CITY OF CONROE

**NOTICE OF REGULAR AND JOINT MEETING OF CONROE CITY COUNCIL AND THE CONROE LOCAL GOVERNMENT CORPORATION WORK SESSION CITY HALL COUNCIL CHAMBERS - 300 WEST DAVIS ST.**

**CONVENES: WEDNESDAY, DECEMBER 7, 2022 - 2:00 P.M. - RECESS**
**RECONVENES: THURSDAY, DECEMBER 8, 2022 - 6:00 P.M.**

**VIDEO CONFERENCE PARTICIPATION ALLOWED:**

It is intended that a quorum of the City Council be physically present in the City Council Chambers at all times during the meeting. If a quorum of the Council is physically present then, any other member of the Council, officer or employee of the City may participate in the meeting from a remote location by means of a video conference call if the video and audio feed of the remote participant is broadcast live at the meeting and complies with the provisions of Texas Gov. Code Section 551.127.

**EXECUTIVE SESSION**

At any time during the WORK SESSION or ACTION AGENDA the City Council may announce it will go into closed session pursuant to Chapter 551 of the Texas Government Code to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this agenda. Prior to any such closed session the Mayor, in open session, will identify the agenda item to be discussed and the section or sections of Chapter 551 under which the closed discussion is authorized.

**CALL TO ORDER**

**CALL OF ROLL**

**WORK SESSION**

**CITIZEN INQUIRIES -- NOT TO EXCEED 30 MINUTES**

Citizen inquiries are limited to 3 minutes per person. Preference is given to speakers addressing agenda items. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

1. Discuss Resolution adopting guidelines and criteria for tax abatement.
   D. Scheiner

2. Discuss an Ordinance approving rate adjustment for City contribution to Firefighter Pension Fund.
   A. Houser

3. Discuss changes to the Revenue Management Plan.
   M. Riggens

4. Discuss the appointment of San Cheng to the Parks and Recreation Advisory Board.
   M. Riggens

5. Discuss the appointment of Domingo Ruiz to the Tourist Advisory Council.
   S. Overby

6. Discuss Award of 2023 RFP for a full-service Ad Agency for Visit Conroe.
   S. Overby

7. CIP Update.
   T. Woolley

8. Discuss a variance request to Chapter 102, Conroe Code of Ordinances, Section 102-10 (C) to allow for a width reduction in a required tree buffer zone for Eagles Nest Development.
   T. Woolley

9. Discuss appointment of 2023 Transportation Policy Council.
   T. Woolley

10. Discuss appointment of 2023 Transportation Advisory Committee.
    T. Woolley

11. Discuss the submission of the application to the Texas General Land Office (GLO) for the CBDG-MIT Program's Method of Distribution (MOD) Grant.
    T. Woolley

12. Discuss the proposal from Public Management for the CDBG - MIT Regional Method of Distribution for Grant Management Services.
    T. Woolley

13. Discuss the proposal from LJA Engineering for design fees for the CDBG-MIT MOD Grant.
    T. Woolley

14. Discuss the bids for the Drainage Rehab - Alligator Creek Phase 2 from IH-45 to North Frazier project.
    T. Woolley

15. Discuss amending Chapter 14 and Chapter 94 of the City of Conroe Code of Ordinances related to minimum lot size in subdivisions.
    T. Woolley

16. Discuss Utility Functions Agreement for MUD 178.
    T. Woolley

17. Discuss the proposal fees from Jeffrey Ward & Associates for the BRIC & FMA application grants.
    T. Woolley

18. Discuss the submittals for RFQ - Grant Development & Application Services.
    T. Woolley

19. Discuss a Resolution consenting to the annexation of 29.847 acres of land, more or less, into the boundaries of the Montgomery County Municipal Utility District No. 56.
    N. Mikeska

20. Discuss approving a Resolution consenting to the annexation of approximately 108.132 acres of land, more or less, into the boundaries of the Municipal Utility District No. 138.
    N. Mikeska

21. Discuss the 2021 CDBG Comprehensive Annual Performance Evaluation Report (CAPER) for submission to HUD.
    N. Mikeska

22. Discuss recommendations for 1st Responder Family Clinic for CFD Annual Physicals.
    K. Kreger

23. Discuss Fire Department Permit Fee Adjustments.
K. Kreger

24. Discuss consideration of Engineering Services for Design and Replacement of HVAC at CMC.
C. Boothe

25. Discuss consideration of annual payment to Montgomery County Hospital District for 51% share of six Radio Tower Leases.
C. Boothe

26. Discuss consideration of AT&T 2nd Lease Amendment for Radio Tower located at 14583 FM 1488.
C. Boothe

27. Discuss renewal of Knight Security three-year maintenance contract.
C. Boothe

28. Discuss adding an additional Local Government Investment Pool (LGIP) to the City's portfolio.
C. Boothe

CONVENE MEETING OF THE CITY COUNCIL OF CONROE, TEXAS AND THE CONROE LOCAL GOVERNMENT CORPORATION (CLGC).
MEETING AGENDA

29. Vendor: Garfield Public Private
C. Boothe

30. Vendor: DPR Construction
C. Boothe

ADJOURN CLGC MEETING, RESUME CITY COUNCIL MEETING

A. **Recess Open Meeting in order to conduct Closed Executive Session for consultation with attorney to receive legal advice concerning the following threatened, contemplated or pending claims and litigation, and to deliberate other matters as authorized by Texas Government Code Chapter 551, Sections 551.071, 551.072 and 551.074 relating to:**

31. *SJRA GRP Contract litigation (Section 551.071);
*Consultation and/or Legal Advice from City Attorney pertaining to personnel matters (Section 551.071) & (Section 551.074);
*Deliberation concerning the purchase, exchange, lease or value of real property (Section 551.072).
G. Scott

**Reconvene Open Meeting**

**Briefing** -- The Council will be briefed on and may discuss any item on the Action Agenda.

**Council Members Inquiry Time** -- Pursuant to Tex. Gov. Code Sec. 551.042 the Mayor or Council Members may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

**RECESS**