

**Notice of Meeting**  
**Capital Metropolitan Transportation Authority**  
**Board of Directors Work Session**  
**Monday, February 28, 2022; 10:00 a.m.**  
**Rosa Parks Boardroom**  
**2910 East 5<sup>th</sup> Street, Austin, Texas 78702**

**– Agenda –**

- I. Call to Order**
- II. Discussion Item:**
  - 1. Capital Metro Strategic Plan
- III. Adjournment**

**ADA Compliance:** Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.

**BOARD OF DIRECTORS:** Jeffery Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Terry Mitchell; Wade Cooper, Eric Stratton, Becki Ross, and Pio Renteria.

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of Security Personnel or devices, arising regarding any item listed on this Agenda.

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**Notice of Meeting**  
**Capital Metropolitan Transportation Authority**  
**Board of Directors Meeting**  
**Monday, February 28, 2022; 12:00 noon**  
**Rosa Parks Boardroom**  
**2910 East 5<sup>th</sup> Street, Austin, Texas 78702**

**– Agenda –**

- I. Call to Order**
- II. Public Comment (see note on registration below)**
- III. Advisory Committee Updates:**

## **Capital Metro Board of Directors Posting**

### **Page 2**

1. Customer Service Advisory Committee (CSAC)
2. Access Advisory Committee

#### **IV. Board Committee Updates:**

1. Finance, Audit and Administration Committee
2. CAMPO Update
3. Austin Transit Partnership Board Update

#### **V. Consent Items:**

1. Approval of minutes from the January 12, 2022 special board meeting and January 24, 2022 monthly board meeting.
2. Approval of a resolution affirming the Internal Audit Charter.
3. Approval of a resolution appointing Nadia Nahvi, Capital Metro Controller, to the Capital Metro Investment Committee as an investment officer.

#### **VI. Action Items:**

1. Approval of a resolution acknowledging the results of the Fall 2021 service change equity analysis.
2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Verizon for telecommunication services for four (4) years in an amount not to exceed \$3,843,152.
3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with the State of Texas Department of Information Resources Telecommunications for telecommunications data services for four (4) years in an amount not to exceed \$629,264.
4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase fifteen (15) Ford Escape Plug In Hybrid Electric Vehicles for the Capital Metro Non Revenue Vehicle Fleet in an amount not to exceed \$573,390.
5. Approval of a resolution authorizing the President & CEO, or his designee, to modify contract #200523 with ConvergeOne, Inc for the Telephone System Replacement project for an additional \$1,108,199 to provide a fax server, chatbot functionality, and integration with the new demand response transit system for a total new contract amount not to exceed \$4,741,322.
6. Approval of a resolution authorizing the President & CEO, or his designee, to execute a contract with Inarda M. Solis for the sale of approximately 0.244 acres of Capital Metro property located at 1999 Old McDade Street in Elgin, Texas for an amount not to exceed \$10,100.

## **Capital Metro Board of Directors Posting**

### **Page 3**

7. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an agreement for the purchase of approximately 25 acres of land located near the southeast corner of Springdale Road and Cameron Road in Austin for the construction of a new Demand Response operations and maintenance facility in an amount not to exceed \$7,625,000.

8. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Dimensional Innovations, Inc. for the fabrication, delivery and installation of MetroRapid Shelters for \$15,743,387 plus \$2,361,508 (15% contingency) for a total amount not to exceed \$18,104,895.

9. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Core Office Interiors to purchase furniture for the first floor of our administrative facility at 2910 East 5th Street, in an amount not to exceed \$528,953.

10. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Amendment No. 2 to the Interlocal Agreement with the City of Pflugerville to extend the term of the Pickup Pilot through September 30, 2022, and for operation of the Pickup Service Pilot for an amount not to exceed \$105,261 in FTA funds and \$162,892 in local funds from the City of Pflugerville.

11. Approval of a resolution affirming the Charter Statement for the Finance, Audit and Administration Committee.

12. Approval of Updates to the Board of Directors Advisory Committees Policy.

#### **VII. Discussion Items:**

1. FY2021 Annual Diversity Report
2. Sustainability Vision Plan Update Presentation

#### **VIII. Report:**

1. President & CEO Report

#### **IX. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.071 for Consultation with Attorney for legal advice on pending litigation; Section 551.072 for Real Property issues regarding possible land sale; and Section 551.074 for Personnel matters regarding discussion of President & CEO FY2022 Performance Goals.

#### **X. Items for Future Discussion:**

## XI. Adjournment

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***BOARD OF DIRECTORS:*** Jeffery Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Terry Mitchell; Wade Cooper, Eric Stratton, Becki Ross, and Pio Renteria.

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Date: February 24, 2022

E-SIGNED by Ed Easton  
on 2022-02-24 17:51:21 GMT

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Ed Easton  
Board Liaison

E-SIGNED by Kerri Butcher  
on 2022-02-24 17:55:59 GMT

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Kerri Butcher  
Interim Chief Counsel

### **Public Comment Registration for the February 28, 2022 Board Meeting**

For the February 28, 2022 board meeting Public Comment will be taken both in-person and via videoconference. Advance registration for videoconference participation is required.

All public comment will occur as follows:

1. All speakers intending to participate via videoconference must register in advance by leaving a message at 512-369-6040, or by emailing [boardofdirectors@capmetro.org](mailto:boardofdirectors@capmetro.org), and giving their name, a telephone number, and email address where they can be reached prior to the meeting, and the subject of their comments. ***The deadline to register is 9:00 a.m. on Monday, February 28th.*** (In-person speakers will not need to register in advance but are advised to show up a few minutes before the meeting starts.)
2. Videoconference participants will be emailed a link to join the videoconference just after 9 a.m. on Monday morning. The videoconference portion of the meeting will be hosted using Microsoft Teams.