



**AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS MEETING
AGENDA**

Wednesday, April 19, 2023, 2:00 p.m.

ATP Board Room

203 Colorado St. Austin, TX 78701

ADA Compliance

Reasonable accommodations and equal access to communications are provided upon request. Please call 512-389-7590 or email chloe.maxwell@atptx.org if you need more information.

Board of Directors

Veronica Castro de Barrera, Chair, Kirk Watson, Vice Chair, Tony Elkins, Jeffrey Travillion, Juan Garza, Robert Goode (ex officio), Dottie Watkins (ex officio).

Public Comment

Public comment may be completed in person or virtual. Those wishing to contribute comments must notify ATP 24-hours before the meeting by calling 512-389-7590 or emailing chloe.maxwell@atptx.org. Please provide your name, phone number and the topic you wish to discuss. On the day of the meeting, you will be contacted, added as an attendee of the board meeting, and have 3 minutes to speak. You will have only one opportunity at the beginning of the board meeting to speak on all items you intend to address.

Watch Live

ATP Board Meetings are streamed [live](#) from the ATP website.

Executive Session

The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed as authorized by Texas Government Code Chapter 551, including, but not limited to: Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices), and 551.087 (Deliberations regarding Economic Development negotiations).

1. Public Comment	
2. Technical Advisory Committee Reports	
2.1 Joint Meeting of the Engineering, Architecture & Construction Advisory Committee and the Planning, Sustainability, Equity & DBE Advisory Committee	
2.2 Finance & Risk Advisory Committee	
3. Executive Director Report	
1. Project Connect Status Report / Board Brief	
2. Hiring Update	
4. Action Items	
4.1 Action Item 1	3
Approval of minutes from the March 22 Board Meeting	
4.2 Action Item 2	6
Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with HDR Engineering, Inc., for each with respect to Austin Light Rail: (i) program development and management, and work related to the Federal Transit Administration (FTA) New Starts Capital Investment Grant Program, and (ii) work relating to the National Environmental Policy Act for Austin Light Rail, and program development and management work related to the Federal Transit Administration's New Starts Capital Investment Grant Program for Austin Light Rail, for a period not to exceed two years, with one 6-month option in an amount not to exceed \$26,000,000	
4.3 Action Item 3	8
Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with AECOM Technical Services Inc., for conceptual engineering (design), including limited project management and planning support related to that design work, and community engagement, to aid the Austin Light Rail program, for a period not to exceed one year, with two 6-month options in an amount not to exceed \$3,700,000	
4.4 Action Item 4	10
Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with HNTB Corporation, for conceptual engineering (design), including limited project management and planning support related to that design work, and community engagement, to aid the Austin Light Rail program, for a period not to exceed one year, with two 6-month options in an amount not to exceed \$2,300,000	
5. Adjournment	

AUSTIN TRANSIT PARTNERSHIP BOARD OF DIRECTORS MEETING

Austin Transit Partnership Board Room
203 Colorado St. Austin, TX 78701

~ Minutes ~

Board Secretary
Brandon Carr
512-369-6040

Wednesday, March 22, 2023
10:30 AM

10:38 AM Meeting Called to Order
12:49 PM Meeting Adjourned

1. Public Comment

There was no public comment at the meeting.

2. Executive Director Report

ATP Interim Executive Director Greg Canally presented on:
- Project Connect Status Report / Board Brief

3. Action Items

1. Approval of minutes from the March 1, 2023 Austin Transit Partnership Board Meeting
RESULT: ADOPTED [UNANIMOUS]
MOVER: Garza
SECONDER: Elkins
AYES: Castro de Barrera, Travillion, Elkins, Watson, Garza
ABSENT:

2. Approval of a resolution approving changes to the Board Operating Procedures policy
RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Watson
SECONDER: Garza
AYES: Castro de Barrera, Travillion, Garza, Watson, Elkins
ABSENT:

Board Member Watson proposed an amendment to clarify the process for inviting ex-officio Board Members into executive session.

4. Discussion Item

Courtney Chavez, Senior Vice President of Equity & Community Partnership, and Julia Campbell, Executive Vice President of Communications and Community Partnership provided an update on the March 21, 2023, Light Rail Open House event and upcoming community engagement activities.

Board Member Elkins asked how community feedback will be processed and reported.

Board Member Travillion highlighted the importance of presenting demographics and geographic representation related to engagement efforts and community responses.

Mayor Watson proposed June 6, 2023, as a possible date for a Joint Partnership meeting to discuss light rail options.

5. Item from the Board

1. Approval of a resolution directing the Executive Director to develop a process to conduct a review related to ATP's governance as recommended by the Community Advisory Committee

RESULT: ADOPTED

MOVER: Watson

SECONDER: Garza

AYES: Castro de Barrera, Travillion, Garza, Watson, Elkins

ABSENT:

Board Member Travillion requested to know what the deliverable would be for this item, whether that be a report or a matrix. He also requested to know whether this item covered the roles and responsibilities of ATP internal governance or ATP's work with CapMetro and the City of Austin.

Executive Director Canally stated his intention to bring back to the Board a process and address these questions in April.

6. Adjournment

ADA Compliance

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BOARD OF DIRECTORS: Veronica Castro de Barrera, Chair; Kirk Watson, Vice Chair; Tony Elkins; Jeff Travillion; Juan Garza; Robert Goode (ex officio); Dottie Watkins (ex officio).

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Austin Transit Partnership Board of Directors Resolution

Meeting Date: 4/19/2023

ATP-2023-008

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with HDR Engineering, Inc.

Subject: Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with HDR Engineering, Inc., for, each with respect to Austin Light Rail: (i) program development and management, and work related to the Federal Transit Administration (FTA)'s New Starts Capital Investment Grant Program, and (ii) work relating to the National Environmental Policy Act, for a period not to exceed two years, with one 6-month option, in an amount not to exceed \$26,000,000.

Fiscal Impact:

Responsible Department: Procurement.

Executive Summary: In December 2018, prior to Austin Transit Partnership ("ATP")'s incorporation, CapMetro entered into a contract with HDR Engineering, Inc. to serve as the Program Manager Owner Representative for Project Connect to oversee completion of the Environmental and Preliminary Engineering phase of the Austin Light Rail program in accordance with the NEPA process and FTA requirements. In July 2022, ATP staff identified a need to re-evaluate and update the Austin Light Rail program. ATP, the City, and CapMetro intend to support an updated Austin Light Rail program at a future joint meeting in June 2023.

There are two primary scopes of work under this contract, each with respect to Austin Light Rail: (i) program development and management, and work related to the FTA's New Starts Capital Investment Grant Program ("PMOR Scope"); and (ii) work relating to the National Environmental Policy Act ("NEPA Scope"). Staff anticipates that it will issue task orders for the PMOR Scope through December 31, 2023, and for the NEPA Scope through the FTA Record of Decision. These costs are reflected in the current authorization amount. Additional amounts beyond those authorized herein would be brought to the Board for approval at a future date.

Procurement Summary: On March 27, 2023, ATP staff issued a request for qualifications for this scope of work. HDR Engineering Inc. responded and ATP staff is currently negotiating the terms and conditions and a fair and reasonable final price for this contract.

Disadvantaged Business Enterprise Program Summary: After reviewing the RFP and evaluating availability of vendors with Disadvantaged Business Enterprise (DBE) certification, ATP set a race conscious DBE goal of 10% on the overall contract. HDR has committed to meeting and exceeding the set goal for this contract. ATP will track DBE progress as task orders are issued.



RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP

BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

Resolution ID: ATP-2023-008

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with HDR Engineering, Inc.

WHEREAS, the Austin Transit Partnership ("ATP") was created by the City of Austin ("City") and the Capital Metro Transportation Authority ("CapMetro") in December 2020, as the independent entity accountable and responsible for the financing, design, construction, and overall implementation of Project Connect – a transformative, voter-approved investment in new transit services that includes Light Rail, MetroRapid Bus Lines, Commuter Rail, and Park and Ride facilities; and

WHEREAS, in December 2018, prior to ATP's incorporation, CapMetro entered into a contract with HDR Engineering Inc. to serve as the Program Manager Owner Representative for Project Connect to oversee completion of the Environmental and Preliminary Engineering phase of the Austin Light Rail program in accordance with the NEPA process and FTA requirements; and

WHEREAS, in July 2022, ATP staff identified a need to re-evaluate and update the Austin Light Rail program; and

WHEREAS, ATP, the City, and CapMetro intend to support an updated Austin Light Rail program at a future joint meeting in June 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ATP that the Executive Director, or their designee, is hereby authorized to negotiate and execute a contract with HDR Engineering Inc., for, each with respect to Austin Light Rail: (i) program development and management, and work related to the Federal Transit Administration (FTA)'s New Starts Capital Investment Grant Program, and (ii) work relating to the National Environmental Policy Act, for a period not to exceed two years, with one 6-month option, in an amount not to exceed \$26,000,000.

Brandon Carr
Secretary of the Board

Date



Austin Transit Partnership Board of Directors Resolution

Meeting Date: 4/19/2023

ATP-2023-009

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with AECOM Technical Services, Inc.

Subject: Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with AECOM Technical Services Inc., for conceptual engineering (design), including limited project management and planning support related to that design work, and community engagement, to aid with the Austin Light Rail program, for a period not to exceed one year, with two 6-month options, in an amount not to exceed \$3,700,000.

Fiscal Impact:

Responsible Department: Procurement.

Executive Summary: In December 2020, prior to Austin Transit Partnership ("ATP")'s incorporation, CapMetro entered into contracts with HNTB Corporation and AECOM Technical Services, Inc. for the Environmental and Preliminary Engineering phase of the Austin Light Rail program in accordance with the NEPA process and FTA requirements. In July 2022, ATP staff identified a need to re-evaluate and update the Austin Light Rail program. ATP, the City, and CapMetro intend to support an updated Austin Light Rail program at a future joint meeting in June 2023.

This contract will assist ATP in advancing toward a Record of Decision with the Federal Transit Administration.

Procurement Summary: On March 10, 2023, ATP staff issued a request for qualifications for this scope of work. AECOM Technical Services, Inc. responded and ATP staff is currently negotiating the terms and conditions and a fair and reasonable final price for this contract not to exceed the amount above.

Disadvantaged Business Enterprise Program Summary: After reviewing the RFP and evaluating availability of vendors with Disadvantaged Business Enterprise (DBE) certification, ATP set a race conscious DBE goal of 10% on the overall contract. AECOM has committed to meeting exceeding the race conscious goal for this contract. ATP will track DBE progress as task orders are issued.



RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP

BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

Resolution ID: ATP-2023-009

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with AECOM Technical Services Inc.

WHEREAS, the Austin Transit Partnership ("ATP") was created by the City of Austin ("City") and the Capital Metro Transportation Authority ("CapMetro") in December 2020, as the independent entity accountable and responsible for the financing, design, construction, and overall implementation of Project Connect – a transformative, voter-approved investment in new transit services that includes Light Rail, MetroRapid Bus Lines, Commuter Rail, and Park and Ride facilities; and

WHEREAS, in December 2020, prior to ATP's incorporation, CapMetro entered into contracts with HNTB Corporation and AECOM Technical Services, Inc. for the Environmental and Preliminary Engineering phase of the Austin Light Rail program in accordance with the NEPA process and FTA requirements; and

WHEREAS, in July 2022, ATP staff identified a need to re-evaluate and update the Austin Light Rail program; and

WHEREAS, ATP, the City, and CapMetro intend to support an updated Austin Light Rail program at a future joint meeting in June 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ATP that the Executive Director, or their designee, is hereby authorized to negotiate and execute a contract with AECOM Technical Services Inc., for conceptual engineering (design), including limited project management and planning support related to that design work, and community engagement, to aid with the Austin Light Rail program, for a period not to exceed one year, with two 6-month options, in an amount not to exceed \$3,700,000.

Brandon Carr
Secretary of the Board

Date



Austin Transit Partnership Board of Directors Resolution

Meeting Date: 4/19/2023

ATP-2023-010

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with HNTB Corporation

Subject: Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with HNTB Corporation, for conceptual engineering (design), including limited project management and planning support related to that design work, and community engagement, to aid with the Austin Light Rail program, for a period not to exceed one year, with two 6-month options, in an amount not to exceed \$2,300,000.

Fiscal Impact:

Responsible Department: Procurement.

Executive Summary: In December 2020, prior to Austin Transit Partnership ("ATP")'s incorporation, CapMetro entered into contracts with HNTB Corporation and AECOM Technical Services, Inc. for the Environmental and Preliminary Engineering phase of the Austin Light Rail program in accordance with the NEPA process and FTA requirements. In July 2022, ATP staff identified a need to re-evaluate and update the Austin Light Rail program. ATP, the City, and CapMetro intend to support an updated Austin Light Rail program at a future joint meeting in June 2023.

This contract will assist ATP in advancing toward a Record of Decision with the Federal Transit Administration.

Procurement Summary: On March 10, 2023, ATP staff issued a request for qualifications for this scope of work. HNTB Corporation responded and ATP staff is currently negotiating the terms and conditions and a fair and reasonable final price for this contract not to exceed the amount above.

Disadvantaged Business Enterprise Program Summary: After reviewing the RFP and evaluating availability of vendors with Disadvantaged Business Enterprise (DBE) certification, ATP set a race conscious DBE goal of 10% on the overall contract. HNTB has committed to meeting the race conscious goal. ATP will track DBE progress as task orders are issued.



RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP

BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

Resolution ID: ATP-2023-010

Approval of a resolution authorizing the Executive Director or their designee to negotiate and execute a contract with HNTB Corporation

WHEREAS, the Austin Transit Partnership ("ATP") was created by the City of Austin ("City") and the Capital Metro Transportation Authority ("CapMetro") in December 2020, as the independent entity accountable and responsible for the financing, design, construction, and overall implementation of Project Connect – a transformative, voter-approved investment in new transit services that includes Light Rail, MetroRapid Bus Lines, Commuter Rail, and Park and Ride facilities; and

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Brandon Carr
Secretary of the Board

Date