

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
PUBLIC NOTICE AND AGENDA - **AMENDED****

**Tuesday, September 20, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately **9:00 a.m. on Tuesday, September 20, 2022**. The meeting will be held at the Fire District Administration Board Room, which is located at **3885 East Golder Ranch Drive, Tucson, Arizona**. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

- 1. CALL TO ORDER/ROLL CALL**
- 2. SALUTE AND PLEDGE OF ALLEGIANCE**
- 3. FIRE BOARD REPORTS**
- 4. CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.*

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- **PROMOTIONAL BADGE PINNINGS**
  - **PROMOTION TO ENGINEER**
    - Garrett Alexander
    - Anthony Citro
    - Daniel Huber
  - **PROMOTION TO CAPTAIN**
    - Daniel Cramblit
    - Dean Sanchez
    - Kurt Strieter
- **MECHANIC OF THE YEAR RECOGNITION**
  - **FLEET MAINTENANCE TECHNICIAN PHILIP CANTUA**



- YEARS OF SERVICE RECOGNITION
  - VOLUNTEER CHIEF SCOTT MILLER – 2 YEARS
- NEW HIRE
  - JESSICA SANTIAGO – BILLING SPECIALIST  
*Behavioral and Loyalty Oaths will be administered*

B. PROCLAMATION – FIRE PREVENTION MONTH

**6. CONSENT AGENDA**

*The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.*

- A. APPROVE MINUTES – AUGUST 16, 2022 REGULAR SESSION
- B. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 400 – FIRE INSPECTIONS, 904 – HIGH-VISIBILITY SAFETY VESTS, AND 1048 – EMPLOYEE FUND
- C. APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

**7. REPORTS AND CORRESPONDENCE**

A. FIRE CHIEF'S REPORT – CHIEF KARRER

- UPDATES ON THE FOLLOWING AREAS:
  - MEETINGS, TRAININGS, AND EVENTS ATTENDED
  - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
  - DISTRICT ACTIVITIES
  - PERSONNEL
  - COMMENDATIONS/THANK YOU CARDS RECEIVED
- LEADERSHIP TEAM REPORT – PRESIDENT JONES

B. PLANNING ASSISTANT CHIEF'S REPORT – CHIEF ABEL

- UPDATES ON THE FOLLOWING AREAS:
  - ASSISTANT CHIEF'S ACTIVITIES
  - PLANNING
  - LOGISTICS
  - FACILITIES MAINTENANCE
  - FLEET
  - SUPPLY
  - FIRE AND LIFE SAFETY

C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – CHIEF BRANDHUBER

- UPDATES ON THE FOLLOWING AREAS
  - ASSISTANT CHIEF'S ACTIVITIES
  - ESSENTIAL SERVICES
  - BOARD SERVICES



- FINANCE
- HUMAN RESOURCES
- INFORMATION TECHNOLOGY

D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT  
– CHIEF ROBB

- UPDATES ON THE FOLLOWING AREAS:
  - EMERGENCY RESPONSE
  - PROFESSIONAL DEVELOPMENT
  - HEALTH AND SAFETY
  - WILDLAND
  - HONOR GUARD/PIPES AND DRUMS
  - SPECIAL OPERATIONS
  - COMMUNITY SERVICES AND PUBLIC RELATIONS

**8. REGULAR BUSINESS**

A. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR LEGAL ADVICE REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

B. DISCUSSION AND POSSIBLE ACTION REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

C. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR LEGAL ADVICE REGARDING THE STATUS AND LOGISTICS OF THE RECRUITMENT OF THE PROPOSED FIRE CHIEF RECRUITMENT PROCESS

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

D. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE **DRAFT** BROCHURE FOR POSTING OF THE FIRE CHIEF POSITION SUBMITTED BY RECRUITMENT FIRM, MOSAIC

E. INFORMATIONAL ITEM ONLY: DISCUSSION REGARDING PSPRS TIER 2 (TIER 1 HYBRID) EMPLOYEE CONTRIBUTIONS

F. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

**9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*



- Special board meeting for presentation by Dr. Peck regarding the organizational network analysis (ONA) communication survey results with no action anticipated to be taken – date TBD
- Regularly scheduled meeting – October 18, 2022

#### **10. CALL TO THE PUBLIC**

*This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.*

#### **11. ADJOURNMENT**

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Wally Vette, Clerk of the Board  
Golder Ranch Fire District

*To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.*

*If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.*

Amended by: Maggie Hernandez 09/15/2022 at 12:00 p.m.





**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Maggie Hernandez, Board Services Specialist

DATE: September 20, 2022

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This is the time for recognizing personnel who have achieved employment milestones or have achieved other distinctions.

#### Promotional Badge Pinnings

- Promotion to Engineer
  - Garrett Alexander
  - Anthony Citro
  - Daniel Huber
- Promotion to Captain
  - Daniel Cramblit
  - Dean Sanchez
  - Kurt Strieter

#### Mechanic of the Year Recognition

- Fleet Maintenance Technician Philip Cantua

#### Years of Service Recognition

- Volunteer Chief Scott Miller – 2 Years

#### New Hire

- Jessica Santiago – Billing Specialist

### RECOMMENDED MOTION

No motion is necessary for this agenda item.

# **EMPLOYEE RECOGNITION**

Employee Name: Philip Cantua

Date of Hire: 10/17/2016

Current Position: Fleet Maintenance Tech III

Reason for Recognition: Mechanic of the Year Award

Prepared by: Alex Barraza

Date of Board Meeting: September 20, 2022



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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

***Please return to Human Resources via email by the 25<sup>th</sup> of the month, prior to the Board Meeting.***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:**

*Philip Cantua started his Golder Ranch Fire career on 10-17-2016. He has served Golder Ranch for 6 years as a Triple Master EVT Technician.*

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

*In Fleet he is considered the "silent mentor" as he is a man of few words. So when he does speak you better listen. Phil just received the Arizona EVT Tech award for 2022 which is quite an achievement! Phil is 1 of 5 Triple Master EVT Technicians in the state of Arizona and 32 in the country. This means he is a master in the Fire Apparatus, Ambulance and ARFF Master Technician (airport crash and rescue fire truck).*

*In 2016 he participated in a national competition called "Super Tech" presented by the American Trucking Association. He came in 1<sup>st</sup> place for the local competition, 3<sup>rd</sup> in the state, and 112 out of 400 in the national level. He has been involved in multiple safety committees for several shops throughout his career such as ADOT, here at Golder Ranch, and unofficially in Sierra Vista. Ladder trucks are needy and demanding and he is one of the few techs who really enjoys working on aerials. His eyes light up every time one shows up at the shop. We are very lucky and grateful to have him working with us at Golder Ranch.*

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

*Phil is a proud husband and grandfather and has been married to Diane for 13 years. He has two stepchildren and nine grandchildren. He was an avid dirt car racer and loves hunting, fishing, and anything outdoors.*

# **EMPLOYEE RECOGNITION**

Employee Name: Jessica Santiago

Date of Hire: 09/12/2022

Current Position: Billing Specialist

Reason for Recognition: New Employee

**Prepared by: Shelby Massie**

Date of Board Meeting: *The third Tuesday of each month.*

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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

***Please return to Human Resources via email by the 25<sup>th</sup> of the month, prior to the Board Meeting.***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:**

New Employee

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Jessica is coming to Golder Ranch Fire District from Associates in Medical Management. She has experience in billing for multiple doctors and specialties around Tucson and was recently recognized as one of the top billers at the company.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

Jessica moved to Tucson from Methuen, MA in 2018 with her fur-baby, Loki. She quickly expanded her family and welcomed Nala shortly after. She enjoys taking both of her dogs to the dog park and on weekend hikes. She also enjoys her quiet mornings at the gym, getting lost on the Rillito bike trail, and kayaking with her friends. Jessica is excited to join the billing team and expand her professional career at Golder Ranch Fire District.





# GOLDER RANCH FIRE DISTRICT

## BEHAVIORAL OATH

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will be alert in my duties at all times.

I will strive to be mindful of the welfare and rights of others.

I will be impartial in my treatment of all persons coming under my jurisdiction.

I will be courteous and helpful to all and my feelings shall not influence my decisions.

I will refrain from being vulgar or profane in my speech or actions while on duty.

I will cooperate fully with my supervisors to provide greater protection to the public and the Fire District I serve.

I will strive to become more proficient in my duties as an employee of Golder Ranch Fire District through diligent study and training.

I will regard my employment with Golder Ranch Fire District as a symbol of trust from my State, my Fire District, and the community in which I serve, and act accordingly.

I will constantly strive to obtain these objectives as I serve as an employee of Golder Ranch Fire District.

\_\_\_\_\_  
Employee Name - Printed

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administering Official - Printed

\_\_\_\_\_  
Administering Official Signature

\_\_\_\_\_  
Date



# GOLDER RANCH FIRE DISTRICT

## LOYALTY OATH OF OFFICE

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of \_\_\_\_\_ according to the best of my ability, so help me God (or so I do affirm).

\_\_\_\_\_  
Employee Name - Printed

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administering Official - Printed

\_\_\_\_\_  
Administering Official Signature

\_\_\_\_\_  
Date

# **GOLDER RANCH FIRE DISTRICT**

## **BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: PROCLAMATION – FIRE PREVENTION MONTH

ITEM #: 5B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### **BACKGROUND**

Since 1922, the NFPA has sponsored the public observance of Fire Prevention Week. In 1925, President Calvin Coolidge proclaimed Fire Prevention Week a national observance, making it the longest-running public health observance in our country. During Fire Prevention Week, children, adults, and teachers learn how to stay safe in case of a fire. Firefighters provide lifesaving public education in an effort to drastically decrease casualties caused by fires.

Fire Prevention Week is observed each year during the week of October 9th in commemoration of the Great Chicago Fire, which began on October 8, 1871, and caused devastating damage. This horrific conflagration killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures, and burned more than 2,000 acres of land.

We ask that Chairperson Vicki Cox Golder read the attached proclamation.

### **RECOMMENDED MOTION**

No motion is necessary for this agenda item.





# **GOLDER RANCH FIRE DISTRICT**

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

## **A PROCLAMATION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT PROCLAIMING OCTOBER 2022 AS FIRE PREVENTION MONTH THROUGHOUT THIS FIRE DISTRICT**

**WHEREAS**, the Golder Ranch Fire District is committed to ensuring the safety and security of all those living in and visiting their fire district; and

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

**WHEREAS**, home fires caused 2,580 civilian deaths in the United States in 2020, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 356,500 home fires; and

**WHEREAS**, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as two minutes to escape safely; and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, Golder Ranch Fire District residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

**WHEREAS**, Golder Ranch Fire District residents who have planned and practiced a home fire escape plan are more prepared and will, therefore, be more likely to survive a fire; and

**WHEREAS**, Golder Ranch Fire District residents will make sure their smoke and carbon monoxide (CO) alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

**WHEREAS**, Golder Ranch Fire District firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Golder Ranch Fire District residents are responsive to public education measures and are better able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2022 Fire Prevention Week<sup>™</sup> theme, “Fire won’t wait. Plan your escape.<sup>™</sup>,” effectively serves to remind residents of the Golder Ranch Fire District it is important to have a home fire escape plan.



## **GOLDER RANCH FIRE DISTRICT**

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

**THEREFORE**, I, Vicki Cox Golder, Chairperson of the Golder Ranch Fire District Governing Board, do hereby proclaim October 9-15, 2022 as Fire Prevention Month throughout this community, and I urge all the people of the Golder Ranch Fire District to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the many public safety activities and efforts of Golder Ranch Fire District's fire and emergency services.

Dated this 20<sup>th</sup> day of September, 2022.

Attest:

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Vicki Cox Golder  
Chairperson  
Golder Ranch Fire District

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Wally Vette  
Clerk  
Golder Ranch Fire District

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Maggie Hernandez, Board Services Specialist

DATE: September 20, 2022

SUBJECT: APPROVE MINUTES – AUGUST 16, 2022 REGULAR SESSION

APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 400 – FIRE INSPECTIONS, 904 – HIGH-VISIBILITY SAFETY VESTS, AND 1048 – EMPLOYEE FUND

APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

ITEM #: 6A – 6C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

In compliance with A.R.S. §38-431.01, approval of:

- A. APPROVE MINUTES – AUGUST 16, 2022 REGULAR SESSION
- B. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 400 – FIRE INSPECTIONS, 904 – HIGH-VISIBILITY SAFETY VESTS, AND 1048 – EMPLOYEE FUND
- C. APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

**RECOMMENDED MOTION**

Motion to approve the September 20, 2022 Consent Agenda

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
August 16, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on August 16, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Sandi Outlaw

Staff Present: Fire Chief Karrer, Assistant Chief Brandhuber, Assistant Chief Abel, Deputy Chief Pearce, Deputy Chief Grissom, Deputy Chief Cesarek, Fire Marshal Akins, Local 3832 Representative Cavaletto, HR Director Delong, Finance Director Christian, and Board Services Specialist Hernandez

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Board Clerk Vette brought in an article from a Saddlebrooke newspaper regarding the Freedom Award presented recently.

**4. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- YEARS OF SERVICE
  - ADMINISTRATIVE ASSISTANT NANCY RAMOS – 5 YEARS
  - DIVISION CHIEF JEREMY HILDERBRAND – 20 YEARS

Chiefs Cesarek and Abel presented Administrative Assistant Ramos her 5-year pin and commended her service to the district. Chiefs Karrer and Grissom presented Division Chief Hilderbrand his 20-year pin along with his family in attendance and commended his accomplishments with GRFD.



- CHIEF FIRE OFFICER (CFO) DESIGNATION RECOGNITION
  - CHIEF TOM BRANDHUBER

Chief Karrer announced Chief Brandhuber's CFO designation and congratulated him on such an accomplishment and explained the significance of the designation.

- NEW HIRE
  - ALEC KRAMARCZYK – IT SPECIALIST

IT Director Rascon introduced Alec Kramarczyk to the Governing Board. Behavioral and Loyalty Oaths were administered.

## 6. CONSENT AGENDA

- A. APPROVE MINUTES – JULY 19, 2022 REGULAR SESSION
- B. APPROVE MINUTES – JULY 19, 2022 EXECUTIVE SESSION
- C. APPROVE THE CANCELLATION OF THE GENERAL ELECTION FOR THE UNCONTESTED GOVERNING BOARD RACE FOR THE GOLDER RANCH FIRE DISTRICT, SCHEDULED FOR NOVEMBER 8, 2022
- D. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 1008 – REPORTING FOR DUTY, 1032 – TEMPORARY LIGHT DUTY ASSIGNMENTS, 1039 – FAMILY AND MEDICAL LEAVE, 1045 – EMPLOYEE LEAVE – PAID AND UNPAID, AND 1053 – COMPENSATION ADMINISTRATION

**MOTION** by Vice-Chair Hudgins to approve the August 16, 2022 Consent Agenda

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

## 7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He said Chief Grissom will present regarding our paramedic graduation last night with four paramedics completing the program in less than six months. Chief Karrer added a few updates to his report, which included:
  - 1- We have auditors set up in conference room for our annual audit and they have requested to speak with a couple of board members after the meeting.
  - 2- He will be going with other staff to his last FRI conference.
  - 3- We received a phone call from district resident, Heidi Miller, regarding the cellphone tower and its lease expiration, which is every five years. Chief Abel will reach out to her as the point of contact.

Chairperson Cox Golder asked about the ammonia at Roche used for cooling. Fire Marshal Akins answered her question and explained that Roche uses ammonia to cool their entire campus, have one building with all ammonia tanks and pipe across whole campus. She explained the process in more detail and said Roche has very high regulation codes that are higher than what is required by fire code. Fire Marshal Akins



said that ember-colored strobes will signal an ammonia leak. Chief Karrer added more information surrounding ammonia and its safety and said it is more commonly used in Europe.

Vice-Chair Hudgins asked about the buildings next to the Linda Vista station. Fire Marshal Akins said they will be the Oro Valley Luxury Apartments. There were no further questions or comments from the Board.

- LEADERSHIP TEAM REPORT – Representative Cavaletto presented the Local 3832 monthly report on behalf of President Jones. He thanked the Board for including the union in the fire chief's hiring process and mentioned they had a very productive meeting with Mosaic. He thanked the Board for their commitment to the community by including them in the process. Representative Cavaletto said they are working with members of command staff to form a health care trust and are hoping to present something to the Board in the next few months. There were no further questions or comments from the Board.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. Chief Abel said they got the land for station 378 with no increase to the cost of \$325,000 with no other bidders present. He said they have a meeting scheduled on August 24th with the architect, WSM. Chief Abel said it will be a 2-3-month process for the patent for the land. He said civil and landscape engineers will be out there and working on an RFQ to move forward.
- Chief Abel said station 374 is finally operational. There was no CFO required as we already have one in place. Board Member Brady asked if we are going to have a re-dedication for station 374. Chief Abel answered no because it was only a modification. Chief Karrer encouraged board members to stop by and see the completed project. Abel said he will invite HOA to come through, Chief Karrer said maybe that would be a good time for the Board to come as well. There were no further questions or comments from the Board.
- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Essential Services Assistant Chief's report to the Governing Board. He thanked his staff for stepping up while he was away for conferences and vacation last month. There were no further questions or comments from the Board.
- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Chief Grissom presented the Operations Assistant Chief's Report to the Governing Board on behalf of Chief Robb. He said he went to celebrate with the four members that completed a grueling 5 ½-month paramedic class and listed the members individually. He said the academy is going well and we currently have 25 recruits. Chief Grissom said we finalized the captain's testing process. Promotions to captain and an eligibility list have been established.



Chief Pearce presented the ONA (Organization Network Analysis) survey. He said they only need responses by the Board to finalize the results. Chief Karrer said the district got the idea from City of Scottsdale Fire Chief Shannon and Assistant Chief Freitag. Chief Karrer explained more detail behind the motive of the survey and added that he would like to bring in Dr. Peck to a board meeting. He thanked President Jones for his contribution to the process too. There were no further questions comments from the Board.

## **8. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE AUTHORIZATION OF STAFF TO PROCEED WITH TENANT IMPROVEMENTS ON THE PROPERTY AT 1600 E. HANLEY BLVD, COMMONLY KNOWN AS DISTRICT HEADQUARTERS, UTILIZING BOND FUNDING FOR AN EXPENSE NOT TO EXCEED \$2,600,000.00

Chief Cesarek presented details behind dollar amount with a PowerPoint presentation explaining the proposed plans. He commended Artan Bela and others in IT for spending time in the building with new equipment to assist in the mapping. Chief Cesarek said he was appointed to the Foothills Business Park Board.

Vice-Chair Hudgins asked how many chairs needed for the new board room. Chief Cesarek answered 115 – 130 but if we put in tables, about 80 chairs. He listed some of the small modifications that were made to reduce cost, such as changing the type of floor tiles and ceiling tiles and using a different manufacturer for lighting. Vette asked if there will be extra offices and work spaces to account for growth. Cesarek said to have 4 empty work stations and areas to be used as conference rooms. In the design, we can adjust in the future. Board Clerk Vette asked if there will be a conference room for executive session. Chief Cesarek answered yes and explained further. Vice-Chair Hudgins asked about the timeline for completion. Chief Cesarek said what has been proposed is an 8-month timeline. He said there will be variables out of our control, such as supply chain issues, etc., but they are looking to begin on August 22<sup>nd</sup>. Vice-Chair Hudgins asked about all the existing furniture. Chief Cesarek said some of the furniture will be “surplused out” but we will utilize as much of the existing furniture as we can.

Board Member Brady asked about separating meters from the U of A property. Chief Cesarek said a water meter, landscaping and building meter and backflow for both will be added. Board Member Brady asked if the costs for those are included in what is being requested. Chief Cesarek answered that U of A will pay for it. Chief Karrer commended Chief Cesarek’s efforts and said he has spoken with Oro Valley Town Manager Jacobs about future joint project possibilities in that area. Chief Karrer spoke about the future possibilities with the Town of Oro Valley and benefits to partnering with them as well as benefits to having our Training division in our existing admin building. Board Clerk Vette asked about having enough bond money for station 378. Chief Karrer answered yes and explained with more information.



**MOTION** by Vice-Chair Hudgins to authorize staff to proceed with tenant improvements on the property at 1600 E. Hanley Blvd, commonly known as District Headquarters, utilizing bond funding for an expense not to exceed \$2,600,000.

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

B. DISCUSSION AND POSSIBLE ACTION REGARDING THOSE MEMBERS CURRENTLY IN THE DEFERRED OPTION RETIREMENT PLAN (DROP) TO EXTEND THEIR MEMBERSHIP TO SEVEN YEARS UPON THE INDIVIDUAL EMPLOYEE'S REQUEST

Chief Karrer gave background regarding legislation that passed extending the DROP program. He said our HR department has worked with PSPRS and because the Board is the employer, they have to approve the extension initially, not the PSPRS board. HR Director Delong said at this point what is being voted on is for anybody that is currently in DROP within their five years, if they are allowed to extend two more years. It was stated extending someone's DROP helps with turnover and retention. Board Member Brady asked how many are qualified. HR Director Delong said we currently have 15 members that are qualified. Board Clerk Vette asked a question for further clarification in which HR Director Delong answered. Chief Karrer said members have to meet age and years of service requirements.

**MOTION** by Board Clerk Vette to approve the extension of seven years in DROP for any requesting member that has met the required qualifications.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented his monthly report and financials.

**MOTION** by Board Member Outlaw to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

9. **FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.*

- Regularly Scheduled Meeting – September 20, 2022

Chief Karrer said they received some information from PSPRS for refunds for Tier 2 employees, more to come on that.





**10. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**11. ADJOURNMENT**

**MOTION** by Vice-Chair Hudgins to adjourn the meeting at 10:17 a.m.

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

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Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
m/h



# Fire Inspections

## 400.1 PURPOSE AND SCOPE

This policy provides guidance for the enforcement of fire codes through periodic inspection within Golder Ranch Fire District's jurisdiction. Additionally, this policy establishes the minimum standards for inspection frequencies of all buildings in the district's jurisdiction.

## 400.2 POLICY

The Golder Ranch Fire District is committed to improving public safety through the enforcement of building and fire codes and standards relating to fire and public safety as adopted by the Arizona Office of the State Fire Marshal (OSFM) and published by the International Code Council in the International Fire Code, and any other regulations or ordinances that have been formally adopted by the District for providing a reasonable level of life safety and property protection from the hazards of fire, explosion, or dangerous conditions in new and existing buildings, structures, and premises, and to provide a reasonable level of safety to firefighters and emergency responders during emergency operations (AAC § R4-36-201).

## 400.3 RESPONSIBILITIES

The Fire Chief or designee shall develop a periodic inspection program based on the risks to life and property for occupancies within the Golder Ranch Fire District's jurisdictional boundaries. The inspection program will comply with the fire code and any local amendments, resolutions, or ordinances specific to the District. The district fire inspection program will be administered by the Fire and Life Safety Division under the responsibility of the Fire Marshal (AAC § R4-36-201).

### 400.3.1 LIABILITY

The Fire Marshal, member of the board of appeals, officer or employee charged with the enforcement of the fire code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered civilly or criminally liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties.

### 400.3.2 LEGAL DEFENSE

Any suit or criminal complaint instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of the fire code shall be defended by the legal representatives of the jurisdiction until the final termination of the proceedings. The Fire Marshal or any subordinate shall not be liable for costs in an action, suit, or proceeding that is instituted in pursuance of the provisions of the fire code; and any staff of the Fire and Life Safety Division, acting in good faith and without malice, shall be free from liability for acts performed under any of its provisions or by reason of any act or omission in the performance of official duties in connection therewith.

## *Fire Inspections*

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### **400.4 INSPECTION PROGRAM GUIDELINES**

The Fire Marshal should develop an inspection program based on community risk reduction through education and enforcement. Inspections should be identified by risk, hazard, occupancy, frequency, and required state law and local code, ordinance, or resolution.

### **400.5 HAZARDOUS OCCUPANCIES**

Facilities that handle, store or use hazardous materials should be inspected for compliance with applicable provisions of the fire code as well as the accuracy of any required hazardous materials facility plan (ARS § 49-127).

Facilities that are required to submit a hazardous materials facility plan should be inspected no less frequently than once every three years or at a frequency as recommended by the Local Emergency Planning Committee (LEPC).

### **400.6 RIGHT OF ENTRY**

The Fire Code Official is authorized to enter and examine any building, structure, marine vessel, vehicle or premises in accordance with the fire code for the purpose of enforcing this code.

Where it is necessary to make an inspection to enforce the provisions of the fire code, or where the Fire Code Official has reasonable cause to believe that there exists in a building or on any premises any conditions or violations of the fire code that make the building or premises unsafe, dangerous or hazardous, the Fire Code Official shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed on the Fire Code Official by the fire code.

If such building or premises is occupied, the Code Official shall present credentials to the occupant and request entry. The Fire Code Official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

If such building or premises is unoccupied, the Fire Code Official shall first make a reasonable effort to locate the owner, the owner's authorized agent, or other person having charge or control of the building or premises and request entry. If entry is refused, the Fire Code Official has recourse to every remedy provided by law to secure entry, such as obtaining an administrative search warrant (ARS § 37-1384).

### **400.7 INSPECTION FEES**

The District may charge any fire inspection fees adopted by the District. The fee assessed shall not exceed the estimated reasonable cost of providing the service for which the fee is charged (ARS § 37-1382).

#### **400.7.1 RE-INSPECTION FEES**

If a violation is discovered during an inspection, the follow-up inspection to ensure the corrections have been made should be conducted at no cost to the owner or occupant. Should the owner or

# Golder Ranch Fire District

## Policy Manual

### *Fire Inspections*

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occupant fail to comply with inspection requirements on the follow-up visit and an additional visit is required, a fee as adopted by the District may be assessed (ARS § 37-1382).

#### **400.8 NOTICE AND ORDERS**

The Fire Marshal is authorized to issue such notices or orders as are required to affect compliance with the fire code.

# High-Visibility Safety Vests

## 904.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the guidelines to protect members who may be exposed to hazards presented by passing traffic, construction vehicles and disaster recovery equipment and to comply with applicable safety regulations including requirements contained in the federal Manual on Uniform Traffic Control Devices for Streets and Highways pursuant to 23 CFR 655.601.

## 904.2 POLICY

It is the policy of the Golder Ranch Fire District that all members shall wear class II high-visibility safety vests in addition to required personal protective equipment (PPE) whenever the emergency scene is located on or near a roadway where members are subject to the hazards of moving traffic, construction vehicles or disaster recovery equipment. Members who are working on roadways and are not directly exposed to fire, flame, excessive heat or hazardous materials are expected to wear a high-visibility vest. This includes pump operators, support personnel and command officers. When it is anticipated that the emergency scene will be located on a roadway, high-visibility safety vests should be donned along with other appropriate PPE at the time of dispatch.

High-visibility vests should also be worn any time a member or a supervisor believes increased visibility would improve safety or efficiency.

## 904.3 PROCEDURE

Although the high-visibility safety vests that are currently available are fire resistant, they do not meet the same fire resistant standards set by the National Fire Protection Association (NFPA). Therefore, members who are directly engaged in fire suppression activities on or near roadways should not wear the vest over their PPE. Once the situation is under control, personnel can then don a vest for the remainder of the incident.

Should the need arise, other district personnel on-scene could easily remove (tear-away) the vest in reaction to unusual circumstances or to render assistance with direct firefighting.

### 904.3.1 ASSIGNMENT OF HIGH-VISIBILITY SAFETY VESTS

High-visibility vests shall be assigned to members or apparatus as follows:

- (a) Every member of suppression will be assigned a personal high-visibility safety vest.
- (b) High-visibility safety vests will be assigned to each emergency response apparatus to be worn over turnouts.
- (c) An extra vest will be assigned to each ambulance for a ride along. (Paramedic or EMT student)
- (d) One vest each will be assigned to all Chief Officers Fire Chief Division Chief, safety officers, investigators and the Public Information Officer.
- (e) One vest shall be placed in the on call mechanic vehicle for call outs in the roadway.

## *High-Visibility Safety Vests*

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- (f) Vests may also be placed in non emergency district vehicles to be utilized by personnel during a road side event when increased visibility would improve safety.

### 904.3.2 STORAGE AND CARE

High-visibility safety vests are part of the standard issue PPE and should be stowed so they are readily available for immediate use. Should cleaning be necessary for routine soiling, follow the manufacturer's care instructions or the guidelines in the Personal Protective Equipment Policy.

## Employee Fund

### 1048.1 PURPOSE AND SCOPE

The purpose of this policy is to establish a process for contributing to an employee fund. The employee fund will be voluntary and completely funded by those who participate in it.

### 1048.2 POLICY

It is the policy of the Golder Ranch Fire District to provide its members the option to participate in an employee fund.

### 1048.3 SUPPRESSION EMPLOYEE FUND

The Suppression Employee Fund (SEF) is a deduction made from an employee's paycheck. Employees shall complete a SEF deduction authorization form within 30 days of hire. The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction. The proceeds will be deposited into a Chase Bank account specifically for the Suppression Employee Fund. This fund will support the purchase of the stock items for the kitchen.

The SEF will address the specific needs of uniform employees who are assigned to suppression positions. The SEF includes uniform employees on light duty assignments.

The Deputy Chief of Operations will appoint a member of suppression to manage the SEF.

#### 1048.3.1 SUPPRESSION EMPLOYEE FUND PROCEDURE

The Suppression Employee Fund (SEF) will be funded through deductions from covered GRFD employees. Participation in the SEF is for uniform employees. The SEF includes uniform employees on light duty assignments.

The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction.

All SEF qualified employees who wish to participate shall complete and submit to finance an SEF deduction [Authorization](#) Form.

### 1048.4 ADMINISTRATION EMPLOYEE FUND

The Administration Employee Fund (AEF) is a deduction made from an employee's paycheck. Employees shall complete an AEF deduction authorization form within 30 days of hire. The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction. The proceeds will be deposited into a Chase Bank account specifically for the Administration Employee Fund. This fund will support the purchase of the stock items for the kitchen, such as condiments, coffee, tea, creamers, sugar, paper plates, cups, flatware, and food items for periodic office celebrations.

# Golder Ranch Fire District

## Policy Manual

### *Employee Fund*

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The AEF will address the specific needs of non-uniform employees and uniform employees who are assigned to administrative positions. The AEF does not include uniform employees on light duty assignments.

The Director of Human Resources will appoint a member of administration to manage the AEF

#### 1048.4.1 ADMINISTRATION EMPLOYEE FUND PROCEDURE

The Administration Employee Fund (AEF) will be funded through deductions from covered GRFD employees. Participation in the AEF is for non-uniform employees and uniform employees who are assigned to administrative positions. The AEF does not include uniform employees on light duty assignments.

The AEF will be administered by a 3-member committee comprised of qualified AEF participants who would oversee the purchase and distribution of the following qualified items:

1. Condiments that are customarily found in kitchens and agreed to by the 3-member committee.
2. Coffee, Tea, and the usual accoutrements
3. Paper plates, cups, and disposable flatware
4. Food items for periodic birthday and holiday celebrations

The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction.

All AEF qualified employees who wish to participate shall complete and submit to finance an AEF deduction [Authorization](#) Form.



## Attachments

## Suppression EE Fund Authorization.pdf



# GOLDER RANCH FIRE DISTRICT

[www.grfdaz.gov](http://www.grfdaz.gov)

## Suppression Employee Fund:

The Suppression Employee Fund (SEF) is a voluntary deduction made from an employee's paycheck. Employees shall complete a SEF deduction authorization form within 30 days of hire. The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction. The proceeds will be deposited into a Chase Bank account specifically for the Suppression Employee Fund. This fund will support the purchase of the stock items for the kitchen.

The SEF will address the specific needs of uniform employees who are assigned to suppression positions. The SEF includes uniform employees on light duty assignments.

## Suppression Employee Fund Procedure:

The Suppression Employee Fund (SEF) will be funded through voluntary deductions from covered GRFD employees. Participation in the SEF is for uniform employees. The SEF includes uniform employees on light duty assignments.

The SEF will be administered by the labor union.

The voluntary per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction.

All SEF qualified employees who wish to participate shall complete an SEF deduction authorization form.

☐

I **accept** participation in the fund.

☐

I **decline** participation in the fund.

\_\_\_\_\_  
*EE printed name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*EE signature*

## Admin EE Fund Authorization.pdf



# GOLDER RANCH FIRE DISTRICT

[www.grfdaz.gov](http://www.grfdaz.gov)

## Administration Employee Fund:

The Administration Employee Fund (AEF) is a voluntary deduction made from an employee's paycheck. Employees shall complete an AEF deduction authorization form within 30 days of hire. The per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction. The proceeds will be deposited into a Chase Bank account specifically for the Administration Employee Fund. This fund will support the purchase of the stock items for the kitchen, such as condiments, coffee, tea, creamers, sugar, paper plates, cups, flatware, and food items for periodic office celebrations.

The AEF will address the specific needs of non-uniform employees and uniform employees who are assigned to administrative positions. The AEF does not include uniform employees on light duty assignments.

## Administration Employee Fund Procedure:

The Administration Employee Fund (AEF) will be funded through voluntary deductions from covered GRFD employees. Participation in the AEF is for non-uniform employees and uniform employees who are assigned to administrative positions. The AEF does not include uniform employees on light duty assignments.

The AEF will be administered by a 5-member committee comprised of qualified AEF participants who would oversee the purchase and distribution of the following qualified items:

1. Condiments that are customarily found in kitchens and agreed to by the 5-member committee.
2. Coffee, Tea, and the usual accouterments
3. Paper plates, cups, and disposable flatware
4. Food items for periodic birthday and holiday celebrations

The voluntary per pay period employee contribution will be \$5.00 to be taken as a post-tax payroll deduction.

All AEF qualified employees who wish to participate shall complete an AEF deduction authorization form.

☐

I **accept** participation in the fund.

☐

I **decline** participation in the fund.

\_\_\_\_\_  
*EE printed name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*EE signature*

# **GOLDER RANCH FIRE DISTRICT**

## **BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tony Rutherford, Division Chief of Emergency Services

DATE: September 20, 2022

SUBJECT: APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN  
MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

ITEM #: 6C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

### **BACKGROUND**

The attached Group Preceptor Agreement for Midwestern University's clinical training is set to renew annually. The original agreement was dated August 1, 2021. This is a similar agreement to what we have with the University of Arizona Medical College and Pima Community College for preceptorship in the EMT and Paramedic courses.

To summarize the agreement, our administrative medical director assists physician students at Midwestern University with their clinical training, such training includes pre-hospital clinical care observations which are completed on the GRFD ambulances. Students are identified as medical students during the interaction and patient care is completed following the approved GRFD Administrative Guidelines. Students complete a series of 12-hour rotations over a two-week period to complete the required hours for their program. The GRFD EMS Division assigns an approved preceptor to the student for each of the shifts to ensure the observations are completed correctly. All information shared with the student remains confidential, part of the agreement includes HIPAA provisions. GRFD providers continue to provide patient care, documentation of such care and transfer of patients to the receiving facilities.

### **RECOMMENDED MOTION**

Agenda item included in the Consent Agenda.

## GROUP PRECEPTORSHIP AGREEMENT

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This Group Preceptorship Agreement (“Agreement”) is made and entered into on August 1, 2021 (“Effective Date”) by and between **Midwestern University**, an Illinois not-for-profit corporation registered as an Arizona foreign corporation, with campuses located in Downers Grove, Illinois and in Glendale, Arizona (hereinafter collectively referred to as “University”) and **Golder Ranch Fire District**, an Arizona fire district providing, among other services, emergency medical services in Pima and Pinal Counties (hereinafter “Medical Group”). University and Medical Group are sometimes referred to below individually as “Party” or collectively as the “Parties”.

### RECITALS

**A.** Medical Group contracts with or employs qualified healthcare providers duly licensed and/or certified as may be required under applicable federal, state and local laws (“Provider” or “Providers”).

**B.** Medical Group has relationships with various hospitals and clinics (individually and collectively referred to herein as “Affiliates”), each of which possesses all accreditations, licenses and permits required to operate and provide healthcare services under all applicable federal, state and local laws that are willing to provide Students of the University with clinical learning experiences under the administrative direction and supervision of Medical Group and/or its Providers.

**C.** University, in connection with educating its Students in various healthcare professions, desires that certain of its Students (“Student” or “Students”) under the direct supervision, control and guidance of Medical Group’s Providers, be afforded the opportunity to observe or participate in practical learning and clinical experiences.

**D.** Medical Group recognizes the need for and desires to aid in the educational development of Students in various healthcare professions.

**E.** Medical Group provides healthcare services to its patients, and is willing to permit Students to observe or participate in the performance of selected healthcare services while under the direct supervision, control and guidance of one or more of its Providers (“Clinical Education Programs”).

**NOW, THEREFORE**, it is agreed between the Parties as follows:

### 1. AFFILIATION

a. University. University, in accordance with state law and other applicable statutes and rules, as amended from time to time, shall retain the ultimate authority over its operations and governance.

b. Medical Group.

(1) In accordance with its bylaws and applicable laws, as amended from time to time, shall retain the ultimate authority over and responsibility for its affairs, including its clinical departments/divisions; and for the provision of patient care consistent with accepted standards of care.

(2) Under this Agreement, Medical Group shall be a programmatic affiliate of the University in order to enable Students to receive clinical education and instruction by Medical Group’s Providers.

### 2. RESPONSIBILITIES

a. Responsibilities of University. Prior to assigning Students to Clinical Education Programs, University shall:

(1) Intentionally left blank to preserve formatting.

## GROUP PRECEPTORSHIP AGREEMENT

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(2) Designate a staff person of the University (“University Coordinator”) to coordinate the Clinical Education Programs described in this Agreement with a designated member of Medical Group’s staff. University Coordinator shall:

(a) coordinate and monitor the Students’ performance of their Clinical Education Programs with Medical Group;

(b) serve as liaison with Medical Group with respect to University’s performance of responsibilities set forth in Section 2.a.; and

(c) provide Medical Group with all necessary forms, protocols and guidelines for evaluation of Student performances and Student absences.

(3) Provide to Medical Group a list of the Students who will be participating in Clinical Education Programs hereunder, and obtain Medical Group’s approval of such Students and periods of assignment;

(4) Present for Clinical Education Programs only those Students who are currently in good standing with University and have successfully completed all components of University’s educational program that University deems must be completed prior to participation in a Clinical Education Program including, but not limited to, theoretical knowledge, basic skills, professional ethics and the minimum prerequisite requirements which includes completion of the appropriate training pertaining to healthcare provider CPR, Occupational Safety and Health Administration (“OSHA”), Blood Borne Pathogens/Universal Precautions, and patient confidentiality and privacy requirements including, as applicable, the Health Insurance Portability and Accountability Act (“HIPAA”) (“Prerequisites”);

(5) Agree to withdraw any Student from assignment with the Medical Group, upon receipt of Medical Group’s written request and following consultation between all parties involved and Student shall no longer be eligible for assignment to Medical Group for the Clinical Education Program. A Student who is withdrawn shall be notified by the University and shall have the right to administrative redress under the University’s internal policies, rules and regulations;

(6) Orient Students to applicable policies and procedures, rules and regulations provided by Medical Group with respect to participation in the Clinical Education Programs, and such other University policies, procedures, rules and regulations applicable to Students; such orientation shall include, but not be limited to, notification that the each Student: (a) is prohibited from observing or participating in any patient care activities except with the approval and while under the observation and supervision of a Provider; (b) shall be responsible for their own meals, lodging and transportation while participating in the Clinical Education Programs; and, (c) advise Students that their participation in the Clinical Education Programs under Providers’ supervision is conditioned at all times on adherence to: i) all instructions given by the Provider who is supervising the Student’s Clinical Education Programs; and, ii) all applicable rules and policies set forth by Medical Group or any Facility with regard to Students’ participation in the Clinical Education Programs, including without limitation, maintaining the confidential nature of patient-identifying information that is disclosed to them during their Clinical Education Programs with Medical Group;

(7) Before the beginning date of each Student’s Clinical Education Program with Medical Group, require the University Coordinator or each Student to provide Medical Group with pertinent information about the Student as permitted by law, including but not limited to the Student’s health status report, the Student’s immunization record and verification that each Student meets the health requirements established by the Medical Group and the University (“Health Requirements”), evidence of health insurance coverage for the Student, and any requested documentation verifying that Students have met the required Prerequisites;



## GROUP PRECEPTORSHIP AGREEMENT

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(8) Acknowledge and agree that Medical Group's duty under this Agreement is strictly limited to supervising Student only during such time as Student is physically present with one or more of Medical Group's Providers and engaged in activities related to (a) observing patient care procedures performed by Provider; or (b) participating in patient care procedures under the supervision of a Provider. University acknowledges and agrees that Medical Group bears no responsibility to supervise Student at any other time outside the Clinical Education Programs;

(9) Acknowledge and agree that neither University nor any Student shall author, publish or assist in the authorship or publication of any materials in any form (including but not limited to articles, on-line blogs, "tweeted" materials, and in or on any social media whatsoever) that include information about the Student's experience in the Clinical Education Programs or any information pertaining to the patients of Medical Group or Facility unless such materials have been approved for release, in writing, by both Medical Group and the Facility and comply with all applicable laws regarding the confidentiality of patient health information;

(10) Conduct lawful background checks of Students to include a search of government databases to confirm that the rotating Student has not been debarred, excluded or otherwise ineligible for federal program participation;

(11) Inform rotating Students of his/her/their responsibility to comply with applicable policies, procedures, rules and regulations established by the University, the Medical Group; and,

(12) Retain general responsibility for all Student discipline, off-site instruction, evaluation and related matters concerning Student participation in the Clinical Education Programs.

b. Responsibilities of Medical Group. During the term of this Agreement, Medical Group shall:

(1) Appoint qualified Provider(s) to provide direction, instruction and supervision of Students while they are participating in Clinical Education Programs pursuant to this Agreement;

(2) Maintain at all times responsibility, control and supervision of all patient care and related services;

(3) Allow Students to (a) observe Providers in the performance of professional services for patients; or (b) perform selected patient care activities designated for educational value under the supervision of its Providers all as determined appropriate by the Providers;

(4) Make reasonably available to assigned Students space, facilities, equipment and supplies, as necessary to fulfill the objectives of the Clinical Education Programs;

(5) Medical Group may request withdrawal of a Student from the Clinical Education Programs following consultation with appropriate University personnel and the involved Student. Notwithstanding the foregoing, the Medical Group may immediately remove a Student from a Clinical Education Program whose actions, behavior, or attitude is a threat or danger to the Medical Group, any Facility, its/their patients, clients, employees or the public, as determined by the Medical Group in its sole discretion and the decision of Medical Group shall be final;

(6) Notwithstanding anything to the contrary set forth in this Agreement, the Medical Group shall have the right to temporarily or permanently suspend Clinical Education Programs under this Agreement if necessary to address mass casualty, emergency conditions, or a substantial, unforeseen increased patient census;

## GROUP PRECEPTORSHIP AGREEMENT

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(7) Appoint a representative as education coordinator who will act as liaison between the University and the Medical Group and will assist and maintain ongoing communication with Providers and the University;

(8) Provide Students with reasonable orientation as to all Medical Group's policies, procedures, rules and regulations including, but not limited to, its specific policies and procedures governing use and disclosure of Medical Group's protected and confidential information;

(9) Be responsible for providing all Students participating in the Clinical Education Programs with a work environment that is safe and healthful and free from harassment, discrimination and violence;

(10) Provide (if necessary) personal protective equipment for Students while assigned to the Clinical Education Programs pursuant to this Agreement in compliance with OSHA Regulations, the Nuclear Regulatory Commission Regulations, and any other applicable federal and state health and safety regulations;

(11) Be responsible for arranging for or providing emergency medical care and/or first aid for Students in the event of illness or accident occurring during the course of a Clinical Education Program. In the event of Student exposure to infectious or environmental hazards, or other occupational injuries as a result of the Clinical Education Program, Student will seek or be provided with immediate medical attention in accordance with occupational exposure procedures of the Medical Group and (as may be necessary) shall be directed to a nearby urgent care clinic or emergency room. All Students are required to have medical insurance coverage in effect during their period of assignment. The Parties expressly agree and understand that Students are financially responsible for their own medical insurance and for any medical care they receive at or arranged by the Medical Group, Providers except where otherwise prohibited by law; and

(12) Permit representatives of the University and its accreditation agencies to visit, tour and inspect Medical Group locations and services available for Student Clinical Education Programs, and other relevant items pertaining to the Clinical Education Programs, upon reasonable notice during the Medical Group's administration's regular business hours, subject to requirements of patient confidentiality, legal compliance requirements of the Medical Group, and minimizing disruption or interference with Medical Group's operations, including patient care activities.

### 3. REPRESENTATIONS

a. University's Representations. University represents to Medical Group as follows:

(1) Intentionally left to preserve formatting.

b. Medical Group's Representations. Medical Group represents and warrants to University as follows:

(1) To Medical Group's knowledge, its Providers possess all applicable licensures and/or certifications in his/her/their designated specialty and/or area of practice as may be required by applicable federal, state and local laws sufficient to serve the purposes of this Agreement; and,

(2) Medical Group's Providers shall perform the services required hereunder in accordance with all applicable bylaws, rules, regulations, procedures and policies.

Notification. Each Party shall immediately notify the other Party in writing of any change to the above representations.

## GROUP PRECEPTORSHIP AGREEMENT

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### 4. CONFIDENTIALITY/FERPA

a. Confidentiality. The University understands and acknowledges that, in the performance of this Agreement and the activities contemplated thereunder, the University, its Students, employees, staff or representatives may have access to certain information which may be related to the business and management of the Medical Group, information pertaining to the Students and/or the personal and health care information and records of any patient/client of the Medical Group to which access is granted or obtained by the University or to which the University's Students, employees, staff and representatives may access in performance of the activities contemplated by this Agreement ("Confidential Information"). With respect to such Confidential Information accessed or received from the Medical Group in performance of this Agreement, the University, its Students, employees, staff and representatives will: (a) not use or disclose Confidential Information other than as permitted by this Agreement or by law; (b) use appropriate safeguards to prevent use or disclosure of Confidential Information other than as permitted by this Agreement or by law; (c) report to the Medical Group any unauthorized use or disclosure of any Confidential Information of which it/they become aware in accordance with applicable law; (d) comply with all applicable laws and regulations, including, but not limited to, the applicable provisions of the privacy and security standards of HIPAA and (as applicable) the provisions of FERPA; and (e) mitigate, to the extent required by law, any harmful effect that is known to the University and caused by University's, its Students', employees', staff or representatives' use or disclosure of Confidential Information that is in violation of this Agreement or applicable law. Each Party recognizes that any breach of confidentiality or misuse of any Confidential Information may result in Medical Group's immediate termination of this Agreement without any prior noticed. This obligation will survive the termination or expiration of this Agreement. The University will inform its Students, employees, staff and representatives of their responsibility to comply with Medical Group's policies regarding access to, use, or disclosure of Confidential Information, including but not limited to, policies regarding proper use of computer assets, network usage, and information security, as applicable.

b. FERPA. The Medical Group and the University shall comply with the applicable provisions of FERPA and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the Students participating in the Clinical Education Program. Notwithstanding the foregoing, it is expressly agreed and understood that the University remains solely responsible for maintaining all education records and reports relating to its Students, and shall comply with all applicable statutes, rules and regulations respecting the maintenance of and release of information from such records. The University acknowledges and agrees that the Medical Group will have no responsibility regarding such records and will accordingly refer all requests regarding such information to the University.

### 5. INSURANCE/INDEMNIFICATION

a. Insurance. During the term of this Agreement and any renewals thereof, each Party to this Agreement (namely Medical Group and University) shall maintain general and professional liability insurance with minimum coverage limits of One Million Dollars (\$1,000,000) per occurrence/claim and Three Million Dollars (\$3,000,000) in the annual aggregate. It is further agreed that the Medical Group shall cover its Providers under its insurance programs or require Providers to maintain professional and general liability insurance in the same amounts required of the Parties herein. Such insurance may be obtained from a reputable insurance company, a program of self-insurance or combination thereof. Upon the execution of this Agreement or upon request, each Party shall furnish the other Party with a current certificate of insurance or other evidence of the liability insurance coverage required herein. Each Party agrees to provide the other with thirty (30) days prior written notification (or as soon as possible if notice is received less than thirty (30) days before the effective date) of the cancellation, nonrenewable, or material

## GROUP PRECEPTORSHIP AGREEMENT

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change of any liability insurance policy required by this Agreement. Each Party reserves the right to terminate this Agreement in the event that the insurance specified in this Section 5 is not provided, terminated or canceled.

b. Indemnification. Neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury (including death) or property damage, occasioned by any act or omission chargeable to the other Party. Each Party shall indemnify, defend, and hold the other Party and its affiliates, trustees, officers, directors, employees and agents harmless from and against all loss, damage, liability or claims (including, without limitation, reasonable costs and expense of litigation and reasonable attorneys' fees) (collectively "Claims") related to or arising out of the negligent acts or omissions of the indemnifying Party or its trustees, officers, directors or employees and, with respect to the University, its Students. Each Party shall provide the other with prompt and reasonable notice of any adverse event which may result in liability to the other Party. The Parties shall reasonably cooperate in the disposition of all such audits, actions or Claims. Such cooperation may include, but is not limited to, timely notice, joint investigation, witness availability, and disposition of claims of third Parties arising from the activities performed under this Agreement. The obligation to indemnify shall survive the expiration or termination of this Agreement.

### 6. ROLE OF THE PARTIES/STUDENTS

a. Independent Parties. In the performance of all work, duties and obligations pursuant to this Agreement, the University and the Medical Group are at all times acting as independent contractors and not joint venturers or agents of the other. Neither Party nor their respective students, employees, faculty or staff members shall be deemed or claim to be the student, employee, agent or joint employee of the other. Neither the University nor the Medical Group shall in any way become obligated for the debts or expenses of the other Party and neither Party shall have the authority to bind the other Party or otherwise execute any document on behalf of the other, nor shall either Party hold itself out to the public or to any third Party as possessing such authority. It is further agreed that each Party shall be liable for its own respective debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits it may owe to or on behalf of itself and its own employees.

b. Students as Learners. While participating in the Clinical Education Program, Students shall have the status as learners and are not to replace Medical Group employees or staff members. Nothing in this Agreement shall be deemed to create an employer-employee relationship between a Student, the Medical Group or Providers. Students shall not be considered employees of the Medical Group or Providers for any purpose while participating in the Clinical Education Program and are not entitled to any compensation or benefits, including but not limited to the payment of any salaries, taxes or other required withholdings related to employment, workers' compensation or unemployment insurance, and no Student is entitled to, and shall not, receive any rights under this Agreement.

### 7. COMPENSATION

Under the terms of this Agreement, neither Party is obligated to make payments of any kind to the other or any Provider or Student participating hereunder. Notwithstanding the foregoing, should the Medical Group or any Provider require compensation as a condition for the University to implement its Clinical Education Programs, such monetary obligations shall be mutually agreed upon by the Medical Group, the University and/or, as applicable, the Providers and set forth in a compensation addendum (each a "Compensation Addendum" or "Compensation Addenda") which shall be attached hereto and incorporated herein by reference. The Parties may enter into any number of Compensation Addenda under this Agreement to formalize the amount of compensation to be paid by the University to the Medical Group and/or, as applicable,

## GROUP PRECEPTORSHIP AGREEMENT

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Providers. Each Compensation Addendum shall be signed by the authorized representatives of the Parties hereto. No part of any consideration paid hereunder, if any, is a prohibited payment for the recommending or arranging for the referral of business or the ordering of items or services; nor, are the payments intended to induce illegal referrals of business.

### 8. NOTICES

All notices, demands or other writings provided for under this Agreement shall be deemed to have been fully given when made in writing and either hand delivered or deposited in the United States mail, with postage prepaid, and addressed to the respective Parties as set forth below and/or at any other address or location approved in writing by the Parties.

**If to the University:**

Midwestern University  
Office of the General Counsel  
19555 North 59<sup>th</sup> Avenue  
Glendale, AZ 85308  
Attn: Barbara L. McCloud, Esq.  
VP and General Counsel

**If to the Medical Group:**

Golder Ranch Fire Dept.  
3885 E. Golder Ranch Drive  
Tucson, AZ 85739  
Attn: Fire Chief

**With an unofficial copy and  
executed agreement to:**

Midwestern University  
Caroline Wells, Sr. Paralegal  
19555 North 59<sup>th</sup> Avenue  
Glendale, AZ 85308  
Direct: 623-572-3871  
[cwells@midwestern.edu](mailto:cwells@midwestern.edu)

### 9. TERM AND TERMINATION

a. Term.

☒ **Auto-renewing:** This Agreement shall commence on the Effective Date above. The Initial Term of this Agreement shall be for one (1) year from the Effective Date. Thereafter, this Agreement shall automatically renew for successive one (1) year periods (each a “Renewal Term”) unless terminated as provided herein.

b. Termination.

(1) Either Party may terminate this Agreement, with or without cause, after providing ninety (90) days prior written notice to the other Party.

(2) Termination procedures shall be initiated by a notifying Party providing the other Party with a written notice describing the reason for termination and requesting an immediate meeting to discuss and resolve the circumstances giving rise to termination. Such meeting shall occur within ten (10) calendar days of receipt of written notice. If the Parties fail to meet within ten (10) calendar days or within a time mutually agreed upon by the Parties, the Agreement will be deemed terminated fifteen (15) calendar days following receipt of the written notice. Following such meeting, if applicable, the notifying Party shall

## GROUP PRECEPTORSHIP AGREEMENT

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allow reasonable time for the other Party to cure any failure to perform and should seek to resolve any reasons for termination by preserving an affiliation with appropriate adjustments rather than terminating it, if possible. If the Parties are unable to resolve the reasons for termination, a termination date will be set. If the Parties are unable to agree on the effective date of termination, termination will become effective upon the sooner to occur of the close of the academic year in which notice was sent or upon thirty (30) calendar days from the date written notice was received.

(3) The Parties shall make every reasonable effort to extend the term of this Agreement to a mutually agreed upon termination date to permit Students in good standing participating in the Clinical Education Program pursuant to this Agreement to complete their assignment, if such program will not be completed prior to the expiration or termination of this Agreement.

### 10. GENERAL PROVISIONS

a. Accreditation and Documentation. Each Party to this Agreement represents that it has received the appropriate current approvals and accreditation as required by state regulatory agencies and pertinent health care and professional accrediting bodies (as applicable) and will immediately notify the other Party of any changes in such approvals or accreditation. The University, upon the request of the Medical Group, shall cooperate in any investigation conducted by or on behalf of the Medical Group.

b. After-Enacted Laws. If, prior to the termination or expiration of this Agreement, any federal, state, or local authority or regulatory body including, but not limited to, the Centers for Medicare and Medicaid, Department of Health and Human Services, or the Internal Revenue Service, determines that this Agreement is illegal or jeopardizes either Party's tax exempt status or otherwise materially affects either Party's business, then the affected Party shall give the other Party such notice as is reasonable in the circumstances and shall make available a reasonable period within which to cure. If the Parties initiate no acceptable cure or remedy, then the affected Party may terminate this Agreement upon ten (10) days' prior written notice to the other Party.

c. Amendments/Waivers. No revision or amendment to this Agreement shall be valid unless such revision or amendment is in writing and executed by all Parties.

d. Assignment of Contract. Neither Party to this Agreement may assign, subcontract, or transfer any of its rights or obligations under this Agreement to a third Party without the prior written consent of the other Party. The rights, duties and obligations hereunder shall extend to, be binding upon and inure to the benefit of the permitted successors and assigns of each Party.

e. Compliance. The Parties shall perform all obligations in this Agreement in accordance with applicable professional standards and all applicable federal, state or local governmental laws and regulations, and in accordance with the standards and guidelines of the applicable accreditation agencies and organizations. During the term(s) of this Agreement, the Parties shall take such actions, including revising this Agreement, as necessary or advisable to comply fully with all laws, rules and regulations applicable to the performance of the Agreement, including without limitation, HIPAA and FERPA.

f. Counterpart Signature. This Agreement may be executed in one or more counterparts (facsimile transmission or otherwise), each of which counterparts shall be deemed an original Agreement and all of which shall constitute but one Agreement.



## GROUP PRECEPTORSHIP AGREEMENT

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g. Entire Agreement. This Agreement constitutes the entire understanding and agreement between the Parties and replaces and supersedes all prior agreements with respect to the subject matter hereof, both oral and written. There are no other arrangements, understandings, restrictions, representations, or warranties between the Parties hereto. Each Party hereunder, except for disclosure to its legal counsel, accountants or financial advisors, shall not disclose the terms of this Agreement to any third Party, unless disclosure thereof is authorized in writing by the other Party or as may be required by law, the Parties' accrediting organization(s), or otherwise authorized by this Agreement.

h. Excluded Provider Representations. The University, to the best of its/their current knowledge and belief and after reasonable inquiry, represents that, at the inception of this Agreement that neither University nor Students participating in Clinical Education Programs hereunder are excluded from participation in any federal healthcare programs, as defined under 42 U.S. Code § 1320a-7b, or any form of state Medicaid program, and to each Party's knowledge, there are no pending or threatened governmental investigations involving their respective entities, Students, employees or staff that may lead to such exclusion. Each Party agrees to notify the other Party of the commencement of any such exclusion or investigation within seven (7) business days of notice of the Party being investigated or excluded. The Party not being investigated or excluded shall have the right to immediately terminate this Agreement upon learning of any exclusion or investigation without any prior notice.

i. Force Majeure. Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, acts of terrorism, active shooter, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, and epidemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) days, the other Party shall have the right to terminate this Agreement upon ten (10) days' prior written notice.

j. Governing Law. This Agreement shall be governed by Arizona law and venue shall be in Pima County, Arizona.

k. Headings Not Binding. The headings used in this Agreement have been prepared for the convenience of reference only and shall not control, affect the meaning, or be taken as an interpretation of any provisions of this Agreement.

l. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

m. Non-Discrimination. University and Medical Group shall not discriminate against any person because of race; color; religion; creed; national origin or ancestry; ethnicity; sex (including pregnancy); gender (including gender expression, gender identity, and sexual orientation); marital status; age; disability; citizenship; past, current or prospective service in the uniformed services; genetic information; or any other protected classes or characteristics recognized by federal, state or local laws.

## GROUP PRECEPTORSHIP AGREEMENT

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n. Non-Exclusivity. Each Party shall have the right to enter into similar agreements with other Parties.

o. Non-Waiver of Rights. The failure by any Party to enforce at any time any of the provisions of this Agreement, or any rights with respect thereto, or to exercise any election herein provided, shall in no way affect the validity of this Agreement. The exercise by any Party of any rights or elections under the terms or conditions of this Agreement shall not preclude or prejudice any Party from exercising the same or any other it may have under this Agreement, regardless of any previous action or proceeding taken by the Parties.

p. Patient's Right to Refuse. The Parties recognize, and do not wish to or intend to interfere with, any patient's freedom to refuse a Student's observation of or participation in the healthcare services needed by the patient. Students must be identified as a "Student" to all patients and will not participate in patient care if the patient objects to such participation.

q. Professional Fees. Neither the University nor any Student shall bill any patient or any other third Party for any activities performed as a part of the Clinical Education Programs. Medical Group and/or its Provider(s) shall have the sole right and responsibility to bill and collect any professional fees for services provided to patients. All such billing activities shall be conducted in accordance with applicable law.

r. Severability. If any provision of this Agreement shall be deemed invalid, illegal, or unenforceable by a court of competent jurisdiction, then such invalid, illegal, or unenforceable provision shall be deemed deleted from this Agreement. All remaining provisions of the Agreement shall be deemed to be in full force and effect.

s. Survival Clause. It is mutually agreed upon that any duty, obligation or liability of either Party assumed by this Agreement or any subsequent extensions or revisions thereto shall continue until such time as the duty, obligation or liability ceases to exist.

**IN WITNESS WHEREOF**, authorized representatives of the Parties hereto have executed this Agreement as evidenced below.

**Midwestern University**

**Golder Ranch Fire District**

Name: **Lori A. Kemper, D.O.**

Title: **Dean, AZCOM**

Date: \_\_\_\_\_

Name: **Wally Vette**

Title: **Clerk of the Governing Board**

Date: \_\_\_\_\_



# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received

Also under this agenda item the Local 3832 President will present their report to the Governing Board.

- Leadership Team Report – President Jones

### RECOMMENDED MOTION

No motion is necessary for this agenda item.



# CHIEF'S REPORT

Fire Chief – Randy Karrer

*August 2022*

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## Meetings, Trainings & Events Attended for the Month

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I conducted weekly command staff meetings with the assistant and deputy chiefs. We addressed the academy recruit class before one of our weekly meetings.

We conducted the monthly governing board meeting.

We held the monthly Leadership Team meeting between chiefs and union personnel. A few policies were reviewed and current events and issues were discussed.

Fire Marshal Akins and I joined Board Members Brady, Vette, and Outlaw at the 30th anniversary of the Oro Valley Chamber Commerce breakfast. Chairperson Cox Golder also attended with Amphitheater School District.

I attended the Oro Valley Executive Leadership Team (ELT) meeting with the town manager, Police Chief, and the directors of the Town.

I attended the Oro Valley Chamber of Commerce Public Policy Committee meeting at the Church of the Nazarene.

I met with Oro Valley Town Manager Jacobs over lunch. It was a great lunch and we were able to catch up.

I also met with Oro Valley Police Chief Riley over lunch. We discussed various topics, including the recent 9-1-1 outage that impacted Oro Valley.

I participated in a Zoom call in preparation for the final Chief Executive Officer Program (CEOP) to be held in Mesa the second week of October. We have multiple chief officers in this training program. Graduation from the program will be held on October 14th.

I traveled to San Antonio along with several of our personnel to attend the Fire Rescue International (FRI) conference. It was a great conference and we came back with several new innovative ideas.

Chief Brandhuber and several others attended the Arizona Ambulance Association conference held at Casino Del Sol this year. This event was geared toward collaboration and innovation in the EMS arena.

Arizona DHS Article Nine (ground ambulance rules) re-write committee met.

I had a Zoom call with Mosaic (recruitment firm) to discuss specifics of the position of Fire Chief for Golder Ranch Fire District (GRFD). I was very impressed with the questioning and I am very confident in their abilities. The rest of the command staff met with Mosaic at a later date.

I was interviewed by author and leadership coach, Brandy Ferrer, as she is writing another book and requested my perspective. We are very familiar with Brandy as she been an instructor and coach to many at GRFD. We wish her success with her new book!

I attended part II of my annual physical and I am proud to say I did well for a 61-year-old firefighter.

I stopped by multiple stations to visit the crews - my favorite part of the job!

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## Political & Public Safety Interactions & Updates

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Attached please find the Arizona Fire Districts Association (AFDA) legislative update and political report.

The primary election for Oro Valley took place. As of this writing, the incumbents will remain in place for the Oro Valley Council. The mayoral race was extremely close.

The GRFD command staff joined the Northwest Fire District NWFD command staff for lunch to discuss a variety of topics. This continues to be a very collaborative relationship that is continuously improving on all levels.

In Operations, we have been working with our auto-aid partners on ironing out some differences in size-ups and dispatch protocols. Things for the most part have been going well with auto-aid, we just have a few items we want to catch and address while they are small.

The Sedona Fire Board appointed Ed Mezulis as Fire Chief replacing Jon Trautwein who retired. I have known Ed for a long time and I am confident that he will do very well.

The Pima County Fire Chiefs met for our monthly breakfast meeting.

We have finally been able to obtain the medical records from our form annual physical provider, Evolve. Evolve went out of business, closing their doors in early 2019. They DID NOT provide the medical records to the employers as required; they simply locked the doors. The landlord of the property had a records storage obtain the files but would not release them. The Pima Fire Chiefs, working through the City of Tucson Attorney and County Attorney, were able to get them released. I picked up two boxes of "retired" members' medical files. What an ordeal! However, we were finally able to retrieve them and they have been safely secured.

We sent a type III engine with three personnel to California to preposition in the Rancho Cucamonga area. Although we have been seeing rain in our area, California has been experiencing difficult conditions.

Attached is a weather presentation that was conducted by the National Weather Service on Thursday, August 18th. We expected a significant moisture pattern to deliver rains throughout that following weekend. Most significant was to be expected that Friday afternoon and Saturday. We up-staffed our technical rescue capabilities during for that time. Please be careful as you navigate storms and remember, DO NOT enter flooded washes. Turn around and don't drown!

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## District Activities for the Month

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In between rain storms we continued the concrete project between station 370 and Professional Development.

The apparatus committee and Logistics staff received a demonstration of a new generation Pearce Enforcer ladder truck.

Crews at station 374 were able to formally begin occupying the newly remodeled portion of the station. Some minor issues are still being addressed by the contractor.

A few request-for-proposals were received regarding medical direction and other EMS education services. We have been evaluating them and will have a decision soon.

Chiefs Pearce and Robb, Finance Director Dave Christian, and Mechanic of the Year Phil Cantua recently spent a few hours self-assigning to UT370 (utility truck) and assisting Suppression with public assists. It was a great way to interact with Suppression crews and reinforce that "Community First" should be the mentality of all GRFD employees.

The UT370 assignment also allowed us to start beta-testing a new app with the goal of taking as many public assist calls out of the dispatching system as possible. We are hoping to link this app through our website and make it as easy as possible for our residents to use.

Regarding this technology, a consultant with a local digital marketing and web design specialist took place to improve our website. This is not because our IT is incapable, it's because we are losing another great IT staff member and we are still training and phasing in two others. Please see the job posting <https://grfdaz.gov/wp-content/uploads/2022/08/22-075.pdf>.

The holiday committee met to welcome new members and plan for the upcoming Christmas holiday. A survey of the employees was conducted to determine the type of party preferred. The last two years we did not gather in person and opted to have "drive-through" nights with displays of lights because of the COVID pandemic. However, it was clear that the majority of those surveyed prefer the

family breakfast, so it is coming back! The family party will take place on morning of December 3rd. Follow this link for the [SAVE THE DATE!](#)

Command staff and Professional Development staff welcomed the new recruits in a family “meet and greet” luncheon in the training auditorium. This was an excellent time to get to know the new recruits while also getting to know their families. We also reviewed what academy life entails from a previous successful academy recruit. It was a wonderful way to start make introductions and provide valuable information. The academy began with 26 recruits on Monday morning, August 8<sup>th</sup>, bright and early. The Professional Development cadre was ready and welcomed the recruits in GRFD style! We had one academy recruit resignation submitted the third week. The vast majority of this group has been performing well and coming together as a team.

The organization network analysis (ONA) committee met with Dr. Peck who is conducting the survey to identify communication networks within the department. They went over some of the preliminary “draft” data identifying communication networks and those who influence communication in detail. They provided suggestions and clarification on many of the paths. Later, the command staff went over the same “draft” data with the committee’s recommendations. Dr. Peck explained that the scientific process used will take the input from the committee and will make adjustments in an effort to provide the most accurate data. I met with Dr. Peck myself at a later date. More to come on this!

Crews responded to an early morning house fire in the neighborhood close to the El Conquistador in Oro Valley. Neighbors reported a severe storm and hearing multiple loud thunder bursts presumed to be lightning at approximately 10:30 p.m. At 1:46 our crews arrived to find a home fully involved in fire. The cause was determined to be a direct lightning strike.



GRFD crews responded to the Ina/Oracle area to assist NWFD with a working detached garage fire. Due to their quick response, they were able contain the fire quickly while saving multiple pets. Auto aid works!



The station 375 crew went above and beyond making the day of one of our Oro Valley residents, Elias, an employee at the Safeway at First and Tangerine. Please read the attached description written by Battalion Chief Seeley recognizing the on-duty crew of Engineer Pettit, Engineer Burgle, Paramedic Miller, and Firefighter Citro. Also participating in this extraordinary event were Captains Cavaletto and Drury who came in on their day off.



I visited station 378 A-shift to deliver Fire Chief Challenge coins to Captain Peru's crew. Please read the attached email, "378 doing good," for a full description of the very admirable actions of this crew! Truly a wonderful example of "Community First."



In station 380's first due on Friday, September 2<sup>nd</sup>, the crews did a great job containing a garage fire to the garage limiting property damage and ensuring life safety.

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## Personnel Updates

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We conducted the captains promotional testing process and final chiefs' interviews. It was a rigorous week of evaluation utilizing inside and outside evaluators and a challenging process. I am proud of all who went through the process. Four vacancies were filled. Congratulations to Captains Tobin Johnson, Kurt Strieter, Dean Sanchez, and Daniel Cramblit. They will begin their new positions on September 5, 2022. Please follow these links for the announcement of promotion and establishing the eligibility list: [Regular Memo 22-069 Captains Promotions](#) and [Regular Memo 22-070 Eligibility List](#).

The first round of interviews was conducted for the Community Relations Coordinator. Two candidates are moving forward to the next phase. Please see link for the position posting:  
<https://www.paycomonline.net/v4/ats/web.php/jobs?clientkey=14D31F5FBF580A8346BB107D511586AB&quot>

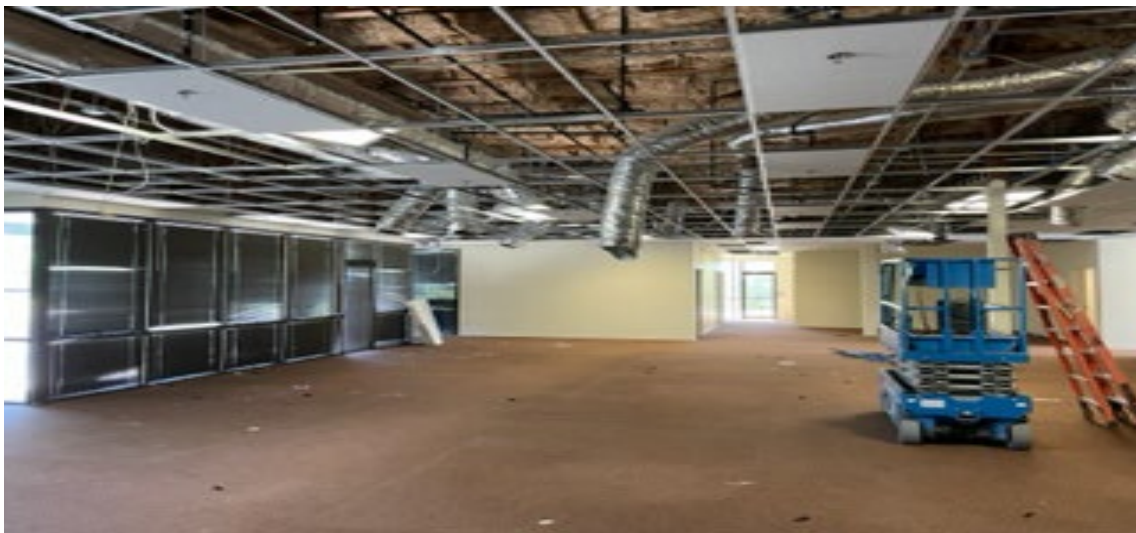
The Commission on Professional Credentialing (CPC) met on August 2nd and voted unanimously to award GRFD Assistant Chief Thomas Brandhuber the “Chief Fire Officer” (CFO) designation. He is one of 1,755 Chief Fire Officers whom have been awarded this distinction, internationally. Congratulations to Chief Brandhuber as this is an extremely prestigious designation and a verification of knowledge and skill by a third party. He joins multiple officers in GRFD with this accreditation.

I am proud to report that our very own Phil Cantua, Fleet Maintenance Technician 3, will be awarded “Mechanic of the Year” by the Arizona Fire Mechanic’s Association! Phil was recognized not for just his competence and hard work, but for his willingness to help and mentor others with his extensive knowledge! Phil will receive his honor at opening ceremonies at Arizona State Fire School on September 8, 2022 at the Mesa Convention Center, beginning at 8:30 AM.

CONGRATULATIONS PHIL, WE ARE ALL SO PROUD OF YOU AND YOUR RECOGNITION!

Chiefs Rutherford, Grissom, and I, along with many other GRFD personnel, attended the Pima Community College (PCC) Paramedic Graduation held at PCC West Campus. Firefighters Baron, Milligan, Del Percio, and Powell graduated as paramedics from this intensive 6-month training program. We are all extremely proud of their accomplishments.

We received the demolition permit for our future district headquarters at 1600 W. Hanley Blvd. Construction crews have been on site to clear out all the furniture and start the demolition phase of the project. The picture is the area to be remodeled for the future board room.



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## Commendations and Thank You Letters Received for the Month

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- Thank you correspondence for Captain Andrew Smith, Engineer Andrew Garcia, Paramedic Sabas Cruz Miranda, and Firefighter Cody Tarbill. The resident also mailed in \$100 donation to the district.
- Thank you email for Captain Steve Drury, Engineer Thomas Mathews, Paramedic Michael Crain, Fire Medic Sam Schoepf, Firefighter Jacob Lopez, and Firefighter Ryan Cooley.
- Thank you note for CAP (Community Assistance Program) member Stacey Christian and SaddleBrooke stations' crews.



**From:** [John Flynn](#)  
**To:** [AFDA Admin](#)  
**Subject:** [EXTERNAL]: AFDA Weekly Legislative & Political Report - 8/29/22  
**Date:** Monday, August 29, 2022 6:19:59 AM  
**Attachments:** [Workgroup Agenda August 31.docx](#)  
**Importance:** High

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**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

- **ADHS Ground Ambulance Rulemaking Workgroup:** ADHS will hold a meeting on August 31, 2022, for discussion and comment concerning proposed ground ambulance rule changes to various CON related items and response times (*ADHS Ground Ambulance Workgroup Meeting Agenda attached*). Additional discussion to be held specific to legislation passed in 2022 (*AFCA's H2609*). For meeting details, please contact Senior Rules Analyst Ruthann Smejkal at: (602) 364-1230 or [smejkar@azdhs.gov](mailto:smejkar@azdhs.gov)
- **PSPRS Tier 1 & Tier 2 Excess Contributions Refunds:** Key dates for impacted fire district PSPRS employers in September 2022:
  - **September 2, 2022:** Tier 1 & 2 Excess Contribution Refund reports will be made available on the PSPRS employer portal
  - **September 8, 2022:** PSPRS will send the excess contribution refund notice to public safety and corrections members via email, and post refund and interest totals to the PSPRS Members Only portal
  - **September 30, 2022:** Requested deadline to process refunds to your employees/members and retirees.The PSPRS webinar and reference information to assist employers with the refunds is available here: [video replay](#) and [presentation](#).
- **YES on Prop 310 Campaign:** The Fire District TPT increment, estimated to generate \$150M annually to support fire district operations statewide, will be on the November 8, 2022, General Election ballot. Information for supporting Prop 310 can be found at <https://voteyeson310.com/>. Additional information can be found on the Vote Yes on 310 Facebook page. Early voting for the November 8, 2022, General Election begins in 43 days (*October 12, 2022*).
- **S1711: FIRE INCIDENT MANAGEMENT FUND; APPROPRIATION** (Sen. Gowan, R-14, Sierra Vista): In 2022 the Arizona Legislature authorized \$6.1 million in funding for fire incident management software and hardware for fire districts and municipal fire agencies. The grants provide funding for a standardized incident command and management platform based on federal emergency management agency standards. The grants are available through Arizona Department of Administration and applications must be submitted through the state's eCivis system (*guidance document attached*). The grant application period closes September 23, 2022, at 5:00 p.m. Link directly to the ADOA grants page here: [ADOA Grants](#). Information concerning the IMS grant program is attached. Questions about the grant solicitation or the eCivis system should be directed to: Mike Gurr, Grants Administrator [mike.gurr@azdoa.gov](mailto:mike.gurr@azdoa.gov)

- **Mark Your Calendar:** On September 8, 2022, the Hall of Flame Fire Museum and the Arizona Fire Training Committee are hosting the Arizona Fire Service Hall of Fame Wall Event in conjunction with the annual State Fire School. The reception will showcase the newly installed Arizona Fire Service Hall of Fame display wall to honor Arizona fire service legends (*Hall of Flame - 6101 E. Van Buren St. Phoenix, AZ – [www.hallofflame.org](http://www.hallofflame.org)*) The reception will be held from 5:00 p.m. to 8:00 p.m.
- **Legislative Session Recap – Fire Priority Bills:** On Saturday, June 25th at 12:26 a.m. the 55<sup>th</sup> Arizona Legislature – 2<sup>nd</sup> Regular Session adjourned sine die on the 166<sup>th</sup> day of the session. A record 1,851 bills were introduced during the session, with 398 bills passed, and 4 bills vetoed by the Governor. Legislation is effective 90 days after sine die (*Sept. 23, 2022*) unless otherwise specified in the bill. All the fire service priority bills which remained in play were acted upon in the final week. Here's a summary list of the final dispositions of fire service priority measures and other bills of interest:

**SCR1049 STRIKER: FIRE DISTRICTS; FUNDING; TPT INCREMENT** (PFFA/AFDA/AFCA position: **SUPPORT**) – legislative ballot referral will ask voters in November to approve a TPT increment of 1/10<sup>th</sup> of a cent to generate additional revenues for fire districts. **LAST: referred to ballot - November 8, 2022, General Election.**

**H2609: AMBULANCE SERVICES; SERVICE AREAS** (AFCA/AFDA position: **SUPPORT**)- amends numerous items specific to 9-1-1 ambulance operations. **LAST: signed by governor. Chap. 381, Laws 2022.**

**H2336: LICENSED MENTAL HEALTH PROFESSIONAL; DEFINITION** (PFFA position: **SUPPORT**): - expands definition of health professionals for counseling specific to public safety. Note: the language from the DEAD H2546- ~~TRAUMATIC EVENT COUNSELING; CONTINUATION~~ was amended to H2336 in Senate Commerce on 3/2. **LAST: signed by governor. Chap. 377, Laws 2022.**

**H2699: FIRE DISTRICT BONDS; MERGER; CONSOLIDATION** (AFDA Position: **SUPPORT**) – eliminates the expansion of GO Bond payments across new territory when fire districts are merged or consolidated. **LAST: 3/29 signed by the Governor, Chapter 84, Laws 2022.**

**S1324: SMART AND SAFE FUND; DISTRIBUTION** (AFDA position: **SUPPORT**) - tech correction to address fire district JPA funding. Note: Universities and tribal police and fire agencies were added to S1324 on the Senate floor with amend #4310. **LAST: 6/22 FAILED House on reconsideration 43-17 (voter protected – required 45 votes to pass). NEXT: DEAD.**

**S1268: PSPRS; DEFINED RETIREMENT OPTION PLAN**, which expands the DROP program to seven years among other changes. **LAST: signed by governor. Chap. 351, Laws 2022.**

**FIRE DISTRICT WORKERS COMP RISK POOL** (AFDA position: **SUPPORT**): ARPA funding distribution from Governor's Office for COVID 19 and pandemic expenses. **LAST: \$20M allocation for COVID associated workers compensation system cost reimbursements (\$13M) and general pandemic**

eligible expenses (\$7M).

### **Legislative / Regulatory / Elections / Political Calendar**

- **October 12, 2022** - Early voting begins / ballots mailed for the November 8 State General Election.
- **November 8, 2022** – State General Election.
- **January 9, 2023** – 56<sup>th</sup> Arizona Legislature – 1<sup>st</sup> Regular Session convenes.

### **Upcoming at AFDA**

- **September 1, 2022** – AFDA Board Meeting – Arizona Fire & Medical Authority Offices & ZOOM – 18818 N. Spanish Garden Drive, Sun City West, AZ, at 10:00 a.m.
- **October 6, 2022** – AFDA Board Meeting – Daisy Mountain Fire and Medical Offices & ZOOM – 41018 N. Daisy Mountain Drive, Anthem, AZ, at 10:00 a.m.
- **January 11 – 13, 2023** – AFDA Training Conference – Aquarius Hotel & Conference Center, Laughlin, NV (*watch for details soon*)



## 2022 Candidates | Arizona Legislature

Legislative District	Arizona Senate	Arizona House of Representatives
District 1 Prescott, Chino Valley, Sedona	<a href="#">Ken Bennett</a> – R <a href="#">Mike Fogel</a> – D \$ <a href="#">Steve Zipperman</a> – R	<a href="#">Selena Bliss</a> – R \$ <a href="#">Judy Burges</a> ** – R <a href="#">Ryan Cadigan</a> – R <a href="#">Quang Nguyen</a> ** – R <a href="#">Cathy Ransom</a> – D \$ <a href="#">Neil Sinclair</a> – D \$
Republican: 48%      Independent: 31%      Democrat: 20%		
District 2 North Phoenix	<a href="#">Jeanne Casteen</a> – D <a href="#">Steve Kaiser</a> ** – R	<a href="#">Christian Lamar</a> – R <a href="#">Judy Schwiebert</a> ** – D <a href="#">Pierce Waychoff</a> – R <a href="#">Justin Wilmeth</a> ** – R
Independent: 37%      Republican: 35%      Democrat: 28%		
District 3 Scottsdale, Phoenix, Anthem, Fountain Hills	<a href="#">Jan Dubauskas</a> – R <a href="#">John Kavanagh</a> ** – R (currently serving in the House) <a href="#">Thomas Dugger</a> – D	<a href="#">Ernest Anderson</a> – R <a href="#">Nicole Cantelme</a> – R <a href="#">Joseph Chaplik</a> ** – R <a href="#">Alexander Kolodin</a> – R <a href="#">Darin Mitchell</a> – R
Republican: 47%      Independent: 32%      Democrat: 21%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 4 Paradise Valley, Scottsdale, Phoenix	<a href="#">Nancy Barto</a> ** – R <a href="#">Christine Marsh</a> ** – D	<a href="#">John Arnold</a> – R <a href="#">Kenneth R. Bowers, Jr.</a> – R <a href="#">Vera Gebran</a> – R <a href="#">Matt Gress</a> – R <a href="#">Jana Jackson</a> – R <a href="#">Maria Syms</a> – R <a href="#">Laura Terech</a> – D
Republican: 39%      Independent: 33%      Democrat: 28%		
District 5 Phoenix	<a href="#">Lela Alston</a> ** – D <a href="#">Al Jones</a> – D <a href="#">Sarah Tyree</a> – D	<a href="#">Sarah Liguori</a> ** – D <a href="#">Jennifer Longdon</a> ** – D <a href="#">Aaron Márquez</a> – D <a href="#">Amish Shah</a> ** – D <a href="#">Brianna Westbrook</a> – D
Democrat: 44%      Independent: 34%      Republican: 22%		
District 6 Flagstaff, Window Rock, Page	<a href="#">Theresa Hatathlie</a> ** – D	<a href="#">Deydrek "Dey" Scott</a> – D Mae Peshlakai – D <a href="#">Myron Tsosie</a> ** – D
Democrat: 51%      Independent: 30%      Republican: 19%		
District 7 Flagstaff, Payson, Show Low	<a href="#">Kyle Nitschke</a> – D \$ <a href="#">Wendy Rogers</a> ** – R <a href="#">Kelly Townsend</a> ** – R	<a href="#">David Cook</a> ** – R <a href="#">John Fillmore</a> ** – R <a href="#">David Marshall, Sr.</a> – R
Republican: 45%      Independent: 32%      Democrat: 24%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 8 Tempe, Mesa, Phoenix, Scottsdale	<a href="#">Roxana Holzapfel</a> – R <a href="#">Juan Mendez</a> ** – D \$	<a href="#">Caden Darrow</a> – R <a href="#">Melody Hernandez</a> ** – D \$ <a href="#">Bill Loughridge</a> – R <a href="#">Athena Salman</a> ** – D \$
Independent: 39% Democrat: 37% Republican: 25%		
District 9 Mesa, Tempe	<a href="#">Eva Burch</a> – D <a href="#">Tyler Pace</a> ** – R <a href="#">Robert Scantlebury</a> – R	<a href="#">Lorena Austin</a> – D <a href="#">Seth Blattman</a> – D <a href="#">Mary Ann Mendoza</a> – R <a href="#">Kathy Pearce</a> – R
Independent: 38% Republican: 31% Democrat: 31%		
District 10 Mesa, Apache Junction	<a href="#">Rusty Bowers</a> ** – R (currently serving in the House) <a href="#">David Farnsworth</a> – R <a href="#">Nick Fierro</a> – Independent	<a href="#">Justin Heap</a> – R <a href="#">Helen Hunter</a> – D Barbara Parker – R
Republican: 43% Independent: 34% Democrat: 23%		
District 11 Phoenix, Guadalupe	<a href="#">Maryn Brannies</a> – R \$ <a href="#">Junelle Caverio</a> – D <a href="#">Catherine Miranda</a> – D <a href="#">Janelle Wood</a> – D	<a href="#">Shams Abdussamad</a> – D \$ <a href="#">Michael Butts</a> – D <a href="#">Oscar De Los Santos</a> – D \$ <a href="#">Wes Leasy</a> – D <a href="#">Tatiana Peña</a> – R \$ <a href="#">Marcelino Quiñonez</a> ** – D <a href="#">Naketa Ross</a> – D \$
Democrat: 49% Independent: 37% Republican: 14%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 12 Chandler, Tempe, Phoenix	<a href="#">Mitzi Epstein</a> ** – D (currently serving in the House) <a href="#">David Richardson</a> – R <a href="#">Suzanne Sharer</a> – R	<a href="#">Jim Chaston</a> – R <a href="#">Patty Contreras</a> – D <a href="#">Sam Huang</a> – D <a href="#">Ajlan "A.J." Kurdoglu</a> – D <a href="#">Terry Roe</a> – R <a href="#">Stacey Travers</a> – D <a href="#">Paul Weich</a> – D
Independent: 35%      Democrat: 35%      Republican: 30%		
District 13 Chandler, Gilbert	<a href="#">Cynthia "Cindy" Hans</a> – D <a href="#">J.D. Mesnard</a> ** – R <a href="#">Michael Morris</a> – D	<a href="#">Josh Askey</a> – R <a href="#">Ron Hardin</a> – R <a href="#">Liz Harris</a> – R <a href="#">Don Maes</a> – R <a href="#">Jennifer Pawlik</a> ** – D <a href="#">Julie Willoughby</a> – R
Republican: 36%      Independent: 35%      Democrat: 29%		
District 14 Gilbert, Chandler	<a href="#">Warren Petersen</a> ** – R	<a href="#">Natalie DiBernardo</a> – R <a href="#">Travis Grantham</a> ** – R <a href="#">Laurin Hendrix</a> – R <a href="#">Suzanne Lunt</a> – R <a href="#">Brandy Reese</a> – D
Republican: 43%      Independent: 34%      Democrat: 23%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 15 Mesa, Queen Creek	<a href="#">Jake Hoffman</a> ** – R (currently serving in the House)	<a href="#">Neal Carter</a> ** – R <a href="#">Jacqueline Parker</a> ** – R
Republican: 45%      Independent: 35%      Democrat: 20%		
District 16 Casa Grande, Eloy, Coolidge	<a href="#">Taylor Kerby</a> – D <a href="#">T.J. Shope</a> ** – R	<a href="#">Rob Hudelson</a> – R <a href="#">Teresa Martinez</a> ** – R <a href="#">Keith Seaman</a> – D
Independent: 38%      Republican: 32%      Democrat: 31%		
District 17 Marana, Oro Valley, Tucson	<a href="#">Robert Barr</a> – R <a href="#">Vince Leach</a> ** – R <a href="#">Mike Nickerson</a> – D \$ <a href="#">Justine Wadsack</a> – R	<a href="#">Dana Allmond</a> – D <a href="#">Kirk Fiehler</a> – R <a href="#">Rachel Jones</a> – R \$ <a href="#">Cory McGarr</a> – R <a href="#">Anna Orth</a> – R \$ <a href="#">Brian Radford</a> – D <a href="#">Sherrylyn Young</a> – R \$
Republican: 39%      Independent: 31%      Democrat: 30%		
District 18 Tucson, Catalina Foothills	<a href="#">Morgan Abraham</a> ** – D (currently serving in the House) <a href="#">Stan Caine</a> – R \$ <a href="#">Priya Sundareshan</a> – D	<a href="#">Nathan Davis</a> – D <a href="#">Linda Evans</a> – R <a href="#">Nancy Gutierrez</a> – D <a href="#">Chris Mathis</a> ** – D <a href="#">Kat Stratford</a> – D <a href="#">Charlie Verdin</a> – D
Democrat: 41%      Independent: 31%      Republican: 28%		



Legislative District	Arizona Senate	Arizona House of Representatives
District 19 Sierra Vista, Safford	<a href="#">David Gowan</a> ** – R	<a href="#">Sandra Clark</a> – D \$ <a href="#">Lupe Diaz</a> ** – R <a href="#">Gail Griffin</a> ** – R
Republican: 42%      Independent: 33%      Democrat: 25%		
District 20 Tucson	<a href="#">Sally Ann Gonzales</a> ** – D	<a href="#">Andrés Cano</a> ** – D <a href="#">Alma Hernandez</a> ** – D
Democrat: 52%      Independent: 33%      Republican: 15%		
District 21 Tucson, Sahuarita, Nogales	Dan Dellinges – R (write-in candidate) <a href="#">Rosanna Gabaldón</a> ** – D	<a href="#">Consuelo Hernandez</a> – D <a href="#">Deborah McEwen</a> – R (write-in candidate) <a href="#">Akanni "Oye" Oyegbola</a> – D <a href="#">Stephanie Stahl Hamilton</a> ** – D (currently serving in the Senate)
Democrat: 44%      Independent: 35%      Republican: 21%		
District 22 Phoenix, Avondale, Glendale	<a href="#">Richard Andrade</a> ** – D (currently serving in the House) <a href="#">Diego Espinoza</a> ** – D (currently serving in the House)	<a href="#">Natacha Chavez</a> – D <a href="#">Lupe Chavira Contreras</a> ** – D (currently serving in the Senate) <a href="#">Lorenzo Sierra</a> ** – D <a href="#">Leezah Sun</a> – D \$
Democrat: 42%      Independent: 40%      Republican: 18%		
District 23 Yuma, San Luis	<a href="#">Brian Fernandez</a> ** – D (currently serving in the House) <a href="#">Gary Garcia Snyder</a> – R	<a href="#">Jesus Lugo, Jr.</a> – D <a href="#">Mariana Sandoval</a> – D \$
Democrat: 38%      Independent: 38%      Republican: 24%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 24 Glendale, Phoenix	<a href="#">Anna Hernandez</a> – D <a href="#">César Chávez</a> ** – D (currently serving in the House)	<a href="#">Anna Abeytia</a> – D \$ <a href="#">Lydia Hernandez</a> – D <a href="#">Hector Jaramillo</a> – D <a href="#">Pedro Lopez</a> – D <a href="#">Analise Ortiz</a> – D
Democrat: 41%      Independent: 40%      Republican: 19%		
District 25 Buckeye, Yuma	<a href="#">Sine Ker</a> ** – R	<a href="#">Michael Carbone</a> – R <a href="#">Tim Dunn</a> ** – R <a href="#">Joel John</a> ** – R
Republican: 41%      Independent: 36%      Democrat: 23%		
District 26 Phoenix, Glendale	<a href="#">Raquel Terán</a> ** – D	<a href="#">Cesar Aguilar</a> – D \$ <a href="#">Flavio Bravo</a> – D <a href="#">Gil Hacohen</a> – D \$ <a href="#">Christian Solorio</a> ** – D
Democrat: 43%      Independent: 40%      Republican: 17%		
District 27 Peoria, Phoenix	<a href="#">Jamie Kelly</a> – R <a href="#">Anthony Kern</a> – R	<a href="#">Jay Griffin</a> – R <a href="#">Brian Morris</a> – R <a href="#">Kevin Payne</a> ** – R <a href="#">Benjamin Toma</a> ** – R
Republican: 37%      Independent: 35%      Democrat: 28%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 28 Sun City, Peoria, Phoenix	<a href="#">Frank Carroll</a> ** – R (currently serving in the House) <a href="#">David Sandoval</a> – D <a href="#">Clair Van Steenwyk</a> – R \$	<a href="#">Susan Black</a> – R <a href="#">Stephanie Holbrook</a> – D <a href="#">David Livingston</a> ** – R (currently serving in the Senate) <a href="#">Beverly Pingerelli</a> ** – R
Republican: 47%      Independent: 30%      Democrat: 23%		
District 29 Goodyear, El Mirage, Litchfield Park	<a href="#">Ryan Eldridge</a> – R <a href="#">Joanne Osborne</a> ** – R <a href="#">Janae Shamp</a> – R	<a href="#">Steve Montenegro</a> – R <a href="#">Hop Nguyen</a> – R <a href="#">Scott Podeyn</a> – D <a href="#">Austin Smith</a> – R <a href="#">Trey Terry</a> – R
Republican: 38%      Independent: 36%      Democrat: 26%		
District 30 Bullhead City, Kingman, Wickenburg	<a href="#">Sonny Borrelli</a> ** – R	<a href="#">Leo Biasiucci</a> ** – R <a href="#">John Gillette</a> – R <a href="#">Bill Hardt</a> – R <a href="#">Donna McCoy</a> – R <a href="#">Nohl Rosen</a> – R <a href="#">Marianne Salem</a> – R
Republican: 52%      Independent: 33%      Democrat: 15%		

## Governor

[Patrick Finerd](#) – R (write-in candidate)

[Katie Hobbs](#) – D

[Kari Lake](#) – R

[Aaron Lieberman](#) – D

[Marco Lopez](#) – D

[Scott Neely](#) – R

[Karrin Taylor Robson](#) – R

[Matt Salmon](#) – R

[Paola "Z" Tulliani-Zen](#) – R

## Secretary of State

[Reginald Bolding](#) – D

[Shawna Bolick](#) – R

[Mark Finchem](#) – R

[Adrian Fontes](#) – D

[Beau Lane](#) – R

[Michelle Ugenti-Rita](#) – R

## Attorney General

[Lacy Cooper](#) – R

[Rodney Glassman](#) – R

[Andrew Gould](#) – R

[Dawn Grove](#) – R

[Abe Hamadeh](#) – R

[Kris Mayes](#) – D

[Tiffany Shedd](#) – R

### State Treasurer

[Bob Lettieri](#) – R

[Martín Quezada](#) – D

[Jeff Weninger](#) – R

[Kimberly Yee](#)\*\* – R

### Superintendent of Public Instruction

Tiffany Asch – R (write-in candidate)

[Kathy Hoffman](#)\*\* – D \$

[Tom Horne](#) – R

[Shiry Sapir](#) – R \$

[Michelle Udall](#) – R

### State Mine Inspector

[Paul Marsh](#)\*\* – R

### Corporation Commission

[Sandra Kennedy](#)\*\* – D \$

[Lauren Kuby](#) – D \$

[Nick Myers](#) – R \$

[Kim Owens](#) – R \$

[Kevin Thompson](#) – R \$

# AZ State Fire School Wall Reception Event

Come honor Arizona's Fire Service legends on September 8, 2022 from 5 PM - 8 PM

Refreshments will be provided



**Hall of Flame**  
**6101 E Van Buren St.**  
**Phoenix, AZ 85008**  
**602-275-3473**  
**[www.hallofflame.org](http://www.hallofflame.org)**







# Active Monsoon Weekend

## Increase Risk for Flash Flooding

Presenter : Kevin Strongman & Erin Boyle

Weather Forecast Office  
Tucson, AZ

Thursday, August 18

Thank you for coming to the Live Weather Briefing.

We will begin shortly after 9am MST.



**MUTE  
MICROPHONE**

Photo Credit: Philip Falkenheiner



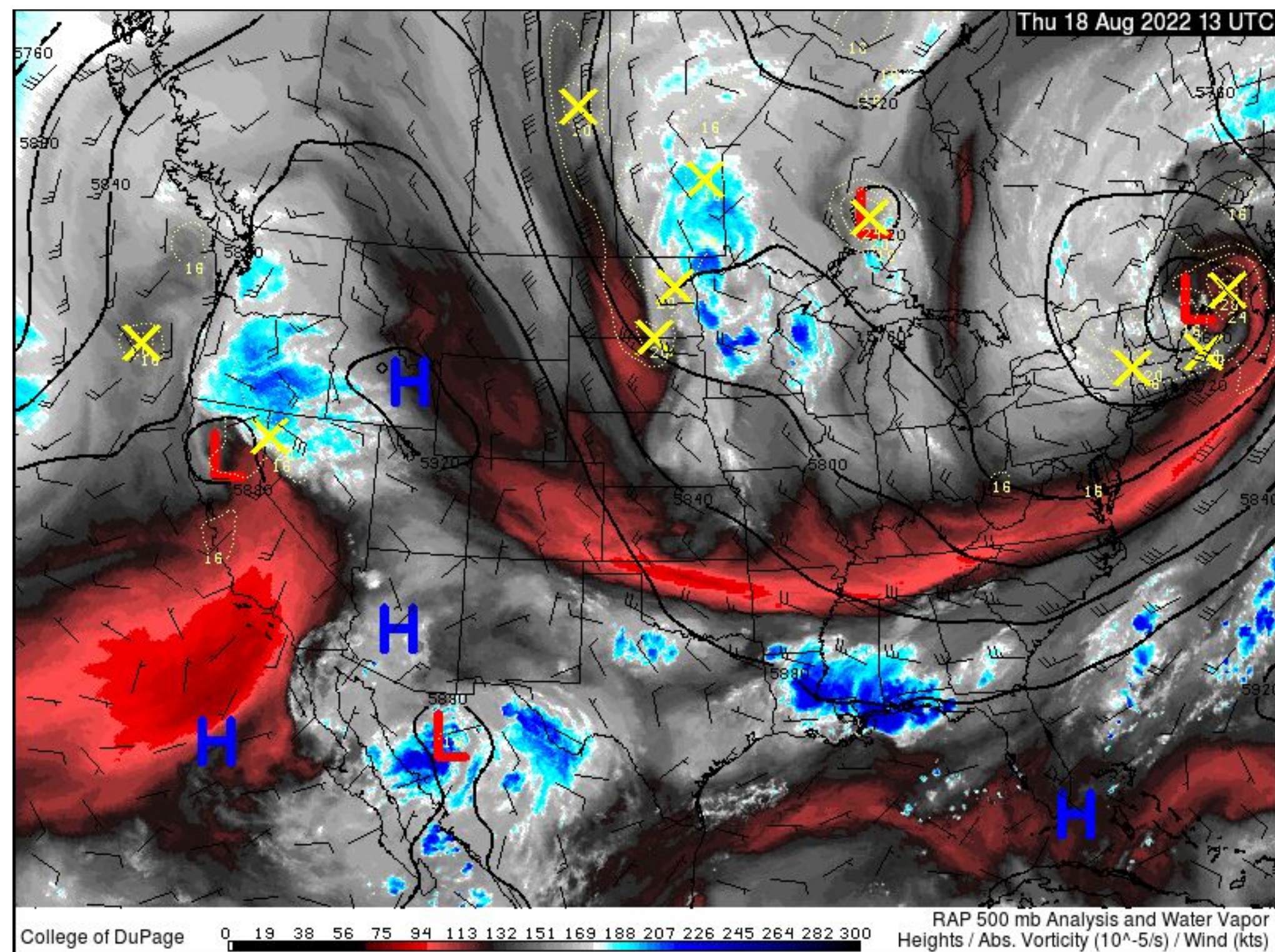
- Enhanced potential for widespread heavy rain/flash flooding across all of southeast Arizona on Friday and Saturday.
- Strong thunderstorm outflow winds and/or blowing dust may be possible today.

## FLOOD WATCH FRI-SAT





- Remnants of a tropical system from the Gulf of Mexico are moving into the area. The low pressure sitting south of the International Border is bringing well above normal moisture for August.
- Storm coverage and chances start to increase today. Friday and Saturday are the two main days for concern.







## ○ **Widespread flash flooding**

- Antecedent rainfall and saturated soils will allow for quicker flood response
- Heavy rain on wildfire burn scars have a high risk of flash flooding along with mud and debris flows including the Contreras and Bighorn burn scars.
- Widespread heavy rain may result in heavy flows on the main-stem rivers like the Gila, San Pedro and Santa Cruz Rivers as well as other large washes.

## ○ **Strong winds in excess of 40 mph possible**

- Isolated severe storms possible each day

## ○ **Blowing dust & lowered visibilities**

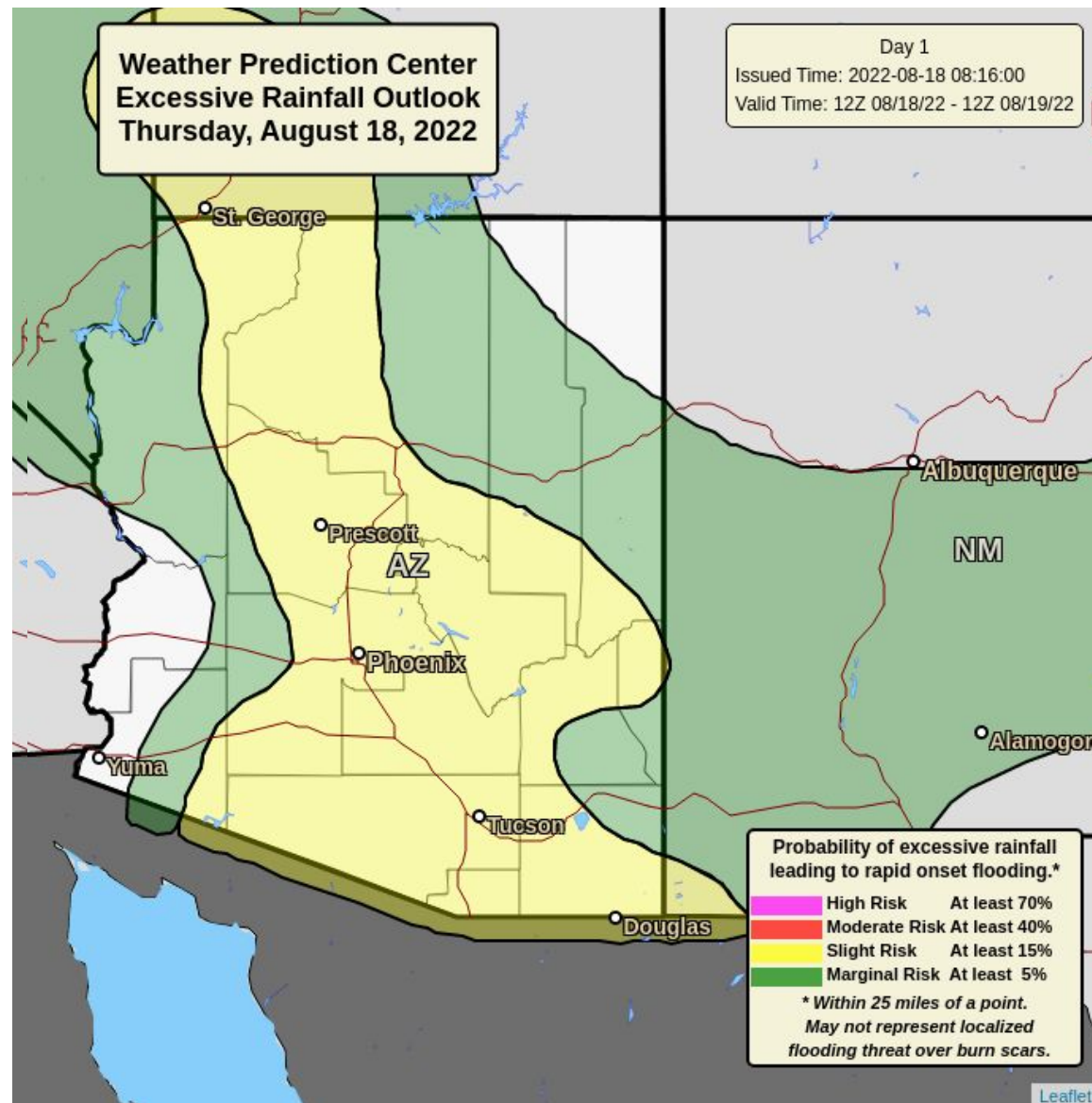
## ○ **Lightning affecting outdoor activities**



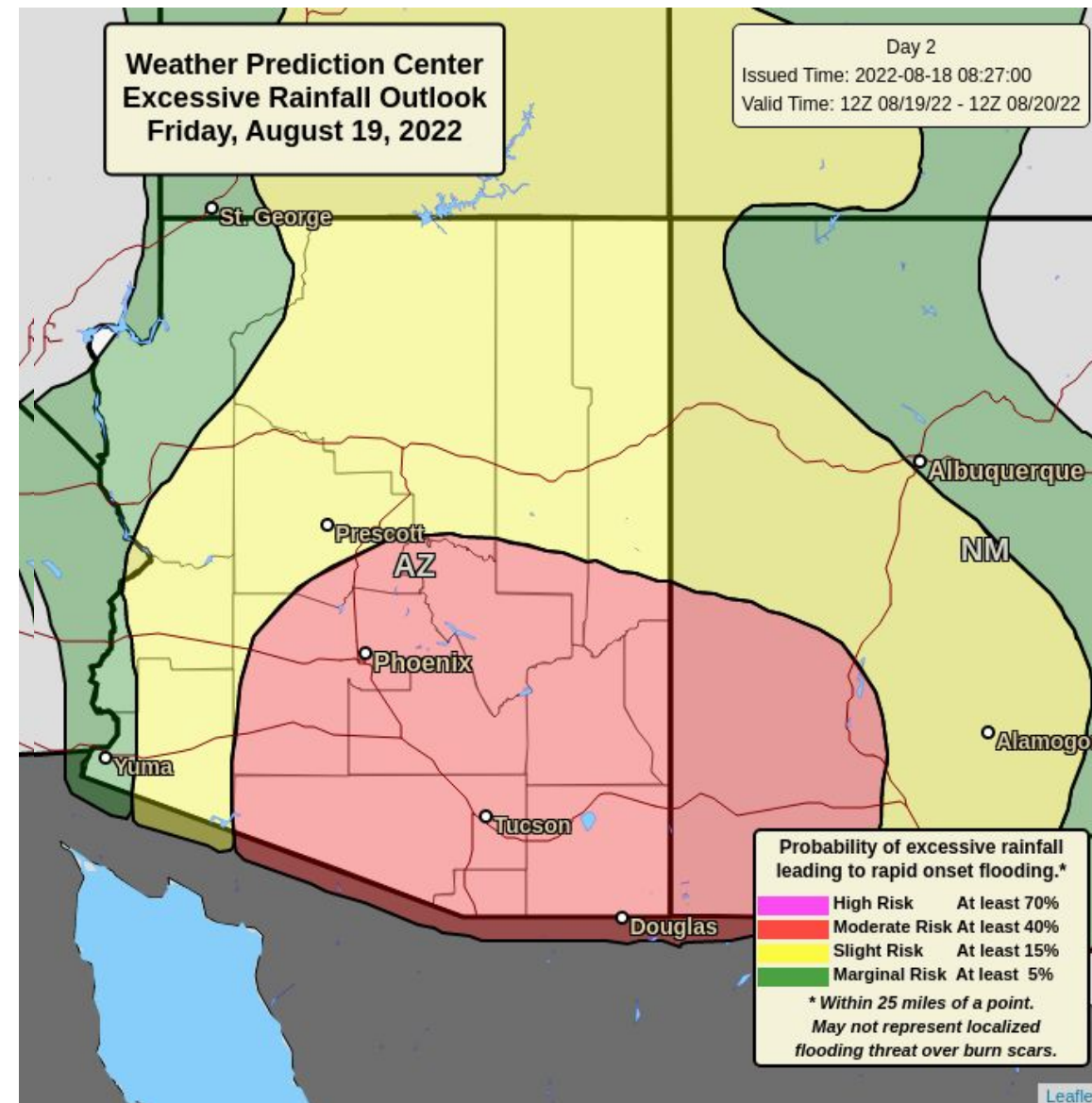
# WPC - Excessive Rainfall Outlook

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18

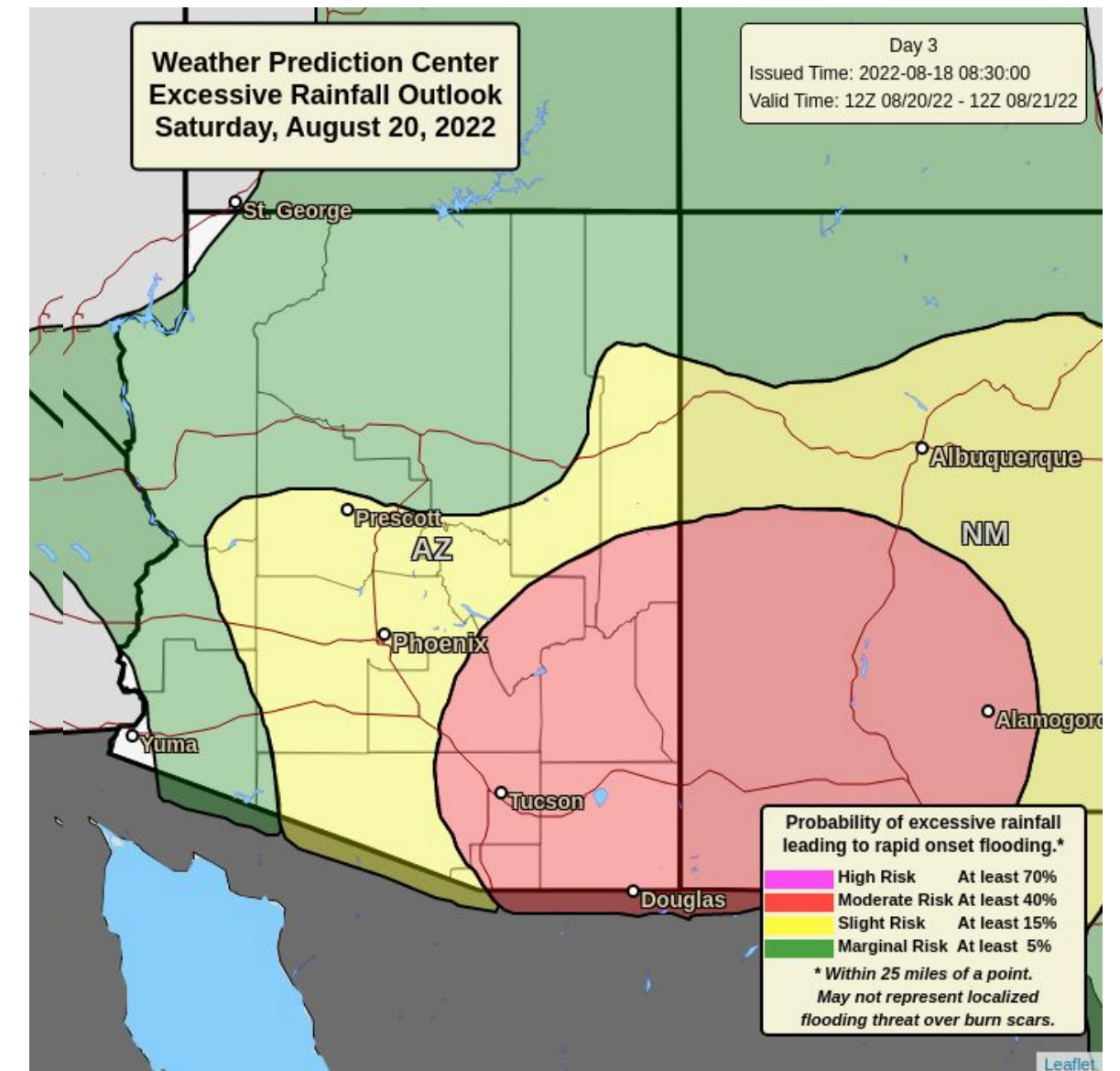
## TODAY



## TOMORROW



## SATURDAY



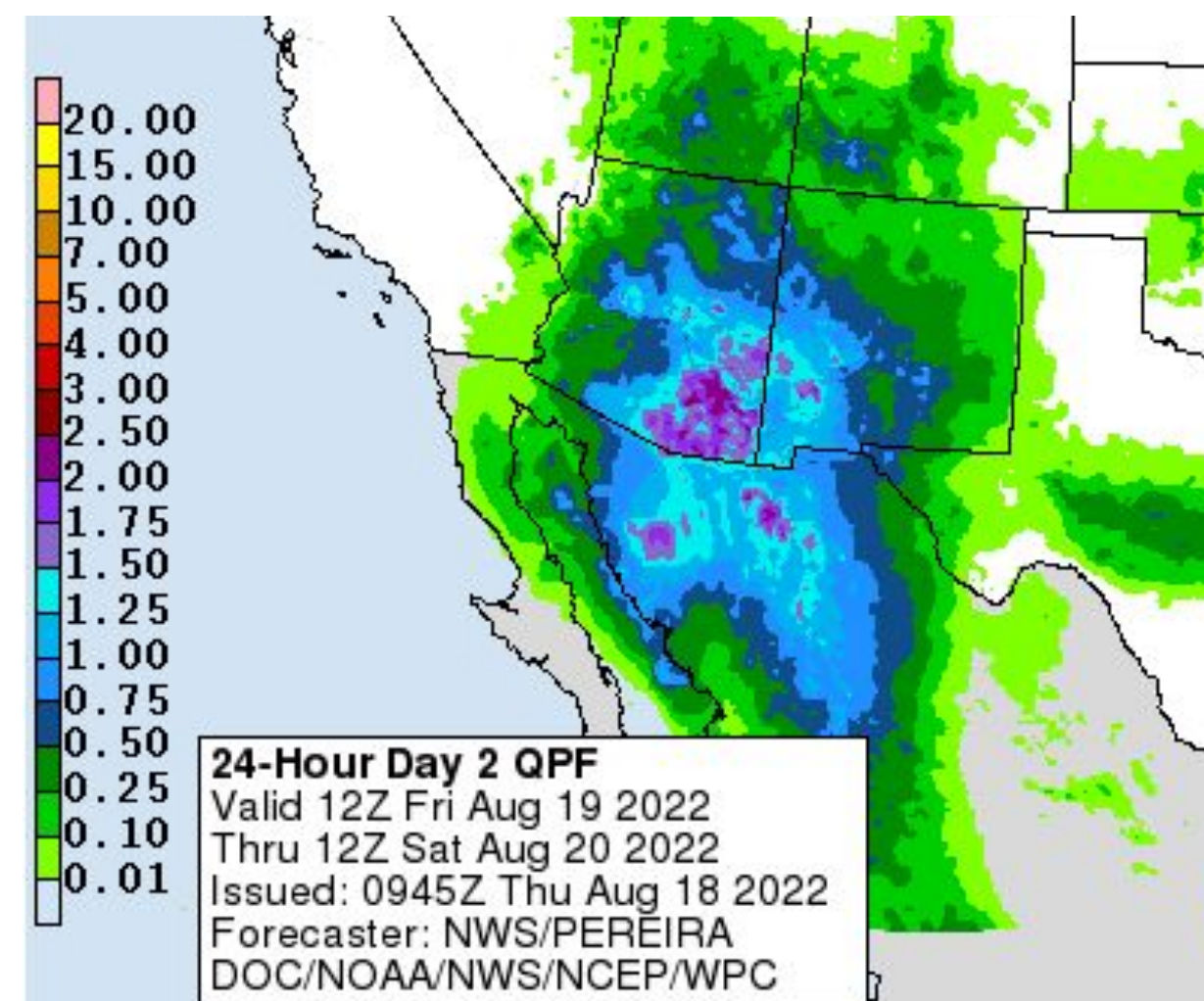




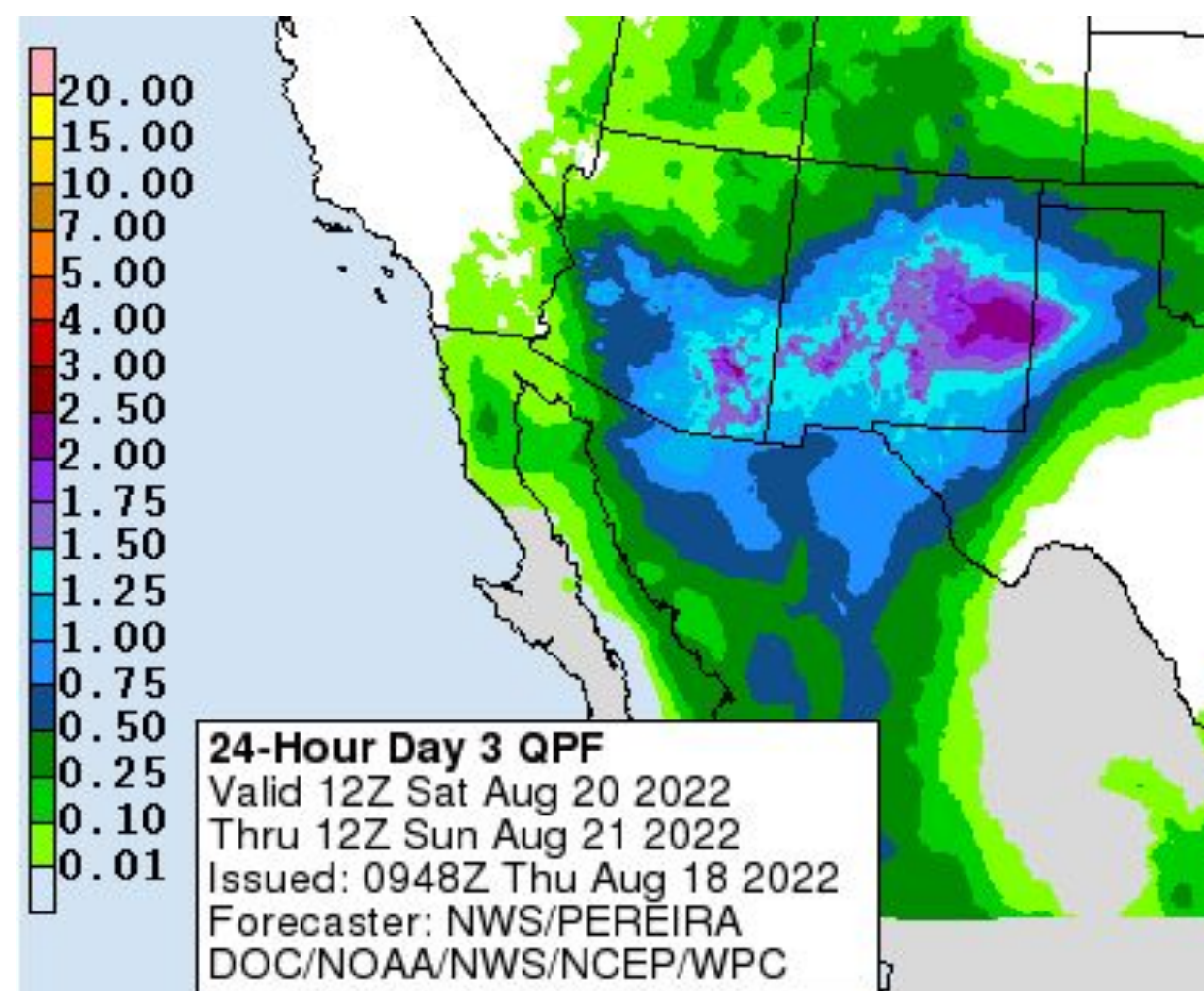
# Rainfall Totals

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18

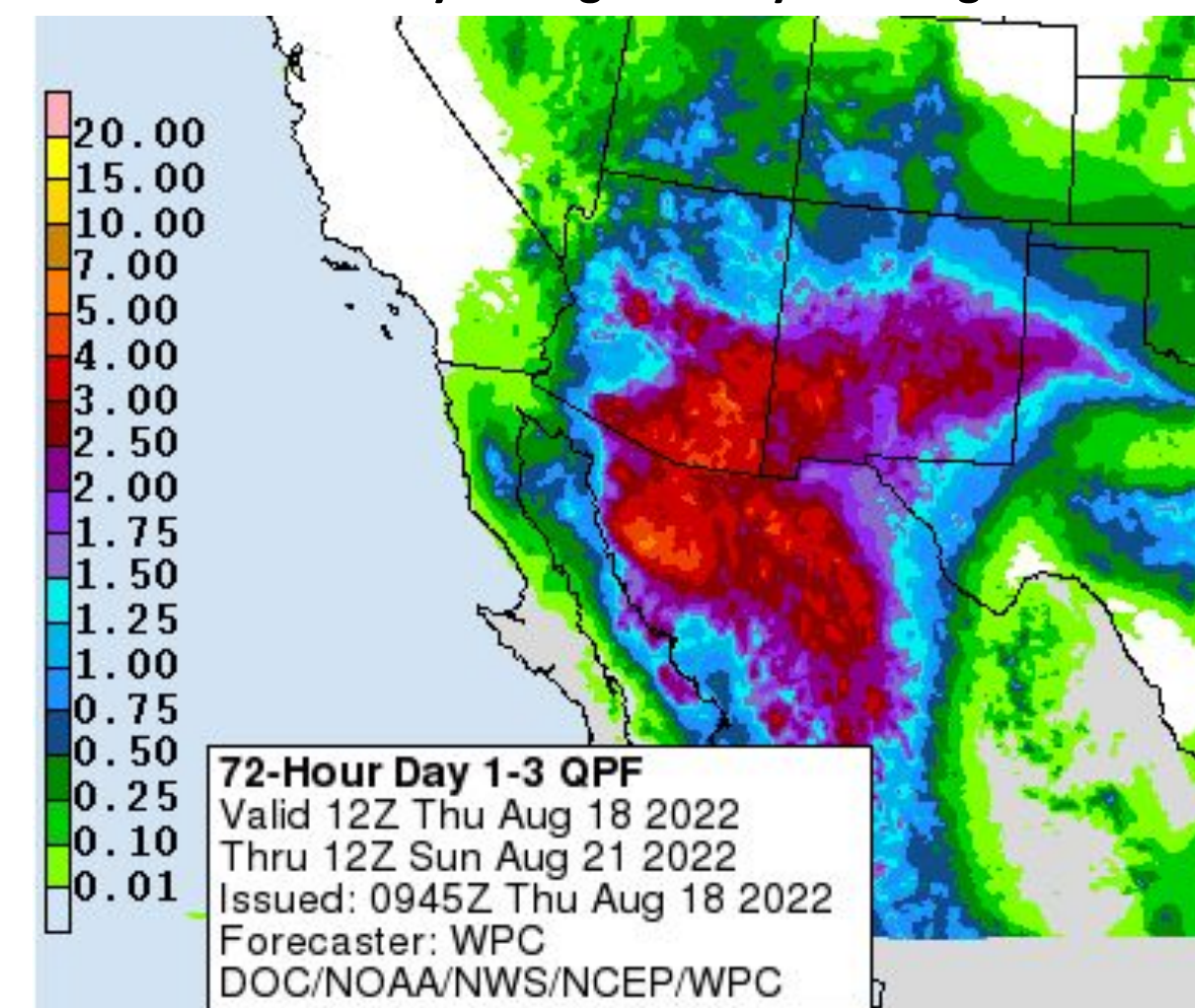
Friday Rainfall Total



Saturday Rainfall Total



3 Day Totals  
Thursday through Sunday Morning







# Friday Rainfall Probabilities

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18



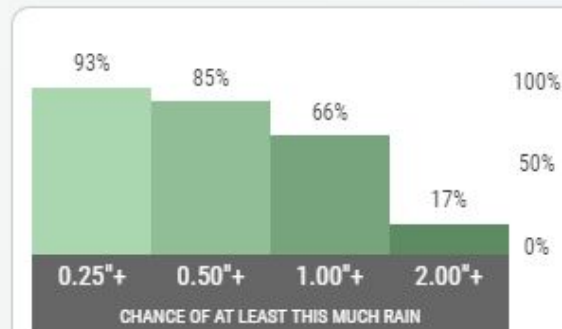
## Rainfall Probabilities

Fri, Aug 19, 2022, 5 AM to Sat, Aug 20, 2022, 5 AM

These graphs show the probability that rainfall will reach or exceed the given value for select locations. Values above 50% indicate that rainfall of this amount has a greater than 50/50 chance of occurring.



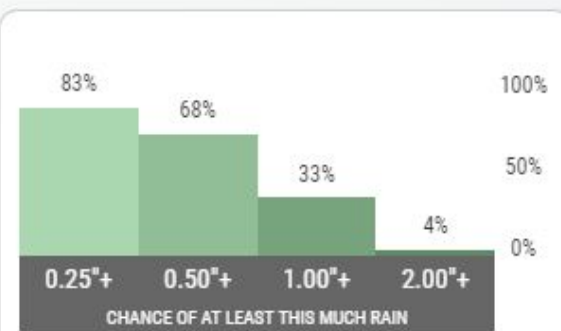
TUCSON



SUMMERHAVEN



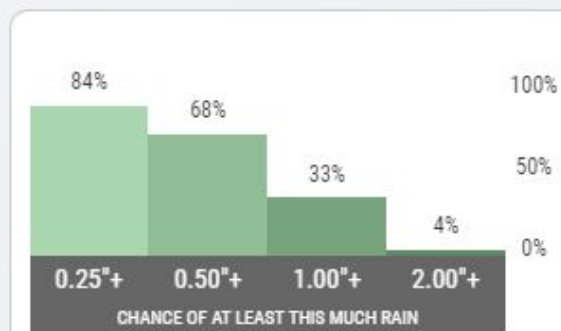
ORACLE STATE PARK



SELLS



AJO



MARANA



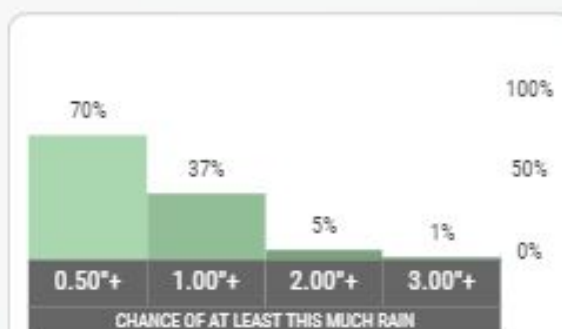
Issued: Thu, Aug 18, 2022, 8 AM



## Rainfall Probabilities

Fri, Aug 19, 2022, 5 AM to Sat, Aug 20, 2022, 5 AM

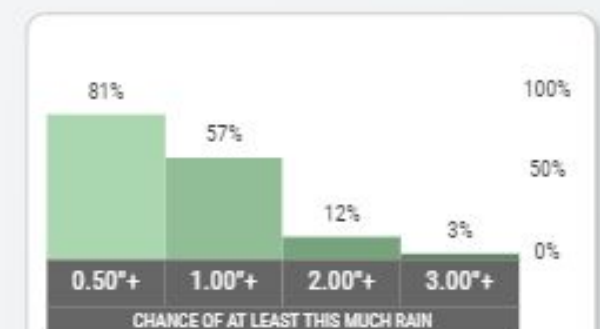
These graphs show the probability that rainfall will reach or exceed the given value for select locations. Values above 50% indicate that rainfall of this amount has a greater than 50/50 chance of occurring.



WILLCOX



SAFFORD



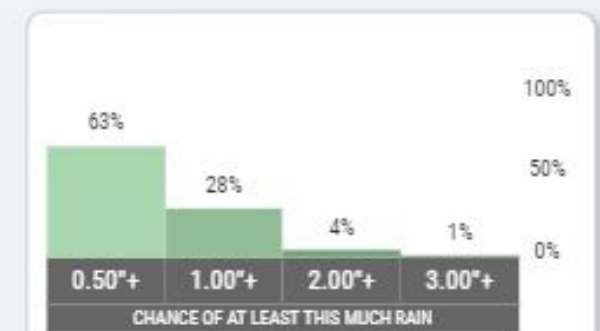
NOGALES



FORT HUACHUCA



DOUGLAS BISBEE



PICACHO 8 SE



Issued: Thu, Aug 18, 2022, 3 AM

- Higher precipitation amounts can be expected in the mountains.
- Rainfall totals through this event are forecast to be in the 2-5 year ARI range (in other words, only 20-50% chance of these rainfall totals in any given year)
- Context to last year's pattern: July 23-27, 2021 Tucson received 5.03 inches of rain in 4 days.
- Uncertainty:
  1. Widespread light to moderate showers over a long duration (i.e. longer than 2 hours). Mainstem flooding (rivers and washes) event.
  2. Brief localized heavy rainfall in a short period. Flash Flooding event.

# Saturday Rainfall Probabilities

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18



## Rainfall Probabilities

Sat, Aug 20, 2022, 5 AM to Sun, Aug 21, 2022, 5 AM

These graphs show the probability that rainfall will reach or exceed the given value for select locations. Values above 50% indicate that rainfall of this amount has a greater than 50/50 chance of occurring.



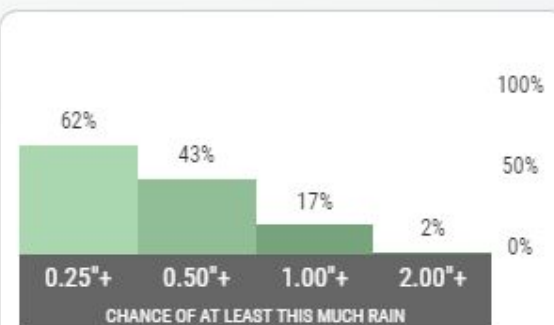
TUCSON



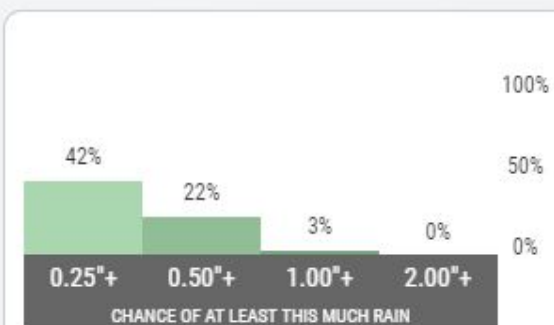
SUMMERHAVEN



ORACLE STATE PARK



SELLS



AJO



MARANA

Issued: Thu, Aug 18, 2022, 8 AM



## Rainfall Probabilities

Sat, Aug 20, 2022, 5 AM to Sun, Aug 21, 2022, 5 AM

These graphs show the probability that rainfall will reach or exceed the given value for select locations. Values above 50% indicate that rainfall of this amount has a greater than 50/50 chance of occurring.



WILLCOX



SAFFORD



NOGALES



FORT HUACHUCA



DOUGLAS BISBEE



PICACHO

Issued: Thu, Aug 18, 2022, 5 AM

- Higher Precipitation amounts can be expected in the mountains.
- Rainfall totals through this event are forecast to be in the 2-5 year ARI range (in other words, only 20-50% chance of these rainfall totals in any given year)
- Context to last year pattern: July 23-27, 2021 Tucson received 5.03 inches of rain in 4 days.
- Uncertainty:
  1. Widespread light to moderate showers over a long duration (i.e. longer than 2 hours). Mainstem flooding (rivers and washes) event.
  2. Brief localized heavy rainfall in a short period. Flash Flooding event.

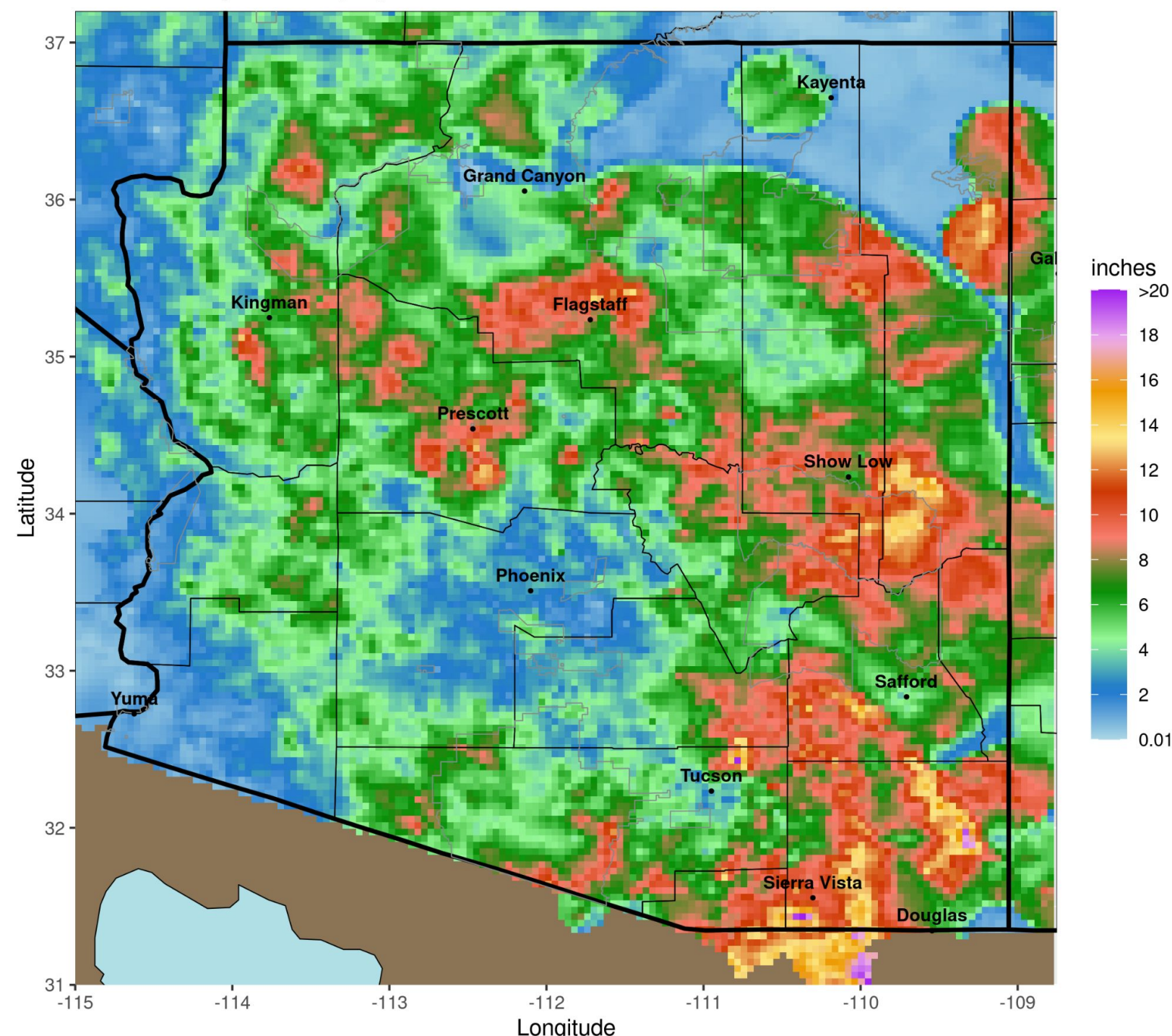




# Monsoon Update

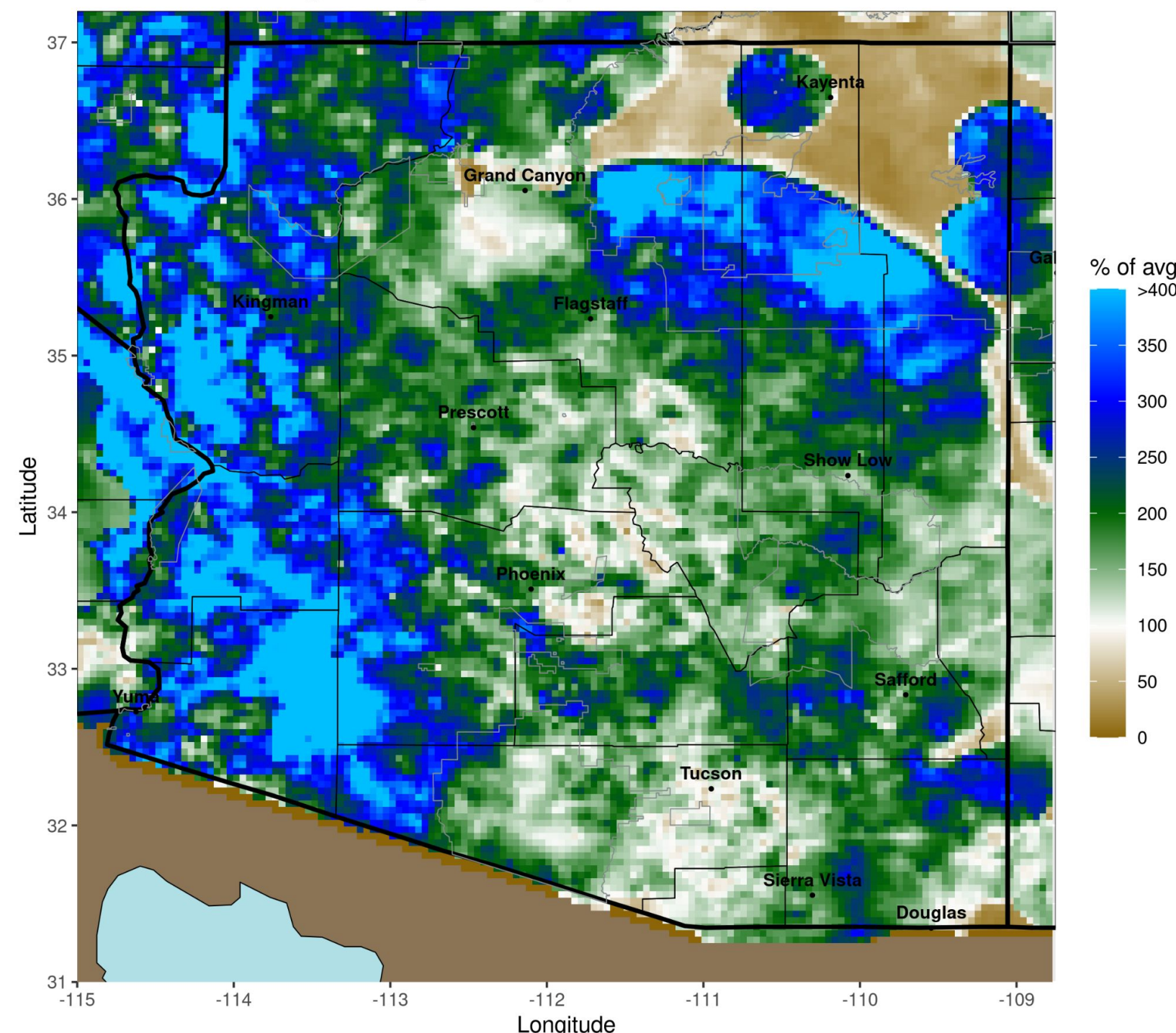
Weather Forecast Office  
Tucson, AZ  
Thursday, August 18

Total Precipitation (in.): 2022-06-15 to 2022-08-17



Plot created: 2022-08-17  
The University of Arizona  
<https://cals.arizona.edu/climate/>  
Data Source: NOAA MPE Analysis  
<https://water.weather.gov/precip/>

Percent of Average Precipitation (%): 2022-06-15 to 2022-08-17



Plot created: 2022-08-17  
The University of Arizona  
<https://cals.arizona.edu/climate/>  
Data Source: NOAA MPE Analysis  
<https://water.weather.gov/precip/>

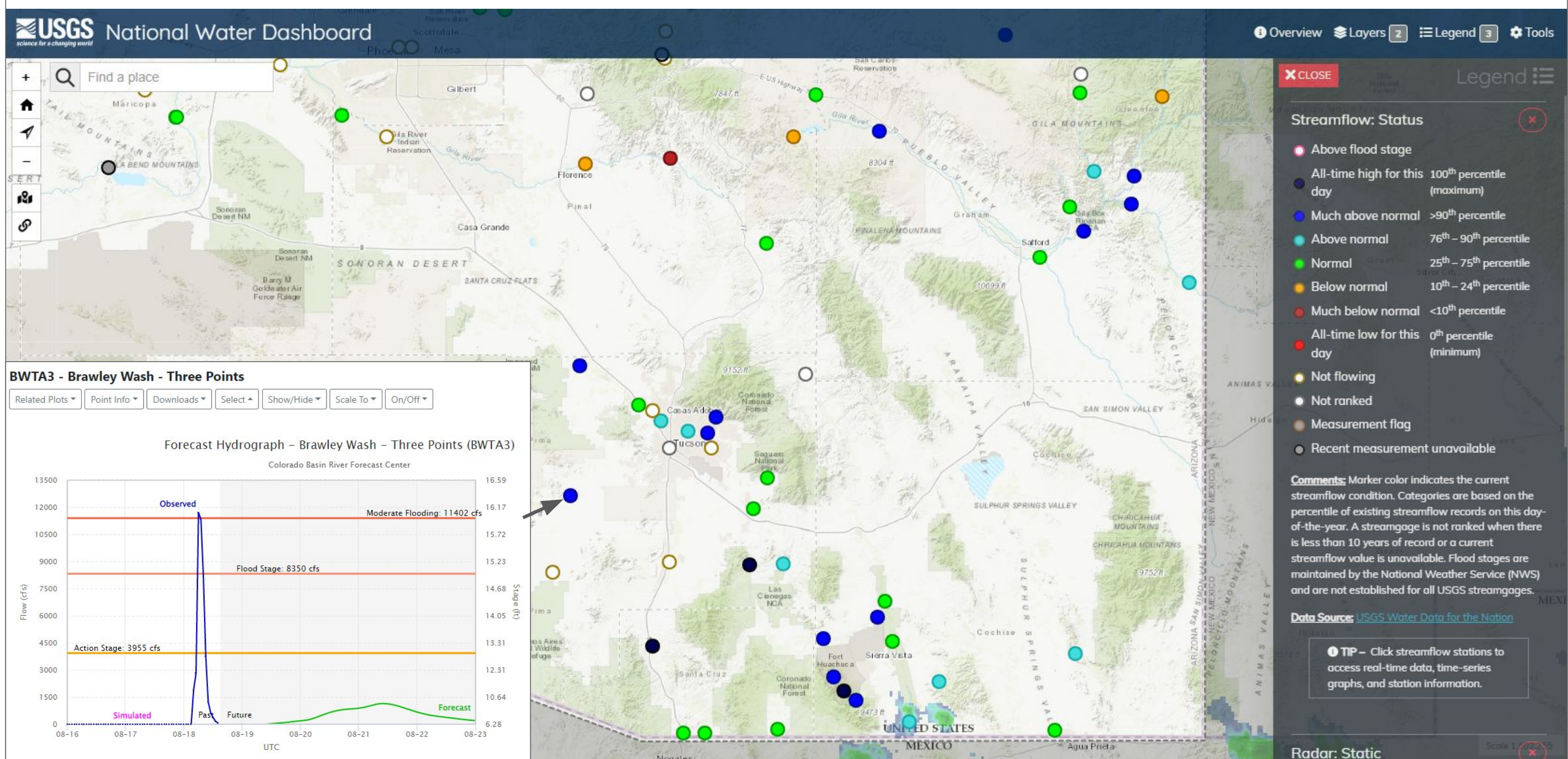
**Recent heavy rain has led to saturated soils which will have a more rapid flood response**



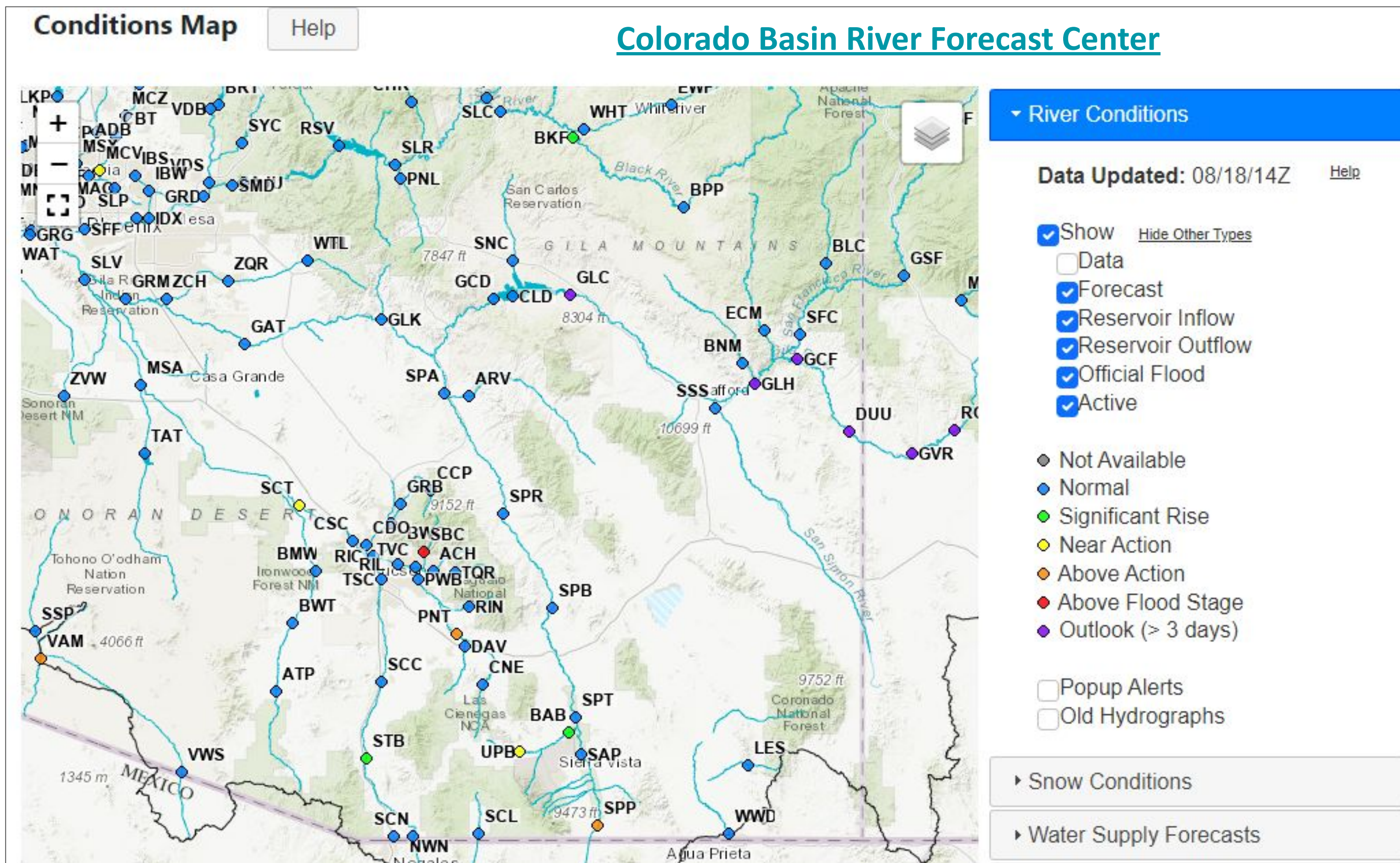


# Current Streamflow Conditions

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18





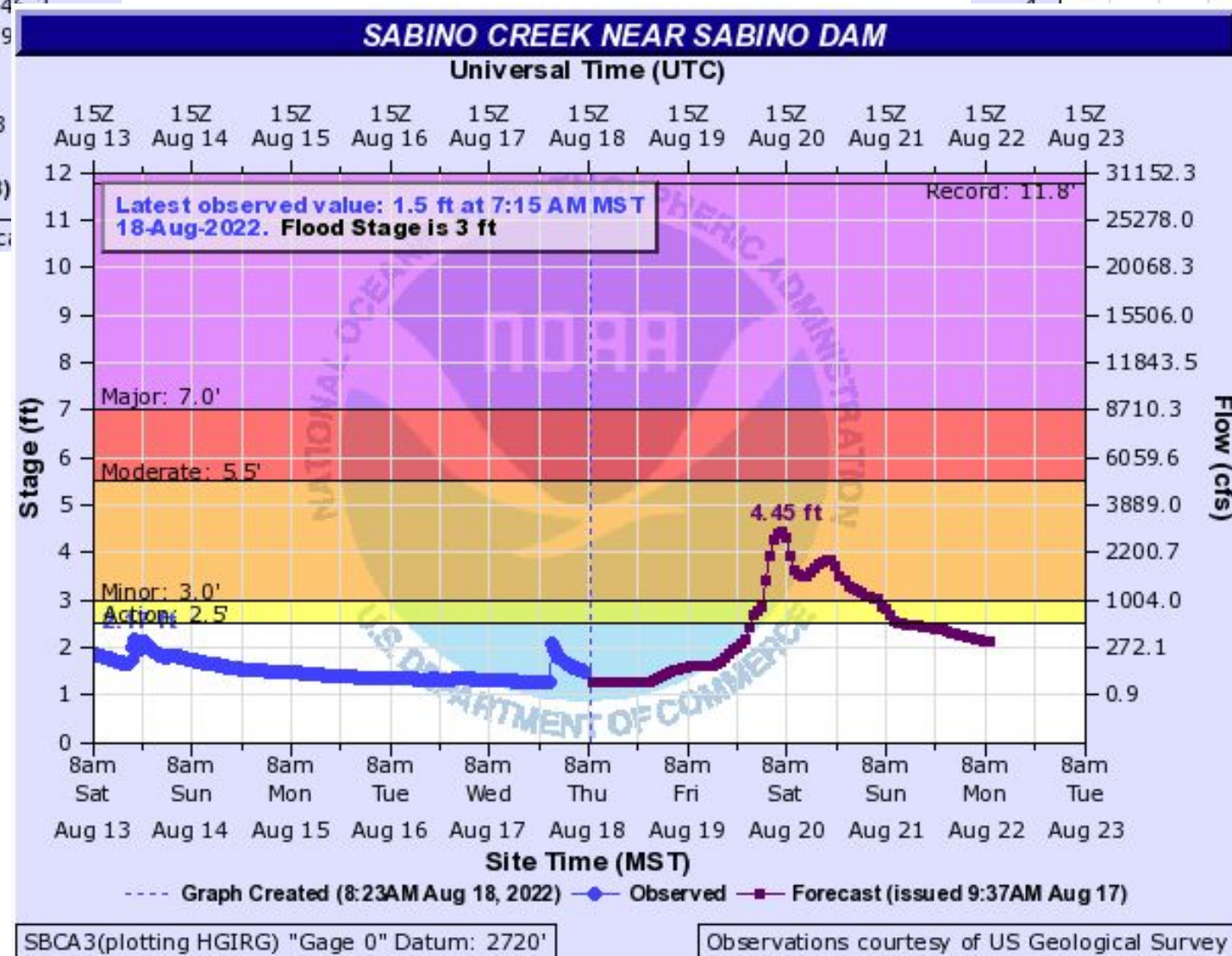
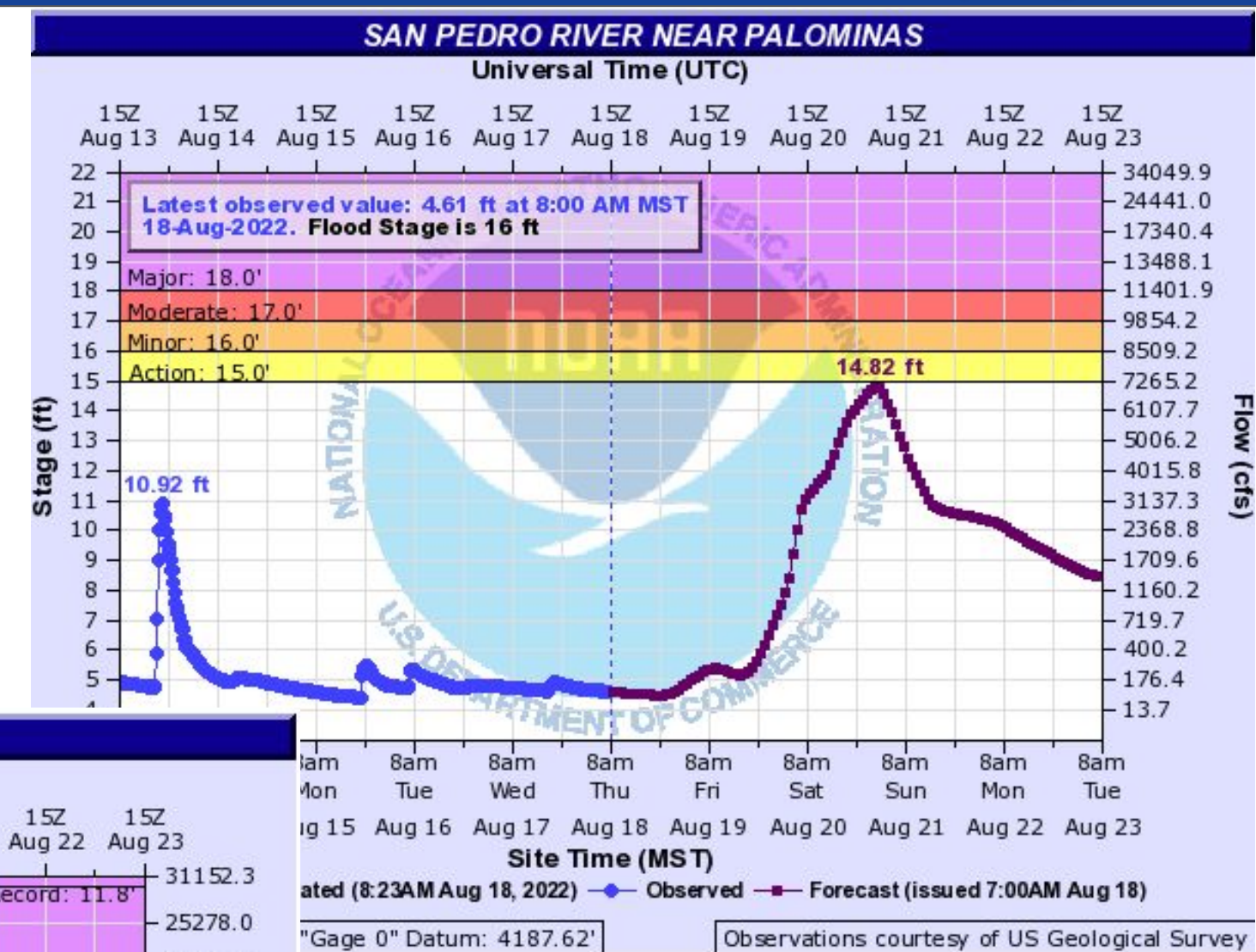
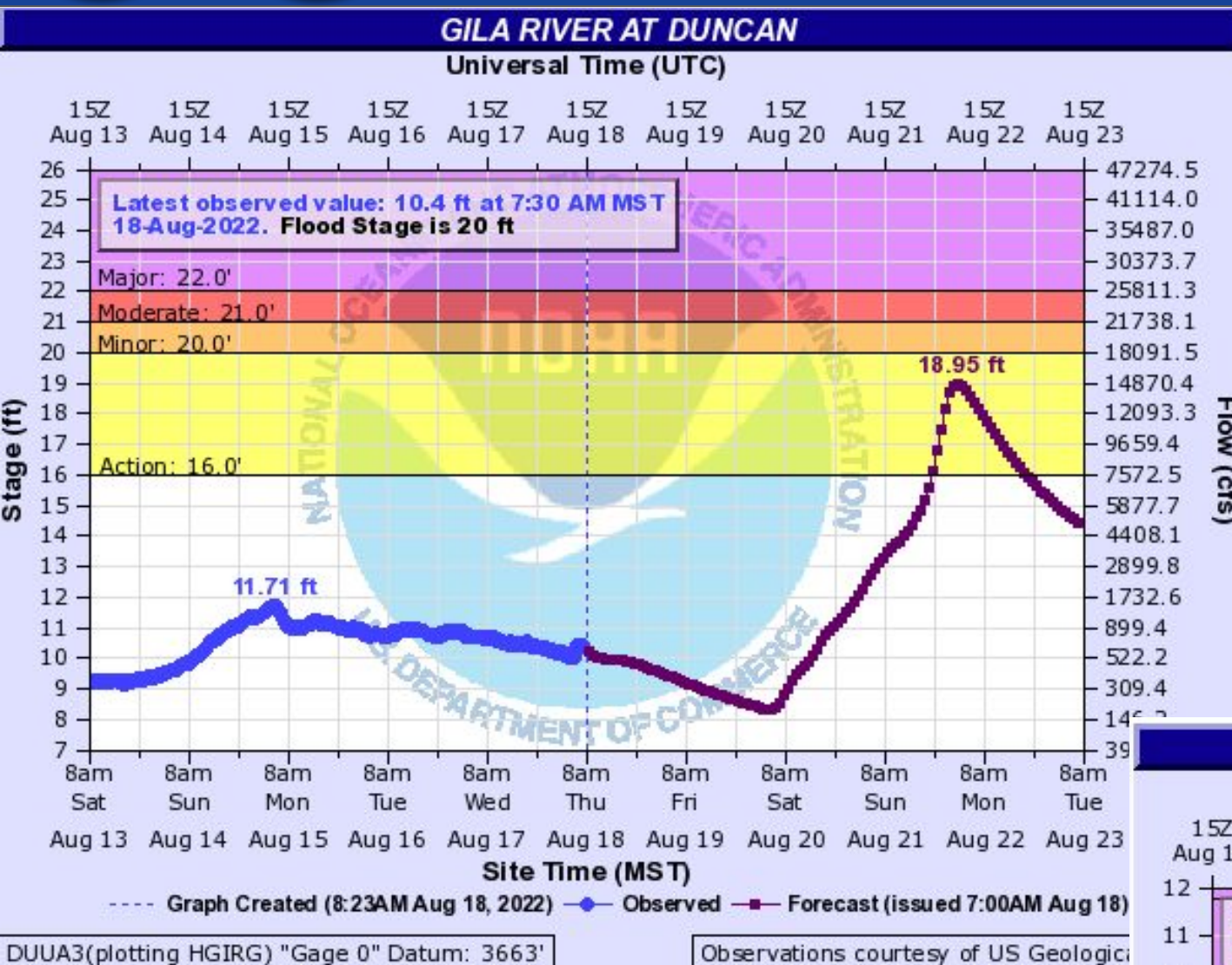






# River Forecasts

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18







# Summary

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18




Photo by David Moum




## Monsoon Storms This Week

Another push of monsoon moisture will impact the area **Wednesday through Sunday**. The conditions are increasingly favorable for widespread thunderstorms with heavy rain, especially Friday & Saturday. **Thunderstorm forecasts can change often and drastically. Keep checking back for updates.**

**What could go wrong?**

- Thick cloud cover may prevent thunderstorm development.
- Extreme moisture levels could create persistent light to moderate rain as opposed to heavy rain.

**HEAVY RAIN/FLASH FLOODING** is the primary forecast concern at this time



[nws.tucson@noaa.gov](mailto:nws.tucson@noaa.gov)



(520) 670-5160



[weather.gov/tucson](https://weather.gov/tucson)





# Questions?

Weather Forecast Office  
Tucson, AZ  
Thursday, August 18



**Any questions?**



**Slides will be forwarded after this call.**



[nws.tucson@noaa.gov](mailto:nws.tucson@noaa.gov)



(520) 670-5160



[weather.gov/tucson](https://weather.gov/tucson)



My win for yesterday was for all the crews at station 375. There is an employee at the Safeway that absolutely loves his firefighters from station 375, and he has been telling them that they are coming to his birthday party since December of last year. Well today is Elias's 36<sup>th</sup> birthday and the crews made it one that he will never forget. When Elias got off duty at Safeway, Ladder 375 picked him up from work so he could report to duty. With dad following, he arrived at the station to report to duty where he received his helmet, duty shirts (red/blue), hats, union shirt and stickers as well. After a quick tour of quarters, the crew needed to make sure that he was able to handle a hose-line so they put him to the test and he passed with flying colors (probably better than Shan would). Like a typical ladder monkey after working it's time to eat, so we went to the table and had birthday cake.

I cannot express the pride I have for all the members at station 375. Captain Cavaletto and Captain Drury both came in off duty to celebrate with Elias. This is truly what it is all about!!! Way to go guys. This shows that not all pirates are bad ;)

**From:** [Karrer, Randy](#)  
**To:** [Cissell, James](#); [Capuano, Joe](#); [Peru, Matthew](#); [Nejadeh, Bennett](#)  
**Cc:** [CommandStaff](#); [Muscarella, Lee](#)  
**Subject:** RE: 378 doing good  
**Date:** Wednesday, August 17, 2022 12:22:00 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[IMG\\_1708.jpg](#)  
[IMG\\_1671.jpg](#)  
[IMG\\_0607.jpg](#)

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Firefighter Cissell aka Jim,

Thank you for forwarding this to Chief Pearce.

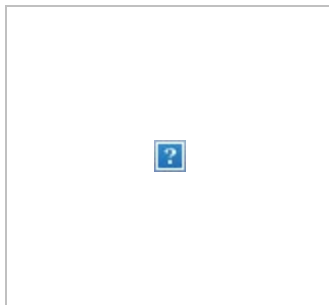
Jim, what a great example of putting the "Community First" and getting involve to help multiple community members for the best possible outcome. A Gift from one veteran to another! WOW is all I can say. Thank you for taking the "lead" on this!

To the entire Crew, thank you for your compassion and your thoughtful efforts to not just find a needy home for the "scooter" but to take that kind of role to ensure a the wishes of the donating family were followed and another veteran benefited! Outstanding job!

I am EXTREMELY proud of each of you and very impressed with your personal CHARACTER has clearly shown in this process!

Thank you all for being part of the GRFD team!

Respectfully,



**Randy Karrer**

Fire Chief

**Golder Ranch Fire District**

**Community First**

"Proudly serving the communities of Oro Valley, Marana,  
Catalina and Saddlebrooke"

---

**P** 520-825-9001 [REDACTED] **M** [REDACTED]

**A** 3885 E. Golder Ranch Drive Tucson AZ 85739



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**From:** Pearce, Frederick  
**Sent:** Wednesday, August 17, 2022 11:55 AM  
**To:** CommandStaff <CommandStaff@grfdaz.gov>  
**Subject:** Fw: 378 doing good

Cissell doing great things

Fred Pearce  
Deputy Chief  
Golder Ranch Fire District  
3885 E Golder Ranch Dr, Tucson, Arizona 85739  
520-825-9001 [REDACTED]  
[REDACTED]  
[www.grfdaz.gov](http://www.grfdaz.gov)

---

**From:** Cissell, James  
**Sent:** Wednesday, August 17, 2022 11:53 AM  
**To:** Pearce, Frederick  
**Cc:** Robb, Scott  
**Subject:** 378 doing good

Hello Chief,

I just wanted to share a few photos and a quick story. Recently the EN378 A-shift crew [REDACTED] met a family that was trying to donate a lightly used power scooter, they had printed up flyers and wanted it to go to a good home as they received a new chair and no longer needed this one. They asked if we knew of anyone that needed a power chair and said they wanted it to go to another veteran, we told them we did not know anyone off the top of our heads but we would keep it in mind. Shortly after this meeting I met a family at a gas station that was currently trying to get a chair for their father but had hit a road block with the VA. I stepped in and shared the information about the chair available however unfortunately they did not have any means to transport it. I was the point of contact and the 378 crew volunteered their time off duty to deliver the chair to the new recipient.

The chair was donated by a SBR resident who was Vietnam Air force Veteran, and the recipient was a WW2 Army veteran. I used this opportunity to teach my 3year old daughter (pictured in her buzz lightyear PJ's) who went with me to deliver about veterans and how important them and the active military are.

I just wanted to share a little good news.  
Have a wonderful day

FF/PM  
J. Cissell  
378-A

Pictures include –

- EN378 A shift, Capt. Peru, FF Najadeh, PM Cissell, the family that donated the chair and a representative from the SBR VFW (not pictured ENG Capauano)
- Chair donated
- My 3 year old daughter assisting with the chair delivery

**From:** [Ortiz, Shannon](#)  
**To:** [Karrer, Randy](#); [Robb, Scott](#); [Pearce, Frederick](#); [Goodrich, Kyle](#)  
**Cc:** [Hernandez, Maggie](#); [Cruz Miranda, Sabas](#); [Tarbill, Cody](#); [Smith, Andrew](#); [Garcia, Andrew](#)  
**Subject:** Thank you  
**Date:** Thursday, August 4, 2022 2:59:25 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

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Hello,

GRFD resident, Lola Cotton, was so grateful to the crew who changed out the batteries in her smoke detector, that she mailed in a \$100.00. (The donation was given to finance.)

The crew was engine 373:

Captain Andy Smith  
Engineer Andy Garcia  
Paramedic Sabas Cruz Miranda  
Firefighter Cody Tarbill

Great job crew!



**Shannon Ortiz, CMC**

Board Services

Records Specialist

**Golder Ranch Fire District**

**Community First**

"Proudly serving the communities of Oro Valley, Marana,  
Catalina and Saddlebrooke"

**P** [520-825-5943](tel:520-825-5943)

**A** [3885 E. Golder Ranch Drive Tucson AZ 85739](#)





**From:** [Ortiz, Shannon](#)  
**To:** [Karrer, Randy](#); [Robb, Scott](#); [Pearce, Frederick](#); [Wilson, Mark](#)  
**Cc:** [Hernandez, Maggie](#); [Drury, Steve](#); [Mathews, Thomas](#); [Schoepf, Sam](#); [Cooley, Ryan](#); [Crain, Michael](#); [Lopez, Jacob](#)  
**Subject:** FW: Compliment for emergency medical assistance  
**Date:** [REDACTED]  
**Attachments:** [REDACTED]

Hello,

Please see the email below thanking the following personnel:

Captain Steve Drury  
Engineer Thomas Mathews  
Paramedic Michael Crain  
Fire Medic Sam Schoepf  
Firefighter Jacob Lopez  
Firefighter Ryan Cooley

Great job crew!



**Shannon Ortiz, CMC**

Board Services  
Records Specialist

**Golder Ranch Fire District**

**Community First**

"Proudly serving the communities of Oro Valley, Marana,  
Catalina and Saddlebrooke"

**P** 520-825-5943

**A** 3885 E. Golder Ranch Drive Tucson AZ 85739



**From:** GolderRanchFireDistrict [mailto:noreply@grfdaz.gov]

**Sent:** [REDACTED]

**To:** Ortiz, Shannon <sortiz@grfdaz.gov>

**Subject:** Compliment for emergency medical assistance



**Name**

[REDACTED]

**Phone**

[REDACTED]

---

**E-mail**

[REDACTED]

---

**Message Subject**

Compliment for emergency medical assistance

---

**Message**

Last evening [REDACTED] we helped our elderly neighbor who had fallen in her home by calling 911. [REDACTED] The rescue team was from the Golder Ranch Fire district. My husband and I were so impressed by their professionalism and kindness.

Sincere thanks and appreciation to each team member.

[REDACTED]

Sent from [Golder Ranch Fire District](#)

August 26, 2022

In appreciation of the Golder Ranch Fire Dept, and specifically Stacey Christian (the social worker) recommended to me by members of the Saddle brooke Fire Department,

Stacey has been there for me since mid-April and still is there. Whenever I call, she helps me work through whatever is on my mind. She has been supportive through many emotional crises.

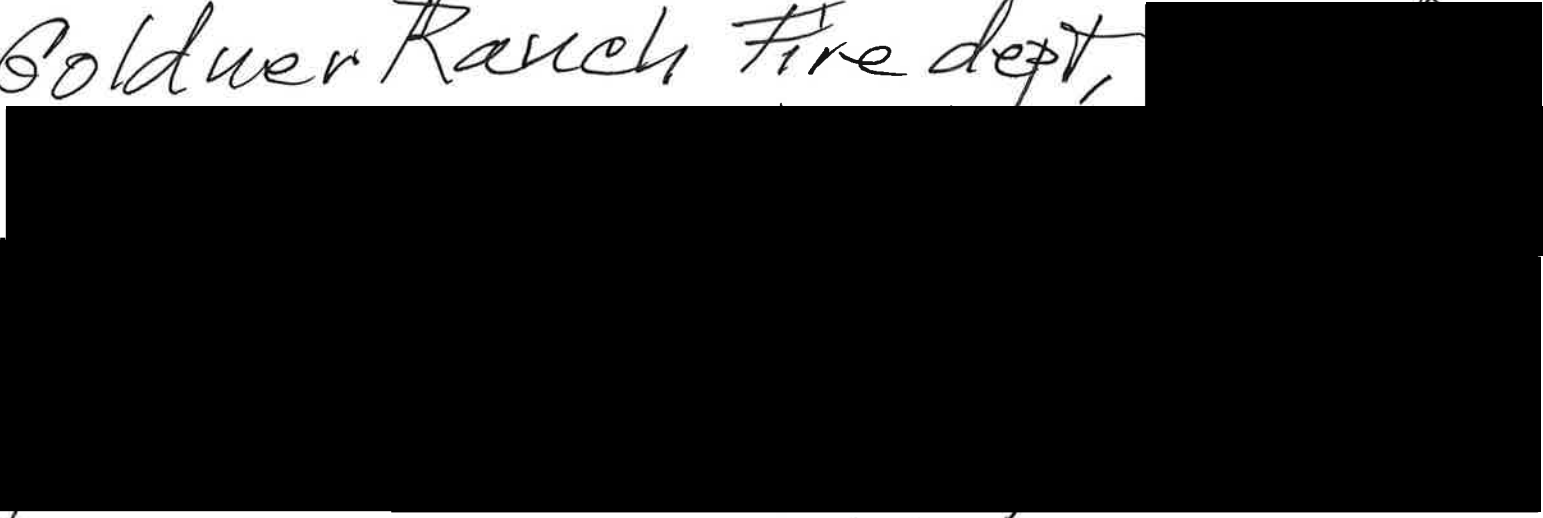
Currently, I am a widow since August and prior to that she aided in helping me select a home for my loved but severely demented husband, [REDACTED]. All the guilt I felt at his death was dealt with through Stacey's help.

Many people have asked me how they can access Stacey. Perhaps her program could be expanded.


Personally, I have great praise for Stacey Christian. She is always

available when I need her. She helps <sup>me</sup> think through my problems and reactions to situations. After speaking with Stacey, I usually feel better. She is an expert listener which is critical for a grief counselor and also someone going through extremely stressful situations as I was during the past 12 months -

Thank-you to all members of  
Goldner Ranch Fire dept,



Thank-you - ALL -



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Pat Abel, Assistant Chief

DATE: September 20, 2022

SUBJECT: PLANNING ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This allows for the logistics/planning assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply
- Fire and Life Safety

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.



# ASSISTANT CHIEF'S REPORT

Logistics & Planning – Patrick Abel

*August 2022*

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## Assistant Chief's Activities for the Month

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### Meetings Attended and General Information

- The chiefs and I participated in the Fire Chief's weekly command staff meetings.
- I participated in the monthly Fire Chief's status meeting with all managers and division chiefs.
- Planning and Logistics - Facilities Maintenance, Fleet, Fire Supply, and Fire & Life Safety continued to meet regularly.
- Phil Cantua, mechanic in the GRFD Fleet department, will be awarded "Mechanic of the Year" by the Arizona Fire Mechanic's Association! Phil was recognized for his competence and hard work and his willingness to help and mentor others. Phil will receive this award during Arizona State Fire School on September 8, 2022.
- Command staff met with Dr. Peck who is conducting the organization network analysis (ONA) survey to identify communication networks within the department.
- I continued to attend and serve on the following teams and committees:
  - Arizona Fire Chiefs Association (Pima County Regional Representative)
  - Arizona Mutual Aid Committee
  - Optimist Club
  - Impact of Southern AZ – Vice Chair of the Board
  - GRFD events planning group (Christmas Committee)
  - Arizona State Local Assistance Support Team (LAST)
- Hanley building – new district headquarters: Chief Grant Cesarek has been doing an awesome job coordinating with our architect and contractor on this project. We now have some physical movement in the demolition phase. See photos under Chief Cesarek's report.
- On August 2<sup>nd</sup> I attended the State Land public auction held in Florence, Arizona at the county court. We participated and were successful in the State Land bid process for a two-acre parcel on SaddleBrooke Blvd to build our next fire station 378.
- Station 374 – construction for the decontamination and turnout rooms and other related renovations for the Sun City fire station are essentially complete. The security fence and gate are being installed. The building was turned back over to the crews in August.
- Station 378 (SaddleBrooke Ranch) – on August 24<sup>th</sup> we had a kickoff meeting with WSM Architects for the new SaddleBrooke station 378 project. The civil and landscape engineers have been developing their proposals and bids for the project. We have meetings scheduled

with the Robson architect and homeowner's association (HOA) to help with the design of this station.

- Bond update:

BOND CIP UPDATE 09/01/2022						
	PROJECT DESCRIPTION	BUDGET	ACTUAL TO DATE	BALANCE TO GO	TOTAL PROJECTED ACTUAL COST	PROJECTED VARIANCE fav/(unfav)
Phase #1	COST OF ISSUANCE	103,803	103,577	-	103,577	226
	REPAY LOAN TO ZIONS BANK	250,000	204,300	-	204,300	45,700
	REPAY LOAN TO COMPASS BANK	5,000,000	4,644,869	-	4,644,869	355,131
	STATION 375 REMODEL	1,800,000	1,701,195	-	1,701,195	98,805
	STATION ALERTING	400,000	747,592	-	747,592	(347,592)
	TURNOUT ROOM 374	500,000	829,808	20,000	849,808	(349,808)
	<b>Total Phase #1</b>	<b>8,053,803</b>	<b>8,231,341</b>	<b>20,000</b>	<b>8,251,341</b>	<b>(197,538)</b>
Phase #2	Cost of Issuance	89,873	90,439	-	90,439	(566)
	Communication Infrastructure	500,000	-	50,000	50,000	450,000
	Perimeter Security (373, 374, 375, 376, 378 & 377)	500,000	208,233	291,767	500,000	-
	Training / Apparatus Building (Funds Redirected)	800,000	-	-	-	800,000
	Land Acquisition	2,000,000	834,661	-	834,661	1,165,339
	Property Ingress / Egress Enhancements	1,350,000	911,843	438,157	1,350,000	-
	Administration Upgrade / Remodel (Offices & Board Room)*	1,500,000	2,575,924	2,524,076	5,100,000	(3,600,000)
	Training Facilities (Offices, Classroom, Training Props & Storage)	2,000,000	-	1,700,000	1,700,000	300,000
	New Fire Stations	3,000,000	-	6,700,000	6,700,000	(3,700,000)
	New Logistics & Fleet Facility / Warehouse (Offices, Bays & storage)	4,000,000	-	1,954,025	1,954,025	2,045,975
	<b>Total Phase #2</b>	<b>15,739,873</b>	<b>4,621,101</b>	<b>13,658,025</b>	<b>18,279,126</b>	<b>(2,539,253)</b>
Phase #3	Cost of Issuance	55,000	69,534	-	69,534	(14,534)
	Arroyo Grande Station (Funds Redirected)	2,751,324	-	-	-	2,751,324
	<b>Total Phase #3</b>	<b>2,806,324</b>	<b>69,534</b>	<b>-</b>	<b>69,534</b>	<b>2,736,790</b>
	<b>Total Bond Authorization</b>	<b>26,600,000</b>	<b>12,921,975</b>	<b>13,678,025</b>	<b>26,600,000</b>	<b>-</b>
*Includes Hanley & and enhancements at both Admin buildings						

## Planning

Deputy Chief Grant Cesarek

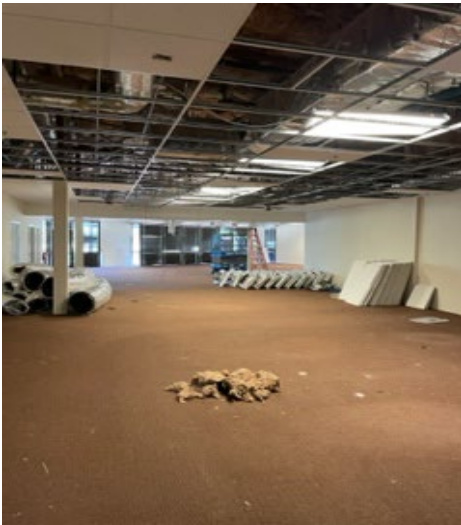
- Attended all required meetings
- Prepared presentation for last board meeting
- Assisted with close out of station 374 construction project
- Completed an inventory review of all PCWIN radios on subscription, cancelled any unused subscriptions
- Attended fundraiser golf tournament for the Oro Valley Legion
- Assisted HR and FLS in preparing a job description for permit tech to fill vacancy in FLS
- Attended Organizational Network Analysis review with command staff
- Meeting with the University of Arizona staff regarding utilities on the Hanley development
- Worked with PCWIN for new radio in ambulance and programming issues on portable radios, everything is in good status following the effort



## Headquarters Update

- Demolition permit released on August 31 from Town of Oro Valley
- Lloyd construction assumed the site on August 23
- Initial work by Atmosphere Commercial Interiors to remove all furniture, task complete on August 31
- Stark Electric on site to secure electrical into a “make safe status” to allow for demolition

## Status Photos:



Future Café Area



Future Board Room Area



Office Space Without Furniture



Southwest Wing

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## Logistics

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### Division Chief Michael Price – Logistics/Fleet, Equipment, and Facilities

- Service Desk (within OPIQ) was used for 157 service requests in August:
  - Fleet: 53 requests
  - Facilities: 88 requests



- Supply: 16 requests
- Monthly DC/BC
- Attended FRI
- Monthly OPIQ Meeting
- In-serviced two new Ambulances for Operations (PM 370, PM 375)

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## Facilities Maintenance

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### District Facilities

- 340 (Training) – Provided 4 circuits for refrigerators and microwaves

### District Stations

- 370 – Station/Admin North Concrete project is complete
- 374 – Striping and concrete project is complete, landscaping repair is complete after Turnout room addition
- 378 – New dishwasher was purchased
- 379 – New BBQ grill was purchased

Daily repairs, scheduled preventative maintenance, regular maintenance, and construction projects are ongoing.

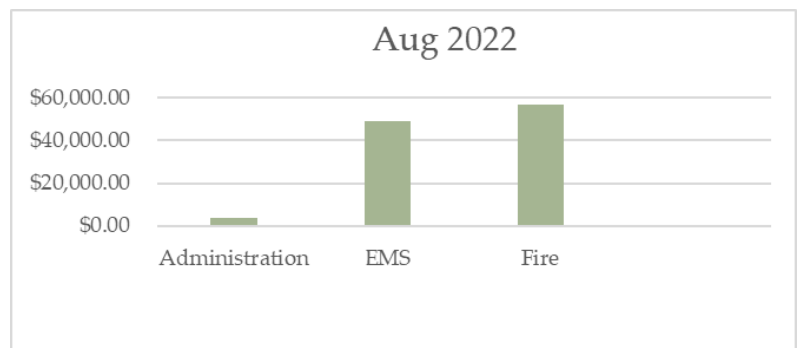
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## Fleet

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### Monthly vehicle parts costs

- Administration - \$3,932.18
- EMS - \$48,925.00
- Fire – \$56,943.60




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## Procurement Specialist

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### Procurement

- Received \$7,217.67 worth of Purchased Fire Supplies
- Purchased 25 Harness Kits for \$30,000 for Capital Project
- Purchased \$5,062.92 worth of Admin Supplies

### Inventory Management

- Outfitted reserve engine with new Fire Engine Supplies in preparation for KME apparatus

- Received backordered Bunker Gear and issued to 22-01 Firefighters
- Sent SCBA Cylinders and SCBA Packs to MES for Testing and repair as well as Warranty Maintenance

### Supply Room

- Created an Automated Issue and Receiving Point in the Fire Supply Room
- This system will assist in inventory adjustments, increased counting efficiency and establish reorder points for future purchases.
- Added additional crates and bins to Fire Supply Room for increased part separation and organization

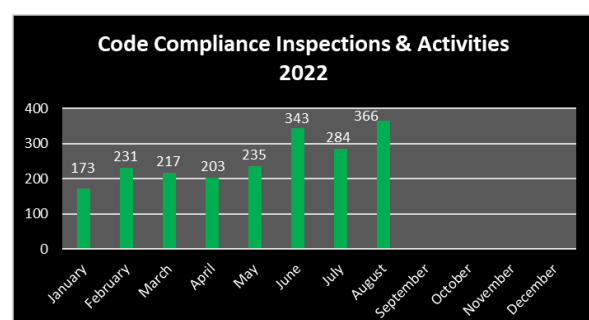
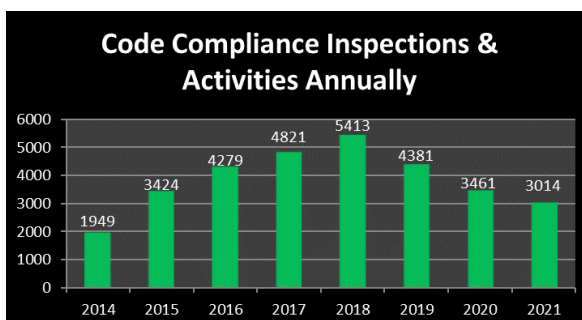
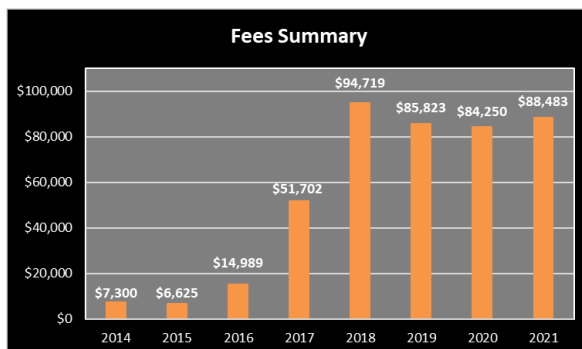
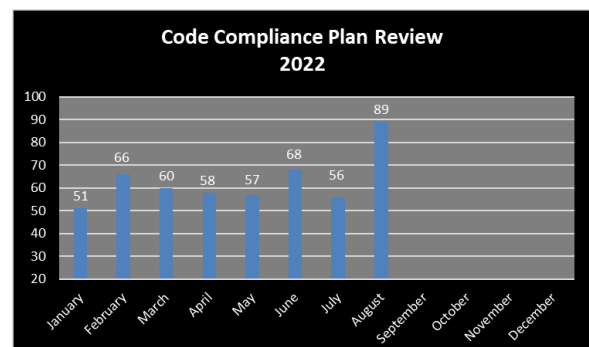
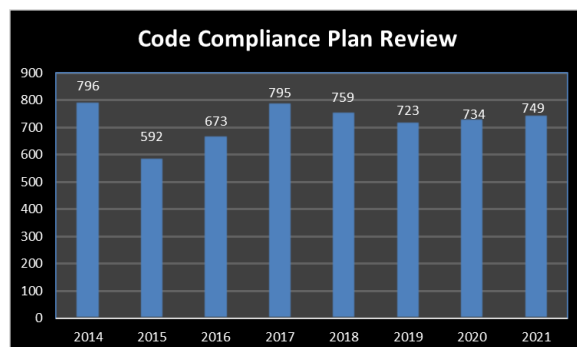
### Upcoming Projects

- Integrate new Inventory Tracking System into Fire Supply Policy
- Set up Supply Shed in accordance with new Fire Supply Warehouse System
- Exchange M28 powered Fans with M18 powered Fans in Colorado

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## Fire and Life Safety

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Top 3 Inspections	Quantity
Prevention/re-inspection	209
Residential	45
Commercial	32

## Commercial Projects Summary

New projects for this month = **Green**

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 375, 377	ZONE 3 Stations 376, 379	ZONE 4 Stations 380
Splendido Remodel 13500 N Rancho Vistoso	Design Center T.I. 8454 N Oracle	Davis Pediatric T.I. 10520 N La Canada	Snooze T.I. 7315 N Oracle Ste 161
Desert Palms PT T.I. 12142 N Rancho Vistoso	ROCHE Building 3 T.I. 1910 E Innovation Park	Fry's T.I. 3770 W Ina	Canyon Community Bank T.I. 7981 N Oracle
Sun City Activity Center T.I. 1495 E Rancho Vistoso	Oro Valley Dental Group T.I. 750 E Pusche View	Ridgetop Group T.I. 3580 W Ina	<b>Goldschmidt &amp; Shupe T.I.</b> <b>7400 N Oracle Ste 301</b>
Nicos T.I. 15665 N Lupine	Basis Administration T.I. 10134 N Oracle	Thornwood Care Home 7480 N Thornwood	Shell Building L.I. 7315 N Oracle
Chirreon Energy 1.5 Miles West of Oracle/Edwin	<b>Beaming at LA Fitness</b> <b>8850 N Oracle</b>	Overton Self Storage 2925 W Overton	Sprouts T.I. 7665 N Oracle
SB The Preserve Fire Alarm 66567 E Catalina Hills	Flex Gymnastics T.I. 11085 N Oracle	Goodwill T.I. 10560 N La Canada	Saffron T.I. 7607 N Oracle
Golder Ranch Vineyard 64496 E Edwin	PRCA MPR 9500 N Oracle	The X Noodle T.I. 11931 N First Ste 102	Dr. Chin Dentistry T.I. 7520 N Oracle Ste 200
SBHOA2 Mesquite F.A. 38691 S Mountain View	Linda Vista Luxury Rentals 375 E Linda Vista	Circle K T.I. 10410 N La Canada	AMG Medical Aesthetics T.I. 7356 N La Cholla
Dairy Queen T.I. 16054 N Oracle	Walmart T.I. 2150 E Tangerine	Omni Tucson National T.I. 2727 W Club	Shell Building 7490 N Oracle
GAP Ministries F.A. 14265 N Sky Hawk	Village Medical T.I. 11591 N First Ave	<b>Velvet Hound Groomery T.I.</b> <b>11941 N First Ste 141</b>	Casa Linda Apartments T.I. 699 W Magee
Radiology F.A. 2551 W Vistoso Commerce	Steam Pump Pusch House 10901 N Oracle		United Urology Medical T.I. 7470 N Oracle Ste 202
Shell Building T.I. 1826 E Innovation Park	Pima Heart T.I. 12115 N Oracle Ste 103		United Urology Surgical T.I. 7470 N Oracle Ste 201
<b>Pima Eye Institute T.I.</b> <b>1884 E Innovation Park</b>	Steam Pump Garage T.I. 10901 N Oracle		Guadalajara Grill T.I. 7360 N Oracle
<b>Camp Bow Wow F.A.</b> <b>16725 N Oracle</b>	Hoppy Vine T.I. 1215 N Oracle Ste 137		Landlord Improvement 7350 N La Cholla
<b>Landlord Improvement</b> <b>1171 Rancho Vistoso Ste 103</b>	Aspen Dental T.I. 10580 N Oracle Ste 100		Arroyo Verde Apartments 8020 N La Cholla
<b>Who Received Project Final Inspection</b>	Sherwin Williams T.I. 10605 N Oracle		Sundown Village Apartment T.I 8215 N Oracle
<b>In Balance Pilates T.I.</b> <b>1335 W Lambert Ste 145</b>	Shangha Yoga T.I. 1880 W Tangerine Ste 110		Eegee's T.I. 7911 N Oracle
Station 374 Remodel 1130 W Rancho Vistoso	Sola Salon T.I. 2040 E Tangerine		Pure Poke 2 T.I. 7315 N Oracle Ste 105
<b>Casas South Education T.I.</b> <b>10801 N La Cholla</b>	NW Urgent Care 10568 N Oracle Ste 110		Cabali Tiki T.I. 8195 N Oracle Ste 125
Edward Jones T.I. 10445 N Oracle Ste 220	NW Primary Care 10568 N Oracle Ste 150		<b>Cold Beer &amp; Cheeseburgers T.I.</b> <b>7315 N Oracle Ste 141</b>
<b>Block Fitness T.I.</b> <b>2060 E Tangerine</b>	Steam Pump BBQ/Bunk 10901 N Oracle		
Saguaro Aquatics T.I. 9260 N Thornydale	Greenspring Inspire Spa 10556 N Oracle		
TOV ADA Bathrooms 11000 N La Canada	<b>B&amp;B Urgent Care T.I.</b> <b>11015 N Oracle Ste 121</b>		

## Fire Marshal (FM) Akins

- Meeting with TOV and Sundt Construction regarding phasing and scheduling for the La Posada project.
- Meeting with Sundt Construction, Dibble Engineering and Smith Group regarding site access, circulation, occupancy ratings, and hazardous materials for the Leonardo project.
- Meeting with La Cholla Airpark resident regarding fire access.
- Attended the TOV Chamber annual breakfast meeting at the El Conquistador.
- Meeting with Roche personnel (Director of Construction and Manager of Security) regarding future training between Roche and GRFD.
- Meeting with Society of Fire Protection Engineers (SFPE) as I am a member of the Wildland Urban Interface Working Group assigned to Module 3: Community Wildland Fire Protection.
- Meeting with Becky Steinnecker regarding future FLS GIS projects.
- Meeting with TOV and Designers regarding sprinkler requirements for new maintenance building at Naranja Park.
- Attended the GRFD Haz-Mat Assessment review meeting.
- Attended the Joint Fire Investigation meeting with NWFD, OVPD, MPD, and PCSO.
- Attended the monthly TOV Traffic Safety Committee meeting.
- Attended the GRFD board meeting.
- Attended TOV Chamber board meeting.
- Reviewing the Fire Inspection policy.
- Monthly communication with Fairfield Inn regarding fire alarm status. Initiating and notification devices are in service on first and second floor. We are currently waiting on a set of fire alarm plans as this facility is switching to cellular communications.
- Attended Development Review Committee meetings with TOV and applicants.
- Conducted FLS monthly meeting.

## Education/Committees/Training Activities

- DFM White and Inspectors Filener, Ross, Helvig, Hurley, and Druke attended the Joint Fire Investigation meeting with NWFD, OVPD, MPD, and PCSD.
- Inspector Helvig taught a Witness Interview class at the Joint Fire Investigator meeting.
- Inspector Druke coordinated the 5 day Arizona State Fire Inspector I class which was hosted by GRFD.
- Inspectors Helvig and Filener attend the Arizona State Fire Inspector I class.
- Inspector Hurley attended the SAFMA - Mobile Food Preparation Vehicles subcommittee meeting.
- Inspector Ross attended the FAA Part 107 Remote Pilot Certification Course.

## GRFD Fire Investigations

Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
01/18/22	Dumpster Fire	Multi-family Dwelling	\$1,200	\$0	\$0	\$0
01/19/22	Building Fire	Multi-family Dwelling	\$14,659	\$25,653	\$718,289	\$340,821
02/16/22	House Fire	One-Two Family Dwelling	\$210,950	\$105,475	\$0	\$117,030
03/05/22	House Fire	One-Two Family Dwelling	\$35,250	\$17,625	\$317,251	\$158,626
03/28/22	Mobile Home Fire	One-Two Family Dwelling	\$15,000	\$6,750	\$0	\$0
04/01/22	Mobile Home Fire	One-Two Family Dwelling	\$25,000	\$30,000	\$0	\$0
05/04/22	House Fire	One-Two Family Dwelling	\$259,738	\$116,882	\$0	\$12,987
05/07/22	House Fire	One-Two Family Dwelling	\$71,183	\$32,356	\$144,523	\$75,497
05/08/22	House Fire	One-Two Family Dwelling	\$2,490	\$1,245	\$246,487	\$123,244
06/18/22	House Fire	One-Two Family Dwelling	\$428,169	\$214,085	\$0	\$0
06/26/22	Vehicle Fire	Vacant Lot	\$20,000	\$10,000	\$80,000	\$0
07/16/22	Mobile Home Fire	One-Two Family Dwelling	\$3,017	\$754	\$4,483	\$2,996
07/21/22	Building Fire	Multi-family Dwelling	\$18,050	\$9,025	\$1,786,949	\$893,474
08/09/22	House Fire	One-Two Family Dwelling	\$371,000	\$185,500	\$0	\$0
		<b>TOTAL</b>	<b>\$1,475,706</b>	<b>\$755,350</b>	<b>\$3,297,982</b>	<b>\$1,724,675</b>

- On August 9, 2022, a house fire was reported in the Golder Ranch Fire District.
  - The ignition source was lightning strike to the residence.
  - The residents were not home at the time of the incident.
  - The fire is classified as Natural.



- On August 9, 2022, a house fire was reported in the Northwest Fire District.
  - GRFD assisted with the fire investigation
- On August 23, 2022, a house fire was reported in the Northwest Fire District.
  - GRFD assisted with the fire investigation
- On August 29, 2022, a house fire was reported in the Northwest Fire District.
  - GRFD assisted with the fire investigation

Can you spot the violation?



Answer to last month:



**Answer:** Damaged extension cord shall be removed.

**2018 IFC Section 604.1 – Abatement of Electrical Hazards**

# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Assistant Chief

DATE: September 20, 2022

SUBJECT: ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This allows for the business/personnel assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Essential Services
- Board Services
- Finance
- Human Resources
- Information Technology (IT)

### RECOMMENDED MOTION

No motion is necessary for this agenda item.





# ASSISTANT CHIEF'S REPORT

Essential Services – Tom Brandhuber

*August 2022*



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## Assistant Chief's Activities for the Month

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- Attended Chief Karrer's direct reports meetings
- Attended the Northern EMS Council meeting as an AzAA (Arizona Ambulance Association) representative
- Attended The SAFERC (Southern Arizona and Fire Rescue Consortium) Meeting with Chief Pearce
- Attended the Joint Command Staff Meeting with NWFD
- Attended the Leadership Meeting
- Attended the District Board meeting
- Met with Auditors from Beach Fleischman
- Chaired the Annual AzAA conference
- Held direct reports meeting with my staff



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## Essential Services

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1. Community Risk Assessment – Standards of Cover Project:
  - a) All Risk Assessments were completed – Moving to Standards of Cover phase of project
  - b) Data analytics upgrade project is moving forward with anticipated time line of less than a month
  - c) Several sections of the document have complete rough draft text and layout
  - d) Goal is completion and presentation of CRA-SOC document at the October board meeting
2. ISO upgrade project:
  - a) No changes, times have improved and are holding
3. Work Process Improvements:
  - a) Continuity books
    - i. Format being developed to begin the process of documenting the responsibilities and how-tos of each position so new personnel have a guide to their new job and we are able to capture lessons learned
    - ii. Format is now complete, we are looking at the potential of putting these in electronic format in sharepoint for ease of access and updating once everyone has office 365 access.
  - b) Fire Guidelines website
    - i. Captain Paddock along with IT has developed a website with Fire Resources/Guidelines similar to the EMS guidelines websites
      - (a) It can be viewed at this website <http://www.grfdaz.gov/fire/>
      - (b) This will be a repository for guides and resources for reference on incidents other than EMS.
        - (i) Currently has HAZMAT guide and Electric Vehicle Guide
      - (c) Will be put on captain phones and MDT screens for access.
4. Lexipol Policy Project:
  - a) Policies in progress
    - i. 400 Fire Inspections – Ready for approval
    - ii. 1048 Employee Fund – Ready for approval
    - iii. 904 High-visibility safety vests – Ready for approval
    - iv. 1010 Overtime – In review
    - v. 918 Roadway Incident Safety – In review
    - vi. 1040 Military Leave – In review
    - vii. 704 Information Technology Use – In review
    - viii. 711 Virtual Private Network – In review

5. Paycom implementation
  - a) Initial implementation is complete.
  - b) Future work will be to fine tune processes within the software.
  - c) Working to roll out personnel performance reports and disciplinary documentation
  
6. Future Events:
  - a) Sept 21-23: Attending the Grievances, Arbitration, and Best Practices conference with other Chief Officers and Managers in Las Vegas
  - b) End of October: Unspecified dates, but attending a CPSE accreditation team site visit as a peer assessor to review Gulfport Mississippi Fire Departments application for accreditation.
    - i. This is a huge benefit to be able to see the ins and outs of accreditation as we proceed down the path.

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## Board Services

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### Meetings, Trainings, and Activities for the Month

- We held the monthly board meeting on August 16th.
- Board Services Specialist Hernandez prepared the agenda for the monthly Leadership Team meeting and attended to take minutes.
- Board Services Specialist Hernandez attended some of the online seminars offered through our EAP provider, Jorgensen Brooks. She found them very informational and relatable.
- Board Services Specialist Hernandez continued to reconcile credit card transactions and keep stock of toner cartridges for Admin and the stations.
- Board Services Specialist Hernandez and Records Specialist (RS) Ortiz assisted in covering the front desk while Administrative Assistant Rodriguez went on ride alongs.
- 69 sets of fingerprints were taken at the front desk in August.

### Public Safety Personnel Retirement System (PSPRS) Local Board

- There was no PSPRS Local Board meeting held in August.

### Records

- Records Specialist (RS) Ortiz responded to 21 records requests for the month of August. The breakdown is as follows:

Environmental Reports	1
Outstanding Code Violations/Inspection Report	-
Fire Reports	3
Incident Reports	-
Medical Records	16

- The District uses a program Archive Social to archive its social media platforms such as Facebook and Twitter. Manager Braswell used to oversee archive social. With her departure, RS Ortiz has been handling the account. Recently she attended an online training to learn how to navigate the software, utilize the tools it offers and gather posts and content for records requests.
- There is one commercial records request listed in the monthly total. This request was from a company called Smart Procure. On a quarterly basis this company requests a report of all accounts payable transactions. State statute calls for a commercial records request fee, so in addition to the regular charges, they were also assessed the commercial fee.
- District resident Heidi Miller has submitted a substantial records request regarding records of the cell tower installed on the north campus in 2019. RS Ortiz has been working with Chief Karrer, Chief Brandhuber, Director Delong, IT, finance and district attorney Aversa to gather the records and ensure the District is in compliance with state statute. Ms. Miller has requested to inspect the records, inspection is stated in statute and as such allows the public to view the records at no charge. Personnel are working to make accommodations for her request.
- RS Ortiz has trained administrative assistant Rodriguez on the process of forwarding thank you correspondence to the responding personnel as well as all of their chain-of-command. He was also added to the Office Depot account and will now be in charge of ordering office supplies for administration and suppression. Lastly, AA Rodriguez was trained on how to update and distribute the district wide phone list. He will now be in charge of this as well.
- The Holiday Committee met in early August. After reviewing the surveys submitted by employees, the committee decided to hold a holiday breakfast Saturday December 3rd, 2022 for board members, employees and families. More details will be disseminated at a later date. Save the dates were mailed to all employees. A big thanks to HR Representative Emily Noland for printing the letters, stuffing the envelopes and posting the mailings. She found themed envelopes and stickers to make the mailings festive and eye catching!

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## Finance Report

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### **Bridging the Political Divide**

Recently the Government Financial Officers Association conducted a nationwide study on best practices to reduce political polarization in local politics. The study focused on best practices for promoting mutual understanding and cooperation among local government stakeholders. Among other conclusions, the study identified 5 recommendations to promote cooperation. I will discuss two recommendations here and leave the rest for next month's instalment.

1. Know your own moral foundations: 'know thyself' is ancient wisdom from across many different cultures. Consider taking the Moral Foundations test at [yourmorals.org](http://yourmorals.org) to see which

Moral Foundations you emphasize and how they compare to other participants. This is the first step toward recognizing blind spots and bridging divides.

2. Recognize the moral foundations in policy conflicts. Look for which foundations are operative political arguments you encounter. Many foundations don't operate in isolation. Arguments about fairness for example, often draw on multiple foundations. It will be easier to practice this with policy conflicts you are not a direct participant in.

To be continued...

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## Human Resources

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HR participated in all regularly scheduled meetings, and completed all regular duties. Additionally, we were involved in the following:

### Recruitments

- In Process External/Internal:
  - Budget Analyst
  - Systems Administrator-LAN
  - Community Relations Coordinator
  - Fire Chief

Update: After completing the meetings with all internal and external stakeholders, Mosaic has completed the brochure to advertise for the upcoming Fire Chiefs recruitment.
- Recently Closed:
  - Battalion Chief – closed 8/27
- Future Upcoming:
  - Finance Specialist (AR/AP or Payroll)
  - Public Educator
  - Permit Tech (FLS)

**New Hires:** Welcome to our new hires:

- Jessica Santiago, Billing Specialist – Sept 12

### Congratulations!

HR would like to congratulate Fleet Maintenance Tech III, Phil Cantua, for receiving “Mechanic of the Year” by the Arizona Fire Mechanic’s Association! We are proud to have him as part of the Golder Team, representing our culture.

### Projects

- Paycom Implementation (replacing ADP):
  - Paycom is fully implemented.

- Next items:
  - Moving forms into Paycom (SRI, disciplinary documents, etc)
  - Assessing changes to the current performance evaluation process and implementing the new process in Paycom
- New Performance Evaluation committee – has begun
  - We are currently identifying participants
  - Evaluating performance evaluation options
  - Assessing what electronic performance evaluations will look like in Paycom
- Coordinating with Fleet to update job descriptions to support future career growth
- Job Descriptions being moved to Procedure Handbook in Lexipol
- Policy reviews and updates – *please see policy section of board packet*

### Employee Recognition

Congratulations on your Golder anniversary and thank you for being such amazing team members!



GRFD Employee Years of Service Recognition -Sept		
Employee Name	Date of Hire	Years Of Service
THOMAS, MICHAEL	09/01/1995	27
CAPUANO, JOSEPH PATRICK	09/20/1996	26
BUTLER, THOMAS GEORGE	09/19/2011	11
DRAKE, KYLE STEPHEN	09/30/2013	9
GARCIA, ANDREW PAEZ	09/30/2013	9
HOUSER, BRETT BARNETT EMIL	09/30/2013	9
JOHNSON, TOBIN NEIL	09/30/2013	9
RHEIN, KARL GEORGE	09/30/2013	9
SZACH, RYAN ANDY	09/30/2013	9
BEHUNIN, JESSE JAY	09/15/2014	8
CRAMBLIT, DANIEL CHARLES	09/15/2014	8
FRAZIER-RADEMACHER, JACLYN R	09/15/2014	8
HOFFMAN, RYAN	09/15/2014	8
LABAS, BRANDY GAY	09/15/2014	8
ORTIZ, ALBERT LOGAN	09/15/2014	8
SPANARELLA, JOHN PHILIP	09/15/2014	8
STRIETER, KURT EDWARD	09/15/2014	8
TENNEY, MARK EBEN	09/15/2014	8
WALLACE, DANIEL WILLIAM	09/15/2014	8
WARD, RYAN JAMES	09/15/2014	8
WOOD, JOSHUA	09/15/2014	8
ORTIZ, SHANNON	09/28/2015	7
OLIVER, JEAN MARIE	09/06/2016	6

The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.
- The application group has also been working on a new interface to feed fire record data (in conjunction with computer-aided dispatch data) to our National Fire Operations Reporting System (NFORS) application. NFORS is a data gathering application (software) that links with a fire department's CAD or records management system (RMS) to ingest operational data directly into a web-based management console.

IT GIS Activities/Projects:

- Golf Course pre-plans creations involving data collection and map creation for a golf course pre-plan prototype
  - Gathered data for Saddlebrooke One Golf Courses to show the best access for every fairway and hole, whether it's drive-able, gurney access only, or walking access
  - The data will be added to a detailed map of the course so response folks can see it on their touchpads in each vehicle
  - Working map attached
- Census maps, land use maps, and demographics data for Chief Perry's accreditation project
  - Census and demographics data included district maps showing ages 65 and older, 5 and younger, persons with a disability, home ownership, percentage living in poverty, home ownership, median age, and population density
  - Maps attached
- Legal boundary for GRFD CON – work with AZDHS – waiting on them now
  - The legal description from AZDHS does not match the shape of the district on the AZDHS website – sent the comparisons of the data to their GIS team to clarify
- Several district-wide and ESZ heat maps and incident maps for Chief Perry's accreditation project
  - Included maps showing the totals and a breakdown of incidents for EMS, Fire, HazMat, and Technical Rescues for each Emergency Service Zone as well as the entire district
  - Maps attached
- GIS Training conference: Arizona Geographic Information Council (AGIC) in Prescott, AZ
  - Workshops and presentations included NextGen 911 in Arizona, Demographics, Census Data and Statistical Geography, and Wildfire Support Planning and Risk Assessment.
- Community request – Oro Valley Boy Scout Troop 299 needed seven 2' x 3' maps for map-reading / pathfinding training.
  - Photos they sent with their thank you below









The GRFD IT Systems group has been working on the following projects:

- The System group has been focused on setting up hardware and software for users related to the new organizational move and new inspectors.
- Setting up the [ww.grfdaz.gov/fire](http://ww.grfdaz.gov/fire) page to distribute fire guidelines. We hope to have a preview for you soon.
- Implementing DUO factor authentication to protect our email and syncing it into our active directory. This will qualify us to have the highest cybersecurity insurance available.
- Implementing a password manager to improve password health across our network.
- Creating an updated network map to improve our network reliability.
- We are continuing the deployment of our new in-vehicle cellular router the Sierra MP70. The Sierra MP70 is a high-performance vehicle router mainly used in public safety, transit, and field services. It offers high power and long-range Wi-Fi. Its download and upload speeds are much faster than the current standard of cradle points. The programming also includes the Wi-Fi set up so that the suppression staff may keep a wireless connection on their ePCR tablets when needed. We are partnering with the fleet department (as they take care of the installation) to verify that the Sierra MP70 and MDT are running as expected.



# SADDLEBROOKE ONE GOLF COURSE

## 64500 E SADDLEBROOKE BL

-  Hole
-  Tee
-  Practice
-  Fairway





S Hwy 79

## Land Use Zoning

- Commercial
- Mixed Medium Density Residential Office
- Transitional
- Medium - High Density Residential
- High Density Rural Residential
- Low Density Residential
- Rural Residential
- Low Density Rural Residential
- Preserve
- School or Church

PINAL COUNTY

PIMA COUNTY

MARANA

Rillito

ORO VALLEY

Oracle

Casa del Oro

Highjink  
Campo B

Mt Lemmon

Soldier Ca

CONANP, Esri, HERE, Garmin, Foursquare, SafeGraph, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA



## Golder Ranch Fire District General Land Use

- Golder Ranch Fire District
- Jurisdictional Boundaries

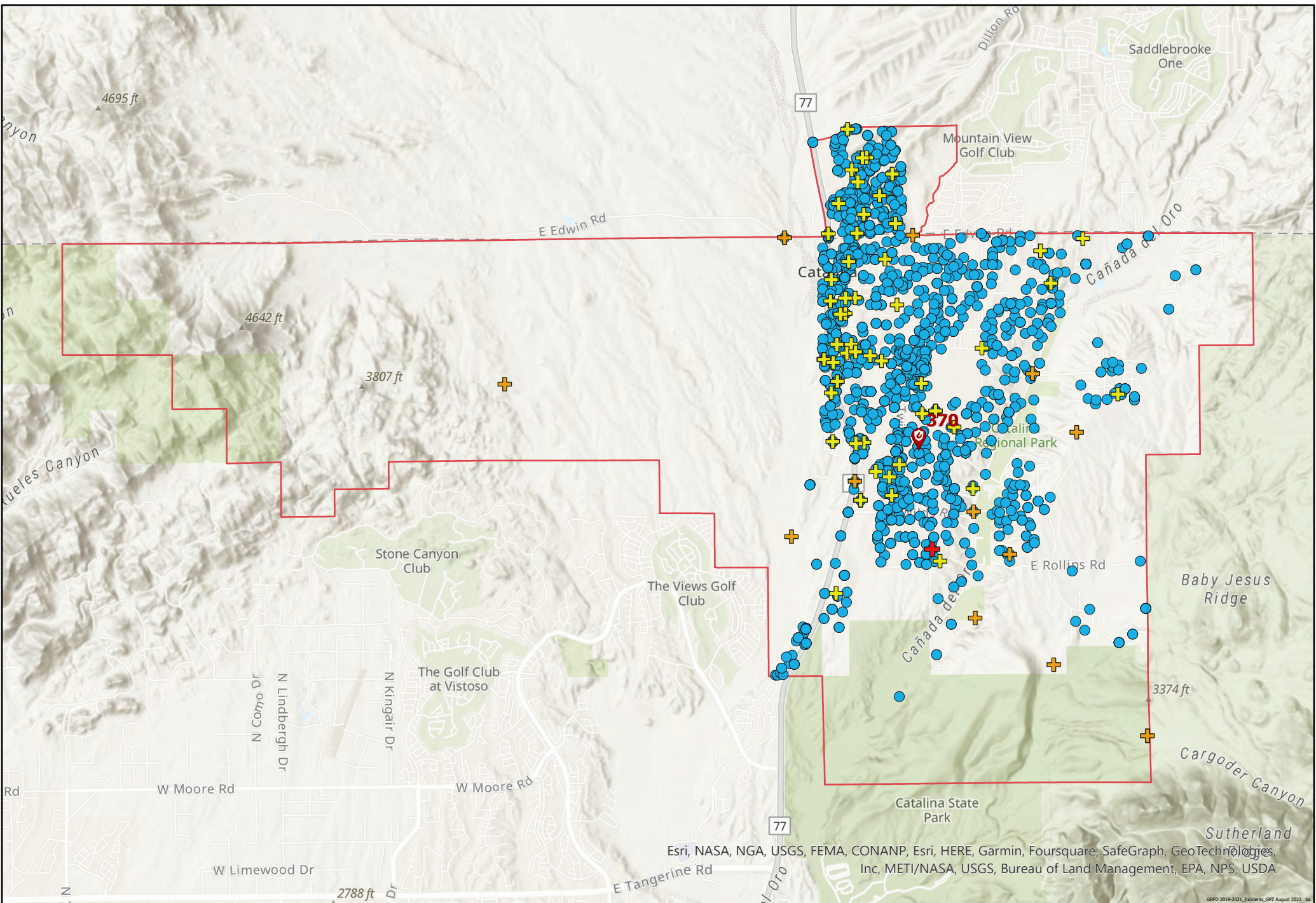
- Recreation or Preserve
- State Lease Land and Open Space

0 1 2 3 Miles



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Per A.R.S. 37-178: A public agency that shares geospatial data of which it is the custodian is not liable for errors, inaccuracies or omissions and shall be held harmless from and against all damage, loss or liability arising from any use of geospatial data that is shared.





# Golder Ranch Fire District

## GPZ 370

### 2019 - 2021



Fire Station



GPZ Boundary

#### Response Type



Fire (1)



Technical Rescue (17)



HazMat (60)



EMS (2,728)



0 0.25 0.5 0.75 1 Miles

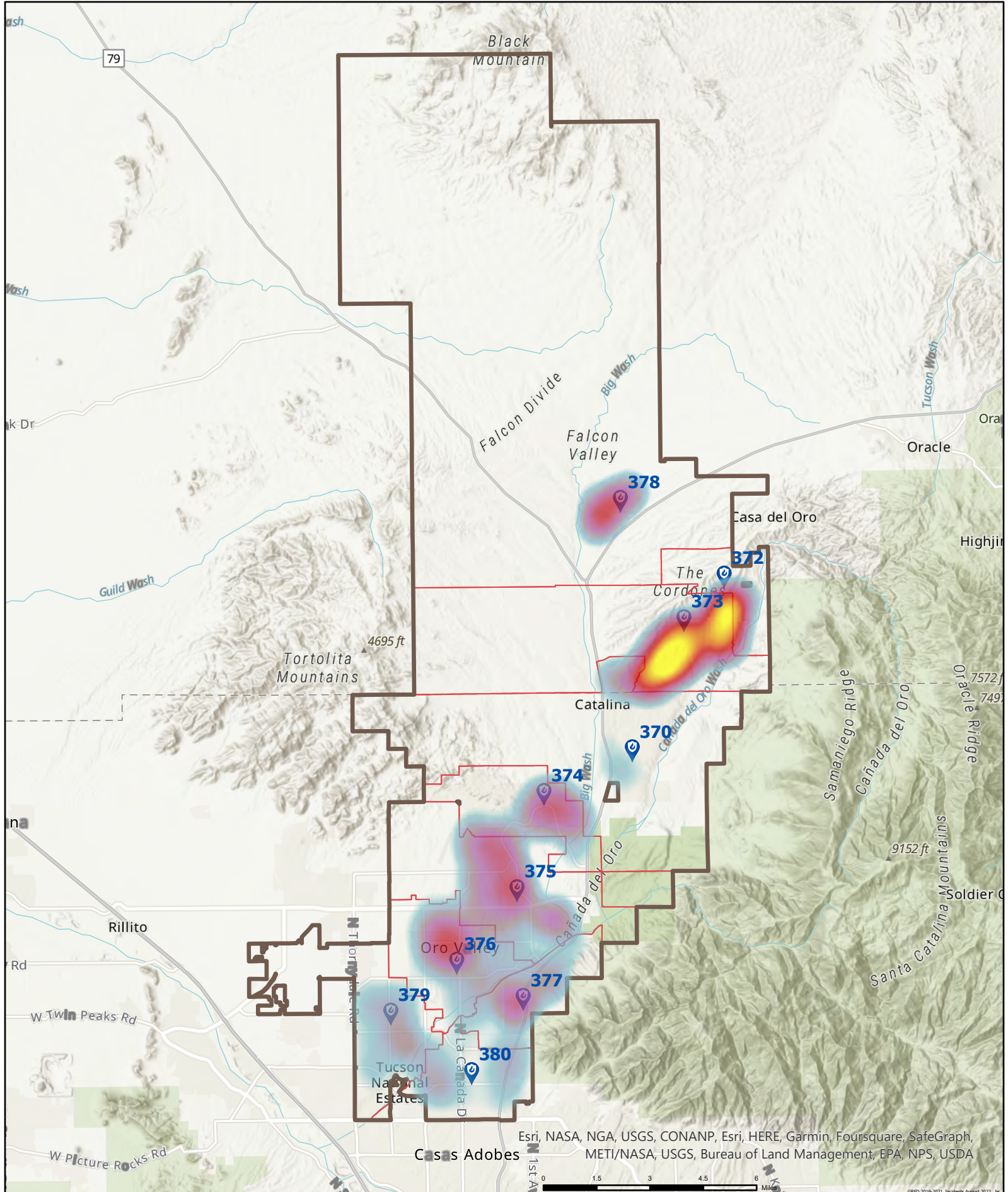



NORTH

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## Golder Ranch Fire District

### Service Calls

### 2019 - 2021

**Service Call Concentration**

Low


High

**Fire Stations**

📍 Fire Stations

GPZ

Golder Ranch Fire District

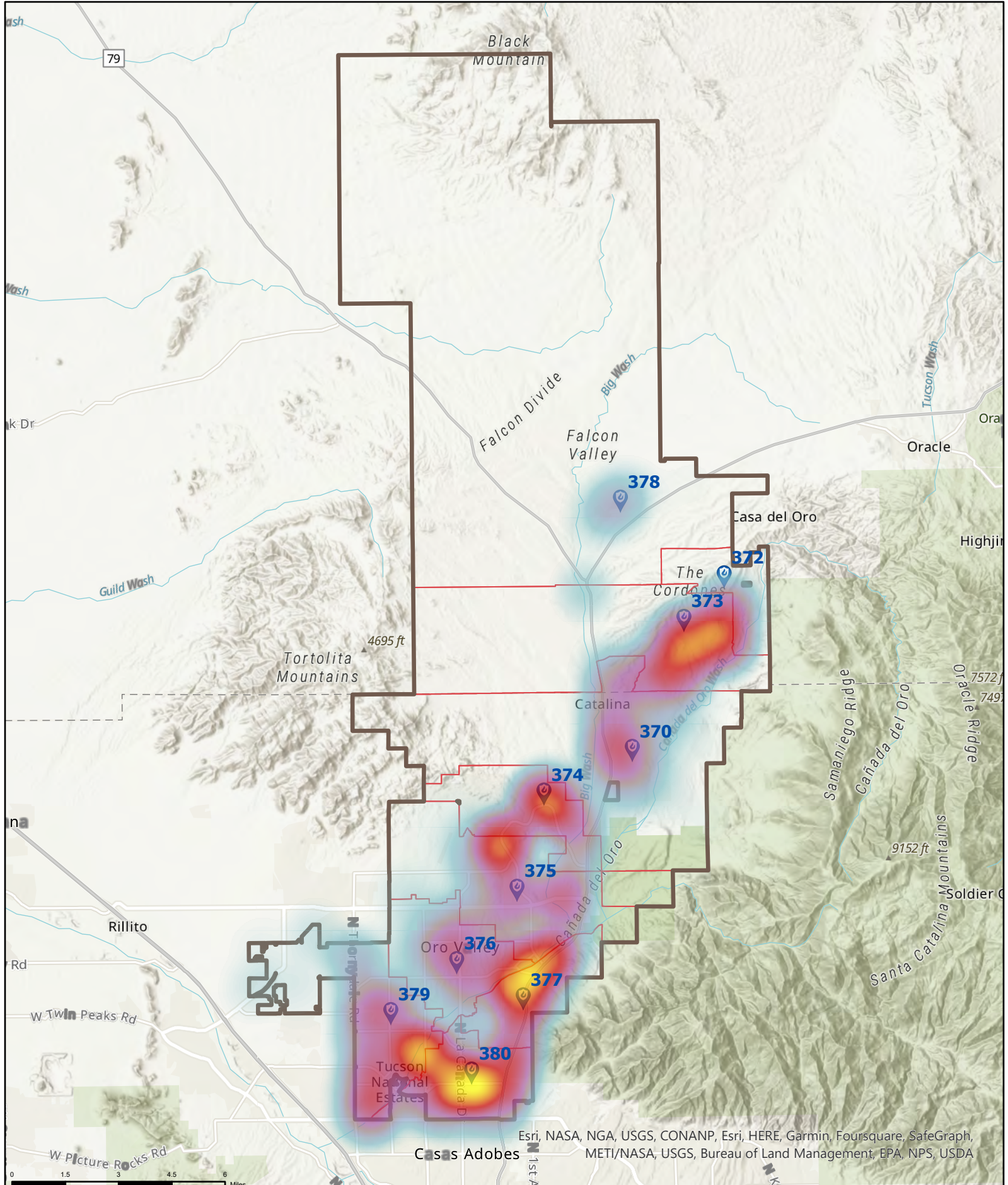


NORTH

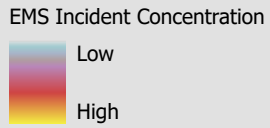
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# Golder Ranch Fire District EMS Incidents 2019 - 2021



- Fire Stations
- GPZ
- Golder Ranch Fire District



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# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Scott Robb, Assistant Chief

DATE: September 20, 2022

SUBJECT: EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT

ITEM #: 7D

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This allows for the operations assistant chief to provide updates to the Governing Board on the following areas:

- Emergency Response
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations
- Community Services and Public Relations

### RECOMMENDED MOTION

No motion is necessary for this agenda item.





# ASSISTANT CHIEF'S REPORT

Emergency Response/Professional Development – Scott Robb

*August 2022*



22-02 Academy

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## EMS

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### Community Integrated Healthcare Program (CIHP)

- No new patients added to the program.

### EMS Training

- EMS Division continues to assist with the Recruit Academy as needed
- EMS Division is working with the EC's on building October's EMS CE
- EMS Division is creating the syllabus for the EMT Class for Recruit Academy 22-02
- EMS Division Staff attended FRI 2022. Excellent leadership classes we can incorporate into our daily duties
- The EMS Division sent four personnel to the Az. Ambulance Association Conference here in Tucson, Arizona
- The EMS Division sent an EC to a Cardiac Symposium in PHX.

### Other Items of Interest

- ZOLL-EPCR Workgroup Completed Phase I of III Phases, will be implemented in September. This was completed through collaboration with the Field, IT, and Billing
- Continued work on GRFD's O2 replacement program
- The Hospital Information Exchange (HIE) program training has been sent out to all GRFD personnel via Vector Solutions and will go live in September 2022. HIE is a HIPAA-compliant secure email system that facilitates an easy and secure exchange of patient information between providers, care team members and healthcare facilities.
- The EMS Division has received two new ambulances, and both were placed in service at Station 370 and 375



- The EMS Division visited with crews from E380 and PM380 B-Shift to recognize their efforts on a Code Save with Challenge Coins. Code Save is when crews respond to a cardiac arrest and through their efforts were able to gain pulses back which ultimately led to the patient being discharged neurologically intact.





## 2022 Cohort Paramedic Program

- Public Safety and Emergency Service Institute (PSESI) and Pima Community College (PCC) began a “Shift Friendly” Paramedic Program
- GRFD is supporting (4) individuals who successfully complete PCC’s competitive process. reference reg. memo [Shift Friendly Paramedic Program](#)
  - (4) personnel tested
  - (4) personnel have been selected and earned a seat through the competitive process
  - (4) personnel are doing very well

## 22-01 40-Hour Paramedic Program

- (4) students graduated the program and successfully completed National Registry examinations
- (4) students successfully completed “Jumpstart” and have been placed in stations with preceptors

## 22-02 40-Hour Paramedic Program

- (2) individuals completed and passed their entrance exam with PCC on July 13, 2022.
- (2) individuals completed and passed GRFD’s Interview on July 26, 2022.
- (2) individuals were selected to attend the upcoming Paramedic Program (1) supported through a grant and 1 supported by GRFD.
- Program starts on September 12, 2022. reference reg. memo 22-057 [40 Hour Paramedic Class](#)

## EMS Team

- Emergency Department wait times have crept up; however, we are staying in tight communication and working with hospital liaisons to find efficient ways of maintaining quick patient transfers.
- Continued collaboration with all hospital partners and EMS agencies.
- EMS Staff and EC’s have received and completed the train-the-trainer with Zoll for the AutoPulse Resuscitation System. The AutoPulse is a simple battery-operated device that squeezes the patient’s entire chest circumference, enabling improved blood flow to the entire heart and brain during cardiac arrest resuscitation.
- EC’s are to complete individual station training for all stations on all shifts to bring back talking points for the October CE prior to deploying the AutoPulse into the field
- Improved communication across all three shifts with EC talking points. These talking points allow the on duty EC’s and Admin EC’s to spread the same message to all three shifts in real time.

## Monthly EMS Stats

### Month of August Details

#### Transports+/- From Last Month

MD372	0	0
MD376	0	0
MD379	0	0
PM370	72	-16
PM371	0	0
PM372	0	-3
PM373	78	-9
PM374	0	0
PM375	89	-20
PM376	106	-10
PM377	90	-3
PM379	0	0
PM380	112	-19
PM381	23	23

#### Interfacility +/- From Last Month

0	0
0	0
0	0
4	2
0	0
0	0
1	1
0	0
5	0
3	0
2	1
0	0
0	0
1	1

#### Transports+/- for the Month

Total Transports for the Month to Date: 570

+/- From Last Month -57  
 Total Responses 578  
 Transport % 99%

#### Interfacility +/- for the Month

Total Interfacility for the Month to Date: 16

+/- From Last Month 5

### Fiscal Year Details for 2022-23

#### Transports

Fiscal Year to Date: 1131  
 Last Fiscal Year to Date: 1189  
 +/- From Last Year: -58  
 Total Responses: 1143  
 Transport% 99%

#### Interfacility

Transports Fiscal Year to Date: 25  
 Last Year to Today Last Year: 13  
 +/- From Last Year: 12



22-02 PT

### Courses/Training

- Planning for the 2nd Company Readiness Drill with Northwest Fire District of 2022
- 2<sup>nd</sup> Suppression CE of 2022 is being held throughout August and September

### 2022-01 Probationary Year

- Probationary firefighters are now in Module I
- Module I books will be due September 6, 2022
- Module I testing will take place September 12-13, 2022

### Academy 2022-02

- 22 recruits are currently in the 22-02 academy
  - Some topics already covered include Firefighter Health & Safety, Turnout Care/Cleaning, SCBA Anatomy, Ropes and Knots, Swift Water, Water Supply, and Fire Behavior
  - Topics being covered the next few weeks include Building Construction, Forcible Entry, Ladders, Ventilation, Search and Rescue, and Salvage & Overhaul
- Anticipated graduation date from the Fire Academy is November 18, 2022

### Captain Promotional Process

- Assessment took place the week of August 1, 2022
- Chief's interviews took place the week of August 8, 2022
- Congratulations to Tobin Johnson, Kurt Strieter, Dean Sanchez, and Daniel Cramblit for successfully completing the promotional process and being placed into shift operations

- Congratulations to Keith Burgle, Jacob Kassulke, and Eric Melen for successfully completing the promotional process and being placed on the eligibility list

#### Miscellaneous

- Working on the development of quarterly Engineer CE's
- Updating the Engineer Task Books

#### Car Seat Program

- 2 car seat installs were done the month of August
- Attended the International Child Passenger Safety Conference
  - Great conference with tons of new information
  - Received 8 CEU hours




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## Health and Safety

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#### Activities for the Month

- Working on policies: Physical Fitness, Wellness Health and Safety related
- Roadway safety policies and procedures complete
- Safety vests distribution and in-service (COMPLETE)
- Outfitting all front line apparatus with approved collapsible road cones (DOT regulations)
- Covid monitoring/ increase in positive cases
- 1582 schedule coordination, 3rd quarter in progress
- Arizona Health- Coordinating repairs for multiple station equipment (parts still on order)
- ACE certification-determining need for recerts
- NFORS- working with DC Perry on transition of CAD (currently on-hold)
- Turnout maintenance and repair course scheduled October 5th
- CLEAN CAB concept- developing standards and distribution of information, received specs of our newly purchased apparatus (SOP being developed)
- TIMS (Traffic Safety Incident Management) complete with CatTow. Two more crews certified. (375C, 377C, C-shift EC)
- GPAT prop refreshed with new hardware and pulley system, SOP development. To be administered in September.
- Proposal for weekly info: Wellness Wednesday (FDSOA) and Training tips (FDNY)
- Surplus auction items being inventoried



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## Wildland

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### Assignments

- Wildland South Ops Preposition  
Location: Black Rock, CA  
Date: Departed 8/12/2022 – Expected return 9/5/2022  
Crew: Albert Ortiz, ENB; Dean Stevens, ENBT; Daniel Huber, Diego Sparkman  
Resource assigned: 2239 Type 3 Engine  
Note: Crew has extended for full 21 day assignment. Crew is doing well but did have 2 chainsaws that were stolen off engine while at the hotel, and were later replaced by the fire cache.
- Preposition Rancho Cucamonga  
Location: Rancho Cucamonga, CA  
Date: Departed 8/18/2022 – currently on assignment  
Crew: John Spanarella, ENB; Ryan Hoffman; Rosas  
Resource assigned: 033 Type 3 Engine  
Note: Crew is all doing well.

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## Honor Guard/Pipes and Drums

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### Expenditures

- Honor Guard
  - 1 expenditure this month to Rebecca's Alterations - **Monthly Total: \$28.95**
  - District credit card and Honor Guard budget is all squared up.
- Pipes and Drums
  - 0 expenditures this month: Monthly Total: \$0

### Events

- Honor Guard
  - No August monthly meeting: 8/12
  - PCC Medic Graduation: 8/15
- Pipes and Drums
  - No events were scheduled.

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## Special Operations

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### Activities for the Month

- Special Operations had a busy month with hiking rescues as well as some swift water calls and upstaffing for a large storm that passed through that brought quite a bit of rain. The team responded to several hikers in distress at the Catalina State Park. Crews worked with NWFD, Pima County Search and Rescue as well as DPS Ranger to get these patients to safety.

- Crews responded to a couple swift water rescues during the large storm. One resident was stranded on a boulder and needed assistance across the running water. Squad 377 which was staffed with four technical rescue technicians helped her to safety.
- Captain Johnson as well as several assistance spent three days teaching Ropes 1 to the recruit academy.

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## Community Relations

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### Meetings, Trainings & Events Attended for the Month

- Reached out to our community regarding the following:
  - August drowning prevention awareness month. We refreshed our old Cool Pool Rules commercial, and it is performing well for our district residents.
  - Hosting fire inspector certification training
  - Birthday party station tour for a gentleman with special needs that loves the fire service
  - New ambulances coming into service
  - Paramedic graduation of four new GRFD CEPs
  - Years of service presentations at the board meeting
  - New recruit academy physical training
  - Our crews repurposing a mobility scooter for a military veteran in need
  - Dave Christian on snake patrol and vehicle lockout duty
  - EMS coins for 380 crew that had a code save
- Interviewed for our new community relations coordinator position. Two candidates will be interviewing in September for final consideration
- Monitored Cox Media advertising schedule for August.
- Lots of inquiries for mini-muster programs in October were added to our special events calendar
- Coordinated logistics for NTFF benefit dinner at Casino Del Sol
- Met with marketing and branding specialist about website and social media refreshing. Website being updated to be more user friendly to streamline services for residents.

# Golder Ranch Fire District Call Load Breakdown

**August 2022**

CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											0
Brush / Vegetation							1				1
Building							1		1		2
Electrical / Motor											0
Fires - All Other	1			1			1				3
Gas Leak											0
Hazmat											0
Trash / Rubbish	1										1
Unauthorized Burning											0
Vehicle										1	1
<b>Total Fire</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>8</b>
Animal Problem				1							1
Animal Rescue											0
Assist -Other	11	7	34	10	25	18	8	14	8	6	141
Battery Change	5	4	30	4			3	9			55
Bee Swarm											0
Defective Appliance											0
Invalid Assist	8	1	15	4	10	6	7	2	8	14	75
Snake	25	13	32	49	77	48	31	16	29	35	355
Lockout	2							1			3
Fire Now Out						1			1		2
<b>Total Service Calls</b>	<b>51</b>	<b>25</b>	<b>111</b>	<b>68</b>	<b>112</b>	<b>73</b>	<b>49</b>	<b>42</b>	<b>46</b>	<b>55</b>	<b>632</b>
Alarms (Fire, Smoke, CO)	8	1	9	6	17	9	9		4	3	66
Cancelled / Negative	9	1	4	7	7	4	7	2	6	11	58
Smoke / Odor Invest.	1			1	3			1			6
<b>Total Good Intent</b>	<b>18</b>	<b>2</b>	<b>13</b>	<b>14</b>	<b>27</b>	<b>13</b>	<b>16</b>	<b>3</b>	<b>10</b>	<b>14</b>	<b>130</b>
Motor Vehicle Accident	2				4	4	6	2	3	5	26
Rescue-high, trench, water					1						1
Interfacility Transport	4		1		5	3	2			1	16
All Other EMS Incidents	73	6	94	67	105	91	113	18	104	143	814
<b>Total EMS Type</b>	<b>79</b>	<b>6</b>	<b>95</b>	<b>67</b>	<b>115</b>	<b>98</b>	<b>121</b>	<b>20</b>	<b>107</b>	<b>149</b>	<b>857</b>
<b>TOTAL ALL</b>	<b>150</b>	<b>33</b>	<b>219</b>	<b>150</b>	<b>254</b>	<b>184</b>	<b>189</b>	<b>65</b>	<b>164</b>	<b>219</b>	<b>1627</b>
Percentage of Call Load	9%	2%	13%	9%	16%	11%	12%	4%	10%	13%	100%
Average Calls Per Day	4.84	1.06	7.06	4.84	8.19	5.94	6.10	2.10	5.29	7.06	52.48
<b>Patients Transported</b>			570								
<b>Last 12 Month Call Load</b>			18844								
<b>Last August Call Load</b>			1684								

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION  
PURSUANT TO A.R.S. §38-431.03.A(1) FOR LEGAL ADVICE REGARDING  
CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT  
CONTRACT

ITEM #: 8A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

This item allows the Golder Ranch Fire District Governing Board to obtain legal advice regarding closing or continuing the current fire chief's employment contract.

**RECOMMENDED MOTION**

Motion to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and consultation with the attorney.



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING CLOSING OR CONTINUING  
THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

ITEM #: 8B

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

Golder Ranch Fire District Fire Chief Randy Karrer announced his upcoming retirement in March 2023. This item allows for discussion and possible action to close or continue his current employment contract if a new fire chief is to be hired before his retirement date.

**RECOMMENDED MOTION**

Motion to continue the fire chief's current employment contract.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR LEGAL ADVICE REGARDING THE STATUS AND LOGISTICS OF THE RECRUITMENT OF THE PROPOSED FIRE CHIEF RECRUITMENT PROCESS

ITEM #: 8C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

This item allows the Golder Ranch Fire District Governing Board to obtain legal advice regarding the status and logistics of the recruitment of the proposed fire chief recruitment process.

**RECOMMENDED MOTION**

Motion to enter into Executive Session pursuant to A.R.S. §38-431.03.A(3) for the purpose of discussion and consultation with the attorney.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Human Resources Division

DATE: September 20, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE **DRAFT**  
BROCHURE FOR POSTING OF THE FIRE CHIEF POSITION SUBMITTED BY  
RECRUITMENT FIRM, MOSAIC

ITEM #: 8D

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

Recruitment firm, Mosaic, drafted a brochure to post for recruitment of the fire chief position to be reviewed by the GRFD governing board. If approved, the brochure will be used for the posting for recruitment of the fire chief position.

**RECOMMENDED MOTION**

Motion to approve the brochure for posting of the fire chief position submitted by recruitment firm, Mosaic.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: September 20, 2022

SUBJECT: INFORMATIONAL ITEM ONLY: DISCUSSION REGARDING PSPRS TIER 2 (TIER 1 HYBRID) EMPLOYEE CONTRIBUTIONS

ITEM #: 8E

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

In August 2022 PSPRS notified GRFD staff that an error had been discovered in the calculation of the member contribution rates for Tier 2 and hybrid Tier 1 between 2015 and 2021. Pursuant to 38-843.E.6 – the employee contribution rate should have been calculated as 11.65% of the member's compensation or 33.3% of the sum of the member's contribution rate from the preceding fiscal year and the aggregate computed employer contribution rate whichever is lower, except that the member contribution rate shall not be less than 7.65% of the member's compensation. PSPRS discovered that the member rates for Tier 2 and hybrid Tier 1 were not being calculated correctly. As such, approximately 10% of all public safety employers across the state are subject to this over withholding error and are required to refund the amount plus 5.3% interest (pursuant to Hall Parker vs PSPRS settlement). The total refund of over withholdings for GRFD's current and former employees from the affected time frame is \$68,344 and the calculated interest through 9/30/2022 is \$25,974.

The District will refund the amounts due on 9/30/2022.

**RECOMMENDED MOTION**

No motion necessary; informational item only



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: September 20, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8F

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

Presented are the monthly financial reports and cash reconciliation.

**RECOMMENDED MOTION**

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District  
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL \*\*BOARD PACKET\*\*  
From 8/1/2022 Through 8/31/2022

Account Code	Account Title	Current Period Budget	Current Period Actual	YTD Budget	YTD Actual
5000	Labor/Benefits/Employee Development	2,378,460.36	2,440,043.99	6,041,800.30	5,804,600.08
6000	Supplies/Consumables	273,534.07	89,655.46	403,068.14	284,173.96
6500	Vehicle / Equipment Expense	86,959.47	67,808.18	199,913.94	199,004.55
6750	Utilities / Communications	52,843.29	31,229.89	99,906.86	78,001.62
7000	Professional Services	195,000.99	200,242.23	319,376.98	277,462.94
7500	Dues/Subscriptions/Maint. Fees	33,193.00	50,171.55	75,786.33	116,254.65
7750	Insurance	0.00	11,203.38	44,132.00	57,893.38
8000	Repairs / Maintenance	49,005.70	26,105.46	99,261.40	55,139.00
9000	Debt Service	65,400.00	33,394.80	121,800.00	89,790.48
9500	Capital Outlay	4,140,991.67	18,567.59	4,471,483.34	333,240.65
9900	Interest Expense	11,174.00	10,782.25	18,284.00	17,732.36
Report Difference		(7,286,562.55)	(2,979,204.78)	(11,894,813.29)	(7,313,293.67)

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Maggie Hernandez, Board Services Specialist

DATE: September 20, 2022

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: September 20, 2022

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.