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FILE  
KRYS... VALDEZ  
ELLIS COUNTY CLERK

RANDY STINSON  
Commissioner Pct. #1

TODD LITTLE  
County Judge

PAUL PERRY  
Commissioner Pct. #3

LANE GRAYSON  
Commissioner Pct. #2

Krystal Valdez  
Ellis County Clerk

KYLE BUTLER  
Commissioner Pct. #4

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### NOTICE OF REGULAR MEETING ELLIS COUNTY COMMISSIONERS COURT

Notice is hereby given that a meeting of the Ellis County Commissioners' Court will be held on **Tuesday, June 28<sup>th</sup>, 2022 at 2:00 P.M. in Commissioners' Courtroom (2<sup>nd</sup> floor) of the Historic Ellis County Courthouse, located at 101 W. Main Street, Waxahachie, Texas**, at which time the following will be discussed and considered, to-wit:

#### OPENING COURT

County Judge will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to Open Meetings Act Texas Government Code Chapter 551.

Motion to open meeting

Invocation and Pledge of Allegiance – *Precinct 4 Commissioner Kyle Butler*

**PUBLIC COMMENT** – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

#### PROCLAMATIONS

Presentation of certificates of recognition for three Sheriff's Office employees who were recognized by the NCT911 district for their outstanding performance. – *Precinct 1 Commissioner Randy Stinson*

Presentation of a certificate of recognition from the City of Midlothian to the Ellis County Emergency Management Team for critical aid during a tornado incident in April. – *County Judge Todd Little*

Presentation and signing of a July 4<sup>th</sup> Independence Day proclamation for Ellis County. – *County Judge Todd Little*

#### CONSENT AGENDA – Consideration and action:

##### Administrative:

A.1 Approval of Regular Bills, Payroll and Officers' Reports. – *County Treasurer Cheryl Chambers*

- A.2 Approval of Commissioners Court Regular Meeting Minutes from June 14<sup>th</sup>, 2022. – *County Clerk Krystal Valdez*
- A.3 Approval of Monthly Treasurer Report for January – May 2022. – *County Treasurer Cheryl Chambers*
- A.4 Presentation of a tabulated report of the county's receipts and disbursements of funds from June 3<sup>rd</sup>, 2022 – June 20<sup>th</sup>, 2022, pursuant to Local Government Code §114.024. – *County Auditor Janet Martin*
- A.5 Acceptance of County Auditor's Monthly Report for May 2022, pursuant to Local Government Code §114.025. – *County Auditor Janet Martin*

Financial:

- F.1 FY2022 Line-Item Transfer – *Precinct 2 Commissioner Lane Grayson*
  - Decrease 010-0653-508070 FM2 Operating Expenditures by \$2,000.00
  - Increase 010-0653-509180 Hardware/Tools by \$2,000.00
- F.2 Request to pay O'Reilly's invoice #065-218137 from FY2021 in the amount of \$15.92 with FY2022 budget funds. – *County Auditor Janet Martin*
- F.3 FY2022 Line-Item Transfer – *County Clerk Krystal Valdez*
  - Decrease 001-0320-508060 Official Bond/Dues by \$2,600.00
  - Increase 001-0320-508680 Contract Services by \$2,600.00
- F.4 Request for approval for Ellis County Tax Assessor/Collector to disburse property tax refunds in the amount of \$13,933.16. – *Tax Assessor/Collector Richard Rozier*
- F.5 Request for approval to pay Xerox invoices from FY2020 and FY2021 in the amount of \$1,989.14 from FY2022 budget. – *County Auditor Janet Martin*
- F.6 FY2022 Line-Item Transfer – *Texas A&M AgriLife Extension Service Agent Mark Arnold*
  - Decrease 001-0050-508020 Equipment by \$100.00
  - Increase 001-0050-508190 Computer Equipment by \$100.00
- F.7 FY2022 Receipt of Unanticipated Revenue – *Precinct 4 Commissioner Kyle Butler*
  - Accept payment from City of Midlothian in the amount of \$18,479.00
  - Accept payment from City of Oak Leaf in the amount of \$47,398.00
  - Accept payment from City of Glenn Heights in the amount of \$36,388.00
  - Accept payment from City of Ovilla in the amount of \$10,049.00

Request for special budget of unanticipated revenue:

  - Increase 012-0755-508020 Purchase of Equipment by \$67,000.00
  - Increase 012-0755-508070 Operating Expenditures by \$45,314.00

Pursuant to Local Government Code §111.0108, unanticipated revenue certified by County Auditor.
- F.8 FY2022 Line-Item Transfer – *Precinct 3 Commissioner Paul Perry*
  - Decrease 005-0703-570000 RB3 Contingency by \$25,000.00
  - Increase 005-0703-509100 RB3 Auto Gas by \$25,000.00

- F.9 FY2022 Line-Item Transfer – *Law Library Director Safaa Cloud*  
 Decrease 019-0919-507990 Copier Maint/Supplies by \$2,400.00  
 Decrease 019-0919-508020 Equipment by \$2,500.00  
 Increase 019-0919-508680 Contract Labor by \$2,400.00  
 Increase 019-0919-508820 Books by \$2,500.00
- F.10 FY2022 Line-Item Transfer – *Precinct 1 Commissioner Randy Stinson*  
 Decrease 003-0601-570000 Contingency Surplus by \$4,000.00  
 Increase 003-0601-509160 Auto/Equipment/Bldg Ins. By \$4,000.00
- F.11 FY2022 Line-Item Transfer – *Precinct 1 Commissioner Randy Stinson*  
 Decrease 009-0602-570000 Contingency Surplus by \$30,990.00  
 Increase 009-0602-509140 FM1 – Signs by \$30,990.00
- F.12 FY2022 Line-Item Transfer – *Emergency Management Coordinator Samantha Pickett*  
 Decrease 001-0430-509770 Preparedness Training by \$18.92  
 Increase 010-0653-508070 Precinct 2 – FM2 General Expense by \$18.92
- F.13 FY2022 Line-Item Transfer – *County/District Attorney Ann Montgomery*  
 Decrease 001-0360-506010 Mileage by \$1,000.00  
 Decrease 001-0360-507030 Telephone by \$1,000.00  
 Decrease 001-0360-508460 Witness Fee by \$10,000.00  
 Decrease 001-0360-508350 Training by \$5,000.00  
 Increase 001-0360-508010 Supplies by \$5,817.56  
 Increase 001-0360-508070 Operating Expenditures by \$6,182.44  
 Increase 001-0360-508330 Court Reporting by \$5,000.00
- F.14 FY2022 Line-Item Transfer – *Emergency Management Coordinator Samantha Pickett*  
 Decrease 001-0430-509780 Mass Notification System (Everbridge) by \$645.02  
 Increase 001-0430-508080 Fuel by \$645.02
- F.15 FY2022 Line-Item Transfer – *County Judge Todd Little*  
 Decrease 001-0140-505580 Contingency Reserve by \$22,500.00  
 Increase 001-0140-508250 Annual Audit/CPA Consultant by \$22,500.00
- F.16 FY2022 Line-Item Transfer – *County Judge Todd Little*  
 Decrease 001-0140-505580 Contingency Reserve by \$154,024.53  
 Increase 001-0035-508020 Equipment by \$115,954.53  
 Increase 001-0035-508680 Contract Services by \$38,070.00  
 Minute Order 275.22 (Cisco Phones – Hardware Only) approved May 31<sup>st</sup>, 2022  
 Flair Data Flex Plan (Cloud Services) approved June 14<sup>th</sup>, 2022

## **REGULAR AGENDA – Discussion, Consideration and Action:**

### Department of Development:

- 1.1 **Discussion, consideration, and action on a plat of 5F Subdivision Phase 2.** The property contains ± 6.056 acres in the W. Herron Survey, Abstract No. 445, located near the intersection of Bentley Creek Court and Boz Road, Waxahachie, Road & Bridge Precinct No. 3.
- 1.2 **Discussion, consideration, and action on a plat of Oak Creek Ranch.** The property contains ± 129.014 acres in the J. Barker Survey, Abstract No. 40, located near the intersection of FM 875 and Skinner Road in the extraterritorial jurisdiction (ETJ) of the City of Midlothian, Road & Bridge Precinct No. 4.
- 1.3 **Discussion, consideration, and action on a plat of Winding Creek Estates.** The property contains ± 60.952 acres in the J. Berry Survey, Abstract No. 86, located on the west side of FM 664 Ovilla Road, ± 30 feet south of Slippery Creek Court in the extraterritorial jurisdiction (ETJ) of the City of Ovilla, Road & Bridge Precinct No. 4.

### Purchasing:

- 2.1 Authorization to advertise and solicit bids for asphaltic surface preservation treatment for all road & bridge precincts.
- 2.2 Discussion, consideration, and approval of Change Request No. 1 for ongoing installation services of Office 465 software seats for county office staff and Sheriff's Office staff using the BuyBoard Cooperative Contract #661-22 with SHI Government Solutions, LLC in the amount of \$15,384.00.
- 2.3 Discussion, consideration, and approval of an interlocal agreement between Bell County and Ellis County in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code.

### Administrative:

- 3.1 Discussion, consideration, and action to renew or modify the current County & Retiree Health Insurance coverage and premiums through the Texas Association of Counties and Employee Benefits Pool for Fiscal Year 2022, including approval for the County Judge to sign the renewal. – *Human Resources Director Theresa Taylor*
- 3.2 Presentation, consideration, and action to approve the Ellis County Office of Emergency Management applying for a grant with the Hazard Mitigation Grant Program (HMGP) DR-4485 COVID-19, closing on June 30<sup>th</sup>, 2022, for generator backup of the new Administration Building. – *Emergency Management Coordinator Samantha Pickett*
- 3.3 Discussion, consideration, and approval of interlocal work between the County of Ellis and the City of Pecan Hill. Work includes blading road shoulders, cleaning ditches, opening blocked culverts, patching potholes, and providing a 2-course chip seal over an existing road surface 0.627 miles long on Carol Lane. In addition, culvert replacements will be quoted on an as-needed basis for the City of Pecan Hill to approve if replacement is necessary due to failure. – *Precinct 1 Commissioner Randy Stinson*

- 3.4 Discussion, consideration, and approval for the County Judge to sign an agreement with American Fidelity for ancillary insurance coverages, pending legal review. – *Human Resources Director Theresa Taylor*
- 3.5 Approval of the following proposed supervisors for the Ellis County Fresh Water Supply District No. 3:
- Ron Brown
  - Dane Brock
  - Jill Sulak
  - Matthew Cade Hancock
  - Michelle Gross
- 3.6 Approval of the necessary new applicants for the following ESD Boards of Directors:
- ESD #3 (Italy): Accept the application of Joseph Barrett to replace Murrie Wainscott for a two-year term which began in January 2021 and will continue through December 2022.
  - ESD #4 (Red Oak): Accept the application of Alan Hanes to replace Anthony Modesto, Jr. for a two-year term which began in January 2022 and will continue through December 2023.
- 3.7 Discussion, consideration, and approval of a renewed burn ban, contingent on any updated fire incident data during dry season. – *Fire Marshal Tim Birdwell*
- 3.8 Discussion, consideration and approval of an Order to Designate the Waxahachie Civic Center as a Temporary Auxiliary Courthouse pursuant to Texas Local Government Code §292.001; auxiliary courthouse will facilitate a safer, socially-distanced environment for jury trial proceedings. – *County Court at Law Judge Jim Chapman.*
- 3.9 Discussion, consideration and approval to enter into a new Lease Agreement between the City of Waxahachie, Texas (“Civic Center”) and Ellis County, Texas, for the purpose of continuing to use the Civic Center as an Auxiliary Courthouse, for a period commencing on January 17, 2023, and terminating on December 7, 2023, for three (3) days per month at a cost of \$1,352.00 day, all inclusive. – *County Court at Law Judge Jim Chapman.*
- 3.10 Discussion, consideration and approval of the First Amendment to Service Contract with AMR for Ambulance Services including exercising the renewal option contained in the Service Contract with AMR for Ambulance Services, originally executed on May 19, 2020. – *Fire Marshal Tim Birdwell*

#### **RECESS TO CONVENE TO EXECUTIVE SESSION**

The Commissioners Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under Chapter 551.

ADJOURNMENT OF EXECUTIVE SESSION

ADJOURNMENT OF REGULAR MEETING

Signed this the 24<sup>th</sup> day of June, 2022

Todd Little  
Todd Little, Ellis County Judge

I, the undersigned, County Clerk of the Ellis County Commissioners' Court do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 24<sup>th</sup> day of June, 2022 at 4:06 a.m./p.m.

Jina Chambers  
Krystal Valdez, County Clerk Deputy

- The Commissioners' Court reserves the right to consider and take action on the above agenda items in any particular order.
- If you or your representative, have a disability that requires special arrangements and you plan to attend this public meeting, please contact the County Judge's Office at (972) 825-5011 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.