IDAHO FALLS



City Council Agenda

City of Idaho Falls
Regular Council Meeting
680 Park Avenue

Thursday
August 25, 2022
7:30 p.m.

Mayor

Rebecca Casper

City Council

Michelle Ziel-Dingman
Council President

Tom Hally
Council Seat 3

John Radford
Council Seat 5

Jim Francis
Council Seat 4

Jim Freeman
Council Seat 6

Lisa Burtenshaw
Council Seat 2

Livestream at www.idahofallsidaho.gov/429/Live-Stream

PUBLIC PARTICIPATION



Welcome to the Idaho Falls City Council Meeting. Regularly scheduled Council meetings are open to any member of the general public either in person or via live stream on the City website and are archived on the City website (idahofalls.gov). Please be aware that the meeting agenda may differ at times because amendments to the agenda may be made by the Council during the meeting.

The Council encourages public input. While general public comment is not required by Idaho law, the Council welcomes general public comment as part of the City Council meeting. General public comment will be allowed for up to 20 minutes on the agenda. The public is always welcome to contact their Council representatives via e-mail or telephone, as listed on the City website. The Council is committed to an atmosphere that promotes equal opportunity and is free from discrimination or harassment.

All those who wish to address City Council during the public comment period are encouraged to adhere to the following guidelines.

Public Comment Guidelines

Speakers are encouraged to:

- *State their name and address.*
- *Focus comments on matters within the purview of the City Council.*
- *Limit their comments to three (3) minutes or less.*
- *Refrain from repeating information already presented in order to preserve time for others to speak. Large groups are encouraged to select one or two speakers to represent the voice of the whole group.*
- *Practice civility and courtesy. The Council has the right and the responsibility to maintain order and decorum during the meeting. Time may be altered for those speakers whose comments are profane or disruptive in nature.*
- *Refrain from comments on issues involving matters currently pending before the City's Planning and Zoning Commission or other matters that require legal due process including public hearings, City enforcement actions, and pending City personnel disciplinary matters.*
- *Comments that pertain to activities or performance of individual City employees should be shared directly with the City's Human Resources Director (208-612-8248), the City's Legal Department (208-612-8178) or with the Office of the Mayor (208-612-8235).*

Public Hearing Guidelines

- *In-person Comment. Because public hearings must follow various procedures required by law, please wait to offer your comments until comment is invited/indicated. Please address your comments directly to the Council and try to limit them to three (3) minutes.*
- *Written Comment. The public may provide written comments via postal mail sent to City Hall or via email sent to the City Clerk at IFClerk@idahofalls.gov. Comments will be distributed to the members of the Council and become a part of the official public hearing record. Written testimony must be received no later than forty-eight (48) hours prior to the date of the hearing to ensure inclusion in the permanent City record.*
- *Remote Comment. When available, the public may provide live testimony remotely via the WebEx meeting platform using a phone or a computer. Those desiring public hearing access should send a valid and accurate email address to VirtualAttend@idahofalls.gov no later than twenty-four (24) hours prior to the date of the hearing so log-in information can be sent to you prior to the meeting. Please indicate for which public hearing on the agenda you wish to offer testimony. Please note that the remote option will not be available for all meetings.*

If communication aids, services, or other physical accommodations are needed to facilitate participation or access for this meeting, please contact City Clerk Kathy Hampton at 208-612-8414 or ADA Coordinator Lisa Farris at 208-612-8323 not less than 48 hours prior to the meeting. They can help accommodate special needs.

City Council Meeting

Agenda

680 Park Avenue
Idaho Falls, ID 83402

Thursday, August 25, 2022 **7:30 PM** **City Council Chambers**

City Council Agenda:

1. Call to Order.

2. Pledge of Allegiance.

3. Public Comment.

Please see guidelines above.

4. Consent Agenda.

Any item may be removed from the Consent Agenda at the request of any member of the Council for separate consideration.

A. Office of the Mayor

1) Appointments to City Boards, Committees and Commissions **21-616**

Attached please find the completed applications from the following citizen volunteers in reference to their respective appointments to the Idaho Falls Sister Cities Advisory Committee:

Name	Sister Cities Advisory Committee Voting Appointees	Term Expires	Status
Amanda Logan	Mayor's Representative and Chair	12/31/2025	Appoint
Cindy Ozaki	Sister Cities Adult Association	12/31/2025	Appoint
Kendra Peck	Adult Leader of Sister Cities Youth Assoc.	12/31/2025	Appoint
Lisa Armstrong	School District 91 or 93 Representatives	12/31/2023	Appoint
Catherine Smith	Business Community Representative	12/31/2024	Appoint
Chloe Doucette	Local Service Club or Arts Representative	12/31/2024	Appoint
Rae Moss	INL Representative	12/31/2024	Appoint

Name	Sister Cities Advisory Committee Non-Voting Appointees	Term Expires	Status
Stephanie Van Ausdeln	Senior High School Student	12/31/2024	Appoint
Miyai Griggs	Service Organization Member	12/31/2024	Appoint

These citizens have a desire to serve. Each application was reviewed with care by Councilmember Jim Francis, Chief of Staff Bud Cranor, and me. We feel that this group of individuals will serve well as this new city committee works to find novel ways to promote the goals and objectives of the Idaho Falls Sister Cities program to a wider audience within our community. We are confident these citizen volunteers meet the criteria set forth in City Code.

Your vote is requested giving consent to these appointments at the regular City Council Meeting on Thursday, August 25, 2022. If you have questions, please feel free to contact me or Chief of Staff Bud Cranor.

Attachments: Sister Cities Advisory Committee Applications.pdf
Title II, Chapter 14.pdf

B. Fire Department

1) MOU regarding the purchase and reimbursement of dispatching software costs. **21-620**

Emergency Medical and Fire software is desired by the Fire Department for consistent and proficient emergency dispatching. Bonneville County E911 holds all contracts for electronic systems and software for the emergency communications center. Due to the desired change of call-taking and dispatching software needed for operational changes within the fire department, this MOU provides the means for the CITY to reimburse Bonneville County for all costs associated with implementation and maintenance for APCO IntelliComm GuideCard System & EMS Program.

Attachments: Fire - MOU for APCO.pdf

C. Airport

1) Approval of Design Work for Rehabilitation Project of Runway 3-21, Terminal Apron, and North Apron **21-609**

The Airport follows an Airport Advisory Board approved 5-year Capital Improvement Plan. As part of this plan, the Airport requests authority to proceed with the design on the rehab work of Runway 3-21 and aprons with T-O Engineers. The design work will cost $443,051 of which the FAA will cover 93.75% or $415,360. The remaining balance of $27,691 is budgeted in FY23 in the Airport Fund. The last major runway rehabilitation project was in 2008 and the runway needs another rehabilitation.

Attachments: IDA Work Order 22-01 RW Aprons.pdf

2) Minutes from Idaho Falls Airport (IDA) Board Meeting **21-610**

June 21, 2022, Airport Board Meeting Minutes

Attachments: 20222106 Airport Board Minutes.docx

D. Idaho Falls Power

1) RFP 22-26 Generator Control Services for Idaho Falls Power **21-611**

Idaho Falls Power solicited bids from qualified professional services contractors to program the control panels for the generators at the upper plant. Two bids were received with L & S Electric being the lowest responsive, responsible bidder.

Attachments: RFP 22-26 Bid sheet and quote L&S Electric.pdf

2) IFP 22-28 Circuit Breaker Purchase for York Substation Upgrade **21-614**

Idaho Falls Power solicited bids from qualified contractors to purchase 2 dead tank circuit breakers for the York Substation upgrade. Only one bid was received with General Pacific being the lowest responsive, responsible bidder.

Attachments: IFP 22-28 Circuit breaker General Pacific purchase - York Substation.pdf

3) Idaho Falls Power Board Meeting Minutes - August **21-615**

The Idaho Open meeting law requires that the governing body of a public agency provide for the taking of written minutes for all of its public meetings.

Attachments: 2022 0810 IFP Board Meeting minutes f.pdf

E. Municipal Services

1) Minutes from Council Meetings **21-613**

August 8, 2022 City Council Work Session; and August 11, 2022 City Council Meeting

Attachments: 20220808 Work Session - Unapproved.pdf
20220811 Council Meeting - Unapproved.pdf

2) License Applications, all carrying the required approvals

Action Item:

Approve, accept, or receive all items on the Consent Agenda according to the recommendations presented (or take other action deemed appropriate).

5. Regular Agenda.

A. Municipal Services

1) Adoption of 2022/23 Fees, Including New Fees, and Fee Increases **21-606**

The Public Hearing for the 2022/23 fees took place on Thursday, August 11, 2022, pursuant to Idaho Code §50-1002.

Action Item:
Adopt the 2022/23 fee resolution (or take other action deemed appropriate).

Attachments: Resolution Fee Workbook (2022-23 Budget) (final draft - clean).pdf
Resolution Fee Workbook (2022-23 Budget) (final draft - Redlined).pdf

2) Adoption of 2022/23 Fiscal Year Budget Ordinance **21-607**

The public hearing for the 2022/23 fiscal year budget took place on Thursday, August 11, 2022, pursuant to Idaho Code §50-1002.

Action Item:
Adopt the 2022/23 fiscal year budget in the amount of $333,416,302 and approve the attached appropriations ordinance, appropriating monies to and among various funds, under a suspension of the rules requiring three separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, reject the Ordinance, or take other action deemed appropriate).

Attachments: Ordinance

3) Purchase of High-Density Storage Equipment for Idaho Falls Police Complex **21-608**

This purchase will provide evidence storage and processing; locker room storage; records storage; auxiliary building storage; SWAT locker room storage, and various other storage rooms. The purchase price also includes freight and installation by Spacesaver Certified installers. The attached proposal requires a 50% deposit in the amount of $488,523.69 to order the equipment.

Action Item:

Accept and approve the purchase of high-density storage equipment from the Sourcewell cooperative purchasing contract #010920-SPC from Spacesaver Intermountain, LLC., for a total of $977,047.37 (or take other action deemed appropriate).

Attachments: 103114 - Idaho Falls PD - Storage Proposal (8-9-22).pdf
103114 Idaho Falls PD 8.9.22.pdf

B. Police Department

1) Police Department/School District 91 Memorandum of Understanding regarding School Resource Officers for 2022-23 school year **21-612**

This is a Memorandum of Understanding (MOU) between Idaho Falls School District 91 and the Idaho Falls Police Department establishing each entity's obligation under the School Resource Officer (SRO) program. This MOU also establishes the terms and conditions between the City of Idaho Falls and School District 91 regarding sworn police officers working within the schools during the 2022-23 school year. The IFPD has provided sworn officers to work as SROs within Idaho Falls School District 91 for many years and is pleased to continue these services for the 2022-23 school year. The MOU is the same as last year's City Council-approved MOU with only a change of dates for the upcoming school year. IFPD recommends approval.

Action Item:

To approve the MOU with Idaho Falls School District 91 and authorize the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Attachments: SRO Agreement 22-23.pdf

2) Funding Agreement for E911 Dispatching Operations and lease of the Law Enforcement Building between the City of Idaho Falls and Bonneville County **21-617**

The City of Idaho Falls operates an Emergency Communications Center (ECC) that dispatches first responders to residents within the City and throughout Bonneville County. A funding formula has been recommended by an independent consultant. It factors in call volume and the volume of work each entity creates for the Dispatch Center. At current workload levels, the formula has IFPD paying 44.4%, BCSO paying 37.4%, and IFFD paying 18.2%, of dispatch /ECC operating costs. As part of the agreement, IFPD also agreed to enter into a lease for use of the Law Enforcement Building for the time that we remain there.

The City of Idaho Falls has operated the Dispatch Center for many years. The purpose of this agreement is to create an equitable funding formula for all entities that are serviced by the Dispatch Center and to memorialize the agreement with provisions for a regular review of the agreement. This

agreement achieves equitable cost sharing between fire/EMS and law enforcement services. It also achieves equitable cost sharing between the law enforcement services offered by Idaho Falls and those services offered by Bonneville County. These formulas and the provisions for review will ensure an equitable allocation of costs well into the future.

Action Item:

Approval of the funding agreement for E911 operations and the lease of the Law Enforcement Building between the City of Idaho Falls and Bonneville County and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Attachments: Funding Agreement - E911 between IFPD and BCSO (signed by County).pdf
Lease Agreement - IFPD and County (signed by County).pdf

6. Announcements.

7. Adjournment.

Memorandum

File #: 21-616 **City Council Meeting**

FROM: Rebecca Casper

DATE: Monday, August 22, 2022
DEPARTMENT: Mayor's Office

Subject
Appointments to City Boards, Committees and Commissions

Council Action Desired
☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

To give consent to the appointments to the Sister Cities Advisory Committee as listed in below

Description, Background Information & Purpose
Attached please find the completed applications from the following citizen volunteers in reference to their respective appointments to the Idaho Falls Sister Cities Advisory Committee:

Name	Sister Cities Advisory Committee Voting Appointees	Term Expires	Status
Amanda Logan	Mayor's Representative and Chair	12/31/2025	Appoint
Cindy Ozaki	Sister Cities Adult Association	12/31/2025	Appoint
Kendra Peck	Adult Leader of Sister Cities Youth Assoc.	12/31/2025	Appoint
Lisa Armstrong	School District 91 or 93 Representatives	12/31/2023	Appoint
Catherine Smith	Business Community Representative	12/31/2024	Appoint
Chloe Doucette	Local Service Club or Arts Representative	12/31/2024	Appoint
Rae Moss	INL Representative	12/31/2024	Appoint

Name	Sister Cities Advisory Committee Non-Voting Appointees	Term Expires	Status
Stephanie Van Ausdeln	Senior High School Student	12/31/2024	Appoint
Miyai Griggs	Service Organization Member	12/31/2024	Appoint

These citizens have a desire to serve. Each application was reviewed with care by Councilmember Jim Francis, Chief of Staff Bud Cranor, and me. We feel that this group of individuals will serve well as this new city committee works to find novel ways to promote the goals and objectives of the Idaho Falls Sister Cities program to a wider audience within our community. We are confident these citizen volunteers meet the criteria set forth in City Code.

Your vote is requested giving consent to these appointments at the regular City Council Meeting on Thursday, August 25, 2022. If you have questions, please feel free to contact me or Chief of Staff Bud Cranor.

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐

Involving citizens in governance decision making processes supports the highest values of the strategic plan.

Interdepartmental Coordination
N/A

Fiscal Impact
Any activities for this committee will be accounted for pursuant to Title II, Chapter 14 of City Code.

Legal Review
N/A

City of Idaho Falls
Boards, Committees and Commissions
Citizen Application

Thank you for your willingness to serve our community. Please fill out this form and attach a résumé to this application. If you wish, you may also submit a cover letter explaining your interest in city service.

Your application will be kept on file. When there is an opening on a relevant City Board, Committee or Commission, your application will be reviewed. Return the completed form to the Mayor's office at: City of Idaho Falls Mayor's office: P.O. Box 50220, Idaho Falls, ID 83405 or mayor@idahofalls.gov.

Name:	Amanda Logan	
Mailing Address:	397 8th St	
City, State, Zip:	Idaho Falls, ID 83401	
Email Address:	amanda.logan@cei.edu; amanda.logan@gmail.com	
Daytime Phone:	208-970-6802 (work cell)	☐ Message? ☐ Text?
Evening Phone:	208-680-3066 (personal cell)	☐ Message? ☐ Text?
Cell Phone:	208-970-6802 (work); 208-680-3066 (personal)	☐ Message? ☐ Text?

What is your motivation for service on this/these committee(s)?

I am drawn to public service in general, helping my community and increasing the interactions and understanding between groups of people, including different cultures. I was also able to attend the Idaho Falls Sister Cities Celebration virtually held with Tokai-Mura Japan in the Idaho Falls City Council Chamber during the pandemic and was incredibly impressed and excited by the relationship between the communities. I am eager to learn from and contribute to the group working to grow this intercultural friendship.

How does your background training and experience lend itself to service on this/these committee(s)?

I have worked in on the leadership team at College of Eastern Idaho, our area's community college, since February 2020. I regularly work with Idaho's other public institutions of higher education and interact with representatives from our K-12 schools as well as local elected officials and community and businesss leaders. On a personal level, I spent a semester abroad and lived with a host family while in undergrad (Brussels, Belgium) and have had the pleasure of visiting roughly a dozen countries.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

The entirety of my professional career has been in public service (9 years federal government; 2.5 years at CEI; 3+ years in the nonprofit world). I will have earned a Master of Public Administration from Syracuse University by September2022 and earned a BA in economics and olitical science in 2006. I have served on a number of volunteer committees / boards over the years and am currently a member of the Rotary Club of Idaho Falls.

FOR OFFICE USE ONLY:	
Date received by Mayor's Office:	Date appointed:
City Division(s) application forwarded to:	Board, Committee or Commission appointed to:

	Length of term (Years)	Meeting Frequency
Mayor's Office		
☑ Sister Cities Committee	Three (3)	As Needed
Fire Department		
☐ Fire Code Appeals Board	Five (5)	Yearly/As Needed
Library		
☐ Library Board	Five (5)	Monthly/As Needed
Municipal Services		
☐ Civic Center for the Performing Arts Committee	Two (2)	As Needed
Parks and Recreation		
☐ Golf Advisory Board	Three (3)	Every Other Month
☐ Parks and Recreation Commission	Three (3)	Monthly
☐ Shade Tree Committee	Three (3)	Monthly
☐ Tautphaus Park Zoological Society	Three (3)	Quarterly
☐ War Bonnet Round Up Advisory Committee	Three (3)	As Needed
Community Development Services		
☐ Board of Adjustment	Five (5)	2nd Thursday/As Needed
☐ Building Code Board of Appeals	Three (3)	As Needed
☐ Electrical Board of Review	Two (2) & Three (3)	As Needed
☐ Historic Preservation Commission	Three (3)	1st Thursday
☐ ADA Advisory Board	Three (3)	As Needed
☐ Idaho Falls Business Assistance Corp	Staggering Terms	Quarterly/As Needed
☐ Idaho Falls Redevelopment Agency	Five (5)	3rd Thursday
☑ Mechanical Appeals Board	Three (3)	As Needed
☐ Planning Commission	Six (6)	1st Tuesday
☐ Plumbing Appeals Board	Three (3)	As Needed
Public Works		
☐ Impact Fee Advisory Committee	Three (Staggered Terms)	As Needed
Regional Committees		
☐ Bonneville Metropolitan Planning Organization		
Other		
☐ _____		

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City of Idaho Falls
Boards, Committees and Commissions
Citizen Application

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Name:	Lisa Armstrong	
Mailing Address:	328 East 25th Street	
City, State, Zip:	Idaho Falls, ID 83404	
Email Address:	armslisa@sd91.org	
Daytime Phone:	208-525-7500	■ Message? ☐ Text?
Evening Phone:		☐ Message? ☐ Text?
Cell Phone:	208-201-5029	■ Message? ■ Text?

What is your motivation for service on this/these committee(s)?

As an employee of Idaho Falls School District 91, I would like to do more for the community at large and I am interested in diverse cultures and making connections with people. The sister cities committee seems like the best fit for my skills and interests.

How does your background training and experience lend itself to service on this/these committee(s)?

I have lived in Idaho Falls most of my life and been an educator 23 years. I collaborate with many different groups and can facilitate, organize, and communicate in such a way to encourage productivity. I have also studied and lived in several foreign countries as a university student (Israel), LDS missionary (Germany), Fulbright scholar (Czech Republic), and Atlantic Bruke participant (Germany). In each of these instances, I was on the receiving end of gracious host-countries who shared with me the best of their country and culture.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

I have a Bachelors in History Education and a Masters in Educational Leadership. I am certified to teach History, Social Studies, English, gifted and talented, Social studies, and to be a K-12 school administrator.

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Name:	Chloe Doucette	
Mailing Address:	200 N. Eastern Ave	
City, State, Zip:	Idaho Falls, ID 83402	
Email Address:	education@museumofidaho.org	
Daytime Phone:	208-522-1400 x 3002	■ Message? □ Text?
Evening Phone:		□ Message? □ Text?
Cell Phone:	208-201-5257	■ Message? ■ Text?

What is your motivation for service on this/these committee(s)?

The Museum of Idaho was lucky enough to participate in the creation of an exhibit housed at the library that showcases the sister cities collection. I would love to continue to learn more and facilitate connection between our community and Toki Mura's through service on this committee.

How does your background training and experience lend itself to service on this/these committee(s)?

I am the Sr. Director of Programs and Engagement at the Museum of Idaho. I've spent the last 8 years working for the Museum of Idaho and in that time, I've learned so much about the community of Idaho Falls and our region at large. I am lucky to get to share that knowledge with people from all around the world every day in the museum. Additionally, I work to make sure that the museum's exhibits and programs are high quality and I believe I could bring both my knowledge of and passion for this city and my expertise in honoring important objects and stories to my service on this committee.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

Degree in Secondary Education (certificates in History and Biology) and degree in History.
8 years of experience working at the Museum of Idaho
Helped to create the sister cities exhibit on display in the library currently.

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Public Works		
☐Impact Fee Advisory Committee	Three (Staggered Terms)	As Needed
Regional Committees		
☐Bonneville Metropolitan Planning Organization		
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Name:	Kendra Peck	
Mailing Address:	961 Pescadero Pl	
City, State, Zip:	Idaho Falls, Idaho, 83404	
Email Address:	kdpeck7@gmail.com	
Daytime Phone:		☐ Message? ☐ Text?
Evening Phone:		☐ Message? ☐ Text?
Cell Phone:	208-360-7322	☐ Message? ☐ Text?

What is your motivation for service on this/these committee(s)?

My family has participated in the Sister Cities program for a number of years. I love this program and want to see it continue well into the future.

How does your background training and experience lend itself to service on this/these committee(s)?

Having travelled to Japan as a chaperone and hosting our friends from Japan multiple times, I understand what it takes to have a successful program. I have a working relationship with our friends in Japan. I understand the time and financial commitment required.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

I am currently the President of the Idaho Falls Sister Cities Youth Group. I have been a part of the Sister City Program since 201 I have served on the Board as Secretary, Student Advisor and currently as President. As a hobby, I have studied the Japanese language for a few years with a private tutor.

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	Length of term (Years)	Meeting Frequency
Mayor's Office		
☑ Sister Cities Committee	Three (3)	As Needed
Fire Department		
☐ Fire Code Appeals Board	Five (5)	Yearly/As Needed
Library		
☐ Library Board	Five (5)	Monthly/As Needed
Municipal Services		
☐ Civic Center for the Performing Arts Committee	Two (2)	As Needed
Parks and Recreation		
☐ Golf Advisory Board	Three (3)	Every Other Month
☐ Parks and Recreation Commission	Three (3)	Monthly
☐ Shade Tree Committee	Three (3)	Monthly
☐ Tautphaus Park Zoological Society	Three (3)	Quarterly
☐ War Bonnet Round Up Advisory Committee	Three (3)	As Needed
Community Development Services		
☐ Board of Adjustment	Five (5)	2nd Thursday/As Needed
☐ Building Code Board of Appeals	Three (3)	As Needed
☐ Electrical Board of Review	Two (2) & Three (3)	As Needed
☐ Historic Preservation Commission	Three (3)	1st Thursday
☐ ADA Advisory Board	Three (3)	As Needed
☐ Idaho Falls Business Assistance Corp	Staggering Terms	Quarterly/As Needed
☐ Idaho Falls Redevelopment Agency	Five (5)	3rd Thursday
☐ Mechanical Appeals Board	Three (3)	As Needed
☐ Planning Commission	Six (6)	1st Tuesday
☐ Plumbing Appeals Board	Three (3)	As Needed
Public Works		
☐ Impact Fee Advisory Committee	Three (Staggered Terms)	As Needed
Regional Committees		
☐ Bonneville Metropolitan Planning Organization		
Other		
☐ Sister Cities Committee		

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City of Idaho Falls
Boards, Committees and Commissions
Citizen Application

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Name:	Catherine Smith	
Mailing Address:	125 E Woodhaven Lane	
City, State, Zip:	Idaho Falls, ID 83404	
Email Address:	cath.a.smith@icloud.com	
Daytime Phone:	208-520-4941	■ Message? ■ Text?
Evening Phone:	same	☐ Message? ☐ Text?
Cell Phone:	same	☐ Message? ☐ Text?

What is your motivation for service on this/these committee(s)?

I'm excited to understand the deep connection the City of Idaho Falls has with our Sister City, Tokai Mura. I am a proud Idahoan and excited to share with visitors and delegates from the Sister City why Idaho Falls is a special place. In turn, I'm excited to learn from the residents of Tokia Mura about their community and dedication to their community. Overall, deepening my engagement in City relationships, including the special relationship with our cultural engagements is very exciting!

How does your background training and experience lend itself to service on this/these committee(s)?

I have a background in strategic planning, collaboration, and event planning that I believe would be helpful to the efforts when delegates visit our City. I'm interested in expanding my diplomatic skills and meeting expanding on relationships that help shape what Idaho Falls values.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

I have a background in graphic design and I would hope to be helpful with any marketing materials needed. I also am a very organized professional and would be intersted in helping organize any records or develop systems for record keeping.

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IDAHO FALLS

City of Idaho Falls
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Citizen Application

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Name:	Stephanie Van Ausdeln	
Mailing Address:	3534 Grove Lane	
City, State, Zip:	Idaho Falls, ID, 83404	
Email Address:	stevan.rlhas@gmail.com	
Daytime Phone:	208-521-9298	☐ Message? ☒ Text?
Evening Phone:	208-521-9298	☐ Message? ☒ Text?
Cell Phone:	208-521-9298	☐ Message? ☒ Text?

What is your motivation for service on this/these committee(s)?
I have been involved in the Idaho Falls Sister Cities Youth Group for over 7 years and have been the Student president for 2 years.

How does your background training and experience lend itself to service on this/these committee(s)?
I am the Idaho Falls Sister Cities Youth student president, have been very active in the group for over 7 years, and am an Advisory Board Member of the Community Food Basket Happyville Farm. I hope to serve as an active youth representative because I have been long active in IFSCY.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.
- Happyville Farm Advisory Board
- IFSCY Student President

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Name:	Cindy Ozaki	
Mailing Address:	2569 S. Boulevard	
City, State, Zip:	Idaho Falls, ID 83404	
Email Address:	cindyozaki@gmail.com	
Daytime Phone:	cell	☐ Message? ☐ Text?
Evening Phone:	cell	☐ Message? ☐ Text?
Cell Phone:	208-681-1439	■ Message? ■ Text?

What is your motivation for service on this/these committee(s)?

I am president of the SIster City Adult organization and have been a member for 20 years.

How does your background training and experience lend itself to service on this/these committee(s)?

I have been a member of Sister Cities for 20 years, have been president of both the adult and youth groups and have visited Tokai, Japan several times with both groups.

I also have a background in nonprofits, fundraising and community program development.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

I have a business and nonprofit background and am well versed in bringing groups together.

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Name:	Rae Moss	
Mailing Address:	460 Gustafson Dr	
City, State, Zip:	Idaho Falls, ID 83402	
Email Address:	rae.moss@inl.gov	
Daytime Phone:	509-378-5273	■ Message? ■ Text?
Evening Phone:	same	☐ Message? ☐ Text?
Cell Phone:	same	☐ Message? ☐ Text?

What is your motivation for service on this/these committee(s)?

I am interested in helping bring diversity, interest and enthusiasm to our community. I feel that the sister cities action truly bring additional value and beauty to our area.

How does your background training and experience lend itself to service on this/these committee(s)?

I have extensive experience in communications and outreach, partnering with others to achieve mutual goals and outcomes.
I have worked in multicultural situations in the past and have a strong desire to help bridge communities. Specifically, after the Fukushima incident I organized and led events which brought Japanese government and key officials to the US to have conversations re. community and public outreach. We also collaborated on technical needs, which involved hearing what they needed in Japan and organizing meetings and conversations with the relevant teams.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

BA in Secondary Education; taught at the Oberlin College Japanese Cultural Exchange Program.
Lived in Ecuador for two years (multicultural experience)
MBA in Marketing, with a focus on international businesses
20+ years of experience in marketing and communications

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Parks and Recreation		
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Name:	Miyai Abe Griggs	
Mailing Address:	300 South Capital Avenue	
City, State, Zip:	Idaho Falls, ID 83402	
Email Address:	mabe@theartmuseum.org	
Daytime Phone:	208.524.7777	■ Message? □ Text?
Evening Phone:		□ Message? □ Text?
Cell Phone:	208.766.6485	■ Message? ■ Text?

What is your motivation for service on this/these committee(s)?

Having been born in Japan, I have spent my life benefiting from the beauty of Japanese culture and sharing it with others. I believe one of the best ways to combat racism/discrimination/hate is with knowledge.

How does your background training and experience lend itself to service on this/these committee(s)?

I have spent my life sharing Japanese culture with others. I have spent a good amount of time in Japan and am able to converse in basic Japanese.

Please list any relevant areas of expertise, education or training you possess that will be helpful for service.

As executive director of The Art Museum of Eastern Idaho, I have been involved in various community outreach projects and events. My art background may be helpful in the care and display of the gifts the City has received from Tokaimura.

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CHAPTER 14
SISTER CITY COMMITTEE

SECTION:

2-14-1: Establishment
2-14-2: Purpose
2-14-3: Duties and Goals
2-14-4: Organization
2-14-5: Terms
2-14-6: Removal
2-14-7: Vacancy
2-14-8: Attendance
2-14-9: Open Meetings
2-14-10: Minutes
2-14-11: No Compensation
2-14-12: Funding and Donations

2-14-1: ESTABLISHMENT: The Sister Cities Advisory Committee ("Committee") is hereby established. The Mayor, with the consent of the Council, shall appoint the Committee, which shall consist of seven (7) voting members and three (3) ex-officio non- voting members, as set forth in this Chapter. Committee members shall demonstrate interest in the Sister City's purposes, duties, and goals, and shall serve without compensation. Voting members of the Committee shall consist of the current Mayor or the Mayor's appointee to the Committee; one (1) member of the Sister Cities Adult Association recommended by its President; one (1) adult leader of the Sister Cities Youth Association; one (1) member recommended by Idaho School District 91 or by School District 93; one (1) member of a business located in the City; one (1) member of a local service club or cultural or arts organization; and one (1) member of the Idaho National Laboratory or one of its contractors or affiliates.

All voting members shall be City residents and shall not be members of a Sister Cities Association, except for voting members from the Sister Cities Youth Association and Sister Cities Adult Association, who may be non-City residents and members of a Sister Cities Association. Non-voting ex-officio members of the Committee shall consist of one (1) senior high school student who is an active member of the Sister Cities Youth Association, as recommended by the Association; one (1) employee of an institution of higher education located within the City; and one (1) member of a service organization located within the City.

2-14-2: PURPOSE: Committee is established to improve, promote, and sustain cultural understanding and to facilitate personal and business ties, friendships, and fellowships between Tokai-mura, Japan, and the City by providing input and advice to City elected officials and staff.

2-14-3: DUTIES AND GOALS:

A. DUTIES. Committee duties include expansion of the Idaho Falls community's awareness of and participation in the cultural understandings made possible by the Sister Cities program; development of economic relationships and specific joint projects; cultivation of long-term personal relationships and friendships among

people in both communities; development and presentation of a two-year budget for the Sister Cities program, which should be presented to and considered by the Council for annual appropriation of the Sister Cities program; and demonstration of the value to the taxpayers of Idaho Falls including economic benefits, as well as educational opportunities. When requested by the Mayor or the Council, the Committee shall report on the purposes, duties, and goals of the Committee.

B. GOALS. Goals to verify the continuing value of the Sister Cities program to City taxpayers may be achieved by implementing the following elements of the Sister Cities program: enhancing outreach to the community through such institutions as the Idaho Falls Library, local schools, the arts, and cultural organizations; expanding exchange opportunities through such programs as City-to-City and City Departmental-level exchanges; classroom-to-classroom or school-to-school exchanges; arts and cultural exchanges; expanding and promoting historical and cultural understandings of Japan for community travelers to Japan and for the City; in conjunction with the Idaho Falls Library and with the Museum of Idaho providing support for the Sister Cities Library exhibit; pursuing, where feasible, economic development opportunities and connections with Tokai-mura; and providing oversight of City monies budgeted for the Sister Cities program.

2-14-4: ORGANIZATION: The Committee shall annually elect a Chair and other necessary officers from its membership, who shall serve until replaced or re-elected pursuant to this Subsection.

2-14-5: TERMS: All voting members shall serve terms of three (3) years, except that the terms of the initial Committee members may be less than three (3) years as necessary to provide for staggered terms of office. The terms of no more than three (3) voting members shall expire at any calendar year. Terms of voting members shall expire December 31 of the third year of their appointment. All non-voting ex-officio members of the Committee shall serve the greater of two (2) years or as long as they continue to serve in the offices or capacities designated in this Chapter. The Mayor's or Mayor's appointee's term shall coincide with the Mayor's term of office.

2-14-6: REMOVAL: A voting Committee member may be removed from the Committee by the Mayor and at the Chair's request, following either two (2) consecutive meeting absences unexcused by the Chair, or two (2) meeting absences in any calendar year, or at any time by the majority vote of the Council.

2-14-7: VACANCY: The Mayor, with the consent of the Council, shall appoint a qualified person to fill the unexpired term of any Committee member in the event of a vacancy or in the event any member ceases to be qualified.

2-14-8: ATTENDANCE: A majority of voting Committee members shall constitute a quorum for purposes of conducting the business of the Committee. Non-voting members present at meetings shall not be considered when determining the number required for a quorum or whether a quorum is present.

2-14-9: OPEN MEETINGS: All meetings of the Committee shall be open to the public and shall follow the requirements of the Idaho Open Meeting Law.

2-14-10: MINUTES: The Committee shall keep minutes of its proceedings, including the vote of each voting member on every presented issue. The meeting minutes and other records of the Committee shall be open to the public.

2-14-11: NO COMPENSATION: Committee members shall receive no compensation for their service on the Committee; however, expenses for equipment and supplies necessary for the Committee to conduct its business shall be allowed by the Council.

2-14-12: FUNDING AND DONATIONS: The Committee is authorized to seek outside funding and in-kind donations for Sister Cities projects, as may be approved by the Council and in accordance with City budget procedures. Expenditure of budgeted amount shall follow City budgeting and financial policies.

Memorandum

File #: 21-620 **City Council Meeting**

FROM: Duane A. Nelson; Fire Chief
DATE: Tuesday, August 23, 2022
DEPARTMENT: Fire Department

Subject

MOU regarding the purchase and reimbursement of dispatching software costs.

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc)

Approve the MOU regarding the purchase and reimbursement of dispatching software costs and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Description, Background Information & Purpose

Emergency Medical and Fire software is desired by the Fire Department for consistent and proficient emergency dispatching. Bonneville County E911 holds all contracts for electronic systems and software for the emergency communications center. Due to the desired change of call-taking and dispatching software needed for operational changes within the fire department, this MOU provides the means for the CITY to reimburse Bonneville County for all costs associated with implementation and maintenance for APCO IntelliComm GuideCard System & EMS Program.

Alignment with City & Department Planning Objectives



☐ ☐ ☒ ☐ ☐ ☒ ☐ ☐

This MOU supports community-oriented results through the collaboration of city and county governments to improve the safety and emergency response to the community by our public safety professionals.

Interdepartmental Coordination

The City Attorney has reviewed and approved this MOU.

Fiscal Impact

This project was approved to be funded out of the City's allotment of ARPA funds.

Legal Review

The City Attorney has reviewed and approved this MOU.

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MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY REGARDING THE PURCHASE AND REIMBURSEMENT OF DISPATCHING SOFTWARE COSTS

THIS MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY REGARDING THE PURCHASE AND REIMBURSEMENT OF DISPATCHING SOFTWARE COSTS, ("MOU") is made and entered into this day of between the CITY OF IDAHO FALLS, IDAHO ("CITY"), a municipal corporation of the State of Idaho, on behalf of the Idaho Falls Fire Department ("IFFD"), including the Emergency Medical Services Division ("EMS"), P.O. Box 50220, Idaho Falls, Idaho 83405 and Bonneville County, Idaho, whose address is 605 N. Capital, Idaho Falls, Idaho 83402 ("COUNTY").

WHEREAS, COUNTY provides the office equipment, computers, electronic systems, radio systems, antenna systems, and software for the Bonneville County Emergency Communications Center ("Center"), which serves as the location for 911 dispatch operations for CITY and COUNTY; and

WHEREAS; IFFD responds to and relies on the Center's 911 dispatch operations to respond to emergencies; and

WHEREAS, APCO Institute has developed an emergency fire and medical dispatching software (the "IntelliComm GuideCard System") that CITY desires to implement in order to provide improved emergency fire and medical response to the community; and

WHEREAS, COUNTY has agreed to enter into a purchase and implementation agreement with APCO Institute to implement and maintain the IntelliComm GuideCard System to promote the general welfare and safety of the community at large, provided that CITY reimburses COUNTY for all costs associated with the implementation and maintenance associated with the IntelliComm GuideCard System; and

WHEREAS; CITY agrees to pay for all such costs.

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

I. PURCHASE AND REIMBURSEMENT OBLIGATIONS

(A) <u>COUNTY to purchase IntelliComm GuideCard System</u>

COUNTY agrees to enter into an agreement with APCO Institute to purchase the IntelliComm GuardCard System & EMD Program on substantially similar terms as those attached hereto as Exhibit "A." The anticipated total cost of this purchase is anticipated to be

seventy-five thousand eight hundred fifty-four dollars and forty-two cents ($75,854.42).

(B) CITY to Reimburse County for Purchase.

CITY agrees to reimburse COUNTY for all costs associated with the purchase and implementation of the APCO Institute IntelliComm GuideCard System within fifteen (15) days after CITY receives COUNTY's statement. The anticipated reimbursement for the purchase and implementation is seventy-five thousand eight hundred fifty-four dollars and forty-two cents ($75,854.42).

(C) CITY to Reimburse COUNTY for Maintenance Costs.

There are anticipated annual maintenance fees that should not exceed ten thousand dollars ($10,000). COUNTY agrees to enter into the necessary agreements to provide for the maintenance of the IntelliComm GuardCard System and CITY agrees to reimburse all annual maintenance fees paid by COUNTY to APCO Institute for the IntelliComm GuardCard System up to ten thousand dollars ($10,000).

COUNTY also agrees to renew the annual maintenance agreements for the IntelliComm GuardCard System and CITY agrees to pay to reimburse all future annual maintenance fees paid by COUNTY to APCO Institute for the IntelliComm GuardCard System up to ten thousand dollars ($10,000).

In the event that any future annual maintenance fee is increased beyond ten thousand dollars ($10,0000), COUNTY shall provide CITY notice of such increase within five (5) days of COUNTY's receiving notice from APCO Institute of any annual maintenance cost beyond ten thousand dollars ($10,000). In the event of any increased annual maintenance cost beyond ten thousand dollars ($10,000), COUNTY and CITY may:

a. determine whether to renew the maintenance agreement,
b. negotiate between the parties the amount each party will contribute toward the increased maintenance costs (provided that CITY shall contribute no less than ten thousand dollars ($10,000) toward the annual maintenance costs), or
c. take other action acceptable to both parties.

If the parties cannot agree on the decision to renew or the amount each party will contribute to increased maintenance costs within sixty (60) days of CITY receiving notice from COUNTY of the increased maintenance fees, COUNTY may, at COUNTY's option, terminate any future annual maintenance agreement for the IntelliComm GuardCard System.

II. General Provisions

(A) Mutual Responsibilities of the Parties:
COUNTY and CITY agree to work together in good faith to communicate with each other regarding the provisions of this MOU.

(B) Amendments.

Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU, that are mutually agreed upon by and between the parties to this MOU, will be incorporated by written instrument, executed, and signed by both parties to this MOU, and are effective in accordance with the authorities defined herein.

(C) Applicable Law.

The construction, interpretation, and enforcement of this MOU shall be governed by the applicable laws of Idaho.

(D) Entirety of Agreement.

This MOU represents the entire and integrated agreement between the parties on this topic and supersedes all prior negations, representations, and agreements, whether written or oral, on this topic.

(E) Severability.

Should any portion of this MOU be determined to be illegal or unenforceable, the remainder of the MOU will continue in full force and effect, and either party may renegotiate the terms affected by the severance.

(F) Sovereignty.

COUNTY and CITY do not waive their respective sovereignty or rights, privileges, or defenses under Idaho law by entering into this MOU, and each fully retains all immunities, privileges, and defenses provided by law (including those related to the Idaho Tort Claims Act limitations of liability) with respect to any action based on or occurring, related to or as a result of this MOU.

(G) No Shared Purchasing.

There shall be no joint or cooperative acquiring, holding, and disposing of real or personal property. No payment under this MOU shall be construed as creating a property right in

CITY to own, possess, or control any software or equipment received by COUNTY from APCO Institute.

(H) No Joint Powers or Partnership Created.

There is not hereby created any separate legal or administrative entity, as might be provided by Idaho Code, including partnership or joint powers agreement. There shall be no joint or cooperate acquiring, holding and disposing of real or personal property, and each party hereto shall be responsible for administering and financing its separate obligations hereunder.

(I) Idaho Public Records Act.

The parties agree that any document or record produced as a result of, or in relationship to, this MOU is subject to the Idaho Public Records Act. (Idaho Code Title 74, Chapter 1.) Generally, the "custodian" of a record created or utilized in connection with this MOU is the entity which created the record.

(J) No Third Party Beneficiary Rights.

The parties do not intend to nor do they hereby create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between parties to this MOU. The parties to this MOU, and shall benefit only the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their respective obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

(K) Termination.

Either party may terminate this MOU upon sixty (60) days written notice to the other party of their intention to do so. During the sixty (60)-day period, the parties will conduct negotiations to resolve any disagreement(s). If the disagreement(s), if any, have not been resolved and the party initiating the termination has not rescinded its termination in writing by the end of the sixty (60)-day period, the MOU will terminate. In the event negotiations are progressing but are not concluded by the end of the sixty (60)-day period, the party initiating the termination notice may request in writing that termination be postponed for an additional thirty (30)-day period or longer while the negotiations continue; upon such request, the termination shall be postponed for the specified period.

(L) Venue and Jurisdiction.

It is agreed that this MOU shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning it, it is agreed that proper venue shall be the District Court of the Seventh Judicial District of the State of Idaho, in and for the County of Bonneville.

(M) Subject Matter Limitation.

This Agreement contains the entire agreement between the parties concerning the subject matter of this MOU, and no statements, promises, or inducements made by either party, or agents of either party, are valid or binding unless contained herein.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed as of the date indicated above.

"COUNTY"

By: _____
Roger Christensen, Chair
Bonneville County Commissioner
District No. 1

"COUNTY"

By: _____
Jonathan D. Walker
Bonneville County Commissioner
District No. 2

"COUNTY"

By: _____
Bryon Reed
Bonneville County Commissioner
District No. 3

"CITY"

By: _____
Rebecca L. Noah Casper, Ph.D., Mayor
City of Idaho Falls, Idaho

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Roger Christensen, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
(Seal) Residing at: _____
My Commission Expires:_____

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Jonathan D. Walker, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
(Seal) Residing at: _____
My Commission Expires:_____

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Bryon Reed, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
(Seal) Residing at: _____
My Commission Expires:_____

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Rebecca L. Noah Casper, Ph.D., known to me to be the Mayor of the City of Idaho Falls, Idaho, a municipal corporation that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
(Seal) Residing at: _____
My Commission Expires:_____

COST PROPOSAL: 6/27/2022

APCO IntelliComm® GuideCard System & EMD Program

Idaho Falls 911 Communications
911 N. Skyline
Idaho Falls, ID 83402
Sherry Glick
208-589-1772 - sglick@idahofallsidaho.gov

Quantity	Product Name	Sales Price	Total Price
10	IntelliComm Software	$5,000.00	$50,000.00
1	IntelliComm Implementation	$20,000.00	$20,000.00
1	IntelliComm Free Online Training	No Charge	No Charge
1	EMD Class Online 6 weeks (Instructor Candidate) Sherry	$419.00	$419.00
1	EMD Instructor Class Online 6 weeks (Dispatch Only) Sherry	$489.00	$489.00
1	EMD Restricted Medical Instructor Application (Medical Only)	$169.00	$169.00
1	EMD Manager Class Online 3 weeks	$249.00	$249.00
20	EMD Reciprocity in house 8 hr. bridge class	$99.00	$1,980.00
7	EMD Student Manuals in house full class 32 hrs.**	$99.00	$693.00
5	EMD Guidecard with Rack**	$329.00	$1,645.00

Shipping & Handling $210.42
Grand Total $75.854.42

Expiration Date: 12/31/2022 12:00:00 AM

Future Cost, as needed

Discipline Recertification every 2 years (Telecommunicator/Manager) $30.00
Discipline Recertification every 2 years (Instructor) $95.00

EMD students must have successfully completed an instructor-led, formal 40-hour telecommunicator certification course and hold a current CPR certification from the American Heart Association, American Red Cross, or equivalent to satisfy the prerequisite requirements for EMD.

On site software training, as needed 4,500 for 1-day, 1,000 per additional days up to 5-days, 15 attendees max $4,500.00
Each additional APCO IntelliComm Software Position $5,000.00
***Shipping & Handling (Standard Ground Shipping)*
****FIRE & LEC Training is not required for the purchase of the APCO IntelliComm Software or the APCO Guidecards. Although strongly suggested.*

Recurring Annual Maintenance

24/7/365 Maintenance - 20% of each software position cost. (Prorated from UAT Acceptance date to the first day of your fiscal year). At the beginning of your fiscal year, you will then owe 12 months of maintenance (20% of software position cost X positions).

Ancillary Cost

APCO IntelliComm Guidecard System is designed for all three disciplines to always be available on screen, making it easy to access all disciplines. If you do not want all three to be available on screen, APCO will turn off the others. If you need one or more disciplines turned on in the future, APCO will do that for an additional cost. Agency will be responsible for any CAD expenses required to interface to the new disciplines. Indicate which disciplines your agency takes calls for service.

EMD____x____ LEC___x_____ FSC___x_____

Turning on disciplines in the future will result in additional fees. Agency will be responsible for any CAD expenses required to interface to the new disciplines.

CAD Interface

The agency and the agency's CAD vendor will be responsible for development and cost of the interface that enables the agency's CAD system to communicate with the IntelliComm™ software.

Authorized Signature: _____ Date: _____

QUOTE FOR PRODUCTS/SERVICES
DO NOT PAY

Quotation Prepared by:
Darlene Hines | IntelliComm Sales Representative, APCO Institute
APCO International
351 N Williamson Blvd | Daytona Beach, FL 32114
Direct: 386-944-2458 * 888-272-6911 ext. 2458 | hinesd@apcointl.org

Memorandum

File #: 21-609 **City Council Meeting**

FROM: Rick Cloutier - Director
DATE: Tuesday, August 16, 2022
DEPARTMENT: Airport

Subject

Approval of Design Work for Rehabilitation Project of Runway 3-21, Terminal Apron, and North Apron

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

Approval of the attached Work Order 22-01 from T-O Engineers for the design work on the federally funded project rehabbing the main airport runway and aprons and authorizing the Mayor and City Clerk to execute the necessary documents to facilitate the agreement (or take other action deemed appropriate).

Description, Background Information & Purpose

The Airport follows an Airport Advisory Board approved 5-year Capital Improvement Plan. As part of this plan, the Airport requests authority to proceed with the design on the rehab work of Runway 3-21 and aprons with T-O Engineers. The design work will cost $443,051 of which the FAA will cover 93.75% or $415,360. The remaining balance of $27,691 is budgeted in FY23 in the Airport Fund. The last major runway rehabilitation project was in 2008 and the runway needs another rehabilitation.

Alignment with City & Department Planning Objectives



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The rehabilitation project supports the reliable public infrastructure and transportation community-oriented result by maintaining the runway and aprons to support safety and better serve aircraft and those using the runway and aprons.

Interdepartmental Coordination

Not applicable.

Fiscal Impact

This project is mainly funded by FAA Airport Improvement Program (AIP). The remaining amount is to be funded by Airport revenue.

Legal Review

Not applicable. IDA must comply with strict FAA guidelines governing the use of AIP funds.

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WORK ORDER 22-01
IDAHO FALLS REGIONAL AIRPORT (IDA)
IDAHO FALLS, IDAHO

REHABILITATE RUNWAY 3-21, TERMINAL APRON, AND NORTH APRON

This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between the City of Idaho Falls and T-O Engineers, Inc., dated April 2019.

SCOPE OF PROFESSIONAL SERVICES:

The Scope of Work dated March 30, 2022 for this effort is attached as Exhibit A. This document describes the anticipated work effort and schedule in detail.

FEES:

Fees for services provided under this Work Order will be determined and billed on a Lump Sum basis as follows:

- **Task 1-8 (Lump Sum) $443,051.02**
- **Total Fee: $443,051.02**

Fees have been calculated using Consultant's current Fee Schedule. A detailed Fee Proposal dated March 28, 2022 is attached as Exhibit B.

IN WITNESS WHEREOF, Client and Consultant have made and executed this WORK ORDER 22-01 to the AGREEMENT the day and year first above written.

FOR: IDAHO FALLS REGIONAL AIRPORT

By: Rick Cloutier

Title: Idaho Falls Regional Airport Director

Date:

FOR: T-O ENGINEERS, INC.

By: David Mitchell

Title: Vice President

Date: August 16, 2022

Exhibit A – Scope of Work

WORK ORDER 22-01
EXHIBIT A – Scope of Work
Idaho Falls Regional Airport (IDA)
Idaho Falls, Idaho
REHABILITATE RUNWAY 3-21, TERMINAL APRON AND NORTH APRON
(PRELIMINARY DESIGN)

INTRODUCTION

The Idaho Falls Regional Airport (IDA, Airport, or Owner) is located in and owned by the City of Idaho Falls, Idaho. The Airport serves Eastern Idaho, Southern Montana, and Western Wyoming. The Airport also serves as an access point to multiple tourist destinations including Yellowstone National Park, Grand Teton National Park, Jackson Hole, Wyoming, and Sun Valley, Idaho.

This project includes the following elements:

- Rehabilitate Runway 3-21, including adding paved shoulders and blast pads
- Replacing existing Runway 3-21 lighting and signs
- Install Runway Weather Information System (RWIS)
- Rehabilitate Terminal apron and North apron
- Complete Pavement Management Plan

Runway 3-21, the primary instrument runway, is need of rehabilitation. The runway last received major rehabilitation in 2008. At that time, the southern two thirds of the runway was reconstructed and the northern third of the runway received a mill and inlay. The runway has received routine maintenance since that time but is need of more extensive rehabilitation. It is anticipated the southern two thirds of the runway will receive a mill and inlay while the northern third will be evaluated for both a mill and inlay as well as reconstruction. The runway rehabilitation will also include the addition of paved shoulders as well as the addition of a blast pad at each runway end. It is anticipated the addition of a blast pad at the Runway 21 end will require coordination with the FAA to evaluate potential impacts to the Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR). This project will also include replacement of the runway lighting and sign system as well as evaluation of a standalone airport vault building.

Over the last year, the Airport has expanded air service with the addition of two new airlines and an increase in new destinations along with additional service by larger aircraft. As part of the recent terminal expansion project, the airport expanded from three (3) gates to six (6) gates. The concrete pavement portion of the existing terminal apron is not able to accommodate parking positions for all gates and several aircraft are currently parking on asphalt pavement which is showing signs of rutting and shoving. The terminal apron concrete was constructed more than 15 years ago and needs rehabilitation. The existing deicing pad is no longer able to be used due to its proximity to the aircraft parking positions. This

project will include the rehabilitation of the terminal apron, expansion of the concrete pavement for aircraft parking including gate parking and additional remain overnight (RON) parking positions, and relocation of the aircraft deicing pad. The apron adjacent to the terminal apron to the north is also in need of rehabilitation. In addition to providing RON parking, the apron will also be evaluated to accommodate additional air cargo service.

Both the runway, taxiway and apron storm drainage flow into a series of inlets that ultimately connects south of the terminal apron in one inlet and then flows through a system of pipes to an undeveloped infiltration basin on the east side of the airport. The point where these two systems connect routinely backs up and floods the apron. No analysis of the existing storm drainage below the apron connection point has been conducted in the past as post development flows have not exceed predevelopment flows. It is anticipated with the addition of paved shoulders that this will no longer be the case and evaluation of the airport storm drainage system as a whole will be required. During previous construction projects, elements of a partially abandoned storm drainage system have been discovered across the airfield. The location of the pipes and abandoned inlets correspond to an airport drainage map from the 1940s. It is believed the pipe and inlets from the convergence point is the original system from the 1940s. This project will include survey and evaluation of the entire airport storm drainage system.

Environmental clearance for these projects was provided as part of a Categorical Exclusion (CATEX) approved by the FAA in October of 2021. No further environmental investigations are anticipated as part of this project.

Work associated with the above tasks is eligible for reimbursement from FAA/AIP grant funds following the execution of the Grant. All work will be accomplished in accordance with FAA guidance, so it is eligible for future reimbursement as it is not anticipated a grant will be available for this work until FY2022 at the earliest.

SCOPE OF PROFESSIONAL SERVICES

The following outlines the Scope of Work and services to be provided as part of this planning study. The following sections provide a narrative description of the effort and tasks associated with each task:

- Administration
- Planning
- Preliminary Design
- Closeout
- FAA Grant Administration

AVAILABLE INFORMATION:

- IDA Terminal Expansion plans from 1978, 2001, 2012, 2018 and 2020 prepared by various consultants.
- Design, construction and as-constructed drawings, survey data and geotechnical information from AIP 3-16-0018-028, 029, 036. 039, 040, 043, 044, 045, 046, 047, 050, and 051 projects, prepared by T-O Engineers.
- Master Plan and Airport Layout Plan (ALP) drawings prepared by Armstrong Consultants, 2010.
- Master Plan and Airport Layout Plan (ALP) drawings being prepared by T-O Engineers, TBD.

TASK 1 - ADMINISTRATION

This task includes the following general administrative services:

1.1 Coordinate with Owner to evaluate scope, budget and approach to project. Travel to and meet with the Airport to discuss the project scope and approach.

1.2 Prepare a Work Order, including a detailed Scope of Work. Review the Scope with Owner and FAA and modify as necessary, based on comments received. The Work Order shall also include a detailed cost proposal based on estimates of professional service man hours, hourly rates and lump sum costs required to accomplish the design development and construction administration of the work.

1.3 Provide Scope of Work and blank cost proposal spreadsheet to Owner for use in obtaining an Independent Fee Estimator for review. One teleconference is anticipated to describe and discuss the project scope.

1.4 Administer subconsultant contracts and coordinate delivery of work products. It is anticipated that subconsultant services will be required in the following fields:

1.4.1 Survey: The services of a surveying subconsultant will be required to collect topographic data for the design of the rehabilitation projects. Existing topographic information will be required for the pavement, existing ground, drainage, and utilities throughout the project site. Anticipated area requiring survey is the full RSA plus an additional 50’ as well as the full length of each connecting taxiway out to the parallel taxiway centerline. Apron survey limits are shown on the attached exhibit.

1.4.2 Geotechnical Investigation: The services of a geotechnical subconsultant will be required to obtain sub surface borings for the design of the rehabilitation projects. Determine geotechnical information required to design the project and prepare a scope of geotechnical services. A qualified geotechnical subconsultant will collect the required data for the project. The Engineer shall have one representative onsite during field services.

1.4.3 Electrical: The services of an electrical subconsultant will be required to design the new electrical service for the Runway Weather Information System (RWIS) and provide recommendations on airfield regulator replacement and potential relocation of the airfield electrical vault. Services will also be required to evaluate the electrical requirements of aircraft parked at the gates. Currently, the three (3) parking positions served by Passenger Boarding Bridges (PBB) have adequate electrical while the ground parking positions, and any additional positions will need additional electrical capabilities.

1.4.4 Pavement Management Plan: The services of a qualified subconsultant will be required to investigate and analyze existing pavements on the entire airport. The subconsultant

will produce a new Pavement Management Plan, complete with current Pavement Condition Index (PCI) values, projected PCI values, and recommended future pavement projects in accordance with FAA guidelines.

1.5 Advise and coordinate with Owner and FAA through the Phase 1 tasks.

1.6 Project management and administration to include monthly cost accounting and budget analysis, invoicing and monitoring of project progress.

TASK 2 – PLANNING AND FORMULATION

This task will include collection of Sponsor-provided existing pertinent data, investigations, and surveys. This task includes a Site Visit by all members of the project team.

2.1 Prepare for and participate in a pre-design conference with FAA personnel and the Owner. This conference shall be conducted according to current guidance from the FAA Northwest Mountain Region. The conference will take place via conference call. After the meeting, prepare notes to document what was discussed.

2.2 Coordinate field survey with airport. Attend survey kickoff meeting at airport with survey crew and airport operations staff to plan and execute survey within the Runway Safety Area (RSA). It is assumed the apron survey can be completed around aircraft operations over a period of 3 days.

2.3 Coordinate geotechnical investigation with airport and assist with field investigation. The geotechnical investigation in the apron area can be completed around aircraft operations and is anticipated to be completed in two days. The geotechnical investigation of the runway can only be completed during intermittent nighttime closures of the runway from midnight to 6AM. It is anticipated this work will be completed over two nights. Review geotechnical report and provide comments.

2.4 Coordinate electrical investigation with airport and assist with field investigation. It is anticipated 1 trip by the electrical subconsultant will be required to inventory the existing electrical infrastructure. One person from the project team will attend the field investigation.

2.5 Coordinate pavement management investigation with airport. It is anticipated 1 trip by the pavement management subconsultant will be required to inventory the existing airfield pavements over a period of 5 days. Coordinate subconsulant escort and access to movement areas with airport operations.

2.6 Inventory the existing storm drainage system outside of project survey limits including video inspection of pipe believed to be installed in the 1940s that is still part of the existing storm drainage system. See attached exhibit of 1944 storm drainage map with markups for more information . Confirm sections of system that appear to be abandoned or still in use. For sections still in use, confirm size of pipe and current condition. It is anticipated the field investigation will

take place over a period of three days and will utilize the services of a subconsultant for camera inspections.

2.7 Evaluate existing storm drainage basin on the east side of the airfield for potential wetlands. Conduct onsite wetland delineation and coordinate with the Army Corps of Engineers (ACOE) for preliminary jurisdictional determination (PJD).

2.8 Analyze survey and storm drain data and prepare base drawings. After data has been collected, Engineer shall analyze the data and prepare base drawings and digital terrain models for use in the analysis and design. Base drawings shall include all topographic information plus known underground utilities, structures, etc. Coordinate with subconsultant on requests for additional information and revisions to survey data provided.

2.9 Review Pavement Management Plan produced by subconsultant and provide comments. Coordinate with subconsultant and Owner on site visits, providing existing files, progress of work, and final product. T-O Engineers will not provide an escort for the subconsultant but will coordinate with the airport to provide an escort.

2.10 Develop aircraft fleet mixes for pavements to be rehabilitated. It is assumed three (3) fleet mixes will be developed for the runway, terminal apron and cargo apron. All pavements will be designed for aircraft loading in excess of 100,000 pounds.

2.11 Coordinate internally with T-O staff during this phase of the project to discuss key aspects of the design of each alternative and conduct an internal review of all items produced in this Phase.

2.12 Coordinate with the Owner and FAA during this phase of the project.

2.13 Travel time required for Phase 2 tasks. Anticipate 3 round trips with two members of the project team.

TASK 3 – PRELIMINARY DESIGN

This task will include evaluate the demand and capacity of the various project areas using guidance from the following sources:

3.1 Analyze existing and future terminal apron and cargo aircraft parking. Develop future terminal gate parking plan to determine recommended future limits of concrete pavement. Analyze deicing operations and make recommendation for future deicing pad size and location. Review options for capture and discharge of deicing runoff. Develop cargo apron parking plan and recommended limits of concrete pavement.

3.2 Develop pavement geometry for runway shoulders, blast pads and aprons. Review taxiway connecter geometry within the Runway Safety Area (RSA).

3.3 Develop grading to include runway and aprons. Review and develop runway cross section, shoulder and RSA grading. Develop apron grading.

3.4 Analyze existing storm drainage system throughout the airport. Develop drainage basins for the

entire airport and calculate time of concentration and pre and post development flows. Build pipe network of entire storm drainage system and analyze adequacy of pipe for conveyance of pre development and post development flows. Make recommendations on potential pipe replacement/upsizing. Review existing detention/retention basins and make recommendations on potential sizing and modifications.

3.5 Analyze existing runway underdrain system. Evaluate and make recommendations on potential changes required to facilitate the proposed paved shoulder section.

3.6 Develop pavement design for runway rehabilitation, runway shoulders/blast pads, terminal apron and cargo apron. Design analysis shall be based on the current version of FAA AC 150/5320-6. Prepare a preliminary report for inclusion in the Engineer's Design Report. The pavement design shall include preparation of an FAA Form 5100-1 and design outputs from FAA's pavement design programs, FAARFIELD and COMFAA. Prepare asphalt and concrete pavement designs and perform a life cycle cost analysis to select the preferred pavement section for each alternative.

3.7 Prepare a preliminary electrical layout for runway, to include new edge/threshold lighting along Runway 3-21, guidance signs, and RWIS. Prepare preliminary electrical layout for aprons.

3.8 Evaluate the proposed electrical loading requirements and recommend any necessary changes to facilitate the new lighting and signage.

3.9 Evaluate alternatives for reuse and/or stockpile of excess milled pavement materials and excavation generated for each alternative. It is anticipated that some of this material will be used to improve existing and proposed pavement shoulders and access and maintenance roads on the airfield.

3.10 Develop separate preliminary phasing plans for runway rehabilitation, terminal apron, and cargo apron projects along with estimated construction schedules.

3.11 Prepare preliminary exhibits/drawings (30%) for each alternative, which will be limited to: Cover Sheet; Construction Layout Plan; Overview Safety and Phasing Sheets, Runway Plan and Profile Sheets, and Apron Plan Sheets (estimated 40 sheets, total). Sheets will be prepared to a 30% level for general overview only.

3.12 Calculate quantities and prepare preliminary opinions of construction cost and construction time required to complete construction of each alternative. Summarize and submit to Owner and FAA for review and discussion.

3.13 Conduct a QA and QC review of the 30% design submittal.

3.14 Coordinate internally with T-O staff during this phase of the project to discuss key aspects of the design of each alternative and conduct an internal review of all items produced in this Phase.

3.15 Coordinate with the Owner and FAA during this phase of the project. This will include one meeting in Idaho Falls with the Airport Staff to discuss the preliminary design drawings and refine the project approach, schedule, phasing and budget.

3.16 Travel time required for Phase 3 tasks. Anticipate 2 round trips with two members of the project team.

TASK 4 – FINAL DESIGN

Not included at this time.

TASK 5 – BIDDING

Not included at this time.

TASK 6 – PROCUREMENT AND CONSTRUCTION

Not included at this time.

TASK 7 – CLOSEOUT

Task 7 shall consist of project closeout and documentation services. Services shall include the following tasks:

7.1 Document the Project work and accomplishments for the projects in a Final Closeout Report in accordance with FAA guidelines, including final SF 271 and SF 425.

7.2 Assist Owner with overall budget status analysis and reports, closeout documentation review, and coordination with the FAA, as requested by the Owner. Assist in preparation of required project closeout certifications.

TASK 8 – FAA GRANT ADMINISTRATION

This task includes the following FAA AIP Grant Administration services.

8.1 Assist the Owner with Grant Administration tasks.

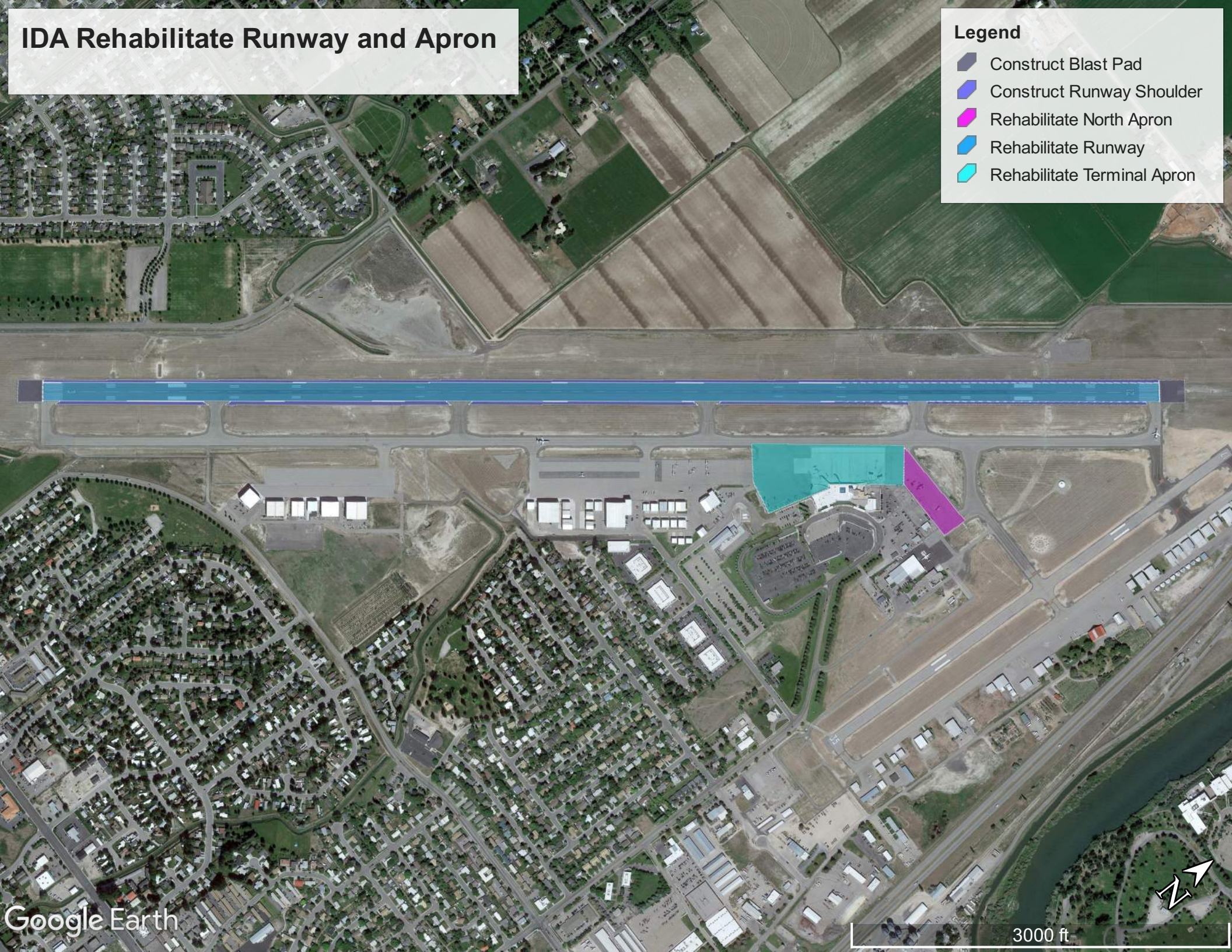
- 8.1.1 Prepare a Grant Application for submittal to FAA. Update the Grant Application for FAA-AIP funding. Assist Owner in coordination of Grant Application submittal and process.
- 8.1.2 Assist the Owner to prepare and process required certifications for submittal to the FAA.
- 8.1.3 Assist the Owner with preparation of annual SF 271 and SF 425 forms.
- 8.1.4 Assist the Owner with quarterly performance reports in accordance with Table 5-16 of FAA Order 5100.38D.
- 8.1.5 Provide periodic project budget updates to Owner during prosecution of the work.

8.2 Provide the following services related to Federal Disadvantaged Business Enterprise requirements (DBE):

- 8.2.1 Assist the Owner with Disadvantaged Business Enterprise (DBE) annual reporting for FY 2022 and 2023.

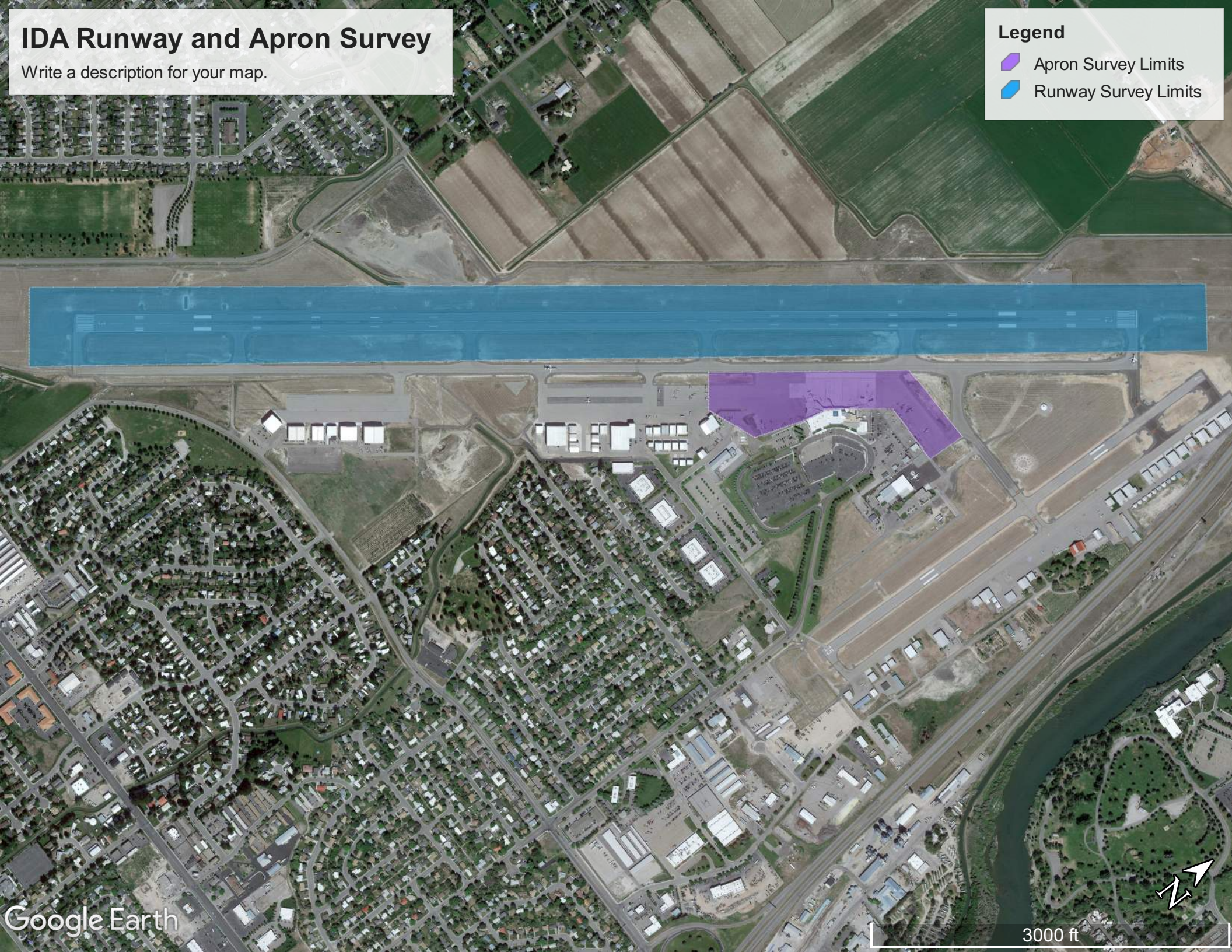
8.3 Assist and coordinate with independent auditors in locating appropriate documents for performing A-133 annual audit. In addition to finding appropriate project files, answer questions concerning Contractor's wage rates and interview forms as required.

End of Scope

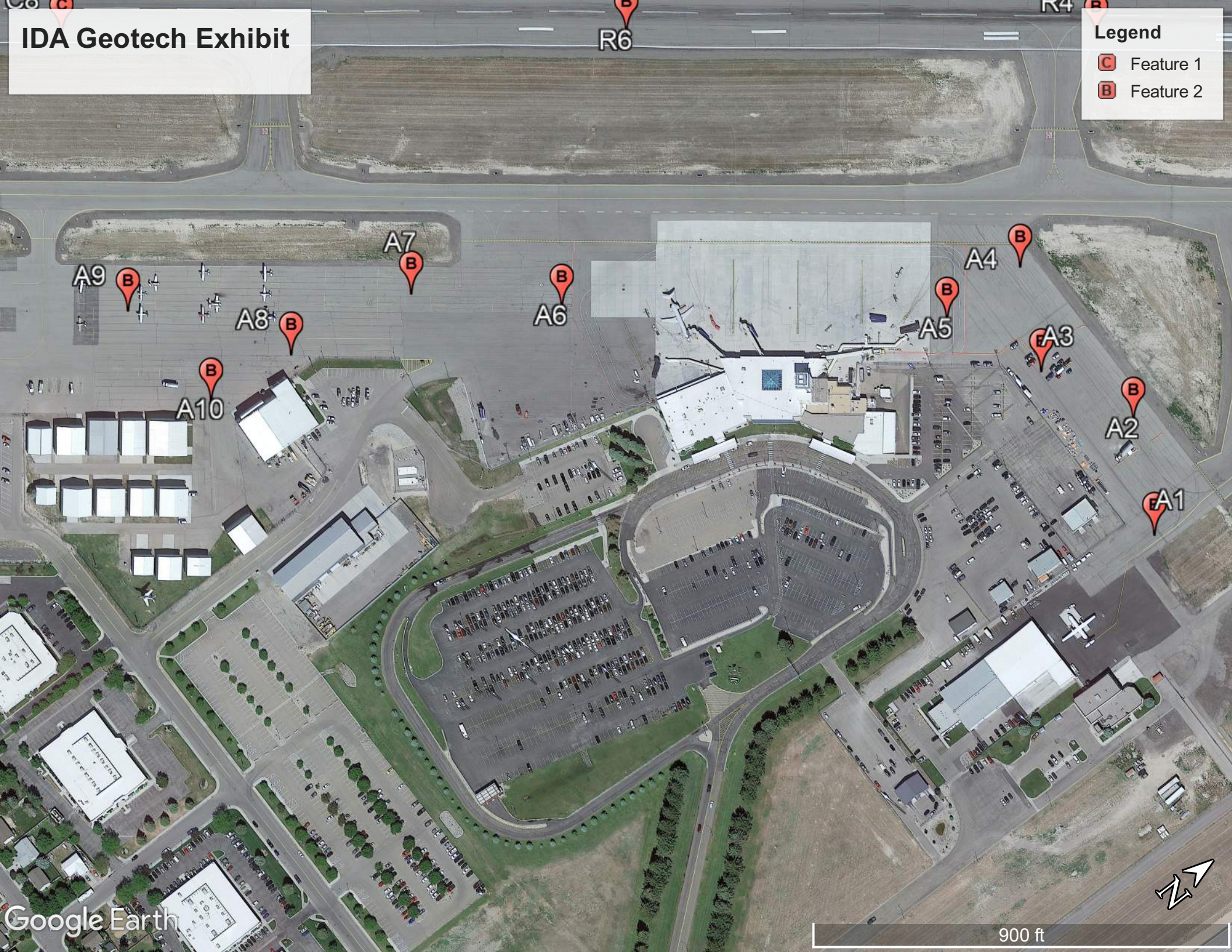

IDA Rehabilitate Runway and Apron
Legend
Construct Blast Pad
Construct Runway Shoulder
Rehabilitate North Apron
Rehabilitate Runway
Rehabilitate Terminal Apron
Google Earth
3000 ft
N

IDA Runway and Apron Survey

Write a description for your map.




IDA Geotech Exhibit
Legend
Feature 1
Feature 2
C14
C13
C12
C11
C10
C9
C8
R7
R6
R5
R4
R3
R2
R1
A9
A8
A7
A6
A5
A4
A3
A2
A1
A10
Google Earth
3000 ft


IDA Geotech Exhibit
Legend
Feature 1
Feature 2
C8
R6
R4
A7
A9
A8
A6
A4
A5
A3
A10
A2
A1
Google Earth
900 ft

This section was not encountered during previous projects and appears to have been removed.

Runway inlets and pipes discovered under runway shoulder during runway rehabilitation. Inlets were filled with dirt. All inlets encountered were covered with steel plates. Majority of system appeared abandoned.

Portions of this series of pipe and inlets has been replaced in previous projects

It is believed this series of pipes and inlets is still in place. Confirm pipe size and condition and evaluate system adequacy

It is believed this section of pipes has been abandoned. Confirm.

System Abandoned during Taxiway C Rehabilitation

It is unknown if this series of pipes and inlets is still functioning or has been abandoned. Confirm.

Inlets and pipes discovered during runway end shift. System appeared abandoned

RAINFALL DATA FOR PROPOSED DRAINAGE

R = .4

I = 1.00 (PAVEMENT)

I = .3 (FIELD AREAS)

ALL NEW DRAINAGE LINES SHALL HAVE COMPLETELY SEALED JOINTS.

LEGEND

- EXISTING MANHOLES (NOT NUMBERED)
- MANHOLES TO BE INSTALLED (NUMBERED)
- INLETS TO BE CONSTRUCTED IN PAVEMENT
- DITCHES
- PROPOSED HEADWALLS
- SINK HOLE
- DRAINAGE LINES TO BE INSTALLED
- DRAINAGE LINES EXISTING
- INLETS TO BE CONSTRUCTED IN FIELD AREAS, REFER SHEET. 8.

LEGEND

- NEW GUTTER TO BE INSTALLED
- EXISTING GUTTER TO BE REMOVED
- GUTTER TO BE REMOVED AND REPLACED WITH STRAIGHT PAVING SECTION.

GUTTER PLAN

KEY PLAN OF NEW DRAINAGE INSTALLATIONS

NOTE: INLETS ON NE - SW RUNWAY WILL BE INSTALLED FROM AVAILABLE COVERS AND CONES ON SITE ACCORDING TO DETAIL 2, SHEET 7 ; SET IN 8' V-TYPE GUTTER AS PER SHEET 6. FOR ALTERNATE INLET INSTALLATION REFER DETAIL 14, SHEET 8.

TOPS OF ALL INLETS IN FIELD AREAS TO BE .25' BELOW FINISHED GRADES.

SCALE IN FEET 0 200 400 600

CIVIL AERONAUTICS ADMINISTRATION
SEVENTH REGION SEATTLE, WASHINGTON

IDAHO FALLS AIRPORT
IDAHO FALLS, IDAHO
DRAINAGE PLAN

NO.	REVISIONS	APP.	DATE

APPROVED: SUPT. OF AIRWAYS
CHECKED BY:
DESIGNED BY: C. L. G.
DR. BY J.G.
TR. BY J.G.
SUBMITTED:
4-14-44
DR. NO. 7-E-836
SHEET 5 OF 17

Exhibit B – Fee Proposal

Idaho Falls Regional Airport — **AIP 3-16-0018-0XX**

Rehabilitate Runway 3-21 including Paved Shoulders and Blast Pads (Preliminary Design)

Rehabilitate Aprons (Preliminary Design)

Exhibit B

Work Order 22-01 — **Basis of Cost**

Labor Worksheet — **March 28, 2022**

Task	Description	Personnel Hourly												Labor Fee
		Prin	PM	PE	DE	EIT	CM	EPM	EP	SM	Surv	Adm.	Total	
		$89	$67	$48	$37	$35	$44	$47	$35	$56	$35	$29	Hours	
Task 1 - Contract Administration														
1.1	Scope of Work	1	12	4									17	$ 1,080.69
1.2	Work Order	1	4									2	7	$ 412.61
1.3	Independent Fee Estimate		2	4									6	$ 325.94
1.4	Subconsultant Administration												0	$ -
1.4.1	Survey		2	4								2	8	$ 383.34
1.4.2	Geotech		2	4								2	8	$ 383.34
1.4.3	Electrical		2	4								2	8	$ 383.34
1.4.4	Pavement Management		2	4								2	8	$ 383.34
1.5	Advise and Coordinate with Owner and FAA		8	4									12	$ 725.48
1.6	Project Management & Administration		24									24	48	$ 2,286.96
Subtotal, Task 1		**2**	**58**	**28**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**34**	**122**	**$ 6,365.04**
Task 2 - Planning and Formulation														
2.1	Predesign Conference		2	2									4	$ 229.56
2.2	Survey Field Coordination		2	4									6	$ 325.94
2.3	Geotech Field Coordination		2	4	50								56	$ 2,194.94
2.4	Electrical Field Coordination		2	8									10	$ 518.70
2.5	Storm Drainage Field Investigation		2	4	16								22	$ 924.02
2.6	Pavement Management Field Coordination		2	4									6	$ 325.94
2.7	Wetland Delineation and Coordination		2	4				50	30				86	$ 3,748.84
2.8	Analyze Data and Prepare Base Drawings		1	2	4	16							23	$ 872.17
2.9	Review Pavement Management Plan		2	4									6	$ 325.94
2.10	Develop Aircraft Fleet Mixes		2	4	16								22	$ 924.02
2.11	Internal Coordination		4	4	4	4		4	4				24	$ 1,078.36
2.12	Coordination with FAA and Owner		8	8									16	$ 918.24
2.13	Travel Time - Task 2		10	10	20			10					50	$ 2,370.10
Subtotal, Task 2		**0**	**41**	**62**	**110**	**20**	**0**	**64**	**34**	**0**	**0**	**0**	**331**	**$ 14,756.77**
Task 3 - Preliminary Design														
3.1	Develop Terminal and Cargo Aircraft Parking Plans		4	8	16	40							68	$ 2,649.16
3.2	Develop Runway and Taxiway Geometry		2	4	12	24							42	$ 1,614.02
3.3	Develop Runway and Apron Grading		2	8	16	40							66	$ 2,515.98
3.4	Analyze Airfield Storm Drainage		8	24	40	80							152	$ 5,982.88
3.5	Anaylyze Runway Edge Drain System		2	4	8	16							30	$ 1,184.66
3.6	Prepare Pavement Designs		2	12	24	40							78	$ 3,007.78
3.7	Develop Runway and Apron Lighting and Sign Layout		2	8	16	40							66	$ 2,515.98
3.8	Evaluate Airfield Lighting System		2	4	4								10	$ 475.46
3.9	Evaluate Material Recycling - Millings		2	8									10	$ 518.70
3.10	Develop Preliminary Phasing Plans		2	4	8	24	16						54	$ 2,176.02
3.11	Prepare 30% Plans (40 Sheets)		4	60	120	200							384	$ 14,639.36

Idaho Falls Regional Airport — **AIP 3-16-0018-0XX**

Rehabilitate Runway 3-21 including Paved Shoulders and Blast Pads (Preliminary Design)

Rehabilitate Aprons (Preliminary Design)

Exhibit B

Work Order 22-01 — **Basis of Cost**

Labor Worksheet — **March 28, 2022**

Task	Description	Personnel Hourly												Labor Fee
		Prin	PM	PE	DE	EIT	CM	EPM	EP	SM	Surv	Adm.	Total	
		$89	$67	$48	$37	$35	$44	$47	$35	$56	$35	$29	Hours	
3.12	Calculate Quantities and Prepare Cost Estimates		2	4	12	40	16						74	$ 2,885.22
3.13	Internal QC Review		8										8	$ 532.72
3.14	Internal Coordination		4	4	4	4	4						20	$ 926.44
3.15	Coordination with FAA and Sponsor		8	8									16	$ 918.24
3.16	Travel Time - Task 3		20	20									40	$ 2,295.60
Subtotal, Task 3		**0**	**74**	**180**	**280**	**548**	**36**	**0**	**0**	**0**	**0**	**0**	**1118**	**$ 44,838.22**
Task 4 - Final Design														
	Not Included At This Time												0	$ -
Subtotal, Task 4		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 5 - Bidding														
	Not Included At This Time												0	$ -
Subtotal, Task 5		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 6 - Construction Administration														
	Not Included At This Time												0	$ -
Subtotal, Task 6		**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 7 - Closeout														
7.1	Final Construction Report		2	8	16								26	$ 1,116.78
7.2	Coordinate with FAA and Owner		2	2									4	$ 229.56
Subtotal, Task 7		**0**	**4**	**10**	**16**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**30**	**$ 1,346.34**
Task 8 - Additional Services														
8.1	Grant Administration Tasks													
8.1.1	Prepare Grant Application		2	4		8							14	$ 605.78
8.1.2	Sponsor Certifications		1	2		4							7	$ 302.89
8.1.3	SF 271 & SF 425		1	2		4							7	$ 302.89
8.1.4	Quarterly Performance Reports			4		8							12	$ 472.60
8.1.5	Budget Updates		2	2									4	$ 229.56
8.2	Disadvantaged Business Enterprise Services		2	12									14	$ 711.46
8.3	Audit Coordination		2	2									4	$ 229.56
Subtotal, Task 8		**0**	**10**	**28**	**0**	**24**	**0**	**0**	**0**	**0**	**0**	**0**	**62**	**$ 2,854.74**
Total, Tasks 1-8		**2**	**187**	**308**	**406**	**592**	**36**	**64**	**34**	**0**	**0**	**34**	**1663**	**$ 70,161.11**

Idaho Falls Regional Airport — **AIP 3-16-0018-0XX**
Rehabilitate Runway 3-21 including Paved Shoulders and Blast Pads (Preliminary Design)
Rehabilitate Aprons (Preliminary Design) — **Exhibit B**
Work Order 22-01 — **Basis of Cost Analysis**
Fee Summary — **March 28, 2022**

Tasks 1-8 (Lump Sum)

1. Personnel Costs

Classification	Title	Hours	Rate/Hour	Cost
Prin	Principal	2	$88.85	$177.70
PM	Project Manager	187	$66.59	$12,452.33
PE	Project Engineer	308	$48.19	$14,842.52
DE	Design Engineer	406	$37.38	$15,176.28
EIT	Engineer-In-Training	592	$34.98	$20,708.16
CM	Construction Manager/Specifier	36	$44.47	$1,600.92
EPM	Environmental Project Manager	64	$47.47	$3,038.08
EP	GIS Technician	34	$34.98	$1,189.32
SM	Survey Manager	0	$55.65	$0.00
Surv	Surveyor	0	$34.52	$0.00
Adm.	Administrative Assistant	34	$28.70	$975.80
Totals:		**1663**		$70,161.11
			Overhead	$88,711.71
			Profit	$39,718.20
			Total Labor	**$198,591.02**

2. Subconsultant Fees

Geotechnical	$80,000.00
Survey	$75,000.00
Electrical	$25,000.00
Pavement Management Plan	$39,000.00
Assumption of Risk	$10,950.00
Subtotal, Subconsultant Fees:	**$229,950.00**

3. Reimbursable Expenses

Description	Number	Unit Cost	Cost
Vehicle Travel (Per Mile)	1800	$0.65	$1,170.00
Lodging (Per Night)	12	$150.00	$1,800.00
Airline Travel (Per Roundtrip)	4	$250.00	$1,000.00
Per Diem (Per Day)	16	$65.00	$1,040.00
Meals (Lump Sum)	0	$0.00	$0.00
Camera Inspection Per Day	3	$2,500.00	$7,500.00
Document Reproduction (Lump Sum)	1	$1,500.00	$1,500.00
Phone, Fax, Postage (Lump Sum)	1	$500.00	$500.00
Subtotal, Reimbursable Expenses			**$14,510.00**

TASKS 1-8 TOTAL FEE (1+2+3): **$443,051.02**

Memorandum

File #: 21-610 **City Council Meeting**

FROM: Rick Cloutier, Director
DATE: Tuesday, August 16, 2022
DEPARTMENT: Airport

Subject
Minutes from Idaho Falls Airport (IDA) Board Meeting

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc)
Approve the minutes as described below (or take other action deemed appropriate).

Description, Background Information & Purpose

June 21, 2022, Airport Board Meeting Minutes

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐

The minutes support the good governance community-oriented result by providing assurance of regulatory and policy compliance to minimize and mitigate risk.

Interdepartmental Coordination

N/A

Fiscal Impact

N/A

Legal Review

N/A

June 21, 2022

The Board of Directors of the Idaho Falls Regional Airport (IDA) met in Board Meeting, Tuesday, June 21, 2022, at the Idaho Falls Airport Board Room 2140 N. Skyline Dr. Idaho Falls, ID at 7:00 a.m.

Call to Order and Roll Call:
There were present:
Chair Rebecca L. Noah Casper
Director Thomas Hally
Director Jim Francis
Director Lisa Burtenshaw
Director Michelle Ziel-Dingman
Director Jim Freeman

Also present:
Rick Cloutier, Airport Director
Brook Edwards, Airport Administration Assistant
Jayme Verish, Airport Assistant Director Operations & Maintenance
Bruce Young, Airport Assistant Director Finance & Administration
Emily FitzPatrick, Business Development Manager
Randy Fife, City Attorney

Chair Casper called the meeting to order at 7:00 a.m.

Announcements:

Soccer Field Complex

Airport Updates– Rick Cloutier, Idaho Falls Airport

Director Cloutier reviewed the following with general discussion throughout:
Boise inaugural is booking at 50% load factors.
Reno, Nevada starts with Aha! in August with Thursday and Sunday flights.

Mr. Cloutier talked about the growth of the Idaho Falls Regional Airport and, in the 1st, and 2nd Quarter the general aviation is up ~ 10%. Passenger enplanements are up ~28%, this does not include Jackson, Wyoming closure. Cargo is up 15%.

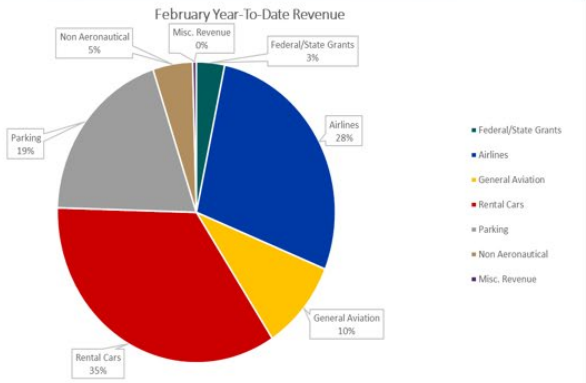
Terminal construction is complete, furniture included.
Phase 3 airport construction (ticketing and bag makeup area) should start in the spring.
Interested in attending the ACI annual meeting in September in Minnesota, please let us know as well as being part of the Board and Commissioners Committee.

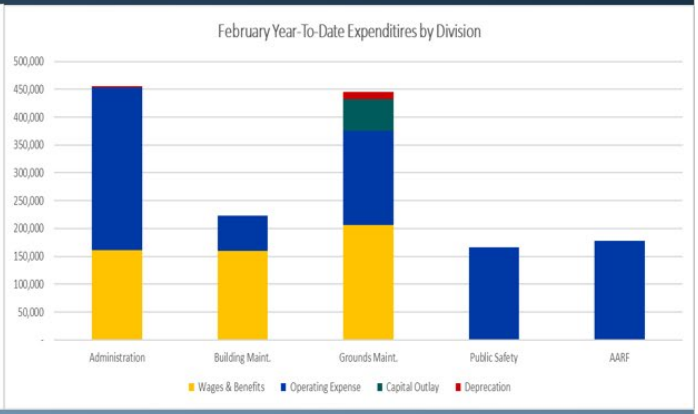
Next board meeting is scheduled for September 20th, due to scheduling conflicts we would like to move that meeting to the week before or after.

Financial Update – Bruce Young, Idaho Falls Airport

Mr. Bruce Young reviewed the year-to-date actuals:
Revenue and expenditures
Budget to actual comparisons net surplus of $257,085
Five-year comparison – revenue and expenditures

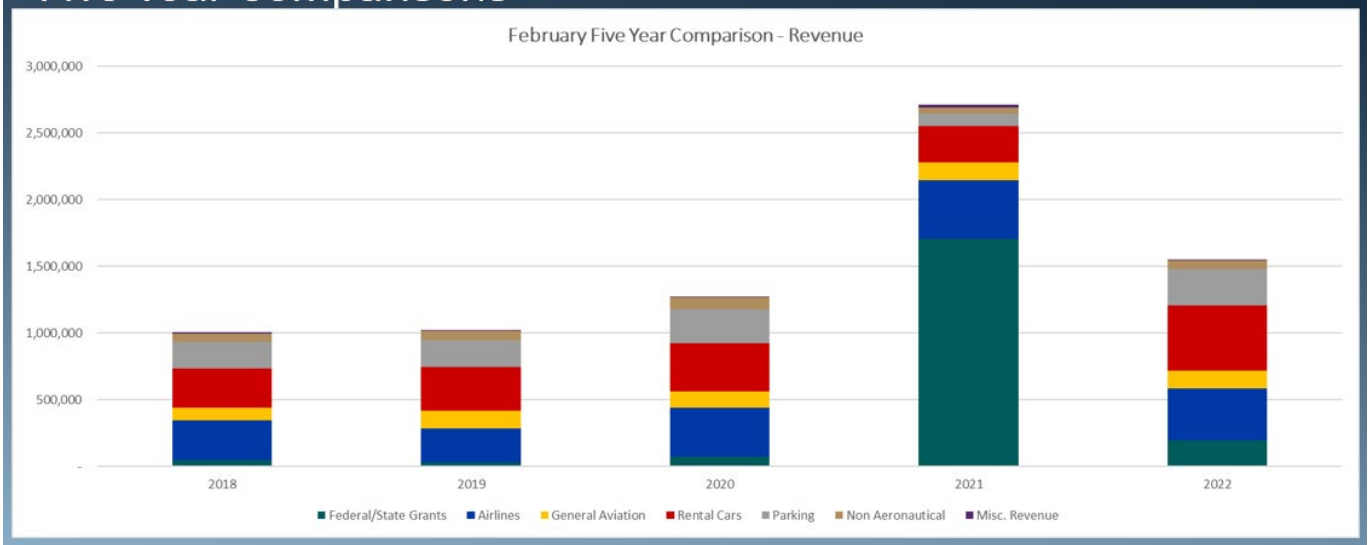
Year-To-Date Actuals (February 2022)





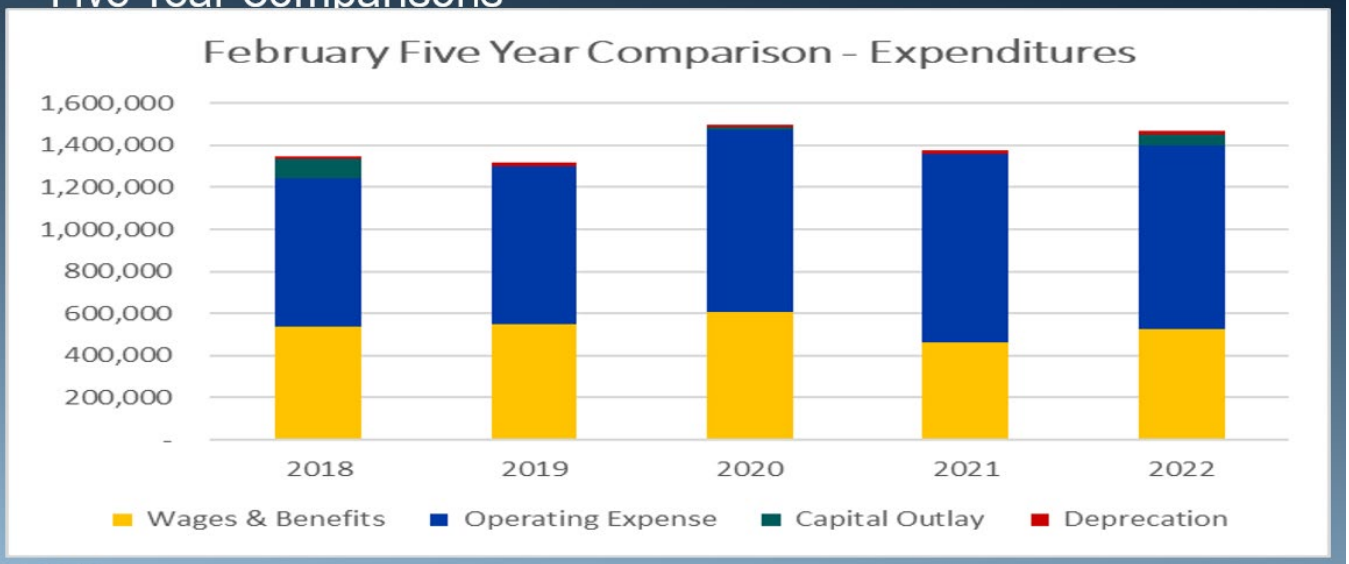
Excludes FAA Grant and Airline PFC Revenue and FAA Project Expenditures.

Five Year Comparisons



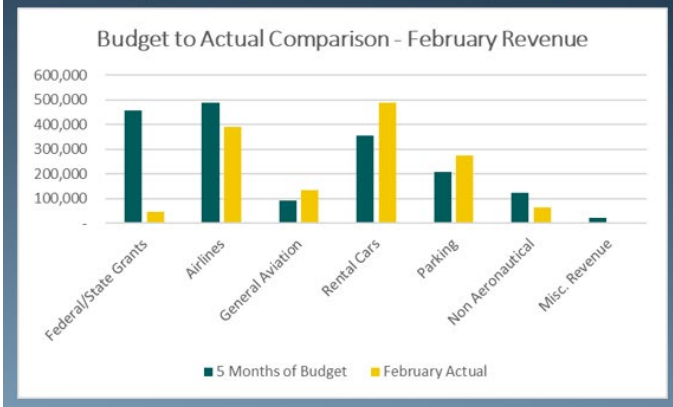
CARES Act and ARPA

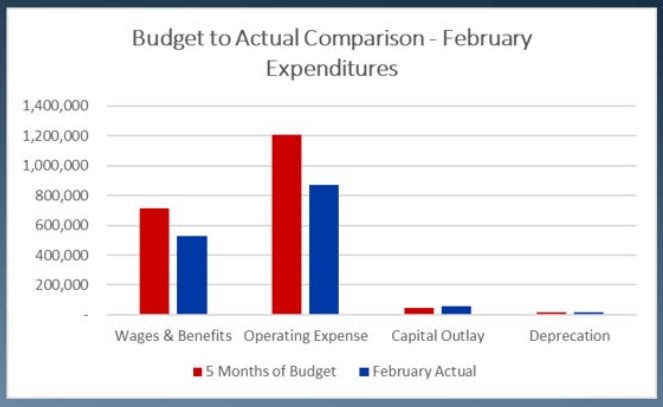
Five Year Comparisons



COVID

Budget to Actual Comparisons





Net surplus of $257,085 excluding FAA projects.

FY 2022-2023 budget was discussed and will be presented to the City Council and the public for approval on August 11, 2022.

CITY OF IDAHO FALLS
2022-2023 BUDGET ANALYSIS WORKSHEET
SUMMARY OF ALL AIRPORT DEPARTMENTS

REVENUES

Fund 060 Airport Fund Department Airport Division Airport 060-AIRPORT FUND	2019-2020 Budget	2019-2020 Actuals	2020-2021 Budget	2020-2021 Actuals	2021-2022 Budget	2022-2023 Proposed
SUMMARY: ALL AIRPORT DEPARTMENTS						
Taxes & Franchises	$ -	$ -	$ -	$ -	$ -	$ -
Licenses and Permits	-	-	-	-	-	-
Intergovernmental Revenue	12,100,000	4,902,933	12,140,000	14,068,029	11,100,000	22,604,998
Charges for Services	2,752,160	2,067,595	2,012,518	2,264,589	2,570,000	3,536,098
Fines & Forfeits	3,000	2,683	3,300	378	3,000	500
Investment Income	10,000	8,880	7,000	8,179	6,500	-
Rentals & Leases	326,450	367,933	374,057	358,992	475,000	341,786
Contributions & Donations	-	-	-	-	-	-
Sale of Property	-	-	-	2,025	-	-
Miscellaneous	2,500	1,849	15,500	9,111	5,000	20,000
Non Revenue Transfer	750,000	552,125	874,226	754,939	787,800	1,040,168
TOTAL REVENUES	$ 15,944,110	$ 7,903,998	$ 15,426,601	$ 17,466,242	$ 14,947,300	$ 27,543,550

EXPENDITURES

Fund 060 AIRPORT FUND Department Airport 8001---8006 SUMMARY	2019-2020 Budget	2019-2020 Actuals	2020-2021 Budget	2020-2021 Actuals	2021-2022 Budget	2022-2023 Proposed
SUMMARY: All AIRPORT DEPARTMENTS						
Salaries & Wages	$ 1,080,025	$ 998,620	$ 912,576	$ 886,409	$ 1,177,500	$ 1,427,684
Benefits	485,861	443,807	423,040	372,932	530,774	770,286
Current Operating Expense	2,291,159	1,967,837	2,103,225	2,098,064	2,891,700	3,061,731
Capital Outlay	12,260,000	4,222,168	11,950,000	140,072	10,310,000	22,188,349
MERF Expenditures	-	-	-	-	-	-
MERF Depreciation	35,100	35,100	37,800	37,800	37,800	34,500
Debt Service	-	-	-	60,447	-	61,000
Interfund Transfers	-	-	-	-	-	-
TOTAL EXPENDITURES	$ 16,152,145	$ 7,667,532	$ 15,426,641	$ 3,595,724	$ 14,947,774	$ 27,543,550
NET OPERATING	$ (208,035)	$ 236,466	$ (40)	$ 13,870,518	$ (474)	$ -

Aircraft Rescue Firefighting (ARFF) Services – Jayme Verish, Idaho Falls Airport

**Action Desired: To approve the contract with Pro-Tech Fire Services.*

The purpose of this contract is to obtain services and support for the Airport Rescue and Firefighting requirements as prescribed by the FAA. Pro-Tec Fire Service will be able to provide additional services and training to the Idaho Falls Regional Airport to ensure compliance with FAA regulatory requirements and the overall safe operation of the Airport.

Benefits:

Services added that are not currently being provided: CPR; Fire extinguish training; Compliance items; etc.)

Reduced cost to hire airport operations personnel (Six firefighters and a chief).

1 year cost - $695,000

Ground Transportation Plan – Jayme Verish, Idaho Falls Airport

The purpose of the Ground Transportation Plan (GTP) is to become compliant with the FAA Grant Assurances. It is a framework of rules and regulations for commercial operations to enhance customer safety and overall experience. The generation of revenue from commercial operations utilizing Idaho Falls Regional Airport (IDA) enables IDA to make important curbside and infrastructure improvements that will further support ground transportation operations and enhance passenger safety & experience.

Operations covered: Commercial bus services (non-public); Taxicab; Courtesy shuttle; Special event transportation.

Exemptions: Public transportation, i.e. public transit/government owned/operated vehicles; Non-profit services; Airport owned shuttles; Charters arranged by airline operators for passenger transit to/from IDA.

Rules & Regulations:

GTP requires all providers to have an agreement with the airport

Maintain all appropriate licenses, certifications, inspections, etc. as applicable by law

Comply with all federal, state, local laws and regulations including laws and regulations related to ADA, non-discrimination, and Title VI.

Code of conduct for commercial ground transportation providers

Rates and Fees Structure:

One time application fee submitted with application with dedicated spaces to use.

VEHICLE CLASSIFICATION	IDA	PERMIT APPLICATION FEE	ANNUAL/MONTHLY/QUARTERLY FEES	TRIP FEES (IF APPLICABLE)
BUSSES/CHARTER (Non-Public)		$50.00	$500.00 per year per company + $20.00 for every additional vehicle	$3.50 per Passenger
TAXICAB		$50.00	$20.00 per month per company + $10.00 for every additional vehicle	$1.50 per Trip
COURTESY VEHICLE – HOTEL/MOTEL (irrespective of type of vehicle used)		$50.00	$50.00 per year per company + $10.00 for every additional vehicle	None
BAGGAGE DELIVERY		$50.00	$20.00 per month per company + $10.00 for every additional vehicle	None
SPECIAL EVENT		$50.00	$65.00/day per company + $5.00/day for each additional vehicle	None

Airport staff respectfully request that the board approve the Ground Transportation Plan and allow submittal to the Idaho Falls City Council as a resolution, or take other action deemed appropriate.

June 21, 2022

Idaho Falls Regional Airport presented at the City Council Meeting July 14, 2022. Airport staff requests that the City Council approve Professional Services Agreement for services to be provided by Pro-Tec Fire Services and give authorization for the mayor to execute the agreement (or take other action as deemed appropriate).

PASSED by the City of the Idaho Falls Council this day of July 14, 2022.

The meeting adjourned at 10:00 a.m.

Brook Edwards

Brook Edwards – Business Office Manager

Rebecca Casper, MAYOR

Memorandum

File #: 21-611 **City Council Meeting**

FROM: Bear Prairie, General Manager
DATE: Wednesday, August 17, 2022
DEPARTMENT: Idaho Falls Power

Subject
RFP 22-26 Generator Control Services for Idaho Falls Power

Council Action Desired
☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

Approve this professional services bid award to L & S Electric, Inc. for a not to exceed amount of $209,085.00 (or take other action deemed appropriate).

Description, Background Information & Purpose
Idaho Falls Power solicited bids from qualified professional services contractors to program the control panels for the generators at the upper plant. Two bids were received with L & S Electric being the lowest responsive, responsible bidder.

Alignment with City & Department Planning Objectives



☐ ☐ ☒ ☐ ☐ ☐ ☐ ☒

This action supports our readiness to maintain and improve public infrastructure and facilities, ensuring long-term reliability. This action also supports the reliability element of the IFP Strategic Plan.

Interdepartmental Coordination
The City Attorney concurs that this action is appropriate.

Fiscal Impact
This agreement is budgeted for in the 2021/22 and 2022/23 Idaho Falls Power CIP budgets.

Legal Review
The City Attorney's Office approves this action.

Idaho Falls Power

Bid Tabulation

Project: Upper Generator Control — Number: RFP-22-26

Submitted: Krista Thornton - Warehouse Operations Asst. — Date: August 16, 2022

	Description			Emerson		L&S Electric	
					Total Amount		Total Amount
	Generator Control Panel Upgrade Services				$325,585.00		$209,085.00
	Project:						
			Recommended award				$ 209,085.00

L & S Electric, Inc.
Power Control Solutions
1810 County Road XX
Rothschild, WI 54474
Phone: 715.359.0551
Fax: 715.355.5948
Web: www.lselectric.com

INTEGRATED SOLUTIONS
LEGENDARY SERVICE

QUOTATION

To: City of Idaho Falls
140 South Capital Ave.
P.O. Box 50220
Idaho Falls, ID 83405-0220

Attn: Krista Thornton

Quote No:	QE005829
Pay Terms:	Net 30 days
Delivery:	See Schedule
Incoterms:	EXW (2010)
Currency:	USD
Taxes:	Not included
Prices:	Firm for 30 days
Date:	July 27, 2022

Subj: IFP 22-26 Generator Control Services, Idaho Falls Power

L & S Electric, Inc. (L&S) is pleased to provide a quotation of the following:

Item	Qty	Description
A	1	***Panel #1 Unit Automation Control Panel***, consisting of an upgrade for the existing unit control utilizing a CompactLogix controller by Allen Bradley. The controller will be programmed using ladder logic and be able to communicate directly with the existing governor PLC and SCADA RTU (SEL Axion) with a Prosoft Communication Module. Red/green pencil mark-ups of existing drawings will be provided to show the installation cut-in for panel #1. A new faceplate for the switchboard panel #1 will be provided which will contain an Operator Terminal Interface (OIT) for control and alarming. The OIT will be mounted to the front of the faceplate, while the other major components will be assembled and wired on the backside of the new faceplate for panel #1. Below is a list of components supplied with panel #1: (1) PLC Rack (1) PLC Power Supply (1769-PB2) (1) PLC CompactLogix Processor (1769-L33ER) (1) PLC Analog Input Card – 4 Channel (1769-IF4) (4) PLC Digital Input Module – 16 point (1769-IQ16) (2) PLC Digital Output Module – 16 point (1769-OB16) (1) PLC Prosoft Communication Module (1) HMI5150XL Maple Systems Operator Interface Terminal (OIT) 15” (lot) Miscellaneous Panel Build Supplies, terminal blocks, fuses, circuit breakers, relays, etc.

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(lot) Wiring AWG 14, SIS 600 V, 90°C Gray will be reversed labeled showing the "FROM" origination.

Item	Qty	Description

B 1 ***Panel #2 Manual Control Panel***, consisting of replacement unit control switches and meters. A new faceplate for the switchboard panel #2 will be provided which will contain the new switches and meters. Red/green pencil mark-ups of existing drawings will be provided to show the installation cut-in for panel #2. The following major components will be assembled and wired on the new faceplate for panel #2 that will be fitted onto the existing switchboard:

(1) E-Stop Pushbutton
(5) Control Switches (1CS, 20WCS, 43CS, 43MS CS, 43SA CS)
(3) Lockout Relay (86E, 86N, 86T)
(1) Syncscope
(4) Panel Meters
- Generator Voltage
- Generator Frequency
- Bus Voltage
- Bus Frequency

(4) Pump Status Indication Lights
(1) Instrument Isolation transformer, 120V, 1:1 Ratio
(1) Control Relay (to replace 25Y)
(lot) Miscellaneous Panel Build Supplies, terminal blocks, fuses, circuit breakers, relays, etc.
(lot) Wiring AWG 14, SIS 600 V, 90°C Gray will be reversed labeled showing the "FROM" origination.

C 1 ***Panel #3 Generator Protection Panel***, consisting of a new faceplate for the switchboard panel #3 will contain the new generator protection relays to replace the existing electro-mechanical relays and to integrate the existing SEL 751 relay. The following major components will be assembled and wired on the new faceplate for panel #3 that will be fitted into the existing switchboard:

(1) SEL 700G (0700G11A2X4A7685A220)
(1) SEL 787 (07873EE1A1A1A76850220)
(1) SEL 2664 Module (2664XX0XXX)
(15) Front Mounted Test Switches
(1) Breaker Trip Switch with indicating lights (52G)
(lot) Miscellaneous Panel Build Supplies, terminal blocks, fuses, circuit breakers, relays, etc.
(lot) Wiring AWG 14, SIS 600 V, 90°C Gray will be reversed labeled showing the "FROM" origination.

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Item C Clarifications:

1. Red/green pencil mark-ups to existing drawings are provided for panel #1 and panel #2 only. Per addendum #1, integration engineering for the protection relays (panel #3) is by IFP.
2. It is understood from Addendum #1 that the existing SEL 751 relay will be shipped to L&S by IFP for L&S to assemble onto the panel described above. L&S will include provisions in the panel to accept the SEL 751 relay and complete the interconnection wiring local to the new panel.
3. It is understood from Addendum #1 that integration design, relay settings, and commissioning will be accomplished by IFP. Factory testing will consist of a wiring point-to-point check and device power-up only with respect to the protection relays.

Item	Qty	Description
D	1	***Onsite Kickoff Meeting,*** consisting of the project manager and controls/electrical engineer traveling to site to verify design intent, commercial agreements, and gather physical dimensions of the existing panels to facilitate the design of the replacement panels (Items A, B, & C). Additionally, existing drawing wiring information will be reviewed to facilitate red/green pencil mark-ups of existing drawings to integrate the new panel #1 and panel #2. Item D includes roundtrip airfare, ground transportation, lodging, meals, and one (1) eight (8) hour day onsite.

Price (Item A, B, C, & D) $154,820.00

E	lot	***Commissioning***, consisting of one qualified L&S Electric Field Service Representative traveling on the Monday following the successful completion of unit installation by a crew supplied by others, to preform Commissioning for up to five (5) 10-hr non-holiday weekdays. Once on site, the field service engineer will begin the procedures for installation verification, system checkout, Commissioning and Site Acceptance Test (SAT). This item includes the following: • Mobilization/De-Mobilization • Office support/invoicing breakdown • Round Trip Airfare, Car Rental, Lodging & Meals • Five (5) 10-hrs days of Commissioning • Two (2) days of holdover/standby (if needed)

Note: We are quoting this item on T&M basis because it possible that the unit may not be available as other tasks, unrelated to this project, may have to take place.

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However, based on our experience from many similar projects, including the Lower Falls commissioning, we believe that the 5 days is a very good estimate. Final pricing will be on a T&M basis, in case the actual job can be completed sooner, or if more time is required to allow other unrelated tasks to take place.

T&M Price Estimate..... $26,885.00

F lot ***OTPIONAL Value-Added Service: Training*** – L&S will provide one (1) eight-hour day for on-site training based on the O&M manual and hands on in nature. This service is to be performed on a Time and Material basis per L&S Electric's current rate schedule at the time the service is to be performed. The price estimate is based on providing this service consecutively after the commissioning days (no additional travel days). This item includes lodging, meals, and other related expenses.

T&M Price Estimate..... $3,270.00

G lot ***OTPIONAL Value-Added Service: Customer Witness Testing*** – L&S will provide one (1) eight-hour day for customer witness testing at the L&S factory. Witness testing will be offered after all factory acceptance testing is completed as identified in the factory acceptance test report. Idaho Falls Power will have the opportunity to request for a demonstration of any of the previous testing or control modes. Witness testing is offered in-person or virtual via Microsoft Teams. When providing virtual witness testing, additional set-up time and assistance is required to implement the use of camera equipment.

In-person Witness Testing Price..... $2,980.00
Virtual Witness Testing Price $3,620.00

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Item	Qty	Description
H	lot	***OPTION: Spare Parts***, consisting of the following:

DESCRIPTION	QTY
PLC Compact Logix Processor	1
PLC Analog Input Module	1
PLC Digital Input Module	1
PLC Digital Output Module	1
PLC Prosoft Communication Module	1
Power Supply, DC-DC (Panel Power Supply)	1
Maple Systems Operator Interface Terminal	1
Relay Kit, 24VDC Coil, SPDT, 16A	5
Relay Kit, 24VDC Coil, DPDT, 10A	5
Relay Kit, 24VAC Coil, 4PDT, 7A	5

Price..... $17,510.00

PRICES

Prices included in this quotation are firm for the duration of the quote. All prices included with this quotation are provided in US currency. All prices do not include any applicable sales or use taxes. If applicable, taxes will be payable by the Customer.

PAYMENT TERMS

The following progress payment schedule is proposed and shall apply to this quotation:

10% - Due after Receipt of Purchase Order
40% - Due after approval of manufacturing drawings
40% - Due after delivery of equipment
10% - Due after successful completion of project or 180 days after delivery of equipment, whichever is first

Payment terms for services provided on a Time and Expense basis are based on monthly progress and shall be invoiced on a monthly basis.

All payments are due net 30 days from date of invoice. Holdback or retainage shall not apply. Wire transfer of payments to a financial institution defined by L & S Electric, Inc. is preferred.

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ORDER PLACEMENT

In the event that a purchase order is issued for this project, the purchase order shall be made out to:

L & S Electric, Inc.
5101 Mesker Street
P.O. Box 740
Schofield, WI 54476-0740

DELIVERY

L&S will take commercially reasonable efforts to comply with delivery times. However, L&S may be reliant on downstream suppliers for components of deliverables which may limit L&S's ability to meet requested specific delivery times. Accordingly, L&S disclaims any time is of the essence terms, or other definitive delivery date/time commitments and will make deliveries as and when L&S is commercially able. L&S will communicate anticipated delivery timing as it becomes available.

PERFORMANCE DELAY

Neither party will be considered to be in default or in breach of its obligations under any Purchase Order resulting from this Quotation due to any act of God or nature, act of civil or military authority, embargo or other governmental act, regulation or request, fire, flood, epidemic, pandemic, accident, strike, slowdown or other labor difficulty, war, riot or any other delay beyond such party's control that affects the other party's ability to receive or use the product(s) or services as provided in this Quotation and any Purchase Order resulting from this Quotation. In the event of such delay, the date of delivery will be extended for a period equal to the time lost because of the delay. No term or condition of any Purchase Order will modify or nullify this provision.

TEST EQUIPMENT

The L&S excitation, protection, and synchronizing system commissioning requires the verification of the CT/PT circuits for proper installation. This CT/PT circuit testing is typically verified utilizing a 3-phase test set. The Customer is responsible for the supply of the test equipment for the duration of the L&S excitation, protection, and synchronizing system commissioning. If the Customer cannot provide test equipment, either thru ownership or rental, L&S can supply the test equipment at a rate $100/day with a $300 minimum charge not to exceed $1500 per unit commissioning or service. The L&S supplied test equipment supply fee will be provided as a project expense - payable by the Customer.

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TERMS AND CONDITIONS

This quotation is provided based on L&S's standard terms and conditions.

Our quotation is based on our understanding of the project specifications in conjunction with the technical proposal(s) provided and L&S clarifications/exceptions submitted as part of this quotation. Please advise us of any additions or deletions that you would like to make to the scope of supply.

We thank you for the opportunity to provide this quotation. If you should have any questions or need any additional information, please feel free to contact us.

Sincerely,

L & S ELECTRIC, INC.

Chris Van Asten
Sales Territory Manager
Power Control Solutions
Phone: 715.241.3443
Cell: 715.573.0233
Email: cvanasten@lselectric.com

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Rothschild, WI 54474
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Fax: 715.355.5948
Web: www.lselectric.com

INTEGRATED SOLUTIONS
LEGENDARY SERVICE

POWER CONTROL SOLUTIONS RATE SCHEDULE Effective January 01, 2022

TYPE OF PERSONNEL	OFFICE & TRAVEL HOURLY RATES	FIELD HOURLY RATES
Consultant/Senior Engineer	$286.00	$374.00
Project Manager	$229.00	$278.00
Engineer	$208.00	$248.00
Service Engineer	$208.00	$248.00
Site Superintendent	$157.00	$218.00
Project Administrator	$112.00	$142.00
Designer	$142.00	$175.00
Manufacturing Technician	$84.00	$107.00

NOTES:

1. Hourly rates are based on 8 hours per day, Monday through Friday, between the hours of 7 a.m. and 6 p.m.
2. Standard overtime rate (1.5 x hourly rate) includes all time in excess of 8 hours on weekdays, all weekday time before 7 a.m. and after 6 p.m. and all Saturday time. Total time not to exceed 16 hours per day.
3. Premium overtime rate (2.0 x hourly rate) includes all Sunday and Holiday time and all time in excess of 16 hours per day.
4. Minimum billing is four hours plus all chargeable expenses for in-house services. Minimum billing of eight hours plus all chargeable expenses for onsite services.
5. Chargeable expenses include airfare, lodging, rental car, meals, mileage and miscellaneous living expenses and will be charged at cost plus 10%. Travel in personal vehicles will be billed at the rate reflecting the current Internal Revenue Service automobile standard mileage reimbursement cost plus 10%.
6. Test equipment used by L&S while onsite is subject to a rental fee (Omicron $100/day with a $300 minimum charge not to exceed $1500 per unit commissioning or service).
7. All flights within North America will be booked at the economy flight rate. Any flights outside of North America will be booked either Business or First class depending on availability.
8. Travel time from home base to customer site is to be considered office time and will be charged at the office rate, overtime and double time rates will not apply. Daily travel to/from customer site will be billed at the field rate.
9. Standby and holdover will be charged, up to 8 hours per day, at the listed field rate for all customer specified non-working days including weekends and holidays. If the work extends from one week to the next but no work is performed over the weekend or holiday, the Purchaser shall at its option pay for the L&S personnel's round trip to base point including travel expenses, time and other expenses or retain the L&S personnel near the Plant site and pay the personnel's living expenses at cost plus 10% and holdover time, at 8 hours per day, per the listed field rate. Overtime and double time will not be charged for standby and holdover.
10. Preparation time is to be considered service time and will be charged at the listed office rate.
11. Cancellations or schedule changes of L&S-provided services by more than one day due to Customer rescheduling will incur a minimum charge of $850.00 for each of L&S's personnel.
12. Minimum advance notice of 3 weeks is required for onsite requirements. Periods shorter than this may be cause for additional cost with no guarantee of availability.
13. Field hourly rates apply to all areas located within the U.S. and Canada. Field rates are subject to adjustment for locations outside of these areas.
14. All rates listed are on a per individual basis.
15. All rates are shown in U.S. dollars.

Terms and Conditions

Warranty. The warranty provides for the supply of replacement hardware due to failure of components during intended operation. Labor required to replace hardware due to warranty claims shall be the responsibility of the Customer. Costs associated with materials being damaged due to improper field installation (installations not performed by L & S Electric, Inc.) shall not be the responsibility of L & S Electric, Inc. The warranty shall be effective for a period of one (1) years. The warranty periods shall begin after signing of the Certificate of Commercial Operation (COCO) or 90 days after equipment delivery whichever is first.

PLC Programming Source Code. L&S clarifies that the Governor and control software (Software) is noncommercial software that has been developed by L&S at private expense and shall not be deemed to have been produced under work produced for the equipment included in this quotation. The Software, including modifications of the Software, is restricted Software, developed at private expense and is trade secret, which is confidential, privileged and proprietary to L&S. Software is being provided under restricted rights licenses.

The Software delivered under this contract may not be used, reproduced, or disclosed by Customer except as follows:

The Software may only be -

(i) Used or copied for use with the governor and controller for which it was acquired;

(ii) Used or copied for use with a backup computer if the computer on which it was installed is inoperative;

(iii) Reproduced for safekeeping (archives) or backup purposes;

(iv) Modified, adapted, or combined with other computer software, provided that the modified, adapted, or combined portions of the derivative software incorporating any of the delivered, computer software shall be subject to same restrictions set forth in this contract;

(v) Disclosed to and reproduced for use by support service contractors or their subcontractors, subject to the same restrictions set forth in this contract (except that this limitation will not apply if Contractor no longer supports such software); and

(vi) Used or copied for use with a replacement computer. Notwithstanding any other provision in the Contract, the Customer shall have only restricted rights in the software required to be delivered or otherwise provided to the Customer under the Contract. Ownership of all software required to be delivered or otherwise provided to the Customer under the Contract will reside with the Contractor.

Consequential Damages. Neither Party shall be liable to the other for any special, indirect or consequential loss or damage whether or not such loss or damage is caused by the fault or negligence of such Party, its employees, agents or Subcontractors. This exclusion of liability for special, indirect or consequential loss or damage applies to loss of profits or revenue, cost of capital, loss of use of equipment or facilities, cost of purchased or replacement power or claims of customers due to loss of service. This exclusion does not apply to claims by third parties for loss or damage to property or personal injuries, including death or claims based upon infringement of any patent, copyright or trade secret.

Direct Damages Cap. Except for L & S Electric, Inc.'s indemnification obligations under the agreement, a parties' total aggregate liability to the other party (or any individual or entity claiming through such party) whether in equity, common law, contract, estoppel, negligence, tort, strict liability or any other theory (regardless of the form of action), arising out of, resulting from or relating to the agreement, including any maintenance orders, shall not exceed the sum of the fees actually paid or payable by the Customer to L & S Electric, Inc. during the six (6) month period immediately preceding the date of the event giving rise to the applicable claim.

Customer Provided Documentation. The Customer is to provide all project related information prior to the project award or per a mutually agreed upon schedule. The Customer is to verify the accuracy of the provided information prior to submitting it to L & S Electric, Inc. Any discrepancies between the customer-supplied documentation and/or variations in actual site conditions from those indicated in the customer-supplied documentation as discovered during the project phase, may result in additional charges. If the customer supplied drawings are not verified by L&S, any design and/or drawing updates associated with said are done at the Customers risk, L&S shall not be responsible for any discrepancies. L&S Electric is available to provide services on a T&M basis to help verify and update the documentation.

Customer Project Support. Customer is to provide knowledgeable operations, electrical and mechanical personnel familiar with site conditions to assist L & S Electric, Inc.'s personnel during data collection site visits and project commissioning. Additional charges may result if the appropriate customer personnel are not available. System delays/waiting time, not due to L&S's equipment should be reasonable and may result in additional charges.

Agreement of Sale. Any of the terms and provisions of Buyer's order which are inconsistent with the terms and provisions hereof, shall not be binding on the Seller and shall not be considered applicable to the sale or shipment of the materials mentioned and referred to herein. Unless Buyer shall notify Seller in writing to the contrary as soon as practicable after receipt of this acknowledgment by Buyer, acceptance of the Terms and Conditions hereof by Buyer shall be indicated and in the absence of such notification the sale and shipment by the Seller of the materials covered hereby shall be conclusively deemed to be subject to the Terms and Conditions hereof.

Terms and Conditions

This writing is intended by the Seller and Buyer as a final and exclusive expression of this agreement and no course of dealing or usage of trade or course of performance shall be relevant to explain or supplement any term expressed in this agreement. No waiver or modification of any of the foregoing or following Terms and Conditions of sale shall be valid unless it is made in writing and signed by both parties. The failure of the Seller to enforce any right possessed under the foregoing or following Terms and Conditions of sale shall not constitute a waiver thereof or establish a custom.

Prices. Prices are those in effect at time of shipment. In the event of a published increase or reduction in prices by us, the new price will become effective immediately on the unshipped portion of the order unless otherwise stated at the time of the change. In no case, however, will a reduction in price be retroactive to shipments made prior to the date of the price change. Your order will be entered for production promptly upon acceptance by us and will not thereafter be subject to Cancellation nor to Deferment of Deliveries without our written consent, except upon terms which take into proper account the work already done and commitments made by us.

Changes. Seller shall have the right, with the prior approval of Buyer, to make changes in the product and to substitute equivalent equipment, accessories or material in the product where such changes or substitutions are deemed necessary by Seller to prevent delays in manufacture or delivery or to improve the performance, producibility, stability, control, utility, maintenance or appearance of the product provided that such changes or substitutions shall not adversely affect the price, time of delivery, or performance of the equipment nor significantly affect its design, weight or balance. The cost of such changes shall be borne by Seller.

Either party shall have the right to propose changes in the product to the other party prior to delivery provided that no such change shall be binding on either party until incorporated into a change order to this effect, executed by an authorized representative.

Delivery and Freight. Delivery shall be made via L&S's truck when at all possible. In the case that the buyer is either out of our delivery territory or the Buyer requires the material prior to our delivery date, material will be shipped via the best common carrier, f.o.b. Wausau, Wisconsin. Risk of loss shall be on the Seller until time of delivery except when delivery is not made via our truck and in that event the Buyer shall be at risk from and after delivery to the carrier and Buyer assumes all responsibility for shortage, loss, delay, or damage in transit upon issuance to Seller by carrier of a clean bill of lading.

Terms of Payment. Terms of payment are cash in full within thirty days of invoice date unless otherwise agreed to. All orders are subject to the approval of the Seller's Credit Department and the Seller may require full or partial payment in advance Prorate payments shall become due as shipments are made. If Buyer fails to comply with terms of payment, or with any other terms of the sale, Seller reserves the right to cancel the unfilled portion of any contractor order but Buyer shall remain liable for all unpaid accounts and for any other damages due Seller as a result of Buyer's breach of these terms and conditions.

Titles. The title to and right of possession of the products (or any part or portion thereof) furnished by the Seller shall remain in the Seller and the products shall remain personal property until paid for in full, and the Buyer shall do all acts necessary to perfect and maintain such right and title in the Seller.

Taxes. The Buyer shall reimburse the Seller for any sales, use, occupation, excise, or similar tax arising out of the sale upon receipt of the Seller's invoice for the amount of the tax. No tax charged in error may be deducted from an invoice without furnishing the Seller with a tax exemption certificate acceptable to the appropriate taxing authorities.

Return of Goods. No product or part shall be returned to the Seller without written authorization and shipping instructions first having been obtained from the Seller.

Performance. The Seller will not be responsible for any delay or failure in performance caused by circumstances beyond the reasonable control of the Seller and affecting the Seller or others, including but not limited to the following: acts of God, the government or the public enemy, riots, embargoes, strikes or other concerted acts of workmen, casualties or accidents, delays in transportation, and shortage of cars, fuel, power, labor or materials.

Cancellation. No order may be cancelled by the buyer except upon written notice to the Seller and upon payment to the Seller of all costs incurred by the Seller and arising out of or in connection with the order, determined on a basis consistently observed by the Seller and in, accordance with sound accounting principles. In addition to all such costs, the Buyer shall pay to the Seller as fixed, agreed and liquidated damages a sum equal to ten percent of such costs because the Seller's actual damages in such case will be impossible to determine.

Penalty Clauses. Contracts or quotations showing penalty clause for failure to meet shipment are not acceptable unless specifically approved in writing by an officer of the Company.

Successors and Assigns. These Terms and Conditions shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties.

Governing Law. All terms and conditions shall be governed by and construed according to the laws of the State of Wisconsin.

CITY OF IDAHO FALLS

IDAHO FALLS POWER
IDAHO FALLS, IDAHO
Phone 208-612-8356

ADDENDUM #1

REQUEST FOR PROPOSAL NUMBER **IFP-22-26**

Upper Generator Control

To All Bidders

July 7, 2022

Please see the question and answers below.

Q- Are the "REAR MOUNTED" components shown in the Panel #2 (drawing number UP EW04) intended to be supplied by the respondent, or relocated from another existing panel? If the devices are to be supplied new, can the City of Idaho Falls elaborate on the type of components that are desired?

A- The 2 Voltage transducers and 1 – Angle transducer will be removed from the design. The three test switches need to be changed to front mounted. The 25Y relay and the isolation transformer A/W are to be provided by the bidder. Attached are photos of the nameplates so that comparable products can be proposed by the bidder.

Q- In the general scope of work section of the RFP, within the introduction, it is indicated that the bidder is to provide "All engineering, and new panel/equipment drawings." Please confirm that "all engineering" includes installation engineering in the form of red and green pencil mark-ups to existing drawings including interconnecting wiring.

A- Correct, installation support and redlining will be required in this request.

Q- The RFP indicates that hard copy proposals must be submitted. Due to the relatively short window to prepare a proposal, will an e-mailed PDF proposals be acceptable?

A- No, a hard copy will be required. If additional time is needed to submit please request a deadline extension.

Q- Please confirm, three (3) panels are expected to be supplied, with a general description below:

Panel #1 – OIT and PLC components
Panel #2 – Generator Control switches and meters
Pane #3 – Protective Relay components

A- This is correct.

Q- The drawing package included with the RFP shows a SEL-751 Relay, and a SEL-2664 module located on Panel #3 in addition to the SEL 787 and SEL-700G relays that are listed in section 5 of the RFP. Is the intention to relocate an existing SEL-751 and SEL-2664 to the new panel? If so, should the respondent include provisions for mounting the existing parts shown? Or, should the respondent include the supply of new SEL-751 and SEL-2664 components?

A- The SEL-751 in panel #3 will be provided by IFP and shipped to the selected bidder for installation into the panel. The SEL-2664 shall be provided by the bidder.

Q- The RFP drawing package 3-line diagram shows a SEL-300G relay. Is this device to be included in the scope of supply, or relocated on any of the new panels supplied under the RFP?

A- The SEL-700G will be replacing the existing SEL-300G.

Q- Can the City of Idaho Falls provide a draft IO list? Per the RFP, it seems like the only IO required is 16DI and 16DO points based on the listed components in section 5. Is this sufficient or will more IO modules be required?

The module quantity is shown on drawing UP EW03 (4-DI 2-DO and 1-AI). We do not have a full IO list available yet.

It was noticed that item 5.A.7 is in error that part should be "Allen Bradley (1769-IF4) Analog Input Module".

Q- With regards to the protection devices (SEL700G and 787E), does the City of Idaho Falls expect the bidder to provide integration design, relay settings, and commissioning services?

A- No, this will be accomplished by IFP.

Q- Can the City of Idaho Falls elaborate on item 5.C - Relay Panels? Our understanding for the requested equipment is a single cabinet with PLC rack, HMI, protection relays, and auxiliary relays. Is a separate relay panel required or is the mentioned equipment sufficient?

A- The expected configuration is three separate panels/cabinets. (PLC, Hand Controls, and Protection) The panels will be positioned over an existing cable trench.

Q- Can the City of Idaho Falls elaborate on item 1.A.2 – Schematic/wiring diagrams? Typically we will provide schematics and wiring diagrams for our supplied equipment only. We will not be responsible for integration design, field wiring/installation design, or updating existing City of Idaho Falls drawings unless requested. What is the City of Idaho Falls requesting that the bidder provide?

A- IFP will provide facility drawings and installation interconnects. The bidder will provide drawings for supplied equipment as well as any additional installation drawings that are deemed necessary by the bidder.

Vendor's Name
Request for Proposal Number: **IFP-22-26**
Date: July 15, 2022
Time: 2:00 p.m.

Mailing Address **OR** Special Delivery
Idaho Falls Power
Krista Thornton
140 S. Capital
Idaho Falls, ID 83402

Idaho Falls Power
Krista Thornton
140 S. Capital
Idaho Falls, ID 83402

Sincerely,

Krista Thornton

Warehouse Operations

All bidders shall acknowledge receipt and acceptance of this Addendum **#1** by signing in the space provided below and **submitting the signed Addendum with their bid**.

BIDS SUBMITTED WITHOUT THIS ADDENDUM AND SIGNED BY A COMPANY REPRESENTATIVE WILL BE CONSIDERED INVALID.

Receipt acknowledged and conditions agreed to this 26 day of July, 2022

Company L & S Electric, Inc.

By: Christopher VanAsten

Title Sales Territory Manager

CITY OF IDAHO FALLS

IDAHO FALLS POWER
IDAHO FALLS, IDAHO
Phone 208-612-8356

ADDENDUM #2

REQUEST FOR PROPOSAL NUMBER **IFP-22-26**

Upper Generator Control

To All Bidders

July 7, 2022

Please note extension date

Vendor's Name
Request for Proposal Number: **IFP-22-26**
Date: July 29, 2022
Time: 2:00 p.m.

Mailing Address **OR** Special Delivery
Idaho Falls Power
Krista Thornton
140 S. Capital
Idaho Falls, ID 83402

Idaho Falls Power
Krista Thornton
140 S. Capital
Idaho Falls, ID 83402

Sincerely,

Warehouse Operations

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BIDS SUBMITTED WITHOUT THIS ADDENDUM AND SIGNED BY A COMPANY REPRESENTATIVE WILL BE CONSIDERED INVALID.

Receipt acknowledged and conditions agreed to this 26 day of July, 2022

Company L & S Electric, Inc.

By: Christopher Van Asten

Title Sales Territory Manager

Memorandum

File #: 21-614 **City Council Meeting**

FROM: Bear Prairie, General Manager
DATE: Friday, August 19, 2022
DEPARTMENT: Idaho Falls Power

Subject

IFP 22-28 Circuit Breaker Purchase for York Substation Upgrade

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc)
Approve this circuit breaker bid award to General Pacific, Inc. for a not to exceed amount of $147,690.00 (or take other action deemed appropriate).

Description, Background Information & Purpose

Idaho Falls Power solicited bids from qualified contractors to purchase 2 dead tank circuit breakers for the York Substation upgrade. Only one bid was received with General Pacific being the lowest responsive, responsible bidder.

Alignment with City & Department Planning Objectives



☐ ☐ ☐ ☐ ☐ ☐ ☐ ☒

This action supports our readiness to maintain and improve public infrastructure and facilities, ensuring long-term reliability. This action also supports the reliability element of the IFP Strategic Plan.

Interdepartmental Coordination

n/a

Fiscal Impact

Though the item will be ordered upon approval of the bid award, it will not be delivered until the 2022-23 fiscal year. This purchase agreement is budgeted for in the 2022/23 Idaho Falls Power CIP budget.

Legal Review

The City Attorney has reviewed this action.

powered by Legistar™

Idaho Falls Power

Bid Tabulation

Project: IFP-22-28 Circuit Breaker — Number: IFP-22-28

Submitted: Krista Thornton Warehouse Operations — Date: August 17,2022

			General Pacific		
	Description	Quantity	Unit	Extended Price	Delivery Time
Line #1	SUBSTATION SF6 DEAD TANK CIRCUIT BREAKER	2	$73,845.00	$147,690.00	56-60 Weeks
	Project:				
		Total Amount			

Recommended award

Present
Nikki Bradford
Krista Thornton
Wilson Lin
Ben Jenkins

GEN PAC
General Pacific, Inc.

22414 NE Townsend Way · PO Box 70
Fairview, Oregon 97024

Main Office: (503) 907-2900
Toll-Free: (800) 547-9744
Fax: (503) 489-2103

8/15/2022
City of Idaho Falls
140 South Capital
Idaho Falls, Idaho 83402
Contract No. IFP-22-22
Manufacture: Siemens Energy

General Pacific thanks you and appreciates this opportunity to bid. Below is a quick reference to some of the main points stated within the bid and approval documents.

- Freight is included.
- Proposal is valid for 30 days
- Estimated delivery date for the potential transformers is 56-60 weeks with the arrival of order.
- Approval drawings will be sent 6-8 weeks after receipt of PO
- The warranty period covers the equipment for twelve (12) months after being placed in service or eighteen (18) months after shipment, whichever expires first.
- Delivery dates are subjects to extension if delay is caused by COVID-19 related circumstances or an act of God.

Thank you,

Nora Scheiner
Inside Sales
General Pacific, Inc.
nscheiner@generalpacifc.com
(503) 907-2892

CERTIFICATE OF ELIGIBILITY

(Please fill out the top or bottom portion of this document, whichever is applicable)

General Pacific, Inc. (Bidder/Vendor), represented by Nora Scheiner (Representative's Name) represents that:

1) For the purposes of this certificate, the term "Ineligible Person" shall mean any officer, agent or employee of the City of Idaho Falls, and the spouse and any member of the household of such officer, agent or employee. The term "Ineligible Entity" shall mean any corporation, partnership, trust, association, sole proprietorship or organization of any kind in which an Ineligible Person holds any pecuniary or ownership interest of any kind or which employs an Ineligible Person.
2) Bidder is not an Ineligible Person or Ineligible Entity.
3) No Ineligible Person or Ineligible Entity has an interest of any kind in the abovementioned Bidder, nor will any Ineligible Person or Ineligible Entity receive any consideration or benefit of any kind on account of the above-referenced project or purchase.
4) To the best of my knowledge no Ineligible Person or Ineligible Entity has any interest in the above-referenced project or purchase.
5) I am over eighteen (18) years of age, have personal knowledge of the foregoing and would so testify if called upon in a court of law.

Dated the 15 day of August, 20 22.

BIDDER/VENDOR: Nora Scheiner
Representative's Signature

General Pacific, Inc.
Bidder/Vendor

If you are unable to sign the above Certificate of Eligibility, you may, depending upon the circumstances, still be eligible to carry out this contract (PO). In order to receive such consideration, please explain the reasons why you are unable to execute the Certificate of Eligibility.

_____

_____

_____

_____

Dated the _____ day of _____, 20____.

BIDDER/VENDOR: _____
Representative's Signature

_____
Bidder/Vendor

SIGNATURE PAGE:

Exceptions: If the terms and conditions provided on the preceding pages cannot be met, bidders are instructed to note those terms and conditions with which they take exception, giving a full explanation and sign below. If no exceptions are taken, write **"NONE"** and sign below.

Bidder's State of Domicile Oregon. Failure to furnish information on State of Domicile may result in Rejection of Bid. (Please see section entitled Bidder's State of Domicile).
Amount of Bid Preference Penalty (If Applicable)_____.

BID PROPOSAL SIGNATURE

Nora Scheiner
Representative's Signature

Nora Scheiner
Representative's Name--Printed

nscheiner@generalpacific.com
Representative's E-Mail Address

503-907-2892
Telephone

503-489-2103
Fax Telephone

General Pacific, Inc.
Bidder-Company

22414 NE Townsend Way
Address

Fairview
City

Oregon 97024
State Zip Code

8/15/2022
Date

BID ITEM NUMBERS /SPECIFICATIONS / BID EVALUATION AND PRICING

Item No.	Quantity Requested	UOM	Quoted Unit Cost	Extended Cost	Delivery Time
1	2	EA	$73,845.00	$147,690.00	56-60 Weeks ARO

Substation SF6 Dead Tank Circuit Breaker
Type SPS2

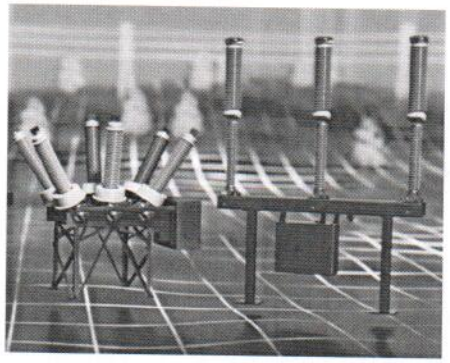
Required Maximum Voltage	170kV, RMS
Nominal System Voltage	161Kv
Rated Continuous Current	2000 Amps
Rated Interrupting Time	3 cycles
Rated Reclosing Time	12 cycles
Closing Control Voltage	125 V DC
Tripping Control Voltage	125 V DC
Motor Voltage	125 V DC/120V AC
Heater Voltage	240 V AC

SIEMENS #SPS2S-170-40-1
No Substitutions
See attached specifications

SIEMENS energy

We energize society

HV Circuit Breaker



August 15, 2022

General Pacific

IFP-22-28 HV Circuit Breakers

SF221948886

Presented by:
Nora Scheiner
Inside Sales
norascheiner@generalpacific.com

Siemens Energy, Inc.
444 Hwy 49 South
Richland, MS 39218

This proposal is based on our best interpretation of the request for quotation, bid documents, drawing and specification if provided. Siemens Energy reserves the rights to revise the quotation if our interpretation differs from actual requirements after the approval of drawings by customer. This proposal will supersede any other document, purchasing terms etc. unless agreed and signed Siemens Energy.

Dear Customer:

Siemens Energy, Inc. would like to sincerely thank you for the opportunity to provide a proposal to you from our Jackson, MS, USA facility. The SPS2 Gas Circuit Breaker and CPV2 Circuit Switcher product lines have proven to be a successful global product offering. Since the introduction of the SPS2/3AP family in 1997 we have shipped over 50,000 units from our Jackson-MS factory and over 150,000 units globally. Our portfolio of products produced in our facility includes:

SPS2(S) dead tank portfolio:

- 15.5 - 72.5 kV, 1200 - 3000 A, 40 kA
- 123 - 170 kV, 1200 - 3000 A, 40 kA
- 123 - 170 kV, 1200 - 4000 A, 50/63/80kA
- 245 kV, 1200 - 4000 A, 40/50/63/80/90 kA
- 362 kV, 1200 - 5000 A, 63/80 kA
- 550 kV, 2000 - 5000A, 63 kA

CPV2S/3AP2 live tank portfolio:

- 15.5 - 72.5 kV, 1200 - 3000 A, 40 kA
- 123 - 170 kV, 1200 - 3000 A, 40 kA
- 245 kV, 1200 - 3000 A, 40 kA
- 362 kV, 1200 - 4000 A, 63 kA
- 550 kV, 1200 - 4000 A, 63 kA
- 800 kV, 1200 - 4000 A, 63 kA

- No TRV capacitors are required to achieve full kA rating for typical applications!
- Tested in accordance with C37.06.1 High rate of rise for TRV

The major components of these products are standardized across our complete product offering including dead tank breakers, circuit switchers (Siemens Energy switchers are live tank breakers) and GIS. The commonality of parts across all voltage ranges enables customers to reduce cost, minimize spare parts inventory and provides a common platform for product training. The SPS2 and CPV2 families use state of the art "self-extinguishing principal" interrupters in all ratings. The FA-2 spring-spring mechanism is used for 15.5 kV to 170 kV, 40 kA units; the FA-4/5 spring-spring mechanism is used for 121kV to 245kV-3 cycle, 63kA units; and the FA-5 spring-spring mechanism is used for 245kV-2 cycle, 362KV, and 550kV.

Siemens Energy prides itself in providing the highest quality breakers in the industry while maintaining flexibility to customize each unit to meet each customer's unique needs. Some examples of our premium design include: all roller or ball bearings, all sealed bearings, no lubrication needed in the field, no adjustments required in the field. Our breakers and circuit switchers have proven to be easier to put into service, require less maintenance and have a lower total ownership cost over their lifetime than our competition. **All Siemens Energy breakers have a 12-year inspection / 25-year maintenance cycle, minimizing your total cost of ownership! No adjustments or maintenance are required for life of the unit.**

Again, we thank you for the opportunity to provide this proposal and look forward to any feedback or questions which you may have while reviewing our proposal.

Sincerely,

Zachary Dallaire
Applications Engineer
HV Circuit Breaker

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Why A Siemens Energy Circuit Breaker / Switcher?

Proposal

Siemens Energy Offering	Customer Value
Patented high-tech self-compression interrupter with FA operating mechanism	Reliability with Industry-leading mean time failure (MTBF) of 5,000+ years
Standardized platform concept for interrupter and drives	Less inventories of breaker or spares due to very short lead time for replacement parts from factory
Spring-Spring mechanism drive - No maintenance or lubrication required for the operational lifetime of product	Saving of approx. $5-10K depending on rating for no maintenance or replacement of mechanism
63 kA fault duty breakers for all voltage classes 69 thru 550 kV – No external capacitance requirement for full 63 kA fault duty	Saving of approx. $25-50K not installing external capacitors
Similar installation footprints of all 72.5, 145 and 245 kV; 63 kA gang and Independent Pole Operator (IPO) breakers	Saving of approx.$10,000 for installation pad extension for future IPO breakers use
170/80kA gang breaker without any external capacitance for both SLF and TF exposure	Saving of approx. $25-50K not installing external capacitors
Control cabinet orientation same as oil breaker	Can use same wireway when replacing oil breaker resulting is savings of approx. $5K
All ratings C2, M2 and E2 mechanical and electrical endurance tested	Long life of 30+ years and 10,000 operations
SPS2 550 kV dead tank breaker with double break interruption design	Customers can accommodate higher X/R up to 35 (IEEE standard is 17) especially close to generation locations
SPS2 362 kV dead tank breaker with common frame	Saving of approx. 50% cost of foundation and approx. 50% of installation labor cost (total value for customer is up to $25 – 40K)
Circuit Switcher (CPV2S) up to 245 kV are tested with more stringent breaker standard and subjected to breaker production tests including power frequency test on each circuit switcher	Provide extra reliability to customers with reclosing capability within 3 cycle

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Siemens Energy, Inc. agrees to sell to Purchaser and Purchaser agrees to purchase from Company the goods described below. All pricing is in USD.

		Qty	Product	Price	Ext Total
Item 1	Gas Circuit Breaker (DT)	2	SPS2S–170–40–2000–3PST	$73,845.00	$ 147,690.00

Description:

- 138kV nominal voltage
- 40kA maximum symmetrical interrupting capability
- 3000A maximum continuous current
- Capable of -30°C operation without tank heaters
- 131 inch creep porcelain bushings rated 650kV BIL @ 3300 feet ASL
- 3-cycle, 60Hz, spring-spring operated
- Gang Operation, Frame mounted outdoor Circuit Breaker
- Bushing Current Transformers (total 12 BCT's):
  Bushings 1-3-5: (6) 1200:5 MR C400 relay accuracy, RF 2.0
  Bushings 2-4-6: (6) 1200:5 MR C400 relay accuracy, RF 2.0

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Optional:

		Qty	Product	Price
Item 2	Sensgear™	1	Sensgear™ Basic	$2,765.00 per breaker

Sensgear is a new state of art digitalized way of breaker monitoring via cloud; **it does not have any breaker control functionality**; therefore, customer can use it for data analysis, predictive maintenance, and planning purpose.

Description:

- IoT device is made in Europe per Siemens Energy design for specific use of Sensgear™ Basic
- IoT device is installed in breaker control cabinet
- IoT device **only** collects data and **transmits** (one way) to cloud
- Monitoring sensors are installed and tested at factory
- Five (5) monitoring points are provided with Sensgear™ Basic

    1. Fleet view of assets with GPS/GSM Antenna for location
    2. SF6 gas monitoring and warning/alert messages
    3. Control cabinet Temperature
    4. Ambient temperature
    5. Indication of switching position & Actual number of CB operation

- AWS Cloud used to access information; web and mobile interface to provide instant information about equipment details, alarm information, fleet location.
- Cyber security concept designed considering NERC-CIP standards, secure cloud-based data storage with SHA1 based integrity checks and 2-level user authentication.

Value Additions:

1. **SF6 gas monitoring and reporting**
    - It will avoid different interpretation of value by site personnel, save time and cost to travel to substation to manually check SF6 gas every few months.
    - With Sensgear customer can get Alarm notification via SMS or Emails if SF6 gas reaches warning value. Saving **hefty penalties** due to leakage of SF6 gas, cost saving for unplanned SF6 gas emission repairs.
2. Reports absolute cabinet ambient temperature, if temperature reaches threshold values warning/alarms can be sent to customer directly.
3. CB counter
    - Manual collection of data is required for maintenance planning; actual number of CB operation are only visible in SCADA system.
    - Sensgear will indicate operation counter for maintenance prediction or inspection by alarm notification via SMS or emails.
4. Customer will be able to have fleet view of breaker with Sensgear and weather information will be available.
5. Customer does not have to pay additional cost for storage of data on cloud. **Unlimited data** can be stored in the cloud. Data available **anytime, anywhere**, with large storage capacity without need of control room presence
6. Siemens Energy can provide one-time training for Sensgear/AWS cloud App at **no charge**
7. Need GSM card to connect with Cloud. No other communication channel is required

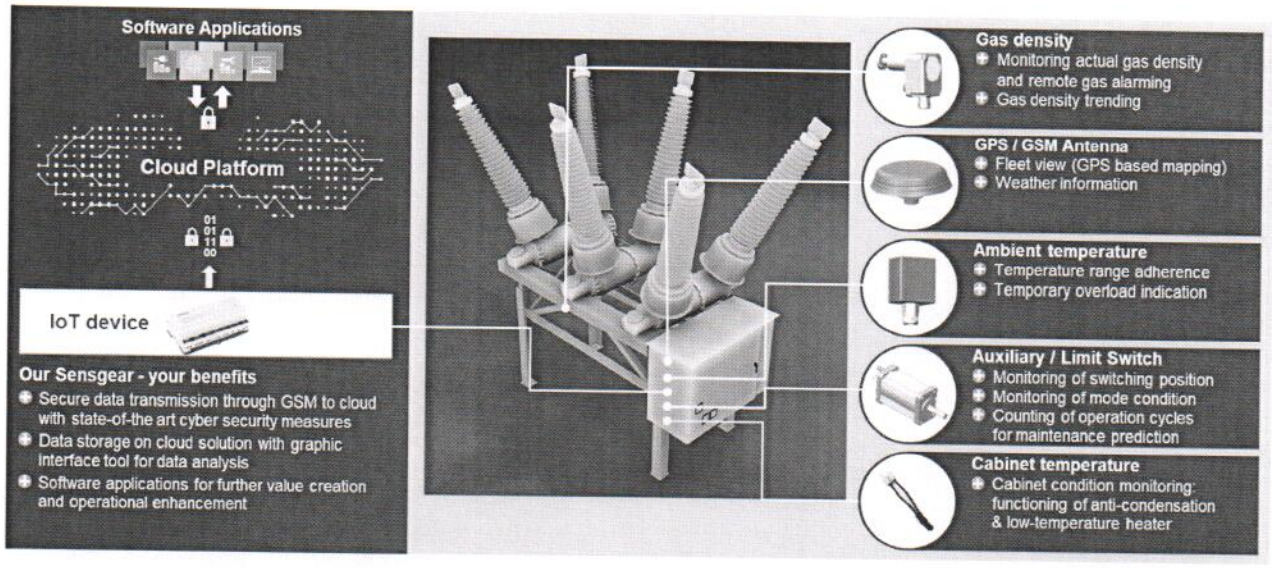
Terms & Condition for the use, please follow the link for the detail : https://info.sensproducts.siemens.com/

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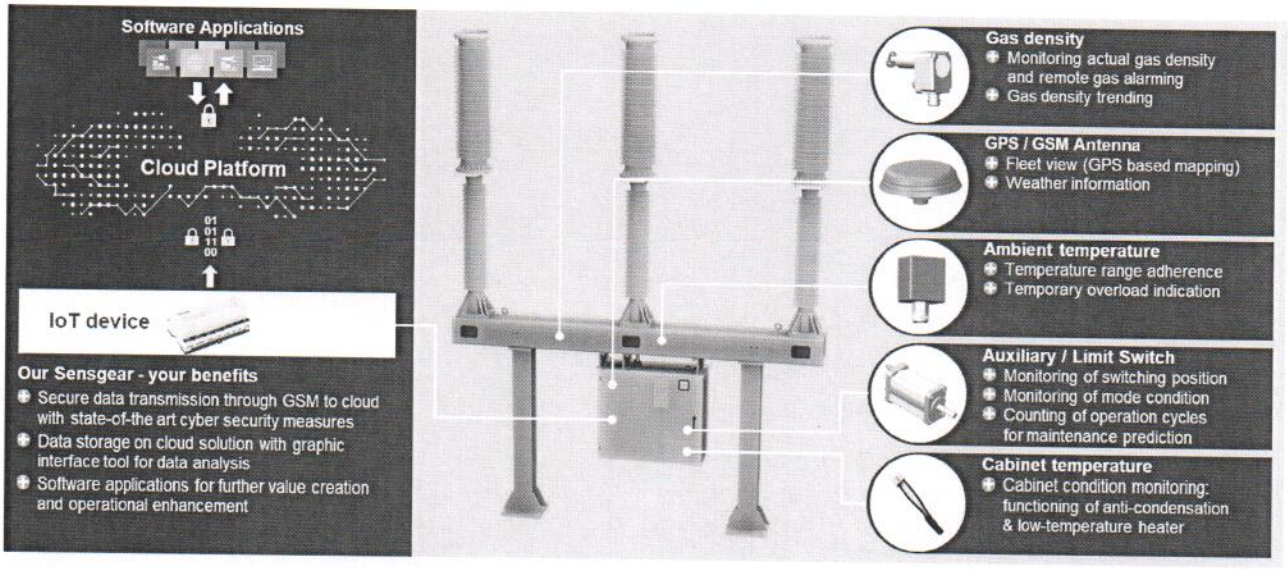
Digitalization

Sensgear ® Basics - Breaker Data on your finger tips

Dead Tank Breaker



Live Tank Breaker / Circuit Switcher



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Below mentioned optional parts / services can also be purchased with circuit breaker, please indicate as separate line item in purchase order:

Item A: **Spare Parts for Circuit Breaker**

Qty.	DESCRIPTION	NET UNIT PRICE
1	Y-Relay	$315.00
1	Close Coil	$315.00
1	Trip Coil	$315.00
1	Charging Motor	$964.00
1	Porcelain Bushing (145kV)	$1,765.00

NOTE: Above spare parts prices are only valid with the purchase of the Circuit Breaker requested.

Item B: **Factory Acceptance Testing (Not included in breaker price)**
Should the customer request witness testing, Siemens Energy can accommodate the witness testing by customer only on one of each rating of the purchased breakers for one day. Price for witness testing is $5,500 per day. Siemens Energy is not responsible for the travel or other expenses. Please provide this request in the PO and Siemens will provide the tentative schedule for the test.

Item C: **Technical Field Assistance (Not included in breaker price)**
Siemens Energy Field Service can also support to assist with the breaker installation and or commissioning services at site, below is the contact for Service requirements/offers:

Shannon Thortis
Siemens Energy Inc.
Transmission Services
Cell: 601-940-7112
Shannon.thortis@siemens-energy.com

Bryson Berlin
Siemens Energy, Inc.
Transmission Services
Cell: 832-226-1022
bryson.berlin@siemens-energy.com

No sales or users tax is included in our prices.

This proposal is based on our best interpretation of the request for quotation, bid documents, drawing and specification if provided. Siemens Energy reserves the rights to revise the quotation if our interpretation differs from actual requirements after the approval of drawings by customer. This proposal will supersede any other document, purchasing terms etc. unless agreed and signed by Siemens Energy.

Clarifications/Exceptions

Siemens Energy circuit breakers are designed and tested according to applicable sections of ANSI/IEEE C37 standard and are not guaranteed to conform to other standards included by reference only.
All Siemens Energy breaker products are type tested or certified according to ANSI/IEEE applicable standards except CPV2 170 & 245 kV / SPS2S-170-40-3000 breakers are not tested to IEEE 693 High Seismic Qualifications

Below are Siemens Energy, Inc. comments and clarifications/exceptions:

Customer drawing approval:

- Customer drawings for approval are in accordance with applicable standards and customer specification for breaker if provided. Any additional mark up and requirement at approval stage will be subjected to price and delivery changes
- Customer approval process is required to be completed within 2 weeks after first submittal to maintain the committed delivery date in order acknowledgement ARO.

Standard Document Submittals:

All electronic drawings will be in AutoCAD or pdf format transmitted via email. Siemens Energy standard final submittal documents are, all other documents will be reviewed and charged separately:

- Breaker outline
- Bushing outline
- Nameplate breaker
- Nameplate operator
- Nameplate BCT
- CT curves
- BCT diagram
- Control diagrams
- Gas Schematic
- Production test report
- Instruction book

Instruction Books:

Siemens Energy standard instruction books will be provided – instruction books, test reports and drawings are separate documents.

Shipping:

Circuit breakers to be fully assembled, tested, and shipped except for the frame legs. Legs and mounting hardware are shipped with breaker as loose parts. Breakers are shipped with positive SF6 gas pressure, gas bottles for filling breaker to operating pressure are shipped loose if required.

This proposal is based on our best interpretation of the request for quotation, bid documents, drawing and specification if provided. Siemens Energy reserves the rights to revise the quotation if our interpretation differs from actual requirements after the approval of drawings by customer. This proposal will supersede any other document, purchasing terms etc. unless agreed and signed by Siemens Energy.

Circuit breaker(s) will be equipped and furnished as follows:

Control and Operator Power Requirements:

Control supply voltage:	125 VDC
Spring charge motor supply voltage:	120 VAC / 125 VDC
Accessory supply voltage:	120 VAC
Heater supply voltage:	240 VAC

Standard components/accessories included:

- One close coil
- Dual trip coils
- Local/remote selector switch
- Position indicator lights
- GFI outlet inside control cabinet
- Cabinet light with Switch
- Wire markers on CT wiring (printed on wire)
- Breaker frame mounted temperature compensated density switch and gauge
- Anodized aluminum nameplates according to IEEE/ANSI standards
- #14 AWG Type SIS control wiring
- #10 AWG Type AMW-TEW CT wiring
- NEMA type 3R control cabinet painted ANSI 70 grey
- Galvanized frame and leg assemblies
- Standard installation toolkit included
- SF6 fill gas included
- 1 Set of electronic AutoCAD approval drawings
- 1 Set of electronic AutoCAD certified drawings and 1 set shipped in breaker
- 1 Instruction book in PDF format and 1 Instruction book shipped in breaker

Customer specific components/accessories included:

- Fused knife switches (acc / motor / heater circuits)
- Un-fused knife switch (gas circuit)
- Close and trip push buttons
- Thermostat controlled cabinet heaters
- Thermostat controlled tank heaters for -40˚C operation
- #4-500 MCM grounding terminals on frame
- Loss of voltage relays (close and trip circuits)
- Auxiliary switches for customer use
- NEMA 4-hole aluminum terminals

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Commercial Terms

Approval drawings (if req'd) will be transmitted 6-8 weeks after receipt of purchase order at factory with all necessary technical information or 12 weeks prior to shipment whichever expires later. Failure to approve drawings within two (2) weeks after submittal may delay shipment; approval drawings must be finalized a minimum of 12 weeks prior to the shipment date.

TERMS OF PAYMENT: All invoices should be paid Net 30 days (subject to credit approval)

SHIPPING DATE: Typical current lead times are given in below table, however, to be confirmed at time of order and subject to drawing approvals

Breaker Rating	Lead Time
72.5 – 145 - 170 kV – 40 kA Dead Tank	56-60 weeks

DELIVERY TERMS: Freight is included in the quoted price for shipments within the contiguous 48 United States. Additional shipping charges may apply if conditions do not permit Seller to utilize its standard delivery methods to the requested delivery destination.

WARRANTY: The warranty period covers the equipment for twelve (12) months after being placed in service or eighteen (18) months after shipment, whichever expires first.

Bid Validity 30 days from offer submittal date

CONDITIONS: This proposal is quoted using Siemens Energy Standard Terms and Conditions of Sale for Products. Siemens Energy hereby takes exception to any additional or different terms set forth in purchaser's request for proposal, specification, purchase order or any other document of purchaser. Acceptance of additional or different terms must be specifically agreed to in writing by Siemens Energy. However, Siemens Energy is willing to negotiate mutually agreeable terms and conditions as part of the contract negotiation process at time of ordering

See attached ("Siemens Energy Standard Terms and Conditions of Sale")

CANCELLATION POLICY:

Cancellation of equipment for High Voltage circuit breakers will be subject to cancellation charges based on the following policies: (all percentages refer to contract price)

Cancellation Schedule	Percentage
After receipt of order, but before approval drawings submission	5%

This proposal is based on our best interpretation of the request for quotation, bid documents, drawing and specification if provided. Siemens Energy reserves the rights to revise the quotation if our interpretation differs from actual requirements after the approval of drawings by customer. This proposal will supersede any other document, purchasing terms etc. unless agreed and signed by Siemens Energy.

After submission of approval drawings, but before production release	10% + Cost of any special & customized parts
After release to manufacturing, but before shipment	75%
Scheduled to ship in less than thirty (30) days are non-cancellable	100%

OTHER SPECIALTERMS:

Global COVID-19 Clause

The worldwide outbreak of the coronavirus disease ("COVID-19"), affects or is likely to affect usual business activities and/or the execution of work under this offer. As the impacts from COVID-19 are unknown and unknowable at this time, Siemens Energy commitments regarding the scope contemplated hereunder including procurement lead-time, delivery date, resources, and schedule are provided without consideration of such potential impacts from COVID-19. Siemens Energy is closely monitoring the development of COVID-19 and its associated impacts and will endeavor to inform customers of the impacts that COVID-19 has or may have on Siemens Energys' manufacturing, supply chain, operations, logistics, and personnel relating to Siemens Energys' scope of supply contemplated hereunder. If required to overcome the consequences directly or indirectly caused by COVID-19, Siemens Energy shall be entitled to relief of its obligations in schedule, price, or any other reasonably required adjustment of this offer. In the event equipment delivery is contemplated hereunder, Siemens Energy shall be entitled to postpone or provide partial deliveries to the extent Siemens Energys' ability to supply, or deliver is impacted by COVID-19.

Reservation Clause

The Parties acknowledge that the outbreak of the military conflict and / or any events related thereto (the "Conflict") between Ukraine and Russia is likely to negatively affect usual business activities around the globe and / or the execution of the Contract in various ways, whether known, unknown, whether foreseeable or unforeseeable. Therefore, the Parties agree that the Contractor shall not be liable for any negative impact or impediment of its performance obligations under or in connection with this Contract arising or being aggravated in connection with the Conflict (the "Impact"). In particular, without limiting the generality of the foregoing, unmanageable and unforeseeable disruptions in the availability of critical materials (e.g. steel products almost exclusively produced in the region of the Conflict) and unpredictable price increases for certain materials, energy and transportation are already visible in the global markets. Therefore, the Contractor shall be entitled to an extension of time for execution and / or an adjustment of the contract price and / or other reasonable adjustments to the Contract to the extent required to mitigate and / or compensate the Impact. However, the Contractor shall remain obliged to exercise reasonable efforts to mitigate the Impact

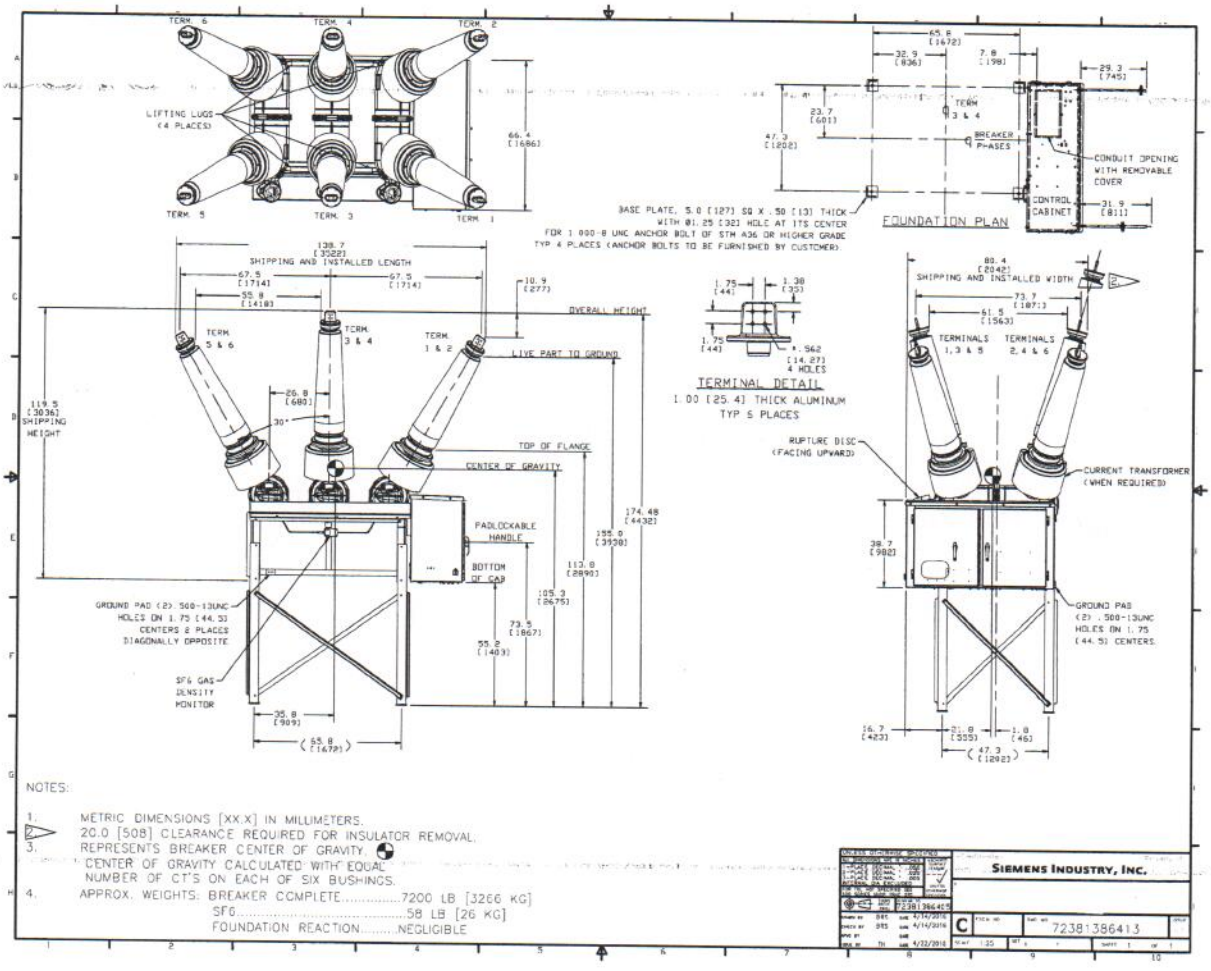
Price Policy

Due to the unprecedented COMMODITY inflation and global supply chain challenges, Seller shall notify the Buyer if, at any time during contract performance, the raw material costs, logistics costs or any other reason(s) beyond seller's control causing the unit prices for breakers under the agreement are required to be adjusted. The notice shall include the Seller's request for an adjustment including supporting data explaining the cause, effective date, and the changes in per unit or contract amount for mutual agreement.

Export Compliance

Offer validity is subject to compliance with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the goods provided under this agreement, including any export license requirements and a successful screening within DAMEX-E system.

This proposal is based on our best interpretation of the request for quotation, bid documents, drawing and specification if provided. Siemens Energy reserves the rights to revise the quotation if our interpretation differs from actual requirements after the approval of drawings by customer. This proposal will supersede any other document, purchasing terms etc. unless agreed and signed by Siemens Energy.



NOTES:

1. METRIC DIMENSIONS [XX.X] IN MILLIMETERS.
2. 20.0 [508] CLEARANCE REQUIRED FOR INSULATOR REMOVAL.
3. REPRESENTS BREAKER CENTER OF GRAVITY.
   CENTER OF GRAVITY CALCULATED WITH EQUAL NUMBER OF CT'S ON EACH OF SIX BUSHINGS.
4. APPROX. WEIGHTS: BREAKER COMPLETE.....7200 LB [3266 KG]
   SF6.....58 LB [26 KG]
   FOUNDATION REACTION.....NEGLIGIBLE

SIEMENS INDUSTRY, INC.

			C	72381386413	
			SCALE 1:25	WT:	SHEET 1 OF 1

Memorandum

File #: 21-615 **City Council Meeting**

FROM: Bear Prairie, General Manager
DATE: Friday, August 19, 2022
DEPARTMENT: Idaho Falls Power

Subject

Idaho Falls Power Board Meeting Minutes - August

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)
Approve Idaho Falls Power Board meeting minutes from August 10, 2022 (or take other action deemed appropriate).

Description, Background Information & Purpose

The Idaho Open meeting law requires that the governing body of a public agency provide for the taking of written minutes for all of its public meetings.

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐

The action is in accordance with Idaho Code § 74-205(1) and supports good governance by demonstrating sound management and enabling trust and transparency.

Interdepartmental Coordination

n/a

Fiscal Impact

n/a

Legal Review

n/a

August 10, 2022 Unapproved

The Idaho Falls Power Board of the City of Idaho Falls met Wednesday, August 10, 2022, at the Idaho Falls Power Energy Center, 140 S. Capital, Idaho Falls, Idaho at 7:45 a.m.

Call to Order, Roll Call, and Announcements:
There were present:
Mayor Rebecca L. Noah Casper
Board Member Tom Hally
Board Member Jim Francis
Board Member Jim Freeman
Board Member Lisa Burtenshaw
Board Member John Radford

Absent:
Board Member Michelle Ziel-Dingman

Also present:
Bear Prairie, Idaho Falls Power (IFP) General Manager
Stephen Boorman, IFP Assistant General Manager
Lorna Planesi, City Accountant
Randy Fife, City Attorney
Linda Lundquist, IFP Board Secretary

Mayor Casper called the meeting to order at 7:52 a.m.

Calendar, Announcements, Events and Updates
Mayor Casper gave highlights from a recently attended nuclear development conference hosted by Energy Communities Alliance (ECA) that had panels reviewing case studies in the region and across the Midwest. She shared Congressman Simpson's video, where he comments on nuclear initiatives, community education and recognized Mayor Casper in the video. Mayor Casper said she also supports community education and involvement and communities hosting more nuclear initiatives. She explained the importance of the Department of Energy's (DOE) involvement in the cost sharing and General Manager (GM) Prairie agreed and stated if the DOE would backstop the Carbon Free Power Project (CFPP), the project would likely get to full subscription and move forward more quickly. Mayor Casper noted an emergent need for more and better trained nuclear workers in the industry as evidenced on her Georgia Power's Plant Vogtle tour. Board Member Burtenshaw asked about the ownership and equity sharing for being a first-of-kind plant and GM Prairie stated that NuScale will own all future rights and profitability as they have paid for and own the design certification and all rights to the technology that was developed. Board Member Hally asked if purchasing stock in NuScale if that would be allowed and Attorney Fife said it would be a conflict of interest because of access to nonpublic information and GM Prairie agreed. Board Member Francis asked when the next vote would be on the CFPP and GM Prairie said it is calendared for November, but he would schedule a meeting prior to any ramp decisions for the Board to study and analyze the decision. Mayor Casper said there may be some focus on the CFPP in next week's Utah Associated Municipal Power Systems' (UAMPS) summer meetings and GM Prairie said there will likely be opportunities to meet with Chief Executive Officer (CEO) and GM, Doug Hunter of UAMPS. Mayor Casper reiterated the importance of a well-informed community.

Board Member Radford gave a report from his recent American Public Power Association (APPA) trip to Washington D.C. where he spoke with senators and representatives about the CFPP. There was some discussion on the Inflation Reduction Act (IRA) and what it could mean for the utility and nuclear industry.

GM Prairie announced that last month's annual Montana Lineman's Rodeo was well attended and pointed out that IFP has some of the best and most well-rounded apprentice linemen and added that next year's rodeo will also include opportunities for Journeyman linemen to compete. He explained the upcoming IFP Council items and next month's Board meeting potential topics. GM Prairie showed a photo of a delinquent utility customer stealing electricity and reiterated that the consequences for power theft are a $200 tampering fee, disconnecting/reconnecting fees plus the cost of a new meter if it is damaged in the theft. He implored that meter tampering can be a cause for electrocution and should be avoided. He handed out an APPA guide on the basics of electricity.

Q3 Report

Accountant Planesi reviewed the statement of net position for power and noted that cash and days of cash on hand has gone down since March but noted the current ratios for judging liquidity are great and reminded the Board that the balance sheet is only a snapshot of a day and is not cumulative as evidenced in the airport loan. GM Prairie explained that $4.5 million is being reimbursed to the utility and mentioned that the airport could be requesting another loan for $8 million and added that he is working with the city controller and treasurer on how best to show the loan on the books. He pointed out that the prior $4 million airport loan earned interest at the going rate plus 3%, which netted close to $400,000 in interest to the utility. He noted this use of funds was a better investment for the customers than alternative investments available for the liquidity funds of IFP. Ms. Planesi continued to review the accounts payable and receivables and noted the bond is shown as a receivable and is booked for full liability. Board Member Burtenshaw asked if there are multiple bonds and GM Prairie said there is only one bond and explained that as money is spent, money is transferred from the bonding bank to IFP's bank in the form of a draw and noted that he is preparing to take another draw. Ms. Planesi said the inventory for power and fiber is up as of June and GM Prairie added that extra inventory has been ordered to stay ahead of customer growth. Ms. Planesi addressed the recent audit concerns about work in progress (WIP) and explained that the lagging 10-months bookwork is now up to date and added that the net position fund balance liabilities are in line with the net position and are tied to the increasing assets. GM Prairie explained the difference in how the utility works to track capital assets versus other city departments. Ms. Planesi stated the budget is on track with what was spent this year and noted that utility billing turnover is around 32 days.

Ms. Planesi reviewed the fiber balance sheets and noted that fiber to home has been steadily increasing and GM Prairie explained the difference between the loan to the airport versus the "loan" to fiber, which caused some confusion with the audit. Board Member Radford asked how revenue is generated from the internet service providers (ISP) and GM Prairie said they pay to access IFP's network as well as pay $1000 monthly network access fee. Ms. Planesi explained that expenses have increased over the prior year but noted that they are in line with construction. She added that there will be a lot of work orders getting closed out soon.

GM Prairie reviewed the wholesale power financials and explained that power sales are roughly 50% of the budget with uncertain volatility from year to year. He explained that while IFP continues to purchase energy from UAMPS (who is a little more prepared and proactive this year than last), more energy is now available under the Bonneville Power Administration (BPA) contract due to load growth and full access and at lower costs. He stated that the Columbia Basin had a good spring and overall good water year and mentioned that while Idaho Falls has had some hot spells this summer, they've not been as extreme as 2021. He explained that Gem State will be back online in September. He compared 2021 energy pricing, which was chaotic and all over the board to 2022 pricing that oscillates between the Northwest and Southwest, where buying on the open market has proven good. GM Prairie explained that expenses decreased by about $200,000 from 2021, mostly due to BPA's good pricing at $35 MWh and dispatch's attentiveness and proactivity. GM Prairie explained that revenue was up year-over-year, but that volume was down. He attributed the increase by comparing last year's average price of $16 MW to this years' $49 MW and noted that prices are higher

in general as a reflection of natural gas prices, and added that IFP has had a fair amount of surplus sales. He maintained that while 2021 was a bad drought year that the final quarter of 2022 is shaping up to be pretty good and attributed most of the credit to IFP's power supply dispatcher and the dispatchers' attentiveness to the weather and market conditions. GM Prairie stated that IFP sold more energy to retail customers this quarter versus last year this same quarter and reminded the Board that last summer broke prior peak records, while surprisingly this summer shattered last year's peak. He attributed the volume increase to construction, new multi-family housing, new customers, meat packing plant, event center and new hotels all starting to come online. GM Prairie explained that generation is down from the prior year due to the second year of the drought and the lower plant being offline due to the runner hub rebuild and forewarned that the upper plant will undergo similar rebuilds in 2023. He noted that the daily costs to IFP for the lower plant to be offline was $8000 per day and added that he hopes for a smoother and on-schedule rebuild at the upper plant. Board Member Radford asked how many new power customers there are per month and GM Prairie said between 40-50 with most of them from multi-family homes. GM Prairie gave the water supply outlook and said the Columbia was 108% of average (prior year was 82%) due to a wet and cool spring and noted there will still be plenty of water going into September and October. He said the precipitation came a little too late for the Snake River to rebound, which is at 72% of average (prior year was 59%). He added that there is good river flow, but said the farmers are starting to call for the water as Palisades (53% full) and Jackson Lake (41% full) are drawing down. GM Prairie said the continued summer weather outlook is calling for above average precipitation for the Southwest and noted that is unusual. There was a discussion about the rate stabilization fund and GM Prairie gave a recommendation to increase it to $25 million to better match the volatility he is seeing in the market and thinks IFP can get there over the next year and it will take formal Board action to amend the policy. He added that there is a better disconnect policy in place then there was a couple of years ago.

Clean Energy Program and Rate Design

GM Prairie said that Anheuser Busch contacted IFP about purchasing clean energy certificates and then explained the process to certify the hydro plants for clean energy and benefits to the utility and community. He explained how the costs were derived at $0.003 per kWh and then compared IFP's low cost to the $0.008-0.014 that other utilities are charging. Board Member Radford asked if it was open to the entire community and GM Prairie said that all customers can elect to participate in the program. He continued to show what the line item would look like on a utility bill for certified clean energy and estimated it would add over $10,000 in revenue based on Anheuser Busch's current load of 35,000 MW. He recommended that the income could be put in an account to cover the costs to run the program plus other clean energy initiatives. GM Prairie suggested that the city's economic development administrator may be able to set a round table meeting with community chief executive officers and business owners to help educate them on clean energy certifications and added that Anheuser Corporate still has yet to sign the contract.

Net Metering Rate Review and Cost Recovery

GM Prairie said that a study was performed on the current 88 solar customers to make sure there was a fair rate of exchange. He explained the solar duck curve chart and why the peak is problematic for utilities and the need to have good rate design to address the peak. Board Member Hally asked if the prices would be applied only to the net metering customers and GM Prairie said yes, that is the best way to make sure the costs don't get socialized. He continued to review the charts and determined the best months for solar are April and May and Board Member Francis observed it would make a good case for battery storage. Board Member Radford said it may make a better argument for hydrogen. GM Prairie said the utility is much like a battery if they send back as much electricity as they take (net out). He pointed out however, if they send us back more than they take, the buy back is at MidC heavy load index pricing. Board Member Radford said that he thought Lehi City is exploring battery leasing and thought the pricing might be something to watch. Board Member Burtenshaw stated that maybe peaking issues could be solved if all customers were

on a time-of-day rate structure, and GM Prairie agreed that time and demand rates could be considered and added that good things come out of rate design like behavioral change through better reporting. He pointed out that more complex rate designs have not been implemented or pursued because of a lack of confidence in Cayenta to execute on the software changes required. GM Prairie summarized that the solar study shows that net metering customers are right where they should be and Assistant General Manager (AGM) Boorman added that IFP limits the size of their systems so they're not overbuilding generation beyond what they need at their home, so they are not inadvertently becoming a wholesale power generator.

Rates and Budget Review

GM Prairie reviewed the payment in lieu of taxes and Board Member Freeman asked how much was attributed to fiber and GM Prairie said about $60,000. GM Prairie said he's continuing to invest heavily in the traffic system. He explained that power used to be roughly 45% of the city's budget ten years ago but today is a much lower percentage and compared the revenues versus expenses and pointed out that the fiber expansion is costing about $10-$12 million per year but noted that will curtail in a couple of years. GM Prairie said the proposed rate change in the fee resolution is 8% and sees that the increase will stabilize the utility for the next few years and Board Member Freeman added that 8% in five years is well below the rate of inflation. GM Prairie pointed out that the energy inflation rate is running between 25-35% and said he is working with the city's public information officer on a press release that explains the increase and will put together some talking points for the Board. He added that Rocky Mountain Power (RMP) recently had an 8% increase and will likely see increases from them each year. Board Member Freeman asked if the increases are regulated and GM Prairie said it's the Board's authority and responsibility to set rates for the utility but pointed out that investor-owned utilities' increases have to be approved by the Public Utilities Commission (PUC). He said he wanted to make sure everyone was informed ahead of Thursday's Fee Resolution vote. Mr. Fife said if someone wanted to challenge the increase, they would have to prove a case. GM Prairie asked the Board to review IFP's Chief Financial Officer job description in the packet and asked for approval to post as soon as possible because of the lengthy hiring process and was given unanimous approval.

Utility Reports

General Administration – GM Prairie reviewed a safety record slide (also shown and discussed in monthly utility safety meetings) and commented on IFP's impressive safety record. Mayor Casper asked if the tracking record gets monetized and are savings being tracked and GM Prairie said yes and gave a realistic example of how much is costs the city for a lost wages accident/injury event. He explained the program is set up for a rolling 90-days and at the end of the year, employees can trade in their points for prizes and added there is much focus on safety outside of the workplace as well. Mayor Casper said she was grateful for the program. GM Prairie reminded the Board to read through Ms. Aziz' interview in the Northwest Public Power Association's (NWPPA) July publication.

Organizational Membership Reports

Fish and Wildlife – GM Prairie said a settlement had been reached that settled on *high-level* of spill that is expensive and commented that dam removal remains in the center of political circles. He reminded the Board to read through the supporting articles in the packet including a letter from the labor unions going against the dam removal siting that dams provide jobs, they're noncarbon emitting and good for the economy. He said there's also a study on the costs of dam removal in the packet that is worth reading. GM Prairie announced the fall salmon run is expecting three times the normal return.

Announcements

GM Prairie talked briefly about the CFPP standard for public consumption and reminded the Board to read the Fitch article on rolling blackouts. Mayor Casper said that the city clerk has the Board travel packets for UAMPS.

There being no further business, the meeting adjourned at 11:45 a.m.

s/ Linda Lundquist

Linda Lundquist, BOARD SECRETARY

s/ Rebecca L. Noah Casper

Rebecca L. Noah Casper, MAYOR

Memorandum

File #: 21-613 **City Council Meeting**

FROM: Kathy Hampton, City Clerk
DATE: Friday, August 19, 2022
DEPARTMENT: Municipal Services

Subject
Minutes from Council Meetings

Council Action Desired
☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

Approve the minutes as described below (or take other action deemed appropriate).

Description, Background Information & Purpose
August 8, 2022 City Council Work Session; and August 11, 2022 City Council Meeting

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐
The minutes support the Good Governance community-oriented result by providing assurance of regulatory and policy compliance to minimize and mitigate risk.

Interdepartmental Coordination
N/A

Fiscal Impact
N/A

Legal Review
N/A

August 8, 2022 Council Work Session - Unapproved

The City Council of the City of Idaho Falls met in Council Work Session, Monday, August 8, 2022, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls at 3:00 p.m.

Call to Order and Roll Call
There were present:
Mayor Rebecca L. Noah Casper
Council President Michelle Ziel-Dingman
Councilor John Radford
Councilor Thomas Hally
Councilor Jim Freeman
Councilor Jim Francis
Councilor Lisa Burtenshaw

Also present:
Pamela Alexander, Municipal Services Director
Mark Hagedorn, Controller
Brad Cramer, Community Development Services Director
PJ Holm, Parks and Recreation Director
Bryce Johnson, Police Chief
Jeremy Galbreaith, Police Captain
Randy Fife, City Attorney
Kathy Hampton, City Clerk

Mayor Casper called the meeting to order at 3:01 p.m. with the following items:

Acceptance and/or Receipt of Minutes:
It was moved by Councilor Francis, seconded by Council President Dingman, that council receive the recommendations from the August 2, 2022, meeting of the Planning and Zoning (P&Z) Commission pursuant to the Local Land Use Planning Act (LLUPA). The motion carried with the following vote: Aye – Councilors Freeman, Francis, Hally, Radford, Burtenshaw, Dingman. Nay – none.

Calendars, Announcements, Reports, Updates, and Discussion:
Mayor Casper distributed calendar items for August and September. She stated the War Bonnet Round Up Rodeo concluded August 6; there are 7 firefighters deployed to assist with other fires, noting 7-8 is the maximum number of firefighters that can be deployed to sustain local services; there will be a live burn on August 11 south of Home Depot; the August 22 Council Work Session will include a tour of potential city property, an additional tour may occur in September at the Event Center, and a tour may occur for the SMR (Small Modular Reactor) site; The Ferguson Group will be holding a webinar on August 24; the REDI (Regional Economic Development for Eastern Idaho) event will be held October 21; a Community Health Academy will be held in Boise on August 11; and UAMPS (Utah Associated Municipal Power Systems) begins August 14. She requested all travel expenses be submitted promptly.

Liaison Reports and Councilmember Concerns:
Council President Dingman stated the Aha! inaugural flight has been scheduled for August 11.
Councilor Hally had no items to report.

Councilor Radford indicated the city should look at the energy bill recently approved in Washington, stating this includes $1B in transmission, with additional money for other generation. He believes this could be beneficial for the community. He also stated this bill includes some de-regulations. He noted there will be tax benefits for any clean energy. Councilor Radford expressed his appreciation to the Parks and Recreation (P&R) Department and all those involved with the rodeo. He suggested the council be aware of a proposed annexation in Ammon.
Councilor Francis stated, per Community Development Services, the Imagine IF, included on the website, includes completed action plans as well as plans that are in progress; he believes council must approve a resolution for the Connecting Our Communities pathway system; and a rezone hearing is scheduled for August 11. He also stated, per the Idaho Falls Police Department (IFPD), Captain Bill Squires retirement party as well as a new officer swearing-in will be held August 18. Councilor Francis stated the Behavioral Health Crisis Center (BHCC) expressed their appreciation for the Community Development Block Grant money, stating this money allows their medical staff to stay at full staff.
Councilor Freeman had no items to report.
Councilor Burtenshaw had no items to report.

Municipal Services/Quarterly Financial Presentation:
Director Alexander stated future Treasurer's Reports will include more information/data that will provide more detail on city finances. Mr. Hagedorn stated this additional information will be consistent with the industry standard. He displayed the City-wide Actual Cash and Investments by Fund report, stating there are funds in negative cash, including the Golf Fund, the Parks Capital Improvement Fund, and the Police Capital Improvement Fund (this is the building of the Idaho Falls Police Complex (IFPC) that is designed to be in the negative cash until the bond is completed). He emphasized the Ambulance Fund is now in the positive cash. He reviewed the overall cash investments for the current year ($148M) and the previous year ($143M). Director Alexander noted this includes the tax payment from Bonneville County, the State-shared revenues, and the second payment of APRA (American Rescue Plan Act of 2021) funds. Mr. Hagedorn displayed City-wide Anticipated Revenue to Actual by Fund report, noting funds may not be considered revenue, such as ARPA, until expended. Brief comments followed. Director Alexander reminded the council that monthly Investment Finance Committee Meetings are held. Mr. Hagedorn reviewed June 2022 Investments (currently, 23% of the city's portfolio is invested beyond 24 months), Types of Investments (the majority of the investments are in bonds), and the Treasurer's Report of cash management for the previous five years. He stated the General Fund has gone from $4M to $28M, noting this fund also includes ARPA and CARES (Coronavirus Aid, Relief, and Economic Security Act) money, and the Enterprise Funds have tapered due to IFP and fiber items.

Mr. Hagedorn reviewed the following with general discussion throughout:
Third Quarter Ending June 30, 2022 - City-wide Revenue –
2021/2022 Budget = $234,444,041
Actual (June 2022) = $145,393,607
Percentage Received = 62.02%
Mr. Hagedorn stated Taxes and Franchises fees includes the IFPC bond; the Investment Revenue negative is due to GFOA (Government Finance Officers Association) standards; Government Charges for Services and Permits and Fees are above the expectation due to the growth in the real estate market; Other Financing Sources is PILOT (Payment in Lieu of Taxes) and transfers; and Miscellaneous is a catch-all/placeholder for Enterprise Funds (does not include ARPA).

Third Quarter Ending June 30, 2022 - City-wide Expenditures –
2021/2022 Budget = $294,891,737

Actual (June 2022) = $132,610,070
Percentage Expended = 45.0%
Mr. Hagedorn stated Wages and Benefits is lower than expected due to turnover, vacant positions, and a lack of seasonal positions; Operating Expenses is where to be expected (includes encumbrances); Capital Outlay includes the IFPC and other capital projects; Debt Services Payments are due in September; and Transfers include work orders.

Third Quarter Ending June 30, 2022 - City-wide Comparative for 2018-2022 –
Mr. Hagedorn stated the city will be close to revenue projections, noting the Third Quarter % Budget to Actual is low due to the IFPC. He expects the overall revenue to be approximately 89%. He also stated the Third Quarter % Budget to Actual expenditures are slightly low as the city budgets capacity for capital projects. General comments followed.

Fiscal Year Ending June 30, 2022 - General Fund Revenue –
2021/2022 Budget = $53,588,052
Actual (March 31) = $37,954,305
Percentage Received = 70.83%
Mr. Hagedorn stated 60% of revenue comes from property tax, noting the city has currently collected $20M through June, 2022. He also stated the city can no longer count on property taxes because the county valuation can be retroactive. Mr. Hagedorn stated Intergovernmental Revenue includes grants and services to other entities; and Permits and Fees are slightly higher.

Third Quarter Ending June 30, 2022 - General Fund Expenditures –
2021/2022 Budget = $55,545,828
Actual (March 31) = $35,335,494
Percentage Expended = 65.9%
Mr. Hagedorn stated Wage/Benefits is the highest expense and is where to be expected; and the increase in Capital Outlay is due to outside funded capital projects.

Fiscal Year Ending June 30, 2022 - General Fund Comparative for 2018-2022 –
Mr. Hagedorn stated CARES money was recently removed from revenue; and State-shared revenues have been received earlier than expected. He indicated revenues and expenditures are right where to be expected.

Mr. Hagedorn reviewed 2021-2022 Budgeted Requests Status, detailing which items are Completed and which items are In Process. Director Alexander stated it appears more than 90% of these projects are Completed or are In Process. Discussion followed regarding projects that may be in process but not completed, roll-over of funds, and re-allocation of funds. Director Alexander reviewed the APRA Requests Status, detailing which items are In Process, Ordered, Under Review, Outsourced, and In Design. Mr. Hagedorn stated overall the city is in a good financial position.

Municipal Services/Property Tax Levy and Homeowner Valuation Discussion:
Director Alexander displayed the FY 2022-2023 Preliminary Property Tax Calculation, stating these numbers are required to be final/certified and submitted by the first Monday in August. She explained how the property tax was calculated, noting the total Property Tax Revenue = $42,697,263. She also displayed the Property Tax Allocation and Levy Rate for Allocation of Funds, Actual 2021-2022, Budget 2021-2022, Proposed Increase, and Rates, noting the current levy rate = 0.00764953 and the proposed levy rate = 0.00602239 which is a reduction of 21.27%. She stated

the previous Taxable Market Value = $5,317,114,014, stating $7,089,749,247 was received for this year from the "Certification of Valuation" letter. Director Alexander displayed Idaho Falls Property Valuation and Property Levy Rate 2014-2023 with Base Valuation and percentage change, and Levy Rate and percentage change, stating the overall base valuation increase = 139% change, and the overall levy rate decrease = -33.3% change. Brief comments followed regarding the governor's Property Tax Relief Plan, supply chain issues, and economic growth ($170M, most of which is inflation). Director Alexander stated there has been significant amount of growth since 2014.

Mr. Hagedorn displayed Property Valuation and Tax Analysis for a variety of current residential and business amounts, and proposed amounts with an average of 30% Market valuation, stating the medium home value from 2021-22 increased from $350,000 to $412,000 (per Zillow). He indicated there is a tax shift from commercial to residential, therefore, the lower-valued home has the highest increase of property tax value. He stated this is due to the Homeowners Exemption remaining flat as the valuation increases. He believes the Homeowners Exemption should be indexed. He also stated regardless of what happens property-tax wise for setting the levy, taxes will increase because the valuations have increased. He provided an example of the Statutory 3% for a $250,000 residential property. Councilor Radford believed, per the State legislators, that if cities didn't take the 3% increase, then taxes wouldn't increase. Mr. Hagedorn emphasized this is absolutely not true, and it all goes back to the Homeowners Exemption. General comments and discussion followed, including the State surplus.

City Attorney, Community Development Services, Mayor's Office, Parks and Recreation, and Police Department/Follow-up Discussion: Policy Recommendations for Management of Public Spaces:

Mayor Casper stated this item was discussed at the July 11, 2022, Council Work Session, noting staff has had conversation since that time to discuss recommendations including 'not for intended use', reservations only, time limits, and a concept of curfews. She indicated public spaces could be closed to address health and safety issues. Chief Johnson believes the original catalyst was due to the problems in Sportsman Park. He stated the CIT (Crisis Intervention Team), along with health employees, contacted this specific group, as well as other individuals, regarding services. He also stated Patrol services and School Resource Officers made contact as well, noting the area was vacated a short time later. Chief Johnson stated over the previous year, the IFPD has responded to 852 homeless-related calls, noting these calls are busiest in the summer (approximately 80 calls per month were received from June through September). He explained the current laws that could be enforced, indicating several non-profit organizations are also trying to help with this issue. Chief Johnson stated two main ordinances (draft versions were distributed) have been discussed with staff. One ordinance would be a combination of parks hours and shelter use limitations. Chief Johnson indicated a parks hours ordinance would assist the IFPD with several issues. He briefly reviewed the shelter use limitations. He stated the other ordinance would be a camping ordinance which he believes is not quite as efficient and would be more difficult to enforce (related to shelters/transportation to shelters, etc.) but would be doable. He also believes there was a consensus for a park curfew but would request council considerations for a camping ordinance. Mr. Fife stated the camping ordinance is based primarily on a Boise case as he is fairly certain what the Ninth Circuit would allow. He provided a historical recap of homelessness/ camping issues in Austin, Texas, including the litigation/lawsuits that followed. Mr. Fife believes sleeping in the downtown area could be limited to sidewalks and pathways. He stated he has yet to find a city that has solved this problem as this is a societal problem, which tends to result in litigation. He also believes individuals will go to those cities that offer housing. Mr. Fife emphasized the behavior must be regulated, not the status of an individual. Director Cramer stated there was a lot of misunderstanding regarding the recent proposal from a church for a private safe place. He also stated the zoning codes address living in a residence as well as living in a vehicle, such as an RV (Recreational Vehicle) Park. He indicated a religious ministry could choose to expand their use or guideline, stating a process must occur in order for this to happen. He emphasized the group would be heavily monitored and rules would apply. Per Mayor Casper, Director Cramer confirmed conditional uses by a private property owner

would require approval by the Board of Adjustment with any appeal before the council. Per Councilor Francis, Director Cramer stated there is currently no application from the ministry. Per Councilor Freeman, Director Cramer stated the proposal of tents would be a different consideration. Comments followed regarding the Riverwalk and the pathways being included in the ordinance. Mr. Fife explained the proposed Park Hours/Shelters ordinance including Hours of Operation and Park Closure, Use of Park Shelters and Park Amenities, and Violations, emphasizing any violation would result in a misdemeanor. He also explained the proposed Camping ordinance, including the Enforcement Requirements. Per Councilor Freeman, Chief Johnson stated enforcement is possible although he questioned what problem the council wants to accomplish. Mayor Casper believes the proposed Parks Hours/Shelters may be a good starting point. Brief discussion followed regarding the indicia of camping, the proposed parks hours, the IFPD's ability to use discretion versus the requirement of issuing a misdemeanor, general enforcement, regulation of behavior, blocking sidewalks, a previously proposed camping ordinance, and reporting vandalism to Crimestoppers for a potential reward. Councilor Burtenshaw stated she's equally looking at the proposed ordinance to address vandalism, underage drinking, fighting, and people without shelter. Director Holm recapped recent vandalism of several parks. Councilor Francis believes the purpose of parks closures and shelter limitations is to serve the community at large, and vandalism and people using the parks incorrectly prevents this from occurring. Councilor Freeman believes the curfew ordinance may solve the problem. Councilor Hally agreed. Mr. Fife stated he would provide another draft ordinance with council requests included.

There being no further business, the meeting adjourned at 5:48 p.m.

Kathy Hampton, City Clerk

Rebecca L. Noah Casper, Mayor

City Council Meeting

Minutes - Draft

680 Park Avenue
Idaho Falls, ID 83402

Thursday, August 11, 2022 **7:30 PM** **City Council Chambers**

1. Call to Order.

Present: Mayor Rebecca L Noah Casper, Council President Michelle Ziel-Dingman, Councilor John Radford, Councilor Thomas Hally, Councilor Jim Freeman, Councilor Jim Francis, and Councilor Lisa Burtenshaw

Also present:
All available Department Directors
Randy Fife, City Attorney
Kathy Hampton, City Clerk

2. Pledge of Allegiance.

Mayor Casper led those present in the Pledge of Allegiance.

3. Public Comment.

Barbara Miller, Idaho Falls resident, appeared. She stated she hears from officials how they've been born and/or raised here with Idaho values. She also hears many people decrying the liberalism on display in many large cities who say this is Idaho and that will never happen here. She questioned why the city council and other city officials would invite and welcome such ideology into this city. She's referring to 1-buying new software from a company based out of Boise with offices in the previously described cities. She questioned if it's not broken why fix it. 2-nationwide searches for city employees in key positions. She shared an example of the school board originally selecting a candidate outside of Idaho. She admitted she was glad the school board did not seek that candidate. 3-modeling budget decisions after Boise, such as podcast spaces in the library. 4-funding for trans bathrooms in the public parks while the city can't even afford to maintain the public parks. Ms. Miller stated when people cannot afford basic necessities, they start paying attention and when they start paying attention, they start to lose trust in their government as actions speak louder than words. She requested the council consider carefully which decisions are furthering the direction the city is going, and not be so anxious to get their hands on their fair share that Pandora's box is opened in Idaho Falls.

Mayor Casper and Mr. Fife requested no applause from those in attendance.

Eddie Walsh, Idaho Falls resident, appeared. He requested the council consider implications surrounding Title 5, Chapter 8, Weed Control. He stated no mow gardening reduces yard waste in addition to reducing water and fossil fuel consumption while bringing additional beauty to the neighborhoods, and these qualities are in alignment with the environment CUSP (Connecting Us Sustaining Progress) goals and environmental professionals. He also stated, for whatever reason, no goals were made in the CUSP report related to the education for sustainable land use in residential neighborhoods, including sustainable gardening practices. Instead, Mr. Walsh stated the current code institutionalizes destructive wasteful ecological habits that turns the Police Department and Code Enforcement into a city-wide HOA (Homeowners Association) to be activated when a resident does not like the ornamentation of their neighbor's land. He believes the code discourages landscaped beauty including blooming grasses and wildflowers as shown on magazines. Mr. Walsh stated the city has created a separate standard for the Parks and Recreation (P&R) Department allowing city-managed landscapes, that would be cited with the same strategies, to occur on private property. He also stated Code Enforcement only recognizes complaints without recognizing affirmation and

support from neighbors who take pride in creative and sustainable changes. He believes Code Enforcement needs to perform due diligence to ensure plants are not being used for consumption or ornamental purpose and not to impose an ideology. He also believes Code Enforcement needs to operate and understand that the process to establish a sustainable garden can take 3-5 years. Mr. Walsh asked the council to reconsider the $150 fee associated with Code Enforcement appeals, as this fee promises no new process and the cost assumes guilt when the individual has technically done nothing wrong. He indicated the $150 fee is six times the penalty for extended parking at the airport or ten times the penalty for releasing a car from impound. He does not believe this fee reflects the actual cost of reviewing Code Enforcement appeals and it operates as an arbitrary attempt to silence city governance. He also believes the city needs to be more considerate on passing judgement on personal and private spaces such as homes. Mr. Walsh believes by modifying City Code and Code Enforcement, the city could better promote creativity and sustainability.

Following additional applause, Mayor Casper stated the meeting is not a clapping forum and the decorum is to keep a safe space for all individuals to have their opinions.

Donna Howard, Idaho Falls resident, appeared. She stated she has several issues that are quite concerning to the citizens. Referring to the new Build Back Better bill that was recently passed in Washington, along with proposed bills to increase taxes at the State level, and citizens are being hit from all sides along with inflation. She believes PUDs (Planned Unit Developments) equal ghettos. She questioned who will maintain the private streets and who is held accountable for the property upkeep. She also believes property ownership, or lack of property ownership, comes with no respect for the property and generally people do not care about what they don't own, and one-size-fits-all solutions do not work in certain locations. Ms. Howard believes bike lanes are dangerous, and she questioned if the bicyclists are expected to ride their bikes in cold winters. She referenced a previous approval for removal of sewer sludge, noting more housing developments are being approved. She questioned if infrastructure should be improved instead. She also questioned who the target market is for all the PUDs, noting businesses are closing monthly due to lack of employees, and what is the city doing to attract new businesses to keep the citizens working and providing affordable housing. Ms. Howard questioned who is responsible for paying the $11.7M for the Christopher Tapp settlement. She stated a poll was distributed for the Comprehensive Plan, noting all the requested items are working in a deficit and are being ignored while the focus is in on unnecessary expenditures, unwarranted growth by excessive PUDs, and bike and walking paths that will only be utilized for a few months each year. Ms. Howard stated her purpose is not to attack anyone, but is to raise issues that she hopes are considered, indicating any vote is for or against the destruction of the city and the Idaho values.

Mayor Casper once again requested no clapping.

Gail Zirtzlaff, Idaho Falls resident, appeared. She shared a personal experience of two homes in her neighborhood where the renters had to be evicted due to the yard issues. She requested the council not go to no mowing. She believes many individuals may need the exercise of mowing, noting her husband removed grass so they could be water-wise as she knows water is an issue. She stated some weeds are noxious, recognizing that it may be difficult to tell which are noxious and which are okay. Ms. Zirtzlaff also shared a personal travel experience, stating there is a large non-gender restroom at the visitor center in Canada. She believes this is a wonderful use of space to share sinks, and there are other answers. She expressed her gratitude to the officials and for keeping the city looking pretty.

Launie Shelman, Idaho Falls realtor, appeared. She stated she is approached by numerous individuals with their assessments, realizing many of these individuals don't understand the assessments, therefore, she has to re-route numerous buyers to show where their value sits. She indicated she is trying to be a middleman. Ms. Shelman stated inaccurate assessments were received this past year based on the guidelines and parameters from the county, noting these assessments increased dramatically. She expressed her concern that assessment usually means a tax increase, however, this doesn't mean that taxes should increase because the levy should decrease, and the current budget increase should not be happening as there's a surplus of money

coming in. Ms. Shelman stated Idaho is #14 in the nation for property taxes at .69%, although the city is at 1.8% property tax value, noting the homeowner's exemption brings this down. She also stated due to unaffordable housing, rentals will continue to increase which will make things more unaffordable and will kill the buyers due to their debt to income ratio. Ms Shelman stated she was directed to the State website to find an estimate. She believes, based on this website, there will be enormous taxes that those on a fixed income will not see and won't be able to pay for. She also believes a home can never be owned, even if paid off, due to the tax payments. She questioned what if homeowners don't have property taxes, similar to owner occupants. She stated she wants this explained. She also stated she wants to find a situation that works for everyone, or if a house is purchased at a price that the taxes should never change. She reiterated she is looking for solutions, and she loves this city.

Due to the continuous applause, Mayor Casper pleaded for a respectful atmosphere, stating boundaries have been set to ensure a space place for all and to honor the decorum of a meeting.

Debra Sadler, Idaho Falls resident, appeared. She stated she has not seen any disrespect for anyone that has spoken. She believes, instead of applauding, that the individuals should have said 'amen' and that would have made those individuals present feel part of the group regarding things happening in the city.

Several 'amens' followed Ms. Sadler's comments.

4. Consent Agenda.

A. Mayor's Office

1) Appointments to City Boards, Committees and Commissions

Attached please find communication from Community Development Services Director Brad Cramer regarding the citizen volunteers being re-appointed to serve on the Idaho Falls Business Assistance Corporation (IFBAC):

Name	Board, Commission, Committee	Term Expires	Status
Jeff Osgood	Idaho Falls Business Assistance Corp	12/31/2023	Re-appoint
David Noack	Idaho Falls Business Assistance Corp	12/31/2023	Re-appoint
Kari Campos	Idaho Falls Business Assistance Corp	12/31/2023	Re-appoint

These citizens have a desire to continue their service and come recommended by Director Cramer. The Mayor's Office has reviewed the re-appointment request and concur with Director Cramer's recommendation. We are confident these citizen volunteers meet the criteria set forth in City Code and anticipate that they will make positive contributions to the good work of the city.

Your vote is requested giving consent to these re-appointments at the regular City Council Meeting on Thursday, August 11, 2022. If you have questions, please feel free to contact Chief of Staff Bud Cranor or Director Cramer.

B. Municipal Services

1) Treasurer's Report for June 2022

A monthly Treasurer's Report is required pursuant to Resolution 2018-06 for City Council review and approval. For the month-ending June 2022, total cash, and investments total $148.8M. Total receipts

received and reconciled to the general ledger were reported at $33.6M, which includes revenues of $31.6M and interdepartmental transfers of $2M. Total distributions reconciled to the general ledger were reported at $29.8M, which includes salary and benefits of $6M, operating costs of $21.8M and interdepartmental transfers of $2M. As reported in the attached investment report, the total investments reconciled to the general fund were reported at $142.2M. Additional expenditure and revenue reports are being included to provide more detailed information for the monthly reporting.

2) Bid IF-22-H, Purchase one CAT 308 Excavator for Parks and Recreation

This purchase will replace unit #6808, a 2009 JCB Backhoe that has reached its useful life and is scheduled for replacement. The purchase includes a 60-month, 2500-hour warranty.

3) Minutes from Council Meetings

July 12, 2022 City Council Budget Session; July 19, 2022 City Council Budget Session; July 25, 2022 City Council Work Session; and July 28, 2022 City Council Meeting

4) License Applications, all carrying the required approvals

Action Item:

It was moved by Council President Ziel-Dingman, seconded by Councilor Burtenshaw, to approve, accept, or receive all items on the Consent Agenda according to the recommendations presented. The motion carried by the following vote: Aye - Councilors Dingman, Burtenshaw, Francis, Freeman, Hally, Radford. Nay - none.

5. Regular Agenda.

A. Municipal Services

1) Public Hearing for Sale of Real Property

This property is a 10-acre parcel purchased by the City for the purpose of constructing, operating and maintain a 161kV transmission line and associated towers, poles, equipment, and facilities. Idaho Falls Power and Municipal Services have determined that creating a utility easement for the power line is adequate going forward and recommend auctioning the remaining property interest at a price no less than $400,000. The Notice of Public Hearing was published on Tuesday, July 19, 2022. The public hearing is scheduled for Thursday, August 11, 2022, at 7:30 pm in the Council Chambers of the City Annex Building located at 680 Park Avenue, Idaho Falls, Idaho. At the conclusion of the hearing, Council will have met the notice and hearing requirements to auction this property.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record. She requested staff presentation.

Municipal Services Director Pamela Alexander appeared. She stated this item was discussed at the July 11, 2022, Council Work Session. She reviewed the action proposed, stating the auction will be held on Friday, August 19, 2022, at 9:00 a.m., noting the auction information is available on the website and in the City Clerk's Office. Mayor Casper stated it has been determined, for the best interest of the city and the utility, to sell the property given that the city has received the use that was needed and that the city is able to retain the easement for the transmission line.

Mayor Casper requested any public comment. No one appeared. Mayor Casper closed the public hearing.

Council President Dingman stated selling this property relieves Idaho Falls Power (IFP) of ongoing maintenance costs. Councilor Radford expressed his appreciation to IFP and Municipal Services to allow the opportunity to leverage property which can help the utility.

It was moved by Council President Ziel-Dingman, seconded by Councilor Freeman, that pursuant to Idaho Code §50-1402, a request that City Council direct Municipal Services and any staff member necessary to auction city property with an easement for the powerline as referenced within this discussion. The motion carried by the following vote: Aye - Councilors Francis, Dingman, Freeman, Hally, Radford, Burtenshaw. Nay - none.

2) Public Hearing for the Tentative 2022/23 Fiscal Year Budget

Pursuant to Idaho Code §50-1002, the Notice of Public Hearings for the 2022/23 fiscal year budget was published on Sunday, July 31, 2022, and Sunday, August 7, 2022.

Mayor Casper stated the city directors and council spend a good deal of time working on and preparing a budget, which ensures all requests are in-line with State code, needs, and fees. She also stated this big undertaking is not done lightly and not without care and thought, noting there is never enough resource for infrastructure or a favorite something. She believes the budget is an art but is also thankless work. Mayor Casper stated the council works hard, they bring integrity to their decision-making, and they care a great deal about their community.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record. She requested staff presentation.

Director Alexander appeared. She explained the budget process, stating the process began April 8, 2022. She stated all budget sessions were noticed and live-streamed, the department budget presentations were posted on the city website, and the proposed budget was published as required by State statute, which also included the proposed fees and the reserve of forgone of 1%. Director Alexander reviewed the proposed budget overview which includes a total not to exceed budget of $333,416,302; the total estimated property tax revenue of $42.7M includes new growth and annexation for a whole dollar value of $800,000, 3% statutory property tax levy for a whole dollar value of $1,234,420, and proposed new fees and/or fee increases greater than 5%; $2.9M for prioritized budget requests; the proposed budget does not include Forgone (1% or 3% allowable), noting 1% whole dollar value of $411,473 was noticed to accrue to subsequent years. She further explained the prioritized budget requests for the city (non-union) employee compensation, public safety (Police and Fire), Parks and Recreation (P&R), Community Development Services, and Municipal Services. Director Alexander reviewed the proposed fiscal year budgets for: General Fund, stating the total proposed expenditures = $65,792,852 which is 20% of the total proposed budget, noting public safety and P&R garner approximately 75% of the total General Fund budget; Special Revenue Funds, stating the total proposed expenditures = $28,557,524 which is 9% of the total proposed budget; Impact Fees, stating the total proposed expenditures = $4,696,065 which is 1% of the total proposed budget; Internal Service Fund, stating the total proposed expenditures = $28,328,629, (this includes $24M contingency - $4M for encumbrance carryover, $10M ARPA (American Rescue Plan Act of 2021), and $10M placeholder for land and building acquisitions for budget capacity) which is 8% of the total proposed

budget; Capital Projects Funds, stating the total proposed expenditures = $40,930,000 which is 12% of the total proposed budget; and Enterprise Funds, stating the total proposed expenditures = $165,141,232 which is 49% of the total proposed budget. She also reviewed the proposed fiscal year revenues, including property tax levy revenue for General Fund, Streets Fund, Idaho Falls Public Library Fund, Recreation Fund, Municipal, and Fire which is 13% of the total proposed budget of $333,416,302; and revenue other than property tax which is 87% of the total proposed budget of $333,416,302.

Councilor Radford questioned the difference of property tax and the total budget from Enterprise Funds. Director Alexander stated $42.7M is broken out by the applicable funds, stating the allowable 3% statutory helps fund these activities and services. She also stated several departments are support departments and are not 100% funded by General Fund. Per Councilor Hally, Director Alexander explained the forgone account occurs when the city does not levy, and the forgone can be reserved for subsequent years that can be used for 1% ongoing or 3% capital, noting this is limited by the State legislators. She indicated there is currently $6.5M in the forgone account. Councilor Hally believes Idaho Falls is in the top three cities in the State that has the highest forgone amount. Per Councilor Freeman, Director Alexander stated the General Fund Wages and Benefits is close to 90%, which includes the Police, Fire, and P&R departments for the services provided.

Mayor Casper requested any public comment.

Barbara Miller appeared. She indicated the contingency fund of $21M did not previously exist. She also believes the city is taking the 3% statutory and the 1% forgone amount.

Director Alexander reappeared. She reiterated the current $24M contingency fund as previously explained, and she reiterated the budget does not include any forgone, however, the city intends to reserve the dollar amount of $411,473.

Mayor Casper closed the public hearing.

Mayor Casper stated follow-up discussion will be held with the council with final approval of the budget occurring on August 25, 2022.

There was no action required.

3) Public Hearing for the Proposed Fees for Fiscal Year 2022/23

The hearing is required pursuant to Idaho Code §50-1002. The Notice of Public Hearing for the 2022/23 fiscal year proposed fee schedule was published on Sunday, July 31, 2022, and Sunday, August 7, 2022.

Mayor Casper stated the budget also includes fees, and any fee must be in-line with costs with the exception of fines, noting fees are not a way for a city to make a profit.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record. She requested staff presentation.

Director Alexander appeared. She explained the proposed new fees and fee increases greater than 5% for the Airport, Community Development Services, Fire, Idaho Falls Power, Municipal Services, Parks and Recreation, Police, and Public Works departments.

Per Mayor Casper, Director Alexander clarified all fees are included/available on the website.

Mayor Casper requested any public comment.

Donna Howard appeared. She requested clarification of the site plan bonding application.

Mayor Casper closed the public hearing.

Mayor Casper stated fees will be considered on August 25, 2022. Councilor Francis reiterated follow-up discussions will occur prior to the August 25 meeting. Councilor Freeman reiterated that fees reflect the cost of providing a service.

There was no action required.

B. Public Works

1) State Local Construction Agreement and Resolution with the Idaho Transportation Department (ITD) for the Intersection of 17th Street and Rollandet Avenue Project

Attached for consideration is a State Local Agreement and Resolution with ITD for construction of safety improvements at the intersection of 17th Street and Rollandet Avenue. The project will install median in 17th Street to prohibit left-turn movements from Rollandet Avenue. Improvements will also be made at the intersection of 19th Street and Leslie Avenue to better accommodate traffic crossing the railway at this location.

Public Works Director Chris Fredericksen appeared. He stated this project was identified in the safety audit. He also stated the total cost of the project amounts to $794,511, with a city match at 7.34% or $58,317. He indicated in-kind match will be utilized for this project. Councilor Hally stated this particular area has a lot of rapid traffic uphill and descending down hill which can be a safety issue.

It was moved by Councilor Hally, seconded by Councilor Burtenshaw, to approve of the State Local Agreement and Resolution with ITD for the Intersection of 17th Street and Rollandet Avenue project and authorize the Mayor and City Clerk to sign the documents. The motion carried by the following vote: Aye - Councilors Freeman, Radford, Burtenshaw, Francis, Dingman, Hally. Nay - none.

RESOLUTION NO. 2022-25
WHEREAS, THE IDAHO TRANSPORTATION DEPARTMENT, HEREAFTER CALLED THE STATE, HAS SUBMITTED AN AGREEMENT STATING OBLIGATIONS OF THE STATE AND THE CITY OF IDAHO FALLS, HEREAFTER CALLED THE CITY, FOR CONSTRUCTION OF INT. 17TH ST AND ROLLANDET.

2) Iona Bonneville Sewer District (IBSD) - Request for Sewer Service Area Reduction

Public Works is in receipt of a request from the IBSD to decrease the District's sewer service area by 4.449 acres as shown in the attached exhibit. The area includes the Curlew Bend Subdivision, which will receive sewer service from the City of Ammon.

Section 8 of the Cooperative Agreement for Sewage Collection and Treatment between Idaho Falls and the District requires that enlargements to the sewer service area be approved by the City of Idaho Falls.

The City had previously requested that the District not expand its sewer service area unless alternative means were secured for sewage to reach the Wastewater Treatment Plant. Currently, the Sunnyside Sanitary Sewer Trunk line carries all flow from the District to the Plant. The District did reduce its service area in response to our request and is approximately 12.15 acres smaller than when originally requested by the City.

If approved, the District's sewer service area will be approximately 16.6 acres smaller than it was in 2016.

Director Fredericksen appeared. He believes the City of Ammon has better means to service this area. He stated the city has only one pathway from the IBSD service area to the Wastewater Treatment Plant (WWTP). Per Councilor Radford, Director Fredericksen confirmed this would be through the City of Ammon. Councilor Burtenshaw believes the City of Ammon completely surrounds this property.

It was moved by Councilor Burtenshaw, seconded by Councilor Radford, to approve the request to reduce the Sewer Service Area for IBSD. The motion carried by the following vote: Aye - Councilors Hally, Radford, Francis, Dingman, Burtenshaw, Freeman. Nay - none.

C. Idaho Falls Power

1) Quote 56203 - Fiber Conduit Purchase for Idaho Falls Power

Idaho Falls Power (IFP) solicited bids from qualified vendors to purchase conduit inventory for fiber service in late January 2022. D&S Electric Supply was among the lowest responsive, responsible bidders and was subsequently awarded a contract by City Council on January 27, 2022. As the construction season has progressed, more conduit is needed, and D&S has extended its original pricing.

Idaho Falls Power Assistant Director Stephen Boorman appeared. He stated this conduit is for next year's construction. Councilor Radford noted 5,000 individuals are currently on the fiber network. He believes the city is very fortunate as competing for this equipment is becoming difficult. Councilor Freeman believes it's remarkable that D&S will keep the same pricing from the previous year.

It was moved by Councilor Radford, seconded by Councilor Freeman, to approve the bid award to D&S Electric Supply for the unit prices shown as bid, for an amount of $254,000.00. The motion carried by the following vote: Aye - Councilors Francis, Dingman, Freeman, Hally, Radford, Burtenshaw. Nay - none.

2) Professional Engineering Services Agreement with Gannett Fleming for Gem State Part 12 Inspection

This agreement is for the five-year inspection of the Gem State Hydroelectric project that is required by Federal Energy Regulatory Commission (FERC) as outlined in the FERC Engineering Guidelines, Chapter 14 of the Dam Safety and Performance Monitoring Program. Gannett Fleming was selected following a search for qualifications (SOQ) as the most responsive, responsible bidder.

Mr. Boorman appeared. He explained the Part 12 inspection process, stating this occurs every five years as part of the re-licensing process. Councilor Radford believes the community is privileged to have an electric utility at such a low rate.

It was moved by Councilor Freeman, seconded by Councilor Radford, to approve the Gem State Part 12

Inspection work with Gannett Fleming for a not-to-exceed amount of $88,500.00 and give authorization to the Mayor and City Clerk to execute the necessary documents. The motion carried by the following vote: Aye - Councilors Freeman, Francis, Hally, Radford, Burtenshaw, Dingman. Nay - none.

D. Community Development Services

1) Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards, East River Estates Division 1.

Attached is the application for the Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards for East River Estates Division 1. The Planning and Zoning Commission considered this item at its September 7, 2021, meeting and unanimously voted to recommend approval as presented. Staff concurs with this recommendation.

Councilor Francis clarified the city will ensure the sidewalk is constructed appropriately.

It was moved by Councilor Burtenshaw, seconded by Councilor Francis, to approve the Development Agreement for the Final Plat for East River Estates Division 1 and give authorization for the Mayor and City Clerk to sign said agreement. The motion carried by the following vote: Aye - Councilors Dingman, Radford, Francis, Burtenshaw, Hally, Freeman. Nay - none.

It was moved by Councilor Burtenshaw, seconded by Councilor Francis, to accept the Final Plat for East River Estates Division 1 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. The motion carried by the following vote: Aye - Councilors Radford, Freeman, Burtenshaw, Francis, Dingman, Hally. Nay - none.

It was moved by Councilor Burtenshaw, seconded by Councilor Francis, to approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for East River Estates Division 1 and give authorization for the Mayor to execute the necessary documents. The motion carried by the following vote: Aye - Councilors Hally, Burtenshaw, Dingman, Freeman, Francis, Radford. Nay - none.

2) Quasi-judicial Public Hearing-Rezone from R2, Mixed Residential to R3, Multiple Dwelling Residential with the Airport Limited Development Overlay Zone, Zoning Ordinance and Reasoned Statement of Relevant Criteria and Standards for approximately 2.821 acres for a portion of Lot 1, Block 1 of Park Village Addition, Division 1.

Attached is the application for Rezoning from R2 to R3 with the Airport Limited Development Overlay Zone, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards for approximately 2.821 acres for a portion of Lot 1, Block 1 of Park Village Addition, Division 1. The Planning and Zoning Commission considered this item at its July 5, 2022, meeting and recommended to the Mayor and City Council denial of the zone change to R3 with a vote of 3 to 1.

Mayor Casper explained a quasi-judicial hearing, stating the council's decision must be made from information received in the hearing. Councilor Radford recused himself as he stated he has family members that have property in this area.

Mayor Casper opened the public hearing and ordered all items presented be entered into the record. She requested applicant presentation.

Barry Bane, Connect Engineering, appeared. He stated the property is 2.8 acres and is located west of

Fremont Avenue, and north of Higham Street by Freeman Park. He also stated the property is currently zoned R2, and is seeking a R3 designation. He identified, per the current zoning map, the mix of uses in the area including LC directly to the south, R2, R1 currently being used as commercial use, and R3. He believes R3 is supportive by the transition in the area, and the mixed use supports the R3 zone. Mr. Bane stated, per the Comprehensive Plan, this area is designated as Urban Core which is higher density/higher mixed use for the land use which supports the R3 zone. He believes the R3 zone would be good for connectivity to pathways, the greenbelt, Freeman Park, ISU (Idaho State University), the INL (Idaho National Laboratory), and downtown so the walkability and the bikeability in this area is supportive. Mr. Bane stated this property was presented to the city council in 2020 under different ownership as a LC zone, and at that time the city council recommended it go back to the Planning and Zoning (P&Z) Commission for consideration as a R3A zone. He also stated the new owner has requested R3 per the Comprehensive Plan and the city's suggestion. Mr. Bane stated there is good access onto Fremont Avenue with a current turning lane heading south and a current east-bound turning lane into it. Realizing traffic is always a concern, Mr. Bane also stated any required traffic impact study will be performed and any suggested improvement will be completed at a later date. Councilor Francis requested the key difference of R2 and R3. Mr. Bane believes some of the important differences relate to density and the height restriction, noting R3 allows for more than two stories, although in the height difference there is also an additional setback requirement of two feet for every one foot of height over 24 feet.

Mayor Casper requested staff presentation.

Community Development Services Director Brad Cramer appeared. He noted P&Z recommended denial by 3-1 although the current Reasoned Statement is written in the affirmative per the applicant request. He stated the Reasoned Statement would need to be amended/rewritten if denied.

Slide 1 - Property under consideration in current zoning
Director Cramer confirmed R3 will allow more than two stories, noting R2 also allows three stories, although R3 does not have a height restriction which is allowed by design features. He reiterated the additional setback requirement as explained by Mr. Bane. He stated both zones require 20% of the site to be landscaped, noting R2 lot size is 6,000 square foot while R3 lot size is 5,000 square foot. He also stated a building in R2 is limited to four units, there is no restriction in R3. Director Cramer stated Higham, as an east/west street, is designated as a local street, noting the point of a collector is to take traffic and move it to an arterial, and as development happens to the south and the immediate east, there is no other road to carry out to the arterial so it functions as a collector. He identified the surrounding zones.

Slide 2 - Comprehensive Plan Future Land Use Map
Director Cramer reiterated the Urban Core, which is meant to be a place to find high density and high intensity development.

Slide 3 - Aerial photo of property under consideration
Director Cramer identified surrounding land uses in the area.

Slide 4 - Additional aerial photo of property under consideration

Slide 5 - Airport Compatible Land Use

Director Cramer stated there are no restrictions that pertain to what could be developed with the exception for a few hundred feet high.

Slide 6 - Photo of the property looking northeast from Riverwalk
Director Cramer stated the site is currently undeveloped.

Slide 7 - Photo of the property looking northwest from Higham Street

Slide 8 - Photo of the property looking west down Higham Street

Director Cramer stated this is a case where there is not a specific right answer to either zone, noting there is nothing inappropriate about R2 or R3 or how growth is expected to happen in this area. Councilor Francis questioned if any development would require work on Higham Street. Director Cramer stated the typical unimproved section in front of the property would have to be developed, but not the entire street. Per Councilor Freeman, Director Cramer stated PUDs are allowed in either zone. Council President Dingman questioned the P&Z denial. Director Cramer believes the denial is challenging from the record due to the notes referencing the aesthetics, which does not apply. He believes the 'no' votes were because P&Z was satisfied that R2 was enough. Mayor Casper questioned what happens if there's no right or wrong decision per any appeal. Director Cramer believes the point of the Reasoned Statement of Relevant Criteria and Standards (RSRCS) is to explain the decision that was made. He believes any appeal would refer to the Comprehensive Plan. He also believes there must be a careful record of reason for denial or approval. Mr. Fife stated the RSRCS is similar to a judge's ruling. He also stated the State of Idaho tried to make it easier why the governing body made the decision, noting the RSRCS is the short-hand way to get the information from the governing body. He believes there are things more likely to be in-line with the principles of the Comprehensive Plan and the zoning code than other things. He stated they also want the discipline in the governing board of looking why a decision was made. Director Cramer stated if an appeal is filed, regardless of the decision, the record used would be presented for reconsideration of a decision.

Mayor Casper requested any public comment.

Dr. Brook, Idaho Falls resident of the N. Park Village condos for 31 years, appeared. He referenced the previous statement regarding the aesthetics, noting discussions regarding planned development around Freeman Park have occurred in several meetings including less aesthetics. He stated the traffic along Fremont Avenue with the row housing is already a mess and is dangerous. He also stated this development could include a five-story development. Mayor Casper clarified any development cannot be discussed at this time. Mr. Brook stated, referencing the 3-1 (denial) decision by P&Z, he does not understand why this decision could be turned over.

Robert Hiromoto, Idaho Falls resident of the N. Park Village condos, appeared. He stated he is opposed going from R2 to R3. Rhetorically questioning, Mr. Hiromoto believed in 2020 the committee had considered a request from R2 to R3, however, it was reverted back to R2 and townhome units were built on the east side of N. Park Village. He stated, since then, the area along Fremont has been built with 28 family units, and on the east side has 24 units, noting there is an increase. He indicated all streets go out to Fremont Avenue, which is considered a major road, although, this becomes a one-way road so the only exit would be to the south on Fremont, which is going to create a large problem. Mr. Hiromoto believes the worst case and the average case must be considered with an in-between

decision. He also believes there could be major issues with the airport if something happens, stating the density of people brings more cars. Mr. Hiromoto understood the area was R2 when he moved in to N. Park Village, and he believes N. Parkwood is a steward for the area which has maintained the quality and a society that reflects the area. He stated he doesn't want to deny any building around it but he wants to make sure there's an area that's populated with families, and he believes higher density will be a problem. He also doesn't want tall buildings mushrooming above them. Mr. Hiromoto stated this is a piecemeal development, not a comprehensive development. He also stated it's hard to invest and suddenly see that things are changing. He realizes other developments in the area are being considered but they're being done in a comprehensive way. He believes this seems to be out of place. He reiterated he is not denying buildings, he just wants to maintain the community in this area as he believes this is a special area.

William Meekin, Idaho Falls resident for six years, appeared. He noted staff mentioned this did not pass with P&Z. He stated he has shared public comment of zoning for this piece of property four times, noting this is the second time the P&Z has turned this down. Mr. Meekin indicated the P&Z requires that the builder present a plan, everyone looked at the Phase 1 plan, and quadplexes are being built, which he is not against. He stated he wants something that is appropriate for the neighborhood and appropriate for the original design. He identified Phase 2 of N. Park Village, which never happened. He questioned why the developer wouldn't bring in more quadplexes. Mr. Meekin stated he drove around Idaho Falls looking at other two- and three-story commercial buildings. He believes the developer wants to use the R3, and it will go above three stories. He reiterated applying the same development on this next-door property, as he believes this would be a win-win situation. Mr. Meekin stated if the yield curve is a negative, chances are that we're in a recession or headed toward one. He believes there is a negative curve yield right now. He also believes now is not the time to push a unique unusual building structure, similar to the Boise hole. He questioned the risk. He respectfully requested that council deny the R3 request.

Brett Hutchens, 25-year resident of Idaho Falls and four-year resident of the N. Park Village condos, appeared. He stated he researched N. Park Village for a year prior to moving there. He also stated he gets around Idaho Falls by bicycle year-round. He indicated he chose N. Park Village because it's a low-density neighborhood, it's next to Freeman Park, and the traffic is manageable, noting he rides on city streets as there are no bike lanes on Fremont Avenue. Mr. Hutchens stated, per national average, for every unit/home is 1.6 cars, noting this will increase with more density. He also stated, per his research, this location was zoned R2, and R3 density will also increase the traffic. He requested the city council keep this as R2.

Sabre Knie, resident of the N. Park Village condos, appeared. She stated she is excited about growth for Idaho Falls, although, she wants to keep quality versus quantity.

John Miller, resident of the N. Park Village condos appeared. He believes there needs to be focus on Freeman Park as a major reason not to go to R3. He stated Freeman Park is enjoyed by the entire state, and is host to routine large events, noting traffic is currently marginal. He believes these events will create a nightmare with the addition of the hundreds of cars with the new development. He also believes R3 will have an explosion of people using the park that will have the effect of discouraging other people in Idaho Falls using the park as it would be overrun with people. Mr. Miller prefers to maintain the quality of Freeman Park.

Scott Probert, resident of the N. Park Village condos, appeared. He indicated many individuals could not make it to this meeting who also share their concern for R3. He stated many have unique concerns, noting the general consensus of concern is R3 would be too high of density for the area.

Donna Howard, resident of the N. Park Village condos, appeared. She stated she moved from the eastside of town to the westside of town for a reason. She also stated she loves where she lives, and it is perfect, although, she indicated she's not fond of the new housing developments but they're not tall and they add to the look of Freeman. She requested Freeman Park not be ruined, and the beauty and open space not be filled with high-density. She also requested keep something low key, and don't add to the traffic. Ms. Howard shared her personal experience of keeping her grass green, stating she was told the city is experiencing water pressure problems due to the growth. She questioned how these infrastructure issues are going to be addressed. She also requested not to cut down trees or take down fences. She believes the city needs to be considerate of the current residents and not take away their livable space.

Allison Harris, Idaho Falls resident, appeared. She stated she recently had a three-story apartment building built in the middle of businesses and a traditional subdivision. She indicated one of the concerns by these particular residents is higher crime and safety of their children as now there are neighbors that they don't know. She requested this be something to consider.

Mr. Bane appeared for rebuttal, realizing he can't talk about future development plans for this site. He stated the neighborhood meeting included renderings as the developer wanted to be upfront and transparent with the neighborhoods. He believes there were street concerns, noting Latah Avenue is currently being widened to a full road, and any improvements that are not done on Higham Street would also be completed with the development which would take the traffic to Fremont, which is a minor arterial. Mr. Bane stated the intent of higher-density in this area is the walkability and the bike-ability, as was previously mentioned by Mr. Hutchens. He believes R3 supports that, stating these people would not drive to events in Freeman Park which would limit the traffic. He also stated there is currently sewer and water at the site, and, per conversation with Public Works, there are no concerns with water pressure or sewer issues, and any upgrades would come with the development, noting existing water lines and sewer lines would be used.

Mayor Casper closed the public hearing.

Councilor Burtenshaw reiterated the maximum height of R2 with the additional setback requirement, no height restriction for R3, and the limitations on the number of units. Councilor Francis referenced the Comprehensive Plan, stating the community must accept change but does not have to accept radical change. He believes the Comprehensive Plan is trying to encourage higher density in order to prevent unacceptable sprawl problem, hence the three stories allowed in the R2, and the allowed density. He realizes these residents made some investment in their lives based on a previous decision. He is unsure if R3 is considered a radical change based on the height. Councilor Hally stated Tautphaus Park also has a lot of houses in the surrounding area. He realizes this property is close to the river, and he is not in favor of seeing high-rise residential areas that close to the river. Councilor Freeman agreed with Councilor Hally.

It was moved by Councilor Burtenshaw, seconded by Councilor Francis, to deny the request to rezone. The motion carried by the following vote: Aye - Councilors Burtenshaw, Hally, Dingman, Freeman,

Francis. Abstain - Councilor Radford. Nay - none.

It was moved by Councilor Francis, seconded by Councilor Burtenshaw, that as amended, Council approve the Reasoned Statement of Relevant Criteria and Standards for the denial of the rezone. The motion carried by the following vote: Aye - Councilors Dingman, Burtenshaw, Francis, Freeman, Hally. Abstain - Councilor Radford. Nay - none.

6. Announcements.

Mayor Casper announced current and upcoming weekend events include the Duck Race, the Roaring Youth Jam, the Bonneville County Fair, and the Shoshone Bannock Indian Festival. Councilor Burtenshaw announced Heritage Park was recently asphalted, she believes this will be a legacy park.

7. Adjournment.

There being no further business, the meeting adjourned at 10: 21 p.m.

_____ _____

Kathy Hampton, City Clerk

Rebecca L. Noah Casper, Mayor

Memorandum

File #: 21-606 **City Council Meeting**

FROM: Pam Alexander, Municipal Services Director
DATE: Friday, August 19, 2022
DEPARTMENT: Municipal Services

Subject
Adoption of 2022/23 Fees, Including New Fees, and Fee Increases

Council Action Desired

☐ Ordinance ☒ Resolution ☐ Public Hearing
☐ Other Action (Approval, Authorization, Ratification, etc.)
Adopt the 2022/23 fee resolution (or take other action deemed appropriate).

Description, Background Information & Purpose

The Public Hearing for the 2022/23 fees took place on Thursday, August 11, 2022, pursuant to Idaho Code §50-1002.

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐

The adoption of the fees is in support of the good governance community-oriented result by fostering innovative and sound fiscal management that enables trust and transparency.

Interdepartmental Coordination

All City departments have participated in the fee process leading to the development of the 2022/23 fiscal year budget.

Fiscal Impact

The adopted 2022/23 fees as presented are included in the projected revenue dollars in support of the 2022/23 fiscal year budget ordinance.

Legal Review

The City Attorney concurs that the desired Council action is within the parameters of Idaho Code §50-1002.

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Council has determined that the revised and new fees included in this Resolution are appropriate and are reasonably related to the purpose for which such fees are charged; and,

WHEREAS, a public hearing was held pursuant to Idaho Code § 63-1311A after which the Council considered input given by the public; and,

WHEREAS, the Council, by this Resolution, desires to amend and update only those fees and charges contained in the Attachment to this Resolution, while continuing and approving of other fees lawfully charged by the City that are contained elsewhere and not within the Attachment to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, AS FOLLOWS:

1. That the fees set forth in Idaho Falls Fee Schedule – October 2022, "Exhibit A" attached hereto and made a part hereof, be in force and effect in matters relating to fees on October 1, 2022.

2. That this Resolution amends all previous Resolutions and Ordinances regarding fees charged by the City concerning the fees that are contained in this Resolution;

3. That any Resolution or provision thereof that is inconsistent with this Resolution is hereby repealed.

ADOPTED and effective this ____ day of _____, 2022.

CITY OF IDAHO FALLS, IDAHO

_____
Rebecca L. Noah Casper, Mayor

ATTEST:

_____
Kathy Hampton, City Clerk

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled, "A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW."

_____
Kathy Hampton, City Clerk

(SEAL)

EXHIBIT 'A'

CITY OF IDAHO FALLS

FEE SCHEDULE
(October 2022)

Airport Department 2
Community Development Services Department 3
Fire Department 10
Idaho Falls Power 11
Electrical Service Fees 11
Public Unlit Fiber Optic Network Fees 14
Library 14
Municipal Services Department 16
Parks and Recreation 21
Police Department 37
Engineering Division Fees 38
Impact Fees (Effective on June 1, 2022) 39
Sanitation Division Service Fees 39
Street Division Fees 40
Transit Fees 41
Wastewater Division Service Fees 41
Water Division Service Fees 43

AIRPORT DEPARTMENT

1. Landing Fee	Up to $1.35 per 1,000 pound gross weight, depended upon total annual landing weight
2. Fuel Flowage Fee	$0.07 per each gallon of aviation fuel dispensed into any general aviation aircraft
3. Passenger Facility Charge	$4.50
4. Customer Facility Charge, On-Airport Car Rental Companies	Up to $2.50 per transaction, per day
5. Commercial Passenger Enplanement Charge	Up to $4.50 per passenger, depended upon total annual enplanements
6. Ground Transportation Fees	
a. Busses (Non-Public)	
i. Permit Application Fee	$50
ii. Annual Fee	$500.00 per year per company + $20.00 for every additional vehicle
iii. Trip Fee	$3.50 per Passenger
b. Taxicab	
i. Permit Application Fee	$50
ii. Monthly Fee	$20.00 per month per company + $10.00 for every additional vehicle
iii. Trip Fee	$1.50 per Trip
c. Courtesy Vehicle – Hotel/Motel (irrespective of type of vehicle used)	
i. Permit Application Fee	$50
ii. Annual Fee	$50.00 per year per company + $10.00 for every additional vehicle
d. Special Event	
i. Permit Application Fee	$50
ii. Daily Fee	$65.00/day per company + $5.00/day for each additional vehicle
7. Badge Fees	
a. Fingerprinting – CHRC	$40.00
b. SIDA Badge	$50.00/year – 2year max
c. AOA Badge	$40.00/year – 1year max
d. Lost Badge Replacement	$100.00/instance
e. Reprint Fee	$15.00
f. Renewal Fee	
i. AOA	$20.00
ii. SIDA	$30.00
8. Parking	Maximum $15 per day.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

1. Erosion Control	
a. Initial Erosion Control Contractors Certificate	$50
b. Erosion Control Contractors Certificate Renewal	$25
c. Erosion Control Plan Permit – Plans less than One Acre	$50
d. Erosion Control Plan Permit – Plans One Acre or More	$100
2. Print and Digital Data Costs	
a. Paper	
i. Zoning Map – 36” X 50”	$6
ii. Street Map – 36” X 36”	$5
iii. Street Map – 24” X 24”	$3
iv. Subdivision Map – 42” X 36”	$5
v. Aerial Map – 36” X 48”	$12
vi. Aerial Map – 36” X 36”	$9
vii. Aerial Map – 24” X 36”	$6
viii. Print (Per Print More than 5) – 8.5” X 11” or 8.5” X 14”	$0.50
ix. Print (Per Print More than 5) – 11” X 17”	$1
x. Custom Size Print	$0.50 per Square Foot
xi. Custom Size Aerial Print	$1 per Square Foot
b. Mylar	
i. Custom Size Print	$1 per Square Foot
ii. Custom Size Aerial Print	$2 per Square Foot
c. Digital Data	
i. CD	$1 per Disk
ii. DVD	$2 per Disk
d. Shipping and Handling (US Postal Service)	
i. Envelope	$2
ii. CD-Mailer	$2
iii. Map Tube	$10
3. Subdivision Fees	
a. Site plan review and processing (review of civil site plans other than single-family residence)	$300
b. Site plan resubmittal (review of civil site plans not completed after 3 reviews)	$100
c. Preliminary Plat Review and Processing Fee (review of preliminary plats)	$500
d. Preliminary plat resubmittal (review of preliminary plats not completed after 3 reviews)	$150
e. Final Plat Review and Processing (review of final plats)	$500 + $15 per lot
f. Final plat resubmittal (review of final plats not completed after 3 reviews)	$150 + $5 per lot

g. Zoning compliance report (researching historical land uses of properties)	$50
h. Advertising fee (fee to cover cost of legal advertisement for public hearings)	$50
i. Improvement drawings review and processing (review of improvement drawings)	$350
j. Improvement drawings resubmittal (review of improvement drawings not completed after 3 reviews)	$150
k. Utility reviews – non-franchise (review of non-franchise utility improvement plans)	$20
l. Iona Bonneville Sewer District reviews (review of sewer improvement drawings with Sewer District)	$50
m. Vacation (Review and processing of applications to vacate right-of-way, easements, and other public utilities)	$350
n. n. Appeals (Appeal decisions by Board or Adjustment or Planning Commission)	$150
4. Annexation Fees	
a. Bridge and Arterial Streets Fee	$100 per required parking space
b. Surface draining fee per square foot of assessable land	$ 0.0075
5. Application Fees	
a. Variance Application	$350
b. Rezoning Application	$550
c. Planned Transition Zone Application	$550
d. Comprehensive Plan Amendment	$250
e. Conditional Use Permit (Either Planning Commission or City Council)	$225
f. Conditional Use Permit (Both Planning Commission and City Council)	$325
g. Site Plan Bonding Application Fee	$150
h. Planned Unit Development	$300
6. Residential Building Permit Fee Valuation Table	
Valuation Range	
$1 to $499	$30.18
$500 to $999	$67.31
$1,000 to $9,999	$132.42
$10,000 to $19,999	$164.97
$20,000 to $29,999	$197.53
$30,000 to $39,999	$230.09
$40,000 to 49,999	$262.65
$50,000 to $ 59,999	$295.21
$60,000 to $69,999	$327.77
$70,000 to $79,999	$360.32
$80,000 to $89,999	$392.88
$90,000 to $99,999	$425.44
$100,000 to $104,999	$458.00
$105,000 to $109,999	$490.56
$110,000 to $114,999	$523.11
$115,000 to $119,999	$555.67

$120,000 to $124,999	$588.23
$125,000 to $129,999	$620.79
$130,000 to $134,999	$653.35
$135,000 to $139,999	$685.91
$140,000 to $144,999	$718.45
$145,000 to $149,999	$751.01
$150,000 to $154,999	$783.57
$155,000 to $159.999	$816.13
$160,000 to $164,999	$848.69
$165,000 to $169,999	$881.24
$170,000 to $174,999	$913.80
$175,000 to $179,999	$946.36
$180,000 to $184,999	$987.06
$185,000 to $189,999	$1012.06
$190,000 to $194,999	$1037.05
$195,000 to $199,999	$1062.04
$200,000 to $204,999	$1087.02
$205,000 to $209,999	$1112.01
$210,000 to $214,999	$1137.00
$215,000 to $219,999	$1162.00
$220,000 to $224,999	$1186.99
$225,000 to $229,999	$1211.98
$230,000 to $234,999	$1236.97
$235,000 to $239,999	$1261.95
$240,000 to $244,999	$1286.95
$245,000 to $249,999	$1311.94
$250,000 to $254,999	$1336.93
$255,000 to $259,999	$1361.92
$260,000 to $264,999	$1386.91
$265,000 to $269,999	$1411.91
$270,000 to $274,999	$1436.90
$275,000 to $279,999	$1461.88
$280,000 to $284,999	$1486.87
$285,000 to $289,999	$1511.86
$290,000 to $294,999	$1536.85
$295,000 to $299,999	$1561.85
$300,000 to $304,999	$1586.84
$305,000 to $309,999	$1611.83
$310,000 to $314,999	$1636.81
$315,000 to $319,999	$1661.80
$320,000 to $324,999	$1686.80
$325,000 to $329,999	$1711.79
$330,000 to $334,999	$1736.78
$335,000 to $339,999	$1761.77
$340,000 to $344,999	$1786.76
$345,000 to $349,999	$1811.74

$350,000 to $354,999	$1836.74
$355,000 to $359,999	$1861.73
$360,000 to $364,999	$1886.72
$365,000 to $369,999	$1911.71
$370,000 to $374,999	$1936.70
$375,000 to $379,999	$1961.70
$380,000 to $384,999	$1986.68
$385,000 to $389,999	$2011.67
$390,000 to $394,999	$2036.66
$395,000 to $399,999	$2061.65
$400,000 to $404,999	$2086.65
$405,000 to $409,999	$2111.64
$410,000 to $414,999	$2136.63
$415,000 to $419,999	$2161.61
$420,000 to $424,999	$2186.60
$425,000 to $429,999	$2211.59
$430,000 to $434,999	$2236.59
$435,000 to $439,999	$2261.58
$440,000 to $444,999	$2286.57
$445,000 to $449,999	$2311.56
$450,000 to $454,999	$2336.54
$455,000 to $459,999	$2361.54
$460,000 to $464,999	$2386.53
$465,000 to $469,999	$2411.52
$470,000 to $474,999	$2436.51
$475,000 to $479,999	$2462.60
$480,000 to $484,999	$2486.50
$485,000 to $489,999	$2511.48
$490,000 to $494,999	$2536.47
$495,000 to $499,999	$2561.46
$500,000 to $1,000,000	$2,865.25 for the first $500,000 valuation, plus $4.10 for each additional $1,000 or fraction thereof
$1,000,001 to Beyond	$4,972.74 for the first $1,000,000 valuation, plus $2.67 for each additional $1,000 or fraction thereof
7. Commercial Building Permit Fees Valuation Table:	
Valuation Table	
Total Valuation up to $800	$30.18
Total Valuation up to $900	$32.41

Total Valuation up to $1,000	$34.89
Total Valuation up to $1,100	$37.39
Total Valuation up to $1,200	$39.89
Total Valuation up to $1,300	$44.87
Total Valuation up to $1,400	$44.87
Total Valuation up to $1,500	$47.36
Total Valuation up to $3,000	$82.04
Total Valuation up to $4,000	$88.48
Total Valuation up to $5,000	$107.55
Total Valuation up to $6,000	$113.41
Total Valuation up to $7,000	$127.13
Total Valuation up to $8,000	$139.59
Total Valuation up to $9,000	$150.80
Total Valuation up to $10,000	$164.52
Total Valuation up to $11,000	$176.98
Total Valuation up to $12,000	$189.44
Total Valuation up to $13,000	$201.91
Total Valuation up to $14,000	$214.37
Total Valuation up to $15,000	$226.47
Total Valuation up to $16,000	$240.54
Total Valuation up to $17,000	$253.00
Total Valuation up to $18,000	$266.71
Total Valuation up to $19,000	$277.93
Total Valuation up to $20,000	$290.39
Total Valuation up to $21,000	$304.10
Total Valuation up to $22,000	$316.56
Total Valuation up to $23,000	$327.78
Total Valuation up to $24,000	$341.48
Total Valuation up to $30,000	$398.82
Total Valuation up to $31,000	$407.54
Total Valuation up to $32,000	$415.02
Total Valuation up to $33,000	$426.24
Total Valuation up to $34,000	$434.96
Total Valuation up to $35,000	$444.93
Total Valuation up to $36,000	$452.41
Total Valuation up to $37,000	$461.13
Total Valuation up to $38,000	$472.35
Total Valuation up to $39,000	$481.07
Total Valuation up to $40,000	$488.55
Total Valuation up to $41,000	$499.76
Total Valuation up to $42,000	$508.49
Total Valuation up to $43,000	$517.22
Total Valuation up to $44,000	$527.19
Total Valuation up to $45,000	$535.91
Total Valuation up to $46,000	$544.63
Total Valuation up to $47,000	$554.61

Total Valuation up to $48,000	$563.33
Total Valuation up to $49,000	$572.06
Total Valuation up to $50,000	$582.02
For total valuation between $50,001 and $100,000	$582.02 for the first $50,000 valuation, plus $6.40 for each additional $1,000 or fraction thereof
For total valuation between $100,001 and $400,000	$947.12 for the first $100,000 valuation, plus $4.91 for each additional $1,000 or fraction thereof
For total valuation between $500,001 and $1,000,000	$3,005.64 for the first $500,000 valuation, plus $4.19 for each additional $1,000 or fraction thereof
For total valuation of $1,000,000 and beyond	$4,972.73 for the first $1,000,000 valuation, plus $2.67 for each additional $1,000 or fraction thereof
8. Plan Check Fee	
a. Residential Plan Check	25% of the permit valuation
b. Commercial Plan Check	65% of the permit valuation
9. New Residential Buildings and Additions Valuation Multiples	
a. Dwelling Unit Valuation	$90 per Sq. ft
b. Finished Basement Total Valuation	$25 per Sq. ft.
c. Unfinished Basement/Wood Frame Garage	$15 per Sq. Ft
10. Commercial Permits Fees:	
a. Commercial Electrical Wiring Permit	1.5% of first $20,000 of wiring costs, plus 0.75% of wiring costs in excess of $20,000 (Wiring Costs include the total costs of any and all equipment, materials, and labor for installation governed by the National Electrical Code.
b. Commercial Mechanical Permits	1.5% of the first $20,000 plus $0.75% of amounts over $20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Mechanical Code.

c. Commercial Plumbing Permit Fees	1.5% of first $20,000 plus 0.75% of amounts over $20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Plumbing Code.
d. Commercial Re-Roofing Permit Fee	1% of first $20,000 of roofing costs, plus .79% of the costs in excess of $20,000 (Maximum Fee $3,000)
11. Residential Permit Fees:	
a. Residential Electrical Permits	$5.85 for each electrical service
b. Residential Mechanical Permit Issuance	$5.10 Unit Fee per installation
c. Residential Plumbing Permit Fees:	
i. Unit Fee for each Plumbing	$5.10 Unit Fee per installation
ii. Unit Fee for each Gas Piping System	$5.10 Unit Fee per installation
d. Residential Re-Roofing Permit	1% of valuation; Minimum fee of $30.18 Maximum fee of $110
e. Signs, Outline Lighting Systems or Marquees:	
i. Non Electric Sign	$65
ii. Electric Sign	$95
iii. Structural Review if over 30 feet	$35
iv. Billboard	$155
v. LED Message Center	$155
12. Other Inspections and Fees (covers residential and commercial buildings, plumbing, mechanical, and electrical):	
a. Permit Issuance Fee (For Issuing Each Permit)	$30.18
b. Inspections outside of normal business hours (Minimum 2 hour charge)	$70 per hour or hourly cost to City, whichever is greatest
c. Re-inspection Fees (Section 305.8)	$70 per hour hourly cost to City, whichever is greatest
d. Inspection for which no fee is specifically indicated (minimum one-half hour charge)	$70 per hour hourly cost to City, whichever is greatest
e. Additional plan review required by changes, additions, or revisions to plan (minimum one-half hour charge)	$35 per hour hourly cost to City, whichever is greatest
f. Residential Combination Mechanical Electrical Plumbing (MEP)	$0.08 per sq ft. total
g. Residential Combination Energy Code	$55
h. Code Enforcement Violations	
i. First Offense	$35

ii. Second Offense, within 1 year of a prior violation	$75
iii. Third Offense, and any subsequent offense, within 1 year of a prior violation	$150
iv. Appeal code violation to BOA	$150
i. Work Commencing before permit fee paid	$125
13. Parklet Lease - Fee for leasing on-street parking for a parklet	$1200 per year per stall
14. Temporary On-Street Construction Parking Permits	
a. Temporary On-Street Construction Parking Permit (Downtown-Daily)	$10 per day
b. Temporary On-Street Construction Parking Permit (Downtown-Monthly)	$62 per month

FIRE DEPARTMENT

1. International Fire Code Permits and Fees:	
a. Operational Permit Fee	$70
b. Construction Permit Fee	$70
c. Fine for Failure to Comply with Stop Work Order	$300
d. Life Safety License	$125
e. Violation of License Requirement Fine	$300
f. Site Plan Review	$70
g. Structural Plan Review Fees	16% of Building Permit Valuation
h. Fire Alarm Plan Review Fee	$70 or $4 per device, whichever is greater
i. Additional acceptance test field inspections	$70
j. Fire Sprinkler System Review Fees	$140 + $2.25 a head
k. Fire Pump Review Fee	$140
l. Alarm Response Fee	Maximum $150
m. Mitigation Reimbursement Fees	Posted fee schedule
2. Other Inspection and Fees	
a. Inspections outside of normal business hours (minimum 2 hour charge)	$70 per hour or hourly cost to City, whichever is greatest
b. Re-inspection Fees	$70 per hour or hourly cost to City, whichever is greatest
c. General inspection fee (including, additional plan review required by changes, additions, or revisions to plan) (minimum one-half hour charge)	$70 per hour or hourly cost to City, whichever is greatest
d. Target Hazard Operational Permits	$70 per hour, 1 hour minimum for inspection
e. Commercial Hood Inspection	$70
f. Business and Property (Inspection, Safety, and Protection) License	$40
3. Firework Licensing:	
a. Consumer Fireworks Permit Application Fee	$70
b. Consumer Fireworks Wholesale Permit Fee	$140

4. Ambulance Service:	
a. Advanced Life Support	
i. Non-Emergency	$737
ii. Resident	$913
iii. Non-Resident	$ 1,168
iv. BLS Non-Emergency	$481
v. BLS Emergency – In District	$778
vi. BLS Emergency – Out of District	$1,026
vii. ALS-2	$ 1,316
viii. Critical Care	$ 1,557
b. Mileage:	
i. BLS Mileage and ALS Mileage – Resident	$16
ii. BLS Mileage and ALS Mileage – Non-Resident	$ 20
c. Treat and Release:	
i. Basic Evaluate/Treat No Transport	$ 215
ii. BLS Emergency, no transport	$ 358
iii. ALS Emergency, no transport	$ 413
d. Ambulance Waiting Time	$ 182 per hour
e. Standby	$ 176 per hour
f. Empty return leg fee	$ 176 /hr, 1 hour minimum, Standard mileage rate for non-patient transport.
g. EIRMC INTRA (cancer)	$209
h. EIRMC Home to Hospice	$275
i. Engine Stand By (Event)	$200 per hour
j. Single Resource with Medical Kit	$80 per hour
5. Vaccine Administration Fee	$40.00

IDAHO FALLS POWER

ELECTRICAL SERVICE FEES

1. Meter Service Installation Fee	$50
2. Meter Accuracy Test	$50
3. AMI Opt Out – Monthly Charge	$10.00
4. Tampering Reconnection Fee	$200
5. Disconnect and Reconnection Fees -	
a. Residential – Disconnect Fee	$25
b. Non-Residential Electric Disconnect Fee	$50
c. Non-Residential Electric Reconnect Fee	$50
6. Short-term suspension of Electric Service (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)	
a. Non remote suspension	$50
b. Remote suspension	No Charge

7. Line Extension for Single Family Home (per lot)	$1,700
8. Line Extension for Multi-Family Housing (per family unit)	$800
9. Line Extension for Commercial	Actual Cost
10. High Density Load Continuous Service Distribution Connection	Projected rationed cost of future distribution line & substation based upon customer peak KW
11. High Density Load Credit Risk Deposit New Customer – (24 months to establish credit)	Higher of projected or actual three months bills
12. Secondary Service Connection (per Service)	$100
13. Commercial Rate – Base Energy Charge	
a. Base Energy Charge	$0.042 per KWH
b. Power Cost Adjustment	($0.000) per KWH
c. Demand Charge	$10 per KW for all KW, with a minimum demand charge of $26 per month
14. Net Metering Commercial Rate	
a. Base Energy Charge Consumption	$0.042 per KWH
b. Base Energy Charge Production	$0.042 per KWH
c. Power Cost Adjustment	($0.000) per KWH
d. Demand Charge	$ 10 per KW for all KW, with a minimum demand charge of $26 a month
e. Energy Credit	Heavy Load Mid-Columbia index price per KWH
15. Industrial Rate	
a. Energy Charge	$0.042 per KWH
b. Power Cost Adjustment	($0.000) per KWH
c. Demand Charge	$7.50 per KW for all KW
16. High Density Load Rate	
a. Energy Charge	$0.042 per KWH
b. Demand Charge	$ 10 per KW for all KW
17. Economic Development Rate (> 1 MW)	Negotiated Rate
18. Residential Energy	
a. Base Energy Charges	$0.0675 per KWH
b. Monthly Service Charge	$20
c. Power Cost Adjustment	($0.000) per KWH
19.	
20.	
21. Net Metering Residential Rate	
a. Monthly Charge	$20
b. Base Energy Charge Consumption	$0.0675 per KWH
c. Base Energy Charge Production	$0.0675 per KWH
d. Power Cost Adjustment	($0.000)
e. Energy Credit	Heavy Load Mid-Columbia index price per KWH
22. City Street Light Energy Charge	$0.0850 per KWH

23. Temporary or Construction Electric Rate	
a. Base Energy Charge	$0.0675 per KWH
b. Monthly Service Charge	$30
c. Temporary Service Installation Charge	One time charge of $150. An additional $750 if a transformer is required.
24. Large Power Temporary Construction Rate	
a. Base Energy Charge	$0.042 per KWH
b. Demand Charge	$15 per KW for all KW
c. Installation Charge	$1,000 per transformer plus labor and material
25. Clean Certified Energy Rate	$.003 per KWH
26. Surge Arrestor – Residential	$4 per month
27. Surge Arrestor – Commercial	$7 per month
28. Security Lighting– Monthly Rate	$20
29. EV Charging Station	$20 per month
30.	
a.	
b.	
c.	
31.	
a.	
b.	
c.	
32. Un-metered Distributed Communication Equipment & Small Wireless Facilities (SWF) Charge	Monthly charge per site based upon IFP estimated consumption and demand
33. Transfer Customers Revenue Buyout Surcharges	Service specific proportion of half of the Non-Asset Buyout Cost. Paid over 36 months to 60 months based upon RMP & IFP rate difference.
34. Small Wireless Facilities (SWF)	
a. Monthly Attachment Fee	$22.50
b. Small Wireless Facilities (SWF) Site Application Fee	$500 (up to 5 sites) $100 each additional on single application
c. Un-metered Distributed Communication Equipment & Small Wireless Facilities (SWF) Charge	Monthly charge per site based upon IFP estimated consumption and demand
d. Small Wireless Facilities (SWF) new poles	Per IFP Existing Line Extension Fee Policy
35. Joint Use On Poles Application Charge	$100.00 per application & $10.00 per pole
36. Joint Use Pole Attachment Fee	FCC Formula Rate Updated Annually

PUBLIC UNLIT FIBER OPTIC NETWORK FEES

1. Fiber Optic Disconnection Fee	Estimated Actual Costs
2. Subsequent Disconnection Fee within 12 Months of Prior Disconnection	Estimated Actual Costs
3. Backbone Service Fee, per single pair fiber, per month	$1,600
4. Construction Costs	Estimated Actual Costs
5. Monthly Distribution Access Fee	$25
6. Monthly Point to Point first 36 months	Estimated Actual Costs Amortized
7. Monthly Point to Point Maintenance post 36 months per pair	$25 Per Mile

PUBLIC OPEN ACCESS FIBER OPTIC NETWORK FEES

1. New Service Provider Setup	$5,000
2. Monthly Provider Network Access	$1,000
3. Provider Network to Network Interface (NNI)	Included depending on customer counts
4. 100 Mbps Business	$27.00
5. 250 Mbps Business	$40.00
6. 500 Mbps Business	$60.00
7. 1 Gbps Business	$80.00
8. 2 Gbps Business	$160.00
9. 10 Gbps Business	$800.00
10. Dedicated Circuit with VLAN	$50.00
11. Non-parade route installation	Actual Costs
12. Early Network Termination prior to 6 months – Business	$500.00
13. Early Network Termination prior to 12 months – Business	$250.00
14. Modify Provisioning	$5.00
15. New Provisioning – Business	$35.00
16. 100 Mbps Business – Monthly Customer Network Connection	$30.00
17. 250 Mbps + Business – Monthly Customer Network Connection	$40.00
18. 250 Mbps Residential	$23.00
19. 1 Gbps Residential	$27.00
20. 10 Gbps Residential	$100.00
21. Residential Monthly Customer Network Connection	$25.00
22. Bulk Customer Network Connection	$12.50
23. Network repair customer caused	Actual costs
24. Transfer Provider Prior to One Month	$35.00

LIBRARY

1. Overdue Fine	$0.10 per day per item
2. Maximum Overdue Fine	$5 per item

3. Lost Item	Original retail cost or library's replacement cost, whichever is less
4. Lost or Damaged Barcode	$1
5. Lost or Damaged RFID Tag	$1
6. Lost or Damaged Jacket Cover	$2
7. Lost or Damaged DVD Out of Set	$19 per DVD if able to be ordered separately otherwise must pay the cost to replace entire set
8. Lost or Damaged CD Out of Set	$10 per CD if able to be ordered separately otherwise must pay the cost to replace entire set
9. Lost or Damaged Cassette Out of Set	$10 per cassette if able to be ordered separately otherwise must pay the cost to replace entire set
10. Lost or Damaged Artwork on CD or DVD	$2
11. Lost or Damaged Case for CD or DVD	
a. 1 to 14 sleeves	$7
b. 16-30 sleeves	$11
c. CD/DVD/VHS case single	$2
d. Cassette Case	$3
12. DVD or CD cleaning	$2 per cleaning
13. Torn Page in Book	$2
14. Lost or Damaged Spine Label	$1
15. Lost Individual Booklet from an Easy Reader Set	$5
16. Lost or Damaged Magazine	Cover Price of the Magazine, no Processing Fee Assessed
17.	
18. Non-Resident Card Fee	$120
19. Inter-Library Loan	$10
20. Meeting Rooms:	
a. Bonneville County Non-Business Groups	$15 first hour, $10 each hour or part thereof after
b. All Other Groups	$40 first hour, $20 each hour or part thereof after
c. Cleaning Fee	Actual cost to clean and repair the room (Maximum fee of $50)
d. Non-Refundable Food Fee	$50
21. Copies and Printing	
a. Black and White	
i. One sided 8.5 by 11 inch copy	$0.10 per page
ii. Two sided 8.5 by 11 inch copy	$0.25 per page
iii. One sided 8.5 by 14 inch copy	$0.15 per page
iv. Two sided 8.5 by 14 inch copy	$0.30 per page
v. One sided 11 by 14 inch copy	$0.20 per page

vi. Two sided 11 by 14 inch copy	$0.40 per page
b. Color	
i. One sided 8.5 by 11 inch copy	$0.25 per page
ii. Two sided 8.5 by 11 inch copy	$0.50 per page
iii. One sided 8.5 by 14 inch copy	$0.30 per page
iv. Two sided 8.5 by 14 inch copy	$0.60 per page
v. One sided 11 by 14 inch copy	$0.50 per page
vi. Two sided 11 by 14 inch copy	$1 per page
c. 3d Printing	$0.25 per gram
22. Obituary look up on microfilm	$5 per obituary

MUNICIPAL SERVICES DEPARTMENT

1. Treasury Payments / Utility Billing	
a. Utility Bill Credit Card Convenience Fee for processing payments using a credit or debit card	Actual Cost of third party processing amount per transaction.
b. Utility Service Credit for use of E-Bill	$1 credit per month
c. Non-sufficient funds fee	$7
d. Fee for non-residential delinquent accounts	4% interest, compounded monthly, on 31-day balance, minimum of $5
e. General Late Fee	$25
2. Liquor by the Drink:	
a. Liquor by the Drink Annual License Fee	$562.50
b. Transfer of Liquor by the Drink License	$100
c. Liquor Catering Permit	$20
3. Beer:	
a. Beer Annual On or Off Premises Consumption License	$200
b. Annual Bottled or Canned Beer Off Premises Consumption License	$50
c. Transfer of Annual On or Off Premises Consumption License	$100
d. Transfer of Annual Bottled or Canned Beer Off Premises Consumption License	$25
e. License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
f. Multiple-Event License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
g. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed $20
4. Building Contractors:	
a. Class A License	$200
b. Class B License	$200

c. Class C License	$200
d. Class D License	$125
e. Out of State Reciprocity License	$50
f. In-State Reciprocity License	$0
g. Late Renewal or Reinstatement of License Fee	$75
h. Inactive Contractor's License Fee	$100
i. Employee of non-reciprocal contractor continuing education course costs	$50
j. Reciprocal contractor continuing education course cost	$100
5. Public Right-of-Way Contractors:	
a. Public Right-of-Way Contractor's License Fee	$50
b. Public Right-of-Way Work Bond	$5,000
6. Wine:	
a. Annual Retail Wine License	$200
b. Annual Wine-By-The-Drink License	$200
c. License for Wine Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
d. Multiple-Event License for Wine Sold or Donated for Benevolent, Charitable , or Public Purposes	$20
e. License Transfer Fee	$100
f. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed $20
7. Private Patrol Services:	
a. Private Patrol Person Bond	$1,000
b. Private Patrol Service Bond	$2,000
c. Private Patrol Service License	$100
d. Private Patrol Service License renewal	$50
e. Private Patrol Person License	$50
f. Private Patrol Person License renewal	$25
8. Lawn Sprinkler and Water Conditioner Installers	
a. Lawn Sprinkler Contractor License	$100
b. Water Conditioner/Water Softener Installer License	$100
c. Water Condition/Water Softener/Law Sprinkler License renewal	$35
9. Itinerant Merchants, Mobile Food Vendors, Door-to-Door Salesmen:	
a. Idaho Falls Resident Itinerant Merchant's License	$25
b. Bonneville County Resident – Itinerant Merchant Investigation Fee	$25
c. Outside of Bonneville County, Idaho Resident – Itinerant Merchant Investigation Fee	$50
d. Outside of the State of Idaho – Itinerant Merchant Investigation Fee	$250
e. Itinerant Merchant's Bond	$1,000
f. Mobile Food Vender's License	$20
g. Door-To-Door Solicitors	$20
10. Pawnbroker's License	$50
11. Secondhand Precious Metals Dealer License	$30
12. Secondhand Storekeeper License	$30

13. Scrap Dealer License	$50
14. Adult Businesses:	
a. Fine – Operating without a valid permit	$300
b. Application Fee	$100
c. Annual Permit Fee	$100
d. Sexually Oriented Business Employee License	$100
e. License Renewal	$25
15. Burglary and Robbery Alarms:	
a. Third False Alarm Public Nuisance Alarm System Permit	$100
b. Fourth False Alarm Public Nuisance Alarm System Permit	$200
c. Fifth False Alarm Public Nuisance Alarm System Permit	$300
d. Sixth False Alarm Public Nuisance Alarm System Permit	$400
e. Seventh and Subsequent False Alarm Public Nuisance Alarm System Permit	$500
16. Day Care Licensing:	
a. Family Child Care License	$75
b. Group Child Care License	$150
c. Child Care Center	$225
d. Child Care Worker Certification	$20
e. On-Site Non-Provider Certification	$20
f. Day Care Workers License, Criminal History Registry Check	$20
17. Sign Licensing:	
a. Sign Contractor's License	$25
b. Sign Contractor's Bond	$1,000
c. Sign Erection Fee	$60
d. Electric Sign Fee	$30
e. Structural Plan Review Fee	$30
18. Dockless Bikeshare Program Licensing	
a. Bikeshare Business License	$20 per Bicycle, E-Bike, E-Scooter, and any other vehicle required to be registered with City.
b. Dockless Bikeshare Business License Renewal	$30
19. Bus Stop Bench Permit Fee	$10
20. Bus Stop Bench Permit Extension Fee	$5
21. Bus Stop Bench Renewal Fee	$5
22. Trees and Shrubbery:	
a. Private Tree Service Company License Fee	$25
b. Fine for the Violation of the Provisions of Chapter 9 – Trees and Shrubbery	$100
23. License Denial Appeal Filing Fee	$50
24. Emergency Medical Services Licensing:	
a. EMS Class I Annual License	$500
b. EMS Class II Annual License	$500
c. EMS Class III Annual License	$250
d. EMS Class IV Annual License	$250
e. Attendant – Ambulance Driver License	$25

25. Identification Badges:	
a. Public Conveyance Operator	$8
b. Taxi Operator	$8
c. Courtesy Vehicle Operator	$8
d. Door-To-Door Solicitors	$8
26. Clerk's Office License Reprint	$5
27. Civic Center for the Performing Arts:	
a. Commercial:	
i. Performance Using Touring Performers (Admission)	
1. Main Performance	Greater of 10%, capped at $12,500 or $800.
2. Each Matinee	Greater of 10%, capped at $12,500 or $400.
ii. Performance Using Touring Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$175
iii. Performance Using Area Performers (Admission)	
1. Main Performance	Greater of 10%, capped at $12,500 or $600.
2. Each Matinee	Greater of 10%, capped at $12,500 or $300.
iv. Performance Using Area Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$175
v. Meetings	
1. Main Session	$800
2. Each Additional Session	$400
b. Non-Profit:	
i. Performance Using Touring Performers (Admission)	
1. Main Performance	$1,500
2. Each Matinee	$1,000
ii. Performance Using Member as Performers (Admission)	
1. Main Performance	$400
2. Each Matinee	$200
iii. Performance Using Members as Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$200
iv. Meetings for Organizations	
1. Main Session	$300
2. Each Additional Session	$200
v. Art or Band Room	

1. Art or Band Room Rental at same time as renting main Auditorium	$100
2. Art or Band Room Cleaning Fee (each rental)	$25
3. Art or Band Room Rental, 1 to 4 hours, without renting main Auditorium, per hour	$125
4. Additional Hour, without use of Auditorium	$25
vi. Miscellaneous Auditorium Fees	
1. Building Facility Fee	$100
2. Building Rental	$200
3. Additional Hours	$20
4. Head Technicians Fee per hour	$25
5. Assistant Technician Fee per hour	$20
6. Stage Hand Fee per hour	$15
7. Marley Floor Use (per installation)	$60
vii. Concession Sales	
1. Beer and Wine Sales	10% of Total Sales
c. Civic Marquee Advertising -	Included in rental of auditorium space on day of rental (includes rehearsal in the auditorium)
d. Additional Civic Marquee Advertising for events at the Civic (non-profit) - 7-day period for a minimum of 20 exposures of 12 second spots per hour.	$25
e. Additional Civic Marquee Advertising for events at the Civic (for-profit)	$50
f. Live Streaming an event at the Civic	$50
The Lessee is entitled to occupy eight (8) consecutive hours prior to performance at no additional charge on the day of performance. Any additional time will be based on charges in Paragraph IV.	
g. Bookings/Reservation Deposit Fees:	
i. 1 Day	$100
ii. 2 Days	$200
iii. 3 or More Days	$300
Deposit will apply towards the facility rental fee. Refunds will be made if performance dates are cancelled 90 days prior to date of first reservation.	
h. Additional Fees:	
i. Additional Rehearsal Time and Setting Stage (First Three Hours)	$90
ii. Each Additional Hour	$15
A minimum charge of three hours wages is required for all personnel listed above. All personnel must have a fifteen (15) hour notice of cancellation of their services or lessee will be required to pay at least the minimum charge. The cost of labor in arranging the stage must be paid by the lessee. The lessee may furnish its own labor for stage hands, box office manager, ticket takers, and ushers. Sound and lighting personnel will be furnished by the lessor but wages will be paid by lessee.	

PARKS AND RECREATION

1. Sandy Downs – 2702		
a. Admission:	$1	
i. Parking:	$1	
ii. Parking (Event Holder)	$1	
iii. Parking (Events)	$5	
iv. RV Parking Monthly	$150	
v. RV Parking Daily	$10	
b. Rentals Daily:		
i. Grandstand Cleaning Deposit (Each Event $200 non-refundable)	$500	
ii. Grandstand/Arena	$700	
iii. Fire Pit	$20	
iv. Arena	$100	
v. Water Truck (with operator)	$200	
vi. Tractor (with operator)	$200	
c. Rodeo Setup/Takedown	$400	
d. Stall Arena:		
i. Horseback Riding Permit – Annual Family	$50 per Family	
ii. Stall Daily (24 Hour)	$10	
iii. Stall Monthly	$45	
iv. Tack Room Monthly	$20	
v. Horse Walker Monthly	$25	
vi. Horseback Riding Permit Annual	$20	
2. Parks Rental – 2703		
a. Shelters/Decks Daily:		
i. Application Fee (Non-Refundable)	$60	
ii. Small Shelter	$114	
iii. 6 Hour Blocks for Shelter Rental Full Day (Two Blocks) (8am to 2pm and 2pm to 8am)	$150	
iv. Band Shell/The Broadway Plaza	$306	
v. Multi-Purpose Shelter (Per Event)	$306	
vi. Sportsman's Island Deck Area	$360 Upper and Lower (all day)	
vii. Sportsman's Park Reservations	$600	
viii. Jenson Overlook Deck Area	$60	
ix. Memorial Drive Vendor Half-Pad	$78	
x. Memorial Drive Vendor Full Pad	$156	
xi. Full Memorial Dr. Electric Use	$36 a day	
xii. Taylors' Rock Garden (Four Hour Block)	$150	
xiii. IF Resident camping for Special Events	$60 per Resident	
xiv. Non-Resident Camping Fees for Special Events	$120 per Non-Resident	
xv. Camping Fee for South Tourist Park	$18 per night	
xvi. Athletic Field Game Use/Rental (baseball, softball, lacrosse, rugby, etc.)	Non Resident $36	City Resident $36

xvii. Athletic Field Day Use/Rental Fee (Non-Tournament, League, or Practice)	$114
b. Rentals:	
i. Picnic Table 1-5 tables delivered to event	$60
ii. Additional Picnic Table	$12
iii. Trash Cans (Each)	$12
iv. Volleyball Set Deposit	$12
v. Water Spigot Deposit	$120
vi. Bleacher (per Unit)	$48
vii. Fencing for Ballfields	$240
viii. Fencing (Up to 200 Feet)	$240
ix. Additional Fencing (Beyond 200 Feet)	$$0.25 per foot
x. Canopy (15' X 15')	$90
xi. Canopy (20' X 40')	$300
c. Banners (Set of 10)	$180
i. Additional Banner(s) (Each)	$14
d. Special Event/Cleaning Deposit (Over 100 People $100 non refundable)	$600
e. Memorials	
i. Memorial Bench	$840
ii. Remembrance Tree	$480
3. Weed Control – 2705	
a. Tractor with Operator (Hour)	$100
b. Hand Work per Operator (Hour)	$35
c. Enforcement Administration Fee (Per Lien)	$100
d. Lien Placement Fee (Per Lien)	$25
4. Idaho Falls Raceway – 2706	
a. Admission	$1
b. Parking	$5
c. Parking (Event Holder)	$1
d. Parking (Events)	$1
e. Parking RV Daily	$10
f. Practice Rider/Driver	$20
g. Practice Rider 10 Punch Pass	$150
h. Practice Season Pass	$250
i. Event Rental	$500
j. Concession Booth Rental (Event)	$100
5. Horticulture/Forestry – 2707	
a. Tree Trimming/Removal Permit	$10
b. Arborist (Hour)	$50
c. Lift Truck with Operator (Hour)	$100
d. Hand Work per Operator (Hour)	$35
e. Enforcement Administration Fee (Per Lien)	$100
f. Lien Placement Fee (Per Lien)	$25
6. Activity Center – 2708	
a. Small Rental (East and West Rooms 2 Hour Minimum)	$24
b. Large Rental (South Room 2 Hour Minimum)	$32

c. Large Reception Rental (3 Hour Minimum or $175 a Day)	$56	
d. Kitchen Rental	$144	
e. Cleaning Deposit/Maintenance/Damage Fee For Large Rentals	$240	
7. Cemetery – 2901		
a. Burial		
i. Saturday/Holiday Burial	$ 300	
ii. After 4:30 p.m. Burial	$ 300	
iii. Opening/Closing Adult/Child	$ 500	
iv. Opening/Closing Infant	$350	
v. Opening/Closing Cremation	$ 250	
vi. Saturday/Late Notice (72 Hours)	$300	
vii. Propane fee for ground thaw (winter burials)	$50	
b. Disinterment:		
i. Disinterment Adult/Child	$1,500	
ii. Disinterment Infant	$ 500	
iii. Disinterment Cremation	$ 300	
iv. Disinterment Cremation – Niche wall	$100	
c. Burial Spaces:		
i. Adult/Child Up-Right Section	$ 750	
ii. Adult/Child Fielding Flat Section	$ 600	
iii. Infant (Under 1 Year)	$ 300	
iv. Perpetual Grave Space Fee	$175	
d. Niche Wall		
i. Rose Hill Cemetery Niche Wall Space	$600.00	
ii. Fielding Cemetery Niche Wall Space	$500.00	
iii. Perpetual Niche Wall Space Fee	$100.00	
e. Additional Fees		
i.		
ii.		
iii.		
iv.		
v.		
vi. Cemetery Plot Ownership Certificate Fee	$10	
vii. Deed Transfer Fee ($10 for one $40 max)	$ 20 - $40	
f. Additional Fees		
i. Cemetery Plot Ownership Certificate Fee	$10.00	
ii. Deed Transfer Fee ($10 for one $40 max)	$20-$40	
8. Melaleuca Field		
a. Melaleuca Field Rental	$1,000 a day	
b. Melaleuca Capital Surcharge	$1 per Entry	
c. Melaleuca Field Partial Rental	$400	
9. Tautphaus Park Zoo – 2704		
a. Admission		
i. Regular Admission – Adult	Non Resident $8	City Resident $6

ii. Regular Admission – Child (3-12 Years)	Non Resident $5	City Resident $4	
iii. Regular Admission – Senior (62+)	Non Resident $6.50	City Resident $5.50	
iv. Regular Admission – 2 and under	Free		
v. Educational/Group – Adult	$7		
vi. Educational/Group – Child (3-12 Years)	$4.50		
vii. Educational/Group – Senior (62+)	$5.50		
viii. Educational/Group – 2 and under	Free		
ix. Non-Tax Group – Adult	$6.67		
x. Non-Tax Group – Child (3-12 Years)	$4.31		
xi. Non-Tax Group – Senior (62+)	$5.25		
xii. Non-Tax Group – 2 and under	Free		
xiii. Local and Global Conservation Fund	$0.50 per admission		
b. Teacher Summer Continuing Education Classes (2 day class, 16 hours program)	$75		
c. Zumba in the Zoo and Yoga on the Green (Classes twice per week during open season)	$5		
d. Program Fees:			
i. 45 Minute Class – Tots	$15 or $13 for member		
ii. 60 Minute Class – K through 2nd	$20 or $16 for member		
iii. 90 Minute Class – 3rd through 5th	$30 or $24 for members		
iv. 3 Hour Class – 6th through 8th	$40 or $32 for members		
v. 6-7 Hour Zoo Class	$60 or $48 for members		
vi. 3 Hour Class – Week-long (7-9 Years)	$100		
vii. 3 Hour Class – Week-long (7-9 Years) Members	$80		
viii. 7 Hour Class – Week-long (10-12 Years)	$160		
ix. 7 Hour Class – Week-long (10-12 Years) Members	$128		
x. Behind the Scenes Tours	$50		
xi. Behind the Scenes Tours Members	$40		
xii. One-Stop Behind the Scenes Look Zoo Member	$10		
xiii. One-Stop Behind the Scenes Look Non-Member	$15		
xiv. Overnight Safari	$55		
xv. Overnight Safari Members	$50		
xvi. Group Overnight Safari	$50		
xvii. Group Overnight Safari Members	$40		
xviii. Junior Zoo Crew Members	$72		
xix. Junior Zoo Crew Nonmembers	$90		
xx. Late Pick-up Fee	$5 every 15 minutes		
xxi. Penguin Feeding Program (Fee for Fish to Feed Penguins)	$5		
xxii. Keeper for a Day	$100		
xxiii. Guest Speaker Series			
1. Adult (18+)	Non Resident $10	City Resident	School Group

		$5	$3 ($2.82 Tax exempt)
2. Child / Student (College or below)	Non Resident $5	City Resident $3.50	School Group $3 ($2.82 Tax exempt)
3. Two years old and under	Non Resident $10	City Resident $5	School Group $3 ($2.82 Tax exempt)
4. Family of 4+	Non Resident $20	City Resident $15	
5. TPZS Members	$1		
xxiv. Family Nature Program (per person)	TPZS Member $45 per year	Nonmember $50 per year	
xxv. Evening After Hours Private Events	$75		
e. Rental Fees			
i. Main Zoo Tent Rental - Per Hour During Regular Hrs	$100 an hour		
ii. Main Zoo Tent Rental - Per Hour After Regular Hrs	$200 an hour		
iii. Animal Encounter Show	$35		
iv. Animal Interaction (1 Person, 2 Animals, 30 Minutes)	$ 50		
v. Costume Character Appearance (1/2 Hour)	$50		
vi. Tent (10’ X 10’)	$ 35		
vii. Tent (20’ X 40’)	$ 120		
viii. Large Tent (40’ x 90’) Rental	$1,500 a day		
ix. Large Tent (40’ x 90’) 4-Wall Rental	$500 a day		
x. Wagon/Stroller Rental	$5		
xi. Single Maeck Center Classroom Hourly	$200 per hour		
xii. Single Maeck Center Classroom Daily (eight-hours)	Maximum $500 a day		
xiii. All Three Maeck Center Classrooms Daily (eight-hours)	Maximum $1,500 a day		
xiv. Cleaning Deposit (refundable)	$100		
f. Parties and Gatherings:			
i. Birthday Package (only 10 a.m. or 2 p.m.)	$150 ($50 non-refundable deposit)		
ii. Daytime Event	$ 175 ($25 non-refundable deposit)		
iii. Daytime Event	$250 ($100 non-refundable deposit)		
iv. Private Evening Event	$650 ($200 non-refundable deposit		
v. Off Season Birthday Party	$200		
g. Penguin Interaction:			

i. Adult	$40	
ii. Child (4-12)	$30	
iii. Group Discount (6 or more people)	20% Discount	
h. Volunteer Led Programs:		
i. Onsite Tours (Max 25 People)	$20	
ii. Offsite Outreach (40 people or less)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$45	
2. Within Districts No. 91 and No. 93 (Profit)	$55	
3. Outside Districts No. 91 and No. 93 (Up tp 30 Mile Radius)	$60	
4. Outside D91/D93 Between 30-50 Mile Radius	$70	
5. Any Second Program on the Same Day as First	$ 35	
iii. Offsite Outreach (40 – 100 People)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$100	
2. Within Districts No. 91 and No. 93 (Profit)	$125	
3. Outside Districts No. 91 and No. 93 (50 Mile Radius)	$125	
4. Outside Districts No. 91 and No. 93 (Over 100 Mile Radius)	$250	
5. Any Second Program on the Same Day as First	$40	
iv. Offsite Outreach (Over 100 People)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$130.00	
2. Within Districts No. 91 and No. 93 (Profit)	$130.00	
3. Outside Districts No. 91 and No. 93 (30 Mile Radius)	$150.00	
4. Any Second Program on the Same Day as First	$40.00	
i. Long Distance Outreach:		
i. 50-100 Miles	$120.00	
ii. 101-150 Miles	$170.00	
iii. 151-200 Miles	$220.00	
iv. Additional Programs Fees (Same Day up to 3)	$70.00	
v. Per Mile Fee (Round Trip Mileage)	$0.75 a mile	
j. Zoo Traveling Trunks	$10 per trunk, per week, plus shipping costs	
k. Zoorific Family Fun Days	TPZS Member $10	Nonmember $12
l. One Day Holiday Education Program	TPZS Member	Nonmember

	$4	$7
10. War Bonnet		
a. Admission		
i. Child (any night)	$10	
ii. Adult Thursday night	$25	
iii. Adult Friday night	$25	
iv. Adult Saturday night	$30	
v. Hospitality Tent (any night)	$75	
vi.		
b. VIP Table (4 Seats)		
i. Thursday and Friday Night	$200	
ii. Saturday Night	$250	
c. Booths		
i. Food Booth	$600	
ii. Standard Non-Food Booth	$200	
11. Recreation – 4801, 4802, 4805, 4806		
a. Temporary Concession Permit (One Day Per Site/Per Stand)	$18	
b. Special Event Dispensing Permit	$60 plus 3% of Gross Sales on Dispensing	
c. Alcohol Sales Fee	$120 +10% gross sales over $2000	
d. Past 30 Day Late Fee (reoccurs per every 30 days late) - Applied to user groups, & Patrons when they do note remit payment for a balance own by the due date.	10% of amount due or $30, whichever is greater	
e. Ice Arena		
i. Ice Rental Fee (Travel tournament, private rental,)	$225 per hour	
ii. Ice Rental Fee (Weekend public skate time)	$360 All Day Rental	
iii. Ice Arena – Lobby Rental/4hr	$240	
iv. Special Event Admission	$12	
v. Public Skate Admission		
1. Ages 4-12	$7.20	
2. Ages 13 +	$8.10	
3. Senior	$6.60	
vi. Stick, Shoot, and Freestyle		
1. Youth	$7.20	
2. Adult	$8.10	
3. Senior	$7.20	
vii. 10 Punch Pass		
1. Ages 4-12	$60	
2. Ages 13 +	$68	
3. Senior	$54	
viii. 30 Punch Pass		
1. Ages 4-12	$171.00	
2. Ages 13 +	$198.00	
3. Senior	$153.00	

ix. Annual Pass		
1. Ages 4-12	$408.00	
2. Ages 13 +	$512.40	
3. Senior	$408.00	
x.		
f. Ice Skate Rentals/Lessons		
i. Program Participant Equipment Rental Fee	$120	
ii. Skate Aide	$3.00	
iii. Ice Skates	$5.40	
iv. Ice Skating Lessons	$76.61	
v. Ice Skating Lesson with Rentals	$94	
vi. Adult Skating Lesson (Drop in)	$16	
vii. Adult Skating Lesson (Drop in with Rentals)	$19.20	
viii. Power Skating and edge control clinic	$18.00	
ix. Private Ice Skating Instruction	$36 per half hour	
g. Special Event Admission		
i. Laser Light Skate Night	$8.40	
ii. Halloween Party	$8.40	
h. Recreation Center		
i. Special Event Admission	$12.00	
ii. Youth/Senior Admission (Basketball/Pickleball/Weight Room/ Racquetball)	$5.40	
iii. Adult Admission (Basketball/Pickleball/Weight Room/ Racquetball)	$6.60	
iv. Youth/Senior - Rec Center 10-punch pass	$42	
v. Adult - Rec Center 10-punch pass	$54	
vi. Youth/Senior – Year Pass	$159.60	
vii. Adult – Year Pass	$199.50	
viii. Yearly Businessmen's Basketball Pass (Noon Ball)	$90.00	
i. Yoga at the Recreation Center		
i. Adult	$6.60	
ii. Senior	$5.70	
iii. Adult – 10-punch Pass	$60.65	
iv. Senior – 10-punch Pass	$42	
j. Fitness Class / 4801		
i. Youth/Seniors	$6.90	
ii. Adult	$7.80	
iii. 10-punch – Youth/Seniors	$57.00	
iv. 10-punch – Adults	$66	
k. Basketball		
i. League Fees		
1. High School Basketball League	Non Resident $84.00	City Resident $74.40

2. Jr. High School Basketball League	Non Resident $84.00	City Resident $74.40
3. Jr. Basketball League	Non Resident $67.20	City Resident $60.00
4. Youth Player Fee	Non Resident $76.57 Without Jersey $69.46	City Resident $60.42 Without Jersey $54.06
5. Jr. High Player Fee	Non Resident $94.38 Without Jersey $87.26	City Resident $74.74 Without Jersey $68.38
6. High School Player Fee	Non Resident $94.38 Without Jersey $87.26	City Resident $74.74 Without Jersey $68.38
ii. Basketball Skills	$48.00 Resident, $54.00 Non-Resident	
iii. Cleave Lewis Basketball Skills Camp	Non Resident $69.46	City Resident $54.06
iv. Cleave Lewis Basketball Camp	Non Resident $121.09	City Resident $98.58
v. Youth Basketball Camp	Non Resident $55.20	City Resident $41.34
vi. Summer Camp	$75.60	
vii. Jr. League	$54.00	
viii. Women's and Men's League Summer, Spring, and Fall	$693.62	
ix. Men's League Winter	$761.29	
x. Hispanic League	$693.62	
xi. Women's League	$693.62	
l. Softball/Baseball		
i. League Fees		
1. Youth Day League Player Fee	Non Resident $78.36 Without Jersey $71.23	City Resident $62.02 Without Jersey $55.66
2. Idaho Falls Youth Baseball Player Fee	$157.42	
3. Girls Fastpitch Team Fee	$1,013.36	
4. Fast Pitch Tournaments	$719.00	
5. Men's Fall Softball Team Fee	$922.01	

6. Men's Summer Softball Team fee	$1,421.08	
7. Adult Softball Competitive Men's League	Non Resident $1,128.00 Team	City Resident $1,008.00 Team
8. Adult Softball Competitive Co-Ed Fall	Non Resident $1,128.00 Team	City Resident $1,008.00 Team
9. Co-ed Competitive Summer Team Fee	$1,421.08	
10. Co-ed Summer Softball Team Fee	$930.47	
11. Co-ed Fall Softball Team Fee	$922.01	
ii. Equipment Rental		
1. Portable Pitching Mound	$240.00 /Daily	
2. Pitching Machine/Softball & Baseball Bases/chalk machine	$60	
iii. Bobbie Sox Softball	Non Resident $59	City Resident $53
iv. Knothole Baseball	Non Resident $59	City Resident $53
v. Pitching Mound Re-Build	$240.00	
vi. Baseball/Softball Game Non-Chalked Field Use Fee	$60.00	$60.00
vii. Baseball/Softball Game Chalked Field Use Fee	Non Resident $40.00	City Resident $40.00
viii. Park Impact Fee– 50-99 People	$60.00	
m. Football		
i. Football Field set up Fee - Measuring, string, and painting initial football field lines.	$120	
ii. Youth Player Fee	Non Resident $71.23 Without Jersey $64.10	City Resident $55.66 Without Jersey $49.30
n. Flag Football		
i. Youth	$60.00	
ii. Adult	$540.00	
o. Recreation Program Fee	$90	
p. Specialized Recreation Program Fee (Excessive Resources Used)	$180.00	
q. T-Ball & Pitching Machine	Non-Resident $60.00	Resident $$52.80
r. Soccer		
i. Soccer Field Setup Fee - Measuring, stringing, and painting initial soccer field lines.	$250	

ii. Men's Soccer League	$66.00	
iii. Clinics 12 U	$60.00	
iv. Clinics 10 U	$60.00	
v. Clinics 8 U	$42.00	
s. Tennis Lessons	Non Resident $42.00	City Resident $37.50
t. Tennis Camp	$30.00	
u. Volleyball		
i. Youth Player Fee	Non Resident $71.23 Without Jersey $64.10	City Resident $55.66 Without Jersey $49.30
ii. Volleyball Registration	Non Resident $54.00	City Resident $48.00
iii. Co-ed Sand Volleyball	$360.00	
v. Taiko Drumming	$225.00	
w. Dance Lessons	$42.00	
x. Running Program	$72.24	
y. Jr. Posse Program	$55.86	
z. Preschool Gym		
i. Single Child	$2.40	
aa. Lil' Sports Programs		
i. Lil' Sports Programs	$55.86	
ii. Science Workshops	$150.00	
iii. Dirt Bike Clinic		
1. Youth	$90.00	
2. Adult	$120.00	
bb. Cyclocross Bike Races		
i. Great Pumpkin Cross	$24.00	
ii. Blue Goose	$24.00	
cc. Breakfast with Santa	$9.60	
dd. Daddy Daughter Date	$96.00	
ee. Dinner and a Movie	$36.00	
ff. Skateboard Programs		
gg. Skateboard Competition	$18.00	
hh. Fishing Buddies Clinic	$36.00	
ii. Fishing Clinic	$45.60	
jj. Rentals		
i. Candle Stick Rental	$2.40 a day	
ii. Candle Stick Replacement	$48	
iii. –A Frame Rentals	$6 a day	
iv. A-Frame Replacement	$72	
v. Posse Program Fees	$130 per rider	
kk. City Market		
i. City Market Membership	$60 a season	
ii. City Market Member Rate	$12 a week	

iii. City Market Non-Member Rate	$24 a week	
12. Wes Deist Aquatic Center Fees – 4803		
a. Past 30 Day Late Fee (reoccurs per every 30 days late) - Applied to user groups, & Patrons when they do note remit payment for a balance own by the due date	10% of amount due or $30, whichever is greater	
b. Special Event Admission	$12	
c. Membership Fees		
i. Senior		
1. 1-Month Senior	Non-Resident $73.58	City Resident $65.10
2. 3-Month Senior	Non-Resident $193.87	City Resident $172.36
3. 6-Month Senior	Non-Resident $347.54	City Resident $312.73
4. 1-Year Senior	Non-Resident $617.83	City Resident $555.29
ii. Adult		
1. 1-Month Adult	Non-Resident $82.64	City Resident $77.54
2. 3-Month Adult	Non-Resident $217.08	City Resident $193.02
3. 6-Month Adult	Non-Resident $388.02	City Resident $348.40
4. 1-Year Adult	Non-Resident $573.68	City Resident $515.94
iii. Couple (Couple is 2 People from the Same Household)		
1. 1-Month	Non-Resident $144.34	City Resident $127.64
2. 3-Month Couple	Non-Resident $391.70	City Resident $352.08
3. 6-Month Couple	Non-Resident $573.68	City Resident $515.94
4. 1-Year Couple	Non-Resident $735.29	City Resident $660.85
iv. Family (Family is up to 5 people in the Same Household)		
1. 1-Month Family	Non-Resident $207.74	City Resident $186.23
2. 3-Month Family	Non-Resident $450.29	City Resident $404.71
3. 6-Month Family	Non-Resident $735.29	City Resident $660.85
4. 1-Year Family	Non-Resident $1,228.02	City Resident $1,104.34
5. 1-Month Family Add-On (Add 1 Extra Person to Family Pass, must live in Same Household)	Non-Resident $32.27	City Resident $28.58

6. 3-Month Family Add-On	Non-Resident $42.17	City Resident $37.36
7. 6-Month Family Add-On	Non-Resident $62.54	City Resident $55.48
8. 1-Year Family Add-On	Non-Resident $103.02	City Resident $92.27
d. Punch Cards (10-Time Punch Cards for Lap and Public Swims and Fitness Classes)		
i. Adult Everything Punch Card	Non-Resident $66.23	City Resident $61.13
ii. Senior/Child (62 + and 12 and Under) Everything Punch Card	Non-Resident $58.58	City Resident $53.50
e. Daily Fees		
i. Adult (13 +) Admission	Non-Resident $7.36	City Resident $6.79
ii. Senior/Child (62 + and 12 and Under) Military/Handicap	Non-Resident $6.50	City Resident $5.94
iii. Pre-School (3 & Under) – Swim Diaper Included	Non-Resident $4.81	City Resident $4.52
iv. Wading Pool Admission Only (17 years and younger, parents/guardians get in free with paying child)	$4.80	
f. Fitness Classes Daily		
i. Adult (13 +)	Non-Resident $7.92	City Resident $7.08
ii. Senior/Child (62 + and 12 and Under)	Non-Resident $4.81	City Resident $7.08
g. Birthday Parties	$103.02	
h. Group Rates (Pre-Arranged Groups Only)		
i. 10-19 in Group	$5.94	
ii. 20-29	$5.66	
iii. 30 +	$5.38	
iv. Group Instructor Fee (one hour, for up to 8 students)	$20.38	
i. Facility Rentals		
i. Up to 50 Swimmers (Per Hour)	$198.00	
ii. Up to 100 Swimmers (Per Hour)	$222.00	
iii. Up to 150 Swimmers (Per Hour)	$294.00	
iv. Up to 200 Swimmers (Per Hour)	$366.00	
v. Up to 250 Swimmers (Per Hour)	$438.00	
vi. Up to 300 Swimmers (Per Hour)	$510.00	
vii. Up to 350 Swimmers (Per Hour)	$582.00	
viii. Up to 400 Swimmers (Per Hour)	$654.00	
ix. Wading Pool Only (During Hours the Main Pool is Already Open)	$78.00	
x. Wading Pool Only (During Hours the Main Pool is Not Open)	$93.60	
xi. Room Rental	$11.89	
j. Lessons		

i. Full Size Lessons (8 Days)	Non-Resident $67.20	City Resident $60.00
ii. Half Size Lessons (8 Days)	Non-Resident $124.32	City Resident $111.00
iii. Private (One ½ Hour Class)	$31.13	
iv. Semi-Private (One ½ Hour Class)	$40.50	
k. School Fees (tax exempt)		
i. School Group Lessons	$5.70	
ii. High School PE Classes	$4.20	
iii. High School PE Aerobics	$6.00	
iv. Discount Nights (Monday and Junior High Night and Wading Pool and YMCA and Schools (Field Trips)	$4.80	
l. Kayaking		
i. Open Boat	$10.19	
ii. Group Instructor Fee	$9.00	
m. Late Fees for Programs (for those who register after the deadline)	$6.00	
n. Daily Themed Programs	$18.00	
o. Lane Rentals (USA/High School/Non-Profit)	$13.20	
p. Swim Team Fees		
i. Lane Hours (High Schools)	$18.00	
ii. Lane Hours (USA)	$18.00	
iii. Rental (for a 4 Hour Session with set up and take down)	$840.00per team	
iv. Scoreboard Time System Maintenance Fee	$7.80per use	
q. Surfer Swim Team		
i. Surfer Team Membership Fee	$60.00	
ii. Surfer Team Lesson Fee	Non-Resident $11.89	City Resident $10.75
r. High School Swim Team Fees		
i. High School Swim Team Dual Meets	$600.00per meet	
ii. High School Spring League Swim Team (in house)	Non-Resident $251.89	City Resident $225.00
iii. High School Regional Meets	$3.60	
iv. Junior High Swim Team	Non-Resident $251.89	City Resident $213.00
s. Swim Team Sessions (8 Weeks) 4 times a year New Format Sessions (8 Week Sessions) 4 times a year		
i. 3 Days per Week (Practices)	$150.00	
ii. 2 Days per Week	$108.00	
iii. 1 Day per Week	$66.00	
iv. Add on an Additional Day Session	$42.00	
t. Multi-Family Program Discounts		
i. (Discounts are for multi-family members living in the same household signing up for the same program – first person is regular price)		

ii. 2nd Person	5% Discount
iii. 3rd or More	10% Discount
u. Scouting	
i. Scout Instructor Fee	$15.60
ii. Scout Class – CPR Component to Any Merit Badge	$6.00
iii. 1st and 2nd Class & Cub Scout Aqua Badges	$9.00
iv. Snorkeling and Scuba	$17.40
v. Lifesaving Merit Badge, First Aid Merit Badge	$36.00
vi. Swimming Merit Badge	$36.00
v. Program Fees	$0.00
i. Mermaid Experiences	$54.62
ii. Mermaid Birthday Parties	$390.00
iii. Lifeguard Class	$311.32
iv. Water Safety Instructor Class	$283.02
v. Fitness Challenge	$14.71
vi. Triathlons	$39.06
w. Swim Meet Use Fee (Per Swimmer)	$7.80
13. Golf Course(s) Fees	
a. Non-Resident Green Fees	
i. Weekday 9 Holes	$22
ii. Weekday 18 Holes	$ 36
iii. Weekend 9 Holes	$23
iv. Weekend 18 Holes	$ 37
b. Resident Green Fees	
i. Weekday 9 Holes	$19
ii. Weekday 18 Holes	$ 33
iii. Weekend 9 Holes	$20
iv. Weekend 18 Holes	$ 34
c. Make-Up Green Fees	
i. Make-Up One	$7.25
ii. Make-Up Two	$3
iii. Make-Up Three	$1
d. Junior Green Fee	$15
e. Resident Season Pass*	
i. First Adult*	$ 937.26
ii. Second Adult*	$ 789.45
iii. First Senior 5-Day*	$ 789.45
iv. Second Senior 5-Day*	$ 667.38
v. First Senior 7-Day*	$ 829.25
vi. Second Senior 7-Day*	$ 776.19
vii. Young Adult Pass*	$ 656.83
f. Non-Resident Season Passes*	
i. First Adult*	$ 987.80
ii. Second Adult*	$ 836.21
iii. First Senior 5-Day*	$ 749.68

iv. Second Senior 5-Day*	$ 690.30
v. First Senior 7-Day*	$ 880.41
vi. Second Senior 7 Day*	$ 822.94
g. Junior Season Pass*	
i. Full-Time Junior*	$ 309.58
ii. Part-Time Junior*	$ 226.23
h. Resident Punch Passes	
i. Punch 10-9 Hole	$175.50
ii. Punch 10-18 Hole	$ 301.50
iii. Punch 20-9 Hole	$331.50
iv. Punch 20-18 Hole	$ 569.50
i. Non-Resident Punch Passes	
i. Punch 10-9 Hole	$202.50
ii. Punch 10-18 Hole	$ 328.50
iii. Punch 20-9 Hole	$382.50
iv. Punch 20-18 Hole	$ 620.50
j. Locker	
i. Locker Fee Yearly	$190.44
ii. Locker Fee	$14.43
k. Medical Cart Usage Fee Yearly	$ 263.29
l. Driving Range	
i. Small Bucket	$5
ii. Large Bucket	$6.50
iii. Small Bucket 10 Punch Pass	$42.50
iv. Large Bucket 10 Punch Pass	$55.25
m. Short Course	
i. Green Fees	$5
ii. Punch Pass	$34
iii. Yearly Pass (75)	$84
iv. Yearly Pass (115)	$126
n. Golf Cart Rentals	
i. Golf Cart Per Rider 9 Holes	$ 8.50
ii. Golf Cart Per Rider 18 Holes	$ 17
iii. Private Cart Trail Fee per Rider 9 Holes	$ 7.50
iv. Private Cart Trail Fee per Rider 18 Holes	$ 15
v. 11 Cart Punch Pass	$ 85
vi. 22 Cart Punch Pass	$ 165
o. Single Rider Cart Pass Annual	$ 1,085.75
p. Two Rider (Family) Cart Pass Annual	$ 1,397.30
q. Cart Pass 1 Rider 1 Course Annual	$123.60
r. Club Rental 9 Holes	
i. High End Clubs	$20
ii. Standard Clubs	$7.95
iii. Push Cart	$3
s. Club Rental 18 Holes	

i. High End Clubs	$30
ii. Standard Clubs	$10
iii. Push Cart	$5
t. Golf Sponsorship Packages	
i. Eagle Pass/Punch Partner Sponsorship package	$1650
ii. Birdie Pass/Punch Partner Sponsorship package	$1095
iii. Par Partner Sponsorship package	$795
iv. Junior Partner Sponsorship package	$500
v. Tee Marker Sign Ad - all 3 courses	$500
vi. Tee Marker Sign Ad #1 Request	$200
vii. Tee Marker Sign Ad - Short Course	$150
viii. Golf Cart Ad (June or July or August)	$500
ix. Golf Cart Ad (May or September)	$400
x. Golf Cart Ad (April or October)	$250
xi. Golf Shop Monitor Ad (3 rotating months)	$200
* All Season Pass Categories, are be subject to an additional $1 per round USER FEE. Pass Holders will have the option to avoid this per round USER FEE by paying an annual USER FEE of $60 per Pass Holder.	

POLICE DEPARTMENT

1. Public Parking Fees:	
a. Downtown Resident Parking Permit	$15
b. Downtown Unlawful Parking Citation	$20
c. Second Unlawful Parking Citation within 30 days of Prior Citation	$35
d. Third or subsequent Unlawful Parking Citation within 30 days of Prior Citation	$50
e. Unlawful Parking in a Spot Designated for Persons with Disabilities	$50
f. Any other Violation of the Public Parking Ordinance	$20
g. Violation of Snow Removal Ordinance	$45
2. Abandoned Vehicle Reclamation – Processing Fee	$15
3. Fingerprint Background Check Fee:	
a. Public Conveyance Operator	$45
b. Taxi Operator	$45
c. Courtesy Vehicle Operator	$45
d. Child Care Worker Certification	$45
e. On-Site Non Provider Certification	$45
f. Door-To-Door Solicitors	$45
4. On-Duty, Uniformed Extra-Duty Service	Actual Cost
5. City Code Violations	
a. Infraction fine, unless otherwise specified	$300
b. Misdemeanor fine, unless otherwise specified	$1,000

c.	
d.	
6. Animal Control Fees	
a. Licensing Fees	
i. Unaltered Dog and Cat License	$30 per year
ii. Altered Dog and Cat License	$10 per year
iii. Duplicate Tag Fee	$1
iv. Additional Dog Permit Fee	$90
v. Dog License Permit Fee	$111
b. Euthanasia and Surrender Fees	
i. Euthanasia – Dogs and Cats	$25
ii. Euthanasia - Trapped Squirrels	$3
iii. Animal Surrender per animal	$25
iv.	
v. Out of County Stray	$25
c. Miscellaneous Fees	
i. Microchip	$25
ii. Microchip Transfer	$ 10
iii. Cremation fee	$15
iv. Ashes return fee 0-25 lbs)	$45
v. Ashes return fee 26-60 lbs)	$65
vi. Ashes return fee 61-100 lbs)	$95
vii. Ashes return fee over 100 lbs)	$135
viii. Impound Fee	$25
ix. Boarding Fee (full service)	$25per day
x. Boarding Fee (owner provides food)	$15
d. Digital Forensic Service for Outside Agencies	$100

Public Works Department

ENGINEERING DIVISION FEES

1. Subdivision Inspection Fees (Schedule based on the estimated total public improvement costs)	If improvement costs are equal to or less than $100,000, then 4% of improvement costs. If improvement costs are greater than $100,000 but less than or equal to $500,000 then $4,000 plus 1% of improvement costs over $100,000. If improvement costs are greater than $500,000, then $8,000 plus .5% of improvement costs over $500,000.
2. Right-of-Way Permit Fee	$50 per permit

IMPACT FEES (EFFECTIVE ON JUNE 1, 2022)

1. Residential (per housing unit)	
a. Single Family	
i. Police	$480.75
ii. Fire/EMS	$389.25
iii. Parks and Recreation	$1,390.50
iv. Transportation	$3,013
b. Multifamily	
i. Police	$332.25
ii. Fire/EMS	$313.50
iii. Parks and Recreation	$961.50
iv. Transportation	$1,336
2. Nonresidential (per 1,000 square feet)	
a. Retail	
i. Police	$1,366.50
ii. Fire/EMS	$346.50
iii. Parks and Recreation	$0
iv. Transportation	$3,835
b. Office	
i. Police	$463.50
ii. Fire/EMS	$57.75
iii. Parks and Recreation	$0
iv. Transportation	$1,440
c. Industrial	
i. Police	$236.25
ii. Fire/EMS	$27.75
iii. Parks and Recreation	$0
iv. Transportation	$733
d. Institutional	
i. Police	$510.75
ii. Fire/EMS	$1,251.75
iii. Parks and Recreation	$0
iv. Transportation	$1,585

SANITATION DIVISION SERVICE FEES

1. Monthly Residential Sanitation Charge:	
a. Cart or Hand-load Container:	
i. Weekly Pickup	$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	$9.45
b. Shared Commercial Container	$9.45
2. Additional Cart City Delivery Fee (Patron Pickup No Fee)	$30
3. Monthly Commercial and Industrial Charges:	
a. Cart or Hand-load Container:	

i. Weekly Pickup	$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	$9.45
b. 1 ½ C. Y. Container:	
i. Base Charge	$30.70
ii. Per Weekly Pickup	$10.10
c. 3 C. Y. Container:	
i. Base Charge	$35.80
ii. Per Weekly Pickup	$13.90
d. 4 C. Y. Container:	
i. Base Charge	$38.45
ii. Per Weekly Pickup	$17.65
e. Large Uncompacted Container:	
i. Base Charge	$35.70
ii. Per Solid Waste Pickup	$141.75
iii. Per Construction Waste Pickup	$164.85
iv. County Disposal Fee, Per Load	$25
v. County Unsorted Fee, Per Load	$150
f. Large Compacted Container:	
i. Per Solid Waste Pickup	$129.15
4. Curbside Recycling	
a. Cart Pickup once every two weeks (Monthly fee)	$ 15
5. Short Term Suspension Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days. Container must remain on property and not be serviced	
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm	No Charge
b. Requested without 5 business days' notice, or after business hours	No Charge
6. Tire Disposal Fees	
a. Motorcycle, ATV or UTV	$2.00/Each
b. Automobile, Light Truck	$3.00/Each
c. Truck	$6.00/Each
d. Farm Implement	$25.00/Each
e. Earth Moving Equipment	$50.00/Each
f. Shredded Tires	$250.00/Ton
g. Bulk Tires	$250.00/Ton
7. Freon Fee, per unit	$ 10.00
8. Peterson Hill/Landfill Haul Fee (30 C.Y.), per container	$ 142.00
9. Swap Out of 1.5, 3 and 4 C.Y. Containers, per request	$ 25.00
10. Extra Dump for 1.5, 3 and 4 C.Y. Containers, per extra dump	$ 15.00
11. Dry Run Fee for Inaccessible 30 C.Y. Containers, per each	$ 50.00
12. Damage to Commercial Containers	Actual Cost

STREET DIVISION FEES

1. Candlesticks and Base replacement	$50 Each

2. A-Frame replacement	$65 Each
3. Cones replacement	$50 Each
4. Sign and Stand replacement	$300 Each
5. Emergency service/accident support (traffic control & sweeping)	Actual Costs
6. Patching/surface repair	Actual Costs
7. Street Variable Message Board Rental (per hour, 8 hour minimum charge)	$25

TRANSIT FEES

1. Microtransit User Fee	Not to exceed $5

WASTEWATER DIVISION SERVICE FEES

1. Wastewater Service Connection Fees: Based on Water Service Connection Size		
a. 1" Service Connection		$1,285
b. 1.5" Service Connection		$2,570
c. 2" Service Connection		$4,112
d. 3" Service Connection		$8,224
e. 4" Service Connection		$12,850
f. 6" Service Connection		$25,700
g. 8" Service Connection		$41,210
2. Monthly Idaho DEQ Wastewater Fee (Per Connection)		$0.15
3. Sewer Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a sewer main is located		$25.70
4. Monthly Non-metered Residential Wastewater Rates:		
a. Single Family Dwellings, including condominium units and mobile homes (excluding separate apartment units within such dwelling), per dwelling or unit	$	24.50
b. Duplex, per dwelling or unit	$	24.50
c. Apartment Unit (tenant pays bill), per unit	$	18.35
5. Monthly Non-metered Commercial Wastewater Rates:		
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	$	22.85
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	$	30.50
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	$	55.35
d. Category 4 (Hall, Restaurant), per business	$	80.90
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	$	150.95
f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	$	875.65
6. Monthly Non-metered School Wastewater Rates:		
a. Elementary Schools, per 50 students or fraction thereof	$	10.85
b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	$	13.80

7. Monthly Metered Wastewater Rates:	
1. Base Charge	$ 4.00
2. Plus per each 1,000 gallons of metered water	$ 2.50
8. Outside of City Billing Rates	110% of Metered Rates or Non-metered Rates as Set Forth Above for City Residents
9. Construction Wastewater Rates	
a. Monthly Non-metered Residential Construction Water Rate, Single Family Dwellings and Duplex (excluding separate apartments units in such dwelling), per dwelling or unit	$ 12.10
b. Monthly Non-metered Apartment Construction Water Rate, per unit	$ 9.10
c. Monthly Non-metered Commercial Construction Water Rate, per building	$ 25.85
10. Industrial Rates for Certain Users:	
a. Ingredion Incorporated:	
i) Flow	$ 0.7056 per 1,000 Gallons
ii) BOD	$ 0.7074 per Pound
iii) TSS	$ 0.4353 per Pound
b. Busch Agricultural Resources:	
i) Flow	$ 0.7056 per 1,000 Gallons
ii) BOD	$ 0.7074per Pound
iii) TSS	$ 0.4353 Per Pound
c. Golden Valley Natural	
i) Flow	$ 1.0141 Per 1,000 Gallons
ii) BOD	$ 0.7781 per Pound
iii) TSS	$ 0.4788 per Pound
iv) Monthy Base Service	$1,300 per month
11. County and City Rates:	
a. City of Ammon	$ 3.65 per 1,000 Gallons
b. City of Ammon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
c. Iona Bonneville Sewer District	$ 3.65 per 1,000 Gallons
d. Iona Bonneville Sewer District – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
e. City of Ucon	$ 3.25 per 1,000 Gallons

f. City of Ucon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
12. Ammon and ISBD Wasterwater Service Connection Fee: Based on Water Service Connection Size	
a. 1" Service Connection	$582
b. 1.5" Service Connection	$1,164
c. 2" Service Connection	$1,862
d. 3" Service Connection	$3,725
e. 4" Service Connection	$5,820
f. 6" Service Connection	$11,640
g. 8" Service Connection	$18,624
13. Violation Fees:	
a. Violation of Wastewater Code Fee	$1,000
b. Civil Fine for Wastewater Code Violation	$1,000
c. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Violation of Wastewater Code	$1,000
d. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Introduction of any Substance into POTW, which causes Injury or Damage	$1,000
e. Misdemeanor Penalty – Criminal Fine for Knowingly Making False Statement in Any Wastewater Permit Application	$1,000
14. Maximum Informant Reward	$1,000
15. Septic Haulers Annual License:	$105
Septic Hauler Dumping fees (based on truck tank capacity, not quantity hauled) a. 0 ≥ 500 Gallons	$ 48.20
b. 501 ≥ 1000 Gallons	$ 96.40
c. 1001 ≥ 1500 Gallons	$ 144.60
d. 1501 ≥ 2000 Gallons	$ 192.80
e. 2001 ≥ 2500 Gallons	$ 241.00
f. 2501 ≥ 3000 Gallons	$ 289.20
g. 3001 ≥ 3500 Gallons	$ 337.40
h. 3501 ≥ 4000 Gallons	$ 385.60
i. 4001 ≥ 4500 Gallons	$ 433.80
j. 4501 ≥ 5000 Gallons	$ 482.00
k. 5001 ≥ 5500 Gallons	$ 530.20
l. 5501 ≥ 6000 Gallons	$ 578.40
16. Maximum Fine for Violation of Wastewater Code	$1,000
17. Maximum Penalty for Violation of Wastewater Code	$1,000
18. Service/Inspection Call Charges	
a. Culvert/Pipe Clean Outs	Actual Costs
b. Jet-Vac Truck Usage	Actual Costs
c. After-hour Service/Inspection Call Charge	$26.25 per half hour

WATER DIVISION SERVICE FEES

1. Water Service Connection Fees:	
a. 1” Service Connection	$2,923
b. 1.5” Service Connection	$ 5,261

c. 2” Service Connection	$ 8,477
d. 3’’ Service Connection	$ 29,815
e. 4” Service Connection	$ 58,460
f. 6” Service Connection	$ 106,397
g. 8” Service Connection	$ 185,903
2. Short Term Suspension (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)	
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm	$10 per request
b. Requested without 5 business days’ notice, or after business hours	$20 per request
3. Water Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a water main is located	$ 43.90
4. Service Call Charge	Actual Cost
5. Water Disconnection/Reconnection Fee (charged per service call)	$25
6. Service/Inspection Call Charge: After-hour Service/Inspection Call Charge, per ½ hour	$26.25
7. Monthly Non-metered Residential Water Rates:	
a. Single Family Dwellings and Mobile Homes (excluding separate apartment units within such dwelling), per dwelling or unit	$ 25.15
b. Large, Landscaped Residential Lot Rate, per acre of fraction thereof over 0.75 acres	$17.95
c. Duplex, per dwelling or unit	$ 25.15
d. Apartment Unit (tenant pays bill), per unit	$ 20.20
8. Monthly Non-metered Commercial Water Rates:	
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	$ 20.20
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	$ 35.60
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	$ 44.60
d. Category 4 (Hall, Restaurant), per business	$ 117.60
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	$ 169.30
f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	$ 352.70
9. Monthly Non-metered School Water Rates:	
a. Elementary Schools, per 50 students or fraction thereof	$14.95

b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	$ 18.80	
10. Monthly Non-metered Residential Irrigation Water Rate:		
a. Single Family Dwellings and Mobile Homes, per dwelling or separately owned landscape parcel	$	13.45
b. Large, Landscaped Residential Lot Rate, per acre or fraction thereof over 0.75 acres	$	17.94
c. Duplex, per dwelling or unit	$	6.70
d. Apartment Unit (tenant pays bill), per unit	$	3.35
11. Monthly Non-metered Commercial Irrigation Water Rate (All Commercial Categories plus Private Parks, Privately Maintained Common Area or Parcel), per 100 square feet of calculated landscape area	$	0.23
12. Monthly Non-metered School Irrigation Water Rate, per acre or fraction thereof	$	13.75
13. Construction water rates		
a. Monthly Non-metered Residential Construction Water Rate, Single Family Dwellings and Duplex (excluding separate apartments units in such dwelling), per dwelling or unit		$12.10
b. Monthly Non-metered Apartment Construction Water Rate, per unit		$ 9.75
c. Monthly Non-metered Commercial Construction Water Rate, per building		$ 21.45
14. Fire Hydrant Meter Assembly Deposit, per meter assembly		$1,800
15. Fire Hydrant Metered Use Volumetric Rate, per 1,000 gallons (or fraction thereof)		$5
16. Monthly Base Metered Water Rates, per size of water meter:		
a. 5/8” Meter		$28.50
b. ¾” Meter		$ 28.50
c. 1” Meter		$ 28.50
d. 1-1/4” Meter		$ 35.75
e. 1-1/2” Meter		$ 47.55
f. 2” Meter		$ 57.00
g. 3” Meter		$ 66.40
h. 4” Meter		$ 94.85
i. 6” Meter		$180.70
j. 8” Meter		$ 284.90
17. Monthly Metered Water Volumetric Rate, per each 1,000 gallons used:		$ 0.71
18. Monthly Idaho DEQ Water Primacy Fee (All Non-metered and Metered Categories), per dwelling, unit, business, or metered connection		$0.25
19. Outside of City Billing Rates		200% of Metered Rates or Non-metered Rates as Set Forth Above for City Residents

RESOLUTION NO. 2022-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Council has determined that the revised and new fees included in this Resolution are appropriate and are reasonably related to the purpose for which such fees are charged; and,

WHEREAS, a public hearing was held pursuant to Idaho Code § 63-1311A after which the Council considered input given by the public; and,

WHEREAS, the Council, by this Resolution, desires to amend and update only those fees and charges contained in the Attachment to this Resolution, while continuing and approving of other fees lawfully charged by the City that are contained elsewhere and not within the Attachment to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, AS FOLLOWS:

1. That the fees set forth in Idaho Falls Fee Schedule – October 2022, "Exhibit A" attached hereto and made a part hereof, be in force and effect in matters relating to fees on October 1, 2022.

2. That this Resolution amends all previous Resolutions and Ordinances regarding fees charged by the City concerning the fees that are contained in this Resolution;

3. That any Resolution or provision thereof that is inconsistent with this Resolution is hereby repealed.

ADOPTED and effective this ____ day of _____, 2022.

CITY OF IDAHO FALLS, IDAHO

_____
Rebecca L. Noah Casper, Mayor

ATTEST:

_____
Kathy Hampton, City Clerk

DRAFT

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, KATHY HAMPTON, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the Resolution entitled, "A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING A SCHEDULE OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW."

_____
Kathy Hampton, City Clerk

(SEAL)

DRAFT

EXHIBIT 'A'

CITY OF IDAHO FALLS

FEE SCHEDULE
(October 2022)

Airport Department 2
Community Development Services Department 3
Fire Department 10
Idaho Falls Power 11
Electrical Service Fees 11
Public Unlit Fiber Optic Network Fees ..... 14~~13~~
Library ..... 15~~14~~
Municipal Services Department ..... 16~~15~~
Parks and Recreation ..... 22~~21~~
Police Department ..... 38~~37~~
Engineering Division Fees ..... 39~~38~~
Impact Fees (Effective on June 1, 2022) ..... 40~~38~~
Sanitation Division Service Fees ..... 40~~39~~
Street Division Fees ..... 41~~40~~
Transit Fees ..... 42~~40~~
Wastewater Division Service Fees ..... 42~~40~~
Water Division Service Fees ..... 44~~43~~

DRAFT

AIRPORT DEPARTMENT

1. Landing Fee	Up to $1.35 per 1,000 pound gross weight, depended upon total annual landing weight
2. Fuel Flowage Fee	$0.07 per each gallon of aviation fuel dispensed into any general aviation aircraft
3. Passenger Facility Charge	$4.50
4. Customer Facility Charge, On-Airport Car Rental Companies	Up to $2.50 per transaction, per day
5. Commercial Passenger Enplanement Charge	Up to $4.50 per passenger, depended upon total annual enplanements
6. Ground Transportation Fees	
a. Busses (Non-Public)	
i. Permit Application Fee	$50
ii. Annual Fee	$500.00 per year per company + $20.00 for every additional vehicle
iii. Trip Fee	$3.50 per Passenger
b. Taxicab	
i. Permit Application Fee	$50
ii. Monthly Fee	$20.00 per month per company + $10.00 for every additional vehicle
iii. Trip Fee	$1.50 per Trip
c. Courtesy Vehicle – Hotel/Motel (irrespective of type of vehicle used)	
i. Permit Application Fee	$50
ii. Annual Fee	$50.00 per year per company + $10.00 for every additional vehicle
d. Special Event	
i. Permit Application Fee	$50
ii. Daily Fee	$65.00/day per company + $5.00/day for each additional vehicle
7. Badge Fees	
a. Fingerprinting – CHRC	$40.00
b. SIDA Badge	$50.00/year – 2year max
c. AOA Badge	$40.00/year – 1year max
d. Lost Badge Replacement	$100.00/instance
e. Reprint Fee	$15.00
f. Renewal Fee	
i. AOA	$20.00
ii. SIDA	$30.00
8. Parking	Maximum $15 per day.

DRAFT

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

1. Erosion Control	
a. Initial Erosion Control Contractors Certificate	$50
b. Erosion Control Contractors Certificate Renewal	$25
c. Erosion Control Plan Permit – Plans less than One Acre	$50
d. Erosion Control Plan Permit – Plans One Acre or More	$100
2. Print and Digital Data Costs	
a. Paper	
i. Zoning Map – 36” X 50”	$6
ii. Street Map – 36” X 36”	$5
iii. Street Map – 24” X 24”	$3
iv. Subdivision Map – 42” X 36”	$5
v. Aerial Map – 36” X 48”	$12
vi. Aerial Map – 36” X 36”	$9
vii. Aerial Map – 24” X 36”	$6
viii. Print (Per Print More than 5) – 8.5” X 11” or 8.5” X 14”	$0.50
ix. Print (Per Print More than 5) – 11” X 17”	$1
x. Custom Size Print	$0.50 per Square Foot
xi. Custom Size Aerial Print	$1 per Square Foot
b. Mylar	
i. Custom Size Print	$1 per Square Foot
ii. Custom Size Aerial Print	$2 per Square Foot
c. Digital Data	
i. CD	$1 per Disk
ii. DVD	$2 per Disk
d. Shipping and Handling (US Postal Service)	
i. Envelope	$2
ii. CD-Mailer	$2
iii. Map Tube	$10
3. Subdivision Fees	
a. Site plan review and processing (review of civil site plans other than single-family residence)	$300
b. Site plan resubmittal (review of civil site plans not completed after 3 reviews)	$100
c. Preliminary Plat Review and Processing Fee (review of preliminary plats)	$500
d. Preliminary plat resubmittal (review of preliminary plats not completed after 3 reviews)	$150
e. Final Plat Review and Processing (review of final plats)	$500 + $15 per lot
f. Final plat resubmittal (review of final plats not completed after 3 reviews)	$150 + $5 per lot

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g. Zoning compliance report (researching historical land uses of properties)	$50
h. Advertising fee (fee to cover cost of legal advertisement for public hearings)	$50
i. Improvement drawings review and processing (review of improvement drawings)	$350
j. Improvement drawings resubmittal (review of improvement drawings not completed after 3 reviews)	$150
k. Utility reviews – non-franchise (review of non-franchise utility improvement plans)	$20
l. Iona Bonneville Sewer District reviews (review of sewer improvement drawings with Sewer District)	$50
m. Vacation (Review and processing of applications to vacate right-of-way, easements, and other public utilities)	$350
n. n. Appeals (Appeal decisions by Board or Adjustment or Planning Commission)	$150
4. Annexation Fees	
a. Bridge and Arterial Streets Fee	$100 per required parking space
b. Surface draining fee per square foot of assessable land	$ 0.0075
5. Application Fees	
a. Variance Application	$350
b. Rezoning Application	$550
c. Planned Transition Zone Application	$550
d. Comprehensive Plan Amendment	$250
e. Conditional Use Permit (Either Planning Commission or City Council)	$225
f. Conditional Use Permit (Both Planning Commission and City Council)	$325
g. Site Plan Bonding Application Fee	$150
h. Planned Unit Development	$300
6. Residential Building Permit Fee Valuation Table	
Valuation Range	
$1 to $499	$30.18
$500 to $999	$67.31
$1,000 to $9,999	$132.42
$10,000 to $19,999	$164.97
$20,000 to $29,999	$197.53
$30,000 to $39,999	$230.09
$40,000 to 49,999	$262.65
$50,000 to $ 59,999	$295.21
$60,000 to $69,999	$327.77
$70,000 to $79,999	$360.32
$80,000 to $89,999	$392.88
$90,000 to $99,999	$425.44
$100,000 to $104,999	$458.00
$105,000 to $109,999	$490.56
$110,000 to $114,999	$523.11
$115,000 to $119,999	$555.67

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$120,000 to $124,999	$588.23
$125,000 to $129,999	$620.79
$130,000 to $134,999	$653.35
$135,000 to $139,999	$685.91
$140,000 to $144,999	$718.45
$145,000 to $149,999	$751.01
$150,000 to $154,999	$783.57
$155,000 to $159.999	$816.13
$160,000 to $164,999	$848.69
$165,000 to $169,999	$881.24
$170,000 to $174,999	$913.80
$175,000 to $179,999	$946.36
$180,000 to $184,999	$987.06
$185,000 to $189,999	$1012.06
$190,000 to $194,999	$1037.05
$195,000 to $199,999	$1062.04
$200,000 to $204,999	$1087.02
$205,000 to $209,999	$1112.01
$210,000 to $214,999	$1137.00
$215,000 to $219,999	$1162.00
$220,000 to $224,999	$1186.99
$225,000 to $229,999	$1211.98
$230,000 to $234,999	$1236.97
$235,000 to $239,999	$1261.95
$240,000 to $244,999	$1286.95
$245,000 to $249,999	$1311.94
$250,000 to $254,999	$1336.93
$255,000 to $259,999	$1361.92
$260,000 to $264,999	$1386.91
$265,000 to $269,999	$1411.91
$270,000 to $274,999	$1436.90
$275,000 to $279,999	$1461.88
$280,000 to $284,999	$1486.87
$285,000 to $289,999	$1511.86
$290,000 to $294,999	$1536.85
$295,000 to $299,999	$1561.85
$300,000 to $304,999	$1586.84
$305,000 to $309,999	$1611.83
$310,000 to $314,999	$1636.81
$315,000 to $319,999	$1661.80
$320,000 to $324,999	$1686.80
$325,000 to $329,999	$1711.79
$330,000 to $334,999	$1736.78
$335,000 to $339,999	$1761.77
$340,000 to $344,999	$1786.76
$345,000 to $349,999	$1811.74

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$350,000 to $354,999	$1836.74
$355,000 to $359,999	$1861.73
$360,000 to $364,999	$1886.72
$365,000 to $369,999	$1911.71
$370,000 to $374,999	$1936.70
$375,000 to $379,999	$1961.70
$380,000 to $384,999	$1986.68
$385,000 to $389,999	$2011.67
$390,000 to $394,999	$2036.66
$395,000 to $399,999	$2061.65
$400,000 to $404,999	$2086.65
$405,000 to $409,999	$2111.64
$410,000 to $414,999	$2136.63
$415,000 to $419,999	$2161.61
$420,000 to $424,999	$2186.60
$425,000 to $429,999	$2211.59
$430,000 to $434,999	$2236.59
$435,000 to $439,999	$2261.58
$440,000 to $444,999	$2286.57
$445,000 to $449,999	$2311.56
$450,000 to $454,999	$2336.54
$455,000 to $459,999	$2361.54
$460,000 to $464,999	$2386.53
$465,000 to $469,999	$2411.52
$470,000 to $474,999	$2436.51
$475,000 to $479,999	$2462.60
$480,000 to $484,999	$2486.50
$485,000 to $489,999	$2511.48
$490,000 to $494,999	$2536.47
$495,000 to $499,999	$2561.46
$500,000 to $1,000,000	$2,865.25 for the first $500,000 valuation, plus $4.10 for each additional $1,000 or fraction thereof
$1,000,001 to Beyond	$4,972.74 for the first $1,000,000 valuation, plus $2.67 for each additional $1,000 or fraction thereof
7. Commercial Building Permit Fees Valuation Table:	
Valuation Table	
Total Valuation up to $800	$30.18
Total Valuation up to $900	$32.41

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Total Valuation up to $1,000	$34.89
Total Valuation up to $1,100	$37.39
Total Valuation up to $1,200	$39.89
Total Valuation up to $1,300	$44.87
Total Valuation up to $1,400	$44.87
Total Valuation up to $1,500	$47.36
Total Valuation up to $3,000	$82.04
Total Valuation up to $4,000	$88.48
Total Valuation up to $5,000	$107.55
Total Valuation up to $6,000	$113.41
Total Valuation up to $7,000	$127.13
Total Valuation up to $8,000	$139.59
Total Valuation up to $9,000	$150.80
Total Valuation up to $10,000	$164.52
Total Valuation up to $11,000	$176.98
Total Valuation up to $12,000	$189.44
Total Valuation up to $13,000	$201.91
Total Valuation up to $14,000	$214.37
Total Valuation up to $15,000	$226.47
Total Valuation up to $16,000	$240.54
Total Valuation up to $17,000	$253.00
Total Valuation up to $18,000	$266.71
Total Valuation up to $19,000	$277.93
Total Valuation up to $20,000	$290.39
Total Valuation up to $21,000	$304.10
Total Valuation up to $22,000	$316.56
Total Valuation up to $23,000	$327.78
Total Valuation up to $24,000	$341.48
Total Valuation up to $30,000	$398.82
Total Valuation up to $31,000	$407.54
Total Valuation up to $32,000	$415.02
Total Valuation up to $33,000	$426.24
Total Valuation up to $34,000	$434.96
Total Valuation up to $35,000	$444.93
Total Valuation up to $36,000	$452.41
Total Valuation up to $37,000	$461.13
Total Valuation up to $38,000	$472.35
Total Valuation up to $39,000	$481.07
Total Valuation up to $40,000	$488.55
Total Valuation up to $41,000	$499.76
Total Valuation up to $42,000	$508.49
Total Valuation up to $43,000	$517.22
Total Valuation up to $44,000	$527.19
Total Valuation up to $45,000	$535.91
Total Valuation up to $46,000	$544.63
Total Valuation up to $47,000	$554.61

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Total Valuation up to $48,000	$563.33
Total Valuation up to $49,000	$572.06
Total Valuation up to $50,000	$582.02
For total valuation between $50,001 and $100,000	$582.02 for the first $50,000 valuation, plus $6.40 for each additional $1,000 or fraction thereof
For total valuation between $100,001 and $400,000	$947.12 for the first $100,000 valuation, plus $4.91 for each additional $1,000 or fraction thereof
For total valuation between $500,001 and $1,000,000	$3,005.64 for the first $500,000 valuation, plus $4.19 for each additional $1,000 or fraction thereof
For total valuation of $1,000,000 and beyond	$4,972.73 for the first $1,000,000 valuation, plus $2.67 for each additional $1,000 or fraction thereof
8. Plan Check Fee	
a. Residential Plan Check	25% of the permit valuation
b. Commercial Plan Check	65% of the permit valuation
9. New Residential Buildings and Additions Valuation Multiples	
a. Dwelling Unit Valuation	$90 per Sq. ft
b. Finished Basement Total Valuation	$25 per Sq. ft.
c. Unfinished Basement/Wood Frame Garage	$15 per Sq. Ft
10. Commercial Permits Fees:	
a. Commercial Electrical Wiring Permit	1.5% of first $20,000 of wiring costs, plus 0.75% of wiring costs in excess of $20,000 (Wiring Costs include the total costs of any and all equipment, materials, and labor for installation governed by the National Electrical Code.
b. Commercial Mechanical Permits	1.5% of the first $20,000 plus $0.75% of amounts over $20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Mechanical Code.

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c. Commercial Plumbing Permit Fees	1.5% of first $20,000 plus 0.75% of amounts over $20,000 of bid amount. The bid amount includes total costs of all equipment, materials, and labor for installation governed by the Uniform Plumbing Code.
d. Commercial Re-Roofing Permit Fee	1% of first $20,000 of roofing costs, plus .79% of the costs in excess of $20,000 (Maximum Fee $3,000)
11. Residential Permit Fees:	
a. Residential Electrical Permits	$5.85 for each electrical service
b. Residential Mechanical Permit Issuance	$5.10 Unit Fee per installation
c. Residential Plumbing Permit Fees:	
i. Unit Fee for each Plumbing	$5.10 Unit Fee per installation
ii. Unit Fee for each Gas Piping System	$5.10 Unit Fee per installation
d. Residential Re-Roofing Permit	1% of valuation; Minimum fee of $30.18 Maximum fee of $110
e. Signs, Outline Lighting Systems or Marquees:	
i. Non Electric Sign	$65
ii. Electric Sign	$95
iii. Structural Review if over 30 feet	$35
iv. Billboard	$155
v. LED Message Center	$155
12. Other Inspections and Fees (covers residential and commercial buildings, plumbing, mechanical, and electrical):	
a. Permit Issuance Fee (For Issuing Each Permit)	$30.18
b. Inspections outside of normal business hours (Minimum 2 hour charge)	$70 per hour or hourly cost to City, whichever is greatest
c. Re-inspection Fees (Section 305.8)	$70 per hour hourly cost to City, whichever is greatest
d. Inspection for which no fee is specifically indicated (minimum one-half hour charge)	$70 per hour hourly cost to City, whichever is greatest
e. Additional plan review required by changes, additions, or revisions to plan (minimum one-half hour charge)	$35 per hour hourly cost to City, whichever is greatest
f. Residential Combination Mechanical Electrical Plumbing (MEP)	$0.08 per sq ft. total
g. Residential Combination Energy Code	$55
h. Code Enforcement Violations	
i. First Offense	$35

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ii. Second Offense, within 1 year of a prior violation	$75
iii. Third Offense, and any subsequent offense, within 1 year of a prior violation	$150
iv. Appeal code violation to BOA	$150
i. Work Commencing before permit fee paid	$125
13. Parklet Lease - Fee for leasing on-street parking for a parklet	$1200 per year per stall
14. Temporary On-Street Construction Parking Permits	
a. Temporary On-Street Construction Parking Permit (Downtown-Daily)	$10 per day
b. Temporary On-Street Construction Parking Permit (Downtown-Monthly)	$62 per month

FIRE DEPARTMENT

1. International Fire Code Permits and Fees:	
a. Operational Permit Fee	$70
b. Construction Permit Fee	$70
c. Fine for Failure to Comply with Stop Work Order	$300
d. Life Safety License	$125
e. Violation of License Requirement Fine	$300
f. Site Plan Review	$70
g. Structural Plan Review Fees	16% of Building Permit Valuation
h. Fire Alarm Plan Review Fee	$70 or $4 per device, whichever is greater
i. Additional acceptance test field inspections	$70
j. Fire Sprinkler System Review Fees	$140 + $2.25 a head
k. Fire Pump Review Fee	$140
l. Alarm Response Fee	Maximum $150
m. Mitigation Reimbursement Fees	Posted fee schedule
2. Other Inspection and Fees	
a. Inspections outside of normal business hours (minimum 2 hour charge)	$70 per hour or hourly cost to City, whichever is greatest
b. Re-inspection Fees	$70 per hour or hourly cost to City, whichever is greatest
c. General inspection fee (including, additional plan review required by changes, additions, or revisions to plan) (minimum one-half hour charge)	$70 per hour or hourly cost to City, whichever is greatest
d. Target Hazard Operational Permits	$70 per hour, 1 hour minimum for inspection
e. Commercial Hood Inspection	$70
f. Business and Property (Inspection, Safety, and Protection) License	$40
3. Firework Licensing:	
a. Consumer Fireworks Permit Application Fee	$70
b. Consumer Fireworks Wholesale Permit Fee	$140

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4. Ambulance Service:	
a. Advanced Life Support	
i. Non-Emergency	$737 ~~$670~~
ii. Resident	$913 ~~$ 830~~
iii. Non-Resident	$ 1,168 ~~$ 1,062~~
iv. BLS Non-Emergency	$481 ~~$ 437~~
v. BLS Emergency – In District	$778 ~~$ 707~~
vi. BLS Emergency – Out of District	$1,026 ~~$ 933~~
vii. ALS-2	$ 1,316 ~~$ 1,196~~
viii. Critical Care	$ 1,557~~$ 1415~~
b. Mileage:	
i. BLS Mileage and ALS Mileage – Resident	$16~~$ 14.28~~
ii. BLS Mileage and ALS Mileage – Non-Resident	$ 20~~$ 17.84~~
c. Treat and Release:	
i. Basic Evaluate/Treat No Transport	$ 215~~$195~~
~~ii.~~	
~~v.~~ii. BLS Emergency, no transport	$ 358 ~~$325~~
~~vi.~~iii. ALS Emergency, no transport	$ 413~~$375~~
d. Ambulance Waiting Time	$ 182 per hour ~~$165 per hour~~
e. Standby	$ 176 per hour ~~$150 per hour~~
f. Empty return leg fee	$ 176 /hr, 1 hour minimum, Standard mileage rate for non-patient transport. ~~$ 160/hr, 1 hour minimum, Standard mileage rate for non-patient transport.~~
g. EIRMC INTRA (cancer)	$209
h. EIRMC Home to Hospice	$275
i. Engine Stand By (Event)	$200 per hour
~~g.~~j. Single Resource with Medical Kit	$80 per hour
5. Vaccine Administration Fee	$40.00

IDAHO FALLS POWER

ELECTRICAL SERVICE FEES

1. Meter Service Installation Fee	$50
2. Meter Accuracy Test	$50
3. AMI Opt Out – Monthly Charge	~~$7.50~~10.00
4. Tampering Reconnection Fee	$200
5. Disconnect and Reconnection Fees -	
a. Residential – Disconnect Fee	$25
~~e.~~b. Non-Residential Electric Disconnect Fee	$50
~~f.~~c. Non-Residential Electric Reconnect Fee	$50

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6. Short-term suspension of Electric Service (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)	
a. Non remote suspension	$50
b. Remote suspension	No Charge
7. Line Extension for Single Family Home (per lot)	$1,700
8. Line Extension for Multi-Family Housing (per family unit)	$800
9. Line Extension for Commercial	Actual Cost
10. High Density Load Continuous Service Distribution Connection	Projected rationed cost of future distribution line & substation based upon customer peak KW
11. High Density Load Credit Risk Deposit New Customer – (24 months to establish credit)	Higher of projected or actual three months bills
12. Secondary Service Connection (per Service)	$100
13. Commercial Rate – Base Energy Charge	
a. Base Energy Charge	$0.~~039~~042 per KWH
b. Power Cost Adjustment	($0.000) per KWH
c. Demand Charge	$~~9~~10 per KW for all KW, with a minimum demand charge of $26 per month
14. Net Metering Commercial Rate	
a. Base Energy Charge Consumption	$0.~~039~~042 per KWH
b. Base Energy Charge Production	$0.042 per KWH
~~b.~~c. Power Cost Adjustment	($0.~~002~~000) per KWH
~~c.~~d. Demand Charge	$ ~~9~~ 10 per KW for all KW, with a minimum demand charge of $26 a month
~~d.~~e. Energy Credit	Heavy Load Mid-Columbia index price per KWH
15. Industrial Rate	
a. Energy Charge	$0.~~039~~042 per KWH
b. Power Cost Adjustment	($0.000) per KWH
c. Demand Charge	$~~7.25~~7.50 per KW for all KW
16. High Density Load Rate	
a. Energy Charge	$0.~~039~~042 per KWH
b. Demand Charge	$ 10~~9~~ per KW for all KW
17. Economic Development Rate (> 1 MW)	Negotiated Rate
18. Residential Energy	
a. Base Energy Charges	$0.~~0625~~0675 per KWH
b. Monthly Service Charge	$20~~18~~
c. Power Cost Adjustment	($0.000) per KWH
~~19. Transfer Customers Revenue Buyout Surcharges~~	~~Service specific proportion of half of the Non-Asset Buyout Cost. Paid over 36 month to 60 months based~~

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	~~upon RMP & IFP rate difference.~~
~~20.~~19. ~~Surge Arrestor – Residential~~	~~$4 per month~~
~~21.~~20. ~~Surge Arrestor – Commercial~~	~~$7 per month~~
~~22.~~21. Net Metering Residential Rate	
a. Monthly Charge	~~$18~~20
b. Base Energy Charge Consumption	$0.~~0625~~0675 per KWH
c. Base Energy Charge Production	$0.0675 per KWH
~~c.~~d. Power Cost Adjustment	($0.000)
~~d.~~e. Energy Credit	Heavy Load Mid-Columbia index price per KWH
~~23.~~22. City Street Light Energy Charge	$0.~~0725~~0850 per KWH
23. Temporary or Construction Electric Rate	
a. Base Energy Charge	$0.0675 per KWH
b. Monthly Service Charge	$30
c. Temporary Service Installation Charge	One time charge of $150. An additional $750 if a transformer is required.
24. Large Power Temporary Construction Rate	
a. Base Energy Charge	$0.042 per KWH
b. Demand Charge	$15 per KW for all KW
c. Installation Charge	$1,000 per transformer plus labor and material
25. Clean Certified Energy Rate	$.003 per KWH
26. Surge Arrestor – Residential	$4 per month
27. Surge Arrestor – Commercial	$7 per month
~~24.~~28. Security Lighting– Monthly Rate	$20
~~25.~~29. EV Charging Station	$20 per month
~~26.~~30. ~~Temporary or Construction Electric Rate~~	
a. ~~Base Energy Charge~~	~~$0.0625 per KWH~~
b. ~~Monthly Service Charge~~	~~$25~~
c. ~~Temporary Service Installation Charge~~	~~One time charge of $150. An additional $750 if a transformer is required.~~
~~27.~~31. ~~Large Power Temporary Construction Rate~~	
a. ~~Base Energy Charge~~	~~$0.039 per KWH~~
b. ~~Demand Charge~~	~~$9 per KW for all KW~~
c. ~~Installation Charge~~	~~$1,000 per transformer plus labor and material~~
~~28.~~32. Un-metered Distributed Communication Equipment & Small Wireless Facilities (SWF) Charge	Monthly charge per site based upon IFP estimated consumption and demand
33. Transfer Customers Revenue Buyout Surcharges	Service specific proportion of half of the Non-Asset Buyout Cost. Paid over 36 months to 60 months based

	upon RMP & IFP rate difference.
~~29.~~34. Small Wireless Facilities (SWF)	
a. Monthly Attachment Fee	$22.50
b. Small Wireless Facilities (SWF) Site Application Fee	$500 (up to 5 sites) $100 each additional on single application
c. Un-metered Distributed Communication Equipment & Small Wireless Facilities (SWF) Charge	Monthly charge per site based upon IFP estimated consumption and demand
d. Small Wireless Facilities (SWF) new poles	Per IFP Existing Line Extension Fee Policy
~~30.~~35. Joint Use On Poles Application Charge	$100.00 per application & $10.00 per pole
~~31.~~36. Joint Use Pole Attachment Fee	FCC Formula Rate Updated Annually

PUBLIC UNLIT FIBER OPTIC NETWORK FEES

1. Fiber Optic Disconnection Fee	Estimated Actual Costs
2. Subsequent Disconnection Fee within 12 Months of Prior Disconnection	Estimated Actual Costs
3. Backbone Service Fee, per single pair fiber, per month	~~$1,500~~$1,600
4. Construction Costs	Estimated Actual Costs
5. Monthly Distribution Access Fee	$25
6. Monthly Point to Point first 36 months	Estimated Actual Costs Amortized
7. Monthly Point to Point Maintenance post 36 months per pair	$25 Per Mile

PUBLIC OPEN ACCESS FIBER OPTIC NETWORK FEES

1. New Service Provider Setup	$5,000
2. Monthly Provider Network Access	$1,000
3. Provider Network to Network Interface (NNI)	Included depending on customer counts
4. 100 Mbps Business	$27.00
5. 250 Mbps Business	$40.00
6. 500 Mbps Business	$60.00
7. 1 Gbps Business	$80.00
8. 2 Gbps Business	$160.00
9. 10 Gbps Business	$800.00
10. Dedicated Circuit with VLAN	$50.00
11. Non-parade route installation	Actual Costs
12. Early Network Termination prior to 6 months – Business	$500.00
13. Early Network Termination prior to 12 months – Business	$250.00
14. Modify Provisioning	$5.00
15. New Provisioning – Business	$35.00

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16. 100 Mbps Business – Monthly Customer Network Connection	$30.00
17. 250 Mbps + Business – Monthly Customer Network Connection	$40.00
18. 250 Mbps Residential	$23.00
19. 1 Gbps Residential	$27.00
20. 10 Gbps Residential	$100.00
21. Residential Monthly Customer Network Connection	$25.00
22. Bulk Customer Network Connection	$12.50
23. Network repair customer caused	Actual costs
24. Transfer Provider Prior to One Month	$35.00

LIBRARY

1. Overdue Fine	$0.10 per day per item
2. Maximum Overdue Fine	$5 per item
3. Lost Item	Original retail cost or library's replacement cost, whichever is less
4. Lost or Damaged Barcode	$1
5. Lost or Damaged RFID Tag	$1
6. Lost or Damaged Jacket Cover	$2
7. Lost or Damaged DVD Out of Set	$19 per DVD if able to be ordered separately otherwise must pay the cost to replace entire set
8. Lost or Damaged CD Out of Set	$10 per CD if able to be ordered separately otherwise must pay the cost to replace entire set
9. Lost or Damaged Cassette Out of Set	$10 per cassette if able to be ordered separately otherwise must pay the cost to replace entire set
10. Lost or Damaged Artwork on CD or DVD	$2
11. Lost or Damaged Case for CD or DVD	
a. 1 to 14 sleeves	$7
b. 16-30 sleeves	$11
c. CD/DVD/VHS case single	$2
d. Cassette Case	$3
12. DVD or CD cleaning	$2 per cleaning
13. Torn Page in Book	$2
14. Lost or Damaged Spine Label	$1
15. Lost Individual Booklet from an Easy Reader Set	$5
16. Lost or Damaged Magazine	Cover Price of the Magazine, no Processing Fee Assessed
17.	
18. Non-Resident Card Fee	$120

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19. Inter-Library Loan	$10
20. Meeting Rooms:	
a. Bonneville County Non-Business Groups	$15 first hour, $10 each hour or part thereof after
b. All Other Groups	$40 first hour, $20 each hour or part thereof after
c. Cleaning Fee	Actual cost to clean and repair the room (Maximum fee of $50)
d. Non-Refundable Food Fee	$50
21. Copies and Printing	
a. Black and White	
i. One sided 8.5 by 11 inch copy	$0.10 per page
ii. Two sided 8.5 by 11 inch copy	$0.25 per page
iii. One sided 8.5 by 14 inch copy	$0.15 per page
iv. Two sided 8.5 by 14 inch copy	$0.30 per page
v. One sided 11 by 14 inch copy	$0.20 per page
vi. Two sided 11 by 14 inch copy	$0.40 per page
b. Color	
i. One sided 8.5 by 11 inch copy	$0.25 per page
ii. Two sided 8.5 by 11 inch copy	$0.50 per page
iii. One sided 8.5 by 14 inch copy	$0.30 per page
iv. Two sided 8.5 by 14 inch copy	$0.60 per page
v. One sided 11 by 14 inch copy	$0.50 per page
vi. Two sided 11 by 14 inch copy	$1 per page
c. 3d Printing	$0.25 per gram
22. Obituary look up on microfilm	$5 per obituary

MUNICIPAL SERVICES DEPARTMENT

1. Treasury Payments / Utility Billing	
a. Utility Bill Credit Card Convenience Fee for processing payments using a credit or debit card	Actual Cost of third party processing amount per transaction.
b. Utility Service Credit for use of E-Bill	$1 credit per month
c. Non-sufficient funds fee	$7
d. Fee for non-residential delinquent accounts	4% interest, compounded monthly, on 31-day balance, minimum of $5
e. General Late Fee	$25
2. Liquor by the Drink:	
a. Liquor by the Drink Annual License Fee	$562.50
b. Transfer of Liquor by the Drink License	$100

c. Liquor Catering Permit	$20
3. Beer:	
a. Beer Annual On or Off Premises Consumption License	$200
b. Annual Bottled or Canned Beer Off Premises Consumption License	$50
c. Transfer of Annual On or Off Premises Consumption License	$100
d. Transfer of Annual Bottled or Canned Beer Off Premises Consumption License	$25
e. License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
f. Multiple-Event License for Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
g. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed $20
4. Building Contractors:	
a. Class A License	$200
b. Class B License	$200
c. Class C License	$200
d. Class D License	$125
e. Out of State Reciprocity License	$50
f. In-State Reciprocity License	$0
g. Late Renewal or Reinstatement of License Fee	$75
h. Inactive Contractor's License Fee	$100
i. Employee of non-reciprocal contractor continuing education course costs	$50
j. Reciprocal contractor continuing education course cost	$100
5. Public Right-of-Way Contractors:	
a. Public Right-of-Way Contractor's License Fee	$50
b. Public Right-of-Way Work Bond	$5,000
6. Wine:	
a. Annual Retail Wine License	$200
b. Annual Wine-By-The-Drink License	$200
c. License for Wine Sold or Donated for Benevolent, Charitable, or Public Purposes	$20
d. Multiple-Event License for Wine Sold or Donated for Benevolent, Charitable , or Public Purposes	$20
e. License Transfer Fee	$100
f. License for Wine and Beer Sold or Donated for Benevolent, Charitable, or Public Purposes	Not to Exceed $20
7. Private Patrol Services:	
a. Private Patrol Person Bond	$1,000
b. Private Patrol Service Bond	$2,000
c. Private Patrol Service License	$100
d. Private Patrol Service License renewal	$50
e. Private Patrol Person License	$50
f. Private Patrol Person License renewal	$25
8. Lawn Sprinkler and Water Conditioner Installers	
a. Lawn Sprinkler Contractor License	$100
b. Water Conditioner/Water Softener Installer License	$100

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c. Water Condition/Water Softener/Law Sprinkler License renewal	$35
9. Itinerant Merchants, Mobile Food Vendors, Door-to-Door Salesmen:	
a. Idaho Falls Resident Itinerant Merchant's License	$25
b. Bonneville County Resident – Itinerant Merchant Investigation Fee	$25
c. Outside of Bonneville County, Idaho Resident – Itinerant Merchant Investigation Fee	$50
d. Outside of the State of Idaho – Itinerant Merchant Investigation Fee	$250
e. Itinerant Merchant's Bond	$1,000
f. Mobile Food Vender's License	$20
g. Door-To-Door Solicitors	$20
10. Pawnbroker's License	$50
11. Secondhand Precious Metals Dealer License	$30
12. Secondhand Storekeeper License	$30
13. Scrap Dealer License	$50
14. Adult Businesses:	
a. Fine – Operating without a valid permit	$300
b. Application Fee	$100
c. Annual Permit Fee	$100
d. Sexually Oriented Business Employee License	$100
e. License Renewal	$25
15. Burglary and Robbery Alarms:	
a. Third False Alarm Public Nuisance Alarm System Permit	$100
b. Fourth False Alarm Public Nuisance Alarm System Permit	$200
c. Fifth False Alarm Public Nuisance Alarm System Permit	$300
d. Sixth False Alarm Public Nuisance Alarm System Permit	$400
e. Seventh and Subsequent False Alarm Public Nuisance Alarm System Permit	$500
16. Day Care Licensing:	
a. Family Child Care License	$75
b. Group Child Care License	$150
c. Child Care Center	$225
d. Child Care Worker Certification	$20
e. On-Site Non-Provider Certification	$20
f. Day Care Workers License, Criminal History Registry Check	$20
17. Sign Licensing:	
a. Sign Contractor's License	$25
b. Sign Contractor's Bond	$1,000
c. Sign Erection Fee	$60
d. Electric Sign Fee	$30
e. Structural Plan Review Fee	$30
18. Dockless Bikeshare Program Licensing	
a. Bikeshare Business License	$20 per Bicycle, E-Bike, E-Scooter, and any other

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	vehicle required to be registered with City.
b. Dockless Bikeshare Business License Renewal	$30
19. Bus Stop Bench Permit Fee	$10
20. Bus Stop Bench Permit Extension Fee	$5
21. Bus Stop Bench Renewal Fee	$5
22. Trees and Shrubbery:	
a. Private Tree Service Company License Fee	$25
b. Fine for the Violation of the Provisions of Chapter 9 – Trees and Shrubbery	$100
23. License Denial Appeal Filing Fee	$50
24. Emergency Medical Services Licensing:	
a. EMS Class I Annual License	$500
b. EMS Class II Annual License	$500
c. EMS Class III Annual License	$250
d. EMS Class IV Annual License	$250
e. Attendant – Ambulance Driver License	$25
25. Identification Badges:	
a. Public Conveyance Operator	$8
b. Taxi Operator	$8
c. Courtesy Vehicle Operator	$8
d. Door-To-Door Solicitors	$8
26. Clerk's Office License Reprint	$5
27. Civic Center for the Performing Arts:	
a. Commercial:	
i. Performance Using Touring Performers (Admission)	
1. Main Performance	Greater of 10%, capped at $12,500 or $800.
2. Each Matinee	Greater of 10%, capped at $12,500 or $400.
ii. Performance Using Touring Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$175
iii. Performance Using Area Performers (Admission)	
1. Main Performance	Greater of 10%, capped at $12,500 or $600.
2. Each Matinee	Greater of 10%, capped at $12,500 or $300.
iv. Performance Using Area Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$175
v. Meetings	
1. Main Session	$800

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2. Each Additional Session	$400
b. Non-Profit:	
i. Performance Using Touring Performers (Admission)	
1. Main Performance	$1,500
2. Each Matinee	$1,000
ii. Performance Using Member as Performers (Admission)	
1. Main Performance	$400
2. Each Matinee	$200
iii. Performance Using Members as Performers (No Admission)	
1. Main Performance	$300
2. Each Matinee	$200
iv. Meetings for Organizations	
1. Main Session	$300
2. Each Additional Session	$200
v. Art or Band Room	
1. Art or Band Room Rental at same time as renting main Auditorium	$100
2. Art or Band Room Cleaning Fee (each rental)	$25
3. Art or Band Room Rental, 1 to 4 hours, without renting main Auditorium, per hour	$125
4. Additional Hour, without use of Auditorium	$25
vi. Miscellaneous Auditorium Fees	
1. Building Facility Fee	$100
2. Building Rental	$200
3. Additional Hours	$20
4. Head Technicians Fee per hour	$25
5. Assistant Technician Fee per hour	$20
6. Stage Hand Fee per hour	$15
7. Marley Floor Use (per installation)	$60
vii. Concession Sales	
1. Beer and Wine Sales	10% of Total Sales
c. Civic Marquee Advertising -	Included in rental of auditorium space on day of rental (includes rehearsal in the auditorium)
d. Additional Civic Marquee Advertising for events at the Civic (non-profit) - 7-day period for a minimum of 20 exposures of 12 second spots per hour.	$25
e. Additional Civic Marquee Advertising for events at the Civic (for-profit)	$50
f. Live Streaming an event at the Civic	$50
The Lessee is entitled to occupy eight (8) consecutive hours prior to performance at no additional charge on the day of performance. Any additional time will be based on charges in Paragraph IV.	
g. Bookings/Reservation Deposit Fees:	
i. 1 Day	$100
ii. 2 Days	$200

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iii. 3 or More Days	$300
Deposit will apply towards the facility rental fee. Refunds will be made if performance dates are cancelled 90 days prior to date of first reservation.	
h. Additional Fees:	
i. Additional Rehearsal Time and Setting Stage (First Three Hours)	$90
ii. Each Additional Hour	$15
A minimum charge of three hours wages is required for all personnel listed above. All personnel must have a fifteen (15) hour notice of cancellation of their services or lessee will be required to pay at least the minimum charge. The cost of labor in arranging the stage must be paid by the lessee. The lessee may furnish its own labor for stage hands, box office manager, ticket takers, and ushers. Sound and lighting personnel will be furnished by the lessor but wages will be paid by lessee.	

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PARKS AND RECREATION

1. Sandy Downs – 2702		
a. Admission:	$1	
i. Parking:	$1	
ii. Parking (Event Holder)	$1	
iii. Parking (Events)	$5	
iv. RV Parking Monthly	$150	
v. RV Parking Daily	$10	
b. Rentals Daily:		
i. Grandstand Cleaning Deposit (Each Event $200 non-refundable)	$500	
ii. Grandstand/Arena	$700	
iii. Fire Pit	$20	
iv. Arena	$100	
v. Water Truck (with operator)	$200	
vi. Tractor (with operator)	$200	
c. Rodeo Setup/Takedown	$400	
d. Stall Arena:		
i. Horseback Riding Permit – Annual Family	$50 per Family	
ii. Stall Daily (24 Hour)	$10	
iii. Stall Monthly	$45	
iv. Tack Room Monthly	$20	
v. Horse Walker Monthly	$25	
vi. Horseback Riding Permit Annual	$20	
2. Parks Rental – 2703		
a. Shelters/Decks Daily:		
i. Application Fee (Non-Refundable)	$60	
ii. Small Shelter	$114	
iii. 6 Hour Blocks for Shelter Rental Full Day (Two Blocks) (8am to 2pm and 2pm to 8am)	$150	
iv. Band Shell/The Broadway Plaza	$306	
v. Multi-Purpose Shelter (Per Event)	$306	
vi. Sportsman's Island Deck Area	$360 Upper and Lower (all day)	
vii. Sportsman's Park Reservations	$600	
viii. Jenson Overlook Deck Area	$60	
ix. Memorial Drive Vendor Half-Pad	$78	
x. Memorial Drive Vendor Full Pad	$156	
xi. Full Memorial Dr. Electric Use	$36 a day	
xii. Taylors' Rock Garden (Four Hour Block)	$150	
xiii. IF Resident camping for Special Events	$60 per Resident	
xiv. Non-Resident Camping Fees for Special Events	$120 per Non-Resident	
xv. Camping Fee for South Tourist Park	$18 per night	
xvi. Athletic Field Game Use/Rental (baseball, softball, lacrosse, rugby, etc.)	Non Resident $36	City Resident $36

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xvii. Athletic Field Day Use/Rental Fee (Non-Tournament, League, or Practice)	$114
b. Rentals:	
i. Picnic Table 1-5 tables delivered to event	$60
ii. Additional Picnic Table	$12
iii. Trash Cans (Each)	$12
iv. Volleyball Set Deposit	$12
v. Water Spigot Deposit	$120
vi. Bleacher (per Unit)	$48
vii. Fencing for Ballfields	$240
viii. Fencing (Up to 200 Feet)	$240
ix. Additional Fencing (Beyond 200 Feet)	$$0.25 per foot
x. Canopy (15' X 15')	$90
xi. Canopy (20' X 40')	$300
c. Banners (Set of 10)	$180
i. Additional Banner(s) (Each)	$14
d. Special Event/Cleaning Deposit (Over 100 People $100 non refundable)	$600
e. Memorials	
i. Memorial Bench	$840
ii. Remembrance Tree	$480
3. Weed Control – 2705	
a. Tractor with Operator (Hour)	$100
b. Hand Work per Operator (Hour)	$35
c. Enforcement Administration Fee (Per Lien)	$100
d. Lien Placement Fee (Per Lien)	$25
4. Idaho Falls Raceway – 2706	
a. Admission	$1
b. Parking	$5
c. Parking (Event Holder)	$1
d. Parking (Events)	$1
e. Parking RV Daily	$10
f. Practice Rider/Driver	$20
g. Practice Rider 10 Punch Pass	$150
h. Practice Season Pass	$250
i. Event Rental	$500
j. Concession Booth Rental (Event)	$100
5. Horticulture/Forestry – 2707	
a. Tree Trimming/Removal Permit	$10
b. Arborist (Hour)	$50
c. Lift Truck with Operator (Hour)	$100
d. Hand Work per Operator (Hour)	$35
e. Enforcement Administration Fee (Per Lien)	$100
f. Lien Placement Fee (Per Lien)	$25
6. Activity Center – 2708	
a. Small Rental (East and West Rooms 2 Hour Minimum)	$24
b. Large Rental (South Room 2 Hour Minimum)	$32

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c. Large Reception Rental (3 Hour Minimum or $175 a Day)	$56	
d. Kitchen Rental	$144	
e. Cleaning Deposit/Maintenance/Damage Fee For Large Rentals	$240	
7. Cemetery – 2901		
a. Burial		
i. Saturday/Holiday Burial	$ 300	
ii. After 4:30 p.m. Burial	$ 300	
iii. Opening/Closing Adult/Child	$ 500	
iv. Opening/Closing Infant	~~$200~~350	
v. Opening/Closing Cremation	$ 250	
vi. Saturday/Late Notice (72 Hours)	$300	
vii. Propane fee for ground thaw (winter burials)	$50	
b. Disinterment:		
i. Disinterment Adult/Child	$1,500	
ii. Disinterment Infant	$ ~~420~~500	
iii. Disinterment Cremation	$ ~~200~~300	
iv. Disinterment Cremation – Niche wall	$100	
c. Burial Spaces:		
i. Adult/Child Up-Right Section	$ 750	
ii. Adult/Child Fielding Flat Section	$ 600	
iii. Infant (Under 1 Year)	$ 300	
iv. Perpetual Grave Space Fee	$175	
d. Niche Wall		
i. Rose Hill Cemetery Niche Wall Space	$600.00	
ii. Fielding Cemetery Niche Wall Space	$500.00	
iii. Perpetual Niche Wall Space Fee	$100.00	
e. Additional Fees		
i.		
ii.		
iii.		
iv.		
v.		
vi. Cemetery Plot Ownership Certificate Fee	$10	
vii. Deed Transfer Fee ($10 for one $40 max)	$ 20 - $40	
f. Additional Fees		
i. Cemetery Plot Ownership Certificate Fee	$10.00	
ii. Deed Transfer Fee ($10 for one $40 max)	$20-$40	
8. Melaleuca Field		
a. Melaleuca Field Rental	$1,000 a day	
b. Melaleuca Capital Surcharge	$1 per Entry	
c. Melaleuca Field Partial Rental	$400	
9. Tautphaus Park Zoo – 2704		
a. Admission		
i. Regular Admission – Adult	Non Resident $8	City Resident $6

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ii. Regular Admission – Child (3-12 Years)	Non Resident $5	City Resident $4	
iii. Regular Admission – Senior (62+)	Non Resident $6.50	City Resident $5.50	
iv. Regular Admission – 2 and under	Free		
v. Educational/Group – Adult	$7		
vi. Educational/Group – Child (3-12 Years)	$4.50		
vii. Educational/Group – Senior (62+)	$5.50		
viii. Educational/Group – 2 and under	Free		
ix. Non-Tax Group – Adult	$6.67		
x. Non-Tax Group – Child (3-12 Years)	$4.31		
xi. Non-Tax Group – Senior (62+)	$5.25		
xii. Non-Tax Group – 2 and under	Free		
xiii. Local and Global Conservation Fund	$0.50 per admission		
b. Teacher Summer Continuing Education Classes (2 day class, 16 hours program)	$75		
c. Zumba in the Zoo and Yoga on the Green (Classes twice per week during open season)	$5		
d. Program Fees:			
i. 45 Minute Class – Tots	$15 or $13 for member		
ii. 60 Minute Class – K through 2nd	$20 or $16 for member		
iii. 90 Minute Class – 3rd through 5th	$30 or $24 for members		
iv. 3 Hour Class – 6th through 8th	$40 or $32 for members		
v. 6-7 Hour Zoo Class	$60 or $48 for members		
vi. 3 Hour Class – Week-long (7-9 Years)	$100		
vii. 3 Hour Class – Week-long (7-9 Years) Members	$80		
viii. 7 Hour Class – Week-long (10-12 Years)	$160		
ix. 7 Hour Class – Week-long (10-12 Years) Members	$128		
x. Behind the Scenes Tours	$50		
xi. Behind the Scenes Tours Members	$40		
xii. One-Stop Behind the Scenes Look Zoo Member	$10		
xiii. One-Stop Behind the Scenes Look Non-Member	$15		
xiv. Overnight Safari	$55		
xv. Overnight Safari Members	$50		
xvi. Group Overnight Safari	$50		
xvii. Group Overnight Safari Members	$40		
xviii. Junior Zoo Crew Members	~~$120~~ $72		
xix. Junior Zoo Crew ~~Members~~Nonmembers	~~$96~~ $90		
xx. Late Pick-up Fee	$5 every 15 minutes		
xxi. Penguin Feeding Program (Fee for Fish to Feed Penguins)	$5		
xxii. Keeper for a Day	$100		
xxiii. Guest Speaker Series			
1. Adult (18+)	Non Resident $10	City Resident	School Group

		$5	$3 ($2.82 Tax exempt)
2. Child / Student (College or below)	Non Resident $5	City Resident $3.50	School Group $3 ($2.82 Tax exempt)
3. Two years old and under	Non Resident $10	City Resident $5	School Group $3 ($2.82 Tax exempt)
4. Family of 4+	Non Resident $20	City Resident $15	
5. TPZS Members	$1		
xxiv. Family Nature Program (per person)	TPZS Member $45 per year	Nonmember $50 per year	
xxv. Evening After Hours Private Events	$75		
e. Rental Fees			
i. Main Zoo Tent Rental - Per Hour During Regular Hrs	$100 an hour		
ii. Main Zoo Tent Rental - Per Hour After Regular Hrs	$200 an hour		
iii. Animal Encounter Show	$35		
iv. Animal Interaction (1 Person, 2 Animals, 30 Minutes)	$ 50		
v. Costume Character Appearance (1/2 Hour)	$50		
vi. Tent (10’ X 10’)	$ 35		
vii. Tent (20’ X 40’)	$ 120		
viii. Large Tent (40’ x 90’) Rental	$1,500 a day		
ix. Large Tent (40’ x 90’) 4-Wall Rental	$500 a day		
x. Wagon/Stroller Rental	$5		
xi. Single Maeck Center Classroom Hourly	$200 per hour		
xii. Single Maeck Center Classroom Daily (eight-hours)	Maximum $500 a day		
xiii. All Three Maeck Center Classrooms Daily (eight-hours)	Maximum $1,500 a day		
xiv. Cleaning Deposit (refundable)	$100		
f. Parties and Gatherings:			
i. Birthday Package (only 10 a.m. or 2 p.m.)	$150 ($50 non-refundable deposit)		
ii. Daytime Event	$ 175 ($25 non-refundable deposit)		
iii. Daytime Event	$250 ($100 non-refundable deposit)		
iv. Private Evening Event	$650 ($200 non-refundable deposit		
v. Off Season Birthday Party	$200		
g. Penguin Interaction:			

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i. Adult	$40	
ii. Child (4-12)	$30	
iii. Group Discount (6 or more people)	20% Discount	
h. Volunteer Led Programs:		
i. Onsite Tours (Max 25 People)	$20	
ii. Offsite Outreach (40 people or less)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$45	
2. Within Districts No. 91 and No. 93 (Profit)	$55	
3. Outside Districts No. 91 and No. 93 (Up tp 30 Mile Radius)	$60	
4. Outside D91/D93 Between 30-50 Mile Radius	$70	
5. Any Second Program on the Same Day as First	$ 35	
iii. Offsite Outreach (40 – 100 People)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$100	
2. Within Districts No. 91 and No. 93 (Profit)	$125	
3. Outside Districts No. 91 and No. 93 (50 Mile Radius)	$125	
4. Outside Districts No. 91 and No. 93 (Over 100 Mile Radius)	$250	
5. Any Second Program on the Same Day as First	$40	
iv. Offsite Outreach (Over 100 People)		
1. Within Districts No. 91 and No. 93 (Non-Profit)	$130.00	
2. Within Districts No. 91 and No. 93 (Profit)	$130.00	
3. Outside Districts No. 91 and No. 93 (30 Mile Radius)	$150.00	
4. Any Second Program on the Same Day as First	$40.00	
i. Long Distance Outreach:		
i. 50-100 Miles	$120.00	
ii. 101-150 Miles	$170.00	
iii. 151-200 Miles	$220.00	
iv. Additional Programs Fees (Same Day up to 3)	$70.00	
v. Per Mile Fee (Round Trip Mileage)	$0.75 a mile	
j. Zoo Traveling Trunks	$10 per trunk, per week, plus shipping costs	
k. Zoorific Family Fun Days	TPZS Member $10	Nonmember $12
l. One Day Holiday Education Program	TPZS Member	Nonmember

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	$4	$7
10. War Bonnet		
a. Admission		
i. Child (any night)	$10	
ii. Adult Thursday night	$25	
iii. Adult Friday night	$25	
iv. Adult Saturday night	$30	
v. Hospitality Tent (any night)	$75	
vi.		
b. VIP Table (4 Seats)		
i. Thursday and Friday Night	$200	
ii. Saturday Night	$250	
c. Booths		
i. Food Booth	$600	
ii. Standard Non-Food Booth	$200	
11. Recreation – 4801, 4802, 4805, 4806		
a. Temporary Concession Permit (One Day Per Site/Per Stand)	$18	
b. Special Event Dispensing Permit	$60 plus 3% of Gross Sales on Dispensing	
c. Alcohol Sales Fee	$120 +10% gross sales over $2000	
d. Past 30 Day Late Fee (reoccurs per every 30 days late) - Applied to user groups, & Patrons when they do note remit payment for a balance own by the due date.	10% of amount due or $30, whichever is greater	
e. Ice Arena		
i. Ice Rental Fee (Travel tournament, private rental,)	$225 per hour	
ii. Ice Rental Fee (Weekend public skate time)	$360 All Day Rental	
iii. Ice Arena – Lobby Rental/4hr	$240	
iv. Special Event Admission	$12	
v. Public Skate Admission		
1. Ages 4-12	$7.20	
2. Ages 13 +	$8.10	
3. Senior	$6.60	
vi. Stick, Shoot, and Freestyle		
1. Youth	$7.20	
2. Adult	$8.10	
3. Senior	$7.20	
vii. 10 Punch Pass		
1. Ages 4-12	$60	
2. Ages 13 +	$68	
3. Senior	$54	
viii. 30 Punch Pass		
1. Ages 4-12	$171.00	
2. Ages 13 +	$198.00	
3. Senior	$153.00	

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ix. Annual Pass		
1. Ages 4-12	$408.00	
2. Ages 13 +	$512.40	
3. Senior	$408.00	
x.		
f. Ice Skate Rentals/Lessons		
i. Program Participant Equipment Rental Fee	$120	
ii. Skate Aide	$3.00	
iii. Ice Skates	$5.40	
iv. Ice Skating Lessons	$76.61	
v. Ice Skating Lesson with Rentals	$94	
vi. Adult Skating Lesson (Drop in)	$16	
vii. Adult Skating Lesson (Drop in with Rentals)	$19.20	
viii. Power Skating and edge control clinic	$18.00	
ix. Private Ice Skating Instruction	$36 per half hour	
g. Special Event Admission		
i. Laser Light Skate Night	$8.40	
ii. Halloween Party	$8.40	
h. Recreation Center		
i. Special Event Admission	$12.00	
ii. Youth/Senior Admission (Basketball/Pickleball/Weight Room/ Racquetball)	$5.40	
iii. Adult Admission (Basketball/Pickleball/Weight Room/ Racquetball)	$6.60	
iv. Youth/Senior - Rec Center 10-punch pass	$42	
v. Adult - Rec Center 10-punch pass	$54	
vi. Youth/Senior – Year Pass	$159.60	
vii. Adult – Year Pass	$199.50	
viii. Yearly Businessmen's Basketball Pass (Noon Ball)	$90.00	
i. Yoga at the Recreation Center		
i. Adult	$6.60	
ii. Senior	$5.70	
iii. Adult – 10-punch Pass	$60.65	
iv. Senior – 10-punch Pass	$42	
j. Fitness Class / 4801		
i. Youth/Seniors	$6.90	
ii. Adult	$7.80	
iii. 10-punch – Youth/Seniors	$57.00	
iv. 10-punch – Adults	$66	
k. Basketball		
i. League Fees		
1. High School Basketball League	Non Resident $84.00	City Resident $74.40

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2. Jr. High School Basketball League	Non Resident $84.00	City Resident $74.40
3. Jr. Basketball League	Non Resident $67.20	City Resident $60.00
4. Youth Player Fee	Non Resident $76.57 Without Jersey $69.46	City Resident $60.42 Without Jersey $54.06
5. Jr. High Player Fee	Non Resident $94.38 Without Jersey $87.26	City Resident $74.74 Without Jersey $68.38
6. High School Player Fee	Non Resident $94.38 Without Jersey $87.26	City Resident $74.74 Without Jersey $68.38
ii. Basketball Skills	$48.00 Resident, $54.00 Non-Resident	
iii. Cleave Lewis Basketball Skills Camp	Non Resident $69.46	City Resident $54.06
iv. Cleave Lewis Basketball Camp	Non Resident $121.09	City Resident $98.58
v. Youth Basketball Camp	Non Resident $55.20	City Resident $41.34
vi. Summer Camp	$75.60	
vii. Jr. League	$54.00	
viii. Women's and Men's League Summer, Spring, and Fall	$693.62	
ix. Men's League Winter	$761.29	
x. Hispanic League	$693.62	
xi. Women's League	$693.62	
l. Softball/Baseball		
i. League Fees		
1. Youth Day League Player Fee	Non Resident $78.36 Without Jersey $71.23	City Resident $62.02 Without Jersey $55.66
2. Idaho Falls Youth Baseball Player Fee	$157.42	
3. Girls Fastpitch Team Fee	$1,013.36	
4. Fast Pitch Tournaments	$719.00	
5. Men's Fall Softball Team Fee	$922.01	

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6. Men's Summer Softball Team fee	$1,421.08	
7. Adult Softball Competitive Men's League	Non Resident $1,128.00 Team	City Resident $1,008.00 Team
8. Adult Softball Competitive Co-Ed Fall	Non Resident $1,128.00 Team	City Resident $1,008.00 Team
9. Co-ed Competitive Summer Team Fee	$1,421.08	
10. Co-ed Summer Softball Team Fee	$930.47	
11. Co-ed Fall Softball Team Fee	$922.01	
ii. Equipment Rental		
1. Portable Pitching Mound	$240.00 /Daily	
2. Pitching Machine/Softball & Baseball Bases/chalk machine	$60	
iii. Bobbie Sox Softball	Non Resident $59	City Resident $53
iv. Knothole Baseball	Non Resident $59	City Resident $53
v. Pitching Mound Re-Build	$240.00	
vi. Baseball/Softball Game Non-Chalked Field Use Fee	$60.00	$60.00
vii. Baseball/Softball Game Chalked Field Use Fee	Non Resident $40.00	City Resident $40.00
viii. Park Impact Fee– 50-99 People	$60.00	
m. Football		
i. Football Field set up Fee - Measuring, string, and painting initial football field lines.	$120	
ii. Youth Player Fee	Non Resident $71.23 Without Jersey $64.10	City Resident $55.66 Without Jersey $49.30
n. Flag Football		
i. Youth	$60.00	
ii. Adult	$540.00	
o. Recreation Program Fee	$90	
p. Specialized Recreation Program Fee (Excessive Resources Used)	$180.00	
q. T-Ball & Pitching Machine	Non-Resident $60.00	Resident $$52.80
r. Soccer		
i. Soccer Field Setup Fee - Measuring, stringing, and painting initial soccer field lines.	$250	

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ii. Men's Soccer League	$66.00	
iii. Clinics 12 U	$60.00	
iv. Clinics 10 U	$60.00	
v. Clinics 8 U	$42.00	
s. Tennis Lessons	Non Resident $42.00	City Resident $37.50
t. Tennis Camp	$30.00	
u. Volleyball		
i. Youth Player Fee	Non Resident $71.23 Without Jersey $64.10	City Resident $55.66 Without Jersey $49.30
ii. Volleyball Registration	Non Resident $54.00	City Resident $48.00
iii. Co-ed Sand Volleyball	$360.00	
v. Taiko Drumming	$225.00	
w. Dance Lessons	$42.00	
x. Running Program	$72.24	
y. Jr. Posse Program	$55.86	
z. Preschool Gym		
i. Single Child	$2.40	
aa. Lil' Sports Programs		
i. Lil' Sports Programs	$55.86	
ii. Science Workshops	$150.00	
iii. Dirt Bike Clinic		
1. Youth	$90.00	
2. Adult	$120.00	
bb. Cyclocross Bike Races		
i. Great Pumpkin Cross	$24.00	
ii. Blue Goose	$24.00	
cc. Breakfast with Santa	$9.60	
dd. Daddy Daughter Date	$96.00	
ee. Dinner and a Movie	$36.00	
ff. Skateboard Programs		
gg. Skateboard Competition	$18.00	
hh. Fishing Buddies Clinic	$36.00	
ii. Fishing Clinic	$45.60	
jj. Rentals		
i. Candle Stick Rental	$2.40 a day	
ii. Candle Stick Replacement	$48	
iii. –A Frame Rentals	$6 a day	
iv. A-Frame Replacement	$72	
v. Posse Program Fees	$130 per rider	
kk. City Market		
i. City Market Membership	$60 a season	
ii. City Market Member Rate	$12 a week	

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iii. City Market Non-Member Rate	$24 a week	
12. Wes Deist Aquatic Center Fees – 4803		
a. Past 30 Day Late Fee (reoccurs per every 30 days late) - Applied to user groups, & Patrons when they do note remit payment for a balance own by the due date	10% of amount due or $30, whichever is greater	
b. Special Event Admission	$12	
c. Membership Fees		
i. Senior		
1. 1-Month Senior	Non-Resident $73.58	City Resident $65.10
2. 3-Month Senior	Non-Resident $193.87	City Resident $172.36
3. 6-Month Senior	Non-Resident $347.54	City Resident $312.73
4. 1-Year Senior	Non-Resident $617.83	City Resident $555.29
ii. Adult		
1. 1-Month Adult	Non-Resident $82.64	City Resident $77.54
2. 3-Month Adult	Non-Resident $217.08	City Resident $193.02
3. 6-Month Adult	Non-Resident $388.02	City Resident $348.40
4. 1-Year Adult	Non-Resident $573.68	City Resident $515.94
iii. Couple (Couple is 2 People from the Same Household)		
1. 1-Month	Non-Resident $144.34	City Resident $127.64
2. 3-Month Couple	Non-Resident $391.70	City Resident $352.08
3. 6-Month Couple	Non-Resident $573.68	City Resident $515.94
4. 1-Year Couple	Non-Resident $735.29	City Resident $660.85
iv. Family (Family is up to 5 people in the Same Household)		
1. 1-Month Family	Non-Resident $207.74	City Resident $186.23
2. 3-Month Family	Non-Resident $450.29	City Resident $404.71
3. 6-Month Family	Non-Resident $735.29	City Resident $660.85
4. 1-Year Family	Non-Resident $1,228.02	City Resident $1,104.34
5. 1-Month Family Add-On (Add 1 Extra Person to Family Pass, must live in Same Household)	Non-Resident $32.27	City Resident $28.58

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6. 3-Month Family Add-On	Non-Resident $42.17	City Resident $37.36
7. 6-Month Family Add-On	Non-Resident $62.54	City Resident $55.48
8. 1-Year Family Add-On	Non-Resident $103.02	City Resident $92.27
d. Punch Cards (10-Time Punch Cards for Lap and Public Swims and Fitness Classes)		
i. Adult Everything Punch Card	Non-Resident $66.23	City Resident $61.13
ii. Senior/Child (62 + and 12 and Under) Everything Punch Card	Non-Resident $58.58	City Resident $53.50
e. Daily Fees		
i. Adult (13 +) Admission	Non-Resident $7.36	City Resident $6.79
ii. Senior/Child (62 + and 12 and Under) Military/Handicap	Non-Resident $6.50	City Resident $5.94
iii. Pre-School (3 & Under) – Swim Diaper Included	Non-Resident $4.81	City Resident $4.52
iv. Wading Pool Admission Only (17 years and younger, parents/guardians get in free with paying child)	$4.80	
f. Fitness Classes Daily		
i. Adult (13 +)	Non-Resident $7.92	City Resident $7.08
ii. Senior/Child (62 + and 12 and Under)	Non-Resident $4.81	City Resident $7.08
g. Birthday Parties	$103.02	
h. Group Rates (Pre-Arranged Groups Only)		
i. 10-19 in Group	$5.94	
ii. 20-29	$5.66	
iii. 30 +	$5.38	
iv. Group Instructor Fee (one hour, for up to 8 students)	$20.38	
i. Facility Rentals		
i. Up to 50 Swimmers (Per Hour)	$198.00	
ii. Up to 100 Swimmers (Per Hour)	$222.00	
iii. Up to 150 Swimmers (Per Hour)	$294.00	
iv. Up to 200 Swimmers (Per Hour)	$366.00	
v. Up to 250 Swimmers (Per Hour)	$438.00	
vi. Up to 300 Swimmers (Per Hour)	$510.00	
vii. Up to 350 Swimmers (Per Hour)	$582.00	
viii. Up to 400 Swimmers (Per Hour)	$654.00	
ix. Wading Pool Only (During Hours the Main Pool is Already Open)	$78.00	
x. Wading Pool Only (During Hours the Main Pool is Not Open)	$93.60	
xi. Room Rental	$11.89	
j. Lessons		

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i. Full Size Lessons (8 Days)	Non-Resident $67.20	City Resident $60.00
ii. Half Size Lessons (8 Days)	Non-Resident $124.32	City Resident $111.00
iii. Private (One ½ Hour Class)	$31.13	
iv. Semi-Private (One ½ Hour Class)	$40.50	
k. School Fees (tax exempt)		
i. School Group Lessons	$5.70	
ii. High School PE Classes	$4.20	
iii. High School PE Aerobics	$6.00	
iv. Discount Nights (Monday and Junior High Night and Wading Pool and YMCA and Schools (Field Trips)	$4.80	
l. Kayaking		
i. Open Boat	$10.19	
ii. Group Instructor Fee	$9.00	
m. Late Fees for Programs (for those who register after the deadline)	$6.00	
n. Daily Themed Programs	$18.00	
o. Lane Rentals (USA/High School/Non-Profit)	$13.20	
p. Swim Team Fees		
i. Lane Hours (High Schools)	$18.00	
ii. Lane Hours (USA)	$18.00	
iii. Rental (for a 4 Hour Session with set up and take down)	$840.00per team	
iv. Scoreboard Time System Maintenance Fee	$7.80per use	
q. Surfer Swim Team		
i. Surfer Team Membership Fee	$60.00	
ii. Surfer Team Lesson Fee	Non-Resident $11.89	City Resident $10.75
r. High School Swim Team Fees		
i. High School Swim Team Dual Meets	$600.00per meet	
ii. High School Spring League Swim Team (in house)	Non-Resident $251.89	City Resident $225.00
iii. High School Regional Meets	$3.60	
iv. Junior High Swim Team	Non-Resident $251.89	City Resident $213.00
s. Swim Team Sessions (8 Weeks) 4 times a year New Format Sessions (8 Week Sessions) 4 times a year		
i. 3 Days per Week (Practices)	$150.00	
ii. 2 Days per Week	$108.00	
iii. 1 Day per Week	$66.00	
iv. Add on an Additional Day Session	$42.00	
t. Multi-Family Program Discounts		
i. (Discounts are for multi-family members living in the same household signing up for the same program – first person is regular price)		

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ii. 2nd Person	5% Discount
iii. 3rd or More	10% Discount
u. Scouting	
i. Scout Instructor Fee	$15.60
ii. Scout Class – CPR Component to Any Merit Badge	$6.00
iii. 1st and 2nd Class & Cub Scout Aqua Badges	$9.00
iv. Snorkeling and Scuba	$17.40
v. Lifesaving Merit Badge, First Aid Merit Badge	$36.00
vi. Swimming Merit Badge	$36.00
v. Program Fees	$0.00
i. Mermaid Experiences	$54.62
ii. Mermaid Birthday Parties	$390.00
iii. Lifeguard Class	$311.32
iv. Water Safety Instructor Class	$283.02
v. Fitness Challenge	$14.71
vi. Triathlons	$39.06
w. Swim Meet Use Fee (Per Swimmer)	$7.80
13. Golf Course(s) Fees	
a. Non-Resident Green Fees	
i. Weekday 9 Holes	$22
ii. Weekday 18 Holes	~~$35~~ 36
iii. Weekend 9 Holes	$23
iv. Weekend 18 Holes	~~$36~~ 37
b. Resident Green Fees	
i. Weekday 9 Holes	$19
ii. Weekday 18 Holes	~~$32~~ 33
iii. Weekend 9 Holes	$20
iv. Weekend 18 Holes	~~$33~~ 34
c. Make-Up Green Fees	
i. Make-Up One	$7.25
ii. Make-Up Two	$3
iii. Make-Up Three	$1
d. Junior Green Fee	$15
e. Resident Season Pass*	
i. First Adult*	~~$918.13~~ 937.26
ii. Second Adult*	~~$773.35~~ 789.45
iii. First Senior 5-Day*	~~$705.73~~ 789.45
iv. Second Senior 5-Day*	~~$653.76~~ 667.38
v. First Senior 7-Day*	~~$812.33~~ 829.25
vi. Second Senior 7-Day*	~~$760.35~~ 776.19
vii. Young Adult Pass*	~~$643.42~~ 656.83
f. Non-Resident Season Passes*	
i. First Adult*	~~$967.63~~ 987.80
ii. Second Adult*	~~$819.14~~ 836.21
iii. First Senior 5-Day*	~~$734.38~~ 749.68

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iv. Second Senior 5-Day*	~~$676.21~~ 690.30
v. First Senior 7-Day*	~~$862.45~~ 880.41
vi. Second Senior 7 Day*	~~$806.15~~ 822.94
g. Junior Season Pass*	
i. Full-Time Junior*	~~$303.26~~ 309.58
ii. Part-Time Junior*	~~$221.62~~ 226.23
h. Resident Punch Passes	
i. Punch 10-9 Hole	$175.50
ii. Punch 10-18 Hole	~~$292.50~~ 301.50
iii. Punch 20-9 Hole	$331.50
iv. Punch 20-18 Hole	~~$552.50~~ 569.50
i. Non-Resident Punch Passes	
i. Punch 10-9 Hole	$202.50
ii. Punch 10-18 Hole	~~$319.50~~ 328.50
iii. Punch 20-9 Hole	$382.50
iv. Punch 20-18 Hole	~~$603.50~~ 620.50
j. Locker	
i. Locker Fee Yearly	$190.44
ii. Locker Fee	$14.43
k. Medical Cart Usage Fee Yearly	~~$248.34~~ 263.29
l. Driving Range	
i. Small Bucket	$5
ii. Large Bucket	$6.50
iii. Small Bucket 10 Punch Pass	$42.50
iv. Large Bucket 10 Punch Pass	$55.25
m. Short Course	
i. Green Fees	$5
ii. Punch Pass	$34
iii. Yearly Pass (75)	$84
iv. Yearly Pass (115)	$126
n. Golf Cart Rentals	
i. Golf Cart Per Rider 9 Holes	~~$8.10~~ 8.50
ii. Golf Cart Per Rider 18 Holes	~~$16.20~~ 17
iii. Private Cart Trail Fee per Rider 9 Holes	$ 7.50
iv. Private Cart Trail Fee per Rider 18 Holes	$ 15
v. 11 Cart Punch Pass	~~$80.33~~ 85
vi. 22 Cart Punch Pass	~~$155.09~~ 165
o. Single Rider Cart Pass Annual	~~$1,024.25~~ 1,085.75
p. Two Rider (Family) Cart Pass Annual	~~$1,318.20~~ 1,397.30
q. Cart Pass 1 Rider 1 Course Annual	$123.60
r. Club Rental 9 Holes	
i. High End Clubs	$20
ii. Standard Clubs	$7.95
iii. Push Cart	$3
s. Club Rental 18 Holes	

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i. High End Clubs	$30
ii. Standard Clubs	$10
iii. Push Cart	$5
t. Golf Sponsorship Packages	
i. Eagle Pass/Punch Partner Sponsorship package	$1650
ii. Birdie Pass/Punch Partner Sponsorship package	$1095
iii. Par Partner Sponsorship package	$795
iv. Junior Partner Sponsorship package	$500
v. Tee Marker Sign Ad - all 3 courses	$500
vi. Tee Marker Sign Ad #1 Request	$200
vii. Tee Marker Sign Ad - Short Course	$150
viii. Golf Cart Ad (June or July or August)	$500
ix. Golf Cart Ad (May or September)	$400
x. Golf Cart Ad (April or October)	$250
xi. Golf Shop Monitor Ad (3 rotating months)	$200
* All Season Pass Categories, are be subject to an additional $1 per round USER FEE. Pass Holders will have the option to avoid this per round USER FEE by paying an annual USER FEE of $60 per Pass Holder.	

POLICE DEPARTMENT

1. Public Parking Fees:	
a. Downtown Resident Parking Permit	$15
b. Downtown Unlawful Parking Citation	$20
c. Second Unlawful Parking Citation within 30 days of Prior Citation	$35
d. Third or subsequent Unlawful Parking Citation within 30 days of Prior Citation	$50
e. Unlawful Parking in a Spot Designated for Persons with Disabilities	$50
f. Any other Violation of the Public Parking Ordinance	$20
g. Violation of Snow Removal Ordinance	$45
2. Abandoned Vehicle Reclamation – Processing Fee	$15
3. Fingerprint Background Check Fee:	
a. Public Conveyance Operator	$45
b. Taxi Operator	$45
c. Courtesy Vehicle Operator	$45
d. Child Care Worker Certification	$45
e. On-Site Non Provider Certification	$45
f. Door-To-Door Solicitors	$45
4. On-Duty, Uniformed Extra-Duty Service	Actual Cost
5. City Code Violations	
a. Infraction fine, unless otherwise specified	$300
b. Misdemeanor fine, unless otherwise specified	$1,000

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c.	
d.	
6. Animal Control Fees	
a. Licensing Fees	
i. Unaltered Dog and Cat License	$30 per year
ii. Altered Dog and Cat License	$10 per year
iii. Duplicate Tag Fee	$1
iv. Additional Dog Permit Fee	$90
v. Dog License Permit Fee	$111
b. Euthanasia and Surrender Fees	
i. Euthanasia – Dogs and Cats	$25
ii. Euthanasia - Trapped Squirrels	$3
iii. Animal Surrender per animal	$25
iv. ~~Additional Animal Surrender~~	~~$10~~
v. Out of County Stray	$25
c. Miscellaneous Fees	
i. Microchip	~~$20~~ $25
ii. Microchip Transfer	$ 10
iii. ~~General~~ Cremation fee ~~(no ashes back)~~	$15
iv. ~~Cremation (~~aAshes return feeed ~~0~~-25 lbs)	$45
v. ~~Cremation (~~aAshes return fee ~~ed~~ 26-60 lbs)	$65
vi. ~~Cremation (~~aAshes returned fee 61-100 lbs)	~~$115~~ $95
vii. ~~Cremation (ashes~~Ashes return feeed ~~over~~ 100 lbs)	~~$145~~ $135
viii. Impound Fee	$25
ix. Boarding Fee (full service)	~~$19~~ 25per day
x. Boarding Fee (owner provides food)	$15
d. Digital Forensic Service for Outside Agencies	$100

Public Works Department

ENGINEERING DIVISION FEES

1. Subdivision Inspection Fees (Schedule based on the estimated total public improvement costs)	If improvement costs are equal to or less than $100,000, then 4% of improvement costs. If improvement costs are greater than $100,000 but less than or equal to $500,000 then $4,000 plus 1% of improvement costs over $100,000. If improvement costs are greater than $500,000, then $8,000 plus .5% of improvement costs over $500,000.

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2. Right-of-Way Permit Fee	$50 per permit

IMPACT FEES (EFFECTIVE ON JUNE 1, 2022)

1. Residential (per housing unit)	
a. Single Family	
i. Police	$480.75
ii. Fire/EMS	$389.25
iii. Parks and Recreation	$1,390.50
iv. Transportation	$3,013
b. Multifamily	
i. Police	$332.25
ii. Fire/EMS	$313.50
iii. Parks and Recreation	$961.50
iv. Transportation	$1,336
2. Nonresidential (per 1,000 square feet)	
a. Retail	
i. Police	$1,366.50
ii. Fire/EMS	$346.50
iii. Parks and Recreation	$0
iv. Transportation	$3,835
b. Office	
i. Police	$463.50
ii. Fire/EMS	$57.75
iii. Parks and Recreation	$0
iv. Transportation	$1,440
c. Industrial	
i. Police	$236.25
ii. Fire/EMS	$27.75
iii. Parks and Recreation	$0
iv. Transportation	$733
d. Institutional	
i. Police	$510.75
ii. Fire/EMS	$1,251.75
iii. Parks and Recreation	$0
iv. Transportation	$1,585

SANITATION DIVISION SERVICE FEES

1. Monthly Residential Sanitation Charge:	
a. Cart or Hand-load Container:	
i. Weekly Pickup	$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	$9.45
b. Shared Commercial Container	$9.45
2. Additional Cart City Delivery Fee (Patron Pickup No Fee)	$30
3. Monthly Commercial and Industrial Charges:	

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a. Cart or Hand-load Container:	
i. Weekly Pickup	$9.45
ii. Additional Cart, Weekly Pickup (3-Month Minimum Billing)	$9.45
b. 1 ½ C. Y. Container:	
i. Base Charge	$30.70
ii. Per Weekly Pickup	$10.10
c. 3 C. Y. Container:	
i. Base Charge	$35.80
ii. Per Weekly Pickup	$13.90
d. 4 C. Y. Container:	
i. Base Charge	$38.45
ii. Per Weekly Pickup	$17.65
e. Large Uncompacted Container:	
i. Base Charge	$35.70
ii. Per Solid Waste Pickup	$141.75
iii. Per Construction Waste Pickup	$164.85
iv. County Disposal Fee, Per Load	$25
v. County Unsorted Fee, Per Load	$150
f. Large Compacted Container:	
i. Per Solid Waste Pickup	$129.15
4. Curbside Recycling	
a. Cart Pickup once every two weeks (Monthly fee)	$ 15
5. Short Term Suspension Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days. Container must remain on property and not be serviced	
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm	No Charge
b. Requested without 5 business days' notice, or after business hours	No Charge
6. Tire Disposal Fees	
a. Motorcycle, ATV or UTV	$2.00/Each
b. Automobile, Light Truck	$3.00/Each
c. Truck	$6.00/Each
d. Farm Implement	$25.00/Each
e. Earth Moving Equipment	$50.00/Each
f. Shredded Tires	$250.00/Ton
g. Bulk Tires	$250.00/Ton
7. Freon Fee, per unit	$ 10.00
8. Peterson Hill/Landfill Haul Fee (30 C.Y.), per container	$ 142.00
9. Swap Out of 1.5, 3 and 4 C.Y. Containers, per request	$ 25.00
10. Extra Dump for 1.5, 3 and 4 C.Y. Containers, per extra dump	$ 15.00
11. Dry Run Fee for Inaccessible 30 C.Y. Containers, per each	$ 50.00
12. Damage to Commercial Containers	Actual Cost

STREET DIVISION FEES

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1. Candlesticks and Base replacement	$50 Each
2. A-Frame replacement	$65 Each
3. Cones replacement	$50 Each
4. Sign and Stand replacement	$300 Each
5. Emergency service/accident support (traffic control & sweeping)	Actual Costs
6. Patching/surface repair	Actual Costs
7. Street Variable Message Board Rental (per hour, 8 hour minimum charge)	$25

TRANSIT FEES

1. Microtransit User Fee	Not to exceed $5

WASTEWATER DIVISION SERVICE FEES

1. Wastewater Service Connection Fees: Based on Water Service Connection Size		
a. 1" Service Connection		$1,285
b. 1.5" Service Connection		$2,570
c. 2" Service Connection		$4,112
d. 3" Service Connection		$8,224
e. 4" Service Connection		$12,850
f. 6" Service Connection		$25,700
g. 8" Service Connection		$41,210
2. Monthly Idaho DEQ Wastewater Fee (Per Connection)		$0.15
3. Sewer Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a sewer main is located		$25.70
4. Monthly Non-metered Residential Wastewater Rates:		
a. Single Family Dwellings, including condominium units and mobile homes (excluding separate apartment units within such dwelling), per dwelling or unit	$	~~24.00~~24.50
b. Duplex, per dwelling or unit	$	~~24.00~~24.50
c. Apartment Unit (tenant pays bill), per unit	$	~~18.00~~18.35
5. Monthly Non-metered Commercial Wastewater Rates:		
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	$	22.~~40~~ 85
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	$	~~29.920~~30.50
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	$	~~54.25~~55.35
d. Category 4 (Hall, Restaurant), per business	$	~~79.30~~80.90
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	$	~~148.00~~150.95
f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	$	~~858.50~~875.65
6. Monthly Non-metered School Wastewater Rates:		
a. Elementary Schools, per 50 students or fraction thereof	$	~~10.65~~10.85

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b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	$ ~~13.55~~13.80
7. Monthly Metered Wastewater Rates:	
1. Base Charge	$ ~~3.92~~4.00
2. Plus per each 1,000 gallons of metered water	$ ~~2.43~~2.50
8. Outside of City Billing Rates	110% of Metered Rates or Non-metered Rates as Set Forth Above for City Residents
9. Construction Wastewater Rates	
a. Monthly Non-metered Residential Construction Water Rate, Single Family Dwellings and Duplex (excluding separate apartments units in such dwelling), per dwelling or unit	$ ~~11.85~~12.10
b. Monthly Non-metered Apartment Construction Water Rate, per unit	$ ~~8.90~~9.10
c. Monthly Non-metered Commercial Construction Water Rate, per building	$ ~~25.35~~25.85
10. Industrial Rates for Certain Users:	
a. Ingredion Incorporated:	
i) Flow	$ ~~0.6918~~ 0.7056 per 1,000 Gallons
ii) BOD	$~~0.6935~~ 0.7074 per Pound
iii) TSS	$ ~~0.4268~~ 0.4353 per Pound
b. Busch Agricultural Resources:	
i) Flow	$ 0.7056~~0.6918~~ per 1,000 Gallons
ii) BOD	$ 0.7074~~0.6935~~ per Pound
iii) TSS	$ 0.4353~~0.4268~~ Per Pound
c. Golden Valley Natural	
i) Flow	$ ~~0.9942~~1.0141 Per 1,000 Gallons
ii) BOD	$ ~~0.7628~~ 0.7781 per Pound
iii) TSS	$ ~~0.4694~~ 0.4788 per Pound
iv) Monthy Base Service	$1,300 per month
11. County and City Rates:	
a. City of Ammon	$ ~~3.58~~ 3.65 per 1,000 Gallons
b. City of Ammon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
c. Iona Bonneville Sewer District	$ ~~3.53~~ 3.65 per 1,000 Gallons

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d. Iona Bonneville Sewer District – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
e. City of Ucon	$ ~~2.59~~ 3.25 per 1,000 Gallons
f. City of Ucon – Monthly Idaho DEQ Wastewater Fee (Per Connection)	$ 0.15
12. Ammon and ISBD Wasterwater Service Connection Fee: Based on Water Service Connection Size	
a. 1" Service Connection	$582
b. 1.5" Service Connection	$1,164
c. 2" Service Connection	$1,862
d. 3" Service Connection	$3,725
e. 4" Service Connection	$5,820
f. 6" Service Connection	$11,640
g. 8" Service Connection	$18,624
13. Violation Fees:	
a. Violation of Wastewater Code Fee	$1,000
b. Civil Fine for Wastewater Code Violation	$1,000
c. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Violation of Wastewater Code	$1,000
d. Misdemeanor Penalty – Criminal Fine for Willful or Negligent Introduction of any Substance into POTW, which causes Injury or Damage	$1,000
e. Misdemeanor Penalty – Criminal Fine for Knowingly Making False Statement in Any Wastewater Permit Application	$1,000
14. Maximum Informant Reward	$1,000
15. Septic Haulers Annual License:	$105
Septic Hauler Dumping fees (based on truck tank capacity, not quantity hauled) a. 0 ≥ 500 Gallons	$ 48.20
b. 501 ≥ 1000 Gallons	$ 96.40
c. 1001 ≥ 1500 Gallons	$ 144.60
d. 1501 ≥ 2000 Gallons	$ 192.80
e. 2001 ≥ 2500 Gallons	$ 241.00
f. 2501 ≥ 3000 Gallons	$ 289.20
g. 3001 ≥ 3500 Gallons	$ 337.40
h. 3501 ≥ 4000 Gallons	$ 385.60
i. 4001 ≥ 4500 Gallons	$ 433.80
j. 4501 ≥ 5000 Gallons	$ 482.00
k. 5001 ≥ 5500 Gallons	$ 530.20
l. 5501 ≥ 6000 Gallons	$ 578.40
16. Maximum Fine for Violation of Wastewater Code	$1,000
17. Maximum Penalty for Violation of Wastewater Code	$1,000
18. Service/Inspection Call Charges	
a. Culvert/Pipe Clean Outs	Actual Costs
b. Jet-Vac Truck Usage	Actual Costs
c. After-hour Service/Inspection Call Charge	$26.25 per half hour

WATER DIVISION SERVICE FEES

DRAFT

1. Water Service Connection Fees:		
a. 1" Service Connection		$2,923
b. 1.5" Service Connection		~~$5,846~~ 5,261
c. 2" Service Connection		~~$11,984~~ 8,477
d. 3'' Service Connection		~~$24,845~~ 29,815
e. 4" Service Connection		~~$47,645~~ 58,460
f. 6" Service Connection		~~$84,767~~ 106,397
g. 8" Service Connection		~~$163,688~~ 185,903
2. Short Term Suspension (Vacant for a minimum of 3 weeks or 21 calendar days, but not more than 6 months or 180 calendar days.)		
a. Requested within 5 business days, during regular business hours, 8:00 am to 5:00 pm		$10 per request
b. Requested without 5 business days' notice, or after business hours		$20 per request
3. Water Main Connection Charge, per front foot of property owned upon street or public right-of-way within which a water main is located		$ 43.90
4. Service Call Charge		Actual Cost
5. Water Disconnection/Reconnection Fee (charged per service call)		$25
6. Service/Inspection Call Charge: After-hour Service/Inspection Call Charge, per ½ hour		$26.25
7. Monthly Non-metered Residential Water Rates:		
a. Single Family Dwellings and Mobile Homes (excluding separate apartment units within such dwelling), per dwelling or unit	$	~~23.40~~ 25.15
b. Large, Landscaped Residential Lot Rate, per acre of fraction thereof over 0.75 acres		$17.95
~~b.~~c. Duplex, per dwelling or unit	$	~~23.40~~ 25.15
~~c.~~d. Apartment Unit (tenant pays bill), per unit	$	~~18.80~~ 20.20
8. Monthly Non-metered Commercial Water Rates:		
a. Category 1 (Commercial Apartment Buildings where landlord pays bill) per apartment unit	$	~~18.80~~20.20
b. Category 2 (Bar, Church, Gym, Office Space, Retail, Salon, Shop, Warehouse), per business	$	~~33.10~~ 35.60
c. Category 3 (Big Box Retail, Car Sales, Convenience Store, Day Care, Fast Food, Medical Office), per business	$	~~41.50~~ 44.60
d. Category 4 (Hall, Restaurant), per business	$	~~109.40~~117.60
e. Category 5 (Grocery Store, Hotel or Rest Home with 20 rooms or less), per business	$	~~157.50~~169.30

DRAFT

f. Category 6 (Hotel or Rest Home with more than 20 rooms), per business	$ ~~328.10~~352.70
9. Monthly Non-metered School Water Rates:	
a. Elementary Schools, per 50 students or fraction thereof	~~$13.90~~14.95
b. Junior High Schools, High Schools, Colleges, and Universities, per 50 students or fraction thereof	~~$17.50~~ 18.80
10. Monthly Non-metered Residential Irrigation Water Rate:	
a. Single Family Dwellings and Mobile Homes, per dwelling or separately owned landscape parcel	$ ~~12.50~~13.45
b. Large, Landscaped Residential Lot Rate, per acre or fraction thereof over 0.75 acres	$ 17.94
~~a.~~c. Duplex, per dwelling or unit	$ ~~6.25~~6.70
~~b.~~d. Apartment Unit (tenant pays bill), per unit	$ ~~3.10~~ 3.35
11. Monthly Non-metered Commercial Irrigation Water Rate (All Commercial Categories plus Private Parks, Privately Maintained Common Area or Parcel), per 100 square feet of calculated landscape area	$ ~~0.21~~ 0.23
12. Monthly Non-metered School Irrigation Water Rate, per acre or fraction thereof	$ ~~12.80~~ 13.75
13. Construction water rates	
a. Monthly Non-metered Residential Construction Water Rate, Single Family Dwellings and Duplex (excluding separate apartments units in such dwelling), per dwelling or unit	~~$11.25~~12.10
b. Monthly Non-metered Apartment Construction Water Rate, per unit	~~$9.05~~ 9.75
c. Monthly Non-metered Commercial Construction Water Rate, per building	~~$19.95~~ 21.45
14. Fire Hydrant Meter Assembly Deposit, per meter assembly	$1,800
15. Fire Hydrant Metered Use Volumetric Rate, per 1,000 gallons (or fraction thereof)	$5
16. Monthly Base Metered Water Rates, per size of water meter:	
a. 5/8” Meter	~~$26.50~~28.50
b. ¾” Meter	~~$26.50~~ 28.50
c. 1” Meter	~~$26.50~~ 28.50
d. 1-1/4” Meter	~~$35.25~~ 35.75
e. 1-1/2” Meter	~~$44.25~~ 47.55
f. 2” Meter	~~$53~~ 57.00
g. 3” Meter	~~$61.75~~ 66.40
h. 4” Meter	~~$88.25~~ 94.85
i. 6” Meter	~~$168.10~~180.70
j. 8” Meter	~~$265~~ 284.90
17. Monthly Metered Water Volumetric Rate, per each 1,000 gallons used:	~~$0.66~~ 0.71
18. Monthly Idaho DEQ Water Primacy Fee (All Non-metered and Metered Categories), per dwelling, unit, business, or metered connection	$0.25
19. Outside of City Billing Rates	200% of Metered Rates or Non-metered Rates as Set

DRAFT

	Forth Above for City Residents

DRAFT

Memorandum

File #: 21-607 **City Council Meeting**

FROM: Pam Alexander, Municipal Services Director
DATE: Friday, August 19, 2022
DEPARTMENT: Municipal Services

Subject

Adoption of 2022/23 Fiscal Year Budget Ordinance

Council Action Desired

☒ Ordinance ☐ Resolution ☐ Public Hearing
☐ Other Action (Approval, Authorization, Ratification, etc.)
Adopt the 2022/23 fiscal year budget in the amount of $333,416,302 and approve the attached appropriations ordinance, appropriating monies to and among various funds, under a suspension of the rules requiring three separate readings and request that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, reject the Ordinance, or take other action deemed appropriate).

Description, Background Information & Purpose

The public hearing for the 2022/23 fiscal year budget took place on Thursday, August 11, 2022, pursuant to Idaho Code §50-1002.

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☐ ☐ ☐

The adoption of the 2022/23 fiscal year appropriations ordinance is in support of the good governance community-oriented results. It fosters innovative and sound fiscal management that enables trust and transparency.

Interdepartmental Coordination

All City departments, the Mayor and the City Council participated in the process leading to the development of the adopted 2022/23 budget.

Fiscal Impact

The adopted 2022/23 fiscal year preliminary budget ordinance sets the maximum level of total expenditures that cannot be exceeded in the final appropriations ordinance.

Legal Review

The City Attorney has confirmed that the adoption of the 2022-23 fiscal year budget and the process observed to develop the budget are within Idaho Code §50-1002.

ORDINANCE NO.

THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, FOR THE PERIOD COMMENCING OCTOBER 1,2022 AND ENDING SEPTEMBER 30, 2023, APPROPRIATING AND APPORTIONING THE MONIES OF SAID CITY TO AND AMONG THE SEVERAL FUNDS OF SAID CITY AND DESIGNATING THE PURPOSE FOR WHICH SAID MONIES MAY BE EXPENDED; SPECIFYING THE AMOUNT OF MONEY PAID BY PROPERTY TAX TO BE APPROPRIATED TO SAID FUNDS; AND PROVIDING WHEN THE ORDINANCE SHALL BECOME EFFECTIVE

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO:

SECTION 1. The revenue of the City of Idaho Falls received during the fiscal period beginning October 1,2022 and ending September 30, 2023 (hereafter the "Fiscal Period") derived from taxes levied therefore is apportioned to the several funds as follows:

General Fund	$ 33,960,945
Recreation Fund	889,612
Library Fund	2,665,145
Streets Fund	4,000,000
Fire Station Capital Fund	401,524
Municipal Capital Improvement Fund	790,618
Total Property Taxes	$ 42,707,844

SECTION 2. From the revenues of the Street Fund collected within the Fiscal Period and any uncommitted fund balance in the Street Fund, the sum of $8,968,000 is apportioned to the Street Fund.

SECTION 3. From the revenues of the Recreation Fund collected within the Fiscal Period and any uncommitted fund balance in the Recreation Fund, the sum of $2,522,188 is apportioned to the Recreation Fund.

SECTION 4. From the revenues of the Library Fund collected within the Fiscal Period and any uncommitted fund balance in the Library Fund, the sum of $2,946,465 is apportioned to the Library Fund.

SECTION 5. From the revenues of the Airport Passenger Facility Charge Fund collected within the Fiscal Period and any uncommitted fund balance in the Airport Passenger Facility Charge Fund, the sum of $ -0- is apportioned to the Airport Passenger Facility Charge Fund.

SECTION 6. From the revenues of the Business Improvement District Fund collected within the Fiscal Period and any uncommitted fund balance in the Business Improvement District Fund, the sum of $115,000 is apportioned to the Business Improvement District Fund.

SECTION 7. From the revenues of the Golf Fund collected within the Fiscal Period and any uncommitted fund balance in the Golf Fund, the sum of $3,498,114 is apportioned to the Golf Fund.

SECTION 8. From the revenues of the Risk Management Fund collected within the Fiscal Period and any uncommitted fund balance in the Risk Management Fund, the sum of $2,266,553 is apportioned to the Risk Management Fund.

SECTION 9. From the revenues of the Health Insurance Fund collected within the Fiscal Period and any uncommitted fund balance in the Health Insurance Fund, the sum of $50,000 is apportioned to the Health Insurance Fund.

SECTION 10. From the revenues of the Emergency Medical Service Fund collected within the Fiscal Period and any uncommitted fund balance in the Ambulance Fund, the sum of $8,560,404 is apportioned to the Ambulance Fund.

SECTION 11. From the revenues of the Wildland Fire Fund collected within the Fiscal Period and any uncommitted fund balance in the Wildland Fire Fund, the sum of $1,500,000 is apportioned to the Wildland Fire Fund.

SECTION 12. From the revenues of the Police Impact Fees Fund collected within the Fiscal Period and any uncommitted fund balance in the Police Impact Fees Fund, the sum of $843,077 is apportioned to the Police Impact Fees Fund.

SECTION 13. From the revenues of the Fire Impact Fees Fund collected within the Fiscal Period and any uncommitted fund balance in the Fire Impact Fees Fund, the sum of $452,282 is apportioned to the Fire Impact Fees Fund.

SECTION 14. From the revenues of the Parks and Recreation Impact Fees Fund collected within the Fiscal Period and any uncommitted fund balance in the Parks and Recreation Impact Fees Fund, the sum of $900,706 is apportioned to the Parks and Recreation Impact Fees Fund.

SECTION 15. From the revenues of the Streets Impact Fees Fund collected within the Fiscal Period and any uncommitted fund balance in the Streets Impact Fees Fund, the sum of $2,500,000 is apportioned to the Streets Impact Fees Fund.

SECTION 16. From the revenues of the Municipal Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Municipal Capital Improvement Fund, the sum of $1,290,618 is apportioned to the Municipal Capital Improvement Fund.

SECTION 17. From the revenues of the Street Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Street Capital Improvement Fund, the sum of $4,491,000 is apportioned to the Street Capital Improvement Fund.

SECTION 18. From the revenues of the Bridge and Arterial Street Fund collected within the Fiscal Period and any uncommitted fund balance in the Bridge and Arterial Street Fund, the sum of $-0- is apportioned to the Bridge and Arterial Street Fund.

SECTION 19. From the revenues of the Surface Drainage Fund collected within the Fiscal Period and any uncommitted fund balance in the Surface Drainage Fund, the sum of $-0- is apportioned to the Surface Drainage Fund.

SECTION 20. From the revenues of the Traffic Light Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Traffic Light Capital Improvement Fund, the sum of $436,600 is apportioned to the Traffic Light Capital Improvement Fund.

SECTION 21. From the revenues of the Parks Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Parks Capital

Improvement Fund, the sum of $-0- is apportioned to the Parks Capital Improvement Fund.

SECTION 22. From the revenues of the Fire Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Fire Capital Improvement Fund, the sum of $ 401,524- is apportioned to the Fire Capital Improvement Fund.

SECTION 23. From the revenues of the Zoo Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Zoo Capital Improvement Fund, the sum of $1,850,000 is apportioned to the Zoo Capital Improvement Fund.

SECTION 24. From the revenues of the Civic Center Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Civic Center Capital Improvement Fund, the sum of $400,000 is apportioned to the Civic Center Capital Improvement Fund.

SECTION 25. From the revenues of the Golf Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Golf Capital Improvement Fund, the sum of $291,600 is apportioned to the Golf Capital Improvement Fund.

SECTION 26. From the revenues of the Police Capital Improvement Fund collected within the Fiscal Period and any uncommitted fund balance in the Police Capital Improvement Fund, the sum of $30,000,000 is apportioned to the Police Capital Improvement Fund.

SECTION 27. From the revenues of the Airport Fund collected within the Fiscal Period and any uncommitted fund balance in the Airport Fund, the sum of $27,732,166 is apportioned to the Airport Fund.

SECTION 28. From the revenues of the Water Fund collected within the Fiscal Period and any uncommitted fund balance in the Water Fund, the sum of $13,609,500 is apportioned to the Water Fund.

SECTION 29. From the revenues of the Sanitation Fund collected within the Fiscal Period and any uncommitted fund balance in the Sanitation Fund, the sum of $5,300,000 is apportioned to the Sanitation Fund.

SECTION 30. From the revenues of the Idaho Falls Power (IFP) Fund collected within the Fiscal Period and any uncommitted fund balance in the IFP Fund, the sum of $66,607,920 is apportioned to the IFP Fund.

SECTION 31. From the revenues of the Fiber Fund collected within the Fiscal Period and any uncommitted fund balance in the Fiber Fund, the sum of $3,750,000 is apportioned to the Fiber Fund.

SECTION 32. From the revenues of the Wastewater Fund collected within the Fiscal Period and any uncommitted fund balance in the Wastewater Fund, the sum of $23,037,505 is apportioned to the Wastewater Fund.

SECTION 33. From the revenues of the Contingency Fund collected within the Fiscal Period and any uncommitted fund balance in the Contingency Fund, the sum of $-0- is apportioned to the Contingency Fund.

SECTION 34. From all other revenues of the City of Idaho Falls collected within the Fiscal Period and the uncommitted fund balance in the General Fund, the sum of $65,728,157 is apportioned to the General Fund.

SECTION 35. From the monies apportioned to the General Fund, the sum of $65,728,157 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 36. From the monies apportioned to the Street Fund, the sum of $9,768,274 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 37. From the monies apportioned to the Recreation Fund, the sum of $2,522,188 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 38. From the monies apportioned to the Library Fund, the sum of $2,946,465 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 39. From the monies apportioned to the Airport Passenger Facility Charge Fund, the sum of $ -0- is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 40. From the monies apportioned to the Business Improvement District Fund, the sum of $115,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 41. From the monies apportioned to the Golf Fund, the sum of $3,411,427 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 42. From the monies apportioned to the Risk Management Fund, the sum of $4,228,629 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 43. From the monies apportioned to the Health Insurance Fund, the sum of $100,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 44. From the monies apportioned to the Emergency Medical Service Fund, the sum of $8,340,368 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 45. From the monies apportioned to the Wildland Fire Fund, the sum of $1,489,189 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 46. From the monies apportioned to the Police Impact Fees Fund, the sum of $843,077 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 47. From the monies apportioned to the Fire Impact Fees Fund, the sum of $452,282 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 48. From the monies apportioned to the Parks and Recreation Impact Fees Fund, the sum of $900,706 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 49. From the monies apportioned to the Streets Impact Fees Fund, the sum of $2,500,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 50. From the monies apportioned to the Municipal Capital Improvement Fund, the sum of $2,000,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 51. From the monies apportioned to the Street Capital Improvement Fund, the sum of $4,550,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 52. From the monies apportioned to the Bridge and Arterial Street Fund, the sum of $ 400,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 53. From the monies apportioned to the Surface Drainage Fund, the sum of $ 250,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 54. From the monies apportioned to the Traffic Light Capital Improvement Fund, the sum of $990,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 55. From the monies apportioned to the Parks Capital Improvement Fund, the sum of $-0- is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 56. From the monies apportioned to the Fire Capital Improvement Fund, the sum of $-0- is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 57. From the monies apportioned to the Zoo Capital Improvement Fund, the sum of $1,850,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 58. From the monies apportioned to the Civic Center Capital Improvement Fund, the sum of $600,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 59. From the monies apportioned to the Golf Capital Improvement Fund, the sum of $290,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 60. From the monies apportioned to the Police Capital Improvement Fund, the sum of $30,000,000 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 61. From the monies apportioned to the Airport Fund, the sum of $27,732,166 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 62. From the monies apportioned to the Water Fund, the sum of $22,656,087 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 63. From the monies apportioned to the Sanitation Fund, the sum of $5,544,408 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 64. From the monies apportioned to the IFP Fund, the sum of $78,371,816 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 65. From the monies apportioned to the Fiber Fund, the sum of $7,543,209 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 66. From the monies apportioned to the Wastewater Fund, the sum of $23,037,505 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 67. From the monies apportioned to the Contingency Fund, the sum of $24,255,249 is appropriated for all expenditures lawfully permitted to be made from such Fund.

SECTION 68. This ordinance shall be in full force and effect from and after its passage, execution and publication in the manner required by law.

PASSED BY COUNCIL AND APPROVED BY THE MAYOR THIS 25th DAY OF AUGUST 2022.

_____
REBECCA L. NOAH CASPER, MAYOR

STATE OF IDAHO)
ss
COUNTY OF BONNEVILLE)

I, Kathy Hampton, City Clerk of the City of Idaho Falls, Idaho do hereby certify: That the above and foregoing is a full, true and correct copy of the Ordinance entitled "THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, FOR THE PERIOD COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, APPROPRIATING AND APPORTIONING THE MONIES OF SAID CITY TO AND AMONG THE SEVERAL FUNDS OF SAID CITY AND DESIGNATING THE PURPOSE FOR WHICH SAID MONIES MAY BE EXPENDED; SPECIFYING THE AMOUNT OF MONEY PAID BY PROPERTY TAX TO BE APPROPRIATED TO SAID FUNDS; PROVIDING WHEN THE ORDINANCE SHALL BECOME EFFECTIVE" and that such ordinance was passed by the City Council and approved by the Mayor on the 25th day of August, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City.

(Seal)

_____
KATHY HAMPTON, CITY CLERK

Memorandum

File #: 21-608 **City Council Meeting**

FROM: Pam Alexander, Municipal Services Director
DATE: Wednesday, August 17, 2022
DEPARTMENT: Municipal Services

Subject
Purchase of High-Density Storage Equipment for Idaho Falls Police Complex

Council Action Desired
☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

Accept and approve the purchase of high-density storage equipment from the Sourcewell cooperative purchasing contract #010920-SPC from Spacesaver Intermountain, LLC., for a total of $977,047.37 (or take other action deemed appropriate).

Description, Background Information & Purpose
This purchase will provide evidence storage and processing; locker room storage; records storage; auxiliary building storage; SWAT locker room storage, and various other storage rooms. The purchase price also includes freight and installation by Spacesaver Certified installers. The attached proposal requires a 50% deposit in the amount of $488,523.69 to order the equipment.

Alignment with City & Department Planning Objectives



☐ ☐ ☐ ☐ ☐ ☒ ☐ ☐

The purchase of the high-density storage equipment supports the public safety community-oriented result by providing storage equipment required for the facility.

Interdepartmental Coordination
The Police and Public Works Departments concur with the list of equipment and this purchase recommendation.

Fiscal Impact
A total of $1,631,517.53 has been budgeted for the facility's FF&E (furniture, fixtures, and equipment).

Legal Review

The City Attorney concurs that the desired Council action is within State Statute.

SPACESAVER INTERMOUNTAIN LLC

Proposal

Spacesaver Intermountain, LLC
249 South 400 East
Salt Lake City, UT 84111

Quote/Order No	103114
Date	08/09/2022
Customer PO No	
Customer Account	IDAHO FALLS POLICE
Sales Associate	MATT THOMAS
Project Number	
Page	1 of 3

TO
IDAHO FALLS POLICE
605 NORTH CAPITAL AVE
IDAHO FALLS, ID 83402

ATTN: ACCOUNTS PAYABLE

SHIP TO
IDAHO FALLS POLICE
605 NORTH CAPITAL AVE
IDAHO FALLS, ID 83402

ATTN: JOEL TISDALE
Phone: 208-612-8652
jtisdale@idahofallsidaho.gov

Prepared for : CAPTAIN JEREMY GALBREAITH

Matt Thomas
801-994-6359
mthomas@spacesaverim.com

*Price based on Sourcewell Storage Contract #010920-SPC

Group	Quantity	Description	Unit Price	Extended Amount
Spacesaver Product	1.0	Spacesaver Product for the following areas: -Evidence Storage and Processing -Locker Room -Records Storage -Auxiliary Building -Swat Locker Room -Various Storage Rooms throughout both buildings Refer to drawings dated (8-9-22) for product layout in each room. *Price includes freight and installation by Spacesaver Certified installers*	977,047.37	977,047.37

SUB TOTAL:	$977,047.37
SALES TAX:	0.00
GRAND TOTAL:	**977,047.37**
Required Deposit 50.0%:	$488,523.69

**Installation is an estimate based on the following assumptions (any variable not being met may increase the installation price):
1.Installation area must be free and clear of all other trades
2.Access to loading dock
3.Access to freight elevator
4.Standard installation schedule (not compressed)
5.Reasonable push from loading dock to elevator and/or installation area
6.Regular hour installation (Monday through Friday 8 am to 5 pm)
7.Single handling of product

**Spacesaver Intermountain does not provide building power connection to hardwired mobile systems. All hardwire electrical connections and disconnects must be performed by a licensed electrician to be hired by client.

** Finish flooring (i.e., carpet, VCT, tile, etc.) not included, unless otherwise noted.

Buyer agrees to purchase the goods and services described on this and all preceding pages, in accordance with the TERMS AND CONDITIONS on the following page, including but not limited to the “Payment” and “Default, Interest and Fees” provisions. This proposal is only an offer to purchase and is not binding upon the SELLER until accepted by the SELLER in writing. This proposal is valid for 30 days unless noted otherwise. SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES.

SPACESAVER INTERMOUNTAIN LLC

Proposal

Spacesaver Intermountain, LLC
249 South 400 East
Salt Lake City, UT 84111

Quote/Order No	103114
Date	08/09/2022
Customer PO No	
Customer Account	IDAHO FALLS POLICE
Sales Associate	MATT THOMAS
Project Number	
Page	2 of 3

SIGNATURE:_____ DATE:_____

PRINT NAME:_____ TITLE:_____

SPACESAVER INTERMOUNTAIN LLC

Proposal

Spacesaver Intermountain, LLC
249 South 400 East
Salt Lake City, UT 84111

Quote/Order No	103114
Date	08/09/2022
Customer PO No	
Customer Account	IDAHO FALLS POLICE
Sales Associate	MATT THOMAS
Project Number	
Page	3 of 3

SPACESAVER INTERMOUNTAIN, LLC TERMS AND CONDITIONS

PAYMENT
Merchandise will be invoiced upon delivery. If there is to be more than one delivery of merchandise, an invoice will be issued upon the first delivery. Buyer agrees to pay each invoice within ten days of the invoice date. No payment shall be withheld on any invoice because partial delivery of the entire order. In the event of a project delay, merchandise will be invoiced upon delivery of product into storage. Any security deposit is non-refundable. If payments are in default, Spacesaver Intermountain, LLC (SI) shall have the option of declaring the remaining unpaid purchase price due and payable and may elect to recover merchandise and take judgment for deficiency after public or private sale including interest, collection costs and attorney fees.

SECURITY INTEREST
Buyer hereby grants Spacesaver Intermountain, LLC a security interest in all merchandise sold under this order to secure full payment of the purchase price and all other obligations of Buyer under this agreement. A copy of this agreement may be filed as a financing statement. Buyer's signature hereon authorizes **SI** to execute such financing statements on Buyer's behalf as may be required by the State.

INSTALLATION DATE
(a) The installation date is agreed upon for the purpose of specifying delivery dates of merchandise ordered from manufacturers. Although SI will use its best efforts to expedite timely delivery, it cannot guarantee that merchandise will arrive from manufacturers as specified, and **SI** shall not be liable for ordered merchandise not arriving timely.
(b) Buyer shall provide or pay for all storage of ordered merchandise necessary after the Installation Date, and for all costs of moving such merchandise to and from storage after the Installation Date.

INSTALLATION TERMS
Delivery and Installation shall be made by **SI** personnel, or its subcontractor, during normal working hours or at other hours by special arrangement. Buyer shall pay additional labor costs resulting from off-hour or overtime work performed at Buyer's request or from required use of labor other than **SI** personnel or its authorized subcontractor. Buyer shall provide, at Buyer's cost, electricity, heat, hoisting and elevator service and adequate facilities for off-loading, staging, moving and handling of merchandise. The job site shall be clean and free of obstruction for installation. Finished floor coverings (ie. carpet, tile, etc.) must be removed and subfloor clear and free for grouted mobile rail installation. Buyer shall pay any special packaging or handling costs not contained in the specifications.

INSURANCE AND RISK OF LOSS
All risk of loss shall pass from **SI** to Buyer upon delivery of merchandise to Buyer or upon delivery of merchandise into storage for the account of Buyer after the installation date, whichever comes first. For the purposes of this paragraph five only, the term "merchandise" shall include any property owned by or under control of **SI** delivered to or for the benefit of Buyer, whether purchased by Buyer or delivered to Buyer on approval. Buyer shall carry fire and casualty insurance in an amount sufficient to insure the value of the merchandise at the delivery site or at the storage site.

TAXES AND FREIGHT
Prices do not include any applicable sales, use, excise, or other taxes which, if applicable, Buyer shall pay and which shall be added to the sales price at time of invoicing. Buyers exempt from taxes shall furnish certificates of exemption upon execution of this agreement. Freight charges are F.O.B. job site unless otherwise indicated.

CANCELLATION AND CHANGES
This agreement, once executed by **SI** and Buyer, cannot be cancelled or modified except by a writing signed by both parties. Changes made in the agreement which result in increased charges shall be for the account of the Buyer. Specialty storage products are built to order and in many cases are either non-cancellable or require significant cancellation charges after an order is placed. The minimum cancellation fee will be equal to 30% of product cost plus any additional costs associated with each manufacturer. No storage products or other specially ordered items can be cancelled or returned after the manufacturer begins production. Prices and quantities of storage products and other items measured from blueprints or otherwise estimated are subject to change upon field measurement at the expense of the Buyer.

FLOORS
BUYER is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Finished floor coverings are not included unless otherwise noted.

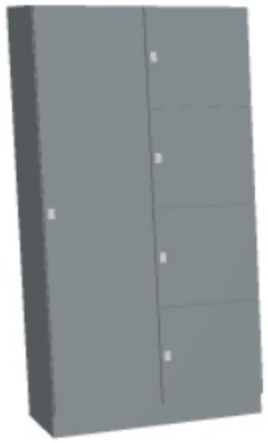
SURVEYS, PERMITS, AND REGULATIONS
BUYER shall procure and pay for all permits, inspections, and/or structural calculations required by any governmental authority for any part of the work performed by Spacesaver intermountain, LLC, except if stated otherwise.

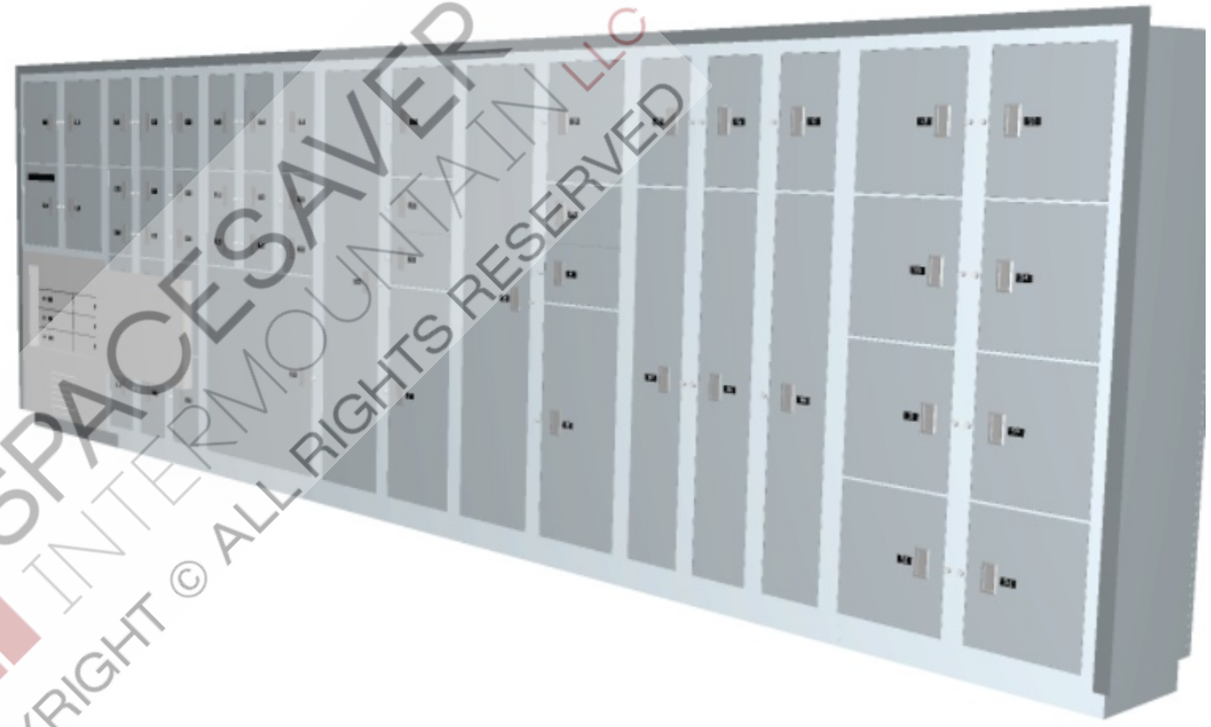
WARRANTIES AND CLAIMS
(a) **SI** warrants for a period of one year from delivery that the manufacturer is free from defects in workmanship and materials, and that it will repair or replace defective merchandise, at its cost, within a reasonable time, subject to availability of replacement merchandise. No other warranties, expressed or implied, are granted hereunder. No warranty in addition to the foregoing expressed warranties, whether expressed or implied, made by any employee or agent of **SI** shall be valid unless reduced to writing and signed by an officer of **SI**. TO THE EXTENT ALLOWED BY LAW, ANY IMPLIED WARRANTY, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, IS LIMITED TO THE PERIOD OF ONE YEAR FROM THE DATE OF DELIVERY.
(b) Buyer shall inspect the merchandise upon delivery. Acceptance of delivery constitutes acceptance of the merchandise as delivered. Any warranty claims for latent defects not discoverable upon reasonable inspection must be made in writing within the warranty period.

DEFAULT, INTEREST AND FEES
Buyer shall pay interest at the rate of 18% per annum on all payments in default, and shall pay all reasonable costs, expenses and attorneys' fees incurred by SI in enforcing the terms of this agreement.

ENTIRE AGREEMENT; CONTROLLING LAW
This agreement constitutes the entire agreement between the parties. Buyer is relying solely upon the terms of this agreement, and not upon any oral or written statements, whether of **SI**, its officers, employees or agents, of any manufacturer, or any other person whatsoever on entering into this agreement. This agreement shall be interpreted and enforced under the laws of the State of Utah.

I have read and understand these terms and conditions:_____





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Rendering

SPACESAVER
INTERMOUNTAIN LLC
249 South 400 East
Salt Lake City, UT 84111
(801) 363-5882 main
(801) 359-4326 fax
www.SpacesaverIM.com

Project Name:
Idaho Falls Police Department

Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:20
Rev level:	

APPROVAL
This drawing Approved By:

Dated

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E36 36"

E35 36"

E34 36"

E34 36" 252"

E33 36"

E73 36"

E74 36"

FD

BAG & TAG

110

E87

E88

E42

E85

E75

18"

18"

24"

DU 2

DU 1

IDENCE

'ECHS

109A A

E16

EVIDENCE

TECHS

109B

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Project Name:
Idaho Falls Police Department

Project #: 103114
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Scale 1:25
Rev level:

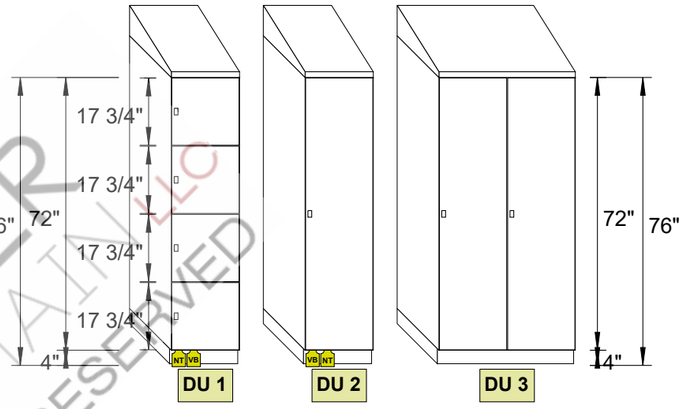
APPROVAL
This drawing Approved By:

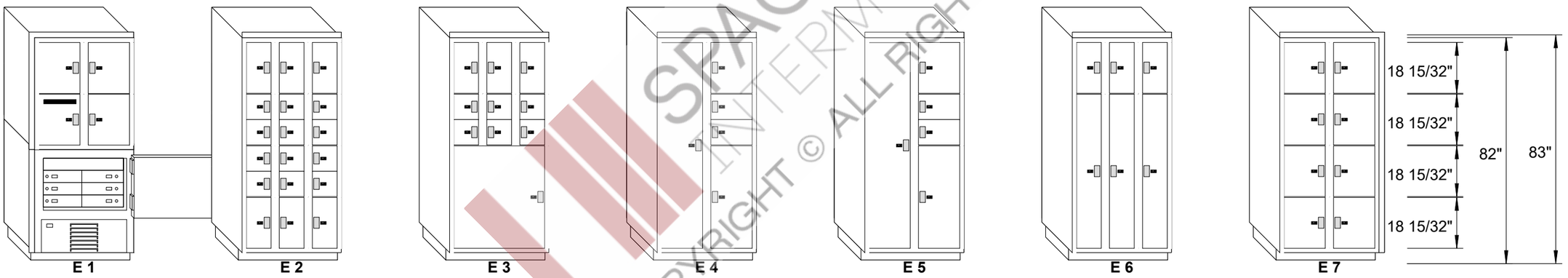
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Power Requirements:
115 VAC Single Phase
60 HZ. Dedicated Outlet.
Fridge comes with 72"
power cord.





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Project Name:
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Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:40
Rev level:	

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Scale	1:25
Rev level:	

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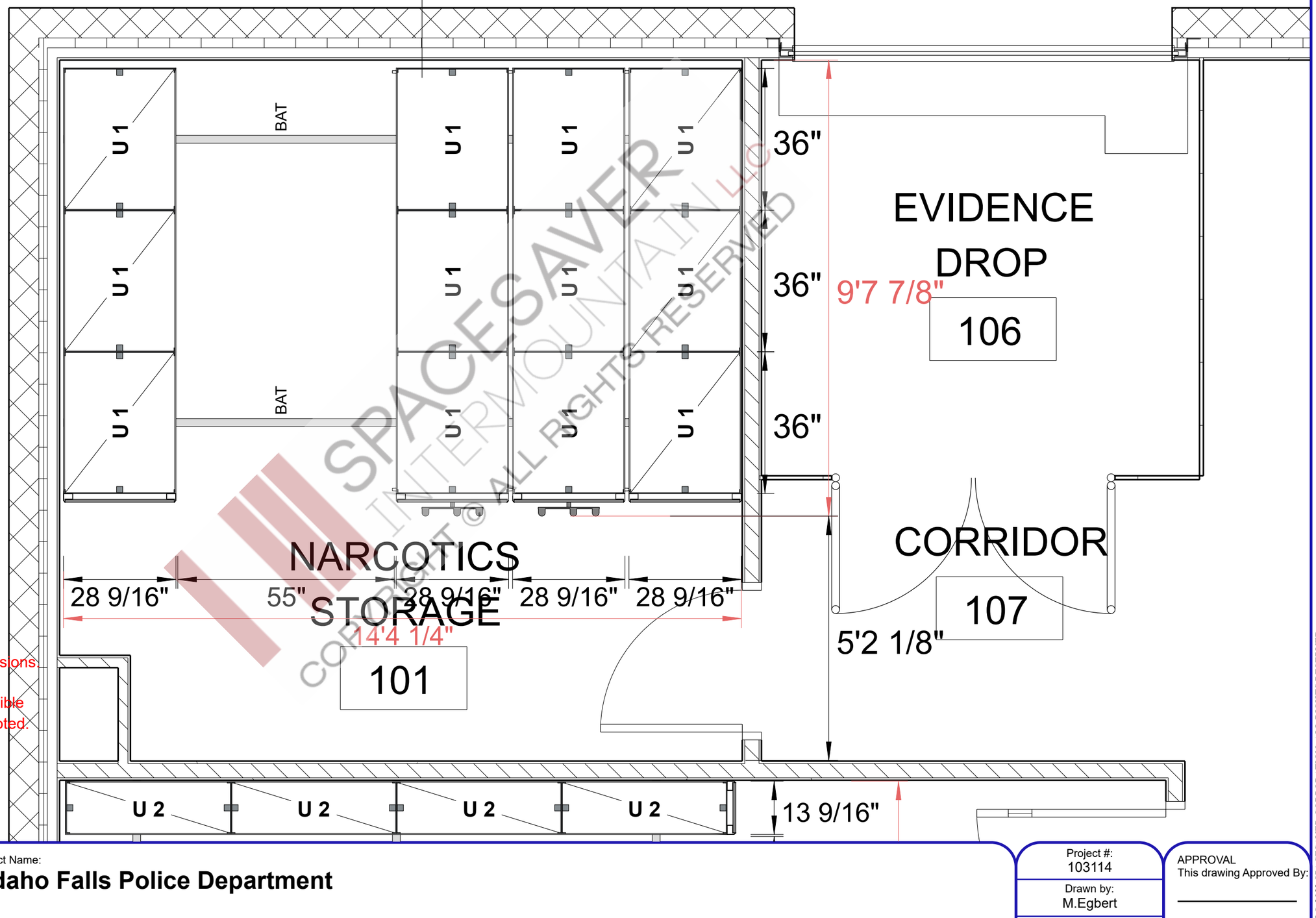
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Filing Capacity

Narcotics Storage 101

Actual LFI	2,448"
Nominal LFI	2,592"
Actual LFF	204'0"
Nominal LFF	216'0"

☒ Include Existing



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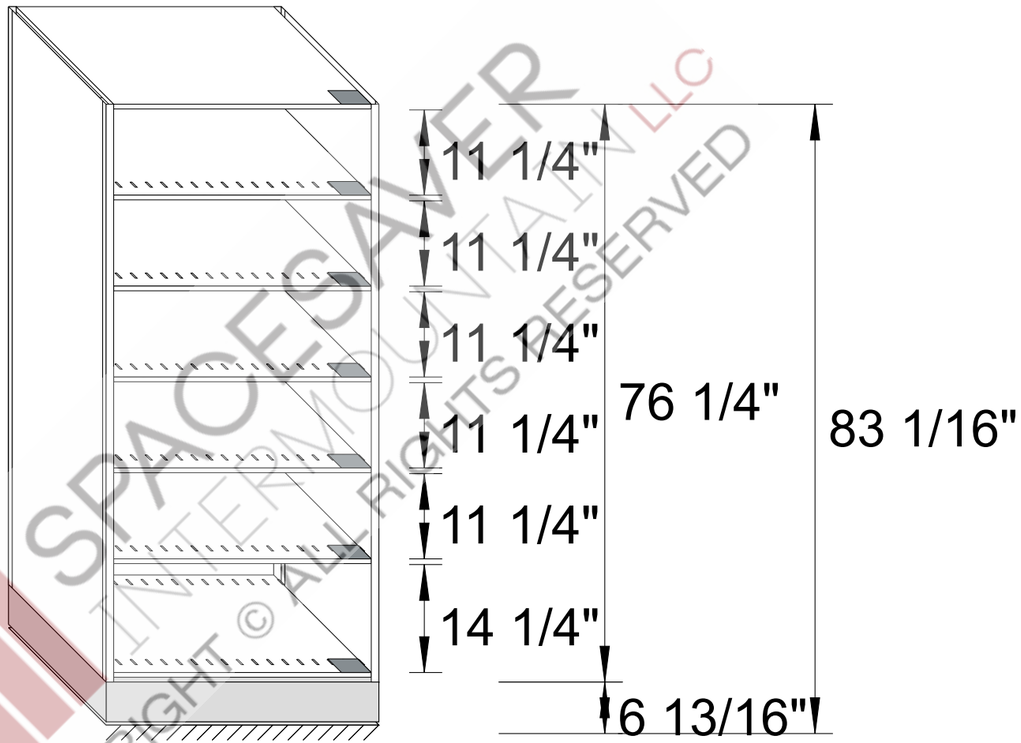
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H81 15/16"
76 1/4" x 36" x 28"



U 1

Elevation

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Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:20
Rev level:

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Idaho Falls Police Department

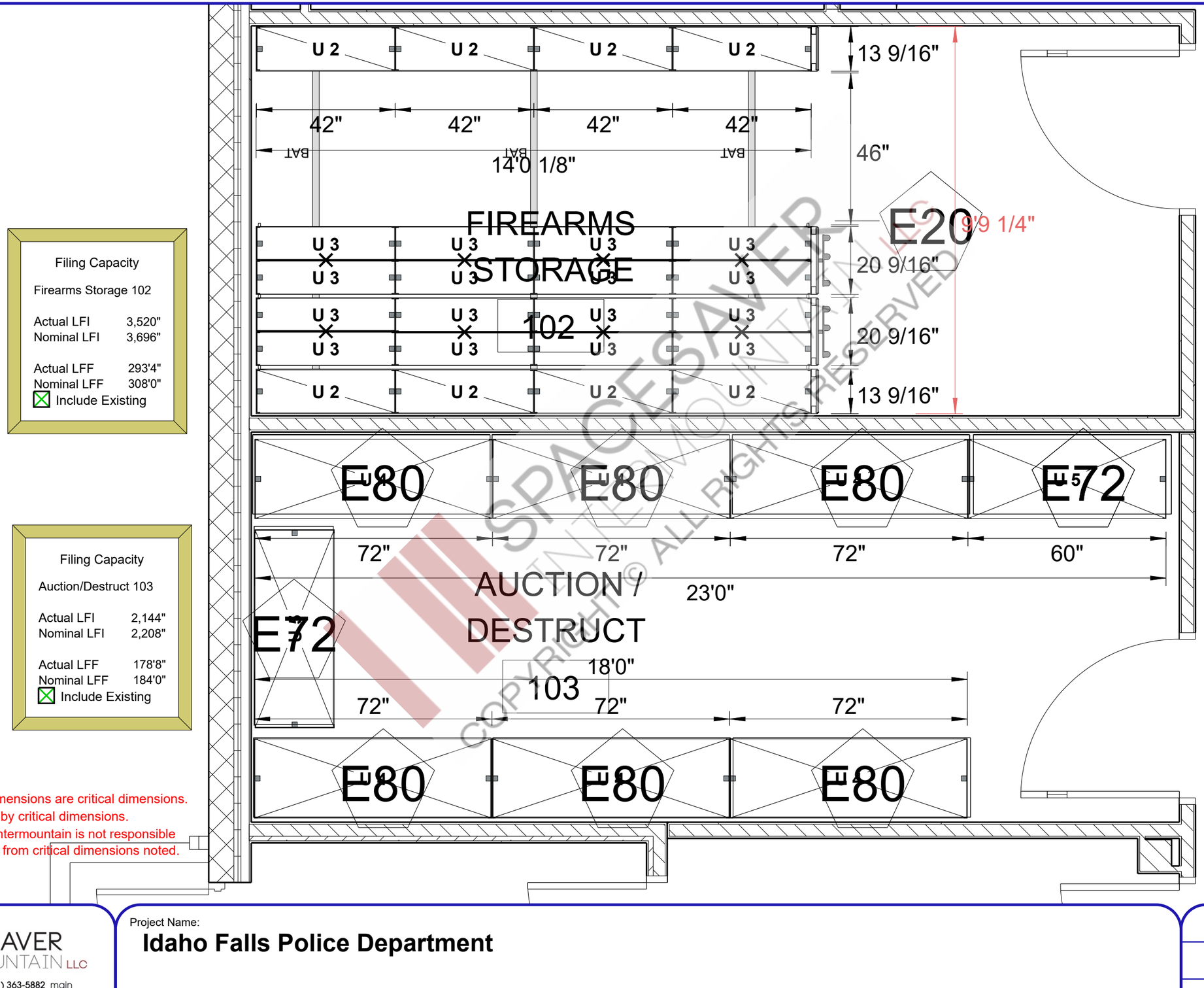
Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
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Filing Capacity

Firearms Storage 102

Actual LFI	3,520"
Nominal LFI	3,696"
Actual LFF	293'4"
Nominal LFF	308'0"

☒ Include Existing

Filing Capacity

Auction/Destruct 103

Actual LFI	2,144"
Nominal LFI	2,208"
Actual LFF	178'8"
Nominal LFF	184'0"

☒ Include Existing

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:30
Rev level:

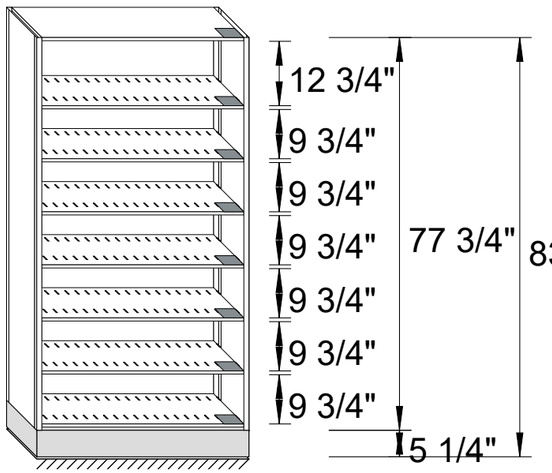
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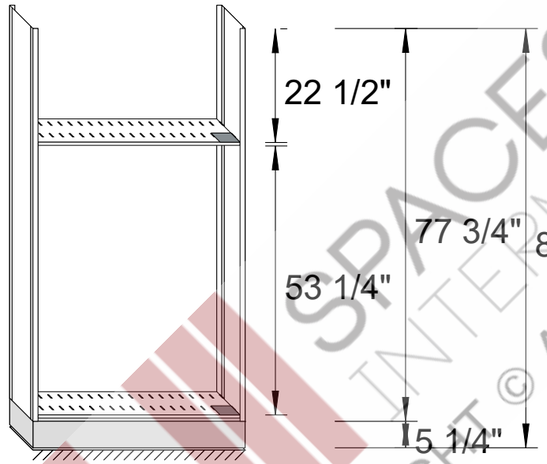
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H83 7/16"
77 3/4" x 42" x 13"



U 2

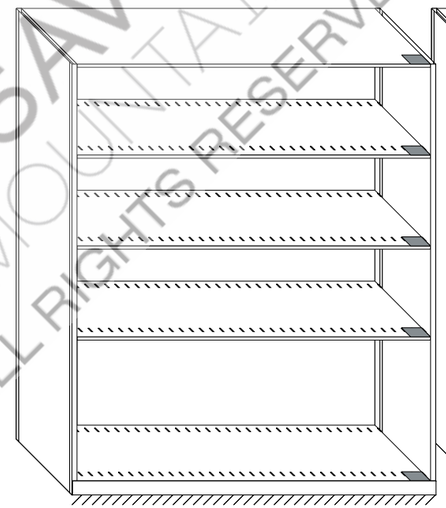
H83 7/16"
77 3/4" x 42" x 10"



U 3

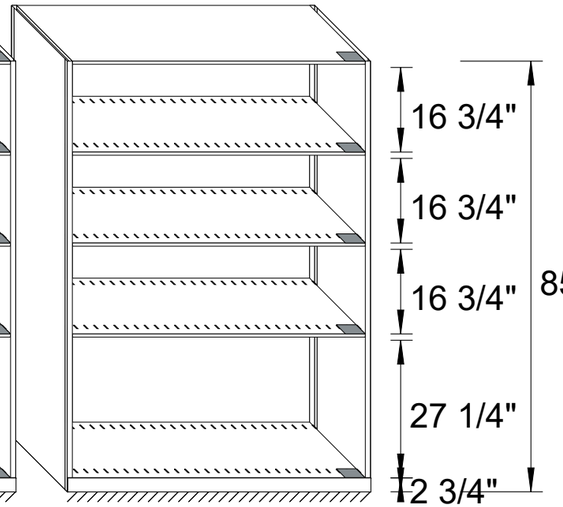
X 16

H85 1/4"
85 1/4" x 72" x 24"



U 4

H85 1/4"
85 1/4" x 60" x 24"



U 5

Elevations

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Idaho Falls Police Department

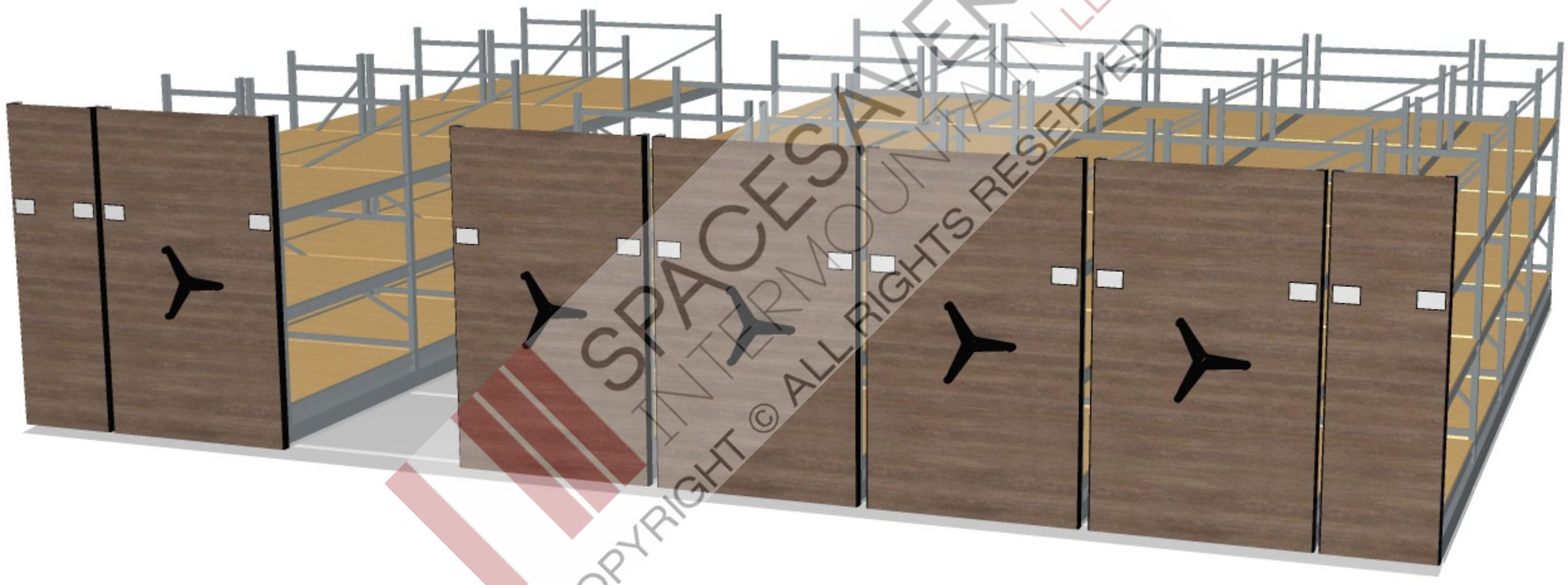
Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:30
Rev level:

APPROVAL
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Dated

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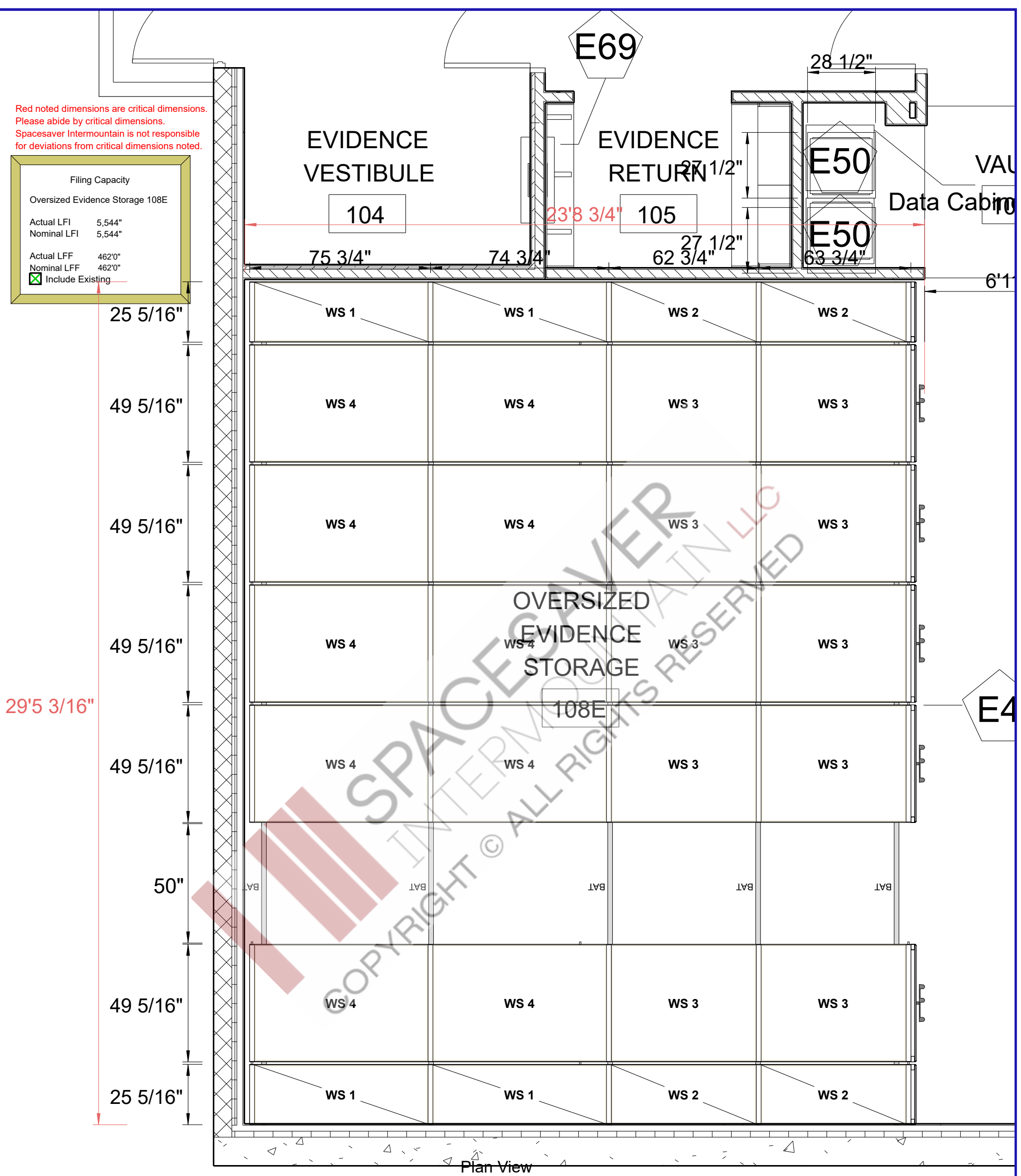
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Filing Capacity

Oversized Evidence Storage 108E

Actual LFI	5,544"
Nominal LFI	5,544"
Actual LFF	462'0"
Nominal LFF	462'0"

☒ Include Existing



Plan View

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Project Name:
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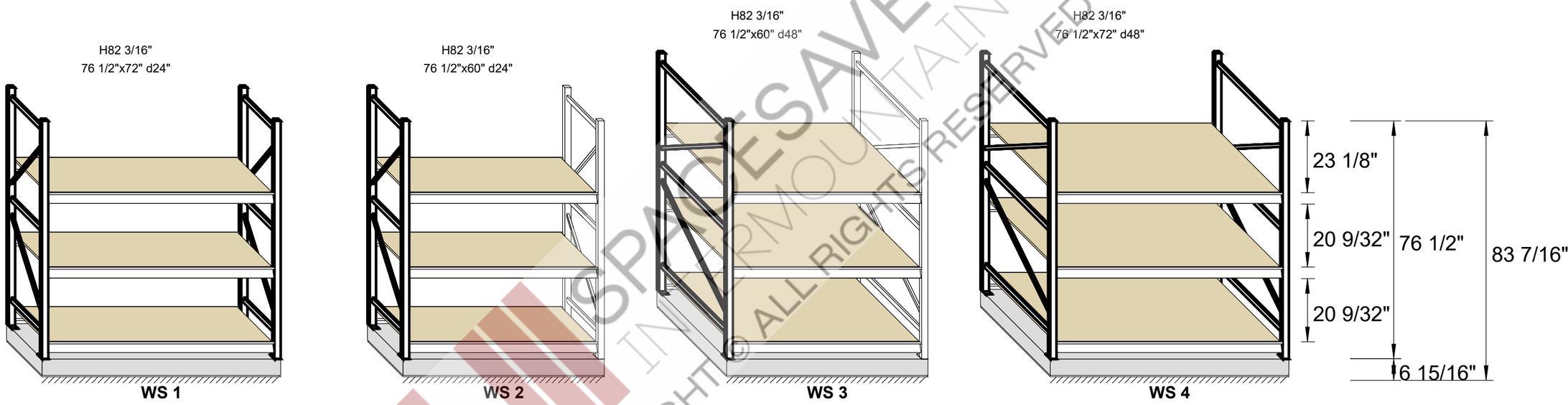
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:40
Rev level:	

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Project Name:
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Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
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(2) Data Cabinets
68.75" H x 27.5" W x 28.5" D

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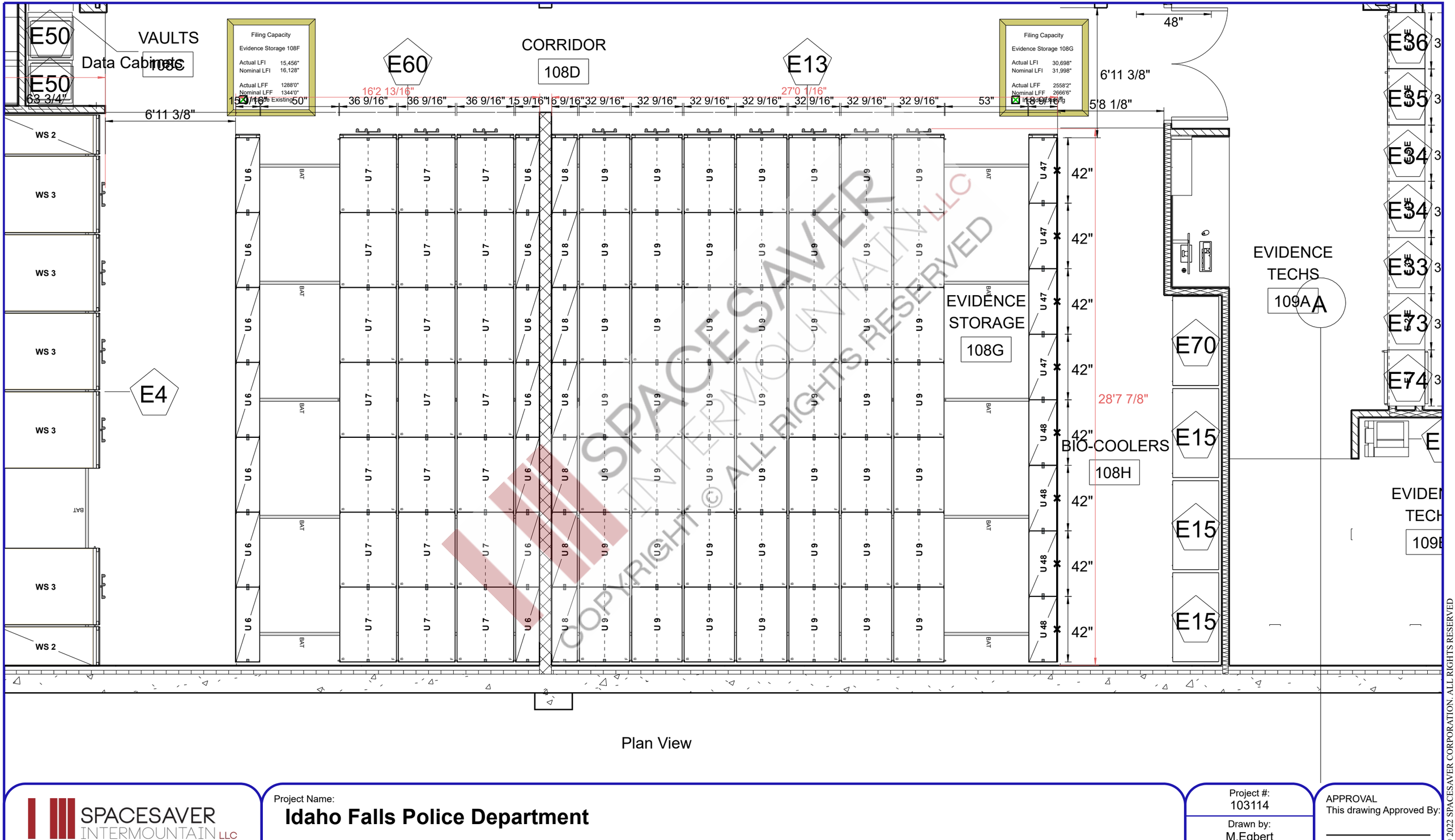
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Plan View

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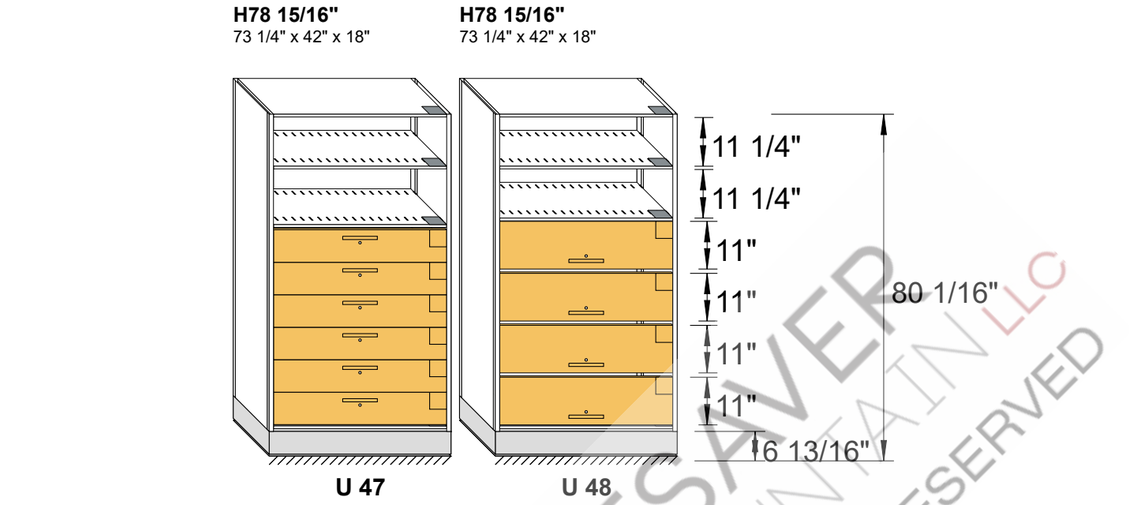
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
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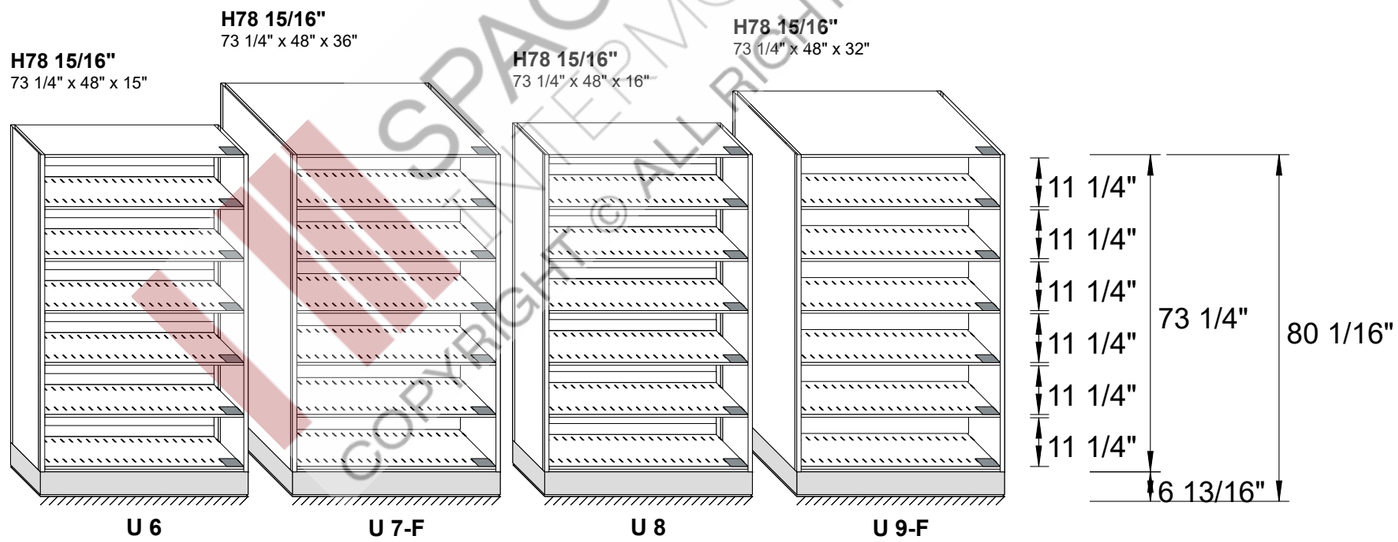
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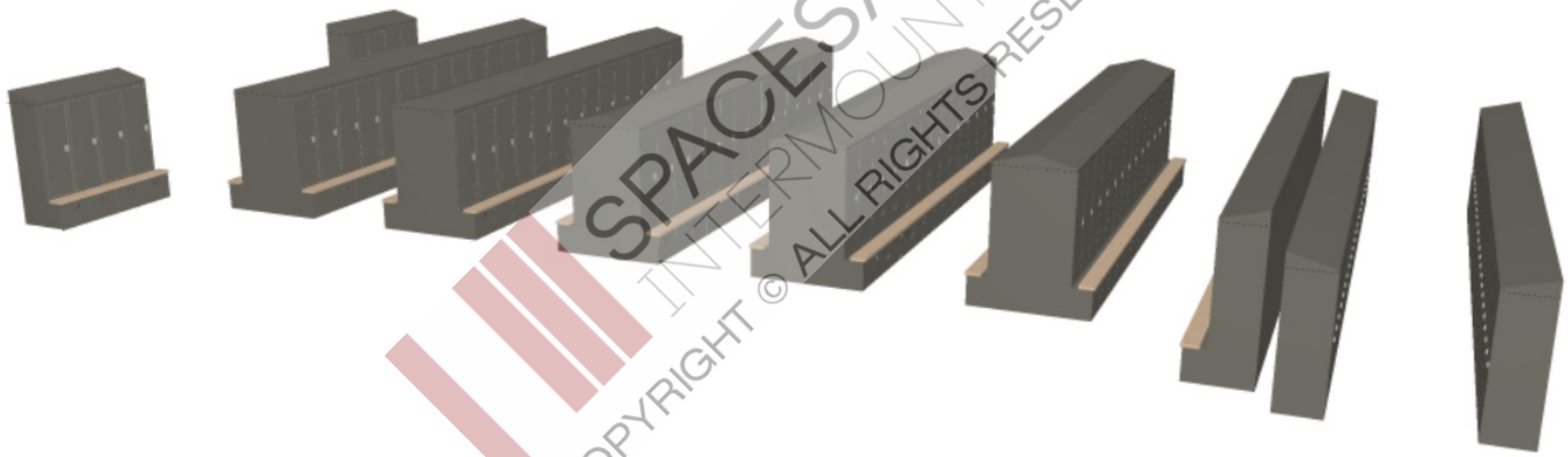
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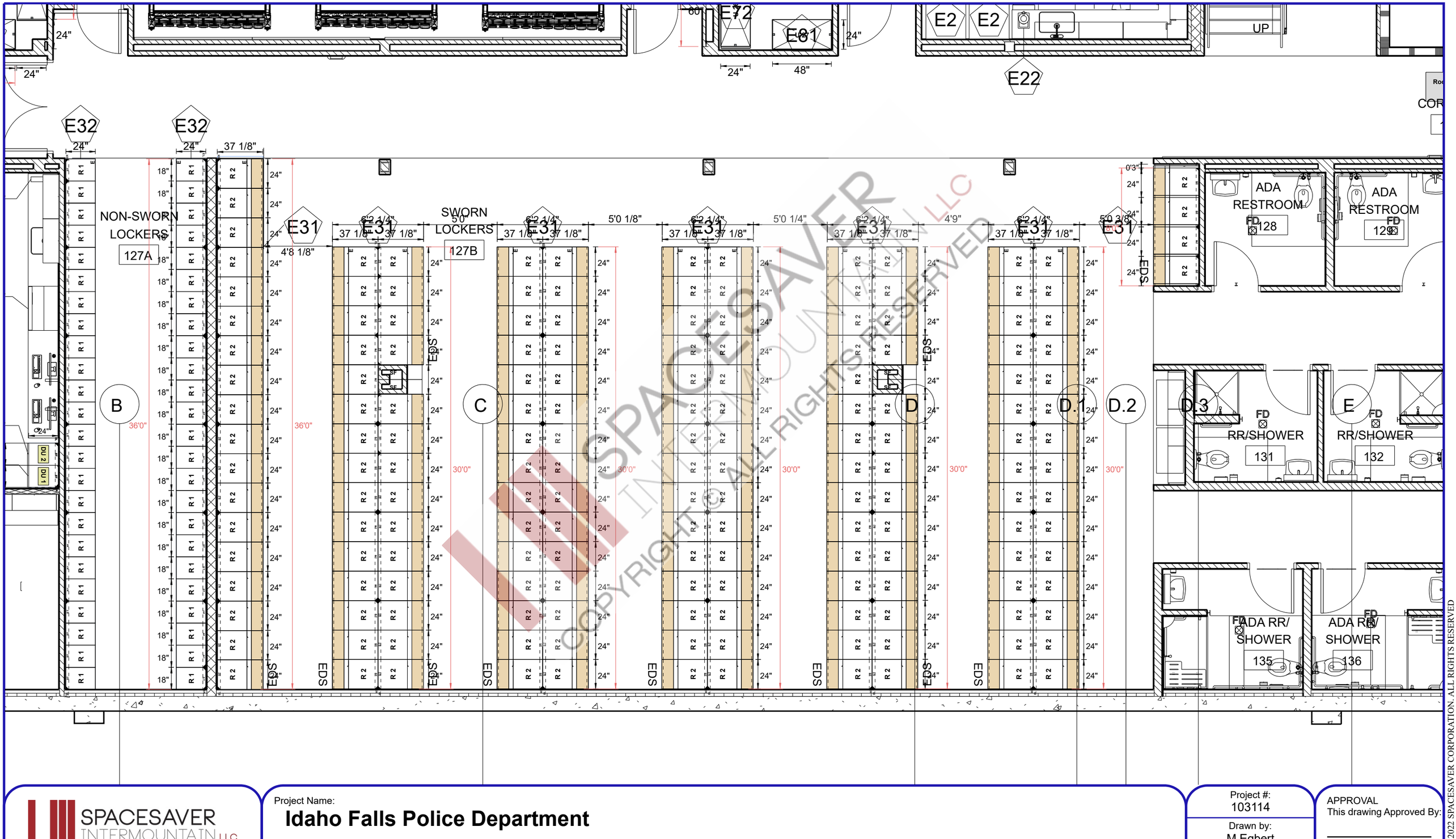
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:25
Rev level:	

APPROVAL
This drawing Approved By:

Dated

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(801) 359-4326 fax
www.SpacesaverIM.com

Project Name:

Idaho Falls Police Department

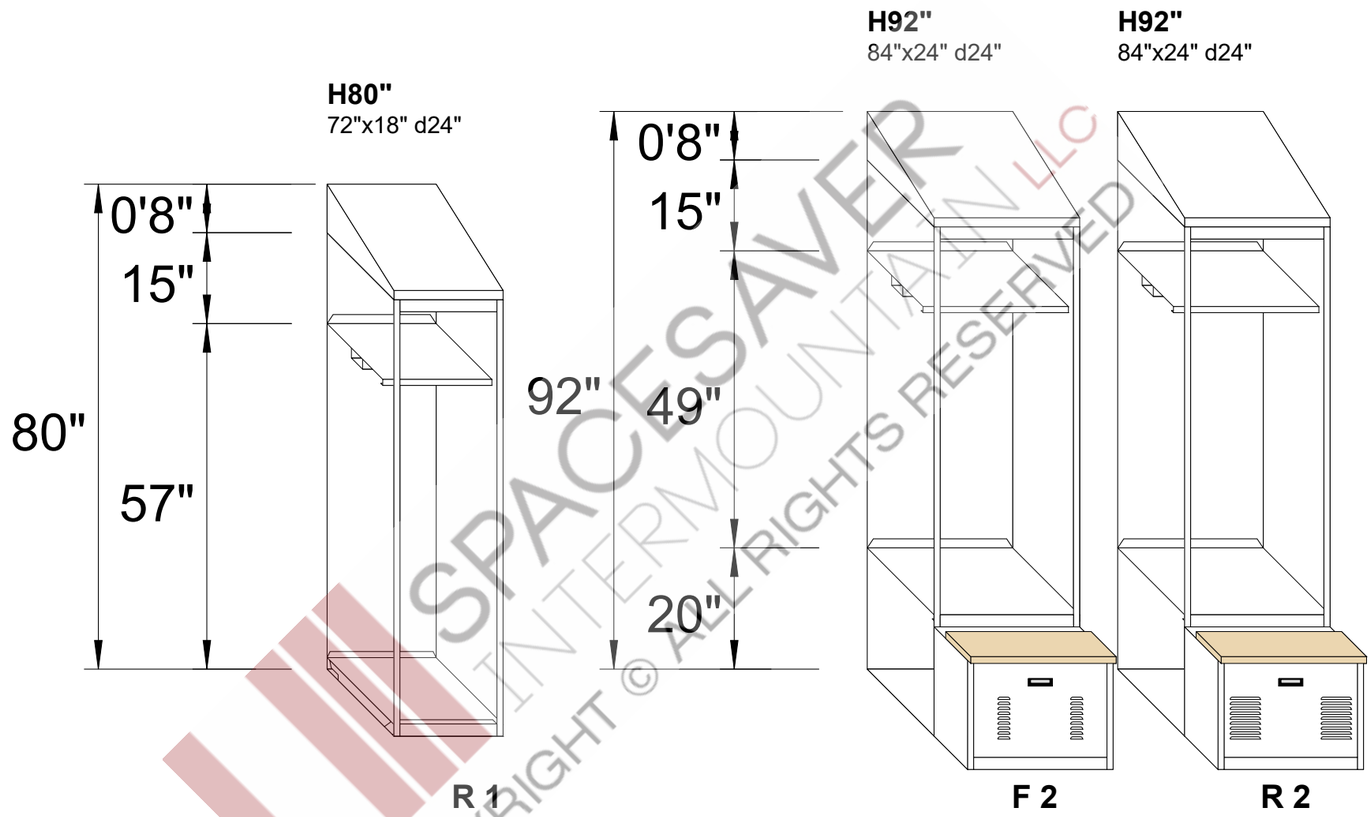
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:70
Rev level:	

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Elevations

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Project Name:
Idaho Falls Police Department

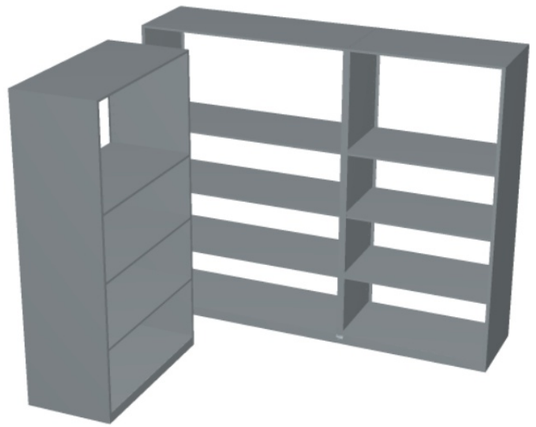
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:25
Rev level:	

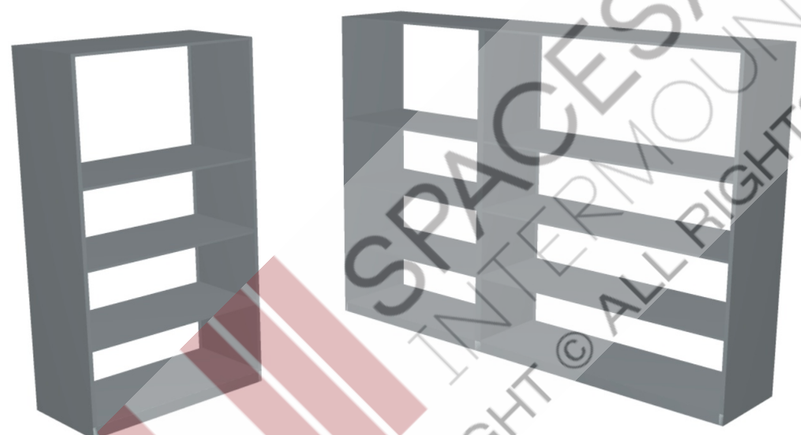
APPROVAL
This drawing Approved By:

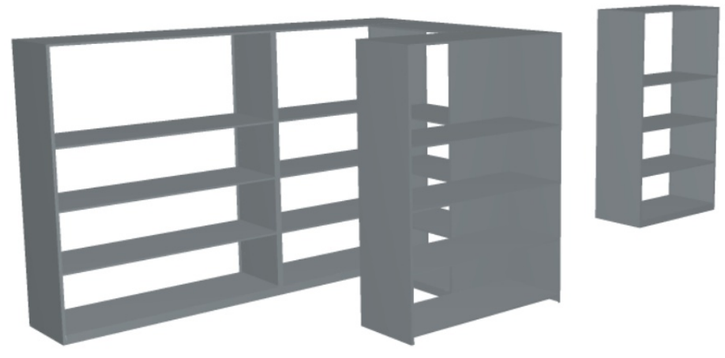
Dated

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Project Name:
Idaho Falls Police Department

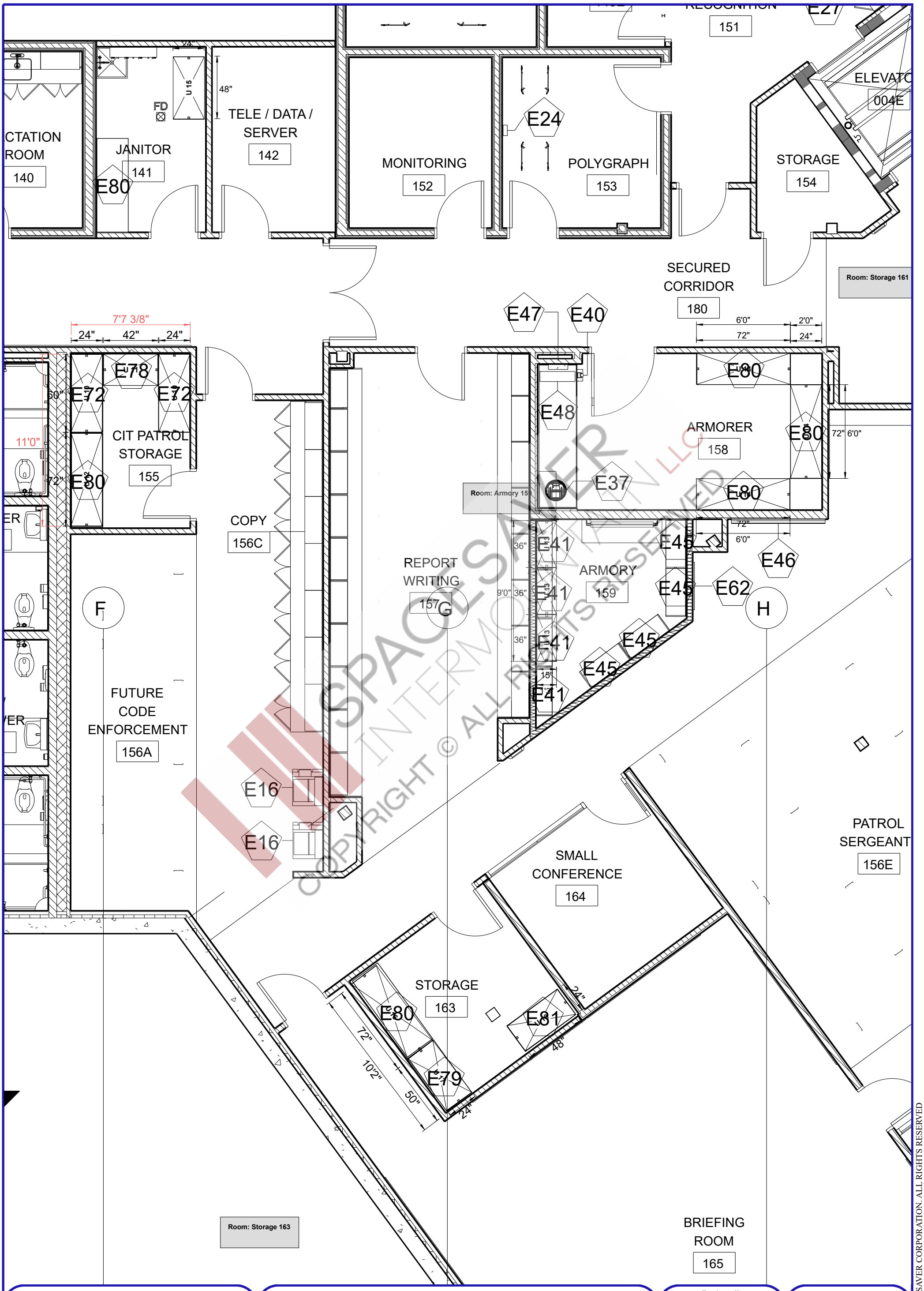
Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:25
Rev level:	

APPROVAL
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Dated

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Project Name:

Idaho Falls Police Department

Project #: 103114

Drawn by: M.Egbert

Date Printed: 08/09/2022

Scale 1:65

Rev level:

APPROVAL
This drawing Approved By:

_____

Dated_____

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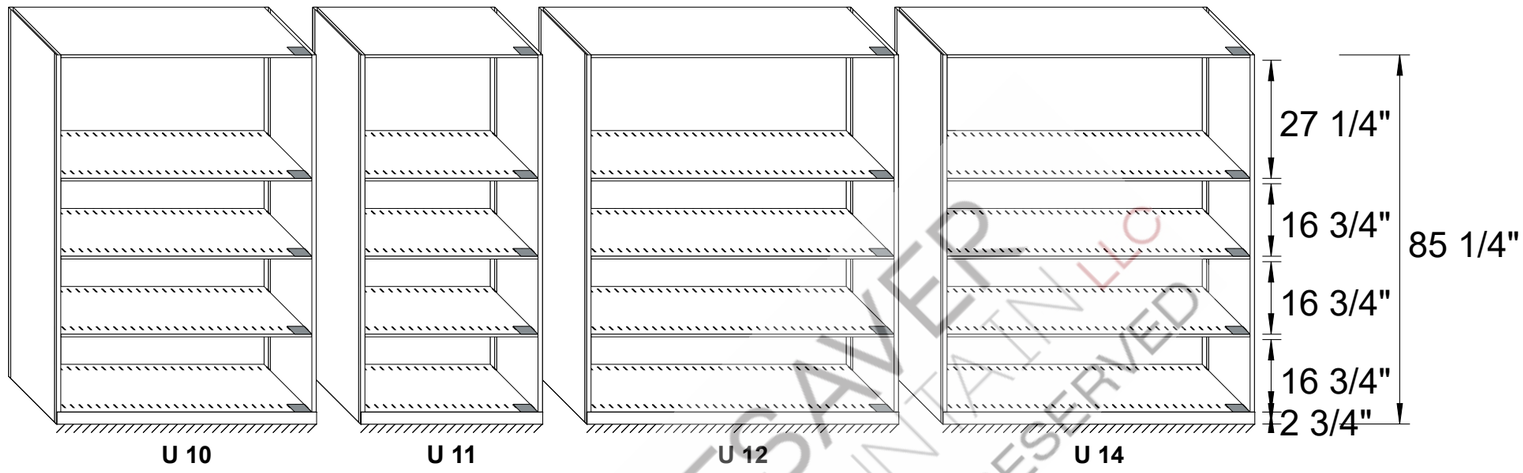
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H85 1/4"
85 1/4" x 60" x 24"

H85 1/4"
85 1/4" x 42" x 24"

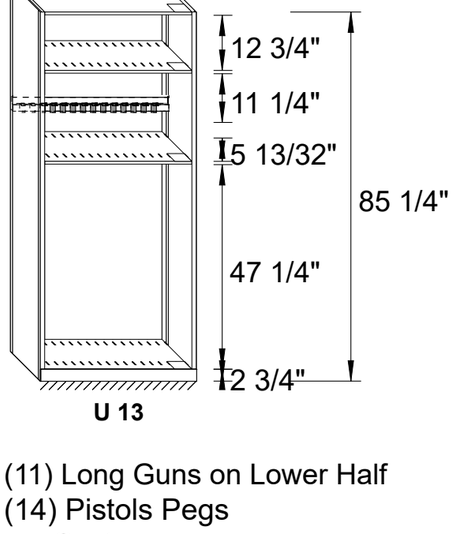
H85 1/4"
85 1/4" x 72" x 24"

H85 1/4"
85 1/4" x 72" x 24"



U 10 U 11 U 12 U 14

H85 1/4"
85 1/4" x 36" x 15"



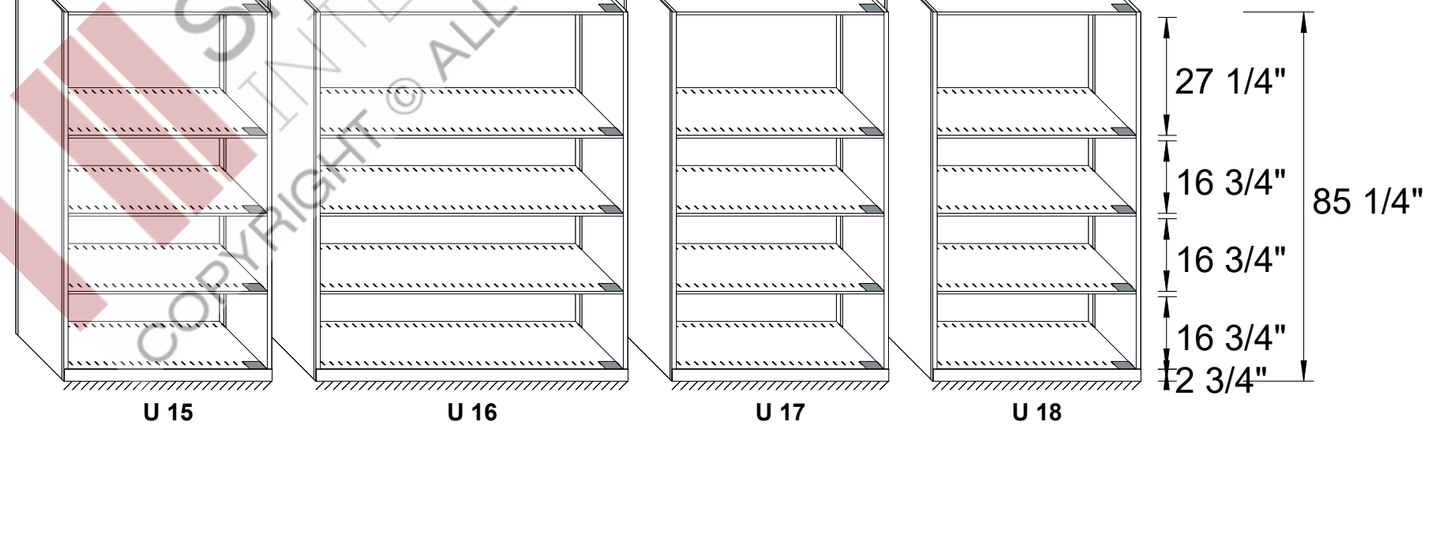
U 13

H85 1/4"
85 1/4" x 48" x 24"

H85 1/4"
85 1/4" x 72" x 24"

H85 1/4"
85 1/4" x 50" x 24"

H85 1/4"
85 1/4" x 48" x 24"



U 15 U 16 U 17 U 18

(11) Long Guns on Lower Half
(14) Pistols Pegs
per Section

Elevations

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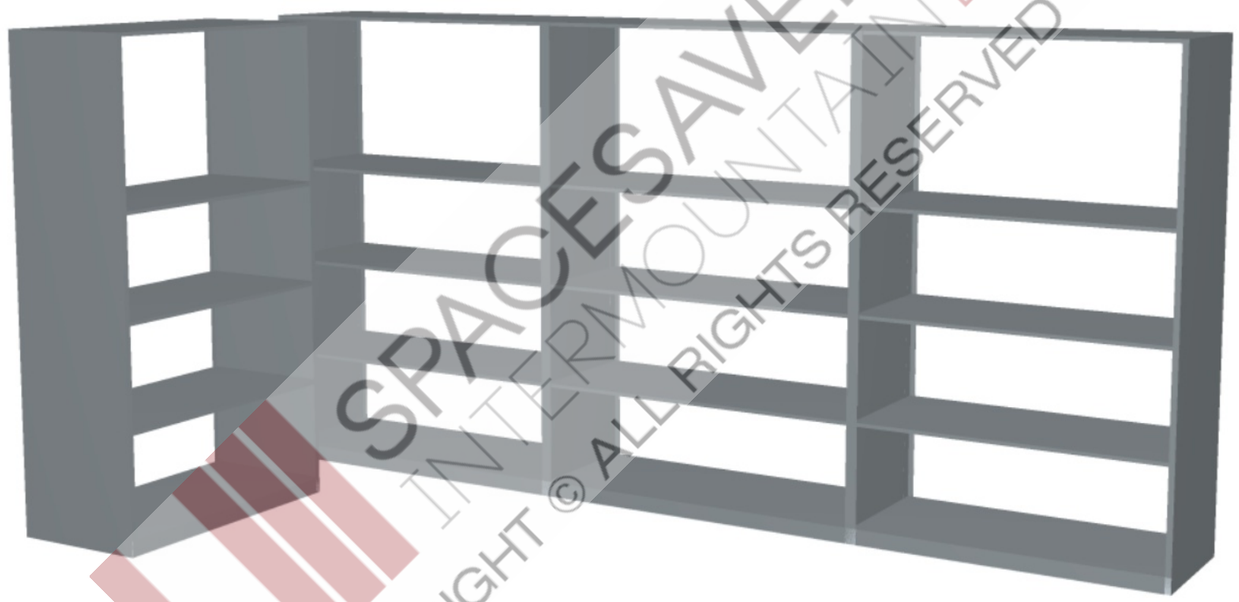
Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:35
Rev level:

APPROVAL
This drawing Approved By: _____
Dated _____

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Project Name:
Idaho Falls Police Department

Project #:
103114

Drawn by:
M.Egbert

Date Printed:
08/09/2022

Scale
1:20

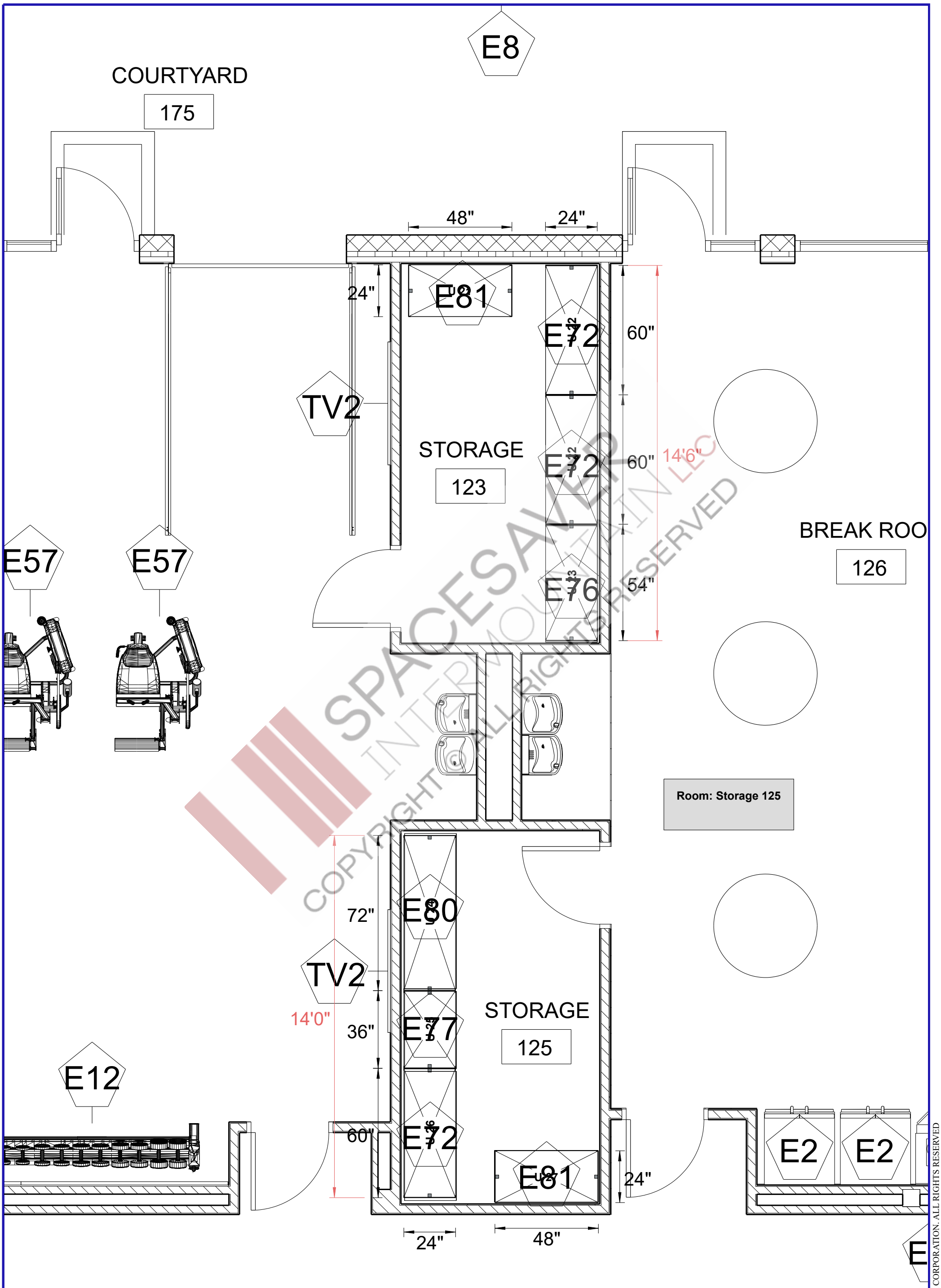
Rev level:

APPROVAL
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Dated

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Project Name:
Idaho Falls Police Department

Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:40
Rev level:	

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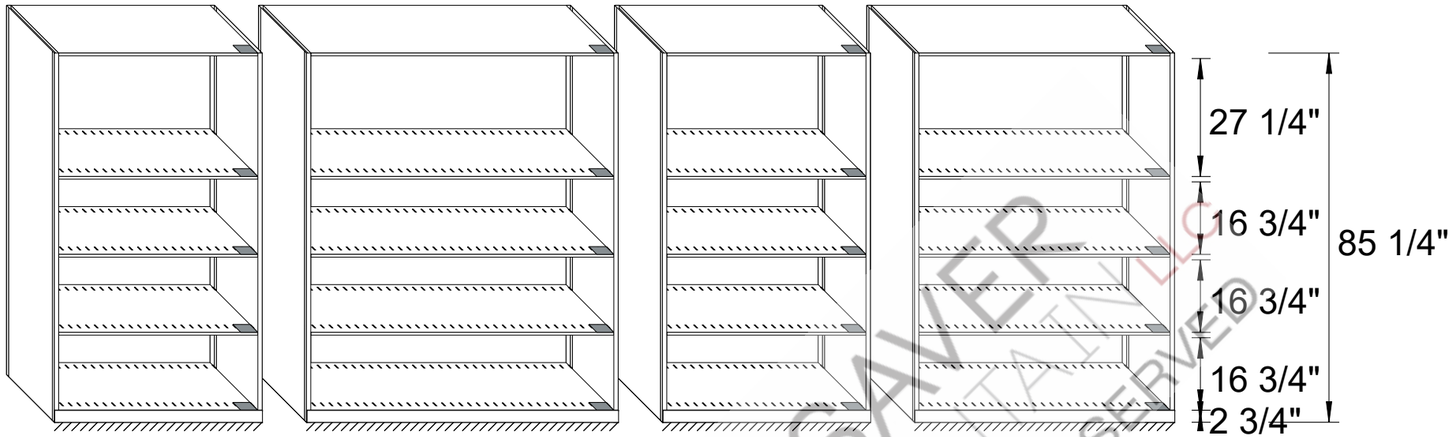
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H85 1/4"
85 1/4" x 48" x 24"

H85 1/4"
85 1/4" x 72" x 24"

H85 1/4"
85 1/4" x 48" x 24"

H85 1/4"
85 1/4" x 60" x 24"



U 19 **U 20** **U 21** **U 22**

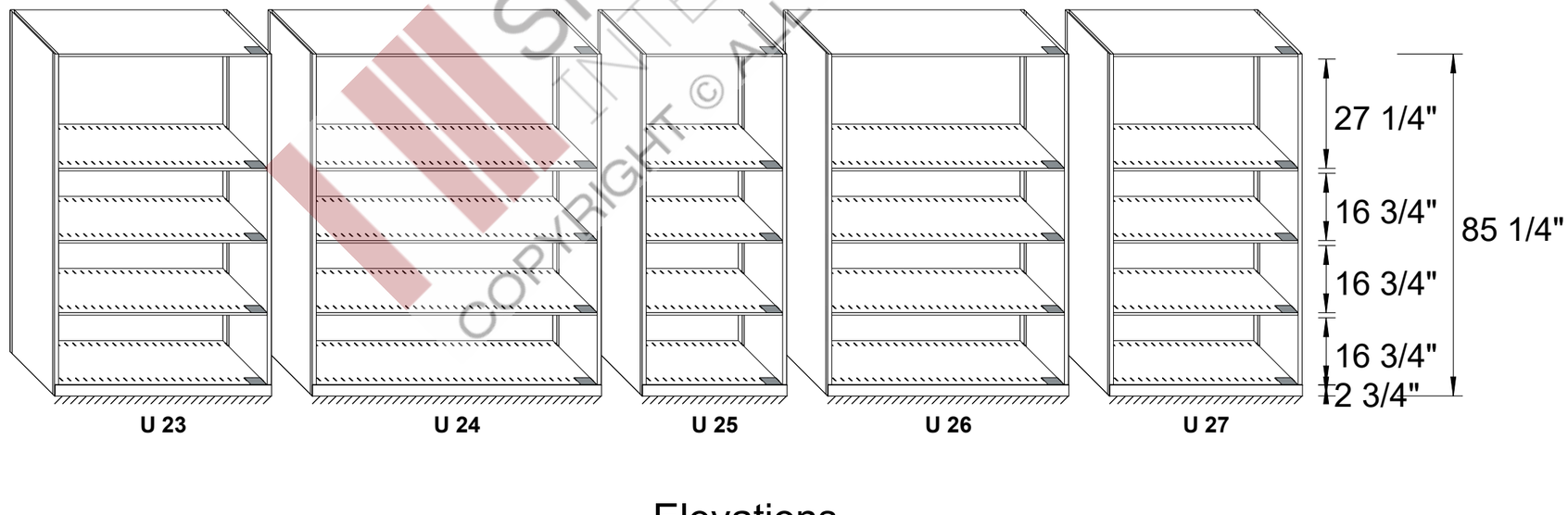
H85 1/4"
85 1/4" x 54" x 24"

H85 1/4"
85 1/4" x 72" x 24"

H85 1/4"
85 1/4" x 36" x 24"

H85 1/4"
85 1/4" x 60" x 24"

H85 1/4"
85 1/4" x 48" x 24"



U 23 **U 24** **U 25** **U 26** **U 27**

Elevations

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Project Name:
Idaho Falls Police Department

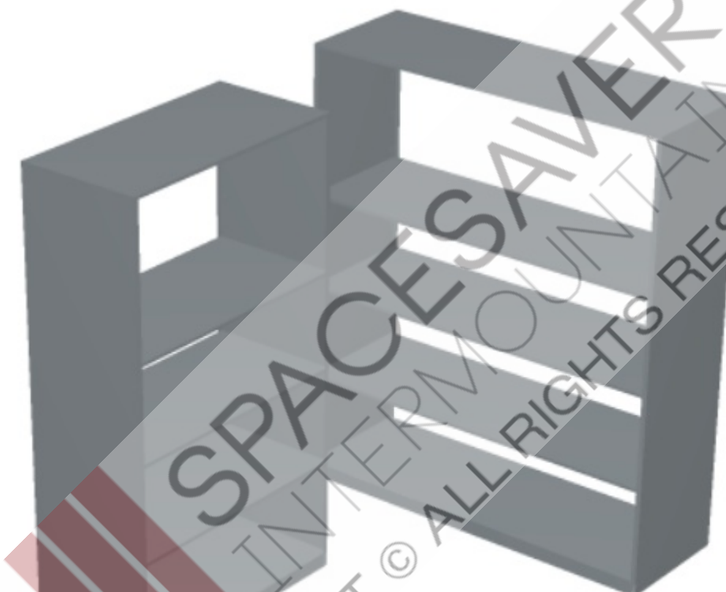
Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:35
Rev level:

APPROVAL
This drawing Approved By:

Dated

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Project Name:
Idaho Falls Police Department

Project #:
103114

Drawn by:
M.Egbert

Date Printed:
08/09/2022

Scale
1:20

Rev level:

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CHEM STORAGE
116

E81
48"
24"
E80
72"
E39
RESTROOM/ SHOWER
117
Room: Copy/Coffee 118
E1
25"
E86
DU 3
DU 3
18"
18"
18"
18"
72"
CORRIDOR
182
COPY / COFFEE
118
E71
LAB VEST.
119
E16
E83
24"
STORAGE
120
E80
72"
E81
DU 29
24"
48"
Room: Storage 120
Room: Evidence Bag & Tag 110
Filing Capacity
Evidence Storage 108G
Actual LFI 30,698"
Nominal LFI 31,998"
Actual LFF 2558'2"
Nominal LFF 2666'6"
Included in Filing
6'11 3/8"
5'8 1/8"
E36
36"
E35
36"
FD
BAG & TAG
110
E87
E32
24"
UP
STAIR
Room: Storage 121
E80
72"
STORAGE
121
E80
72"
12'0"
24"
E81
E81
48"
48"
24"
8'0"
R1
R1
R1
R1
R1
NON
LO

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:45
Rev level:

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Dated_____

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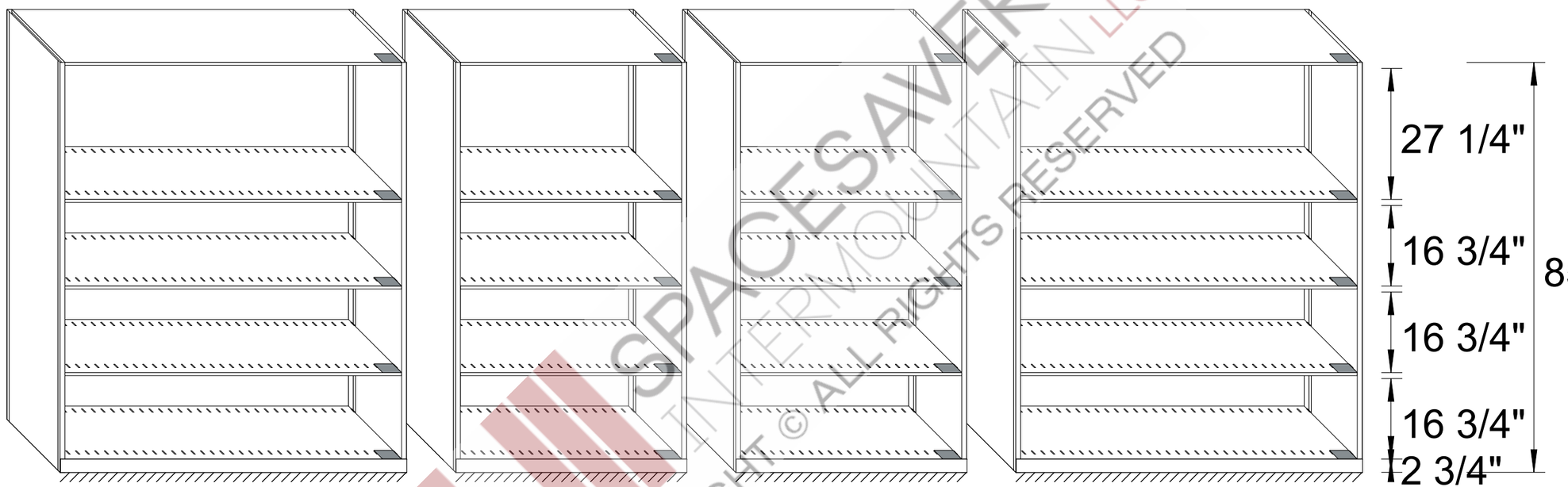
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H85 1/4"
85 1/4" x 72" x 24"

H85 1/4"
85 1/4" x 48" x 24"

H85 1/4"
85 1/4" x 48" x 24"

H85 1/4"
85 1/4" x 72" x 24"



U 28 **U 29** **U 30** **U 31**

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Project Name:
Idaho Falls Police Department

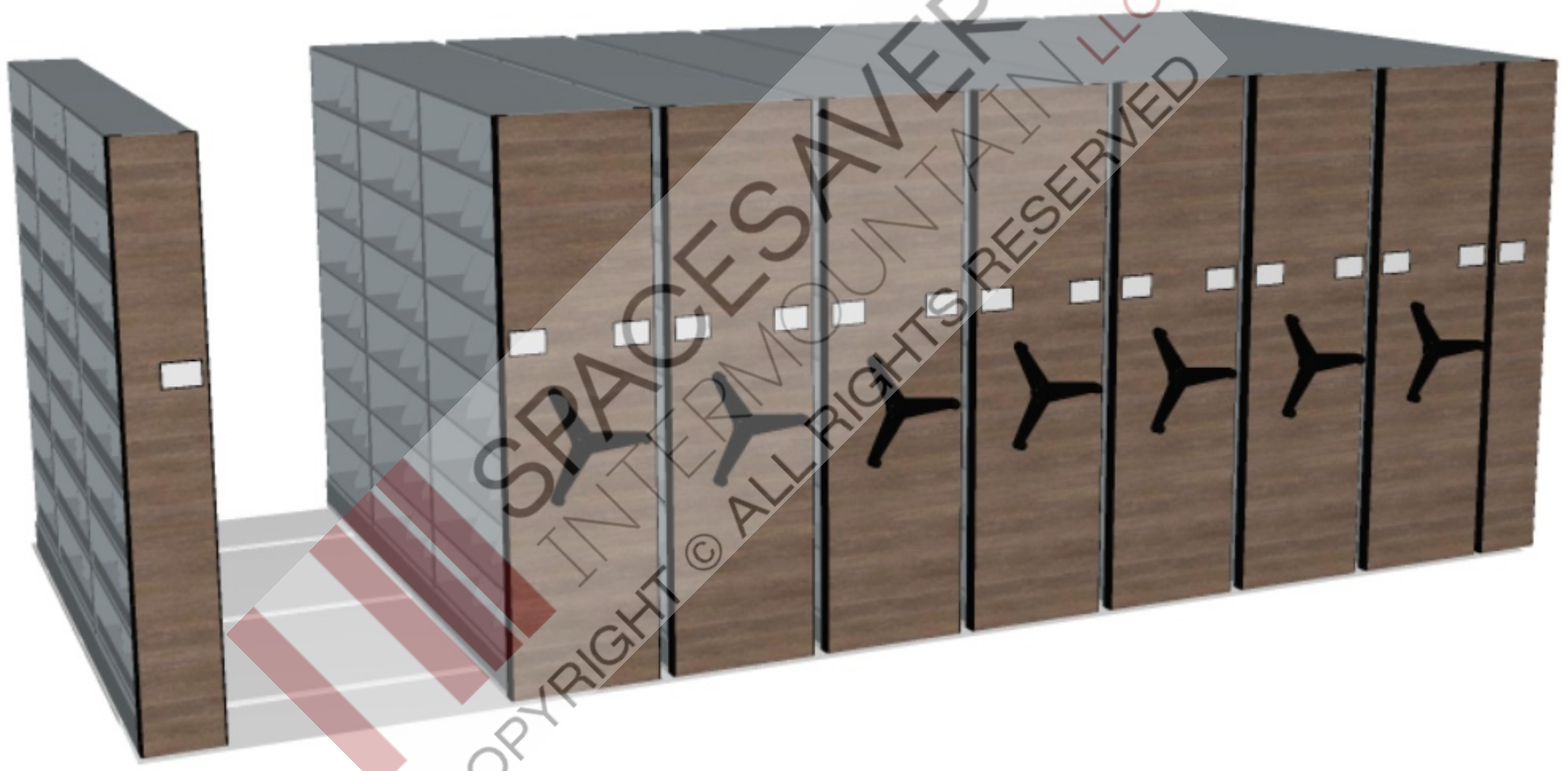
Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:25
Rev level:

APPROVAL
This drawing Approved By:

Dated

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:20
Rev level:

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ELECTRICAL
248

Room: Janitor 251
P5

Room: IT Work 252

249

252

DN

P1

P5A

LACTATION
ROOM
250

JANITOR
251

IT WORK
252

P8

72"

U 43

U 44

72"

24"

248

250

251

24"

P5

Red noted dimensions are critical dimensions.
Please abide by critical dimensions.
Spacesaver Intermountain is not responsible
for deviations from critical dimensions noted.

9'6 1/8"
42" 42" 30"

245

12 9/16"

U 32 U 32 U 33

RECORDS
STORAGE
246

BAT BAT BAT

48"

30 9/16"

30 9/16"

21'1 1/2"

24 9/16"

24 9/16"

24 9/16"

24 9/16"

24 9/16"

U 36 U 36 U 52
U 36 U 36 U 52
U 36 U 36 U 52
U 36 U 36 U 52
U 34 U 34 U 35
U 34 U 34 U 35
U 34 U 34 U 35
U 34 U 34 U 35
U 34 U 34 U 35

42" 42" 36"

10'7 7/8"

247

SUPERVISOR
247

258A

Filing Capacity

Items not assigned to a Position

Actual LFI 1,632"
Nominal LFI 1,704"

Actual LFF 136'0"
Nominal LFF 142'0"

Include Existing

P1

ADMIN/WAITING
258A

P7

264A

258B

P2

U 46

48"
48"
4'0"

U 46

48" 12'0"

259

Room: Records Storage 259

U 46

48"

259

U 46

48"
4'0"

STORAGE

EVIDENCE
PROCESSING
260A

265

NARCOTICS
261

SERGEANT
265

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:50
Rev level:

APPROVAL
This drawing Approved By:

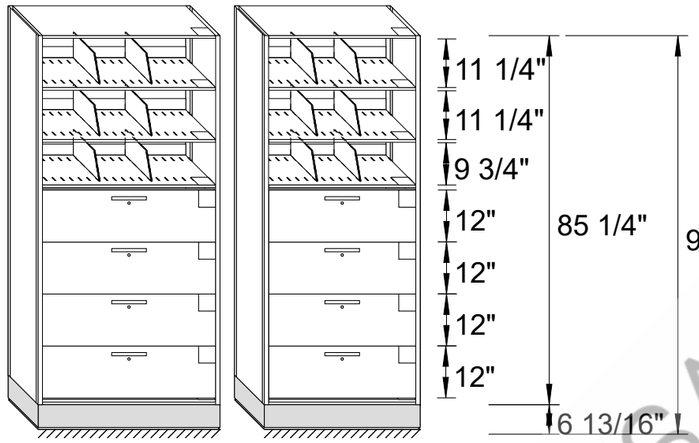
Dated

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H90 15/16"
85 1/4" x 42" x 15"

H90 15/16"
85 1/4" x 36" x 15"



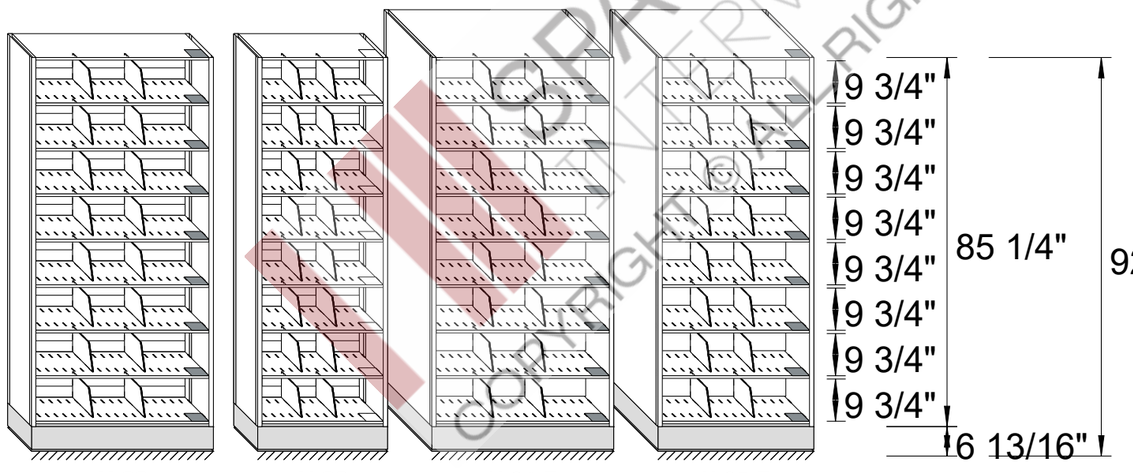
U 36 **U 52**

H90 15/16"
85 1/4" x 42" x 12"

H90 15/16"
85 1/4" x 30" x 12"

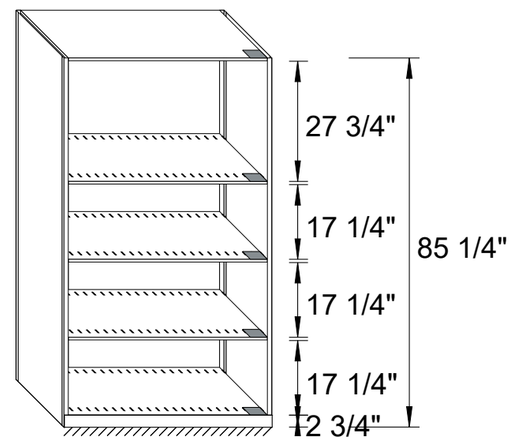
H90 15/16"
85 1/4" x 42" x 24"

H90 15/16"
85 1/4" x 36" x 24"



U 32 **U 33** **U 34-F** **U 35-F**

H85 1/4"
85 1/4" x 48" x 24"



U 46

Elevations

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
Scale 1:35
Rev level:

APPROVAL
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Dated

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Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:20
Rev level:	

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Room: Storage 227

224

225

2'0"

24"

227

STORAGE

227

36"

U 41

U 42

SECURED
ADMIN FILES

228

24"

228

72"

231

P8

ADMIN
ASSISTANTS

232

CORRIDOR

229C

232

229C

P9

279

Room: Records Storage 246

P4

237

COPY

243

234A

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Idaho Falls Police Department

Project #: 103114

Drawn by: M.Egbert

Date Printed: 08/09/2022

Scale 1:35

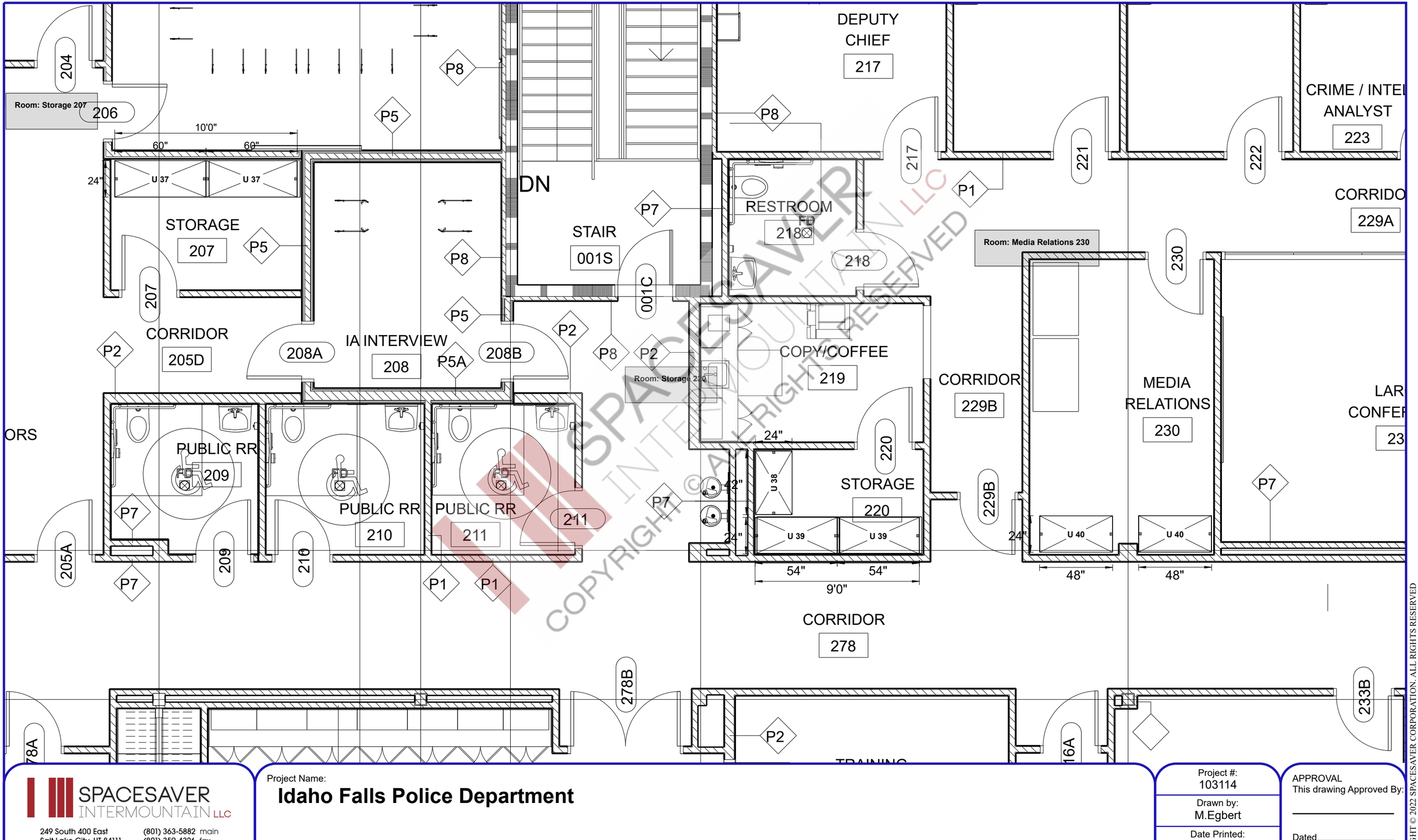
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Dated

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Project Name:

Idaho Falls Police Department

Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
Scale	1:55
Rev level:	

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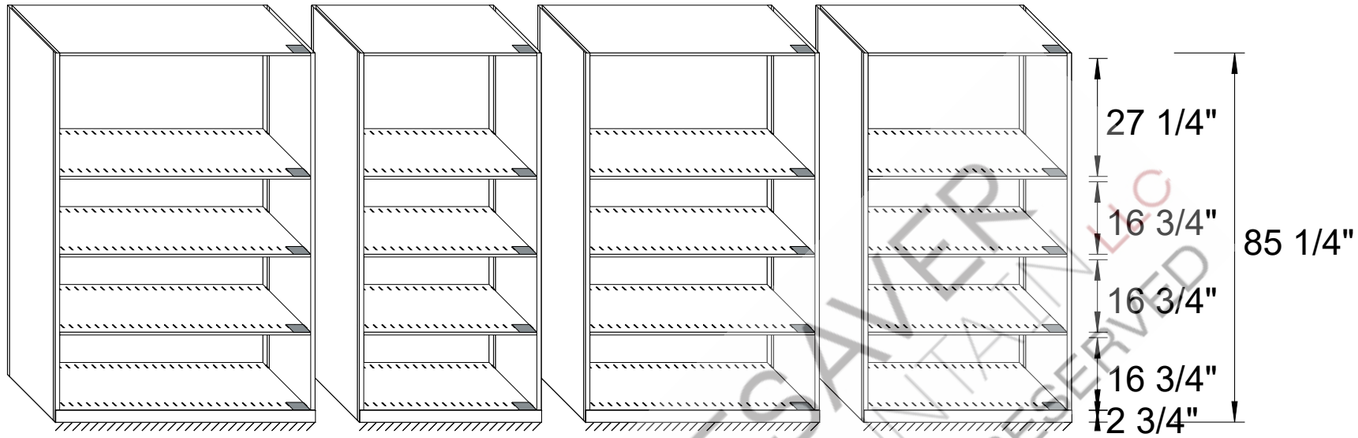
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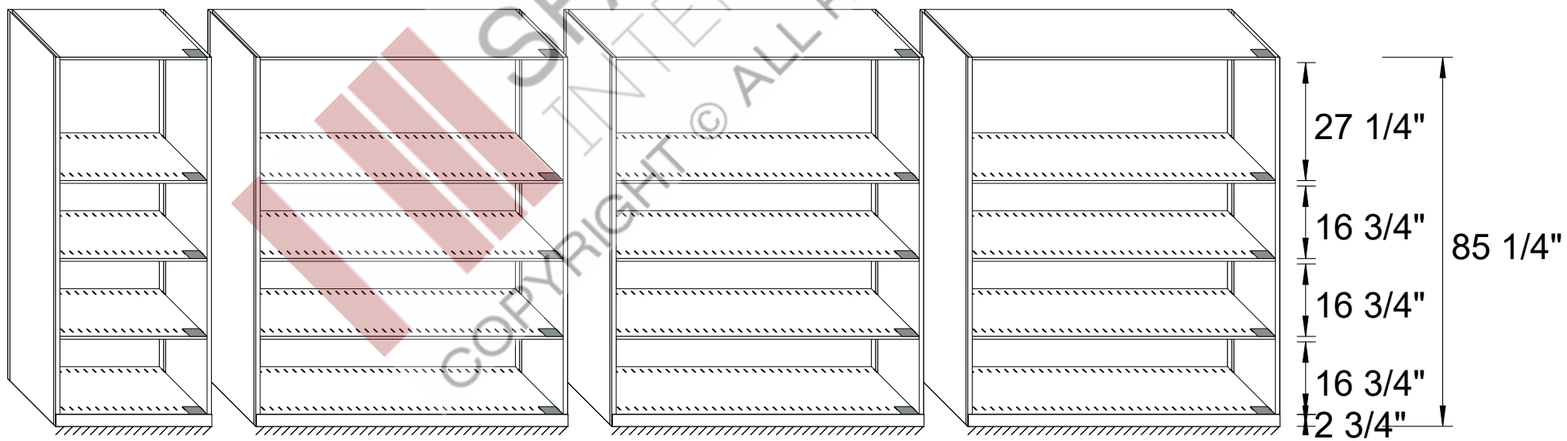


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Elevations

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Project Name:
Idaho Falls Police Department

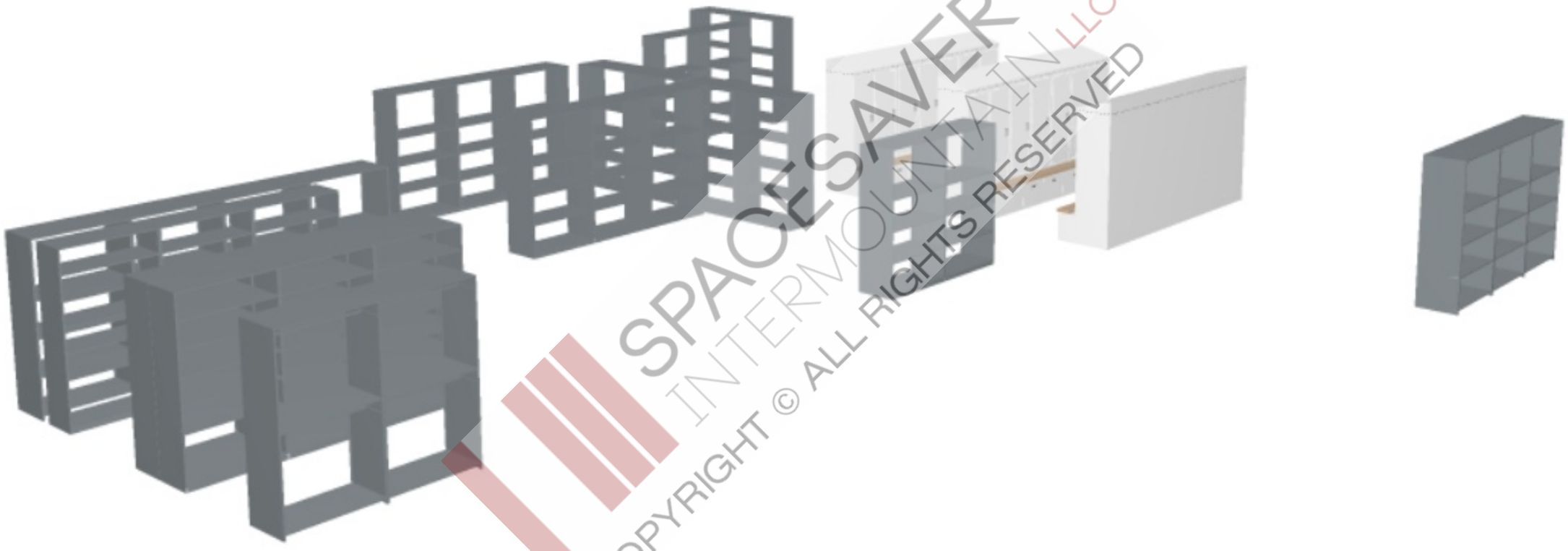
Project #: 103114
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Date Printed: 08/09/2022
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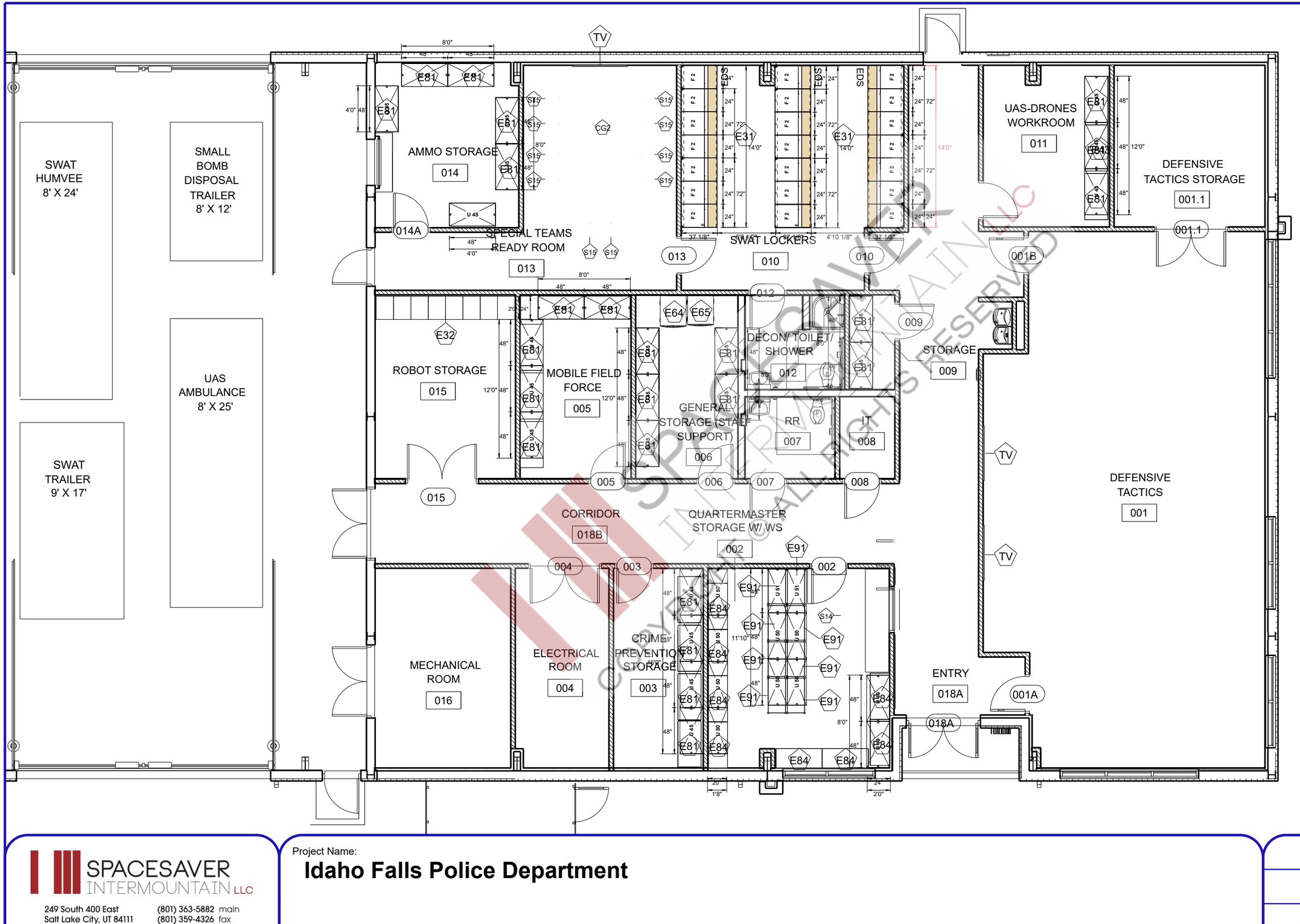
Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
Date Printed: 08/09/2022
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Project Name:

Idaho Falls Police Department

Project #:	103114
Drawn by:	M.Egbert
Date Printed:	08/09/2022
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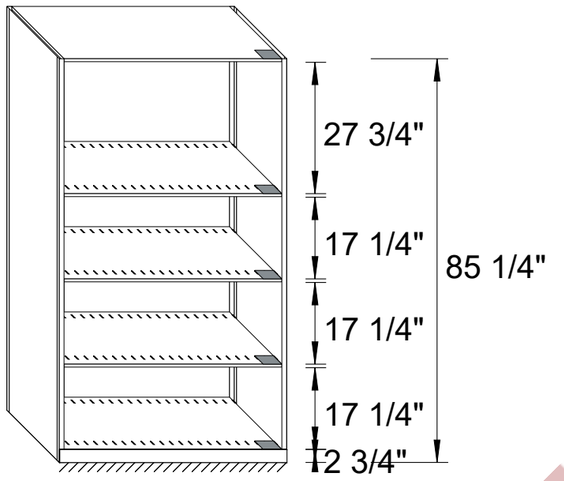
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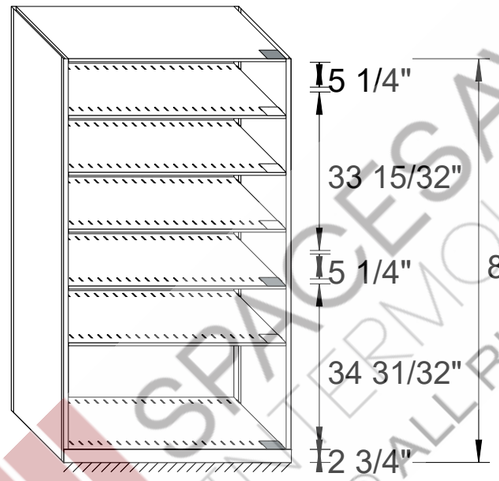
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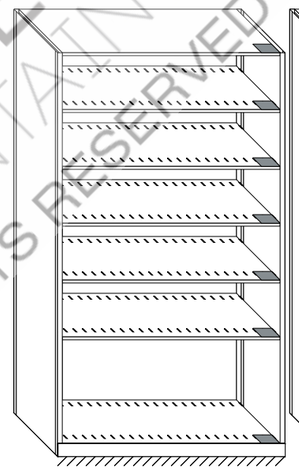
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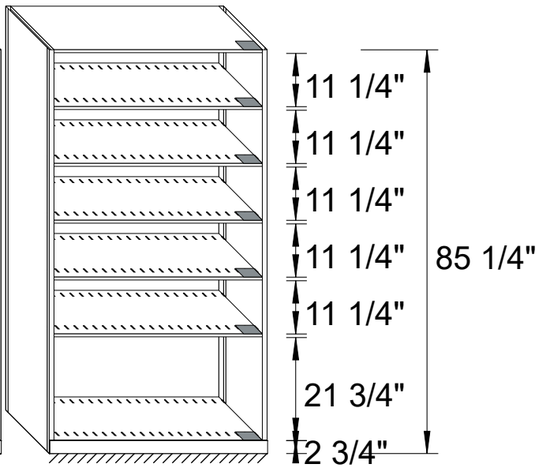
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U 51

Quarter Master

Elevations

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Project Name:
Idaho Falls Police Department

Project #: 103114
Drawn by: M.Egbert
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Memorandum

File #: 21-612 **City Council Meeting**

FROM: Chief Bryce Johnson
DATE: Tuesday, July 26, 2022
DEPARTMENT: Police Department

Subject
Police Department/School District 91 Memorandum of Understanding regarding School Resource Officers for 2022-23 school year

Council Action Desired
☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)

To approve the MOU with Idaho Falls School District 91 and authorize the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Description, Background Information & Purpose
This is a Memorandum of Understanding (MOU) between Idaho Falls School District 91 and the Idaho Falls Police Department establishing each entity's obligation under the School Resource Officer (SRO) program. This MOU also establishes the terms and conditions between the City of Idaho Falls and School District 91 regarding sworn police officers working within the schools during the 2022-23 school year. The IFPD has provided sworn officers to work as SROs within Idaho Falls School District 91 for many years and is pleased to continue these services for the 2022-23 school year. The MOU is the same as last year's City Council-approved MOU with only a change of dates for the upcoming school year. IFPD recommends approval.

Alignment with City & Department Planning Objectives



☒ ☐ ☐ ☒ ☐ ☒ ☐ ☐

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Interdepartmental Coordination
n/a

Fiscal Impact

School District 91 agrees to pay 70% of the wages and benefits for two (2) sworn IFPD officers and 50% of the wages and benefits for two (2) additional sworn IFPD officers to the City of Idaho Falls. For the 2022-23 school year, the amount is roughly $251,117.00.

Legal Review
This MOU has been reviewed by the City Attorney.

SCHOOL RESOURCE OFFICER AGREEMENT

THIS SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN (hereinafter "Agreement") made and entered into this 31 day of August, 2022 by and between CITY OF IDAHO FALLS, IDAHO, a municipal corporation of the State of Idaho, P.O. Box 50220, Idaho Falls, Idaho 83405 (hereinafter "CITY"), and Idaho Falls School District No. 91, 690 John Adams, Idaho Falls, Idaho 83401 (hereinafter "DISTRICT").

WITNESSETH:

WHEREAS, CITY operates and maintains a Police Department within CITY limits and -employs a trained and certified staff of police officers to provide law enforcement services within CITY; and

WHEREAS, DISTRICT has need of qualified and trained personnel to provide security and law enforcement services within the various schools of DISTRICT which are located within the boundaries of CITY; and

WHEREAS, it is to the mutual interest of the parties that security and law enforcement services be readily available during school hours within such schools.

NOW· THEREFORE. it is hereby agreed as follows:

1. **CITY Police Officers.** Subject to the approval by DISTRICT on an officer-by-officer basis. CITY agrees to provide for the use and benefit of DISTRICT sworn police officers to work as School Resource Officers ("SROs") within the schools operated by DISTRICT within the CITY provided CITY shall have no obligation to provide a substitute officer during times when an SRO is taking mandatory training, approved vacation, holiday, sick leave, or other leave or absences beyond the control of the CITY. Such police officers shall be available during the time when school is in session during the term of this Agreement.

2. **Term of this Agreement.** The term of this Agreement shall commence on August 31. 2022 and shall terminate on August 31, 2023.

3. **Compensation**. In consideration for the services provided herein, the parties agree to the following compensation:

    a. For Two (2) SROs. DISTRICT agrees to pay CITY an amount equal to seventy percent (70%) of each SROs wages and seventy percent (70%) of the cost of each SROs benefits, as hereinafter stated, for the entire term of this Agreement, irrespective of whether school is in session. In particular, DISTRICT shall pay CITY seventy percent (70%) of all compensation paid to all SROs and seventy percent (70%) of each officer's FICA withholdings, PERSI withholdings, and the premiums for workers' compensation, health, and accident insurance and life insurance attributable to such SRO.

b. For Two (2) Additional SROs. DISTRICT agrees to pay CITY an amount equal to fifty percent (50%) of each SROs wages and fifty percent (50%) of the cost of each SROs benefits, as hereinafter stated, for the entire term of this Agreement, irrespective of whether school is in session. In particular. DISTRICT shall pay CITY fifty percent (50%) of all compensation paid to all SROs and fifty percent (50%) of each officer's FICA withholdings, PERSI withholdings, and the premiums for workers' compensation, health, and accident insurance and life insurance attributable to such SRO.

c. All SROs. DISTRICT will pay one hundred percent (100%) of overtime earned by the SROs for DISTRICT-related activities. Overtime incurred from a criminal investigation or arrest will be paid one hundred percent (100%) by CITY. Payment or DISTRICT's share or such wages and benefits shall be due no later than the 30th day of June during the term hereof, provided CITY sends an invoice to DISTRICT at least fifteen (15) days prior to such due date. Each invoice shall be for wages and benefits paid since August 31, 2022. or since the date or the last payment.

4. **Work Schedules.** DISTRICT shall have the right to establish and direct the work hours and work days for all SROs, including the right, if necessary, to require SROs to work on holidays established by the Idaho Falls City Personnel Policy and to require SROs to work in excess of an eight (8) hour day, provided in such event, any overtime compensation paid to or accrued by an SRO and arising from such holiday pay or overtime work, shall be included within the compensation in which DISTRICT is required to participate. DISTRICT may change the shift hours of the SRO to accommodate scheduled school-related events that require security or the presence of the SRO.

5. **Supervision and Direction of SROs**. DISTRICT shall have the right to generally assign work tasks to the SROs, provided the manner and means by which such work is performed shall be determined by CITY, in accordance, with CITY's Personnel Policy, ordinances, and regulations and any general orders promulgated by the Idaho Falls Chief of Police and School District 91 Board policy. The right to make such work assignments shall be limited to the time when school is in session. In particular, CITY will be responsible for the education, training, and disciplining of SROs. The SROs' assignments and work ethics will be continually evaluated by the DISTRICT, and concerns or issues will be presented to the Idaho Falls Police Department promptly. Quarterly meetings between the School and Police Administration should also be arranged. CITY shall make its best efforts to make accommodations to provide SROs training outside of school hours. There may be mandatory trainings in which SROs will have to attend during school time. SROs shall notify school principals of such training. It is the desire of CITY to provide DISTRICT with SROs; however. because of possible staffing shortages and officer interest, CITY does not guarantee that all SRO positions will be filled. DISTRICT has the right to reject any SRO candidate if DISTRICT is not satisfied at any time with the current SRO. DISTRICT may request a new SRO. Replacement of any personnel is not guaranteed by CITY. All wages, benefits, and all terms and conditions of the SROs employment shall be in accordance with and subject to the CITY Personnel Policy, regulations, and procedures as

established by the statute or CITY ordinance. Selections and transfers will be made in accordance with CITY policy. School personnel will be involved in the transfer process.

6. **Uniforms and Equipment.** CITY will provide each SRO with all equipment, uniforms, weapons, communications equipment, and other accessories as necessary to perform his/her duties and as are customarily supplied for police officers generally. Weapons and munitions that are stored in any SRO office will be secured in lockers and safes provided by CITY. The control and security of SRO weaponry will be the responsibility of CITY. CITY will provide each SRO with a computer. network interface card and associated software capable of communicating with and through the CITY Records Management System.
7. **Equipment Provided by District.** DISTRICT shall provide an office. desk, telephone, and necessary office supplies for use by each SRO. DISTRICT will also provide an internet connection for use by each SRO.

8. **Liability Insurance; Waiver of Indemnification and Contribution Rights**. DISTRICT and CITY shall each be separately responsible to obtain and maintain their own policy of liability insurance for claims arising against either of them as a result of any act or omission by each SRO and neither shall have any obligation or duty to procure liability insurance for the other. To the fullest extent permitted by law and by the terms and conditions of both parties' general, police liability or errors and omissions insurance policies, each party waives, as against the other, any claim for indemnification or contribution arising out or any negligent act or omission by any SRO while acting within the course and scope of his duties whenever such act or omission causes property damage or personal harm. injury or death to a third party. To the extent such waiver is not allowed by any policy of one part). The waiver shall not be applicable to the other party.

9. **Complete Agreement**. This writing evidences the complete and final agreement of the parties and no prior statement. representation or understanding shall be assumed.

ATTEST:
City of Idaho Falls, Idaho

"CITY"

By_____
Kathy Hampton, City Clerk

By _____
Rebecca L. Noah Casper, Ph.D., Mayor

"DISTRICT"
Idaho Falls District No. 91

By _____
James Shank, District No. 91 Superintendent

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Rebecca L. Noah Casper, Ph.D., known to me to be the Mayor of the City of Idaho Falls, Idaho, a municipal corporation that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho

(Seal) Residing at: _____
My Commission Expires: _____

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 26 day of July, 2022, before me, the undersigned, a notary public for Idaho, personally appeared James Shank known to me to be the Superintendent of Idaho Falls District 91 that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

ANGELA PENDLEBURY NOTARY PUBLIC Comm. No. 61155 STATE OF IDAHO

_____
Notary Public of Idaho

(Seal) Residing at: Idaho Falls
My Commission Expires: 2/22/2025

Memorandum

File #: 21-617 **City Council Meeting**

FROM: Chief Bryce Johnson
DATE: Tuesday, August 23, 2022
DEPARTMENT: Police Department

Subject

Funding Agreement for E911 Dispatching Operations and lease of the Law Enforcement Building between the City of Idaho Falls and Bonneville County

Council Action Desired

☐ Ordinance ☐ Resolution ☐ Public Hearing
☒ Other Action (Approval, Authorization, Ratification, etc.)
Approval of the funding agreement for E911 operations and the lease of the Law Enforcement Building between the City of Idaho Falls and Bonneville County and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Description, Background Information & Purpose

The City of Idaho Falls operates an Emergency Communications Center (ECC) that dispatches first responders to residents within the City and throughout Bonneville County. A funding formula has been recommended by an independent consultant. It factors in call volume and the volume of work each entity creates for the Dispatch Center. At current workload levels, the formula has IFPD paying 44.4%, BCSO paying 37.4%, and IFFD paying 18.2%, of dispatch /ECC operating costs. As part of the agreement, IFPD also agreed to enter into a lease for use of the Law Enforcement Building for the time that we remain there.

The City of Idaho Falls has operated the Dispatch Center for many years. The purpose of this agreement is to create an equitable funding formula for all entities that are serviced by the Dispatch Center and to memorialize the agreement with provisions for a regular review of the agreement. This agreement achieves equitable cost sharing between fire/EMS and law enforcement services. It also achieves equitable cost sharing between the law enforcement services offered by Idaho Falls and those services offered by Bonneville County. These formulas and the provisions for review will ensure an equitable allocation of costs well into the future.

Alignment with City & Department Planning Objectives



☐ ☒ ☐ ☐ ☐ ☒ ☐ ☐

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Interdepartmental Coordination

The Idaho Falls Fire Department, Municipal Services, City Attorney, and IFPD all worked on this agreement together.

Fiscal Impact

The lease of the Law Enforcement Building is $127,109 annually, payable in monthly installments of $10,592.39. The City also agrees to pay 18% of the utilities, which is the percentage of the footprint IFPD has in the building. This agreement would be in place until IFPD moves out of the building. In the current fiscal year, the total dispatch operations budget is $2,622,157. IFFD's portion is $410,000, BCSO's portion is $872,513, and IFPD's portion is $1,339,644. The allocations this year do not match the formula percentages as they were based on estimates before the final numbers were known. In years going forward, the allocations would match the formula percentages.

Legal Review

Written, reviewed and approved by Idaho Falls City Attorney

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FUNDING AGREEMENT FOR E911 DISPATCHING OPERATIONS BETWEEN CITY OF IDAHO FALLS, IDAHO AND BONNEVILLE COUNTY, IDAHO

THIS FUNDING AGREEMENT FOR E911 DISPATCHING OPERATIONS BETWEEN CITY OF IDAHO FALLS, IDAHO, ("AGREEMENT"), made and entered into this 22 day of August, 2022, between City of Idaho Falls, Idaho, a municipal corporation, whose address is P.O. Box 50220, Idaho Falls, Idaho 83405 ("CITY"), and Bonneville County, Idaho, whose address is 605 N. Capital, Idaho Falls, Idaho 83402 ("COUNTY").

WHEREAS, CITY owns the real property located at 911 North Skyline Drive, known as the Bonneville County Emergency Communications Center ("Center"), which serves as the location for 911 dispatch operations for CITY and COUNTY; and

WHEREAS, COUNTY leases from CITY, the entirety of the aforementioned real property attached as Appendix D, for the purposes of providing Emergency Communications Center for Bonneville County, and

WHEREAS, subject to the term of the lease with CITY, Appendix D, COUNTY provides "premises for the purposes of an emergency dispatch center" which is currently occupied by CITY personnel for the purpose of dispatch services; and

WHEREAS, COUNTY owns all Center office equipment, computers, electronic systems, radio systems, antenna systems, softwares in the Center (with the exception of CITY owned electronic equipment, including CITY's fiber optic lines and associated electronic networking and supporting equipment); and

WHEREAS, COUNTY provides personnel to maintain all 911 equipment in the Center; and

WHEREAS, CITY provides personnel under the direction of the Idaho Falls Police Department ("IFPD") in support of 911 dispatch operations for CITY and COUNTY; and

WHEREAS, COUNTY utilizes Emergency Communication Act funds to purchase and maintain 911 Emergency Dispatch Center equipment and the physical facilities necessary to execute COUNTY 911 duties; and

WHEREAS, CITY and COUNTY wish to allocate expenses related to 911 dispatch operations equitably; and

WHEREAS, CITY and COUNTY are entering into this AGREEMENT to provide for a fair and equitable division of financial responsibility between CITY and COUNTY for 911 dispatch operations; and

WHEREAS, during the term of this AGREEMENT, CITY shall administer a CITY 911 Communications budget (CITY budget number 001-2008-511) ("CITY 911 Communications budget") which shall include regular salary and wages of all full time and part-time Emergency Communications Officers (ECO), ECO Supervisors, and the Communications Manager, as well as for any earned overtime, employment benefits, CITY required physicals, and all clothing, office supplies, special Idaho Falls Police Department supplies, minor equipment, travel and meeting costs, dues and subscriptions, personnel training, technology, and office equipment related to the such ECO employees; and

WHEREAS, CITY 911 Communications budget shall not include any portion of an IFPD Captain or IFPD Chief's time; any CITY Human Resource Department costs; any CITY background investigator's costs; or any other cost(s) not specifically itemized in CITY 911 Communications budget; and

WHEREAS, COUNTY shall pay to CITY the percentage rate established by this AGREEMENT as its equitable share of dispatch operations for the term and pursuant to the conditions of this AGREEMENT; and

WHEREAS, each Party has the statutory authority to enter into contracts to provide services to their respective constituencies; and

WHEREAS, nothing in this AGREEMENT is intended to nor shall establish a Joint Powers Agreement between the Parties.

NOW, THEREFORE, be it agreed, for and in consideration of the mutual covenants and promises between the Parties hereto, as follows:

I.

Purpose of Agreement.

The purpose of this AGREEMENT is to provide mutually beneficial dispatch services for the Parties' respective constituencies including the Idaho Falls Fire Department ("IFFD") and the Bonneville County Sheriff's Office ("BCSO"); and to establish and implement for COUNTY and CITY an equitable and sustainable funding formula for 911 Dispatch operations; and to provide to the constituents of CITY and COUNTY a transparent explanation of the shared financial costs of operations of 911 Dispatch services.

II.

Parties mutually agree:

A. That, in exchange for CITY 911 dispatch operations described in this AGREEMENT, COUNTY shall pay to CITY upon receipt of quarterly invoices, thirty-seven-point two percent (37.2%) of the current year's amount of the CITY 911 Communications budget (as approved by Idaho Falls City Council).

B. That the service level to be maintained during the term of this AGREEMENT is that level of dispatch service provided by CITY on the date of the final execution of this AGREEMENT, unless another level of services is agreed to by the Parties in writing as set forth in APPENDIX A to this AGREEMENT; and

C. To cooperate in good faith to continue expectations and commitments contained in this AGREEMENT, in order that both Parties can sustain and improve efficient and effective 911 dispatch operations that benefit the community.

III.

CITY shall:

A. On a yearly basis and throughout the term of this AGREEMENT, secure approval from the Idaho Falls City Council of CITY 911 Communications budget (CITY budget number 001-2008-511) which encompasses regular salary and wages of all full time and part-time Emergency Communications Officers (ECO), ECO Supervisors, and the Communications Manager, as well as for any earned overtime, employment benefits, CITY-required physicals, and all clothing, office supplies, special Idaho Falls Police Department supplies, minor equipment, travel and meeting costs, dues and subscriptions, personnel training, technology, and office equipment related to the such ECO employees;

B. Include an overtime line item in the submitted CITY 911 Communications budget based upon estimated cost for overtime at the current level of service. During the first two (2) weeks of each September, the IFPD Chief and the BCSO Sheriff shall review the to-date actual overtime costs. If actual overtime costs are less than the estimated amount in the CITY's 911 Communications budget, COUNTY's final quarterly payment for that current year shall be reduced by the adjusted amount; however, in no case shall COUNTY be required to pay more than the agreed-upon overtime amount in that fiscal year after agreement on the overtime budget;

C. Exclude from the CITY 911 Communications budget any portion of am IFPD Captain or Chief's time, any CITY Human Resource Department costs, any CITY background investigator's costs, or any other cost(s) not specifically itemized in the CITY 911 Communications budget;

D. On or before March 1st of each year, submit to COUNTY, through the BCSO, the estimate of expected costs of the upcoming budget year's CITY 911 Communications budget costs. If Idaho Falls City Council approval for the upcoming fiscal year's CITY 911 Communications budget costs exceed five percent (5%), the estimate to be submitted for COUNTY budget approval of the upcoming fiscal year may be adjusted by mutual agreement of the Parties no later

than July 15th of each year. Any COUNTY underpayment for CITY services rendered a fiscal year (due to increased costs in the current year) shall be made up by COUNTY by payments made to CITY in the following budget year;

E. Annually, through IFPD, meet with the Multi-Agency Advisory Board (MAB) to review the weighted Computer Aided Dispatch (CAD) analysis formula to assess call volume and to determine when additional ECOs or IFPD Dispatch staff are required in order to maintain sufficient Dispatch operations;

F. Issue quarterly invoices to COUNTY for COUNTY payments of funds due pursuant to this AGREEMENT.

IV.

COUNTY shall:

A. For the first year of this AGREEMENT (CITY fiscal year 2022-2023), make payments based upon the CITY 911 Communications budgeted amount of eight hundred seventy-two thousand five hundred twelve and fifty-three one-hundredths dollars ($872,512.53) as shown in APPENDIX B to this AGREEMENT;

B. For any years subsequent to the initial year of this AGREEMENT, make payments to CITY based upon the thirty-seven point two percent (37.2%) formula established in Appendix C to this AGREEMENT.

V.

A. Term and Renewal. The initial term of this AGREEMENT shall be two (2) consecutive fiscal years commencing October 1, 2022. This AGREEMENT shall renew automatically thereafter under the same formula, level of service, and conditions for the immediately following fiscal year, unless either Party provides notice to the other Party not less than one hundred eighty days (180) days in advance of the renewal date, stating that the Party wishes to discuss modification of terms or to not renew. Additionally, the Parties, by mutual agreement, may terminate this AGREEMENT upon terms negotiated.

B. Default. Time and strict faithful performance of each and every covenant and condition set forth herein are expressly made the essence of this AGREEMENT. If either Party defaults in the performance of any covenant, obligation or condition hereof, and if such default shall not be cured within a period of ninety (90) days after written notice shall have been sent by mail or hand-delivered to defaulting Party, non-defaulting Party may, at its sole option, declare this AGREEMENT to be immediately terminated and may immediately cease to deliver and/or provide the services set forth in this AGREEMENT, and may also, at its sole election, pursue any other remedy at law or in equity for the breach of this AGREEMENT

C. Notices. All notices required by this AGREEMENT shall be mailed to the following addresses:

City of Idaho Falls	Bonneville County Commissioners
Attn: Chief of Police	Attn: Chair
P.O. Box 50220	605 N. Capital
Idaho Falls, ID 83405	Idaho Falls, ID 83402

Delivery of any notice permitted or required herein shall be deemed to be complete upon its deposit in the United States Mail addressed to the other Party at the address set forth.

D. Interpretation. This AGREEMENT shall be governed, construed, interpreted and enforced in accordance with the laws of the State of Idaho.

E. Merger. This AGREEMENT contains the complete and final agreement between the Parties on this subject matter.

F. Indemnification. COUNTY agrees, to the fullest extent permitted by law, to indemnify and hold harmless CITY against damages, liabilities and costs arising from the negligent acts of COUNTY in execution of the terms of this AGREEMENT. CITY agrees to indemnity and hold harmless COUNTY against damages, liabilities and costs arising from the negligent acts of CITY in execution of the terms of this AGREEMENT.

G. Amendment. No amendment, alteration or modification of this AGREEMENT (including any change in the amount of the Annual Fee or scope or type of services or levels of usage which the Annual Fee represents) shall be effective unless made in writing, duly executed by the Parties hereto and in accordance with requirements of Idaho Code.

H. Dispute Resolution. CITY and COUNTY mutually endorse the use of partnering, negotiation, and mediation for the prevention and resolution of disagreements that may occur during the term of this AGREEMENT. The Parties, through their respective staffs, commit to attempt, in good faith, to negotiate any disagreement quickly, fairly, and amicably. If that fails to resolve the matter, the dispute shall be submitted to mandatory, non-binding mediation. Any dispute that cannot be resolved by mediation shall then be considered by the Parties for submission to binding arbitration.

I. Jurisdiction and Venue. It is agreed that this AGREEMENT shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning it, it is agreed that proper venue shall be the District Court of the Seventh Judicial District of the State of Idaho, in and for the County of Bonneville.

J. Anti-Boycott Against Israel Act. Pursuant to Idaho Code section 67-2346, if payments under this AGREEMENT exceed one hundred thousand dollars ($100,000) and COUNTY

employs ten (10) or more persons, COUNTY certifies that it is not currently engaged in, and will not for the duration of this AGREEMENT engage in, a boycott of goods or services from Israel or territories under its control. The terms in this Paragraph that are defined in Idaho Code section 67-2346 shall have the meaning defined therein.

K. Non-discrimination. The Parties shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, political ideals, sex, age, marital status, physical or mental handicap, gender identity/expression, sexual orientation, veteran's status, or national origin.

L. Non-Appropriation. Notwithstanding any other provision of this AGREEMENT, if COUNTY does not authorize sufficient funds to fund its payments pursuant to this AGREEMENT, then CITY is not obligated to continue dispatch operations for COUNTY under this AGREEMENT.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed as of the date indicated above.

"COUNTY"

By: _____
Roger Christensen, Chair
Bonneville County Commissioner
District No. 1

"COUNTY"

By: _____
Jonathan D. Walker
Bonneville County Commissioner
District No. 2

"COUNTY"

By: _____
Bryon Reed
Bonneville County Commissioner
District No. 3

"CITY"

By: _____
Rebecca L. Noah Casper, Ph.D., Mayor
City of Idaho Falls, Idaho

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 2nd day of August, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Roger Christensen, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(Seal) KAYLA LAWRENCE NOTARY PUBLIC COMM. NO. 2018-1214 STATE OF IDAHO

Kayla Lawrence
Notary Public of Idaho
Residing at: Idaho Falls, ID
My Commission Expires: 7/02/24

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 2nd day of August, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Jonathan D. Walker, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(Seal) KAYLA LAWRENCE NOTARY PUBLIC COMM. NO. 2018-1214 STATE OF IDAHO

Kayla Lawrence
Notary Public of Idaho
Residing at: Idaho Falls, ID
My Commission Expires: 7/02/24

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 2nd day of August, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Bryon Reed, known to me to be a Commissioner for Bonneville County, Idaho, that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Kayla Lawrence
Notary Public of Idaho
Residing at: Idaho Falls. ID
My Commission Expires: 7/02/24

(Seal) KAYLA LAWRENCE NOTARY PUBLIC COMM. NO. 2018-1214 STATE OF IDAHO

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____ day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Rebecca L. Noah Casper, Ph.D., known to me to be the Mayor of the City of Idaho Falls, Idaho, a municipal corporation that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
Residing at: _____
My Commission Expires: _____

(Seal)

APPENDIX A.
Agreed-upon level of CITY dispatch operations

1. Operation and monitoring of one (1) fire channel
2. Operation and monitoring of one (1) law channel
3. Operation and monitoring of one (1) service channel
4. Occasional operation and monitoring of critical incident channels and special event channels
5. 1 Emergency Communication Manager (ECO 3)
6. 4 Emergency Communication Supervisors (ECO 2)
7. 20 Emergency Communication Officers (ECO 1)

APPENDIX B.
CITY 911 Communications budget (2022)

CITY OF IDAHO FALLS
2022-2023 BUDGET ANALYSIS WORKSHEET

Fund 001 General Fund
Department Police
Division Communication
2008

REVENUES

		2019-2020		2020-2021		2021-2022	2022-2023
		Budget	Actuals	Budget	Actuals	Budget	Proposed
334-1500	City of Iona Dispatching	9,200	9,122	9,200	9,122	9,200	-
334-1600	City of Ucon Dispatching	3,600	-	3,600	-	3,600	6,000
334-2000	Bonneville County Dispatching	120,000	129,629	120,000	156,647	120,000	872,513
362-0100	Land Leases	37,000	10,080	37,000	31,095	37,000	37,000
	TOTAL REVENUES	$ 169,800	$ 148,831	$ 169,800	$ 196,864	$ 169,800	$ 915,513
	SUMMARY: Communication						
	Taxes & Franchises	$ -	$ -	$ -	$ -	$ -	$ -
	Licenses and Permits	-	-	-	-	-	-
	Intergovernmental Revenue	132,800	138,751	132,800	165,770	132,800	878,513
	Charges for Services	-	-	-	-	-	-
	Fines & Forfeits	-	-	-	-	-	-
	Investment Income	-	-	-	-	-	-
	Rentals & Leases	37,000	10,080	37,000	31,095	37,000	37,000
	Contributions & Donations	-	-	-	-	-	-
	Sale of Property	-	-	-	-	-	-
	Miscellaneous	-	-	-	-	-	-
	Non Revenue Transfer	-	-	-	-	-	-
	TOTAL REVENUES	$ 169,800	$ 148,831	$ 169,800	$ 196,864	$ 169,800	$ 915,513

Fund 001 General Fund
Department Police
Division Communication
2008-511

EXPENDITURES

		2019-2020		2020-2021		2021-2022	2022-2023
		Budget	Actuals	Budget	Actuals	Budget	Proposed
1100	Regular Salary and Wage	$ 1,249,947	$ 1,259,005	$ 1,068,070	$ 1,150,543	$ 1,292,697	$ 1,473,550
1500	Seasonal Employees	-	-	-	-	23,559	70,677
1600	Overtime	80,000	104,123	80,000	163,031	120,000	208,400
2100	Employee Benefits	595,578	633,014	720,055	587,228	708,704	811,899
2506	Physicals	1,000	-	-	-		-
2700	Clothing	11,800	114	-	-	11,800	6,550
3100	Office Supplies	-	-	-	-	800	1,200
3200	Special Dept Supplies	1,800	849	1,800	1,390	4,000	4,000
3400	Minor Equipment	-	-	1,000	-	-	-
4700	Travel & Meeting Costs	-	-	-	-	-	-
4800	Dues & Subscription	856	877	856	893	2,443	2,443
4900	Personnel Training	26,635	9,254	35,320	28,140	43,776	42,882
5100	Technology	-	466	-	558	558	556
6900	Miscellaneous	-	-	-	-	$ -	-
7400	Office Equipment	-	-	-	-	-	-
	GROSS BUDGET	1,967,616	2,007,702	1,907,101	1,931,783	2,208,337	2,622,157
9800	Interfund Transfers	(383,996)	(383,996)	-	(104,249)	(470,041)	-
9803	Agreed Upon Transfer	-	-	(416,995)	(312,746)	-	(410,000)
	TOTAL EXPENDITURES	$ 1,583,620	$ 1,623,706	$ 1,490,106	$ 1,514,788	$ 1,738,296	$ 2,212,157
	SUMMARY: Communication						
	Salaries & Wages	$ 1,329,947	$ 1,363,128	$ 1,148,070	$ 1,313,574	$ 1,436,256	1,752,627
	Benefits	608,378	633,128	720,055	587,228	720,504	818,449
	Current Operating Expense	29,291	11,446	38,976	30,980	51,577	51,081
	Capital Outlay	-	-	-	-	-	-
	Interfund Transfers	(383,996)	(383,996)	(416,995)	(416,995)	(470,041)	(410,000)
	TOTAL EXPENDITURES	$ 1,583,620	$ 1,623,706	$ 1,490,106	$ 1,514,788	$ 1,738,296	$ 2,212,157

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	Gross Budget	IFPD	BCSO	IFFD	Total City
Formula	$2,622,157.00	$1,164,237.71	$975,442.40	$477,232.57	$1,641,470.28
Agreed Estimate	$2,622,157.00	$1,339,644.00	$872,513.00	$410,000.00	$1,749,644.00

APPENDIX C.
Cost distribution methodology/logic

E911 Work Group
Description of Recommended Cost Allocation Method

The E911 Work Group (IFPD, IFFD, BCSO) asked ON THE GROUND (OTG) to recommend a cost allocation method to equitably share the costs of the E911 Dispatch Center personnel across the agencies represented in the E911 Work Group. To better understand the different services provided by the Dispatch Center, OTG met with a variety of people, including but not limited to, Dispatch Center personnel, Bonneville County Sheriff's Office, IF Police Department, IF Fire Department, Bonneville County Prosecuting Attorney, agency data analysts, and others.

The goal of the project was to recommend an optimal cost allocation method that best meets the needs of the E911 Work Group, governing agencies, and the communities served. OTG determined that the recommended method should meet the following criteria:

- Data-aligned
- Understandable to nonexperts and experts
- Simple in the sense of eliminating unnecessary complexities
- Sustainable in the sense that it could serve as a foundation for fee allocation for many years

Many factors and data sources were reviewed and considered during the formation of the recommended method. Ultimately OTG identified a method that was simple and sustainable and provided a fair and reasonable allocation.

This document includes two sections:

- A description of the recommended method and the dispatch-related factors that contribute to it
- A rationale for dispatch-related factors not included in the cost allocation calculation

SECTION ONE: Recommended Method

The recommended method uses a data query of the Computer-Aided Dispatch (CAD) system used by the Dispatch Center. CAD best accounts for the core dispatch services provided to the E911 Work Group and other agencies that serve Bonneville County communities, and thus this data provided an excellent foundation for the recommended fee allocation method. The CAD data is used to calculate a 3-year average of the percentage of incidents per emergency response agency dispatched. These percentages are applied to the total cost of the Dispatch Center to equitably allocate costs to the E911 Work Group agencies. Table 1 shows the data fields included in the CAD data query.

Table 1. CAD Data Fields

CAD Data Field	**Usage *see below for more complete explanation**
Calendar Year	Allows data query to be limited to the three most recent years to calculate three-year average
ORI	Unique code assigned to each agency dispatched
Call Source	Identifies officer-initiated incidents in data source so weighting can be applied
Incident Type	Identifies Traffic Stops so weighting can be applied

Venue	Location of incident, determined by address entered into CAD system
Call Count	Number of incidents recorded in CAD for each ORI

Calendar Year

The calendar year field easily allows the data to be limited to the three most recent years for inclusion in 3-year average calculation. Using a three-year average for the annually updated calculation is effective because it is sufficient to reflect the changes and growth occurring in Bonneville County without causing drastic changes in the annual cost allocation results.

ORI

The ORI is a code assigned to each agency dispatched by the Dispatch Center. Table 2 shows the ORI codes included in the 2019 – 2021 data. Please note: Incidents generated for BLM and ISP Region 6 are excluded from the calculation because the total number of incidents is insignificant and the fee assignment is unclear.

Table 2. ORI Codes

ORI	ORI Description
19101	IF Fire
19315	Ammon Fire
19317	Ucon Fire
19340	Swan Valley Fire
ID0100000	BC Sheriff
ID0100200	IF Police
ID0100400	Ucon Police
ID0100600	Iona Police
IDDI00300	BLM
IDISP0600	ISP Region 6

Call Source / Incident Type

In order to avoid incentives to decrease officer-initiated activity, officer-initiated calls and officer initiated traffic stops are weighted at 50% and 25%, respectively. The call source and incident type fields are used to identify these types of incidents in the CAD system so the weighting can be applied in the calculation. A full list of call sources and examples of incident types included in the 2019 – 2021 data are shown in Table 3.

Table 3. Call Sources / Incident Types

Call Source	Examples of Incident Types
911 Officer Initiated Online Report Phone 911	Accident w/Injuries Alarm - Fire Alarm Burglary Ambulance Transport Disturbance – Non-Domestic Domestic Disturbance Fire - Fire Residential Medical Call Suicide Investigation Suspicious Activity

Venue

The venue field is determined by the CAD system based on the address entered into the system. If the address is not identifiable by the CAD system, the Venue is blank in the data source. The venue could be used by the agencies to better understand where incidents are taking place and to further allocate costs, if desired.

Results

Using the recommended cost allocation method described above, the County's share of E911 Dispatch operations is 37.2% and the City's share is 62.8% (IFPD 44.6% and IFFD 18.2%). See Table 4 for more detail.

It must be noted that the 37.2% of cost of dispatch service for Bonneville County Sheriff's Office includes the percentage of "Incidents by ORI" associated with all of the governing entities which contract with BCSO for law enforcement. These governing entities include the cities of Ammon, Swan Valley, and Iona. Additionally, it must be noted that the 44.6% of cost of dispatch service for Idaho Falls Police Department includes the percentage of "Incidents by ORI" associated with the City of Ucon Police Department.

Table 4. 2022 Cost Allocation (2019 – 2021 average)

	% Incidents by ORI
Bonneville County	
BCSO	37.2%
Bonneville County	**37.2%**

	% Incidents by ORI
IFPD	**44.6%**
IFFD	
Idaho Falls FD	17.7%
Ammon FD	0.3%
Ucon FD	0.1%
Swan Valley FD	0.1%
Total IFFD	**18.2%**
City of Idaho Falls	**62.8%**

SECTION TWO: Alternate Methods Considered

The Dispatch Center provides services beyond answering 911 calls and dispatching emergency personnel. OTG considered these additional activities, along with data sources other than CAD when determining the recommended cost allocation method. Ultimately, the recommended method best accounts for the core services provided by the Dispatch Center. Additional services provided by Dispatch were determined to either be inconsequential to the cost allocation formula or to depend on data with limitations that complicated the calculation and sustainability of the allocation method. Examples of factors considered but not integrated into the recommended method are listed below.

Time spent per incident

The idea of using the amount of time Dispatch spends taking calls and dispatching appropriate agencies (using CAD data) was considered. One complication with this method is that frequently more than one agency is dispatched for the same incident. The CAD system assigns different incident numbers for each agency, so using this method would require a correlation of differing incident numbers in relation to individual events. This would significantly complicate the process of updating the calculation annually and the results would likely contain discrepancies that limit reliability. Another limitation of this method that could not be overcome is that even though the CAD system has multiple time fields, none are an accurate representation of the time spent by Dispatch personnel.

Other Services Provided

The services provided by dispatch personnel include more than answering calls and running dispatch. For example, dispatch personnel spend time making entries and removals of records in the National Crime Information Center (NCIC) database and pulling records for prosecuting attorneys. The possibility of incorporating the time spent providing these services into the cost allocation method was rejected. Three primary reasons are: 1. The time spent providing these services would only be an estimate and would require personnel to manually track time spent and / or number of instances per agency; 2 Currently, Dispatch is able to provide these services without adding additional resources; 3. The objective of this project did not include allocating costs to city and county prosecuting attorney offices.

Other Data Sources

Other data sources, like the Dispatch Center phone system data and general population statistics were considered for use in the allocation method. Though the phone system data does provide an accurate record of time spent on the phone by dispatch personnel spent, it does not link to the CAD system and does not include the necessary information to determine which emergency response agencies are serviced.

APPENDIX D.
Lease on EOC

LEASE AGREEMENT

THIS AGREEMENT made this 29th day of October, 2012, by and between the City of Idaho Falls, Idaho, a municipal corporation, hereinafter referred to as the Lessor, and Bonneville County, a subdivision of the State of Idaho, hereinafter referred to as the Lessee.

WITNESSETH

That in consideration of the covenants hereinafter contained on the part of the Lessor and the Lessee to be observed and performed, the parties hereby agree:

1. Lease. The Lessor does hereby lease unto the Lessee, certain premises, (hereinafter referred to as "Premises") located in the County of Bonneville, State of Idaho, and more particularly described as follows:

> The East 30 feet of Lot Twenty-five (25), all of Lots Twenty-six (26), and Twenty-seven (27), in Block Seven (7) of Johns Heights Subdivision Division No. 4 and a strip of land 5.07 feet wide adjacent to the North of the above lots, said property being more particularly described as follows: Beginning at the Northeast corner of Lot Twenty-seven (27), Block Seven (7) Johns Heights Subdivision Division No. 4 to the City of Idaho Falls, Idaho, as shown on the recorded plat thereof and running thence North 0°13'30" West 5.07 feet; thence South 89°47' West 200.00 feet; thence South 0°13' East 140.44 feet to the North line of Grandview Drive; thence South 85°56'45" East 76.39 feet to a point of curve with a radius of 1395.22 feet; thence to the left along said curve a distance of 104.00 feet to a point of compound curve with a radius of 19.99 feet; thence to the left along said curve a distance of 31.40 feet; thence North 0°13'30" West 124.94 feet to the point of beginning, subject to easements as shown on the recorded plat.
>
> Property is also now commonly known as 911 N. Skyline Drive, Idaho Falls, Idaho.

2. Term. The Lessee shall have and hold the Premises under the terms and conditions herein set forth, for itself, its successors and assigns, for a term of twenty (20) years commencing on the 9th day of October, 2012, and continuing to and including the 8th day of October, 2032. Lessee shall have the right to extend the term of this Lease for an additional 10-year term beginning the 9th day of October, 2032, and continuing to and including the 8th day of October, 2042, provided Lessee delivers to Lessor a written notice of intent to exercise this option 90 days prior to the commencement of the option term.

3D 585

3. Rental. In consideration of such Lease, the Lessee shall pay as rental for said Premises the sum of Two Thousand Five Hundred Fifteen and 44/100 ($2,515.44) per month, commencing on the 9th day of October, 2012, and continuing on the 1st day of each and every month thereafter throughout the entire Lease term, or any extensions thereof. Beginning with the five-year anniversary date of the commencement of the term of this Lease and on each five-year anniversary date thereafter during the term of this Lease, including any extensions thereof, the monthly rental shall be adjusted by multiplying the monthly rate by a fraction consisting of the Consumer Price Index for all Urban Consumers (CPI-U), All Items, US City Average as published by the United States Department of Labor, Bureau of Labor Statistics (1982-84 =100) for the most recent month available at the time of adjustment as numerator, and the CPI-U for September, 2012, as the denominator.

4. Utilities. Lessee shall pay all utilities associated with the building and Premises during the term of this Lease.

5. Lessee Covenants. The Lessee does hereby covenant with Lessor as follows:

a. That the Lessee will pay the said rent at the time and in the manner aforesaid or as otherwise agreed between the parties.

b. That the Lessee shall furnish at Lessee's own expense all heating, cooling, lighting, electrical power, water, sewer and garbage service, janitorial service for the interior, including any and all costs to upgrade the heating and cooling system. The Lessee shall promptly pay all bills and charges incurred for such utilities and services.

c. That the Lessee shall assume all maintenance, repair and upkeep of the interior of the leased Premises, including but not limited to the heating, ventilation and cooling equipment; the plumbing; and the electrical service and wiring; and shall keep all of said Premises in such repair and condition as the same were at the commencement of said term or be put in during the continuance thereof by the Lessor, reasonable wear and tear only excepted.

d. That the Lessee has rented said Premises for the purposes of an emergency dispatch center, and may use such Premises for such purpose or other purposes as the Lessee may deem desirable but does hereby covenant to not make or suffer any unlawful, improper or

offensive use of the Premises or any use or occupancy thereof contrary to any law of the State of Idaho or any ordinance of the City of Idaho Falls, now or hereafter made, or which shall be endanger or affect any insurance on said building or increase the premium thereof.

e. That the Lessee shall not injure, overload or deface the Premises or any part thereof, or suffer the same to be injured, damaged or defaced.

f. That the Lessee shall not make any alterations or remodeling in or to the Premises therein without the written consent of the Lessor.

g. Lessee hereby agrees that Lessor shall not be liable for injury to Lessee's business or any loss of income therefrom or for damage to the goods, wares, merchandise or other property of Lessee, Lessee's employees, invitees, customers, or any other person in or about the Premises; nor, unless through its negligence, shall Lessor be liable for injury to the person of Lessee, Lessee's employees, agents or contractors and invitees, whether such damage or injury is caused by or results from fire, steam., electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures, or from any other cause, whether the said damage or injury results from conditions arising upon the Premises or upon other portions of the building of which the Premises are a part, or from other sources or places, and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Lessor or Lessee. Lessor shall not be liable for any damages arising from any act or neglect of any other Lessee, if any, of the building in which the Premises are located.

h. That the Lessor at all reasonable times may enter the Premises to make repairs which the Lessor may see fit to make.

i. That at the expiration of said term, the Lessee will peaceably yield up to the Lessor or those having the Lessor's estate herein, the Premises and all additions made upon the same, in good repair in all respects, reasonable use and wear and tear only excepted.

j. That all property of the Lessee that may be on the Premises during the term of this Lease shall be at the sole risk of the Lessee, and the Lessor shall not be liable to the Lessee or any other person for any injury, lossor damage to the property or any person or persons on the Premises.

k. That the Lessee shall not assign, sub-let or part with the possession of the whole or any part of the demised Premises without first obtaining written consent of the Lessor.

l. That the Lessee shall be responsible for the glass in the windows and doors of said building and shall replace all glass broken or damaged and all lighting globes and tubes at Lessee's expense, whether caused with or without negligence.

m. That no assent, express or implied by the Lessor, or any breach of the Lessee's covenant shall be deemed to be a waiver of any succeeding breach of the same or other covenants.

6. Lessor's Covenants. The Lessor does hereby covenant with the Lessee as follows:

a. That the Lessee, on paying the rent and performing the covenants on the Lessee's part as aforesaid, shall and may peaceably and quietly have, hold and enjoy the demised Premises as aforesaid.

b. That the Lessee shall have the right to install and erect signs inside or outside of such Premises as desired, in conformity with all local ordinances providing the same does not structurally damage said building and Premises and provided that upon such removal of the same, the Lessee repairs and replaces the Premises to the previous condition prior to the installation and construction of said signs.

c. That Lessor shall maintain the exterior of the Premises, including exterior walls and roof. Lessor is responsible for maintenance of lawns, removal of snow from all sidewalks, parking lot and driveways.

7. Destruction of Premises. If the Premises or any part thereof shall be destroyed or damaged, rent shall continue and shall not be abated. The Lessee shall in its discretion, carry business interruption insurance for the purpose of paying costs and expenses during such time, but shall not be relieved of the rental payment.

8. Fixtures. At the end of the Lease term, Lessee may remove all equipment, furniture and fixtures that are not permanently attached to the Premises and all fixtures classified as trade fixtures, but any fixtures, furniture or equipment that are attached as a permanent part of the Premises shall remain and become a part of the Premises and shall not be removed. The Lessee shall repair any damage done in the removal of equipment and fixtures.

9. Default. If the Lessee, or the Lessee's successors or assigns, shall neglect, fail or refuse to perform and observe any or all of the covenants herein contained which on the Lessee's

part are to be performed, or if the leasehold estate shall be taken on execution, or if the Lessee shall be declared bankrupt or insolvent according to law, or shall make an assignment for the benefit of his creditors, then and in any such case, the Lessor, or those having the Lessor's estate in the Premises, lawfully may, immediately or at any time thereafter, and upon ten (10) days written notice given to the Lessee at the demised Premises or to such other address as the Lessee may have provided to the Lessor in writing, enter into and upon the Premises or any part thereof, and repossess the same as of that Lessee's former estate, and expel the Lessee and those claiming under that Lessee, and remove Lessee's effects, forcibly if necessary, without being taken or deemed to be guilty of any manner of trespass. Lessor shall then make all reasonable effort to mitigate any damages, but Lessee shall remain liable for any damages so resulting from the failure to continue this Lease Agreement.

10. Insurance.

a. Property Insurance. Except as set forth in section one above, Lessee shall obtain and keep in force during the term of this Lease, a policy or policies of insurance covering loss or damage to the Premises, in an amount of the full replacement value thereof, providing protection against all perils included within the classification of fire, extended coverage, vandalism, malicious mischief, and special extended perils (all risk). The proceeds of any such insurance shall be paid to the Lessee to use only for rebuilding or replacing, and any amount not used in replacement or rebuilding shall be paid to Lessor.

b. Insurance Policies. Insurance required hereunder shall be in companies acceptable to the Lessor and shall provide that the same shall not be cancelled, except after ten days prior written notice to the Lessor. Lessee shall maintain public liability insurance in an amount of not less than $500,000 per occurrence or the minimum amounts set forth in I.C. § 6-924, as amended from time to time, whichever is greater. The Lessor shall be named as a loss payable payee and copies of the policies or certificates of coverage shall be provided by the Lessee to the Lessor, within thirty (30) days after the commencement of the Lease term.

c. Waiver of Subrogation. Lessee and Lessor each waive any and all rights of recovery against the other, or against the officers, employees, against and representatives of the other, for loss of or damage to such waiving party or its property or the property of others under its control, where such loss or damage is insured against under any insurance policy in force at the time of such loss or damage. Lessee shall, upon obtaining the policies

of insurance required hereunder, give notice to the insurance carriers that the foregoing mutual waiver of subrogation is contained in this Lease.

d. Hold Harmless. Lessee shall indemnify, defend and hold Lessor harmless from any and all claims arising from Lessee's use of the Premises or from the conduct of its business or from any activity, work or things which may be permitted or suffered by Lessee in or about the Premises and shall further indemnify, defend and hold Lessor harmless form and against any and all claims arising from any breach or default in the performance of any obligation on Lessee's part to be performed under the provisions of this Lease or arising from any negligence of Lessee or any of its agents, contractors, employees or invitees and from any and all costs attorneys fees, expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon. Lessee hereby assumes all risk of damage to property or injury to persons in or about the Premises from any cause, and Lessee hereby waives all claims in respect thereof against Lessor, excepting where said damage arises out of negligence of Lessor.

11. Compliance with Environmental Laws. Lessee agrees that it will not treat, store, manufacture, dispose, use or allow the use of any "hazardous substance" upon the Premises, as such term is defined under the Comprehensive Environmental Response, Compensation and Liability Act of 2980 ("CERCLA", 42 U.S.C. § 9601, et seq.), the Clean Water Act, ("CWA", 33 U.S.C. § 1251, et seq.), the Toxic Substances Control Act ("TSCA", 15 U.S.C. § 7401, et seq.), the Resource Conservation and Recovery Act of 1976 (RCRA", 42 U.S.C. § 6901, et seq.), the Idaho Environmental Protection and Health Act of 1972 ("IEPHA", Title 39, Chapter 1, Idaho Code), the Idaho Hazardous Waste Management Act of 1983 ("IHWMA", Title 39, Chapter 44, Idaho Code) or any other similar state or federal law or regulation regulating the sue, storage, transport or manufacture or a hazardous substance, without first sending written notice of such intended use to the City at least sixty (60) days prior to the commencement of such use. Such notice shall specifically describe the hazardous substance involved, the reason for such use and all methods, precautions and procedures to be employed by Lessee to ensure such hazardous substance is not released into the environment Lessee also agrees to strictly comply with all terms and provisions of such acts, statutes and laws, and any other similar environmental law or any rule or regulations, enacted or promulgated after the date hereof, and to design and construct all facilities in a manner which reasonably ensures hazardous substances will not be released into the environment

The Lessor, and its agents, attorneys, employees, consultants and contractors, hereby reserve the right to enter upon and inspect the real property and facilities leased hereby at any time for the purpose of determining Lessee's compliance with the provisions of this section,

including, without limitation, the right to perform such inspections, examinations, subsurface testing, soils and ground water testing and other tests necessary to protect the Lessor's interest in the property and ensure Lessee's compliance with the terms and provisions of this section.

In the event Lessee gives notice of its intent to use such hazardous substances, the Lessor may require that Lessee annually submit a written site assessment and environmental audit to the Lessor, in scope, form and substance satisfactory to the Lessor, and prepared by an independent, competent and qualified licensed engineer showing that the engineer has conducted an environmental audit of the Premises, consistent with good commercial and customary practice and certifying that no evidence or indication came to light which would suggest there has been a release of hazardous substances on the demised Premises, which would necessitate an environmental response action by the United States government or the State of Idaho, or any agency thereof, and further certifying that Lessee's use of the Premises and the condition of the Premises, complies with and does not deviate from all applicable environmental statutes, laws, ordinances, rules and regulations, including any licenses, permits or certificates required thereunder. In the event any environmental response action is initiated by any federal or state agency charged with the enforcement of such environmental laws and regulations, the Lessor may require such environmental audit and inquiry be conducted more frequently than annually and as frequently as necessary to ensure Lessee's compliance with the terms and provisions hereof. In the event any environmental response action is initiated or taken by any state or federal regulatory agency, the Lessor may require Lessee to post and deliver a performance bond or policy of insurance indemnifying and holding the Lessor harmless from any and all reasonably foreseeable costs, penalties, fines or response costs of any kind which may be assessed by such agency on account of Lessee's failure to comply with the provisions of such environmental laws and regulations, as a condition for Lessee's continued use of the Premises pending determination by a court of law of Lessee's compliance with such statutes.

In the event Lessee's failure to strictly comply with the terms and provisions of said statutes or laws, the Lessor may immediately and without prior notice enter upon the Premises and take such response action as reasonably necessary to bring the property into compliance with such laws and comply with any response action taken by any agency charged with the enforcement thereof. In such event, all costs, expenses and consultants fees incurred by the Lessor shall be promptly and immediately paid by Lessee, and together with interest at a rate of twelve percent (12%) per annum until paid, from the date such costs were incurred by the Lessor.

In the event Lessee has used, stored or transported a hazardous substance upon the Premises, the Lessor may, at the termination of this Lease, perform an environmental audit of such scope and extent determined necessary by the Lessor, in order to determine Lessee's compliance with the terms and provisions of this section. Such audit shall be performed at the sole expense of Lessee.

Lessee agrees to indemnify and save the Lessor harmless from any and all damages, remedial orders, judgments, decrees, costs and expenses, including but not limited to attorneys fees, consultants fees, clean-up costs, removal and response costs arising from Lessee's failure to strictly comply with the terms and provisions of this section. The terms and provisions of this section shall survive the termination of the Lease Agreement and shall remain in effect for the full period of any statute of limitations with respect to the enforcement of such environmental laws and regulations, or the terms and conditions of the Lease, whichever is longer.

12. Attorney Fees. If any suit or action is brought to enforce any of the terms of this Lease, the prevailing party shall be entitled to recover from the losing party a reasonable attorney's fee, in addition to all other costs and charges authorized by law.

13. Benefits. This Agreement shall be binding upon and inure to the benefit of the parties, representative and assigns.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

CITY OF IDAHO FALLS

By: _____
Jared Fuhriman
Mayor

STATE OF IDAHO)

)ss.

County of Bonneville)

On this 29th day of October 2012, before me, the undersigned, a notary public for Idaho, personally appeared JARED FUHRIMAN, known to me to be the Mayor of the City of Idaho Falls, the municipal corporation that executed the foregoing document, and acknowledged to me that such City executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(SEAL)

_____
Notary Public for State of Idaho
Residing at Idaho Falls, Idaho
My Commission Expires: 02-16-2013

BONNEVILLE COUNTY

By: Roger S Christensen
Roger Christensen, Chairman
Board of County Commissioner

STATE OF IDAHO)

)ss.

County of Bonneville)

On this 25 day of October, 2012, before me, the undersigned, a notary public for Idaho, personally appeared ROGER CHRISTENSEN, known to me to be the Chairman of the Board of County Commissioners, a political subdivision of the State of Idaho that executed the foregoing document, and acknowledged to me that such County executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(SEAL)

CHERYL MATTHESEN NOTARY PUBLIC STATE OF IDAHO

Notary Public for State of Idaho
Residing at Idaho Falls, Idaho
My Commission Expires: 11-5-16

LEASE AGREEMENT BETWEEN THE CITY OF IDAHO FALLS, IDAHO, AND BONNEVILLE COUNTY, IDAHO, FOR THE USE OF SPACE WITHIN THE LAW ENFORCEMENT BUILDING

THIS LEASE AGREEMENT BETWEEN CITY OF IDAHO FALLS, IDAHO, AND BONNEVILLE COUNTY, IDAHO, FOR THE USE OF SPACE WITHIN THE LAW ENFORCEMENT BUILDING ("Agreement"), made this 2nd day of August, 2022 ("effective date"), by and between the CITY OF IDAHO FALLS, a municipal corporation of the State of Idaho, whose address is P.O. Box 50220, ("CITY") and Bonneville County, Idaho, whose address is 605 N. Capitol Avenue, Idaho Falls, Idaho 83404 ("COUNTY").

W I T N E S S E T H:

WHEREAS, CITY and COUNTY have discussed their mutual use of the Bonneville County Courthouse for a number of years prior to making the relationship more formal; and

WHEREAS, as a result of such discussions, CITY and COUNTY entered into an Operations and Maintenance agreement on January 10, 1977, which regulated uses and costs of the Bonneville County Courthouse and facilities based upon anticipated uses as of that time; and

WHEREAS, the Operations and Maintenance Agreement was formally amended on December 2, 1983; and

WHEREAS, numerous verbal informal and use changes and adjustments by the Parties have occurred over time (including those resulting from COUNTY's construction and occupation of the Bonneville County Jail facility, courtroom improvements, etc.); and

WHEREAS, the Parties recognize and accept that not all of the current uses and agreements regarding occupation and costs have been well documented, making it somewhat difficult for the Parties to manage or determine with certainty the obligations and duties imposed on the Parties; and

WHEREAS, the Parties recognize that the Idaho Falls Police Department use of the Bonneville County Courthouse will change significantly when the Idaho Falls Police Department occupies the Idaho Falls Police Complex within the next two (2) or three (3) years; and

WHEREAS, the Parties desire to make the transition of the Idaho Falls Police Department out of the Bonneville County Courthouse predictable and smooth; and

WHEREAS, this Lease Agreement is intended to document the current mutual agreements, duties, expectations, an obligation of the Parties during the remaining term of occupation by the Idaho Falls Police Department.

In consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

1. PREMISES. COUNTY hereby leases to CITY to use, in accordance with the provisions of this Agreement, the following described real property located within the Bonneville County Courthouse located at 605 N. Capital Way, Idaho Falls, Idaho ("Premises") and as depicted in Exhibit "A" to this Agreement:

a. Nine thousand nine hundred forty-eight (9,948 sq. ft.) square feet, which occupies eighteen percent (18%) of the total fifty-five thousand six hundred seventeen (55,617 sq. ft.) square feet of the Bonneville County Courthouse; and

b. Eight (8) parking places located in the parking lot on the south side of the Bonneville County Courthouse.

2. TERM. The term of this Agreement shall commence on October 1, 2022 and shall continue on a month-to-month basis until terminated when the Idaho Falls Police Department takes occupancy of the Idaho Falls Police Complex.

3. PURPOSE OF AGREEMENT. The uses granted herein are given solely for the purpose of allowing CITY to use the Premises as a base of operations for the Idaho Falls Police Department, operating under the rules and policies of CITY until the Idaho Falls Police Department is relocated to its Idaho Falls Police Complex following completion of its construction. CITY shall not conduct, transact, or permit to be conducted or transacted, any other business or activity of any kind upon the Premises without the prior express approval of COUNTY in writing.

4. SAFETY PRECAUTIONS. CITY shall have full and complete responsibility for the safety and welfare of all participants, spectators, invitees, or other persons upon the Premises during the term of this Agreement for the Premises. CITY shall take all reasonable and proper precautions for the health, safety, and protection of all persons using or coming upon the Premises during the term of this Agreement. CITY further agrees that CITY shall not cause or allow any condition which may create an unreasonable risk of harm or injury to person or property upon the Premises.

5. MAINTENANCE. CITY shall keep and maintain the Premises in a good state of repair throughout the term of this Agreement and shall not cause or permit any waste or destruction of the Premises.

6. IMPROVEMENTS. CITY may construct and maintain improvements to the Premises reasonably necessary to facilitate CITY's use of the Premises for the purposes set forth herein, provided that CITY shall first obtain the express approval of COUNTY in writing. Prior to the commencement of such construction, CITY shall provide copies of plans and specifications for such improvements to COUNTY for COUNTY's review and approval in writing, provided, however, that such approval shall not be deemed as an approval of the adequacy of such plans for

public safety purposes. All construction shall be in accordance with applicable building, fire, health, and sanitation codes or other local ordinances, regulations, or statutes.

7. RENT. CITY agrees to pay COUNTY the amount of ten thousand five hundred ninety-two dollars and thirty-nine cents ($10,592.39) per month, as follows:

a. CITY agrees to pay as rent for lease of the Premises, twelve dollars per square foot ($12/sq. ft.) per month, which is comparable with rental space in adjacent buildings of similar age and condition. The base rental fee shall be one hundred nineteen thousand three hundred seventy-six dollars ($119,376) per year, to be paid in monthly installments of nine thousand nine hundred forty-eight dollars ($9,948); and

b. In addition to the base rental fee in Section 7.a, of this Agreement, CITY agrees to pay COUNTY a flat fee of seven thousand five hundred dollars ($7,500) per year for CITY's share of custodial costs, to be paid in monthly installments of six hundred twenty-five dollars ($625) and pro-rated in the final month of the lease term; and

c. CITY agrees to reimburse COUNTY for eighteen (18%) percent of the one thousand two hundred ninety-two dollar ($1,292) cost of water and sewer usage for previous year, to be paid in monthly installments of nineteen dollars and thirty-nine cents ($19.39) and pro-rated in the final month of the lease term.

8. INSURANCE AND INDEMNIFICATION. CITY shall procure and maintain throughout the term hereof public liability insurance having a single limit of not less than five hundred thousand dollars ($500,000), together with an endorsement naming COUNTY as an additional insured hereon. Such insurance policy shall further provide that the policy may not be terminated except upon thirty (30) days advance notice in writing to COUNTY. CITY further agrees to defend, indemnify and hold COUNTY harmless from any and all claims, actions, or demands arising from any act or omission by CITY or CITY's members, employees, or agents, arising from or related to the use of the Premises pursuant hereto.

9. COMPLIANCE WITH LAWS. CITY agrees to comply with all ordinances, laws, statutes, or regulations applicable with respect to the use of the Premises and facilities.

10. UTILITIES. As of October 1, 2022, COUNTY agrees to be solely responsible for all electricity meters located on the Premises. In turn, COUNTY shall submit a monthly bill to CITY for eighteen percent (18%) of the amount. This electric utility payment shall be in addition to the monthly rental fee of ten thousand five hundred ninety-two dollars and thirty-nine cents ($10,592.39).

11. TERMINATION BY COUNTY. This Agreement may be terminated by COUNTY upon a happening of any of the following events:

a. Failure of CITY to pay the whole or any part of the rent, charges, or fees set forth herein as the same are due.

b. The making by CITY of an assignment for benefit of creditors or the filing of a petition in bankruptcy by or against CITY.

c. Violation by CITY of any law, regulation, ordinance, or statute during the course of its use of the Premises, provided COUNTY shall first give CITY notice of such violation and a reasonable opportunity to correct such violation.

d. The abandonment of the Premises or any substantial portion thereof.

e. Default in the performance of any other covenant or condition set forth herein and failure to remedy such default within thirty (30) days after written notice of such default has been delivered to CITY.

12. FIXTURES, IMPROVEMENTS AND RELATED INSURANCE. All permanent fixtures or improvements permanently installed upon the Premises by or at the direction of CITY (such as permanent or semi-permanent projects and structures) shall become the property of COUNTY upon the termination or expiration of this Agreement.

13. NOTICES. All notices required or permitted to be given pursuant to the terms hereof shall be deemed to have been delivered upon deposit in the United States mail, postage prepaid, certified mail, return receipt requested at the following address, or such other address which may be delivered in writing to the receiving party:

Bonneville County Commissioners	Chief of Police
Bonneville County	City of Idaho Falls
605 N. Capital Avenue	P.O. Box 50220
Idaho Falls, ID 83402	Idaho Falls, ID 83405

14. ATTORNEY'S FEES. In the event of any breach or default in the performance of the covenants, obligations and conditions set forth herein by either Party, the prevailing Party shall be entitled to recover its reasonable attorney's fees and costs incurred in enforcing the terms and provisions hereof.

15. JURISDICTION AND VENUE. It is agreed that this Agreement shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning it, it is agreed that proper venue shall be the District Court of the Seventh Judicial District of the State of Idaho, in and for the County of Bonneville.

16. ANTI-BOYCOTT AGAINST ISRAEL ACT. Pursuant to Idaho Code section 67-2346, if payments under this AGREEMENT exceed one hundred thousand dollars ($100,000) and

COUNTY employs ten (10) or more persons, COUNTY certifies that it is not currently engaged in, and will not for the duration of this AGREEMENT engage in, a boycott of goods or services from Israel or territories under its control. The terms in this Paragraph that are defined in Idaho Code section 67-2346 shall have the meaning defined therein.

17. NON-DISCRIMINATION. Neither Party shall not discriminate against any member or applicant for membership on the basis of race, color, religion, creed, political ideals, sex, age, marital status, sexual orientation, gender identity/expression, physical or mental handicap, or national origin.

18. COMPLETE AGREEMENT. This writing shall constitute the complete and entire agreement of the Parties on the subject matter and all other previous agreements, representations, negotiations or statements not expressly set forth herein shall be of no force or effect. This Agreement shall not be modified except in a writing signed by both of the Parties hereto.

IN WITNESS WHEREOF, the Parties have hereunto set their hands the day and year first above written.

ATTEST:

"CITY"
City of Idaho Falls, Idaho

By_____
Kathy Hampton, City Clerk

By_____
Rebecca L. Noah Casper, Ph.D., Mayor

"COUNTY"

By Roger S Christensen
Roger Christensen, Chairman
Bonneville County Commissioner

STATE OF IDAHO)
) ss.
County of Bonneville)

On this _____day of _____, 2022, before me, the undersigned, a notary public for Idaho, personally appeared Rebecca L. Noah Casper, known to me to be the Mayor of the City of Idaho Falls, Idaho, the municipal corporation that executed the foregoing document, and acknowledged to me that they are authorized to execute the same for and on behalf of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public of Idaho
(Seal) Residing at: _____
My Commission Expires:_____

STATE OF IDAHO)
) ss:
County of Bonneville)

On this 2nd day of August, 2022, before me, the undersigned, a notary public, in and for said State, personally appeared Roger Christensen, whose name is subscribed to the within instrument and acknowledged to me that they are authorized to execute the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(Seal) KYLA LAWRENCE NOTARY PUBLIC COMM. NO. 2018-1214 STATE OF IDAHO

Kayla Lawrence
Notary Public of Idaho
Residing at: Idaho Falls
My Commission Expires: 7/02/24