/nhsn/ltc/enroll.html>.
 - b. Build capacity for infection prevention and control in elementary and secondary schools, childcare facilities, and/or institutions of higher education.
 - c. Increase Infection Prevention and Control (IPC) assessment capacity onsite using tele-ICAR.
 - d. Perform preparedness assessment to ensure interventions are in place to protect high-risk populations.
 - e. Coordinate as appropriate with federally funded entities responsible for providing health services to higher-risk populations (e.g., tribal nations and federally qualified health centers).
- F. Submit a quarterly report on the report template to be provided by the DSHS. Quarterly reports are due on or before the 15th the month following the end of the quarterly. Each report must contain a summary of activities that occurred during the preceding month for each activity listed above in Section I, A through G. Submit monthly reports by electronic mail to COVID.Contracts@dshs.texas.gov. The email "Subject Line" and the name of the attached file for all reports should be clearly identified with the Grantee's Name, Contract Number, IDCU/COVID and the month the report covers.
- H. Not use funds for research, clinical care, fund raising activities, construction or major renovations, to supplant existing state or federal funds for activities, or funding an award to another party or provider who is ineligible. Other than normal and recognized executive-legislative relationships, no funds may be used for:
1. Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body;
 2. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative act or Executive order proposed or pending before any legislative body.

Commented [T1]: Leslie, should we expect the contractors to do this or should this only be DSHS required activities?

- I. Controlled Assets include firearms, regardless of the acquisition cost, and the following assets with an acquisition cost of \$500 or more, but less than \$5,000: desktop and laptop computers (including notebooks, tablets and similar devices), non-portable printers and copiers, emergency management equipment, communication devices and systems, medical and laboratory equipment, and media equipment. Controlled Assets are considered Supplies.
- J. Grantee shall maintain an inventory of Equipment, supplies defined as Controlled Assets, and real property and submit an annual cumulative report of the equipment and other property on the DSHS Contractor's Property Inventory Report located at <https://www.dshs.state.tx.us/grants/forms.shtm> to CMSInvoices@dshs.texas.gov and COVID.Contracts@dshs.texas.gov not later than October 15 of each year. If Grantee did not purchase Equipment or other property, this report is still required to be submitted.
- K. DSHS funds must not be used to purchase buildings or real property without prior written approval from the DSHS. Any costs related to the initial acquisition of the buildings or real property are not allowable without written pre-approval.
- L. At the expiration or termination of this Contract for any reason, title to any remaining equipment and supplies purchased with funds under this Contract reverts to DSHS. Title may be transferred to any other party designated by DSHS. The DSHS may, at its option and to the extent allowed by law, transfer the reversionary interest to such property to Grantee.

II. PERFORMANCE MEASURES

The System Agency will monitor the Grantee's performance of the requirements in Attachment A and compliance with the Contract's terms and conditions.

III. INVOICE AND PAYMENT

- A. Grantee will request payments using the State of Texas Purchase Voucher (Form B-13) at <http://www.dshs.state.tx.us/grants/forms.shtm>. Voucher and any supporting documentation will be mailed or submitted by fax or electronic mail to all addresses/number below.

Department of State Health Services
Claims Processing Unit, MC 1940
1100 West 49th Street
P.O. Box 149347
Austin, TX 78714-9347
FAX: (512) 458-7442
EMAIL: invoices@dshs.state.tx.us and
EMAIL: CMSInvoices@dshs.texas.gov and
EMAIL: COVID.Contracts@dshs.texas.gov

- |
- B. Grantee will be paid on a cost reimbursement basis and in accordance with the Revised Budget in Attachment B-1 of this Contract.
 - C. Grantee will submit requests for reimbursement (Form B-13) and financial expenditure template monthly by the last business day of the month following the month in which expenses were incurred or services provided. Grantee shall maintain all documentation that substantiate invoices and make the documentation available to the DSHS upon request. In the event a cost reimbursed under the Contract is later determined to be unallowable then the Grantee will reimburse DSHS for that cost.
 - D. Grantee will submit quarterly Financial Status Reports (FSRs) to DSHS by the last business day of the month following the end of each quarter of the Contract for DSHS review and financial assessment.
 - E. Grantee will submit request for reimbursement (B-13) as a final close-out invoice not later than forty-five (45) calendar days following the end of the term of the Contract. Reimbursement requests received in the DSHS office more than forty-five (45) calendar days following the termination of the Contract may not be paid.
 - F. Grantee will submit a final FSR as a final close-out FSR not later than forty-five (45) calendar days following the end of the term of the Contract.
- |

FORM I: BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

City of Amarillo

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding Sources (5)	Other Funds (6)
A. Personnel	\$103,333	\$103,333	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$45,012	\$45,012	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0
F. Contractual	\$150,344	\$150,344	\$0	\$0	\$0	\$0
G. Other	\$0	\$0	\$0	\$0	\$0	\$0
H. Total Direct Costs	\$298,689	\$298,689	\$0	\$0	\$0	\$0
I. Indirect Costs	\$13,158	\$13,158	\$0	\$0	\$0	\$0
J. Total (Sum of H and I)	\$311,847	\$311,847	\$0	\$0	\$0	\$0
K. Program Income - Projected Earnings	\$0	\$0				

NOTE: The "Total Budget" amount for each Budget Category will have to be allocated (entered) manually among the funding sources. Enter amounts in whole dollars. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).

	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
Check Totals For:	Personnel	\$103,333	\$103,333	Fringe Benefits	\$45,012	\$45,012
	Travel	\$0	\$0	Equipment	\$0	\$0
	Supplies	\$0	\$0	Contractual	\$150,344	\$150,344
	Other	\$0	\$0	Indirect Costs	\$13,158	\$13,158

TOTAL FOR:	Distribution Totals	\$311,847	Budget Total	\$311,847
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*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. *DO NOT* include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

Meeting Date	August 10, 2021	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

CONSIDER ACCEPTANCE OF THE PUBLIC HEALTH WORKFORCE GRANT AWARD

(Contact: Casie Stoughton, Director of Public Health)

This item considers accepting the Public Health Workforce grant award from the Texas Department of State Health Services in the amount of \$1,000,000. The grant term is from July 1, 2021 through June 30, 2023 to establish, expand, train, and sustain the public health workforce to support COVID-19 prevention, preparedness, response, and recovery initiatives.

Agenda Item Summary

The Texas Department of State Health Services awards a grant for the City of Amarillo Department of Public Health to establish, expand, train and sustain the public health workforce to support COVID-19 prevention, preparedness, response and recovery initiatives.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services.

Community Engagement Summary

Staff Recommendation

Staff recommend acceptance of this grant.

PROJECT NARRATIVE AND WORKPLAN

Project #: *(DSHS use only)*

Project Lead/Point of Contact

Name: Casie Stoughton
Email: casie.stoughton@amarillo.gov
Phone #: 806-378-6320

Project Title: **Amarillo Public Health Workforce**

Amount of Funds Requested:

\$ 1,000,000

Expected Impact (geography/population/other): **Potter (SVI 0.9617) and Randall (SVI 0.1958) Counties**

Partners Coordinating With:

- **City of Amarillo Human Resources**
- **Refugee Language Project**

Workplan - *Provide a plan that describes in detail, how your entity will accomplish all activities proposed for this project. Include key staff, experience, and resources available to complete the project. The plan must also describe a clear method for evaluating the services that will be provided, including identification of a specific evaluation standard, as well as recommendations or plans for improving essential public health services delivery based on the results of the evaluation. (Initiation, Implementation and Evaluation of Project):*

- 1. Public Health Staff Retention Program – The last 15 months were quite difficult for public health staff. A highly trained staff being our most valuable resource before, during and after a pandemic, it is critical to retain the staff who worked so hard for the past 15 months. APH's retention program will include a longevity pay program, student loan repayment program, and...**
 - a. Longevity pay program: Starting at 1 year of employment, an employee will receive \$40 per year of service each pay period. This stipend will not be added to the base salary and will be in effect for the duration of the grant. Approximately 31 staff members are eligible for this project.**
- 2. ACES (Amarillo City Employees Share): Innovative social services program for all City employees, targeted to those employees making under \$15 per hour. This program targets staff retention, productivity enhancement, and decrease in absenteeism, as highlighted during the COVID-19 pandemic. This program will be sponsored by Public Health and Human Resources. For the first two years, the program will be financially supported by Public Health but also employee driven. City of Amarillo employees will contribute financially and with time. The City of Amarillo departments contributed heavily to the COVID-19 response. During times of closure, staff from other departments were shifted to public health and trained on contact tracing and other response activities, etc. This human resource was invaluable and must be enhanced for the success of public health emergency response moving forward.**

Milestones/Tasks/Activities to include Proposed Timeline for each Activity:

- **Public Health Retention Program:** measure staff retention as related to this program every 6 months to ensure staff retained.
- **ACES (Amarillo City Employees Share):** measure City of Amarillo staff retention as related to this program every 6 months to ensure staff retained and staff utilization metrics, with SVI as a background measure.

Health Equity - *Identify metrics to address Diversity, Equity, and Inclusion (DEI) in hiring.*

- *Hiring staff – ensure public health is made up of a diverse workforce, mirroring the community that we serve.*
- *Diversity, Equity, and Inclusion (DEI) relevant training – work with internal and external partners to ensure DEI training is available to all public health staff.*

Proposed Staff to be Hired:

of Administrative Support staff: 1

of Professional or Clinical staff: 0

of Disease Investigation staff: 0

of School Health staff: 0

of Program Management staff: 0

**** Provide general job descriptions for positions in budget template ****

**** Provide an Organization Chart highlighting the new positions ****

Provide Mitigation Plans to Address Challenges in Meeting Hiring Goals:

Amarillo Public Health does not plan to hire many additional staff with this grant as there is only two years of funding. However, significant investment into current public health staff will be the priority in preparing for the next pandemic, the public health of tomorrow, and critical infrastructure.



FY2022

Contract Type: CPS/PH Workforce

Applicant Information

Legal Name of Applicant Agency:

City of Amarillo

Mailing Address:

Street / PO Box: 1000 Martin Rd

City: Amarillo

Zip: 79107

Payee Name:

City of Amarillo

Payee Mailing Address:

Street / PO Box: 1000 Martin Rd

City: Amarillo

Zip: 79107

State of Texas Comptroller Vendor ID # (9

digit + 3 digit mail code):

17560004446014

DUNS # (9 digits required for subrecipient contractors):

65032807

Type of Entity (Choose one)

City:



Click on appropriate box

County:



Other Political Subdivision:



Project Period

Start Date: 7/1/2021

End Date: 6/30/2023

Counties Served

County(ies) Served:

Potter and Randall

Amount of Funding Allocated:

\$1,000,000.00

CONTACT PERSON INFORMATION

Legal Business Name:

City of Amarillo

This form provides information about the appropriate contacts in the contractor's organization in addition to those on the FACE PAGE. If any of the following information changes during the term of the contract, please send written notification to the Contract Management Unit.

Health Director/CEO

Casie Stoughton

Phone:

8063786320

Ext:

Fax:

8063786307

E-mail:

casie.stoughton@amarillo.gov

Mailing Address (street, city, county, state, & zip):

1000 Martin Rd, Amarillo TX 79107

B-13/FSR Rep:

Nancy Arjon

Phone:

8063785223

Ext:

Fax:

E-mail:

nancy.arjon@amarillo.gov

Mailing Address (street, city, county, state, & zip):

PO Box 1971, Amarillo TX 79105

PHEP (HAZARDS) Program Leader:

Mark Price

Phone:

8063786336

Ext:

Fax:

8063786307

E-mail:

mark.price@amarillo.gov

Mailing Address (street, city, county, state, & zip):

1000 Martin Rd, Amarillo TX 79107

SNS (CRI) Coordinator:

Terry Herndon

Phone:

8063786333

Ext:

Fax:

8063786307

E-mail:

terry.herndon@amarillo.gov

Mailing Address (street, city, county, state, & zip):

1000 Martin Rd, Amarillo TX 79107

Authorized Signatory for DocuSign

Kevin Starbuck

Phone:

8063783077

Ext:

Fax:

8063789394

E-mail:

kevin.starbuck@amarillo.gov

Mailing Address (street, city, county, state, & zip):

PO Box 1971, Amarillo TX 79105

**Additional Authorized Signatory for
DocuSign only if applicable
(FFATA, Certs, etc)**

Laura Storrs

Phone:

8063786207

Ext:

Fax:

8063789394

E-mail:

laura.storrs@amarillo.gov

DocuSign "CC" Person

Casie Stoughton

Phone:

8063786320

Ext:

Fax:

8063786307

E-mail:

casie.stoughton@amarillo.gov

Emergency Contact

Carol Hill

Cell Phone:

8063786277

Ext:

Fax:

8063783627

E-mail:

carol.hill@amarillo.gov

Mailing Address (street, city, county, state, & zip):

1000 Martin Rd, Amarillo TX 79107

BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

City of Amarillo

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (5)	Other Funds (6)
A. Personnel	\$416,712	\$416,712				
B. Fringe Benefits	\$187,520	\$187,520				
C. Travel	\$11,500	\$11,500				
D. Equipment	\$0	\$0				
E. Supplies	\$20,000	\$20,000				
F. Contractual	\$0	\$0				
G. Other	\$310,673	\$310,673				
H. Total Direct Costs	\$946,405	\$946,405				
I. Indirect Costs	\$53,595	\$53,595				
J. Total (Sum of H and I)	\$1,000,000	\$1,000,000				

Meeting Date	August 10, 2021	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Public Health Director		

Agenda Caption

CONSIDER ACCEPTANCE OF THE HEALTH EQUITY GRANT AWARD

(Contact: Casie Stoughton, Public Health Director)

This item is to consider acceptance of the Health Equity Grant award from the Texas Department of State Health Services in the amount of \$500,000. The grant term is from September 1, 2021 through May 31, 2023 to authentically engage communities disproportionately impacted by COVID-19 and build sustainable relationships in those targets communities.

Agenda Item Summary

The Texas Department of State Health Services awards a grant for the City of Amarillo Department of Public Health to authentically engage and build sustainable relationships in targeted communities disproportionately impacted by COVID-19.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services.

Community Engagement Summary

Staff Recommendation

Staff recommend acceptance of this grant.

Department of State Health Services

FORM A: FACE PAGE

This form requests basic information about the respondent and project, including the signature of the authorized representative. The face page is the cover page of the proposal and must be completed in its entirety.

RESPONDENT INFORMATION	
1) LEGAL BUSINESS NAME: City of Amarillo	
2) MAILING Address Information (include mailing address, street, city, county, state and 9-digit zip code): Check if address change ☐ 1000 Martin Rd, Amarillo TX 79107	
3) PAYEE Name and Mailing Address, including 9-digit zip code (if different from above): Check if address change ☐ Same as above	
4) DUNS Number (9-digit) required if receiving federal funds: 065032807	
5) Federal Tax ID No. (9-digit), State of Texas Comptroller Vendor ID Number (14-digit) or 1756004446 014 Social Security Number (9-digit): *The respondent acknowledges, understands and agrees that the respondent's choice to use a social security number as the vendor identification number for the contract, may result in the social security number being made public via state open records requests.	
6) TYPE OF ENTITY (check all that apply): ☒ City ☐ Nonprofit Organization* ☐ Individual ☐ County ☐ For Profit Organization* ☐ Federally Qualified Health Centers ☐ Other Political Subdivision ☐ HUB Certified ☐ State Controlled Institution of Higher Learning ☐ State Agency ☐ Community-Based Organization ☐ Hospital ☐ Indian Tribe ☐ Minority Organization ☐ Private ☐ Faith Based (Nonprofit Org) ☐ Other (specify): _____ *If incorporated, provide 10-digit charter number assigned by Secretary of State: _____	
7) PROPOSED BUDGET PERIOD: Start Date: 9/1/2021 End Date: 5/31/2023	
8) COUNTIES SERVED BY PROJECT: Potter and Randall	
9) AMOUNT OF FUNDING REQUESTED: \$500,000	11) PROJECT CONTACT PERSON Name: Casie Stoughton Phone: 806-378-6320 Fax: 806-378-6307 Email: Casie.stoughton@amarillo.gov
10) PROJECTED EXPENDITURES Does respondent's projected federal expenditures exceed \$500,000, or its projected state expenditures exceed \$500,000, for respondent's current fiscal year (excluding amount requested in line 9 above)? ** Yes ☒ No ☐ **Projected expenditures should include anticipated expenditures under all federal grants including "pass through" federal funds from all state agencies, or all anticipated expenditures under state grants, as applicable.	12) FINANCIAL OFFICER Name: Laura Storrs Phone: 806-378-6207 Fax: 378-9334 Email: Laura.storrs@amarillo.gov
13) AUTHORIZED REPRESENTATIVE Check if change ☐ Name: Laura Storrs Title: Assistant City Manager Phone: 806-378-6207 Fax: 378-9334 Email: Laura.storrs@amarillo.gov	14) Individual to complete FFATA Form in Contract Laura Storrs 15) DATE 7/13/2021



Local Health Department Work Plan (Draft 06/21/21)

DSHS COVID-19 **Health Equity** Funding

Project Period: 09/01/21 – 05/31/23

Name of Local Health Department: City of Amarillo

To ensure **authentic community engagement** in targeted communities disproportionately impacted by COVID-19 and the **building of sustainable relationships** in those targeted communities, City of Amarillo will conduct the following activities in this work plan.

This work plan consists of 6 sections:

- A. Identify and target communities disproportionately impacted by COVID-19;
- B. Authentically engage targeted communities disproportionately impacted by COVID-19;
- C. Build sustainable relationships in targeted communities disproportionately impacted by COVID-19;
- D. Work with targeted communities to identify and document ideas on how to increase vaccination rates in targeted communities;
- E. Work with targeted communities to design an intervention aimed at addressing an identified community need; and
- F. Develop and implement information sharing and learning opportunities in targeted communities.

Please briefly answer the question(s) in each section (e.g., no more than a paragraph). **TIPS** are provided to help you answer the questions.

Please identify who would be responsible for each activity listed in the section's table. At this point, it is fine to put To Be Determined (TBD).

A. Identify and target communities disproportionately impacted by COVID-19.

Please briefly answer the following questions:

1. How would my LHD identify communities disproportionately impacted by COVID-19 and target those communities?

TIP: Think about and list source(s) of data/information you would use (e.g., knowledge/expertise, and COVID-19 data).

Amarillo's mayor has extended an invitation to participate in the Taskforce for Greatness, the City's diversity and equality taskforce. By participating in this taskforce and utilizing data generated by public health during COVID, Amarillo Public Health will identify, and target communities disproportionately impacted by COVID-19.

2. How many communities disproportionately impacted by COVID-19 would my LHD identify and target? (Note: The LHD must identify and target at least 2 communities. DSHS does not recommend an LHD identify and target more than 4 communities.)

TIP: If you know the communities, please list them.

Amarillo Public Health will identify and target two to three communities.

In the table below, please identify who would be responsible for each activity. At this point, it is fine to put TBD.

A. Identify and target communities disproportionately impacted by COVID-19.			
#	Responsible	Activity	Due
A.1.	APH	Identify communities disproportionately impacted by COVID-19.	09/15/21
A.2.	APH	Notify DSHS of identified communities.	09/16/21
A.3.	TBD	Develop an informal plan to outreach into the identified communities.	10/01/21

A.4.	TBD	Begin implementing informal plan to outreach into the identified communities.	10/08/21
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B. Authentically engage targeted communities disproportionately impacted by COVID-19.

Please briefly answer the following questions:

1. How would my LHD describe the existing human infrastructure or proposed human infrastructure to work on COVID-19 Health Equity activities?

TIP: Think about existing staff, or new staff you need, who can contribute to activities.

Amarillo Public Health must hire staff specifically for this grant. APH will also utilize staff from other programs to provide services such as COVID vaccine and other needed services, as identified. APH has many relationships with community partners and looks forward to this health equity work.

2. How would my LHD do authentic community engagement in targeted communities disproportionately impacted by COVID-19?

TIP: Establish rapport and develop relationships; Spend time in the community and build trust; Listen to community needs; Document voices in the community (e.g., town halls and focus groups); and Stay engaged with the community when funding ends.

APH has many opportunities for authentic community engagement in targeted communities by coming alongside work that is being done in other areas of the targeted communities such as neighborhood planning committees, multicultural centers, and refugee support groups. APH can also host focus groups, listening sessions, work with elected officials, and community leaders for engagement both while there is funding and when funding ends.

In the table below, please identify who would be responsible for each activity. At this point, it is fine to put TBD.

B. Authentically engage targeted communities disproportionately impacted by COVID-19.

#	Responsible	Activity	Due
B.1.	APH	Notify DSHS of staff who will engage targeted communities.	Ongoing
B.2.	APH	Begin establishing rapport and developing relationships by spending time in each of the targeted communities and building trust through outreach activities.	10/08/21
B.3.	APH	Begin listening to community needs, in each of the targeted communities, by attending community events and documenting voices in the community (e.g., town halls, listening sessions, interviews, and focus groups).	Ongoing
B.4.	TBD	Develop a sustainability plan to stay engaged with each of the targeted communities after funding ends.	04/30/23
B.5.	APH	Send sustainability plans to DSHS.	05/01/23

C. Build sustainable relationships in targeted communities disproportionately impacted by COVID-19.

Please briefly answer the following question:

1. How would my LHD develop a partnership directory of individuals and organizations who want to address health disparities and advance health equity?

TIP: List individuals and organizations who are committed to addressing health disparities and advancing health equity.

APH will work local partners to develop a partnership directory of individuals and organizations who want to address health disparities and advance health equity by coming alongside them in this work. Many partners, including public health, are doing this type of work, but not formally calling it health equity. APH is excited to have a focused health equity program.

In the table below, please identify who would be responsible for each activity. At this point, it is fine to put TBD.

C. Build sustainable relationships in targeted communities disproportionately impacted by COVID-19.			
#	Responsible	Activity	Due
C.1.	APH	Begin identifying and engaging community partners (e.g., hospitals, clinics, Federally Qualified Health Centers, community-based organizations, faith-based organizations, and social service agencies).	Ongoing
C.2.	APH	Begin working with interested entities to build cross-sector partnerships (e.g., public health, healthcare, and social services).	Ongoing
C.3.	APH	Begin documenting community partners by creating a list of partners interested in working on and addressing health equity initiatives.	Ongoing
C.4.	APH	Notify DSHS of individuals and organizations interested in addressing health disparities and advancing health equity. At minimum, these individuals and organizations should be from the targeted communities, but they can also be from other communities.	Ongoing

D. Work with targeted communities to identify and document ideas on how to increase vaccination rates in targeted communities.

Please briefly answer the following question:

1. What steps would my LHD take to maximize COVID-19 vaccination rates in targeted communities disproportionately impacted by COVID-19?

TIP: Listen and document what the community is saying.

APH can offer vaccination clinics, provide vaccine education, and provide incentives for vaccination to those in targeted communities.

In the table below, please identify who would be responsible for the activity. At this point, it is fine to put TBD.

D. Work with targeted communities to identify and document ideas on how to increase vaccination rates in targeted communities.			
#	Responsible	Activity	Due
D.1.	APH	Begin identifying and documenting ideas, by the community, on how to increase COVID-19 vaccination rates in targeted communities.	Ongoing
D.2.	APH	Notify DSHS of ideas on how to increase COVID-19 vaccination rates in targeted communities.	Ongoing
D.3.	TBD	Begin implementing ideas identified by the community to increase COVID-19 vaccination rates in targeted communities.	Ongoing
D.4.	APH	Notify DSHS of ideas implemented to increase COVID-19 vaccination rates in targeted communities.	Ongoing

E. Work with targeted communities to design an intervention aimed at addressing an identified community need.

Please briefly answer the following question:

1. How would my LHD design an intervention aimed at addressing one of the needs identified by a targeted community disproportionately impacted by COVID-19?

TIP: Be sure the community is involved in the design of the intervention.

The design of an intervention aimed at addressing a need identified by a targeted community would be dependent on the need. Specific design details vary widely based on the scope and scale of the project and it is critical that the community be involved in both identifying the need and the design of the intervention.

In the table below, please identify who would be responsible for each activity. At this point, it is fine to put TBD.

E. Work with targeted communities to design an intervention aimed at addressing an identified community need.			
#	Responsible	Activity	Due
E.1.	APH	Begin documenting needs identified by a targeted community disproportionately impacted by COVID-19.	Ongoing
E.2.	TBD	Begin working with the community to design an intervention aimed at addressing one of the needs identified.	Ongoing
E.3.	TBD	Design an intervention, with the community, aimed at addressing one of the needs identified.	Ongoing

E.4.	APH	Notify DSHS of intervention designed to address an identified community need.	Ongoing
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F. Develop and implement information sharing and learning opportunities in targeted communities.

Please briefly answer the following question:

1. How would my LHD design and implement learning and information sharing opportunities on addressing the needs of targeted communities disproportionately impacted by COVID-19?

TIP: Ask community leaders, community partners, and your colleagues how they would like to learn and share information.

The design of learning and information sharing opportunities aimed at addressing the needs identified by a targeted community would be dependent on the needs and the audience. Specific design details vary widely based on the scope and scale of the project and it is critical that the community be involved in both identifying the need and the audience for the information and venue.

In the table below, please identify who would be responsible for each activity. At this point, it is fine to put TBD.

F. Develop and implement information sharing and learning opportunities in targeted communities.			
#	Responsible	Activity	Due
F.1.	TBD	Begin identifying and documenting the needs of targeted communities.	Ongoing
F.2.	TBD	Begin identifying learning and sharing opportunities on addressing the needs of targeted communities.	Ongoing

F.3.	TBD	Begin implementing learning and information sharing opportunities on addressing the needs of targeted communities.	Ongoing
F.4.	APH	Notify DSHS of learning and sharing opportunities.	Ongoing

FORM I: BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent:

City of Amarillo

Budget Categories	Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding Sources (5)	Other Funds (6)
A. Personnel	\$93,240	\$93,240	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$41,958	\$41,958	\$0	\$0	\$0	\$0
C. Travel	\$2,060	\$2,060	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$64,465	\$64,465	\$0	\$0	\$0	\$0
F. Contractual	\$175,040	\$175,040	\$0	\$0	\$0	\$0
G. Other	\$111,245	\$111,245	\$0	\$0	\$0	\$0
H. Total Direct Costs	\$488,008	\$488,008	\$0	\$0	\$0	\$0
I. Indirect Costs	\$11,992	\$11,992	\$0	\$0	\$0	\$0
J. Total (Sum of H and I)	\$500,000	\$500,000	\$0	\$0	\$0	\$0
K. Program Income - Projected Earnings	\$0	\$0				

NOTE: The "Total Budget" amount for each Budget Category will have to be allocated (entered) manually among the funding sources. Enter amounts in whole dollars. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).

	Budget Category	Distribution Total	Budget Total	Budget Category	Distribution Total	Budget Total
Check Totals For:	Personnel	\$93,240	\$93,240	Fringe Benefits	\$41,958	\$41,958
	Travel	\$2,060	\$2,060	Equipment	\$0	\$0
	Supplies	\$64,465	\$64,465	Contractual	\$175,040	\$175,040
	Other	\$111,245	\$111,245	Indirect Costs	\$11,992	\$11,992

TOTAL FOR:	Distribution Totals	\$500,000	Budget Total	\$500,000
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*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. DO NOT include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

Meeting Date	August 10, 2021	Council Priority	Public Safety
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

CONSIDER ACCEPTANCE OF THE TUBERCULOSIS FEDERAL GRANT AWARD

(Contact: Casie Stoughton, Public Health Director)

This item is to consider acceptance of the Tuberculosis Federal Grant award from the Texas Department of State Health Services in the amount of \$53,123. The grant term is from January 1, 2022 through December 31, 2023 to continue funding to prevent and control the transmission of active and latent tuberculosis.

Agenda Item Summary

The public health department will continue tuberculosis prevention and control activities including screening, testing, treatment, management of active cases and contacts, and community education.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services, 20% match provided by the public health department.

Community Engagement Summary

Patients seen through the Public Health Department are tested and treated for both active and latent tuberculosis. Generally, the program averages 5-10 cases of active TB and around 150 cases of LTBI of LTBI per year.

Staff Recommendation

Staff recommend acceptance of this grant.



Inter-Local Application For Tuberculosis Prevention and Control for CY 2022 Federal Funds

<http://www.dshs.state.tx.us/idcu/disease/tb>

Tuberculosis and Hansen's Disease Branch

Texas Department of State Health Services

Mail Code 1873

P.O. Box 149347

Austin, TX 78714-9347

TABLE OF CONTENTS

- 1. APPLICATION TABLE OF CONTENTS AND CHECKLIST**
- 2. ADMINISTRATIVE INFORMATION (with supplemental documentation attached if required)**
- 3. ORGANIZATION, RESOURCES AND CAPACITY**
- 4. PERFORMANCE MEASURES**
- 5. CY22 Budget Template (Please note that the Face Page and Contacts Form are included on the budget template)**

Inter-Local APPLICATION CHECKLIST

Legal Name of applicant:

This form is provided to ensure that the application is complete, proper signatures are included, and the required assurances, certifications, and attachments have been submitted.

FORM	DESCRIPTION	Included
A	Face Page completed (Tab included on budget template)	x
B	Application Checklist completed and included	x
X	Contact Person Information completed (Tab included on budget template)	X
D	Administrative Information completed and included (with supplemental documentation attached if required)	X
E	Organization, Resources and Capacity included	X
F	Performance Measures included	X
G	CY22 Budget Template completed and included	x

FORM D: ADMINISTRATIVE INFORMATION - ILA

This form provides information regarding identification and contract history on the applicant, executive management, project management, governing board members, and/or principal officers. Respond to each request for information **or provide the required supplemental document behind this form**. If responses require multiple pages, identify the supporting pages/documentation with the applicable request.

Legal Name of Applicant: City of Amarillo

Identifying Information

The applicant shall complete the following information:

- Names (last, first, middle) and addresses for the officials who are authorized to enter into a contract on behalf of the applicant.

Last Name:	<u>Storrs</u>	Mailing Address (incl. street, city, county, state, & zip):
First Name:	<u>Laura</u>	<u>P.O. Box 1971</u>
Middle Name:	<u></u>	<u>Amarillo, TX 79105</u>
Last Name :	<u></u>	Mailing Address (incl. Street, city, county, state, & zip) :
First Name :	<u></u>	<u></u>
Middle Name :	<u></u>	<u></u>

Conflict of Interest and Contract History

The applicant shall disclose any existing or potential conflict of interest relative to the performance of the requirements of this Application for Funding. Examples of potential conflicts may include an existing business or personal relationship between the applicant, its principal, or any affiliate or subcontractor, with DSHS, the participating agencies, or any other entity or person involved in any way in any project that is the subject of this Application for Funding. Similarly, any personal or business relationship between the applicant, the principals, or any affiliate or subcontractor, with any employee of DSHS, a participating agency, or their respective suppliers, must be disclosed. Any such relationship that might be perceived or represented as a conflict shall be disclosed. Failure to disclose any such relationship may be cause for contract termination or disqualification of the proposal. If, following a review of this information, it is determined by DSHS that a conflict of interest exists, the applicant may be disqualified from further consideration for the award of a contract.

1. Does anyone in the applicant organization have an existing or potential conflict of interest relative to the performance of the requirements of this Application for Funding?

☐ YES NO ☒ X

If YES, detail any such relationship(s) that might be perceived or represented as a conflict. (Attach no more than one additional page.)

2. Has any member of applicant's executive management, project management, governing board or principal officers been employed by the State of Texas 24 months prior to the application due date?

☐ YES NO ☒ X

If YES, indicate his/her name, social security number, job title, agency employed by, separation date, and reason for separation.

FORM D: ADMINISTRATIVE INFORMATION – ILA - continued

3. Has applicant had a contract with DSHS within the past 24 months?

☒ **YES** ☐ **NO**

If YES, indicate the contract number(s):

Contract Number(s)	
Contract Number	Grant
537-18-0308-00001	Epidemiology
537-18-0125-00001	PHEP
2016-0011988	HIV Prevention
2016-001198-02	HIV Prevention
HHS0000119700019	Immunizations
HHS0000119700003	Immunizations
HHS000046600001	TB- Fed
537-18-0027-00001	TB- State
537-18-0183-00001	Local Public Health Services
HHS000061800001	Hansen's
HHS00032870001	Hansen's
HHS000093000001	Healthy Texas Mothers and Babies

If NO, applicant must be able to demonstrate fiscal solvency. Submit a copy of the organization's most recently audited balance sheet, statement of income and expenses and accompanying financial footnotes DSHS will evaluate the documents that are submitted and may, at its sole discretion, reject the proposal on the grounds of the applicant's financial capability.

4. Is applicant or any member of applicant's executive management, project management, board members or principal officers:

- Delinquent on any state, federal or other debt;
- Affiliated with an organization which is delinquent on any state, federal or other debt; or
- In default on an agreed repayment schedule with any funding organization?

☐ **YES** **NO** ☒

If YES, please explain. (Attach no more than one additional page.)

FORM E: ORGANIZATION, RESOURCES AND CAPACITY
(Organizational Chart)

See attached

FORM F: PERFORMANCE MEASURES

In the event a contract is awarded, applicant agrees that performance measures will be used to assess, in part, the applicant's effectiveness in providing the services described.

Please refer to the work plan located at the following web link:
<http://www.dshs.texas.gov/idcu/disease/tb/policies/>

Contractor shall maintain documentation used to calculate performance measures as required by General Provisions Article VIII "Records Retention" and by Texas Administrative Code Title 22, Part 9 Chapter 165, §165.1 regarding retention of medical records.

All reporting to DSHS shall be completed as described in Section I, "D. Reporting" and submitted by the deadlines given.

If Contractor fails to meet any of the performance measures, Contractor shall furnish in the Annual Progress Report, **due March 28, 2022** a written narrative explaining the barriers and the plan to address those barriers. This requirement does not excuse any violation of this Contract, nor does it limit DSHS as to any options available under the contract regarding breach.

AutoSave
CY22 TB FED Budget - City of Amarillo
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A		B	D	E	F	G	H	I	J
BUDGET SUMMARY (REQUIRED)									
Legal Name of Respondent:			City of Amarillo						
Budget Categories		Total Budget (1)	DSHS Funds Requested (2)	Direct Federal Funds (3)	Other State Agency Funds* (4)	Local Funding (Match) (5)	Other Funds (6)		
A.	Personnel	\$36,162	\$30,135			\$6,027			
B.	Fringe Benefits	\$16,067	\$13,389			\$2,678			
C.	Travel	\$0	\$0			\$0			
D.	Equipment	\$0	\$0			\$0			
E.	Supplies	\$294	\$245			\$49			
F.	Contractual	\$0	\$0			\$0			
G.	Other	\$0	\$0			\$0			
H.	Total Direct Costs	\$52,523	\$43,769	\$0	\$0	\$8,754	\$0		
I.	Indirect Costs	\$600	\$600			\$100			
J.	Total (Sum of H and I)	\$53,123	\$44,269	\$0	\$0	\$8,854	\$0		
					Match Percentage	20.00%			
If the Contractor is using Indirect Costs as Match, then enter the amount in Line 16, Column H.									

Meeting Date	August 10, 2021	Council Priority	
Department	Public Health		
Contact	Casie Stoughton, Director of Public Health		

Agenda Caption

CONSIDER ACCEPTANCE OF THE DIS GRANT AWARD

(Contact: Casie Stoughton, Director of Public Health)

This item is to consider acceptance of the DIS grant award from the Texas Department of State Health Services in the amount of \$321,417. The grant term is from September 1, 2021 through May 31, 2023 to expand, train, and sustain the DIS workforce to support jurisdictional STI prevention programs.

Agenda Item Summary

The Texas Department of State Health Services awards a grant for the City of Amarillo Department of Public Health to expand, train, and sustain the DIS workforce to support jurisdictional STI prevention programs.

Requested Action

Accept grant award.

Funding Summary

This grant is provided by the Texas Department of State Health Services.

Community Engagement Summary

Staff Recommendation

Staff recommend acceptance of this grant.

**ATTACHMENT A-1
REVISED STATEMENT OF WORK**

I. GRANTEE RESPONSIBILITIES (All Contractors)

Grantee will:

- A. Conduct programs, as described herein, to control and prevent the spread of Sexually Transmitted Diseases (STDs), including human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS) and viral hepatitis in accordance with the Centers for Disease Control and Prevention's (CDC) STD Program Operations Guidelines, located at: <http://www.cdc.gov/std/program/gl-2001.htm>.
- B. Perform the following six (6) core activities:
 - 1. Community and Individual Behavior Change Interventions;
 - 2. Medical and Laboratory Services;
 - 3. Partner Services;
 - 4. Leadership and Program Management;
 - 5. Surveillance and Data Management; and
 - 6. Training and Professional Development.
- C. Maintain written program procedures covering these six (6) core activities. All procedures shall be consistent with the requirements of this Contract.
- D. Perform the activities required under this Contract in the service area designated in this Contract. Service area will include the following county(ies): (TBD)
- E. Designate, from its staff, a Local Responsible Party (LRP) who has the overall responsibility to ensure the security of the HIV/STD confidential information maintained by the Grantee as part of the activities under this Contract.
- F. Comply with all applicable federal and state policies, standards, and guidelines (as revised). The following documents are incorporated herein by reference and made part of this Contract:
 - 1. DSHS HIV and STD Program Operation Procedures and Standards (POPS), located at: <http://www.dshs.texas.gov/hivstd/pops/default.shtm>;
 - 2. DSHS TB/HIV/STD and Viral Hepatitis Unit Security Policies and Procedures, located at: <http://www.dshs.texas.gov/hivstd/policy/security.shtm>;
 - 3. CDC STD Program Operations Guidelines, located at: <http://www.cdc.gov/std/program/gl-2001.htm>;
 - 4. CDC STD Treatment Guidelines, located at: <http://www.cdc.gov/std/treatment/>; and
 - 5. DSHS HIV and STD Program Policy Reporting Suspected Abuse and Neglect of Children, located at: <http://www.dshs.texas.gov/hivstd/policy/policies/530-001.shtm>.

- G. Comply with all applicable federal and state regulations and statutes, as amended, including, but not limited to:
1. Chapters 81 and 85 of the Texas Health and Safety Code;
 - a. Comply with the Texas Health and Safety Code, §85.085, Physician Supervision of Medical Care, to ensure a licensed physician shall supervise any medical care or procedure provided under a testing program as required by law;
 2. Chapter 94 of the Texas Health and Safety Code (relating to Education and Prevention Programs for Hepatitis C);
 3. Chapter 98 of the Texas Health and Safety Code (relating to the reporting of Sexually Transmitted Diseases including Human Immunodeficiency Virus);
 4. Title 25 Texas Administrative Code (TAC), Chapter 97; and
 5. Misuse of Funds and Performance Malfeasance which states:
 - a. Report to the contract manager assigned to the Contract, any knowledge of debarment, suspected fraud, program abuse, possible illegal expenditures, unlawful activity, or violation of financial laws, rules, policies, and procedures related to performance under this Contract;
 - b. Make such report no later than three (3) working days from the date the Grantee has knowledge or reason to believe such activity has taken place;
 - c. If this Contract is federally funded by the Department of Health and Human Services (HHS):
 - i. Report any credible evidence that a principal, employee, subgrantee or agent of Grantee, or any other person, has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds; and
 - ii. Make this report to the SAO at <http://sao.fraud.texas.gov>, and to the HHS Office of Inspector General at <http://www.oig.hhs.gov/fraud/hotline/> no later than three (3) working days from the date the Grantee has knowledge or reason to believe such activity has taken place.
- H. Perform all activities in accordance with the terms of this Contract (including detailed budget) and any subsequent DSHS Program instructions given to Grantee pursuant to it. All of the above-named documents are incorporated herein by reference and made a part of this Contract. Grantee must receive written approval from DSHS before varying from applicable policies, procedures, and protocols and must update its implementation documentation within forty-eight (48) hours of making approved changes so staff working on activities under this Contract knows of the change(s).
- I. DSHS reserves the right, where allowed by legal authority, to redirect funds in the event of financial shortfalls. DSHS Program will monitor Grantee's expenditures on a

quarterly basis. If expenditures are below the total Contract amount, Grantee's budget may be subject to a decrease for the remainder of the Contract term. Vacant positions existing after ninety (90) days may result in a decrease in funds.

II. PERFORMANCE MEASURES (All Contractors except where noted)

The following performance measures will be used to assess, in part, Grantee's effectiveness in providing the services described in this Contract, without waiving the enforceability of any of the other terms of the Contract.

- A. Public Health Follow-Up (PHFU) Program Objectives - Follow the requirements for each of the STD Program Objectives, in accordance with the DSHS HIV/STD Program POPS, [Chapter 9: Disease Intervention Specialist Performance Standards](#), with special emphasis on outcomes excerpted below. If the data submitted by Grantee (or otherwise obtained by DSHS) indicates the Grantee's performance does not meet the standards stated in one (1) or more of the objectives, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve performance. Grantee must implement these measures according to a timetable mandated by DSHS.

1. Syphilis Objectives

- a. Ensure all individuals newly diagnosed with early syphilis are interviewed within three (3) days of assignment. If data indicates less than 85% of individuals newly diagnosed with early syphilis covered by the scope of this Contract are interviewed as described, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS. Note: Early syphilis is defined as all syphilis cases which are determined to be primary, secondary, or early non-primary/non-secondary syphilis, as defined by the Centers for Disease Control and Prevention: <https://wwwn.cdc.gov/nndss/conditions/syphilis/case-definition/2018/>.
- b. Achieve a partner index of at least 2.0 for all interviews conducted on individuals newly diagnosed with early syphilis. If data indicates less than a 2.0 partner index for all interviews conducted for early syphilis by Disease Intervention Specialists (DIS), DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- c. Ensure all partners initiated (partners obtained from the interview/case management process with locating information as outlined by [Chapter 9: Disease Intervention Specialist Performance Standards](#) to attempt notification on early syphilis interviews) are notified of the disease exposure. If data indicates less than .75 partner notification index for all initiated partners, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that

percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.

- d. Ensure all partners notified of syphilis exposure are tested and treated for syphilis, including incubating syphilis (disease intervention index). If data indicates less than 60% of notified partners are tested and treated as described, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- e. Ensure a treatment index of at least .75 for all interviews conducted on individuals newly diagnosed with early syphilis. If data indicates less than .75 treatment index, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.

2. HIV Objectives

- a. Ensure all individuals newly diagnosed with HIV will be interviewed within seven (7) days in accordance with DSHS HIV/STD Program POPS. If data indicates less than 85% of individuals newly diagnosed with HIV are interviewed as described, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- b. Ensure all individuals interviewed that have been newly diagnosed with HIV successfully complete their first HIV medical appointment. If data indicates less than 90% of new HIV-positive clients interviewed successfully complete their first HIV medical appointment, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- c. Achieve a partner index of at least 2.0 for interviews conducted on individuals newly diagnosed with HIV. If data indicates a partner index of less than 2.0 for individuals interviewed by DIS, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- d. Ensure all partners initiated (partners obtained from the interview/case management process with enough locating information to attempt notification) on a new HIV interview are notified of the disease exposure. If data indicates less than .75 partner notification index, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that

scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.

- e. Ensure all partners notified for HIV exposure are tested for HIV. If data indicates less than 60% of the notified partners are tested for HIV, DSHS may (at its sole discretion) require additional measures be taken by Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
 - f. Ensure all persons receiving PHFU (initiated partners, those co-infected with a bacterial STD, such as syphilis, gonorrhea, and/or chlamydia, and/or individuals in the social-sexual network of an identified HIV genotype cluster) who have been previously diagnosed with HIV and who have been out of care for more than six (6) months, are re-engaged to establish HIV medical services. The activities taken to locate the person must be documented in the designated data system. This includes confirmation that the client attended his/her HIV medical care appointment. All the tasks described in this provision must be completed by a Disease Intervention Specialist (DIS).
3. Congenital Syphilis Objectives (San Antonio Only)
- a. Provide administrative support for the Bexar County Fetal Infant Mortality Review for Congenital Syphilis (FIMR-CS).
 - b. Provide technical assistance and guidance to create systems to ensure testing for syphilis is conducted, at a minimum, at first prenatal visit and during third trimester.
 - c. Ensure pregnant women with syphilis are identified and treated appropriately and timely to prevent congenital syphilis.
 - d. Provide support to the community involvement task force of Bexar County FIMR-CS.
 - e. Recruit appropriate members from the community (e.g., hospital district staff) for membership on the task force and FIMR-CS, which will include DSHS staff.
 - f. Perform chart abstractions and compile data in a centralized database.
 - g. Develop and compile an FIMR-CS orientation guide, case review portfolio, and participant list.
 - h. Provide meeting facilitation and logistic coordination for task force and FIMR-CS meetings.
 - i. Provide support for three quarterly task force meetings and the implementation of FIMR-CS activities including data abstraction, case review compilation, and case review team and community action team support.
 - j. Report on activities related to FIMR-CS through the semiannual PHFU report.
4. Molecular HIV Surveillance (MHS) Objectives (San Antonio Only)

- a. Management Analysts will assist with Molecular HIV Surveillance (MHS) activities related to clusters in Bexar County. This position will be responsible for: linking persons who are not in care to HIV medical care; offering additional HIV testing to persons identified within the MHS cluster who tested negative in the past; linking persons newly diagnosed with HIV to HIV medical care; linking persons who test negative for HIV to Pre-Exposure Prophylaxis (PrEP) services; conducting chart abstractions for assigned persons within one or more MHS clusters, as determined by DSHS; and conducting public health detailing with appropriate health care providers to ensure providers understand the importance of routine HIV testing, the HIV diagnostic algorithm, PrEP and how to prescribe or to make a referral to PrEP, and genotyping/resistance testing for persons newly diagnosed with HIV.
- b. Ensure all individuals newly diagnosed with HIV will be interviewed in accordance with DSHS HIV/STD Program POPS. If data indicates less than 85% of individuals newly diagnosed with HIV are interviewed, DSHS may (at its sole discretion) require additional measures be taken to improve that percentage according to the timetable mandated by DSHS.
- c. Ensure all partners elicited will be entered into the STD data management system, according to the DSHS HIV/STD Program POPS, Chapter 8.
- d. Ensure all persons within the social-sexual network of an identified HIV genotype cluster who have been previously diagnosed with HIV and who have been out of care for more than six (6) months, are re-engaged to establish HIV medical services. The activities taken to locate the person must be documented in the designated data system. This includes confirmation that the client attended his/her HIV medical care appointment.
- e. Deliver all positive test results within the designated timeframes referenced in the DSHS HIV/STD Program POPS. Staff will ensure the client understands his/her results and is linked to other medical and social resources as appropriate (e.g., HIV testing and counseling; Pre-Exposure Prophylaxis; Harm Reduction Services; STD clinical services; partner services; HIV medical and support services; substance abuse treatment services; and mental health services).
- f. Ensure that each HIV/AIDS case reflects the following:
 - i. The patient was informed of HIV status;
 - ii. Partner services were discussed and offered, if appropriate; and
 - iii. Referrals for appropriate additional services (e.g., HIV Services, Other Medical Services, and Substance Abuse Treatment) were made. If data indicates that this requirement is being met less than ninety percent (90%) of the time, DSHS may (at its sole discretion) require additional measures be taken to improve that percentage according to the timetable mandated by DSHS.

- g. Complete the cluster abstraction form provided by DSHS. If data indicates less than eighty-five percent (85%) of cases assigned for abstraction have a completed cluster abstraction form, DSHS may (at its sole discretion) require additional measures to be taken to improve that percentage according to the timetable mandated by DSHS.
 - h. Establish and maintain collaborative relationships with local businesses, community clinics, and community-based organizations who serve populations most affected by HIV or other STDs, as well as with appropriate local and institutional individuals and groups (e.g., providers, hospitals, mental health and intellectually disabled facilities, and infection control nurses).
5. Other Objectives
- a. Ensure a complaint process is maintained and posted in the areas where services are provided, in accordance with DSHS HIV/STD Program POPS, Chapter 12 - STI Clinical Standards.
 - b. Maintain a staff retention policy.
 - c. Participate in targeted evaluation activities and other projects as required by DSHS or CDC. Elicit feedback from individuals served by the Grantee in the form of a client survey.
 - d. Ensure the client survey is conducted at a minimum of two (2) times per year for a total of thirty (30) days. The summary of the feedback must be available for review and identified concerns must be addressed within thirty (30) days of the feedback period.
 - e. Establish and maintain mutually agreed-upon formal written procedures with local providers to ensure the provision of partner services in accordance with DSHS HIV/STD Program POPS. The procedures must specify processes (e.g., communication) to facilitate timely partner elicitation by the local health department following the delivery of HIV-positive test results to clients by Grantee.
 - f. Establish and maintain mutually agreed-upon formal written procedures with local agencies who provide services frequently needed by clients seeking HIV/STD services from Grantee in accordance with DSHS HIV/STD Program POPS. The procedures must specify processes (e.g., communication) to facilitate timely partner elicitation by the local health department following the delivery of HIV-positive test results to clients by Grantee, including but not limited to:
 - i. HIV testing and counseling;
 - ii. STD clinical services;
 - iii. Partner services;
 - iv. HIV medical and support services;
 - v. Substance abuse treatment services;
 - vi. Harm reduction services; and
 - vii. Mental health services.
- At a minimum, such procedures should address conditions associated with making and accepting client referrals. If Grantee provides all of the services listed above

in a specific geographic area, no such agreement is necessary for that area. Grantee must maintain complete records of all referrals made. These procedures must be finalized and in place within thirty (30) days of the effective date of this Contract.

- g. Ensure performance of activities under this Contract is of a high quality and consistent with all the requirements of this Contract, in order to meet DSHS' high performance expectations.
 - h. Performance of Grantee, including compliance with DSHS Program procedures, policies and guidance, contractual conditions, attainment of performance measures, maintenance of adequate staff, and submission of required data and narrative reports will be regularly assessed. Failure to comply with stated requirements and contractual conditions may result in the immediate loss of Contract funds at the discretion of DSHS.
 - i. All staff operating under this Statement of Work must be permitted to provide HIV and/or syphilis screening(s) by collecting blood-based specimens, in both field and clinical settings. Supplemental testing must be collected by venipuncture immediately, on site, after a point-of-care preliminary positive test result. Staff will offer and perform these tests unless the client refuses. HIV and syphilis specimens may be submitted through the DSHS public health laboratory or another laboratory designated by the Grantee and approved in advance by DSHS.
 - j. All staff operating under this Statement of Work must be permitted to deliver all HIV and/or STD results, including positive results, in both field and clinical settings.
 - k. When conducting field work, all staff operating under this Statement of Work must be permitted to disclose the reason s/he is contacting them (ex. exposure to someone who tested positive for HIV and wanted to ensure s/he had the ability to be tested, positive test results were received from a provider, laboratory, life insurance company, etc.).
 - l. Staff operating under this Statement of Work will deliver all positive test results within the designated timeframes referenced in the DSHS HIV/STD Program POPS. Staff will ensure the client understands the infection(s) s/he has tested positive for, is offered appropriate treatment for his/her infection(s) and is linked to other medical and social resources as appropriate (e.g., HIV testing and counseling; Pre-Exposure Prophylaxis; Harm Reduction Services; STD clinical services; partner services; HIV medical and support services; substance abuse treatment services; and mental health services).
6. The following STD clinical services shall be provided, consistent with the DSHS HIV/STD Program POPS Chapter 12: STI Clinical Standards:
- a. Follow the requirements for examining, testing, and treating individuals served in public STD clinics. If data indicates that less than 90% of individuals served were examined, tested and/or treated for STD(s) as medically appropriate, within twenty-four (24) hours of seeking services, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage.

In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.

- b. Individuals seeking STD diagnostic and/or treatment services in public STD clinics shall be medically managed according to Grantee written protocols in compliance with DSHS HIV/STD Program POPS, and with CDC STD Treatment Guidelines 2015 (as revised). Ensure individuals seeking STD diagnostic and/or treatment services in public STD clinics will be referred for Pre-Exposure Prophylaxis/Non-Occupational Post-Exposure Prophylaxis (PrEP)/nPEP) services if at increased risk for HIV but currently HIV negative. Individuals to be prioritized for PrEP referrals include: Men who have Sex with Men (MSM) with rectal GC and/or syphilis, individuals who have an HIV+ partner, individuals in the social-sexual network of an identified HIV genotype cluster, and others at increased risk for HIV who could benefit from PrEP.
- c. Ensure individuals seeking STD diagnostic and/or treatment services in public STD clinics who have been previously diagnosed with HIV and who have been out of care for more than six (6) months, will be referred to a DIS or other linkage worker to ensure they are re-engaged into HIV medical care.
- d. Explore mechanisms to expand testing and awareness of STDs via home testing and home self- collection kits and self-collection.
- e. Explore mechanisms to use telemedicine/telehealth for individuals seeking STD diagnostic and treatment services and/or PrEP /nPEP services.
- f.

III. TRAINING REQUIREMENTS (All Contractors)

Due to the specialization and job knowledge required for effective STD control programs, the following minimum training is required of personnel operating under this Contract. Compliance will be monitored by DSHS Program staff.

Grantee will:

- A. Authorize and require their staff to attend training, conferences, and meetings as directed by DSHS Program.
 - 1. Disease Intervention Specialist (DIS) Training Requirements
 - a. Read and acknowledge the following DSHS HIV/STD Program POPS chapters:
 - i. Chapter 3: HIV/STI Partner Services and Seropositive Notification; and
 - ii. Chapter 9: Disease Intervention Specialists Performance Standards.
 - b. Successfully complete the DSHS-approved Fundamentals of STD Intervention (FSTDI), including all prerequisites, within six (6) months of employment.
 - c. Successfully complete the DSHS-approved Fundamentals of Counseling and Testing (FCT) or equivalent within six (6) months of employment.
 - d. Successfully complete training and demonstrate knowledge of TB/HIV/STD Information System (THISIS).

- e. Participate in the HIV Navigation in Texas (HNT) within one (1) year of employment.
 - f. Successfully complete venipuncture training that has been approved by the local health authority, within sixty (60) days of employment.
 - g. Successfully complete training for all locally sanctioned testing technologies used for specimen collection and processing.
 - h. With more than one (1) year of experience, shall successfully complete additional courses as required by DSHS.
2. First-Line Supervisors (FLS) Training Requirements
- a. Read and acknowledge the following DSHS HIV/STD Program POPS chapters:
 - i. Chapter 10: First-Line Supervisors Performance Standards; and
 - ii. Chapter 11: Regional and Local Health Department HIV/STD Program Manager Performance Standards, in addition to what is required of the DIS.
 - b. Successfully complete training activities as required for DIS under this Contract and must take the next available Texas First-Line Supervisor (TXFLS) training.
 - c. If new to the jurisdiction, participate in the HIV Navigation in Texas within one (1) year of employment.
 - d. Attend and participate in the DSHS FLS Summit, as scheduled.
 - e. Participate in the quarterly DSHS FLS calls.
 - f. Attend and participate in any other required DSHS trainings, as scheduled.
3. Program Manager (PM) Training Requirements
- a. Read and demonstrate understanding of the following DSHS HIV/STD Program POPS chapters:
 - i. Chapter 11, Regional and Local Health Department HIV/ Program Manager Performance Standards, in addition to what is required of the FLS and DIS.
 - b. PMs operating under this Contract must complete all training requirements of a DIS and FLS.
 - c. Participate in the DSHS Leadership Meeting, as scheduled.
 - d. Participate in the monthly DSHS Leadership calls.
4. Recommended trainings and topics for all program staff:
- a. Health Insurance Portability and Accountability Act (HIPAA)
 - b. Ethics
 - c. Field Safety
 - d. Health Equities
 - e. Cultural Humility
 - f. CPR/First Aid
 - g. Automated External Defibrillators (AED)
 - h. Defensive Driving

- i. Approaches in Harm Reduction
- j. Self-Defense
- k. Non-Violent Crisis Intervention
- l. Status Neutral Biomedical Approaches to HIV Prevention (Early Intervention, PrEP, nPEP)
- m. Motivational Interviewing
- n. Technical Writing
- o. Computer Skills
- p. Linkage to Care
- q. Gender and Sexual Diversity
- r. HIV Care and Treatment
- s. Human Trafficking
- t. Substance Use
- u. Mental Health
- v. Case Notes Documentation

B. Notify DSHS of completed trainings in the semiannual reports referenced in the Reporting Requirements section.

IV. CONFIDENTIALITY (All Contractors)

Grantee will:

- A. Designate and identify a HIPAA Privacy Officer, who is authorized to act on behalf of Grantee and is responsible for the development and implementation of the privacy and security requirements of federal and state privacy laws.
- B. Designate, from its staff, a Local Responsible Party (LRP) who has the overall responsibility for ensuring the security of the TB/HIV/STD confidential information maintained by Grantee as part of activities under this Contract. The LRP will:
 - 1. Ensure appropriate policies/procedures are in place for handling confidential information, for the release of confidential TB/HIV/STD data, and for the rapid response to suspected breaches of protocol and/or confidentiality. These policies and procedures must comply with DSHS policies and procedures (Grantee may choose to adopt those DSHS policies and procedures as its own).
 - 2. Ensure security policies are reviewed periodically for efficacy, and that the Grantee monitors evolving technology (e.g., new methods hackers are using to illegally access confidential data; new technologies for keeping confidential data protected from hacking) on an ongoing basis to ensure the program's data remain as secure as possible.
 - 3. Approve any Grantee staff requiring access to TB/HIV/STD confidential information. LRP will grant authorization to Grantee staff who have a work-related need (i.e., work under this Contract) to view TB/HIV/STD confidential information.
 - 4. Maintain a list of authorized Grantee staff persons who have been granted permission to view and work with TB/HIV/STD confidential information.

5. Review the authorized user list ten (10) days from the effective date of this Contract to ensure it is current.
6. Ensure all Grantee staff with access to confidential information have a signed copy of a confidentiality agreement on file; it must be updated once during the term of this Contract.
7. Ensure all Grantee staff with access to confidential information are trained on TB/HIV/STD security policies and procedures before access to confidential information is granted; this training will be renewed once during the term of this Contract.
8. Ensure all Grantee staff with access to confidential information are trained on federal and state privacy laws and policies before access to confidential information is granted; this training will be renewed once during the term of this Contract.
9. Thoroughly and quickly investigate all suspected breaches of confidentiality in consultation with the DSHS LRP to ensure compliance with the DSHS Program Policy, TB/HIV/STD and Viral Hepatitis Breach of Confidentiality Response Policy, located at: <http://www.dshs.texas.gov/hivstd/policy/security.shtm>.
10. Ensure all required quarterly reports are submitted on time.

C. Include the following in their security procedures:

1. Computers and networks meet DSHS security standards, as certified by DSHS IT staff.

D. Provide a list to DSHS of personnel with access to secured areas and of all identified personnel who have received security training.

E. Provide a list to DSHS of personnel with access to all network drives where confidential information is stored and of all identified personnel who have received security training.

F. Ensure requests for TB/HIV/STD systems user account terminations are sent to DSHS within 1 business day of the identification of need for account termination.

G. Transfer secure data electronically using the Public Health Information Network.

H. Maintain a visitors' log for individuals entering the secured areas; this must be reviewed quarterly by the LRP.

I. Verify TB/HIV/STD system user passwords are changed at least every ninety (90) days; this must be verified by the LRP.

J. Ensure portable devices used to store confidential data are approved by the LRP and encrypted.

K. Ensure confidential data/documents are:

1. Maintained in a secured area;
2. Locked when not in use;
3. Not left in plain sight; and
4. Shredded before disposal.

V. HIV/STD RAPID RESPONSE PLAN (All Contractors)

DSHS will review the proposed Rapid Response Plan and provide guidance to the Grantee.

Grantee will:

- A. Develop, update, and submit a local HIV/STD Rapid Response Plan, and submit this by February 1 each year of the Contract to the designated DSHS staff. The plan shall include how the program will:
 1. Identify responsible parties for planned activities, including but not limited to:
 - a. response coordinator,
 - b. activity team lead,
 - c. collaborative lead, and
 - d. medical lead;
 2. Identify increases in disease or outbreaks;
 3. Increase active surveillance;
 4. Examine outbreak characteristics;
 5. Educate health care providers and the community of disease outbreak (e.g., including signs/symptoms, available resources, disease trends, reporting requirements, testing algorithms, and testing/treatment options);
 6. Inform media outlets, as appropriate;
 7. Conduct targeted screening efforts including testing in correctional settings (as appropriate);
 8. Enhance partner services;
 9. Expand clinical access and services (e.g., increase clinical hours or days of services, employ rapid testing, enhance prophylactic treatment protocols); and
 10. Adjust work hours for employees involved in the response (i.e., allow staff to work alternate hours or extended hours during response).
- B. Establish and maintain collaborative relationships with local businesses, community clinics, and community-based organizations who serve populations most affected by HIV or other STDs, as well as with appropriate local and institutional individuals and groups (e.g., providers, hospitals, mental health and intellectually disabled facilities, infection control nurses), in order to implement the local Rapid Response Plan.
- C. Continue to enhance their current HIV/STD surveillance system, including, but not limited to:
 1. Improving reporting of providers and laboratories; and
 2. Increasing the number of sites that report electronically.
- D. Make all directed revisions to the Rapid Response Plan, and shall submit a revised version to the DSHS designated program consultant by the directed deadline.

- E. Notify local leadership and key stakeholders of the finalized plan and maintain a copy within the Program.
- F. Comply with the final, approved version of the Rapid Response Plan when an outbreak is identified.

VI. DATA TO CARE (Dallas, Tarrant, San Antonio, Austin)

Grantee will:

- A. Establish a schedule with DSHS for when surveillance line lists of clients will be sent to them for public health follow-up. Grantee shall notify DSHS if the schedule or public health follow-up work load needs to be adjusted.
- B. Ensure 95% of HIV-positive persons who are referred for care relinkage by Central Office or by a local provider with whom the health department has a pre-existing agreement are record searched in all relevant data systems (e.g. THISIS, Accurint, TDCJ, etc.). Record search must be documented in the designated data system. If data indicates less than 95% of identified HIV-positive clients are referred to a Linkage to Care Disease Intervention Specialist (DIS) and record searched, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- C. Ensure 95% of HIV-positive persons who are identified as eligible for data to care field activities (based on record search results) are contacted by a Linkage to Care Disease Intervention Specialist (DIS) to re-establish HIV medical services. The activities taken to locate the person must be documented in the designated data system. This includes confirmation that the client attended his/her HIV medical care appointment. If data indicates less than 95% of identified HIV-positive clients who are eligible for data to care are referred for field investigation, DSHS may (at its sole discretion) require additional measures be taken by the Grantee to improve that percentage. In that scenario, Grantee must follow those additional measures, and do so according to the timetable mandated by DSHS.
- D. Inform the local HIV Ryan White Planning Council of activities and outcomes of Data to Care efforts, at least semiannually. The report will include, but is not limited to, the summary of outcomes for investigations initiated; the number of re-engaged individuals who are retained in HIV medical care one year after re-engagement; and viral suppression outcomes for re-engaged individuals one and two years after re-engagement

who were linked to care as a result of the intervention. DSHS will assist the Grantee in the analysis of these outcomes.

- E. Share successes, failures, and best practices for Data to Care linkage/re-linkage with DSHS Central Office and other Data to Care sites. These will be shared and discussed during regularly scheduled calls with DSHS Central Office and Data to Care funded sites.
- F. Establish an agreement with at least one HIV care provider in their area. The agreement will outline procedures to ensure the local health department will receive a line listing of persons who may be out medical care from that facility. The procedures may include, but should not be limited to, the following activities: conduct a data match to surveillance data to determine if an individual requires follow-up for linkage services and conduct re-linkage activities for those individuals requiring linkage services.

VII. PRE-EXPOSURE PROPHYLAXIS (PrEP)/NON-OCCUPATIONAL POST-EXPOSURE PROPHYLAXIS (nPEP) (Tarrant, San Antonio, Houston)

Grantee will:

- A. Deliver each of the program components listed below:
 - 1. Promotion of PrEP/nPEP through community education and awareness activities;
 - 2. Promotion of adoption of PrEP/nPEP by local clinical providers; and
 - 3. Delivery of PrEP/nPEP clinical and client support services.
- B. Tailor education and awareness efforts to the priority population(s) in the community, to include, but not be limited to, Men who have Sex with Men (MSM), Persons who Inject Drugs, and Persons with Partners who are HIV-positive. Assess awareness of PrEP/nPEP and barriers to use in each priority population. Provide education and activities to increase awareness of PrEP/nPEP and address barriers to these services in the priority population(s).
- C. Create or expand existing partnerships with community-based organizations (CBOs), LGBTQ organizations, private health care providers, clinics, DIS and community health centers to increase access to PrEP/nPEP.
- D. Provide consultation to other STD clinics and local/county health departments who are initiating PrEP/nPEP services in their practice and who prescribe PrEP/nPEP, as needed.
- E. Develop patient care protocols, policies, and procedures for PrEP/nPEP clinical and support services, and share these with other stakeholders and providers.
- F. Implement PrEP/nPEP clinical and support services using patient flows and staff roles that best serve clients and best fit their organizational structure and staffing. Ensure client supportive activities wrap around PrEP and nPEP clinical services and increase the likelihood that clients will use PrEP and/or nPEP effectively and safely.

- G. Ensure that ninety percent (90%) of clients accessing clinic services are screened for eligibility for PrEP/nPEP clinical services and receive basic education on PrEP/nPEP as a component of combination HIV prevention.
- H. Refer ninety percent (90%) of PrEP/nPEP-eligible clients to PrEP/nPEP services.
- I. Ensure that ninety percent (90%) of PrEP/nPEP-eligible clients have access to same-day services for PrEP/nPEP in the Grantee's clinic.
- J. Ensure that at least eighty percent (80%) of all individuals referred to an in-house PrEP provider receive a prescription for PrEP by the end of the Contract term.
- K. Provide PrEP and nPEP services in accordance with the most current U.S. Public Health Service/CDC Practice Guidelines for PrEP and Antiretroviral Post-Exposure Prophylaxis, respectively.
- L. Track clients who have completed their nPEP regimen and link them to PrEP services. Ensure that at least fifty percent (50%) of all individuals who complete an nPEP regimen are referred to and receive a prescription for PrEP by the end of the Contract term.
- M. Ensure staff will work with clients to promote adherence to treatment instructions.
- N. Ensure staff assist with obtaining treatment medications. This includes understanding how pharmacy benefits are typically structured in public and private insurance plans and being able to assist clients with accessing these benefits. For uninsured clients, staff must aid with applying to local medical assistance programs or patient assistance programs offered by drug manufacturers and should screen for eligibility for public insurance.
- O. Assess client needs for HIV prevention, medical services, and social services by examining social and ecological factors that increase vulnerability to HIV.
- P. Maintain documentation of the following in the client's health record for each PrEP prescription: HIV risk assessment, medical history, laboratory testing, clinical eligibility, PrEP prescription, referrals (when indicated), client education and counseling, and client support and PrEP navigation services.
- Q. Provide clinical services staff appropriate supervision.
- R. Not use DSHS funds to pay for PrEP or nPEP medications although funds may be used to pay for clinical staff time (through salary or contract) and medical testing.
- S. Conduct annual quality assurance activities using DSHS PHFU audit tools for these PrEP/nPEP program components: PrEP/nPEP administrative and clinical policies/procedures, PrEP clinical and support services documentation, and PrEP clinical observations. Submit all policies/procedures, completed audit tools and a report summarizing results, findings, and recommendations/corrective actions to DSHS PHFU annually.

- T. Submit a work plan, for up to three (3) years that demonstrates the ability to generate sufficient program income to sustain provision of PrEP/nPEP services in the clinic(s) without funding support through DSHS.
- U. Ensure data for clients who are referred into PrEP services is documented and submitted monthly through the designated web-based reporting system, including: date of referral session, date of birth, race, ethnicity, gender/gender identification, risk group, risk behavior, HIV testing results, STD testing results, hepatitis results, insurance status and payer source, date of first PrEP prescription, PrEP referral status, and navigation and linkage services (e.g., transportation, benefit, follow-up reminders, adherence support and counseling). Grantee will ensure data submission and coordination of data evaluation activities with the DSHS TB/HIV/STD Epidemiology and Surveillance Branch.
- V. Submit semiannual reports to HIVSTDReport.Tech@dshs.texas.gov and other DSHS staff as specified by DSHS PHFU Narrative format.
- W. Grantees will be monitored on their ability to achieve program performance standards of numbers of clients to be served as outlined below, which will be reported semiannually through their required PHFU report:

Numbers to be Served	
Objectives	Reporting mechanism
Number of clinic clients screened for PrEP and nPEP eligibility by the end of the initial Contract term.	Local EHR
Number of PrEP-eligible clients who are referred to a PrEP provider by the end of the initial Contract term.	Evaluation Web
Number of PrEP-eligible clients who are referred to an in-house PrEP provider by the end of the initial Contract term.	Evaluation Web
Number of PrEP-eligible clients who are prescribed a PrEP regimen by the end of the initial Contract term.	Evaluation Web
Number of nPEP-eligible clients who are prescribed and complete an nPEP regimen by the end of the initial Contract term.	Local EHR/Semiannual Reports
Number of nPEP clients who transition from nPEP to PrEP by the end of the initial Contract term.	Local EHR/Semiannual Reports

Definitions for Performance Measures and Standards

1. Screened: individual is screened for PrEP using a validated or otherwise homegrown and community-informed tool and a determination of their eligibility/candidacy is made and documented;

2. Referred: individual is actively referred to an internal or external PrEP provider and minimally given direct contact information for scheduling an appointment;
3. Complete an nPEP regimen: individual completes the 28-day course of antiretroviral therapy and is retested for HIV to confirm effectiveness; and
4. Transition from nPEP to PrEP: individual who has completed an nPEP regimen is referred to and seen by a PrEP provider and prescribed PrEP.

VIII. NUCLEIC ACID AMPLIFICATION TESTING (NAAT) (Dallas Only)

- A. Use NAAT (a testing technology that uses ribonucleic acid (RNA) to detect an acute HIV infection within 2-4 weeks after infection) for HIV specimens collected in the STD Clinic and the Mobile Medical Unit during the term of this Contract.
- B. Serve as a reference laboratory for public health labs in Texas who request an HIV NAAT test to resolve an indeterminate Western Blot (WB) or Multi-spot or when discordant results are obtained.

IX. GONOCOCCAL ISOLATE SURVEILLANCE PROJECT (GISP) (Dallas Only)

The Dallas County STD Clinic and Public Health Laboratory will collect, process, and ship to the CDC reference laboratory 25 *Neisseria gonorrhoeae* cultures each month and will collect and submit to CDC patient data on all positive cultures as required by GISP protocols to monitor the emergence of drug-resistant GC among those seeking STD services in the Dallas County STD Clinic.

X. INVOICE AND PAYMENT

- A. Grantee will request payment using the State of Texas Purchase Voucher (Form B-13), located at <http://www.texas.gov/grants/forms/b13form.doc>, and acceptable supporting documentation for reimbursement of the required services/deliverables. Vouchers and supporting documentation should be mailed or submitted by fax or electronic mail to the addresses/number below.

Claims Processing Unit, MC1940
 Department of State Health Services
 1100 West 49th Street
 PO Box 149347
 Austin, TX 78714-9347

The fax number for submitting State of Texas Purchase Voucher (Form B-13) to the Claims Processing Unit is (512) 776-7442. Email invoices to: invoices@dshs.texas.gov and cmsinvoices@dshs.texas.gov.

- B. DSHS reserves the right, where allowed by legal authority, to redirect funds in the event of financial shortfalls. DSHS Program will monitor Grantee's expenditures on a quarterly basis. If expenditures are below the amount in Grantee's total Contract, Grantee's budget

may be subject to a decrease for the remainder of the Contract term. Vacant positions existing after ninety (90) days may result in a decrease in funds.

ATTACHMENT B-1
2021 BUDGET
Contract No. TBD

2021 CATEGORICAL BUDGET	
PERSONNEL	\$0.00
FRINGE BENEFITS	\$0.00
TRAVEL	\$0.00
EQUIPMENT	\$0.00
SUPPLIES	\$0.00
CONTRACTUAL	\$0.00
OTHER	\$0.00
TOTAL DIRECT CHARGES	\$0.00
INDIRECT CHARGES	\$0.00
TOTAL	\$0.00

ATTACHEMENT C-1 2021 REPORTING REQUIREMENTS

2021 Reporting Requirements				
Report Name	Frequency	Period Begin	Period End	Due Date
Semiannual Report	Semiannually	01/01/2021	06/30/2021	07/31/2021
Semiannual Report	Semiannually	07/01/2021	12/31/2021	01/31/2022
Congenital Syphilis Case Investigation and Infant Syphilis Control Records	Monthly	01/01/2021	12/31/2021	Due thirty (30) calendar days after period being reported. *This report is submitted through THISIS and is subject to HIPAA and PHI data requirements.
Local Responsible Party (LRP) Report	Semiannually	01/01/2021	06/30/2021	07/1/2021
LRP Report	Semiannually	07/01/2021	12/30/2021	12/31/2021
Financial Status Report (FSR)	Quarterly	01/01/2021	03/31/2021	04/30/2021
FSR	Quarterly	04/01/2021	06/30/2021	07/31/2021
FSR	Quarterly	07/01/2021	09/30/2021	10/31/2021
FSR	Quarterly	10/01/2021	12/31/2021	02/15/2022

Meeting Date	August 10, 2021	Council Priority	Civic Pride
Department	Community Development		
Contact	Jason Riddlespurger, Director of Community Development		

Agenda Caption

CONSIDERATION OF A RESOLUTION FOR THE 2021 EMERGENCY SOLUTIONS GRANT (ESG) APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) (Contact: Jason Riddlespurger, Director of Community Development)
This item is consideration of a resolution for the 2021 ESG application to the TDHCA in the amount of \$178,947 to the Amarillo Continuum of Care. The 2021 ESG grant funding will provide outreach resources and rapid re-housing support for those experiencing homelessness.

Agenda Item Summary

The Emergency Solutions Grant is a U.S. Department of Housing and Urban Development (HUD) funded program administered by the Texas Department of Housing and Community Affairs (TDHCA) to provide services to persons experiencing homelessness. The 2021 ESG grant application will provide street outreach resources and homeless rapid re-housing for those experiencing homelessness.

Requested Action

Approve the Resolution for the 2021 Emergency Solutions Grant application to the Texas Department of Housing and Community Affairs in the amount of \$178,947

Funding Summary

The Emergency Solutions Grant will fund Homeless Services to the following agencies:

- City of Amarillo – Street Outreach \$107,368
- City of Amarillo – Homeless Rapid Re-housing \$71,579

Community Engagement Summary

The Amarillo Continuum of Care solicits applications from homeless service providers and reviews funding requests to recommend a collaborative application to be submitted to TDHCA.

Staff Recommendation

Staff recommends that the Community Development Department, as the lead agency of the Amarillo Continuum of Care, submit the 2021 Application for Emergency Solutions Grant to TDHCA.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS (“CITY”) AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR ADDITIONAL FUNDING THROUGH THE 2021 CARES EMERGENCY SOLUTIONS GRANT (ESG) TO THE OFFICE OF THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (“TDHCA”) AND DESIGNATING THE DEPUTY CITY MANAGER TO ACT AS THE CITY’S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO CITY’S PARTICIPATION IN SUCH GRANT PROGRAM; PROVIDING SAVINGS CLAUSE; PROVIDING SEVERABILITY CLAUSE AND EFFECTIVE DATE.

WHEREAS, the Texas Department of Housing and Community Affairs (TDHCA) currently serves as the State Administrative Agency for the U.S. Department of Housing and Urban Development (HUD), which provides grant funding that can be used to support programs and projects aimed at aiding persons that are at-risk of homelessness or homeless to help those persons quickly regain stability in permanent housing; and

WHEREAS, the City is eligible to apply for and receive funding through the TDHCA for additional funding through the CARES Emergency Solutions Grants (ESG) program; and

WHEREAS, the City intends to file this application under the TDHCA’s FY21 Request for Applications for such ESG program by the submission deadline; and

WHEREAS, the City Council finds it in the best interest of the City of Amarillo’s citizens to apply for said grant funding to implement projects to develop specific strategic goals for coordination of community efforts to help the at-risk homeless and homeless regain permanent housing stability; and

WHEREAS, the City Council designates the Deputy City Manager as the grantee’s authorized official to apply for, accept, reject, alter, or terminate the application and/or subsequent SHSP grant on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS THAT:

Section 1. The City Council does hereby approve the submission of TDHCA’s FY21 Request for additional funding through a grant application on behalf of the City of Amarillo for the ESG program.

Section 2. This application shall be for funds to implement projects specifically enumerated to aid individuals that are at-risk of homelessness or homeless and provide essential permanent housing stability for those residents.

Section 3. In the event of loss or misuse of ESG program funds, the City Council assures that these funds will be returned to the TDHCA in full.

Section 4. The City Council further designates the Deputy City Manager as the grantee's authorized official to apply for, accept, reject, alter, or terminate the application and/or subsequent grant on behalf of the City.

Section 5. Should any part of this Resolution conflict with any other resolution, then such other resolution is repealed to the extent of the conflict with this Resolution.

Section 6. Should any word, phrase, or part of this Resolution be found as invalid or unconstitutional, such finding shall not affect any other word, phrase, or part hereof and such shall be and continue in effect.

Section 7. This Resolution shall be effective on and after its adoption.

PASSED AND APPROVED this ____ day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Frances Hibbs, City Secretary

APPROVED AS TO FORM:

Bryan McWilliams, City Attorney

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	July 27, 2021	Council Priority	Fiscal Responsibility, Best Practices, Customer Service
Department	Public Works - Fleet Services Division		
Contact	Donny Hooper , Public Works Director		

Agenda Caption

CONSIDER: Purchase of 19,500 GVWR Aerial Platform Truck. Upgrade to Fleet

Award to: Specialty Fleet Sales

\$123,100.00

Purchase will be thru TIPS Contract 200802

Agenda Item Summary

Replacement of unit 8392, 2016 Ford F-350 Service Body Truck, truck will be upgraded to F-550 Ford with Aerial Platform for use by Emergency Management for daily maintenance requirements and maintenance of outdoor public emergency notification systems.

Requested Action

Recommend purchase approval of Aerial Platform Truck used by Emergency Management. This purchase will be on TIPS Contract #200802. TIPS contract assures discounted governmental pricing and quicker delivery schedules. Contract purchase of equipment allows for uniformity of specialized equipment, control maintenance cost associated with training and repair compared to multiple manufacturers.

Funding Summary

Funding for this purchase will be from 61120.84100 Fleet Services Auto – Rolling Stock & Equipment. Total Purchase \$123,100.00

Community Engagement Summary

Not applicable

Staff Recommendation

City Staff recommends approval.

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	August 10, 2021	Council Priority	Transportation
Department	Capital Projects & Development Engineering		
Contact	Matthew Thomas		

Agenda Caption

CONSIDER AWARD – Bid #7080/Project #462175 – FY 20/21 Southwest Quadrant High Density Mineral Bond

This item is to consider award of the construction contract for the FY 20/21 Southwest Quadrant High Density Mineral Bond project to: Andale Construction, Inc. in the amount of \$686,357.86

Agenda Item Summary

This project includes the maintenance of residential roadways in The Greenways neighborhood by application of HA5, a high density mineral bond product. This work is to be coordinated with similar work completed by the Street Department maintenance staff. Routine maintenance is key to managing street assets in a cost-effective manner. Well-timed maintenance treatments, such as the one involved in this project, allow streets to stay in good condition by preventing water and UV from damaging the interior of each roadway. This project will extend the life of the identified roads by several years.

Requested Action

Consider approval and award to Andale Construction, Inc. - \$686,357.86

Funding Summary

Funding for this project was approved in the FY 20/21 Community Investment Program Budget for Various Street Resurfacing.

Community Engagement Summary

This project will have an impact on a sizeable portion of the community; however, the impact of this project during construction at any one residential location will be modest and brief. City staff will update the public with a public meeting, as well as press releases, public announcements, and an interactive web-based project status page before and during the project. Additional public notification and engagement are part of the contract requirements of the project.

Staff Recommendation

City Staff is recommending approval and award of the contract.

Meeting Date	August 10, 2021	Council Priority	Economic Development and Redevelopment
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Department	City Manager’s Office	Contact Person	Andrew Freeman, Managing Director - Planning and Special Projects
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Agenda Caption

CONSIDER SECOND AMENDMENT TO CITY OF AMARILLO, TEXAS AND CINERGY ENTERTAINMENT AMARILLO, INC. CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM AGREEMENT.

Agenda Item Summary

Due to the impact COVID had on the operations of Cinergy and other movie and entertainment facilities, which impacted being open, occupancy limitations, social-distancing measures, and heightened hygiene protocols, the owners of Cinergy are requesting an amendment to their existing Chapter 380 Agreement approved in October 2015 and amended in April 2017.

The original agreement was for 10 years and approved a half cent sales tax rebate annually based on meeting certain employment counts and level of capital investment in the project. The requested amendment would extend their agreement to 11 years total, with skipping or making no payment on their second year (2020) sales tax collections. Cinergy provided the following information on their losses for 2020:

- Revenues for 2020 are 62% lower than 2019 Revenues
- Staff members dropped from 112 FTEs in 2019 to 44 in 2020

Cinergy is requesting an additional year to help offset the loss and get them back on track for 10 ‘normal’ years of revenue-sharing. The 10 years of forecasted revenue-sharing were instrumental in making the economics work for this location, which was the intent of the original Chapter 380 Agreement.

Requested Action

Approve as presented

Funding Summary

N/A

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval as presented

SECOND AMENDMENT TO
CITY OF AMARILLO, TEXAS
AND
CINERGY ENTERTAINMENT AMARILLO, INC.
CHAPTER 380 ECONOMIC DEVELOPMENT
PROGRAM AGREEMENT

The CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM AGREEMENT entered into by and between the CITY OF AMARILLO, TEXAS and CINERGY ENTERTAINMENT AMARILLO, INC. on the effective date of October 28, 2015 is hereby amended as follows:

SECTION 6. OBLIGATIONS OF CITY.

Program Grant Payments shall be paid according to the following terms:

(1) Sales Tax Rebate.

(a) Program Grant Payment. Upon the satisfaction of the Company's obligations under Section 5, and so long as the Company remains in compliance with the provisions of Section 5, the City agrees to pay the Company a Program Grant Payment equal to fifty percent (50%) of the net amount (gross amount less 2% for Comptroller's Service fee of the 1% of Municipal Sales Tax that is paid to the City by the Comptroller from the Center, which payment shall be made as provided in Subsection (b) immediately below. There shall be a total of ten (10) Program Grant Payments, which shall continue for a period of ~~eleven~~ (11) years commencing on the date the first Program Grant Payment is paid to the Company, provided that there shall be no Program Grant Payment made in the second year.

CITY OF AMARILLO, TEXAS

By: _____
Jared Miller
City Manager

Date: _____

**CINERGY ENTERTAINMENT AMARILLO,
INC., a Texas business corporation**

By: _____
Name: _____
Title: _____

Date: _____

Meeting Date	August 10, 2021	Council Priority	Consent Agenda
Department	Planning and Development Services		
Contact	Brady Kendrick – Planner II		

Agenda Caption

Consideration of an Aviation Clear Zone Easement, being 4,300 feet above mean sea level above the plat of Grand Avenue Estates Unit No. 8, a suburban subdivision to the City of Amarillo, being an unplatted tract of land in Section 143, Block 2, A.B.&M. Survey, Randall

Agenda Item Summary

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat Grand Avenue Estates Unit No. 8.

To ensure safety of operation and protection of air traffic operating into and out of the airport, future physical development around the airport needs to be regulated. In 1981, the Texas Legislature enacted the Airport Zoning Act, cited as Chapter 241 of the Local Government Code, which authorized cities in the state to establish and administer regulations pertaining to the height of structures and compatible land uses in the vicinity of the airport. One of the tools established in the Amarillo Code of Ordinances that allows the City of Amarillo to regulate this type of development is the Airport Height Hazard and Zoning Regulations (Chapter 4-9) which establishes minimum requirements to control the height and use of structures that may develop in the vicinity of the airport.

The ACZ Easement document is established during the platting of a tract of land to set the height regulations for noting on the associated plat, and the legal document is signed by the owner/developer of the tract. The placement of the note on the plat ensures that the height regulation is easily found by any future owner of the tract of land. Each ACZ Easement has an associated height regulation that is determined by the tract's proximity and location around the airport. For example, areas at the end of the runway will likely have a lower height regulation than ones at the same distance that are located adjacent to the length of the runway. The reason for this is because aircraft taking off or landing will need to be at a lower altitude during its approach or departure portion of the traffic pattern for the each associated runway.

This ACZ Easement is establishing a height regulation of 4,300 feet above mean sea level for the plat of Grand Avenue Estates Unit No. 8.

Requested Action

Planning Staff have reviewed the associated Aviation Clear Zone Easement and the item is ready for City Council Consideration as a consent agenda item.

Funding Summary

The Easement is being granted to the City at no cost.

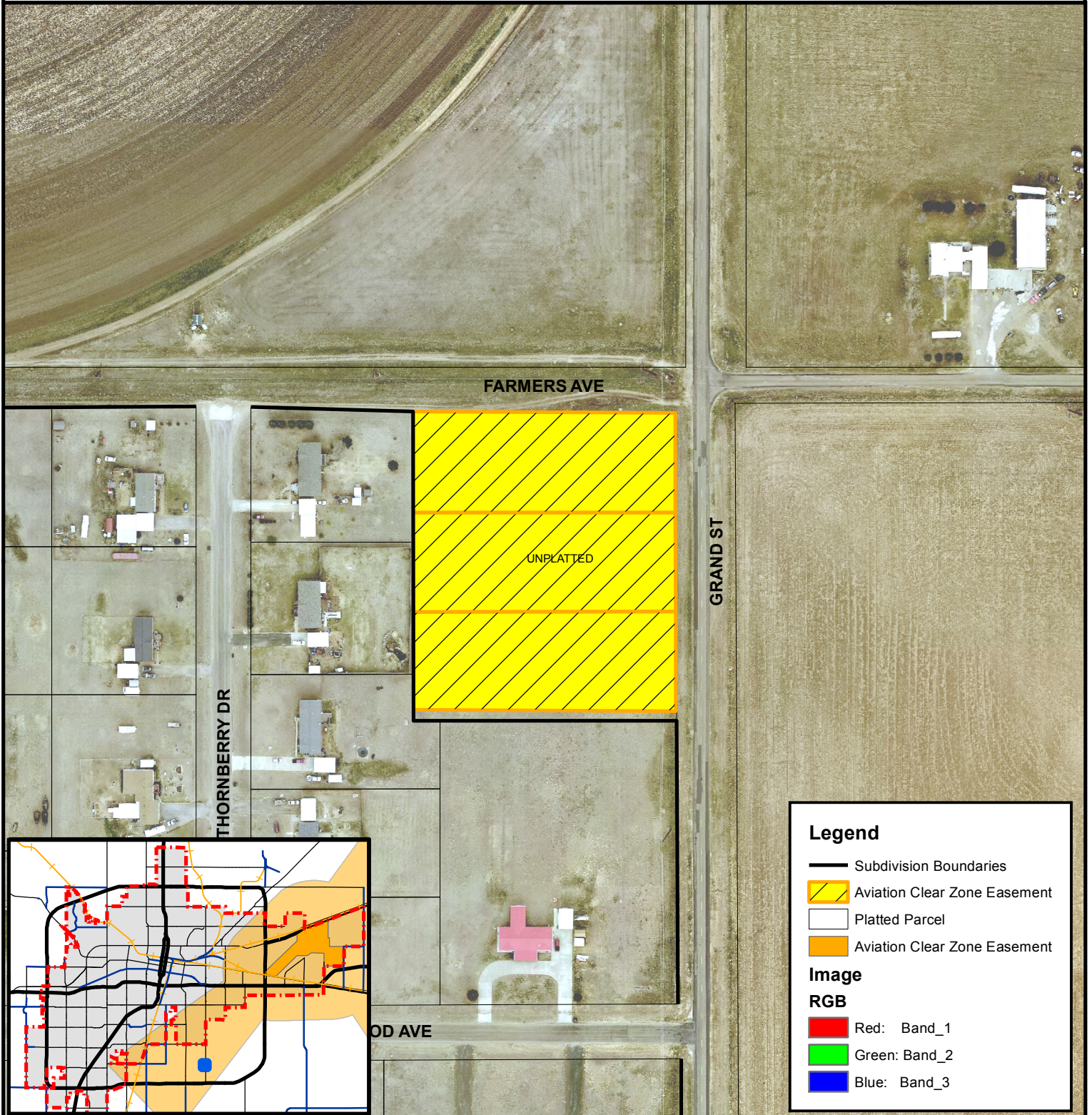
Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval of this Aviation Clear Zone Easement.

AVIATION CLEAR ZONE EASEMENT 21-04



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 200 feet

Date: 4/27/2021

Case No: ACZ-21-04



Aviation Clear Zone Easement being 4,300 feet above mean sea level above the plat of Grand Avenue Estates Unit No. 8, a suburban subdivision to the City of Amarillo, being an unplatted tract of land, in Section 143, Block 2, AB&M Survey, Randall County, Texas.

Vicinity: Farmers Ave. & Grand St.

Applicant: Abdiel Perez

AP: P-17

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

AVIATION CLEAR ZONE EASEMENT

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF RANDALL §

WHEREAS, Amarillo Value Homes, LLC, hereinafter called “GRANTOR,” whether one or more, individual or corporate, partnership or association, is the owner in fee of that certain parcel or parcels of land being described as follows:

Aviation Clear Zone Easement being 4,300 feet above mean sea level above the plat of Grand Avenue Estates Unit No. 8, a suburban subdivision to the City of Amarillo, being an unplatted tract of land in Section 143, Block 2, A.B.&M. Survey, Randall County, Texas.

NOW, THEREFORE, in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, GRANTOR does for himself, his successors and assigns, GRANT, BARGAIN, SELL AND CONVEY unto the City of Amarillo, Texas, hereinafter called GRANTEE, its successors and assigned, for the use and benefit of the public, and easement and right-of-way appurtenant to Rick Husband Amarillo International Airport for the unobstructed passage of all aircraft, “aircraft” being defined for the purpose of this instrument as any contrivance now known or hereafter invented, used or designed for navigation of or flight in the air, by whomsoever owned or operated, in the airspace above GRANTOR’S above-described property; together with the right to cause in all airspace such noise, vibration, fumes, dust, fuel particulates and all other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at, on, over the above described property; and GRANTOR, his successors, executors, heirs or assigns, does hereby fully waive, remise and release any right, cause of action, and damage which it may now have or which it may have in the future against GRANTEE, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel particulates and all other effects that may be caused or may have been caused by the operation of aircraft landing at, or taking off from, or operating near or on Rick Husband Amarillo International Airport or over the described property.

GRANTOR, for itself, its successors and assigned, does hereby covenant and agree that it will not hereafter erect, or permit the erection or growth of, any structure, tree or other object on the above described property to any height in excess of 4,300 feet above mean sea level. GRANTOR does hereby GRANT and CONVEY to GRANTEE a continuing right of ingress and egress via passage easement on and across the above-described property for the purpose of taking any action necessary to remove any structure, tree or other object in the airspace to any elevation greater than 4,300 feet above mean sea level.

TO HAVE AND TO HOLD said aviation clear zone easement, passage easement, and rights-of-way, and all rights appertaining thereto unto the GRANTEE, its successors and assigns, until Rick Husband Amarillo International Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall be binding upon the heirs, administrators, executors, successors and assigns of the GRANTOR and

that these covenants and agreements shall run with the land, and that for the purposes of this instrument, this easement shall be considered the dominant estate on the above-referenced property.

IN WITNESS WHEREOF, the GRANTOR, whether one or more, individual or corporate, has hereunto set its hand on this the 10 day of June, 2021.

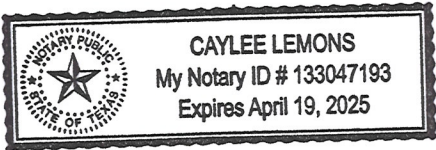
GRANTOR
Amarillo Value Homes, LLC

By: Abdiel Perez
Abdiel Perez

THE STATE OF Texas §
COUNTY OF Randall §

This instrument was acknowledged before me on this the 10 day of June, 2021,
by Abdiel Perez.

C. Lemons
Notary Public, State of Texas



Meeting Date	August 10, 2021	Council Priority	Consent Agenda
Department	Planning and Development Services		
Contact	Brady Kendrick – Planner II		

Agenda Caption

Consideration of an Aviation Clear Zone Easement, being 4,750 feet above mean sea level above the plat of City View Estates Unit No. 19, an addition to the City of Amarillo, being an unplatted tract of land in Section 231, Block 2, A.B.&M. Survey, Randall County, Texas.

Agenda Item Summary

The above referenced Aviation Clear Zone (ACZ) Easement is being requested by the City of Amarillo and is associated with the plat City View Estates Unit No. 19.

To ensure safety of operation and protection of air traffic operating into and out of the airport, future physical development around the airport needs to be regulated. In 1981, the Texas Legislature enacted the Airport Zoning Act, cited as Chapter 241 of the Local Government Code, which authorized cities in the state to establish and administer regulations pertaining to the height of structures and compatible land uses in the vicinity of the airport. One of the tools established in the Amarillo Code of Ordinances that allows the City of Amarillo to regulate this type of development is the Airport Height Hazard and Zoning Regulations (Chapter 4-9) which establishes minimum requirements to control the height and use of structures that may develop in the vicinity of the airport.

The ACZ Easement document is established during the platting of a tract of land to set the height regulations for noting on the associated plat, and the legal document is signed by the owner/developer of the tract. The placement of the note on the plat ensures that the height regulation is easily found by any future owner of the tract of land. Each ACZ Easement has an associated height regulation that is determined by the tract's proximity and location around the airport. For example, areas at the end of the runway will likely have a lower height regulation than ones at the same distance that are located adjacent to the length of the runway. The reason for this is because aircraft taking off or landing will need to be at a lower altitude during its approach or departure portion of the traffic pattern for the each associated runway.

This ACZ Easement is establishing a height regulation of 4,750 feet above mean sea level for the plat of City View Estates Unit No. 19.

Requested Action

Planning Staff have reviewed the associated Aviation Clear Zone Easement and the item is ready for City Council Consideration as a consent agenda item.

Funding Summary

The Easement is being granted to the City at no cost.

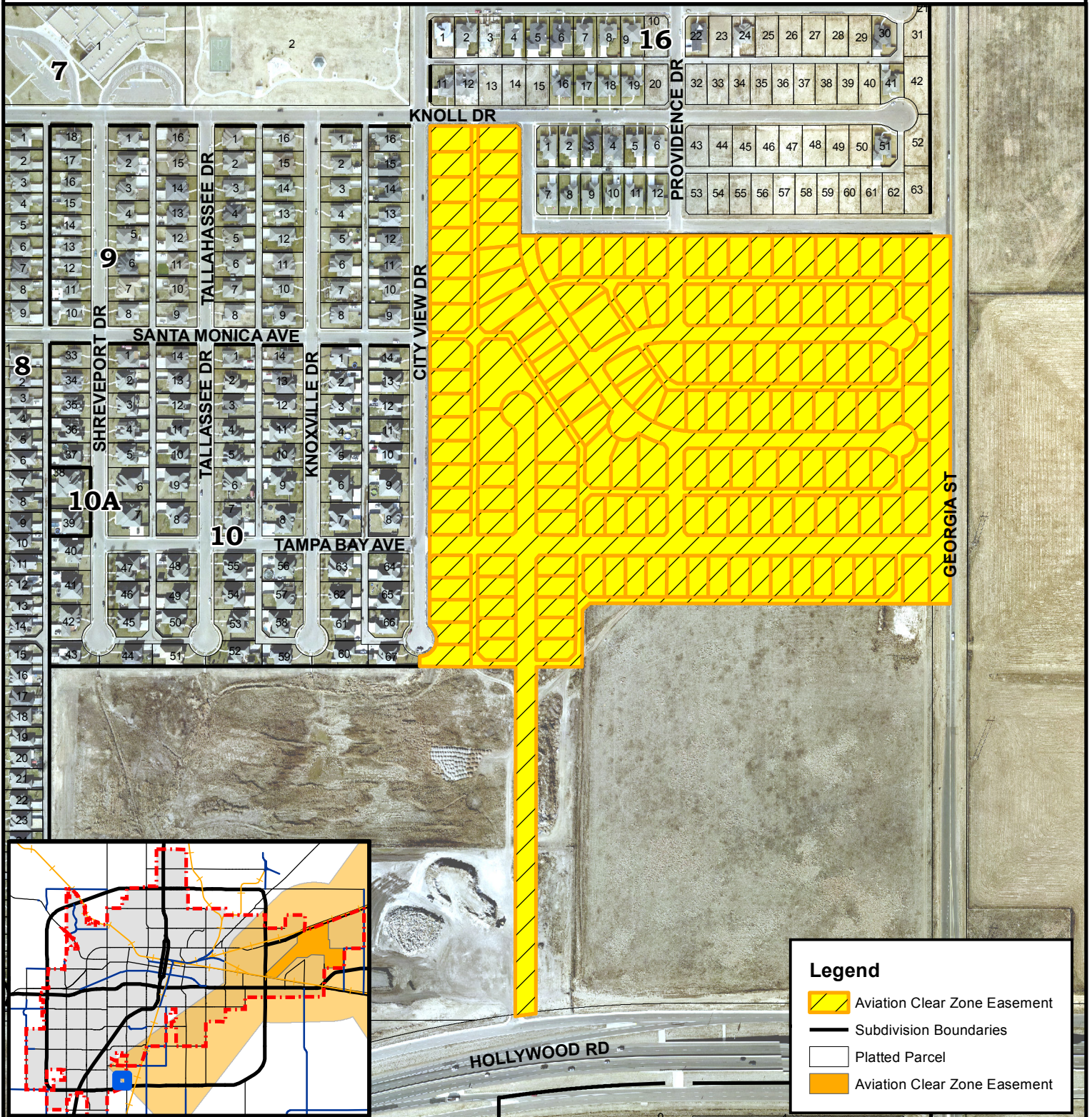
Community Engagement Summary

N/A

Staff Recommendation

Staff recommends approval of this Aviation Clear Zone Easement.

AVIATION CLEAR ZONE EASEMENT



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 400 feet
Date: 5/12/2021
Case No: ACZ-21-06



Aviation Clear Zone Easement being 4,750 feet above mean sea level above the plat of City View Estates Unit No. 19, an addition to the City of Amarillo, being an unplatted tract of land, in Section 231, Block 2, AB&M Survey, Randall County, Texas.

Vicinity: Georgia St. & Loop 335

Applicant: Rockrose Development LLC

AP: L-17

DISCLAIMER: The City of Amarillo is providing this information as a public service. The information shown is for information purposes only and except where noted, all of the data or features shown or depicted on this map is not to be construed or interpreted as accurate and/or reliable; the City of Amarillo assumes no liability or responsibility for any discrepancies or errors for the use of the information provided.

AVIATION CLEAR ZONE EASEMENT

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF RANDALL §

WHEREAS, Rockrose Development, LLC, Attebury Elevators, LLC, and Happy Again, L.P., a Texas limited partnership, by Happy Horizons, Inc., a Texas corporation, its General Partner, hereinafter called “GRANTOR,” whether one or more, individual or corporate, partnership or association, is the owner in fee of that certain parcel or parcels of land being described as follows:

Aviation Clear Zone Easement being 4,750 feet above mean sea level above the plat of City View Estates Unit No. 19, an addition to the City of Amarillo, being an unplatted tract of land in Section 231, Block 2, A.B.&M. Survey, Randall County, Texas.

NOW, THEREFORE, in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, GRANTOR does for himself, his successors and assigns, GRANT, BARGAIN, SELL AND CONVEY unto the City of Amarillo, Texas, hereinafter called GRANTEE, its successors and assigns, for the use and benefit of the public, and easement and right-of-way appurtenant to Rick Husband Amarillo International Airport for the unobstructed passage of all aircraft, “aircraft” being defined for the purpose of this instrument as any contrivance now known or hereafter invented, used or designed for navigation of or flight in the air, by whomsoever owned or operated, in the airspace above GRANTOR’S above-described property; together with the right to cause in all airspace such noise, vibration, fumes, dust, fuel particulates and all other effects that may be caused by the operation of aircraft landing at, or taking off from, or operating at, on, over the above described property; and GRANTOR, his successors, executors, heirs or assigns, does hereby fully waive, remise and release any right, cause of action, and damage which it may now have or which it may have in the future against GRANTEE, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel particulates and all other effects that may be caused or may have been caused by the operation of aircraft landing at, or taking off from, or operating near or on Rick Husband Amarillo International Airport or over the described property.

GRANTOR, for itself, its successors and assigns, does hereby covenant and agree that it will not hereafter erect, or permit the erection or growth of, any structure, tree or other object on the above described property to any height in excess of 4,750 feet above mean sea level. GRANTOR does hereby GRANT and CONVEY to GRANTEE a continuing right of ingress and egress via passage easement on and across the above-described property for the purpose of taking any action necessary to remove any structure, tree or other object in the airspace to any elevation greater than 4,750 feet above mean sea level.

TO HAVE AND TO HOLD said aviation clear zone easement, passage easement, and rights-of-way, and all rights appertaining thereto unto the GRANTEE, its successors and assigns, until Rick Husband Amarillo International Airport shall be abandoned and shall cease to be used for public airport purposes.

IT IS UNDERSTOOD AND AGREED that these covenants and agreements shall be binding upon the heirs, administrators, executors, successors and assigns of the GRANTOR and

that these covenants and agreements shall run with the land, and that for the purposes of this instrument, this easement shall be considered the dominant estate on the above-referenced property.

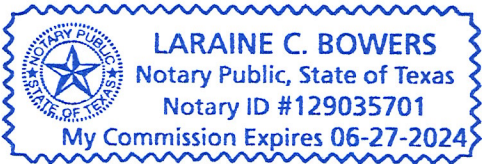
IN WITNESS WHEREOF, the GRANTOR, whether one or more, individual or corporate, has hereunto set its hand on this the 1st day of JUNE, 2021.

GRANTOR
Rockrose Development, LLC

By: [Signature]
Matt Griffith, Vice President

THE STATE OF Texas §
COUNTY OF Randall §

This instrument was acknowledged before me on this the 1st day of June, 2021, by Matt Griffith.



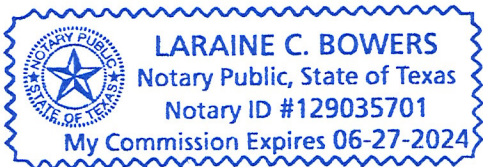
Laraine C. Bowers
Notary Public, State of Texas

GRANTOR
Attebury Elevators, LLC

By: [Signature]
Matt Griffith, Vice President

THE STATE OF Texas §
COUNTY OF Randall §

This instrument was acknowledged before me on this the 1st day of June, 2021, by Matt Griffith.



Laraine C. Bowers
Notary Public, State of Texas

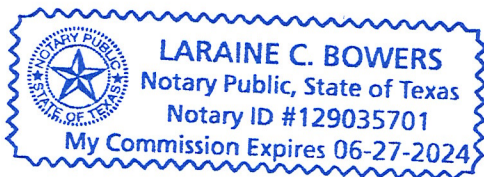
GRANTOR

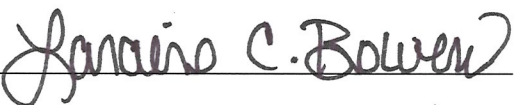
Happy Again, L.P., a Texas limited partnership, by
Happy Horizons, Inc., a Texas corporation, its
General Partner

By: 
Suzanne Boyce, President

THE STATE OF Texas §
COUNTY OF Randall §

This instrument was acknowledged before me on this the 1st day of June, 2021,
by Suzanne Boyce.




Notary Public, State of Texas

Amarillo City Council

Agenda Transmittal Memo



Meeting Date	August 10, 2021	Council Priority	Fiscal Responsibility
Department	Human Resources, Risk Management Division		
Contact	Wesley Hall, Risk Management Director		

Agenda Caption

Review and approval of RFQ 02-21 Occupational Medical Services Contract with BSA Care Express, a service of FMC Medical Foundation, Inc. in the amount of \$100,000.00.

Agenda Item Summary

This item is a one-year contract with renewal options for three additional one-year terms for Occupational Medical Services. These services include drug/alcohol testing, pre-employment physicals, and return to work physicals.

Requested Action

Requesting approval for a one-year contract with renewal options for three one-year terms for Occupational Medical Services with BSA Care Express, a service of FMC Medical Foundation, Inc.

Funding Summary

1110.63400 and 63125.51120

Community Engagement Summary

N/A

Staff Recommendation

Staff recommends award of a one-year contract with renewal options for three additional one-year terms for Occupational Medical Services with BSA Care Express, a service of FMC Medical Foundation Inc.

Meeting Date	August 10, 2021	Council Priority	Economic Development and Redevelopment
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Department	Planning and Development Services	Contact Person	Andrew Freeman, Managing Director - Planning and Special Projects
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Agenda Caption

Public hearing to consider an ordinance rezoning 432.90 acres of land in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas pertaining to Part 1 of 2 of the North Heights Rezoning Initiative and being further described below and illustrated in the attached Exhibit A:

- A: Rezoning of 294.88 acres consisting of land in the Miller Heights, North Heights, University Heights, Amarillo Heights Additions, and unplatted land, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District, Multiple-Family District 1, Multiple-Family District 1 with Specific Use Permit 106, and Light Industrial District to Residential District 2, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

- B: Rezoning of 22.82 acres consisting of land in the Amarillo Heights, Charlotte Heights, Downing-Highland's, University Heights, and WM Moore's Additions, plus one half of all bounding streets, alleys, and public ways to change from Residential District 3, Manufactured Home District, and Light Industrial District, to Multiple-Family District 1, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

- C: Rezoning of 7.05 acres consisting of land in Miller Heights Addition, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 and Multiple-Family District 1 with Specific Use Permit 100 to General Retail District, in Section 168, Block 2, AB&M Survey, Potter County, Texas

- D: Rezoning of 78.98 acres consisting of land in the Mathew Hooks Re-Subdivision of Block 49 Miller Heights, Miller Heights, North Heights, Clarence Watley's Subdivision of Wheatley's 5 Acre Tract, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 to Moderate Density District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

- E: Rezoning of 29.17 acres consisting of land in the Miller Heights, North Heights, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 with Specific Use Permit 85 and Multiple-Family District 1 to Neighborhood Service District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

Vicinity: North Heights Neighborhood Plan Area (north half)
Applicant: City of Amarillo

Agenda Item Summary

Part 1 of the North Heights Rezoning Initiative is a comprehensive rezoning proposal to rezone 650.15 acres in the vicinity of the northern part of the neighborhood plan area. As a neighborhood plan project, it was prioritized for implementation by the North Heights Advisory Association (NHAA). The goals of the Rezoning Initiative project are as follows:

- Align the North Heights neighborhood zoning pattern with zoning practices consistent throughout the rest of Amarillo including the Neighborhood Unit Concept.
- Implement land use recommendations from the North Heights Neighborhood Plan to address incompatible zoning districts.
- Encourage reinvestment and redevelopment in a way that is consistent with the neighborhood's original character.

Staff's original recommendation to the Planning and Zoning Commission was based on a comprehensive review and assessment of the plan area and was developed in consultation with a sub-committee from NHAA. The proposal was consistent with the vision and strategies in the North Heights neighborhood plan, consistent with Future Land Maps for the area and met the goal of better aligning North Heights with the Neighborhood Unit Concept. The original recommendations are summarized below:

Residential-2 (R-2)

- 444.89 acres rezoned to R-2
- From primarily Light Industrial (I-1), Multiple-Family-1 (MF-1), and Manufactured Home (MH)
- Intent – Remove existing single-family residential land uses from industrial zoning; protect from future incompatible development near homes; encourage infill and reinvestment; and, reduce the number of manufactured homes. Recommended throughout the central core of the plan area and the large vacant tract in the northwest corner referred to as "Chapman's land."

Multiple-Family 1 (MF-1)

- 38.27 acres rezoned to MF-1
- From primarily Light Industrial (I-1), Manufactured Home (MH)
- Intent – Buffer commercial uses along corridors from core single family areas. Recommended along Amarillo Blvd.

Moderate Density (MD)

- 78.98 acres rezoned to MD
- From primarily Multiple-Family 1 (MF-1)
- Intent – Buffer from business/retail uses along corridors to provide a transition in intensity of uses to core single family areas; allow "missing middle" housing types like duplexes, triplexes, tiny homes and smaller apartment buildings that provide more housing choice. Recommended along N Hughes St and NW 18th Ave.

General Retail (GR)

- 58.84 acres rezoned to GR
 - From primarily Multiple-Family 1 (MF-1) and Light Commercial (LC)
 - Intent – Encourage uses that are more compatible to neighborhood residential along Amarillo Blvd; help Hughes St transition to a small business corridor over time.
-

Neighborhood Service (NS)

- 29.17 acres rezoned to NS
- From primarily Multiple-Family 1 (MF-1)
- Intent – Allow both residential (SF, MD housing types) and low-impact businesses; create a walkable mixed-use corridor where services, jobs and amenities are accessible to nearby residential. Recommended on NW 18th Ave and parts of N Hughes St.

Staff's original recommendations, as presented to the Planning and Zoning Commission, were based on best practices for equitable land use planning to create a sound path forward for the North Heights neighborhood plan area. Staff believed that the recommendations would result in an orderly land use framework that enhances the historic character of North Heights and creates predictability for reinvestment in the types of projects envisioned by the plan in the future including housing rehabilitation, single-family home development and small business opportunities.

However, the Planning and Zoning Commission heard the case on July 19th and modified the proposal resulting in changes to the acreage in the MF-1, GR and R-2 Districts. They recommended approval in a 5-2 vote with the following changes:

- "The area South and West of the railroad tracks and North of Amarillo Boulevard be eliminated from the rezoning initiative;
- The land North of 15th and West of N. Rusk (aka the Chapman land) is eliminated from this initiative;
- The land along Amarillo Boulevard that is currently zoned LC shall remain LC and not be changed to General Retail;
- Any property that will be "down zoned" by this initiative shall be allowed to be used for any use that it is currently zoned for the life of the property. The life of the property shall be defined as any property that does not have water, sewer, and electrical service for 24 constitutive months."

Requested Action/Recommendation

Planning and Zoning commission recommends approval with modifications

Funding Summary

N/A

Community Engagement Summary

North Heights Neighborhood Plan process, adopted January 2017

November 2020 NHAA webinar and outreach

November 2020 postcard mailing and City-hosted Zoom informational meeting

March 1st, 2021 P&Z meeting (legal notices and public hearing)

April public workshops (3) and informational mailing

May NHAA postcard and informational meetings (2)

June 14th P&Z (legal notices and public hearing)

July 19th P&Z (legal notices and public hearing)

PART 1

Legend

- General Retail District
- Removed from Rezoning
- Moderate Density District
- Multiple - Family District 1
- Removed from Rezoning
- Neighborhood Service District
- Residential District 2
- Removed from Rezoning
- Part 1 Boundary
- City Limit
- Parcel

AP: M-10, M-11, N-10, and N-11

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This map displays the layout of Residential District 2, which is shaded in orange. The district is bounded by Smelter Rd to the west, Broadway Dr to the north, and W Amarillo Blvd to the south. A thick black dashed line delineates the 200-foot notice area surrounding the district. Yellow callout boxes indicate specific areas to be rezoned and the 200-foot notice area. A legend in the bottom right corner defines the symbols used: orange for Residential District 2, black dashed line for 200' Notice Area, yellow dashed line for City Limit, and white for Parcel. An inset map in the bottom left corner shows the location of Residential District 2 within the larger context of the city of Amarillo, Texas.

Additional People Notified of Rezoning within 200 Ft.

Area to be Rezoned

Area to be Rezoned

Additional People Notified of Rezoning within 200 Ft.

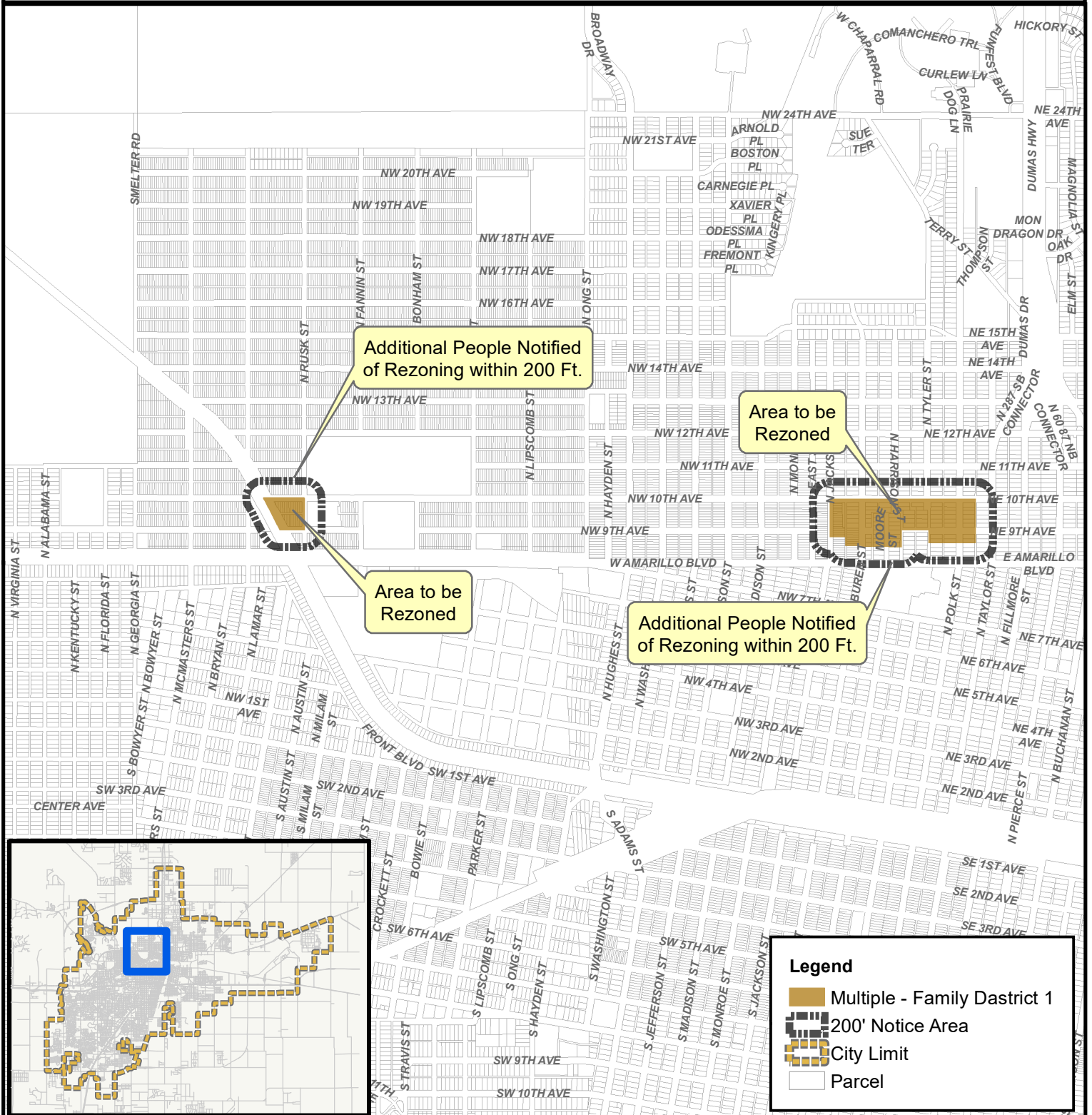
Legend

- Residential District 2
- 200' Notice Area
- City Limit
- Parcel

AP: M-10, M-11, N-10, and N-11

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REZONING TO MULTIPLE - FAMILY DISTRICT 1



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 1,600 feet
Date: 8/4/2021
Case No: Z-21-05



Rezoning of 22.82 acres consisting of land in the Amarillo Heights, Charlotte Heights, Downing-Highland's, University Heights, and WM Moore's Additions, plus one half of all bounding streets, alleys, and public ways to change from Residential District 3, Manufactured Home District, and Light Industrial District, to Multiple-Family District 1, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

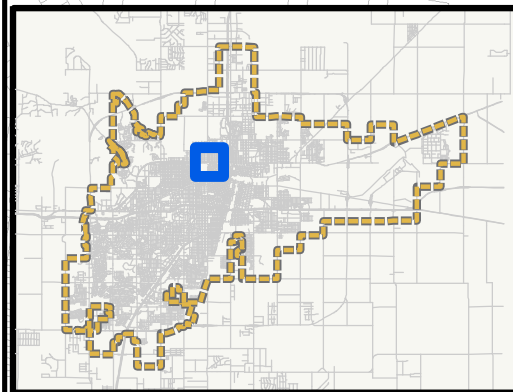
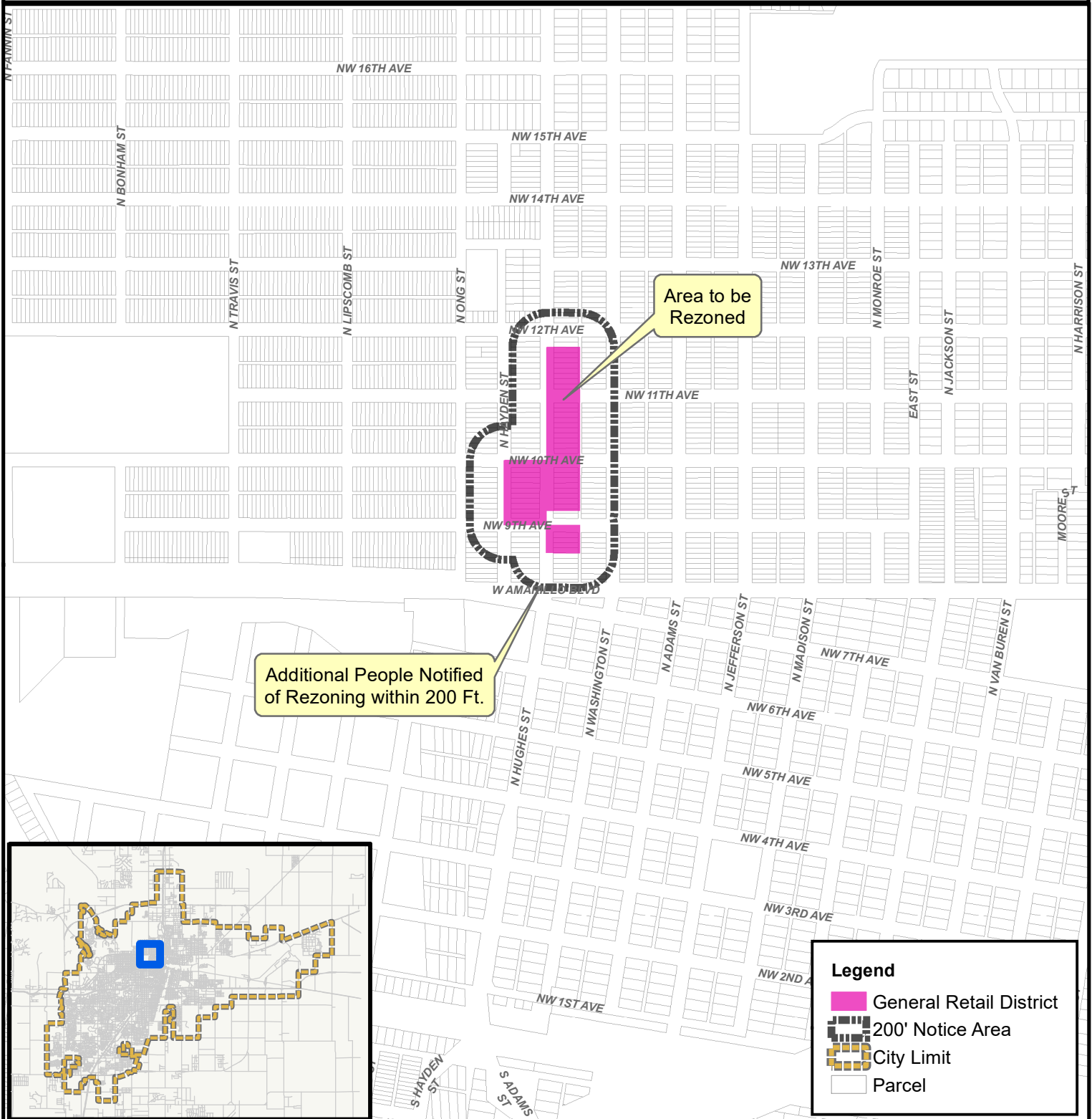
Applicant: City of Amarillo

Vicinity: North Heights Neighborhood Plan Area (north-portion of Plan Area)

AP: M-10, M-11, N-10, and N-11

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REZONING TO GENERAL RETAIL DISTRICT



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 800 feet
Date: 8/4/2021
Case No: Z-21-05



Rezoning of 7.05 acres consisting of land in Miller Heights Addition, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 and Multiple-Family District 1 with Specific Use Permit 100 to General Retail District, in Section 168, Block 2, AB&M Survey, Potter County, Texas

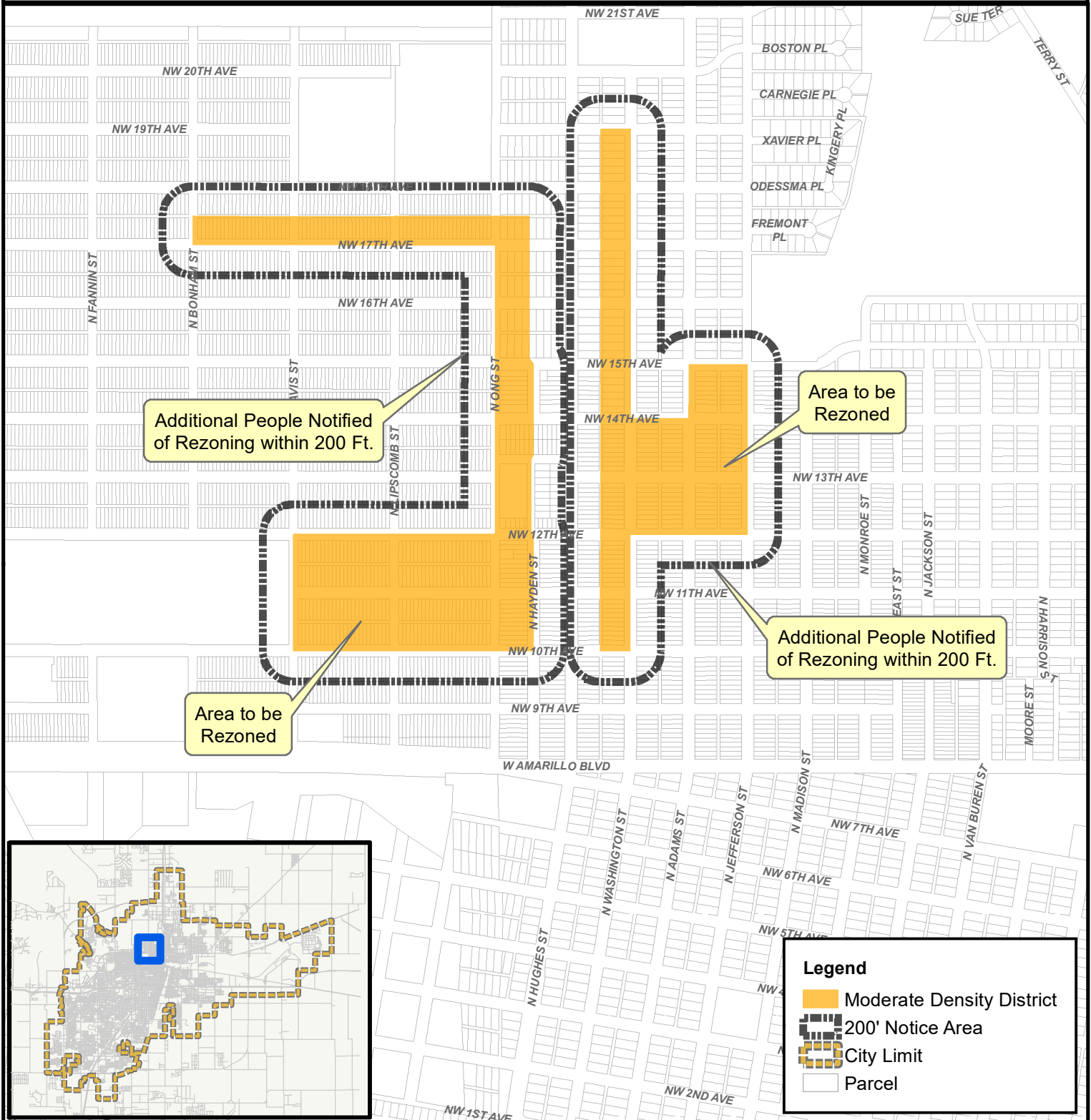
Applicant: City of Amarillo

Vicinity: North Heights Neighborhood Plan Area (north-portion of Plan Area)

AP: M-10, M-11, N-10, and N-11

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REZONING TO MODERATE DENSITY DISTRICT



CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 900 feet

Date: 5/27/2021

Case No: Z-21-05



Rezoning of 78.98 acres consisting of land in the Mathew Hooks Re-Subdivision of Block 49 Miller Heights, Miller Heights, North Heights, Clarence Watley's Subdivision of Wheatley's 5 Acre Tract, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 to Moderate Density District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

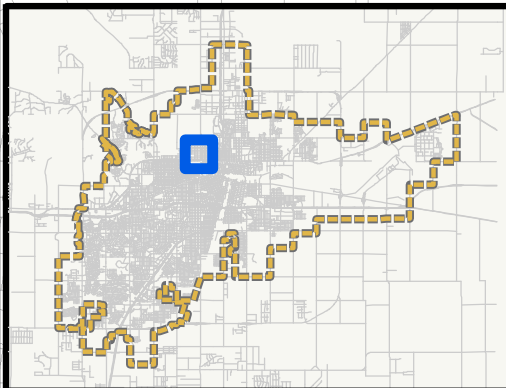
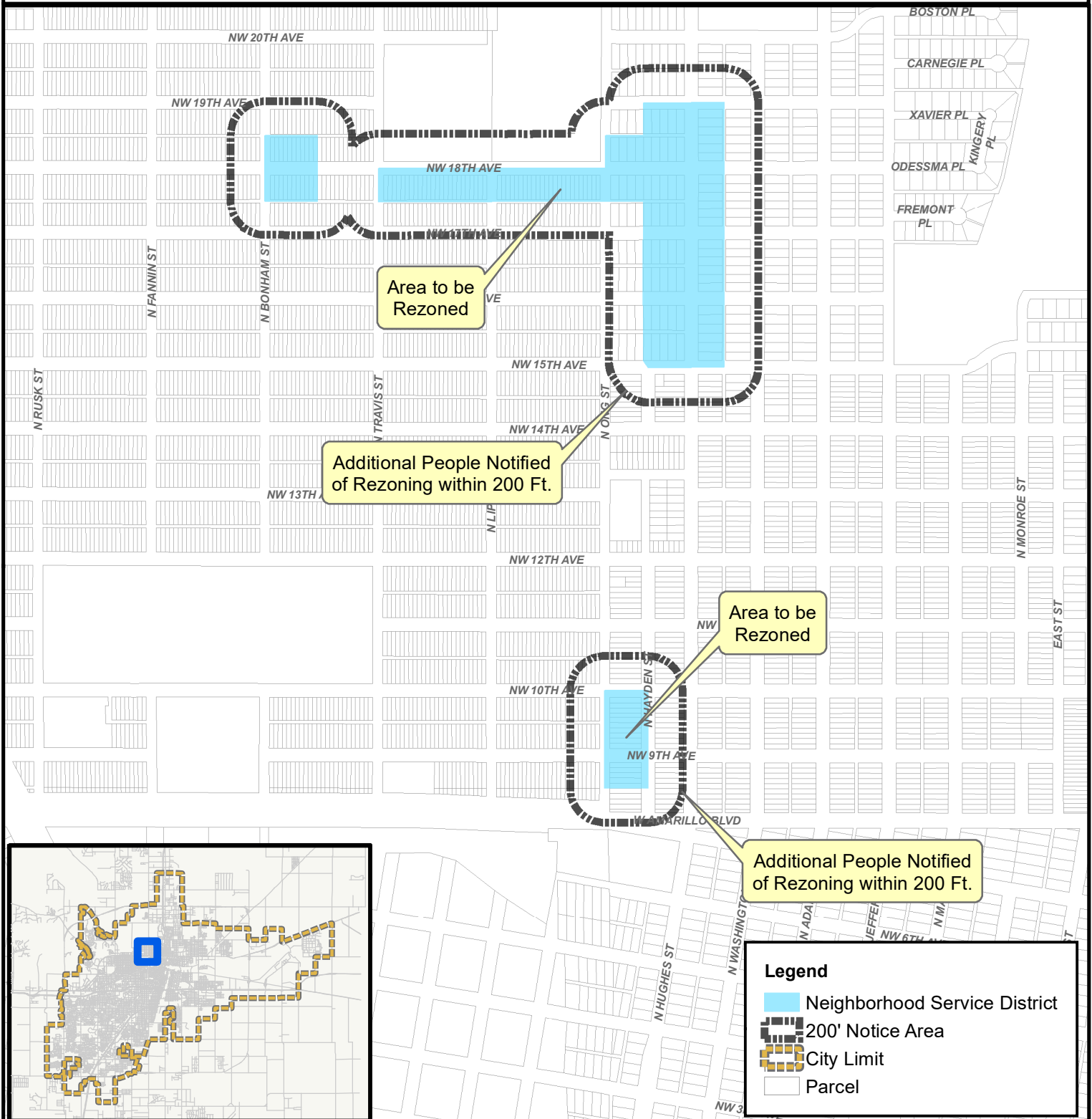
Applicant: City of Amarillo

Vicinity: North Heights Neighborhood Plan Area (north-portion of Plan Area)

AP: M-10, M-11, N-10, and N-11

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REZONING TO NEIGHBORHOOD SERVICE DISTRICT



Legend

- Neighborhood Service District
- 200' Notice Area
- City Limit
- Parcel

CITY OF AMARILLO PLANNING DEPARTMENT

Scale: 1 inch = 800 feet

Date: 5/27/2021

Case No: Z-21-05



Rezoning of 29.17 acres consisting of land in the Miller Heights, North Heights, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 with Specific Use Permit 85 and Multiple-Family District 1 to Neighborhood Service District, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas □

Applicant: City of Amarillo

Vicinity: North Heights Neighborhood Plan Area (north-portion of Plan Area)

AP: M-10, M-11, N-10, and N-11

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF AMARILLO, TEXAS:
PROVIDING FOR SPECIFIED CHANGES IN THE OFFICIAL
ZONING MAP OF THE CITY OF AMARILLO, TEXAS;
PROVIDING FOR CHANGE OF USE DISTRICT
CLASSIFICATION OF SPECIFIED PROPERTY IN THE VICINITY
OF THE NORTH HEIGHTS NEIGHBORHOOD PLAN AREA
(NORTH PORTION), POTTER COUNTY, TEXAS; PROVIDING A
SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the “Amarillo Comprehensive Plan” on October 12, 2010, which established guidelines in the future development of the community for the purpose of promoting the health, safety, and welfare of its citizens; and

WHEREAS, the Amarillo Municipal Code established zoning districts and regulations in accordance with such land use plan, and proposed changes must be submitted to the Planning and Zoning Commission; and

WHEREAS, after a public hearing before the Planning and Zoning Commission for proposed zoning changes on the property hereinafter described, the Commission filed its final recommendation and report on such proposed zoning changes with the City Council; and

WHEREAS, the City Council has considered the final recommendation and report of the Planning and Zoning Commission and has held public hearings on such proposed zoning changes, all as required by law; and

WHEREAS, the City Council further determined that the request to rezone the location indicated herein is consistent with the goals, policies, and future land use map of the Comprehensive Plan for the City of Amarillo, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO:

SECTION 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. The zoning map of the City of Amarillo adopted by Section 4-10 of the Amarillo Municipal Code and on file in the office of the Planning Director is hereby amended to reflect the following zoning use changes:

Rezoning of 432.90 acres of land in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas pertaining to Part 1 of 2 of the North Heights Rezoning Initiative and being further described below and illustrated in the attached Exhibit A:

A: Rezoning of 294.88 acres consisting of land in the Miller Heights, North Heights, University Heights, Amarillo Heights Additions, and unplatted land, plus one half of all bounding streets, alleys, and public ways to change from Manufactured Home District, Multiple-Family District 1, Multiple-Family District 1 with Specific Use Permit 106, and Light Industrial District to **Residential District 2**, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

- B: Rezoning of 22.82 acres consisting of land in the Amarillo Heights, Charlotte Heights, Downing-Highland's, University Heights, and WM Moore's Additions, plus one half of all bounding streets, alleys, and public ways to change from Residential District 3, Manufactured Home District, and Light Industrial District, to **Multiple-Family District 1**, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas
- C: Rezoning of 7.05 acres consisting of land in Miller Heights Addition, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 and Multiple-Family District 1 with Specific Use Permit 100 to **General Retail District**, in Section 168, Block 2, AB&M Survey, Potter County, Texas
- D: Rezoning of 78.98 acres consisting of land in the Mathew Hooks Re-Subdivision of Block 49 Miller Heights, Miller Heights, North Heights, Clarence Watley's Subdivision of Wheatley's 5 Acre Tract, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 to **Moderate Density District**, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas
- E: Rezoning of 29.17 acres consisting of land in the Miller Heights, North Heights, and University Heights Additions, plus one half of all bounding streets, alleys, and public ways to change from Multiple-Family District 1 with Specific Use Permit 85 and Multiple-Family District 1 to **Neighborhood Service District**, in Sections 168 and 189, Block 2, AB&M Survey, Potter County, Texas

SECTION 3. In the event this ordinance or any part hereof is found to be invalid, such invalidity shall not affect the remaining portions of the ordinance, and such remaining portions shall continue to be in full force and effect. The Director of Planning is authorized to make corrections and minor changes to the site plan or development documents to the extent that such does not materially alter the nature, scope, or intent of the approval granted by this ordinance.

SECTION 4. All ordinances and resolutions or parts thereof that conflict with this ordinance are hereby repealed, to the extent of such conflict.

SECTION 5. This ordinance shall become effective from and after its date of final passage.

INTRODUCED AND PASSED by the City Council of the City of Amarillo, Texas, on First Reading on this the 10th day of August, 2021 and PASSED on Second and Final Reading on this the 24th day of August, 2021.

Ginger Nelson, Mayor

ATTEST:

Brenda Shaw, Interim City Secretary

APPROVED AS TO FORM:

Bryan McWilliams,
City Attorney

**CITY OF AMARILLO
PLANNING DEPARTMENT**

Vicinity: North Heights Neighborhood Plan Area (north-portion of Plan Area)

AP: M-10, M-11, N-10, and N-11

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Amarillo City Council

Agenda Transmittal Memo



Meeting Date	August 10, 2021	Council Priority	Fiscal Responsibility
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Department	City Manager Laura Storrs, Assistant City Manager
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Agenda Caption

PUBLIC HEARING ON FISCAL YEAR 2021/2022 BUDGET:

This Budget will raise more revenue from property taxes than last year's budget by \$11,855,088 which is a 22.77% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$767,321.

Agenda Item Summary

This is the public hearing on the 2021/2022 budget.

Requested Action

Council hold a public hearing on the budget.

Funding Summary

N/A

Community Engagement Summary

The City Council met on July 12, 13, 14, and 19 to review the proposed 2021/2022 budget. At the July 12th Council meeting, City Staff presented an overview of the proposed 2021 tax rate. On July 29, 2021, the City Council discussed the tax rate and approved a motion to consider a \$0.48404 property tax rate.

Staff Recommendation

No action at this hearing.

Meeting Date	August 10, 2021	Council Priority	Fiscal Responsibility
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Department	City Manager Laura Storrs, Assistant City Manager
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Agenda Caption

CONSIDER ORDINANCE ADOPTING THE CITY OF AMARILLO BUDGET FOR THE 2021/2022 FISCAL YEAR:

This is the first reading of an ordinance adopting the City of Amarillo budget for the 2021/2022 fiscal year. This budget allows for the City to continue providing effective public services, programs and assistance to Amarillo residents in the upcoming year.

Agenda Item Summary

This is the first reading of the ordinance adopting the City of Amarillo budget for the 2021/2022 fiscal year.

Requested Action

Council approval of the ordinance. The wording on the motion to approve the budget ordinance:

"I move that we adopt the proposed budget which reflects an increase in revenue derived from property tax revenues over last year's budget."

A record vote is required for approval of the budget ordinance, with the name and vote of each member officially recorded.

Funding Summary

N/A

Community Engagement Summary

The City Council met on July 12, 13, 14, and 19 to review the proposed 2021/2022 budget. At the July 12th Council meeting, City Staff presented an overview of the proposed 2021 tax rate. On July 29, 2021, the City Council discussed the tax rate and approved a motion to consider a \$0.48404 property tax rate. On August 10, 2021, Council held a public hearing on the 2021/2022 budget.

Staff Recommendation

Staff recommendation is to approve the first reading of the ordinance adopting the City of Amarillo budget for the 2021/2022 fiscal year.

Meeting Date	August 10, 2021	Council Priority	Fiscal Responsibility
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Department	City Manager Laura Storrs, Assistant City Manager
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Agenda Caption

CONSIDER ORDINANCE APPROVING THE CITY OF AMARILLO TAX ROLL, SETTING AN AD VALOREM PROPERTY TAX RATE AND LEVYING A TAX ON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY FOR THE 2021 TAX YEAR:

This is the first reading of an ordinance approving the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2021 tax year. This ordinance establishes an ad valorem tax rate of \$0.40493 per \$100.00 property valuation for City maintenance and operations expenses and \$0.07911 per \$100.00 property valuation for existing debt expenses resulting in a total ad valorem rate of \$0.48404 per \$100.00 property valuation.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 24.48 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$60.45.

Agenda Item Summary

This is the first reading of the ordinance adopting the City of Amarillo tax rate for the 2021/2022 fiscal year.

Requested Action

Council consideration and approval of the ordinance. The wording on the motion to approve the tax rate ordinance: (Per Texas Tax Code, is required only on the 2nd/final reading; that is:..."on the vote...setting the tax rate." City Attorney recommendation is to use this language on both readings of the ordinance.)

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.48404, which is effectively a 24.48 percent increase in the tax rate."

A record vote is required for approval of the tax rate ordinance, with the name and vote of each member officially recorded and must be approved by at least 60 percent of the members of the governing body.

Funding Summary

N/A

Community Engagement Summary

The City Council met on July 12, 13, 14, and 19 to review the proposed 2021/2022 budget. At the July 12th Council meeting, City Staff presented an overview of the proposed 2021 tax rate. On July 29, 2021, the City Council discussed the tax rate and approved a motion to consider a \$0.48404 property tax rate. On August 10, 2021, Council held a public hearing on the 2021/2022 budget.

Staff Recommendation

Staff recommendation is to approve the first reading of the ordinance adopting the City of Amarillo tax roll, setting an ad valorem property tax rate and levying a tax on all property subject to taxation within the City for the 2021 tax year.
