

AGENDA

CANFIELD CITY COUNCIL

March 2, 2022-5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Proclamations & Presentations.
5. Approval of Minutes.
6. Reading of Communications.
7. Reports of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.
8. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
9. Recognition of Persons Desiring to Appear Before Council.

10. OLD BUSINESS

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

A. An **Ordinance** Amending Canfield Codified Ordinance Section 1123.01(1) Accessory Buildings.

Description:

During a review of the current Canfield Codified Ordinance regulations regarding "accessory buildings" staff noted that no regulations existed regarding non-residential zoned properties.

This ordinance amends Canfield Codified Ordinance section 1123.01(1) to add language to clarify accessory building regulations within residential zoning districts, and prohibiting accessory buildings in non-residential zoning districts.

The Planning and Zoning Commission considered this amendment at their January 13, 2022 meeting and has recommended approval of this amendment

Action Needed:

Approval of Canfield Codified Ordinance Section 1123.01(1) Accessory Buildings

Attachment(s):

Ordinance amending section 1123.01(1) Accessory Buildings

Planning & Zoning Recommendation letter (January 13th)

Public Comments

B. An **Ordinance** Amending Canfield Codified Ordinance Section 1161.01(m)(1) Off Street Parking and Loading.

Description:

City staff has found it increasingly difficult to enforce and issue citations for violations of Canfield Codified Ordinance section 1161.01(m)(1) "Off Street Parking and Loading". Our current regulations only permit violations to be issued to the property owner where the vehicle is in violation, and not the individual who resides on the property.

This ordinance amends Canfield Codified Ordinance Section 1161.01(m)(1) to add "resident or property owner" to the current language to allow for better enforcement of the parking restrictions within the City of Canfield.

The Planning and Zoning Commission considered this amendment at their January 13, 2022 meeting and has recommended approval of this amendment.

Action Needed:

Approval of ordinance amending ordinance section 1161.01(m)(1) Off Street Parking and Loading.

Attachment(s):

Ordinance amending Canfield Codified Ordinance Section 1161.01(m)(1) "Off Street Parking and Loading"

Planning & Zoning Recommendation Letter (January 13th)

Public Comments

11. NEW BUSINESS

Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.

A. An **Ordinance** Authorizing the City Manager to sign a contract for Health Services with the Mahoning County General Health District for the City of Canfield.

Description:

Ohio Revised Code establishes appropriate regulations and requirements for health districts. The City of Canfield desires to contract health district related services through an agreement with the Mahoning County General Health District.

The agreement being considered is for the Mahoning County General Health District to provide like kind health services beginning in January 2023 and terminating in December of 2025.

The current contract between the City of Canfield and the Mahoning County General Health District expires in December of 2022.

Action Needed:

Approval of Ordinance authorizing the City Manager to enter into a contract for Health Services with the Mahoning County General Health District for the City of Canfield.

Attachment(s):

Ordinance authorizing the City Manager to enter into a contract for Health Services with the Mahoning County General Health District for the City of Canfield.

2023-2025 City of Canfield Health Service Contract

Public Comments

B. An **Ordinance** Authorizing the City Manager to Enter into a Contract for the Bradford Drive and Herbert Road Water Main Replacement and Declaring Said Ordinance an Emergency.

Description:

The City of Canfield intends to replace the waterlines located on Bradford Drive and a section of waterline located at the intersection of Herbert Rd. and N. Broad St. (St. Rt. 46). The engineer on the project (Howells & Baird, Inc.) performed the engineering design and bidding of this project, and will perform construction administration and inspection services for the project.

The project was advertised on February 8th in the Vindicator and bid packages were shared with the following online publications; Cleveland Builders Exchange, Construction Journal, and McGraw Hill. The bid opening took place on February 17th. A total of eleven (11) bids were received, with the low bidder being Kirila Contractors, Inc. with a bid amount of \$484,901.50

This ordinance authorizes the City Manager to enter into a contract with Kirila Contractors, Inc. for the Bradford Drive and Herbert Rd. Water Main Replacement project and declaring said ordinance an emergency.

Action Needed:

Approval of ordinance authorizing the City manager to enter into a contract for the Bradford Drive and Herbert Road Waterline Replacement Project.

Attachment(s):

Ordinance authorizing the City Manager to enter into a contract for the Bradford Drive and Herbert Road Waterline Replacement Project.

Bid Recommendation & Tabulation (Howells & Baird, Inc.)

Public Comments

C. An **Ordinance** Declaring Surplus Property and Authorizing its Disposal.

Description:

When it is determined that certain vehicles or equipment are no longer useful to, or needed by the City, Council must declare the item(s) as surplus and authorize the disposal of the items.

The ordinance being considered declares the following vehicle as surplus and authorizes their disposal by means of trade-in:

1) 2014 Jeep Grand Cherokee, VIN# 1C4RJFCT6EC509710

2) 2018 Chevrolet Tahoe, VIN# 1GNSKBKC6JR330140

Action Needed:

Approval of Ordinance declaring surplus property and authorizing its disposal

Attachment(s):

Ordinance declaring surplus property and authorizing its disposal.

Public Comments

12. Council Comments.

13. Adjournment

Introduced by: _____
First Reading: _____

**AN ORDINANCE AMENDING
CANFIELD CODIFIED ORDINANCE
SECTION 1123.01(1)
ACCESSORY BUILDINGS**

WHEREAS, the Zoning Inspector and the Planning and Zoning Commission of the City have recommended amending Canfield Codified Ordinance Section 1123.01(1) regarding the definition of “Accessory building” to limit the location of Accessory buildings to residential zoning district within the city, and

WHEREAS, the Council of the City of Canfield desires to amend Codified Ordinance Section 1123.01(1) accordingly,

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Canfield, Mahoning County, Ohio as follows:

Section 1. That Section 1123.01(1) of the Canfield Ordinance of the City of Canfield is hereby amended to read as follows:

1123.01 (1) “Accessory building” means a subordinate building which is customarily incidental to and located on the same lot as the main or primary building, such as a detached garage or utility building, within a residential zoning district. Accessory buildings are prohibited in all non-residential zoning districts. Accessory buildings are not permitted in any office, business, or manufacturing zoning districts. An accessory building in a zoning district must match the primary building in terms of materials, color and architecture and shall not contain more than thirty-five percent (35%) of the first-floor area of the main building and in no case shall the total area of all accessory building on a lot comprise more than thirty-five percent (35%) of the building area of the rear yard in which it is located.

Section 2. That this Ordinance and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield

PASSED IN COUNCIL THIS _____ day of _____, 2022.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Motion was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to wit:_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY



City of Canfield

104 LISBON STREET
CANFIELD, OHIO 44406-1416

Phone: 330-533-1101
Admin. Fax: 330-533-4415
Finance Fax: 330-533-2668
www.ci.canfield.oh.us



DATE: FEBRUARY 10, 2022

TO: MEMBERS OF COUNCIL

**FROM: MIKE COOK, SECRETARY
PLANNING AND ZONING COMMISSION**

**SUBJECT: A RECOMMENDATION TO COUNCIL TO AMMEND CANFIELD
CODIFIED ORDINANCE SECTION 1123.01 ACCESSORY BUILDING.**

At the regular meeting of the Planning and Zoning Commission on February 10, 2022, the following motion was made:

Mr. Decapua made a motion to recommend Council ammend Canfield Codified Ordinance Section 1123.01 Accessory Building.

The motion was seconded by Mr. Kristan.

This motion passed 5 - 0

Introduced by: _____
First Reading: _____

**AN ORDINANCE AMENDING
CANFIELD CODIFIED ORDINANCE
SECTION 1161.01(m)(1)
OFF STREET PARKING AND LOADING**

WHEREAS, the Zoning Inspector and the Planning and Zoning Commission of the City have recommended amending Canfield Codified Ordinance Section 1161.01(m)(1) to enable better enforcement of the parking restrictions contained therein, and

WHEREAS, the Council of the City of Canfield desires to amend Codified Ordinance Section 1161.01 (m)(1) accordingly,

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Canfield, Mahoning County, Ohio as follows:

Section 1. That Section 1161.01 (m)(1) of the Canfield Ordinance of the City of Canfield is hereby amended to read as follows:

“1161.01(m)(1) In all zoning districts within the Municipality, no resident or property owner shall park, or allow to be parked, any vehicle upon front yard areas as defined in Section 1123.01(121). Except that parking or standing of a vehicle is permitted on a portion of a front yard that is a driveway, graded and provided with a hard surface of granulated material, asphalt, portland cement concrete, brick or decorative stone. Nothing contained herein shall alleviate other parking or standing restrictions contained in these Codified Ordinances with regard to recreational vehicles, boat trailers and/or boats, travel trailers and utility trailers.”

Section 2. That this Ordinance and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield

PASSED IN COUNCIL THIS _____ day of _____, 2022.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Motion was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to wit:_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY



City of Canfield

104 LISBON STREET
CANFIELD, OHIO 44406-1416

Phone: 330-533-1101
Admin. Fax: 330-533-4415
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www.ci.canfield.oh.us



DATE: FEBRUARY 10, 2022

TO: MEMBERS OF COUNCIL

**FROM: MIKE COOK, SECRETARY
PLANNING AND ZONING COMMISSION**

**SUBJECT: A RECOMMENDATION TO COUNCIL TO AMMEND CANFIELD
CODIFIED ORDINANCE SECTION 1161.01 (m)(1) OFF STREET
PARKING AND LOADING.**

At the regular meeting of the Planning and Zoning Commission on February 10, 2022, the following motion was made:

Mr. Decapua made a motion to recommend Council ammend Canfield Codified Ordinance Section 1161.01 (m)(1) Off Street Parking and Loading.

The motion was seconded by Mr. Zarlenga.

This motion passed 5 - 0

Introduced By: _____
First Reading: _____

ORDINANCE

AN ORDINANCE AUTHORIZING THE CITY
MANAGER TO SIGN A CONTRACT FOR
HEALTH SERVICES WITH THE MAHONING
COUNTY GENERAL HEALTH DISTRICT FOR
THE CITY OF CANFIELD.

WHEREAS, the State of Ohio mandates that local municipalities provide certain kinds of health services to its citizens; and

WHEREAS, the Mahoning County General Health District is willing and able to provide said health services to the City of Canfield.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF CANFIELD, OHIO:**

Section 1: The City Manager is hereby authorized to enter into a contract for health services for the City of Canfield with the Mahoning County General Health District, effective January 1, 2023 and shall remain in full force and effect until December 31, 2025, in accordance with the terms of the contract attached hereto.

Section 2: The services rendered in said health services contract are professional in nature, and therefore, do not require competitive bidding.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2022.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

**CONTRACTING FOR HEALTH SERVICES AS PROVIDED
IN SECTION 3709.08 OF THE OHIO REVISED CODE
WHERE THE CITY OF CANFIELD WILL CONTRACT
FOR HEALTH SERVICES FROM THE
MAHONING COUNTY GENERAL HEALTH DISTRICT**

WHEREAS, the District Advisory Council of the Mahoning County, Ohio General Health District, at a regular meeting held March 10, 2022, by a majority vote of members representing the townships and villages did vote affirmatively on the question of providing public health services to the City of Canfield, Ohio and did authorize the Chairman of the District Advisory Council to enter into a contract with the City of Canfield for providing public health services therein; and

WHEREAS, the Council of the Municipality of Canfield, at a regular meeting and by a majority vote of all members voting did vote affirmatively on the question of contracting with the District Advisory Council of the Mahoning County General Health District for providing public health services to the City of Canfield, and did authorize the City Manager to enter into a contract with the Chairman of the District Advisory Council of the Mahoning County General Health District for providing public health services to the City of Canfield,

NOW, THEREFORE, pursuant to such authority, on behalf of the District Advisory Council of the Mahoning County General Health District and the City Manager, on behalf of the City of Canfield do agree as follows:

1. The City of Canfield shall pay to the Mahoning County General Health District an amount equal to the amount that would normally be deducted from the Canfield Tax Duplicate by the County Auditor (currently .28 mills) for like kind of health services performed by the aforesaid health district.
2. That the public health services to be provided to the City shall be those that are required by the Ohio Revised Code and the Ohio Administrative Code, and all other authorized services which the Mahoning County General Health District provides for its district.
3. That said contract shall become effective on January 1, 2023 and shall remain in full force and effect until December 31, 2025.

4. The parties hereto further agree that this contract can be rescinded by mutual consent at any time or by either party provided such party gives notice in writing ninety (90) days in advance of the 1st day of each calendar year.

IN WITNESS WHEREOF, we hereunder subscribe our names.

District Advisory Council
Mahoning County General Health District

Date: _____

By: _____
Chair

City of Canfield

Date: _____

By: _____
City Manager

Introduced by: _____
First Reading: _____

ORDINANCE

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO
ENTER INTO A CONTRACT FOR THE BRADFORD DRIVE AND HERBERT ROAD
WATER MAIN REPLACEMENT AND DECLARING SAID ORDINANCE AN EMERGENCY

WHEREAS, the Council of the City of Canfield has determined that the waterlines on
Bradford and Herbert need replaced; and

WHEREAS, bids have been received; and

WHEREAS, Council now deems it to be in the best interest of the City to award a
contract for the waterline replacements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: The City Manager is hereby authorized to enter into a contract with Kirila
Contractors, Inc. for the Bradford Drive and Herbert Road Water Main Replacement as
detailed in their bid attached hereto.

Section 2: The said authorization shall not exceed a cost of \$484,901.50.

Section 3: That this Ordinance and all deliberations relating to the passage of this
Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the
Ohio Revised Code and Section 3.11 of the charter of the Municipality of Canfield.

Section 4: This Ordinance is hereby declared to be an emergency measure necessary
for the preservation of public peace, health and safety of the inhabitants of the City of
Canfield, Ohio. Said emergency exists by reason of the fact that it is necessary that
legislation become effective immediately in order to meet a deadline for the loan award.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2022.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the
foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield,
Ohio for seven continuous days, to-wit: _____
_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY



Howells and Baird, Inc.

CIVIL ENGINEERS AND SURVEYORS
1156 East State Street | Salem, Ohio 44460

Bradford Drive & Herbert Road Water Main Replacement City of Canfield, Mahoning County, Ohio Bidders Tabulation

PHONE: 330-332-4834
FAX: 330-332-4058
EMAIL: howbaird@howbaird.com
WEB: www.howellsandbaird.com

Item No.	Quantity	Item Description	Kirila Contractors 1	Rudzik Excavating 2	Utility Contracting 3	X-Press Underground 4	Tri Mor Corp. 5	J.S. Bova Excavating 6
201	1	Clearing & Grubbing	\$1,500.00	\$2,500.00	\$3,000.00	\$400.00	\$3,000.00	\$3,000.00
202	30	Curb Removed	\$5.00	\$5.00	\$8.00	\$10.00	\$7.50	\$5.00
202	1	Ex. 10"Ø Yard Drain (Doghouse) Removed	\$50.00	\$100.00	\$280.00	\$250.00	\$300.00	\$400.00
202	1	6" Gate Valve Removed	\$350.00	\$200.00	\$730.00	\$100.00	\$300.00	\$500.00
202	158	Pavement Removed	\$8.00	\$8.00	\$20.00	\$5.00	\$10.00	\$12.00
202	57	Brick Pavement Removed, Stored & Re-Installed	\$7.00	\$20.00	\$61.00	\$86.00	\$50.00	\$55.00
204	5	Subgrade Compaction (Under Curb)	\$5.00	\$5.00	\$5.00	\$12.00	\$66.00	\$1.00
204	188	Subgrade Compaction (Under Pavement)	\$1.00	\$2.50	\$2.00	\$12.00	\$2.00	\$2.00
203	1	1" Granular Bedding Sand (ASTM C-33) (Under Brick Drive)	\$160.00	\$281.50	\$40.00	\$300.00	\$110.00	\$100.00
302	1	6" Poured Concrete Sub-Slab (Under Brick Drive)	\$665.00	\$662.50	\$1,000.00	\$800.00	\$900.00	\$525.00
304	18	4" Aggregate Base (Under Concrete Pavement)	\$60.00	\$438.85	\$60.00	\$65.00	\$125.00	\$51.20
304	1	6" Aggregate Base (Under Curbs)	\$100.00	\$188.85	\$60.00	\$265.00	\$125.00	\$66.20
304	17	10" Aggregate Base (Under Asphalt Pavement)	\$60.00	\$438.85	\$60.00	\$65.00	\$125.00	\$61.20
407	6	Non-Tracking Tack Coat Applied @ 0.1 Gal./SY	\$15.00	\$71.00	\$19.00	\$50.00	\$25.00	\$5.50
411	25	Stabilized Crushed Aggregate	\$55.00	\$58.85	\$157.00	\$72.00	\$125.00	\$86.20
448	4	1-1/2" Asphalt Concrete, Surface Course, Type 1, Pg. 64-22	\$850.00	\$939.00	\$620.00	\$900.00	\$800.00	\$498.00
448	5	1-3/4" Asphalt Concrete, Intermediate Course, Type 2, Pg. 64-22	\$950.00	\$876.00	\$600.00	\$800.00	\$700.00	\$418.00
451	158	6" Reinforced Concrete w/ 6x6x1.4x1.4 WWF (Drives)	\$83.00	\$98.38	\$100.00	\$78.00	\$90.00	\$89.00
609	30	Concrete Curb, Type 6	\$47.00	\$40.75	\$51.00	\$42.00	\$55.00	\$55.00
611	40	4" Conduit, Type B, For Drainage Connection, As Directed	\$13.00	\$20.00	\$42.00	\$20.00	\$20.00	\$33.81
611	40	6" Conduit, Type B, For Drainage Connection, As Directed	\$18.00	\$20.00	\$45.00	\$25.00	\$25.00	\$38.22
611	253	12" Storm Conduit, Type B (707.33)	\$40.00	\$63.78	\$36.00	\$56.00	\$70.00	\$68.22
611	5	ODOT 2-2-B Catch Basin	\$1,525.00	\$1,380.46	\$1,490.00	\$2,000.00	\$1,850.00	\$1,580.00
638	278	12" PVC AWWA C900-DR-18 Waterline	\$104.00	\$109.15	\$133.00	\$98.00	\$100.00	\$145.20
611	20	8" PVC AWWA C900, DR-18 Waterline, As Directed	\$50.00	\$115.72	\$128.00	\$140.00	\$100.00	\$87.45
638	2864	6" PVC AWWA C900, DR-18 Waterline	\$49.50	\$46.84	\$59.00	\$62.00	\$41.00	\$71.59
638	20	4" PVC AWWA C900, DR-18 Waterline, As Directed	\$33.00	\$86.24	\$110.00	\$130.00	\$75.00	\$43.21
638	2	Cut and Cap Existing 6" Waterline	\$3,225.00	\$1,803.05	\$640.00	\$1,500.00	\$400.00	\$601.10
638	8	6" Gate Valve	\$1,350.00	\$1,118.64	\$1,220.00	\$1,500.00	\$1,750.00	\$1,517.05

f. Item No.	Quantity	Item Description	Kirila Contractors	Rudzik Excavating	Utility Contracting	X-Press Underground	Tri Mor Corp.	J.S. Bova Excavating
			1	2	3	4	5	6
638	1	8"x8"x8" Ductile Iron Tee, As Directed	\$975.00	\$1,229.10	\$580.00	\$1,800.00	\$1,100.00	\$1,227.20
638	3	6"x6"x6" Ductile Iron Tee	\$700.00	\$2,769.23	\$450.00	\$1,400.00	\$810.00	\$974.80
638	220	6" PVC AWWA C900-Certa Lok Pipe, Installed by Directional Drilling	\$58.00	\$96.82	\$60.00	\$52.00	\$69.50	\$73.58
638	3	6" - 45° Ductile Iron Elbow	\$515.00	\$656.35	\$250.00	\$400.00	\$550.00	\$686.70
638	1	6" Tapping Sleeve and 6" Gate Valve	\$3,750.00	\$3,479.79	\$3,900.00	\$3,800.00	\$4,100.00	\$5,402.86
638	2	8" Dresser Style Coupling, As Directed	\$500.00	\$605.17	\$230.00	\$400.00	\$650.00	\$672.09
638	2	6" Dresser Style Coupling, As Directed	\$450.00	\$564.58	\$180.00	\$400.00	\$600.00	\$579.56
638	2	4" Dresser Style Coupling, As Directed	\$375.00	\$487.54	\$130.00	\$400.00	\$500.00	\$448.85
638	1	8"x6" Ductile Iron Reducer, As Directed	\$450.00	\$532.45	\$270.00	\$600.00	\$550.00	\$595.90
638	2	6" Ductile Iron Plug	\$250.00	\$296.62	\$130.00	\$150.00	\$300.00	\$472.22
638	398	3/4" Type "K" Copper Service Branch	\$127.00	\$38.13	\$75.00	\$16.00	\$96.00	\$24.31
638	200	3/4" Type "K" Copper Service Branch, Installed by Moleing, As Directed	\$54.00	\$32.62	\$40.00	\$28.00	\$30.00	\$24.49
638	26	3/4" Curb Stop and Box, As Directed	\$250.00	\$335.91	\$240.00	\$350.00	\$415.00	\$491.95
638	54	3/4" Corporation Tap and Stop w/ Saddle	\$200.00	\$442.31	\$160.00	\$1,050.00	\$415.00	\$418.46
638	3	Standard Fire Hydrant Assembly	\$5,400.00	\$5,410.49	\$6,000.00	\$6,050.00	\$7,500.00	\$6,035.68
638	5	Standard 90" Fire Hydrant Assembly	\$5,500.00	\$5,545.95	\$6,125.00	\$6,700.00	\$7,650.00	\$6,277.59
638	4	Fire Hydrant Assembly Removed and Stored	\$400.00	\$500.00	\$250.00	\$350.00	\$500.00	\$500.00
638	2	12" Tapping Sleeve & 12" Gate Valve	\$7,500.00	\$8,033.78	\$7,000.00	\$7,400.00	\$15,000.00	\$9,313.49
638	4	12" x 12"x 12" Ductile Iron Tee	\$1,925.00	\$2,105.27	\$1,500.00	\$1,700.00	\$2,200.00	\$2,043.90
638	4	12" - 45° Ductile Iron Elbow	\$1,100.00	\$1,341.00	\$900.00	\$950.00	\$1,350.00	\$1,298.00
638	1	6" - 22-1/2° Ductile Iron Elbow, As Directed	\$500.00	\$743.75	\$260.00	\$500.00	\$550.00	\$673.50
638	60	24" Casing Installed by Boring	\$468.00	\$445.02	\$450.00	\$360.00	\$500.00	\$624.63
659	6320	Seeding and Mulching, Class 1	\$2.00	\$2.49	\$3.00	\$1.50	\$5.50	\$1.55
659	0.54	Commercial Fertilizer	\$325.00	\$1.00	\$560.00	\$1,800.00	\$1,350.00	\$200.00
659	2	Agriculture Lime	\$210.00	\$1.00	\$170.00	\$350.00	\$150.00	\$100.00
832	800	Temporary Filter Fence or Filterxx® SOXX, As Directed	\$3.00	\$3.03	\$4.00	\$3.00	\$3.00	\$2.51
832	19	Inlet Protection for Basins, Dandy Sack® or Curb Bag®	\$85.00	\$72.50	\$80.00	\$200.00	\$150.00	\$80.00
614	1	Maintaining Traffic	\$2,500.00	\$2,000.00	\$2,000.00	\$2,500.00	\$12,000.00	\$10,000.00
616	1	Calcium Chloride	\$1,000.00	\$1.00	\$300.00	\$2,600.00	\$1,000.00	\$100.00
616	2	Water	\$15.00	\$1.00	\$10.00	\$100.00	\$215.00	\$100.00
623	1	Construction Layout Stakes	\$6,000.00	\$1,000.00	\$3,500.00	\$1,500.00	\$8,000.00	\$6,490.00
624	1	Mobilization, Including Bonds and Insurance	\$13,000.00	\$12,385.00	\$20,900.00	\$12,000.00	\$15,000.00	\$18,056.75
Spec.	1	Pre-Construction Video	\$1,100.00	\$2,250.00	\$1,100.00	\$500.00	\$1,500.00	\$330.00
Total:			\$484,901.50	\$490,350.00	\$509,872.40	\$527,872.00	\$555,697.00	\$576,643.26



Howells and Baird, Inc.

CIVIL ENGINEERS AND SURVEYORS
1156 East State Street | Salem, Ohio 44460

Bradford Drive & Herbert Road Water Main Replacement City of Canfield, Mahoning County, Ohio Bidders Tabulation

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Item No.	Quantity	Item Description	Mike Pusateri Excavating 7	Spano Brothers Construction 8	S.E.T., Inc. 9	Foust Construction 10	Chivers Construction 11
201	1	Clearing & Grubbing	\$16,250.00	\$500.00	\$4,400.00	\$3,000.00	\$2,500.00
202	30	Curb Removed	\$12.40	\$2.00	\$5.00	\$5.00	\$5.00
202	1	Ex. 10"Ø Yard Drain (Doghouse) Removed	\$250.00	\$150.00	\$150.00	\$100.00	\$125.00
202	1	6" Gate Valve Removed	\$880.00	\$50.00	\$200.00	\$100.00	\$200.00
202	158	Pavement Removed	\$10.00	\$10.50	\$23.15	\$7.00	\$12.00
202	57	Brick Pavement Removed, Stored & Re-Installed	\$46.30	\$6.00	\$20.00	\$50.00	\$25.00
204	5	Subgrade Compaction (Under Curb)	\$12.00	\$0.10	\$5.00	\$1.00	\$12.00
204	188	Subgrade Compaction (Under Pavement)	\$2.75	\$0.10	\$2.00	\$0.50	\$12.00
203	1	1" Granular Bedding Sand (ASTM C-33) (Under Brick Drive)	\$175.00	\$32.00	\$87.52	\$75.00	\$900.00
302	1	6" Poured Concrete Sub-Slab (Under Brick Drive)	\$495.00	\$1,350.00	\$626.70	\$75.00	\$900.00
304	18	4" Aggregate Base (Under Concrete Pavement)	\$173.35	\$60.00	\$72.53	\$60.00	\$160.00
304	1	6" Aggregate Base (Under Curbs)	\$275.00	\$60.00	\$72.53	\$75.00	\$150.00
304	17	10" Aggregate Base (Under Asphalt Pavement)	\$175.00	\$60.00	\$72.53	\$60.00	\$110.00
407	6	Non-Tracking Tack Coat Applied @ 0.1 Gal./SY	\$8.00	\$10.00	\$11.00	\$5.00	\$100.00
411	25	Stabilized Crushed Aggregate	\$182.00	\$60.00	\$69.52	\$55.00	\$50.00
448	4	1-1/2" Asphalt Concrete, Surface Course, Type 1, Pg. 64-22	\$600.00	\$435.00	\$610.00	\$350.00	\$800.00
448	5	1-3/4" Asphalt Concrete, Intermediate Course, Type 2, Pg. 64-22	\$550.00	\$435.00	\$610.00	\$350.00	\$600.00
451	158	6" Reinforced Concrete w/ 6x6x1.4x1.4 WWF (Drives)	\$92.00	\$72.00	\$97.39	\$75.00	\$168.00
609	30	Concrete Curb, Type 6	\$29.50	\$35.00	\$59.75	\$40.00	\$70.00
611	40	4" Conduit, Type B, For Drainage Connection, As Directed	\$15.50	\$10.00	\$24.03	\$10.00	\$4.00
611	40	6" Conduit, Type B, For Drainage Connection, As Directed	\$18.25	\$10.00	\$26.44	\$15.00	\$8.00
611	253	12" Storm Conduit, Type B (707.33)	\$63.05	\$57.00	\$43.14	\$65.00	\$33.00
611	5	ODOT 2-2-B Catch Basin	\$1,180.00	\$2,100.00	\$1,439.25	\$1,200.00	\$1,325.00
638	278	12" PVC AWWA C900-DR-18 Waterline	\$113.38	\$154.00	\$107.36	\$150.00	\$125.00
611	20	8" PVC AWWA C900, DR-18 Waterline, As Directed	\$61.50	\$99.85	\$78.12	\$87.36	\$95.00
638	2864	6" PVC AWWA C900, DR-18 Waterline	\$64.88	\$61.50	\$64.94	\$85.00	\$63.00
638	20	4" PVC AWWA C900, DR-18 Waterline, As Directed	\$50.30	\$60.00	\$53.91	\$75.00	\$54.00
638	2	Cut and Cap Existing 6" Waterline	\$1,927.15	\$3,230.00	\$1,348.05	\$500.00	\$1,852.00
638	8	6" Gate Valve	\$1,331.50	\$2,095.00	\$1,417.53	\$1,200.00	\$1,476.00

Item No.	Quantity	Item Description	Mike Pusateri Excavating	Spano Brothers Construction	S.E.T., Inc.	Foust Construction	Chivers Construction
			7	8	9	10	11
638	1	8"x8"x8" Ductile Iron Tee, As Directed	\$1,198.30	\$1,245.00	\$1,195.20	\$550.00	\$930.00
638	3	6"x6"x6" Ductile Iron Tee	\$906.70	\$1,650.00	\$952.20	\$550.00	\$690.00
638	220	6" PVC AWWA C900-Certa Lok Pipe, Installed by Directional Drilling	\$54.46	\$63.00	\$89.78	\$120.00	\$80.00
638	3	6" - 45° Ductile Iron Elbow	\$480.05	\$355.00	\$720.33	\$487.00	\$600.00
638	1	6" Tapping Sleeve and 6" Gate Valve	\$6,495.00	\$7,568.00	\$3,485.59	\$3,597.00	\$4,200.00
638	2	8" Dresser Style Coupling, As Directed	\$514.00	\$300.00	\$608.65	\$538.00	\$725.00
638	2	6" Dresser Style Coupling, As Directed	\$470.00	\$250.00	\$568.06	\$500.00	\$700.00
638	2	4" Dresser Style Coupling, As Directed	\$385.00	\$205.00	\$441.02	\$426.00	\$650.00
638	1	8"x6" Ductile Iron Reducer, As Directed	\$539.35	\$305.00	\$585.93	\$369.00	\$450.00
638	2	6" Ductile Iron Plug	\$271.00	\$105.00	\$337.12	\$150.00	\$340.00
638	398	3/4" Type "K" Copper Service Branch	\$27.93	\$10.00	\$27.21	\$15.00	\$25.00
638	200	3/4" Type "K" Copper Service Branch, Installed by Moleing, As Directed	\$48.40	\$10.00	\$24.81	\$25.00	\$30.00
638	26	3/4" Curb Stop and Box, As Directed	\$443.02	\$300.00	\$447.66	\$215.00	\$550.00
638	54	3/4" Corporation Tap and Stop w/ Saddle	\$442.80	\$1,550.00	\$270.81	\$232.00	\$1,550.00
638	3	Standard Fire Hydrant Assembly	\$6,538.34	\$6,310.00	\$5,935.13	\$5,400.00	\$6,250.00
638	5	Standard 90° Fire Hydrant Assembly	\$6,896.00	\$6,600.00	\$3,790.06	\$6,250.00	\$6,250.00
638	4	Fire Hydrant Assembly Removed and Stored	\$1,250.00	\$150.00	\$748.05	\$500.00	\$750.00
638	2	12" Tapping Sleeve & 12" Gate Valve	\$8,443.20	\$11,885.00	\$8,039.58	\$7,500.00	\$7,250.00
638	4	12" x 12"x 12" Ductile Iron Tee	\$2,397.00	\$2,170.00	\$2,259.75	\$5,000.00	\$2,050.00
638	4	12" - 45° Ductile Iron Elbow	\$1,463.00	\$1,235.00	\$1,354.98	\$1,320.00	\$1,350.00
638	1	6" - 22-1/2° Ductile Iron Elbow, As Directed	\$521.25	\$240.00	\$757.73	\$575.00	\$875.00
638	60	24" Casing Installed by Boring	\$546.98	\$405.00	\$542.75	\$500.00	\$575.00
659	6320	Seeding and Mulching, Class 1	\$2.20	\$3.50	\$7.40	\$2.00	\$5.00
659	0.54	Commercial Fertilizer	\$1,380.00	\$1,000.00	\$1,025.00	\$500.00	\$1,050.00
659	2	Agriculture Lime	\$159.30	\$100.00	\$1,025.00	\$300.00	\$150.00
832	800	Temporary Filter Fence or Filterexx® SOXX, As Directed	\$10.66	\$0.50	\$3.03	\$3.00	\$4.50
832	19	Inlet Protection for Basins, Dandy Sack® or Curb Bag®	\$160.00	\$75.00	\$157.75	\$75.00	\$110.00
614	1	Maintaining Traffic	\$14,300.00	\$1,500.00	\$44,506.60	\$35,000.00	\$3,500.00
616	1	Calcium Chloride	\$300.00	\$100.00	\$1,450.00	\$500.00	\$180.00
616	2	Water	\$1.00	\$100.00	\$500.00	\$1.00	\$250.00
623	1	Construction Layout Stakes	\$6,785.00	\$7,900.00	\$12,457.00	\$10,000.00	\$9,500.00
624	1	Mobilization, Including Bonds and Insurance	\$14,760.00	\$17,700.00	\$23,167.30	\$12,000.00	\$12,540.00
Spec.	1	Pre-Construction Video	\$1,190.00	\$1,100.00	\$1,074.50	\$2,000.00	\$1,000.00
Total:			\$584,551.54	\$591,147.30	\$608,595.91	\$613,252.20	\$628,816.00

First Reading: _____

ORDINANCE

**AN ORDINANCE DECLARING SURPLUS PROPERTY
AND AUTHORIZING ITS DISPOSAL**

WHEREAS, the City Manager has recommended that certain vehicles are no longer needed by the City; and

WHEREAS, Council desires to declare the following vehicles surplus and dispose of them.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: The following vehicles and accessories are hereby declared surplus:

2014 Jeep Grand Cherokee VIN#1C4RJFCT6EC509710
2018 Chevrolet Tahoe, VIN#1GNSKBKC6JR330140

Section 2: The City Manager is hereby authorized to dispose of the listed vehicles trade-in or sale, in accordance with the applicable City of Canfield Ordinances.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Ohio Revised Code.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D. 2022.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

CERTIFICATION OF PUBLICATION

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____

_____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

MINUTES

CANFIELD CITY COUNCIL

REGULAR MEETING

FEBRUARY 16, 2022-5:30 P.M.

The meeting was called to order by John Morvay, President of Council, followed by the Pledge of Allegiance. The Clerk called the roll to which a quorum responded as follows: Mr. Dragish, Mr. Morvay, Mr. Nacarato, Mr. Neff and Mr. Tieche.

Staff present: Christine Stack- Clayton, Finance Director; Charles Colucci, Chief of Police; Mike Cook, Zoning Inspector; and John Rapp, Public Works Superintendent.

MR. NACARATO: Mr. President, I have a Motion to go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(2) to consider the disposition of property and 121.22(G)(3) to consider pending and imminent litigation. I move for passage.

MR. DRAGISH: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

Council convened into Executive Session at 5:33 P.M.

Council reconvened from Executive Session at 5:55 P.M.

Under **PRESENTATIONS AND PROCLAMATIONS**, there were none.

Under **APPROVAL OF MINUTES**, the Minutes of the Public Hearing on February 2, 2022 at 5:10 P.M. were approved as presented. The Public Hearing on February 2, 2022 at 5:20 P.M. were approved as presented. The Minutes of the Regular Meeting on February 2, 2022 were approved as presented. The Minutes of the Special Meeting on February 9, 2022 were approved as presented.

Under **READING OF COMMUNICATIONS**:

MR. TIECHE: I have none.

MR. NEFF: I have none.

MR. DRAGISH: Mayor Dragish read the Mayor's Monthly Report.

MR. NACARATO: I have none.

MR. MORVAY: I'll need Wade's help and maybe Mr. Rapp, your help too. Kay Smith lives up on Hilltop and going up her road there is a sign that says "Hidden Driveway" but it about 2 or 3 driveways down from hers. She's had some issues pulling out of her drive in the morning and almost being clobbered by cars coming up that hill. She has a request that either we move that sign up a little bit, so that they slow down at her driveway or put another sign up there, "Hidden Drive". I drove up there and it is hard to, if you're going over the speed limit, obviously it's a hazard. If somebody is pulling out of their drive up there, it's hard to see them coming out. So, I get her point. Maybe you can take a look at it.

MR. CALHOUN: Is Mrs. Smith the hidden driveway?

MR. MORVAY: Kay Smith.

MR. CALHOUN: So, hers is the hidden driveway?

MR. MORVAY: Yes. But the sign is down about 3 driveways from her. She is saying, they don't even pay attention to the sign. They've almost clobbered her a couple times coming out.

MR. CALHOUN: If you want to send us the address.

MR. MORVAY: I will. This is another issue/concern that one individual had, in the summer when lawn services and other utility trucks, that sort of thing, come and park on the street, a lot of times you're not aware when you're backing out. I don't know if there is anything we can do to make these companies that are parking their trucks on the road to service the lawns or the utilities, you might be backed into. I just don't know how to control that. I had somebody talk to me about that, this one in particular, Chief I'll tell you after the meeting but the lawn service parks there all the time and when he pulls out, he's got to be really aware that the trucks not there. I just don't know what we can do to control that. Maybe we put our heads together. That was the only communication that I had. Wade do you have anything?

MR. CALHOUN: Just two brief ones. The City offices will be closed on Monday, February 21st, it's Presidents' Day. Just a reminder that we have our budget work session immediately following tonight's council meeting.

Under **REPORTS** of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.

MR. TIECHE: I don't have a report this evening.

MR. NEFF: We had Planning & Zoning and those recommendations are on our agenda tonight. I'm sure that Mike Cook will cover anything additional. We set a couple public hearings.

MR. DRAGISH: I have none.

MR. NACARATO: Design Review had a special meeting last Tuesday in regards to the demolition of the current gazebo, to speed along the Gazebo Revitalization Project that Canfield Rotary is holding. They approved the demolition of the current gazebo. That's all I have.

MR. MORVAY: I sit on the Fire District and I'll recap, I think I gave this last meeting but in January we had 221 calls, EMS Calls, Emergency, Service Calls were 152. We transported 124 individuals in the ambulance. We had 69 fire alarms. We ran 13 COVID transports. The good news, through February 16th, we've run 1 COVID. So, I think we're finally kicking this thing in the butt. That's all I have with the Fire District.

PUBLIC WORKS SUPERINTENDENT: Crews repaired 3 water leaks. One valve on Bradford Drive, water leak at Neff Drive and one on Holly St., just recently in the past two weeks. The past couple of days, they've been jetting storm drains, cleaning them in anticipation of the rain that is coming. In our trouble areas, they were out and jetted some of those today. I'm sure we'll have a truck out tomorrow to make sure everything is open and going where it should. Wade and I attended a flagger training on Tuesday with our Public Works crews and we were certified. It's a two-year certification for flagger training. That's our monthly safety meeting. We are currently working on the south west section, changing meters out. That's all I have.

FINANCE DIRECTOR: Wade and I have been working on the 2022 budget; which needs to be passed by the end of March. I need to complete and file the Canfield Community JEDD, Millennial Moments JEDD and Canfield Community Improvement Corp financial statements with the Ohio State Auditor by the end of this month. I also need to do a report to the DEA regarding forfeiture money that we received last year and how we spent it. That needs to be done by the end of the month. The final report on the first Coronavirus Relief Fund that we received, that needs to be done by Friday.

MR. MORVAY: Busy girl.

ZONING INSPECTOR: For the month of February we issued 1 permit for a total valuation of \$40,000 on the new garage at 238 S. Broad St. Star Manufacturing has finished their footers, they're putting up block now and working on the storm water for 100,000 sq. ft building. Planning & Zoning is working on updating the zoning map. They're trying to get things back inline where they should be. Design Review is still working on Design Review Standards. I did get an email today from a resident at 112 W. Main Street, she emailed me that Bruce Neff recommended that I look into the snow shoveling ordinance on sidewalks. I replied to her that it's a police ordinance and I can pass it along to the police, she didn't want to get them involved but I've been telling people with the amount of snow that came down within a months' time, it's hard for us to enforce the snow ordinance on shoveling sidewalks.

CHIEF OF POLICE: Good evening. Today the Giant Eagle manager approached us, they had 50+ stuffed animals leftover after Valentine's Day and they were going to donate them to the police department, so we can hand them out if there is an accident and a child needs them. We have quite a bit, so we decided to donate those to Akron Children's Hospital. The whole point of the conversation is once again, Giant Eagle steps up and gives back to the community. They also do and we appreciate that. Also, today competed the Everything Warm Clothing Drive, sponsored by the Canfield High School National Honor Society. The collection sites were the city building, the police department lobby. It's a great idea. It worked. We got quite a bit of clothes, hats, jackets. Speaking of training, next week we start our Inservice Training at the police department. Our first topic is taser recertification, then we'll move into tactics later in the month.

CLERK: Just an update on Civil Service. Today was the deadline to apply for the I.T. Technician and Network Administrator Civil Service Test. We have 6 applicants for the I.T. Technician and 2 applicants for the Network Systems Administrator.

MR. CALHOUN: Tomorrow is also the bid opening at 11:00 A.M. for the Bradford Waterline Replacement and Herbert Road backup feed to Youngstown bypass. There are currently 14 plan holders that have pulled plan sets from Howell's & Baird. We're hopeful that given the amount of plan holders we should have a competitive bid on the project. The Engineer's estimate stands at about \$597,000. We'll see where the bids come in. You'll see it later on as part of our budget presentation with our planned capital improvements are this year.

One other thing to make note of, this is the first year, since I've been here, our OPWC Funding did not come through this year. None of the projects that we submitted for planning year 35; which is fiscal year 2022, scored high enough to receive OPWC Funds. This is where typically we offset substantial amounts of our resurfacing costs. We have also been successful in getting zero interest loans for some of the other projects we've done. We now put ourselves in the position that this year, much like the COVID year of 2020, we had to self-fund our annual resurfacing. You'll see that in the budget as well. We got \$460,000 budgeted; which is what we had planned to use OPWC Funds. I think we applied for \$150,000 OPWC Funds. We'll still be able to hopefully pave the streets that we planned to pave this year but it's just something to note that we have sort of not relied on but have been the beneficiary of those OPWC Funds and really utilized them to the best of our ability. This year, much like the COVID year, we may scale back a little bit, just to be more conscientious of the spending for annual resurfacing. The good news is, OPWC mandates you can't spend money until July 1st, which is the OPWC deadline of when you can spend the money. We don't have to wait until then, now. That would always put our resurfacing into August and end of summer. Now, after the budget is passed in March, if the number still stands as it is and there is not a whole lot of adjustments that need made, we can literally go out to bid for annual resurfacing and be one of the first one's out of the gate. There are some good and bad to that. That is, you may end up with a little higher bid from everybody. It will be their first bid of the season. But we can complete our resurfacing at the very beginning of summer or late spring. Just kind of things to think about as we start progressing through the bid and then the project. Our engineer's are very in-tune with a lot of

the bidding for resurfacing. If there is a resurfacing project before ours, we'll see how those bids are lining up and whether or not we should maybe wait until a later date in the summer when things will be more competitive as more people are bidding more projects or if they come in low to begin with, strike while the iron is hot and go ahead and throw our resurfacing project out there. That's all I have other than a few of the items that are on the agenda tonight. We're troubleshooting camera issues. I believe we're still livestreaming, we're just having technical difficulties controlling the cameras.

MR. MORVAY: Council, any questions or concerns for these reports? Hearing none, I'll open it up to residents. State your name and address and please keep your comments brief.

MR. MICCHIA: I've done this once before Mr. Morvay. My name is Frank Micchia, I reside at 220 Glenview. In regard to service vehicles parking on the streets, would it not make sense from a safety standpoint to require them to put out cones, like 10 or 15 feet before the vehicle. That would prevent vehicles coming up and all of a sudden popping into the other lane. The cones would direct them into the other lane in a more safe manner. I don't know if that could be a traffic law, an Ordinance or whatever.

ATTY. FORTUNATO: That merits some consideration for sure. Whenever we do anything with signage or anything on the roads, we really like to follow the ODOT warrants. That gives us a standard that we can point to if somebody gets into an accident. If we're asked, why did we do that? I always like to be able to point to the ODOT Warrant, the specific Warrant. If that's warranted, I think that's something we can consider.

MR. MICCHIA: Thank you.

MR. DRAGISH: Some companies do put cones out. Some do.

MR. MICCHIA: Some do but I've seen them put them out maybe 5 feet. That doesn't do anything. Thank you.

MR. MORVAY: I even thought about a strobe light on something mandatory on their vehicle. That way it's more apparent that the vehicle is there. I don't know. Anybody else? Any question?

JEFF WAGNER: Jeff Wagner, 242 Jade Circle. This has to do with the DiPerna Contract that was approved last meeting. Is this the appropriate time?

MR. MORVAY: We're going to open it up here in a minute anyway, so go ahead.

JEFF WAGNER: I'm still trying to understand if this is a general retainer, for this company or if they've been engaged just to advise on the Red Gate Project.

MR. CALHOUN: Both.

JEFF WAGNER: So, the 1% is for the Red Gate Project but it's an open

MR. CALHOUN: The \$2,500 retainer is specific to Red Gate and associated advisory. The contract is specific to Red Gate but the \$2,500 retainer is again, the specific advisory to Red Gate but that doesn't limit us to discussing other economic development projects.

ATTY. FORTUNATO: The 1% only applies to Red Gate.

MR. CALHOUN: The 1% only applies to Red Gate.

MR. WAGNER: The 1% is tied to the development of the infrastructure at Red Gate exclusively, right?

MR. CALHOUN: Correct.

MR. WAGNER: Do you have a feel for what that will cost? Just a general ball park.

MR. CALHOUN: I don't have that information right now.

MR. WAGNER: Is it in the millions? Is it in the hundreds of thousands?

MR. CALHOUN: It will be in the millions.

MR. WAGNER: More than 5?

MR. CALHOUN: I have no idea.

MR. WAGNER: But it will be in the millions?

MR. CALHOUN: I would suspect.

MR. WAGNER: Thank you.

MR. TIECHE: A question. You're asking what 1% is going to cost or are you asking what the total project is going to be?

MR. CALHOUN: I'm saying the total project. I have no idea ...

ATTY. FORTUNATO: The percentage is based on total project.

MR. TIECHE: I understand that but I understood you to ask what was the 1% going to be, dollars and cents.

MR. WAGNER: That's correct.

MR. CALHOUN: Oh, the 1% will be in the hundreds of thousands because it will be 1% of something million.

MR. WAGNER: Right, to run the water lines, sewer, and electric will be in the millions.

MR. CALHOUN: Correct.

MR. WAGNER: Okay, that's what I was after. So, it will be 1% of some million dollar.

ATTY. FORTUNATO: AT 5 million that one percent would be \$50,000.

MR. WAGNER: Correct, okay. Thank you.

MR. NEFF: Let me also ask, it's just for the infrastructure, just for the water supply and the sewer, or is it for the roads?

MR. CALHOUN: I'd have to look at the agreement. It mentions infrastructure improvements but not, it's not what the property was purchased for.

ATTY. FORTUNATO: Exclusive. I don't have a copy. We'll get back to you on that. I don't have it on me.

KATHRYN YOUNG: I thought it included the purchase cost?

ATTY. FORTUNATO: No, it didn't.

KATHRYN YOUNG: The 3 million.

ATTY. FORTUNATO: No, absolutely not.

MR. WAGNER: It said something about, if further land is purchased that would be included. I don't know if you're going to do that or not but that was part of it. As far as the bidding on that, at what level do you start to bid service agreements?

MR. CALHOUN: So, service agreements, RFQ's or services are not potentially bid, \$50,000 is the threshold. A construction project or any project that is over \$50,000 must be bid.

MR. WAGNER: Even if it's a service?

ATTY. FORTUNATO: Atty services, accounting services, those kinds of professional services aren't required to be bid.

MR. WAGNER: How about this one? Is consulting strictly a service?

MR. CALHOUN: That's a professional service.

MR. WAGNER: So, those don't need to be bid at all, ever?

ATTY. FORTUNATO: In my opinion, no. That type.

MR. WAGNER: So, if it's \$30,000, per year, plus whatever the 1% is going to be, that doesn't need to be bid to competing companies.

ATTY. FORTUNATO: That's my opinion.

MR. WAGNER: Okay. Thank you.

MR. MORVAY: Anybody else? Hearing none, we'll move on.

Under Persons Desiring to Appear Before Council:

MR. MICCHIA: Good evening, Frank Micchia, 220 Glenview. I'd like to talk about persons addressing council. Mr. President, as I understand it, you preside over the conduct of the city council meetings. I have some questions and concerns regarding the persons appearing before council as permitted in the agenda. 1. Is this a time for residents to voice issues of concern, be listened to politely with no interruption whether council or city staff likes what's being said or not? In my opinion, there is no obligation to respond and the meeting can continue. You are there to listen to a resident addressing council or is it okay for these presentations by residents to be interrupted and turned into a debate, as they often are? If that is the case, more than 3 minutes should be allocated to the residents. Is this a question and answer forum between residents and city staff? In my opinion, if there is going to be questions back and forth, you as President should control the process. There should not be a free-for-all exchange. The bottom line, let's clarify the process whereby persons address council. The last item, what is happening to flood control projects? Is the Glenview culvert enlargement being considered?

MR. MORVAY: Thank you, Frank. Mr. Wagner, did you have any follow-up questions?

MR. JEFF WAGNER: If a citizen wanted to put an issue on the ballot, would they do that through council? How does someone go about trying to get something on the ballot to be voted on?

MR. MORVAY: You have to ask Mr. Micchia. (Laughter)

ATTY. FORTUNATO: What are you referring to, an Ordinance or a Charter Amendment?

MR. JEFF WAGNER: It probably would be a Charter Amendment.

ATTY. FORTUNATO: What would it be?

MR. JEFF WAGNER: Well, for instance, if a proposal was made, if the council brought forth a levy for taxes and it didn't pass there would be a waiting period before they could resubmit it. If it didn't pass, you have to wait 18 months or 24 months. You couldn't bring it back in 6 months.

MR. MORVAY: Doesn't that fall under state statute?

ATTY. FORTUNATO: We're a Charter City. Our laws can differ from the laws of the State of Ohio. However, there is a giant exception to that. The state has, in the state's opinion, rendered the subject matter to be of state-wide importance. In that instance, we're not allowed to veer off the course of the state law. My initial reaction to what you're suggesting is that we would not be able to do that, because the election laws of the State of Ohio are promulgated by the legislature, are matters of state-wide importance. But I'm hearing your request for the first time and I'm shooting from the hip. That's my gut reaction.

MR. JEFF WAGNER: if I wanted to pursue it, I would have to check into the state laws to see.....

ATTY. FORTUNATO: You'd have to see if it's something the city could even place or have in it's Charter because it's probably violating of the state law.

MR. JEFF WAGNER: Thank you.

MR. MORVAY: That's my first reaction.

ATTY. FORTUNATO: We can change, for instance, our marijuana ordinance is different than the state code. We have a more severe penalty for marijuana possession than the state; that's okay. Messing with the general laws of the state relative to state-wide concerns, like election laws, I think is going to be a different issue.

MR. MORVAY: Frank got on the ballot the term limits and he had to go out and get so many signatures on petitions, in order to do that. There are standards as to how many signatures that you need.

MR. WAGNER: The first step is to see if it's even legal.

MR. MORVAY: Correct.

ATTY. FORTUNATO: Unfortunately, laws in the State of Ohio, if you came forward with enough signatures on a Charter Amendment that required something ludicrous, like every council member had to do 10 jumping jacks before they spoke at a council meeting, we'd have to put that on a ballot.

MR. WAGNER: That answers that. Thank you.

Under **OLD BUSINESS**, there is none.

Under **NEW BUSINESS**:

ITEM A: An Ordinance Amending Ordinance 1973-44 Rezoning Lot 934 at 425 W. Main Street from "S" Special to "B-2" General Commercial.

MR. MORVAY: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. NACARATO: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MR. TIECHE: Mr. President, I have an Ordinance amending Ordinance 1973-44 rezoning lot 934 at 425 W. Main Street from "S" Special to "B-2" General Commercial. This constitutes first reading.

MR. MORVAY: Patty, do we have a date and time.

CLERK: March 16, 2022 at 5:10 P.M.

ITEM B: An Ordinance Amending Section 1141.14 B-2 General Commercial District to Include Daycare Facilities as a Permitted Use.

MR. MORVAY: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. TIECHE: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MR. NEFF: Mr. President, I have an Ordinance Amending Section 1141.14 "B-2" General Commercial District to Include Daycare Facilities as a Permitted Use. This constitutes first reading.

MR. MORVAY: Patty, a date and time.

CLERK: March 16, 2022 at 5:20 P.M.

ITEM C: An Ordinance Authorizing the City Manager to Repurpose his Currently Assigned Vehicle and Replace it with a Leased Vehicle through the City's Lease Agreement with Enterprise.

MR. MORVAY: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. NACARATO: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MR. MORVAY: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. DRAGISH: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MR. DRAGISH: Mr. President, I have an Ordinance Authorizing the City Manager to repurpose his currently assigned vehicle and replace it with a leased vehicle through the city's lease agreement with Enterprise.

MR. NACARATO: Second.

MR. MORVAY: Wade could you brief us on this Ordinance.

MR. CALHOUN: Currently, the vehicle utilized for meter reading activities in the public works department is a 2008 Ford Focus. It's in need of replacement. Every time we repair it, it costs more than the vehicle is worth. The current proposal is to reassign the current that is assigned to me as the city manager; which is a 2011 Jeep Liberty to the public works department to

utilize for meter reading activities. Then add a vehicle to our lease program through Enterprise that will be my assigned vehicle. The reason we're doing this is per section 7 of the city manager's contract the replacement of the assigned automobile to the city manager must be authorized by Ordinance. I imagine when it was contemplated at the time in the normal course of activities is that the vehicle would either be sold or traded in for a new vehicle. In this case, we're not necessary replacing, we're repurposing and then utilizing the lease vehicle program; which we'll do a little more detail in the budget presentation later on. So, effectively, this Ordinance just authorizes, per the city manager's contract, the authorization through Ordinance replacing my automobile. However, we're not necessarily disposing of that automobile, it is being repurposed internally to the public works department.

MR. MORVAY: Wade, how many miles on the Focus, do you know?

MR. CALHOUN: I have no idea. The Liberty has 74,000, roughly. So, the meter reading vehicle drives around the city, so it's not getting too terrible number of miles on it. I believe the Liberty could last another 15 years, if the 2008 Focus lasted 15 years. It's 10 years in, so at least another 5 to 7 years. One of the benefits too is, I think the guys appreciate the roomier vehicles, sitting up higher. The Liberty has 4-wheel drive, so in the event, most of the time they try to get off the road. A lot of times when we have snow like this, it's nice to have 4-wheel drive.

MR. MORVAY: How has the maintenance been on the Liberty?

MR. CALHOUN: Over the last couple of years, in total about \$1,100 for 3 major repairs dealing with the exhaust system. Check engine light issues constantly. I think we replaced the muffler. In total, I think over the last 3 years, probably about \$1,100.00. Not too terrible but as things get older and start breaking down, those maintenance costs start to tick up.

MR. MORVAY: Council questions? Hearing none. Residents? Hearing none, Patty.

ROLL CALL ON ORDINANCE:

5 Votes-Yes

0 Votes-No

Ordinance passes

Ordinance 2022-08.

MR. MORVAY: At this time, we would have council comments but I think we'll adjourn here and go into the budget meeting. Citizens are welcome to attend. You will not be able to ask questions in that meeting. You can tomorrow, if you have questions call Mr. Calhoun and he'll be more than glad to fill you in. We'll take a 5-minute break. This meeting is adjourned.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

MINUTES

CANFIELD CITY COUNCIL
BUDGET MEETING
FEBRUARY 16, 2022-6:35 P.M.

The meeting was called to order by Mr. Morvay, President of Council. The Clerk called the roll to which a quorum responded as follows: Mr. Dragish, Mr. Morvay, Mr. Nacarato, Mr. Neff and Mr. Tieche.

Staff present: Christine Stack-Clayton, Finance Director; Charles Colucci, Chief of Police; John Rapp, Public Works Superintendent and Dom Rozzo, I.T. Manager.

MR. MORVAY: Wade, I will turn the meeting over to you.

Mr. Calhoun presented to council the attached presentation.

The meeting was adjourned at 8:15 P.M.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL



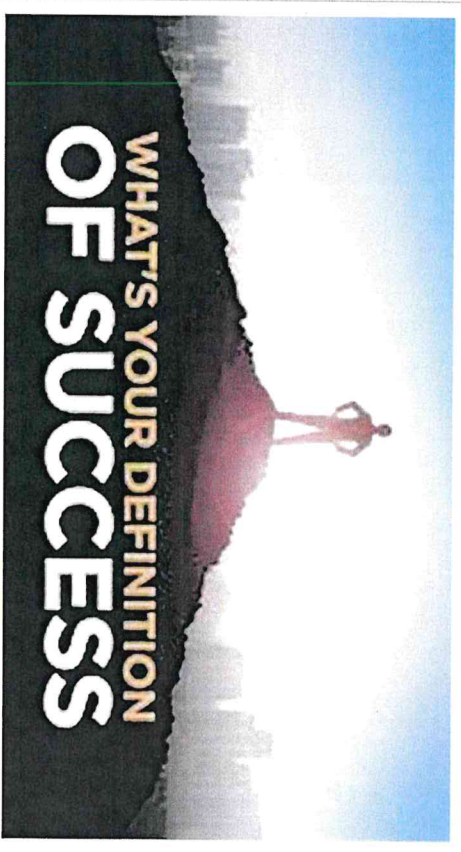
City of Canfield – FY 2022

Fiscal Year 2022 Budget Presentation
& Capital Budget Request Work Session

Fiscal Year 2021 Review – Were we Successful?

Infrastructure Projects

- ▶ Columbarium
- ▶ Red Gate Sanitary Sewer Extension
- ▶ Annual Street Resurfacing
- ▶ Millennial Moments Waterline Extension
- ▶ **Bradford Waterline Replacement (2022)**
- ▶ **Backup Feed from Youngstown (2022)**
- ▶ Camelot Ct. Storm Water Enhancement
- ▶ Shadydale Drive Storm Water Replacement
- ▶ Lakeview Circle Storm Water Replacement



*"Success is peace of mind only
attained through self-satisfaction in
knowing you made the effort to do
the best of which you are capable"*

-John Wooden



Fiscal Year 2021 Review

▀ CARES ACT & ARPA Utilization = \$1,116,528

- ▀ Automated Metering Infrastructure
- ▀ Health & Safety Enhancements
- ▀ Technology Enhancements

▀ Administration

- ▀ Building enhancements (Blinds & Windows)
- ▀ Workspace Upgrades (Ergonomic Desks)
- ▀ Community Events
- ▀ Employee Performance Management & Evaluations

Fiscal Year 2021 Review

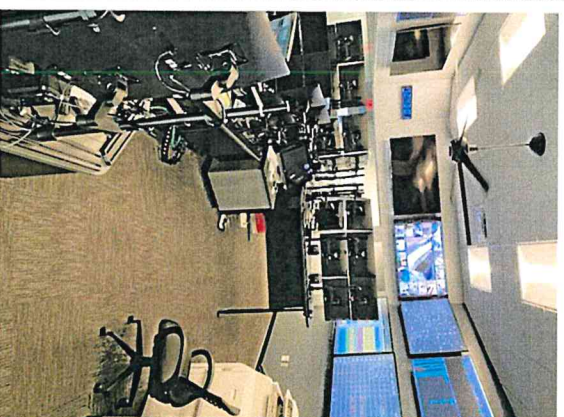
Information Technology

- Dispatch Center
- Phone Servers
- Hardware & Software Upgrades



Police Department

- Facility Improvements
- Dispatch Center Remodel
- Mobile Storage System
- Equipment Improvements
- Upgrade Cruiser Fleet



Fiscal Year 2021 Review

Public Works

- ▶ Dump Truck
- ▶ Lighting Upgrades (N. Broad St.)
- ▶ Salt Dome Storage
- ▶ Crawler Camera Upgrades
- ▶ Mausoleum Façade Improvements
- ▶ Water Valve Replacements





Fiscal Year 2022 Budget Timeline

- ▶ December 2021 – Temporary Appropriations Budget
 - ▶ (January, February, March) Generally Reflects Full Year Fiscal Budget
- ▶ January 2022 – Department Budget Requests
- ▶ February 2022 – Internal Budget Meetings
- ▶ February 2022 – Council Budget Work Session
- ▶ March 2022 – Final Budget Approval



Fiscal Year 2022 Budget – Total All Funds Proposed Budget (Fund Accounting)

<u>Fund Name</u>	<u>Total Budget Amount</u>	<u>% of Total</u>
General	\$ 4,966,298	41%
Self Insurance	\$ 4,200	0%
Unclaimed Monies	\$ -	0%
Special Revenue (Parks, Recreation, Cemetery, Policy Levy, Street CM&R, Grants)	\$ 2,213,332	18%
Debt Service	\$ 80,950	1%
Water	\$ 1,941,445	16%
Sanitary Sewer	\$ 1,618,940	13%
Storm Water	\$ 431,825	4%
Internal Services (Health Insurance)	\$ 828,000	7%
Total Proposed FY2022 Budget	\$ 12,084,990	

Fiscal Year 2022 Budget – Total General

Fund Proposed Budget (By Dept.)

<u>General Fund</u>		<u>Amount</u>	<u>%</u>
Police Department	\$	3,133,040	63%
Finance Department	\$	325,950	7%
IT Department	\$	299,325	6%
City Manager	\$	245,075	5%
Income Tax Department	\$	228,295	5%
Zoning Department	\$	119,625	2%
Municipal Attorney	\$	87,860	2%
General Services	\$	81,350	2%
Mayor and Council	\$	78,865	2%
Other Uses	\$	73,758	1%
County Health Board	\$	66,575	1%
Mayors Court	\$	54,250	1%
Municipal Building	\$	51,635	1%
Cardinal Joint Fire District	\$	44,550	1%
Street Lights	\$	42,600	1%
State Examiners Fees	\$	28,050	1%
County Auditor and Treasurer Fees	\$	2,515	0%
Civil Service Commission	\$	2,375	0%
Cell Tower Property N Broad St	\$	605	0%
Charter Review Commission	\$	-	0%
Total General Fund	\$	4,966,298	



Fiscal Year 2022 Budget – Total General Fund Proposed Budget (By Category)

<u>Category</u>	<u>Amount</u>	<u>Percentage</u>
Personal Services	\$ 3,760,890	76%
Travel	\$ 8,675	0%
Contractual Services	\$ 677,925	14%
Supplies and Materials	\$ 207,750	4%
Capital Outlay	\$ -	0%
Debt Service	\$ 162,200	3%
Other Uses	\$ 75,100	2%
Transfers	\$ 73,758	1%
Total General Fund	\$ 4,966,298	



Fiscal Year 2022 Budget – Total Capital Requests

	<u>Capital Requests</u>	<u>Amount</u>
Admin	\$	252,156
IT	\$	107,892
Police	\$	223,148
Public Works	\$	191,248
Parks	\$	45,560
Infrastructure Projects	\$	2,598,961
Total Capital Budget \$		3,418,965



Fiscal Year 2022 Budget – Capital Requests Fund Allocation

<u>Fund Name</u>	<u>Amount</u>
General	292,575
PD Levy	269,698
Parks	19,347
Recreation	18,510
Cemetery	8,355
Street	594,448
Red Gate	22
Water	27,210
Waterline	397,800
Bradford/Herb	492,360
Sanitary	28,089
Storm	376,751
Sawmill	893,800
Total Capital Funds Allocation	3,418,965

Departmental Budget Request

Administration

\$252,156

➤ Building & Interior Upgrades

- Building Façade and Exterior Paint \$ 50,000
- Conference Room Furniture \$ 5,000
- Roof Replacement (Police Dept.) \$ 30,000
- Workstations (2nd Floor) \$ 6,000
- **Council Chambers (Audio/Visual)** **\$ 10,000**
- LED Light Upgrades (City Hall & Police Dept.) \$ 30,000

➤ Policy & Procedure Management

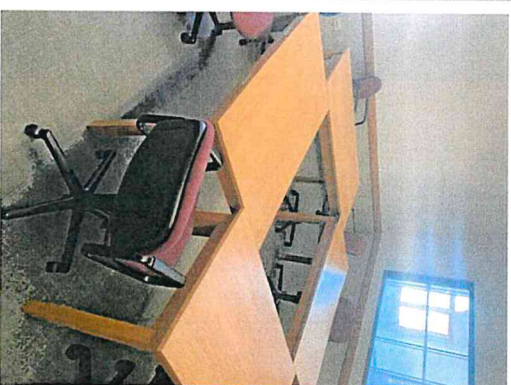
- Policy & Procedures: \$ 42,796
 - Lexipol Government Administration Policy Manual

➤ Financial Software Replacement & Advancement

- Software: Financial Management Suite \$177,260*
 - Tyler Software – Tyler Technologies – Incode
- *Two Year Phased Implementation (\$88,360)

Departmental Budget Request

Administration - Details





Departmental Budget Request

Administration - Details

- **Incode Financial Suite**
 - **Core Financials** – General Ledger/Budgeting/Purchasing/Accounts Payable/Accounts Receivable/Payroll/Fixed Assets
 - **Utility Billing** –Customer Systems (CRM/CIS)/Cashiering/Mobile Service Orders
 - **Community Development** – Code Enforcement/Permitting
 - **Time & Attendance with Scheduling (Optional)**
 - **Online Permitting & Code Enforcement (Optional)**
- **Lexipol Government Administration Policy Manual**
 - **Policy Migration** – Conversion of existing policies to Lexipol
 - **Policy Creation & Updates** – Standard & Customized Policy Manual with Full Implementation
 - **Knowledge Management System** – Content Delivery & Management

Departmental Budget Request

Enterprise Lease Program Overview & Analysis

- ▶ FY2019 Unmarked Vehicle Conversion to Lease
 - ▶ Four (4) unmarked vehicles were traded in for leased vehicles
 - ▶ 2019-2021 Inception to Date Costs equal \$39,900 (Avg. \$13,300 annually)
 - ▶ Positive equity in the vehicles cycling out in FY 2022
 - ▶ FY 2022 Proposal Expansion of Lease Program (Take Home Vehicles)
 - ▶ FY 2022 Additional Vehicles will be traded for additional equity
 - ▶ FY 2025 Full Analysis to determine sustainability & possible fleet expansion



Departmental Budget Request

Information Technology (IT)

\$107,892

➤ Equipment Replacement & Upgrades

- Laptops/Desktop Replacement/Backup Hard Drives \$ 24,550
 - Clerks/Sergeants/Operations (10 Total)

➤ Upgrades to Network Infrastructure & Monitoring

- Data Center Switches – Improved Network \$ 3,000
- Expansion of Server Memory Expansion and Storage \$ 6,426
- Environmental Monitoring & Virtual Infrastructure \$ 8,100

➤ SAN Network Storage Expansion

- Increases storage for entire infrastructure \$ 57,000
 - Driven by increased demand of the Body Worn Cameras

➤ CCTV Camera Replacement & Upgrade

- Replace and improve technology of all CCTV Cameras \$ 8,800

Departmental Budget Request

Police Department

\$223,148

➤ Vehicles Cruiser Upgrade & Unmarked Fleet

- Cruiser Replacement/Upfitting/MDT (2) \$ 126,600
- **Unmarked Fleet Lease Program (Current)*** \$ 28,200 (annual)
- Upfitting of Unmarked Fleet \$ 23,500

➤ Policy & Procedure Management

- Policy & Procedures: \$ In Admin Budget

- Lexipol Public Safety -Policy Manual

➤ Equipment Replacements & Upgrades

- Tasers (8) and Radars (2) due for replacements \$ 20,300
- Filing & Storage Cabinets \$ 3,300
- Misc. Cruiser & Duty equipment replacements \$ 11,500



Departmental Budget Request

Police Department (cont'd)

▶ Storage and Filing System Expansion

- ▶ Filing and storage needs post Dispatch Center Renovation \$ 3,300

▶ Speed Detection/Data Collection Message Boards

- ▶ All Traffic Solutions Speed Detection, Monitoring \$ 38,000
 - ▶ Data Collection and Messaging
 - ▶ Six (6) Speed Detection Message Poles
 - ▶ More Robust Data Collection and Analysis



Departmental Budget Request

Public Works Department

\$191,248

➤ Vehicles & Equipment

- Dump Bed, Salt Spreader/Snow Plow & Assoc. Controls \$ 82,548
 - Outfit 2021 Snow Plow Truck

➤ Skid Loader \$ 63,600

➤ Upfitting of Unmarked Fleet \$ 4,500

➤ Building & Grounds

➤ LED Light Conversion (PW Building & Parking Lot) \$ 9,100

➤ Fuel Pump & Consumption Tracking Upgrade \$ 16,800

➤ Equipment Replacements & Upgrades

➤ Light Post Retrofit to LED (E. Main to the Green) \$ 7,700

➤ Canfield Entryway Signage (Fairgrounds & S. Broad) \$ 7,000



Departmental Budget Request

Parks, Recreation & Cemeteries

\$45,560

➤ Village Green

- Tree Trimming (Gazebo Area & Oak Tree on N. Green) \$ 10,000

➤ Greasel Park

- Pickleball Curtains (Court Dividers) \$ 1,500

➤ Fair Park

- Rotary Building Door Replacements (Front/Side/Back) \$ 7,700

➤ Recreation

- Community Events on Village Green \$ 10,000
- Donations for 4th of July & Memorial Day Events \$ 8,510

➤ Cemetery

- Columbarium aesthetics (knee wall & landscaping) \$ 7,850



Departmental Budget Request

Infrastructure

\$2,598,961

➤ Streets \$ 460,030

- Annual Street Resurfacing Program
- Greenmont Dr./Millbrook St./Oak Tree Dr./ Preserve Blvd./Manor Hill or Willow Way (bottom)

➤ Water \$ 597,113 (Engineer Estimate)

- Bradford Drive Replacement
Herbert Rd. at N. Broad St. Replacement
- Neff Drive Waterline Replacement (2023)

\$ 397,800

➤ Stormwater

- Bradford/Briarcliff & Sawmill Creek Drainage Improvement**
- Overbrook Storm Sewer Improvement
- Sleepy Hollow Drive
- Verdant Lane

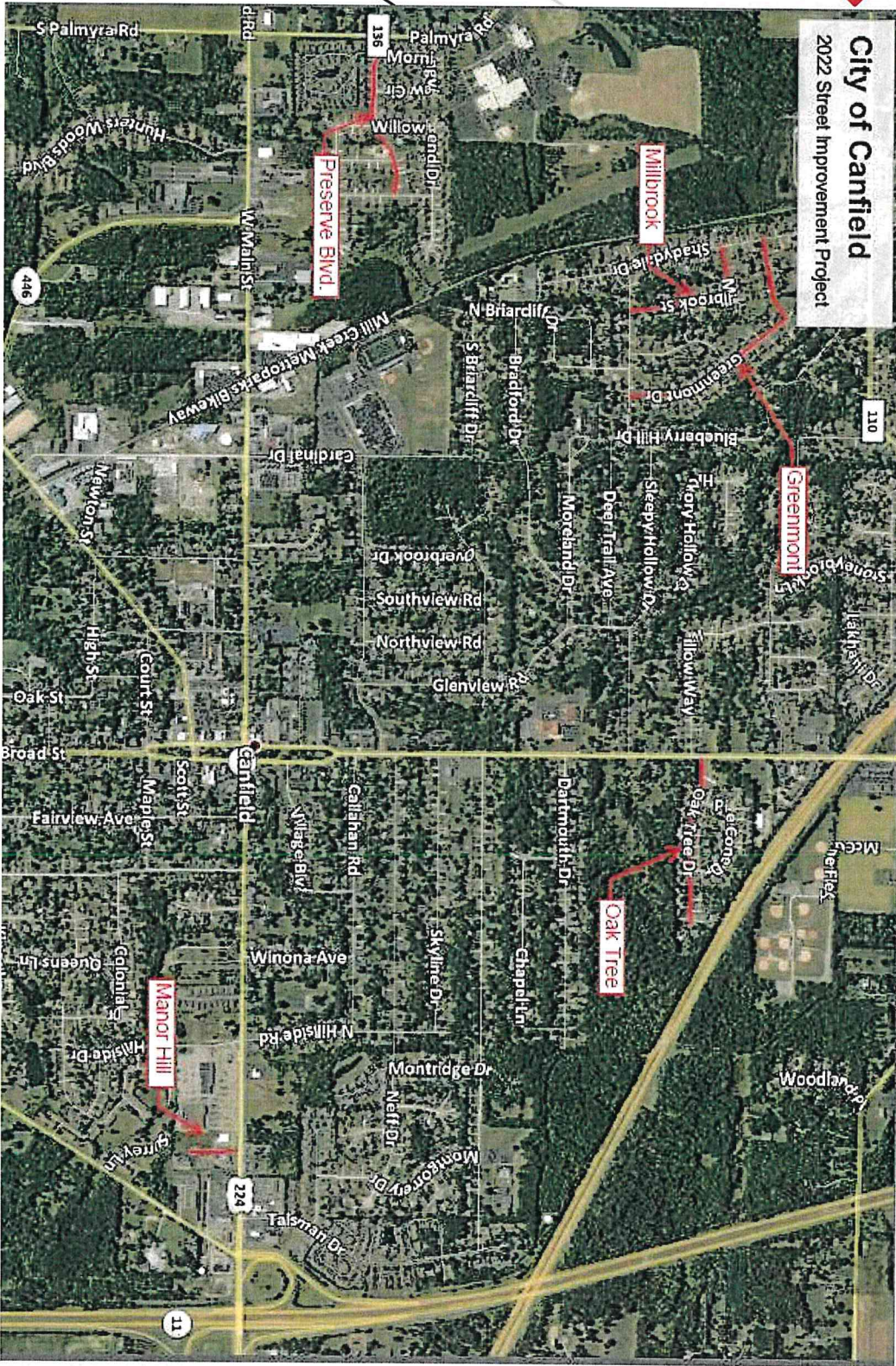
\$ 893,900

\$ 322,760

\$ 25,825

\$ 6,388

City of Canfield 2022 Street Improvement Project





Bradford Drive Waterline Replacement

