

**Notice of Meeting**  
**Capital Metropolitan Transportation Authority**  
**Board of Directors Meeting**  
**Monday, October 25, 2021; 12:00 noon**  
**2910 East 5<sup>th</sup> Street, Austin, Texas 78702**  
**Livestream: [www.capmetrotx.legistar.com](http://www.capmetrotx.legistar.com)**

**– Agenda –**

**I. Call to Order**

**II. Recognition**

**III. Public Comment**

**IV. Advisory Committee Updates:**

1. Customer Service Advisory Committee (CSAC)
2. Access Advisory Committee

**V. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO Update
4. Austin Transit Partnership Board Update

**VI. Consent Items:**

1. Approval of minutes from the September 27th, 2021 Capital Metro board meeting.
2. Approval of a resolution appointing Diana Wheeler to the Customer Satisfaction Advisory Committee.
3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Convergent Technologies for the purchase and installation of cameras and supporting equipment at 31 Rail Signal Houses not to exceed \$422,290.
4. Approval by the Board of Directors of Capital Metro's investment policy and revision of the investment committee composition.
5. Approval of a resolution adopting the FY2022 Internal Audit Services Plan.
6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute contracts with Bickerstaff Heath Delgado Acosta LLP; Clark Hill PLC; Enoch Kever PLLC; Greenberg Traurig LLP; Hawkins Delafield & Wood LLP; Husch Blackwell LLP; Jackson Lewis P.C.; K&L Gates LLP; Kaplan Kirsch & Rockwell LLP; Kowert, Hood, Munyon, Rankin & Goetzel, P.C.; Orrick, Herrington & Sutcliffe, LLP; Ross Molina Oliveros, PC; Thompson Coburn LLP; and

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Winstead PC for outside legal counsel services in the aggregate amount not to exceed \$3,600,000 for a three (3) year base term with three (3) one year renewal options.

#### **VII. Action Items:**

1. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Structura, Inc. to renovate the first floor of the Capital Metro administrative facility at 2910 E. 5<sup>th</sup> St., for \$1,767,362 plus \$170,000 in contingency for a total amount not to exceed \$1,937,362.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute contracts with Unity Contracting Services, Inc., Stacy and Witbeck, Inc. and MA Smith Contracting, Inc. for Indefinite Delivery Indefinite Quantity (IDIQ) Construction Services for transit facility construction projects for a five (5) year contract for a total amount not to exceed \$50,000,000.

3. Approval of the Capital Metro Board of Directors Public Safety Advisory Committee Charter.

#### **VIII. Discussion Items:**

1. Fare Policy Overview and Customer Payment Systems Update
2. Workforce Planning Update
3. Brand Refresh Presentation

#### **iX. Report:**

1. President & CEO Report

#### **X. Executive Session:**

Section 551.072 for Deliberation regarding Real Estate matters; Section 551.071 for Consultation with an Attorney regarding the terms and conditions of appointment of Austin Transit Partnership succeeding Executive Directors and performance evaluation; and Section 551.071 for Consultation with an Attorney related to contract provisions.

#### **XI. Items for Future Discussion:**

#### **XII. Adjournment**

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**ADA Compliance:** Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.

**BOARD OF DIRECTORS:** *Wade Cooper, Chair; Jeffrey Travillion, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Ann Kitchen, Becki Ross, Leslie Pool and Pio Renteria.*

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of Security Personnel or devices, arising regarding any item listed on this Agenda.

Date: October 21, 2021

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Ed Easton  
Board Liaison

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Kerri Butcher  
Chief of Staff

**Public Comment Registration for the October 25, 2021 Board Meeting**

For the October 25, 2021 board meeting Public Comment will be taken both in-person and via videoconference. Advance registration for videoconference participation is required.

All public comment will occur as follows:

1. All speakers intending to participate via videoconference must register in advance by leaving a message at 512-369-6040, or by emailing [boardofdirectors@capmetro.org](mailto:boardofdirectors@capmetro.org), and giving their name, a telephone number, and email address where they can be reached prior to the meeting, and the subject of their comments. ***The deadline to register is 9:00 a.m. on Monday, October 25<sup>th</sup>.*** (In-person speakers will not need to register in advance but are advised to show up a few minutes before the meeting starts.)
2. Videoconference participants will be emailed a link to join the videoconference just after 9 a.m. on Monday morning. The videoconference portion of the meeting will be hosted using Microsoft Teams.
3. Speakers will be recognized by the Chair when it is their turn to speak. Each speaker will have up to three minutes.