GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
PUBLIC NOTICE AND AGENDA

Tuesday, August 15, 2023 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately **9:00 a.m. on Tuesday, August 15, 2023**. The meeting will be held at the Fire District Administration Board Room, which is located at **3885 East Golder Ranch Drive, Tucson, Arizona**. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

1. **CALL TO ORDER/ROLL CALL**

2. **SALUTE AND PLEDGE OF ALLEGIANCE**

3. **FIRE BOARD REPORTS**

4. **CALL TO THE PUBLIC**
   This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. **PRESENTATIONS**

   A. PRESENTATION OF PERSONNEL

   - NEW HIRE
     - ALICIA ROBERSON, BUDGET ANALYST

     Behavioral and Loyalty Oaths will be administered

   - YEARS OF SERVICE
     - CHRIS ERICKSON, CAPTAIN-30 YEARS

   B. PRESENTATION OF PERSONNEL WHO RESPONDED TO THE BOWL CREEK FIRE

   BATTALION CHIEF LEE MUSCARELLA, CAPTAIN COLIN PORT, PARAMEDIC BRANDY LABAS, FIREFIGHTER SCOTT PETERSEN, FIREFIGHTER ROBERT METZ, CAPTAIN AARON DAVIDSON, FIREFIGHTER ALBERT ORTIZ, ENGINEER DANIEL HUBER, CAPTAIN DEAN STEVENS, PARAMEDIC REYMUNDO CHAVEZ, CAPTAIN KURT STRIETER, ENGINEER KARL RHEIN, FIREFIGHTER DIEGO SPARKMAN, FIREFIGHTER

VICTOR CAMPOS-CERNA, PARAMEDIC KYLE MILLIGAN, CAPTAIN MICHAEL WALDORF, PARAMEDIC JESSE BEHUNIN, ENGINEER KYLE RHEIN, PARAMEDIC RYAN HOFFMAN, PARAMEDIC KYLE CAMPBELL, FIREFIGHTER ILIANA ROSAS, PARAMEDIC TREVOR CARLSON, ENGINEER JOE CAPUANO, PARAMEDIC JAMES CISSELL, AND FIREFIGHTER CHAD GRAHAM

C. PRESENTATION BY JESSE BEHUNIN ON THE GRFD AVIATION DRONE PROGRAM

6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

A. APPROVE MINUTES- JULY 18, 2023 REGULAR SESSION

7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT – CHIEF BRANDHUBER
- UPDATES ON THE FOLLOWING AREAS:
  - MEETINGS, TRAININGS, AND EVENTS ATTENDED
  - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
  - DISTRICT ACTIVITIES
  - PERSONNEL
  - COMMENDATIONS/THANK YOU CARDS RECEIVED
  - ESSENTIAL SERVICES
  - BOARD SERVICES
  - FINANCE
  - HUMAN RESOURCES
  - INFORMATION TECHNOLOGY

- LEADERSHIP TEAM REPORT – PRESIDENT JONES

B. PLANNING DIVISION'S REPORT- DEPUTY CHIEF CESAREK
- UPDATES ON THE FOLLOWING AREAS:
  - PLANNING
  - LOGISTICS
  - FACILITIES MAINTENANCE
  - FLEET
  - SUPPLY
  - FIRE AND LIFE SAFETY

C. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT REPORT – ASSISTANT CHIEF ROBB
- UPDATES ON THE FOLLOWING AREAS:
  - EMERGENCY RESPONSE
  - PROFESSIONAL DEVELOPMENT
  - HEALTH AND SAFETY

- WILDLAND
- HONOR GUARD/PIPES AND DRUMS
- SPECIAL OPERATIONS
- COMMUNITY SERVICES AND PUBLIC RELATIONS

8. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – September 19, 2023

10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT

_____

Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District

To view the meeting online please visit our website at https://grfdaz.gov/grfd-agenda, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted by: Shannon Ortiz 8/08/2023 at 2:00 p.m.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: August 15, 2023

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: August 15, 2023

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: August 15, 2023

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

This is the time for recognizing new personnel and personnel who have achieved employment milestones or have achieved other distinctions.

- NEW HIRE
  - ALICIA ROBERSON, BUDGET ANALYST
- YEARS OF SERVICE
  - CHRIS ERICKSON, CAPTAIN- 30 YEARS

RECOMMENDED MOTION

No motion required for this agenda item.

EMPLOYEE RECOGNITION

Employee Name: Alicia Roberson

Date of Hire: 7/24/23

Current Position: Budget Analyst

Reason for Recognition: New Employee

Prepared by: Dave Christian

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- *GRFD CAREER HISTORY:*

Alicia is our new budget analyst. She comes to us after working with the University of ARIZONA Student Affairs. Prior to the Unviversity of Arizona she was a finance manager for the City of Tucson where she worked in several departments including Tucson Fire. Alicia is also a fellow Wild Cat having graduated from the UofA Eller College in Accounting.

Alicia is a mother of two fraternal twin teenagers Jessica and Tyler who are attending the University Hight School.

When she is not crunching numbers at work, Alicia and her husband Roy enjoy gardening are also avid bird watchers. They are even the founding members of the bird watching club.. The Sand Peepers.

Alicia rounds out our Finance department, bringing years accounting experience and management know how. We are very happy and excited to welcome Alicia to the Golder Ranch Fire Family!

- *PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:*

- *PERSONAL OR SPECIAL NOTES OF INTEREST:*

Golder Ranch Fire District

Behavioral Oath

I, _____, do solemnly swear (or affirm) that I will be alert in my duties at all times.

I will strive to be mindful of the welfare and rights of others.

I will be impartial in my treatment of all persons coming under my jurisdiction.

I will be courteous and helpful to all and my feelings shall not influence my decisions.

I will refrain from being vulgar or profane in my speech or actions while on duty.

I will cooperate fully with my supervisors to provide greater protection to the public and the Fire District I serve.

I will strive to become more proficient in my duties as an employee of Golder Ranch Fire District through diligent study and training.

I will regard my employment with Golder Ranch Fire District as a symbol of trust from my State, my Fire District, and the community in which I serve, and act accordingly.

I will constantly strive to obtain these objectives as I serve as an employee of Golder Ranch Fire District.

_____	_____	_____
Employee Name - Printed	Employee Signature	Date
_____	_____	_____
Administering Official - Printed	Administering Official Signature	Date

Golder Ranch Fire District

Loyalty Oath of Office

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of _____ according to the best of my ability, so help me God (or so I do affirm).

_____	_____	_____
Employee Name - Printed	Employee Signature	Date
_____	_____	_____
Administering Official - Printed	Administering Official Signature	Date

EMPLOYEE RECOGNITION

Employee Name: Chris Erickson

Date of Hire: August 30, 1993

Current Position: Captain

Reason for Recognition: 30 years

Prepared by: BC Mike Leslie

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- *GRFD/CAREER HISTORY:*
  Captain Chris Erickson began his career at Golder as a reserve firefighter in 1992, shortly after that Chris accepted a full-time firefighter position on August 30, 1993. For the next thirty years, Captain Erickson has accomplished and been recognized by his peers for always going above and beyond the call of duty.

- *PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:*
  Chris was the first ENGINEER of Golder in 1996, Firefighter of the Year in 1997, Paramedic of the Year 1998, and promoted to the rank of Captain in 2001. Additionally Chris has had the opportunity fill many positions; assigned to the EC Captain position for 4 yrs, Ladder Captain for 11 yrs, and been part of the Apparatus committed for the past 25 yrs.

- *PERSONAL OR SPECIAL NOTES OF INTEREST:*

Chris's has a true love and passion for many things, first love and passion is his family. Chris has been married to his wife Becca for 27 yrs now, together they have raised two amazing kids. Their daughter Bailey who just graduated from University of Arizona Business of College. Their son Shane who graduated from Rainy River (Minnesota North) College and just accepted an offer to play baseball at Park University in Gilbert, Az. When Chris is not at work, Chris loves to spend his free time with his family, taking to the outdoors to fish and hunt, cruising around in their side-by-side or watching Shane play baseball. Chris truly feels blessed in so many ways, first being married to the love of his life Becca and being an amazing father to his kids, and being part of the Golder Ranch Fire District. As long as I have known Chris, he has always shown a true love and passion for Golder Ranch Fire District, always willing to do anything you ask him to do, training and drilling with his crew or helping out Mr. & Mrs. Smith. Thank You Captain Chris Erickson for 30 years of Service!

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: BC Leslie & Deputy Chief Pearce

DATE: August 15, 2023

SUBJECT: PRESENTATION OF PERSONNEL WHO RESPONDED TO THE BOWL CREEK FIRE

ITEM #: 5B

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

On the evening of July 23rd, EN378 received a dispatch to Hwy 79 in response to a reported brush fire. Upon arriving at the scene, Acting Captain Trevor Carlson recognized the urgency of the situation and promptly requested a comprehensive response due to the substantial size and challenging location of the fire. As additional units arrived on-site, it became evident that accessibility posed a significant obstacle, necessitating the involvement of additional resources from the Department of Forestry and Fire Management (DFFM).

Under the leadership of Acting Captain and Engine Boss Karl Rhein, BR370 collaborated with DFFM IC Daryl Willis to devise a strategic plan for the evening, pending the arrival of the supplementary resources. During this period, GRFD deployed a Type 3 Engine staffed with ENGB B. Labas, ENGB(t) S. Petersen, FF Metz, and FF Rosas to combat the fire. Meanwhile, Captain Port was informed and initiated preparations for the following morning.

Initially, GRFD allocated staffing to include one Type 3 Engine, a Type 6 Engine, two UTVs, a Tender, and a team of off-duty WL Team members and other personnel who volunteered to provide support. Additionally, a Type 6 Engine initially assigned to the Robles Fire was reassigned to the Bowl Creek Fire. Over the ensuing three days, GRFD crews and state resources displayed unwavering dedication, working diligently in extreme temperatures to effectively contain the fire and safeguard the Oracle Junction, Falcon Valley, and SaddleBrooke Ranch communities.

Golder Ranch seeks to acknowledge the exceptional efforts of the individuals listed below, who have demonstrated remarkable dedication and gone above and beyond their responsibilities in safeguarding the residents of the Golder Ranch Fire District. From the moment of the initial dispatch, through adept size-up and the requisition of supplementary resources, our personnel have effectively employed their training. Their unwavering commitment and collaborative approach with State Resources have led to a positive outcome for our community.

Battalion Chief Lee Muscarella
Captain/ Wildland Coordinator Colin Port
Paramedic/ Engine Boss Brandy Labas
Firefighter/ Engine Boss Scott Petersen
Firefighter Robert Metz
Captain Aaron Davidson
Firefighter/Engine Boss Albert Ortiz
Engineer Daniel Huber
Captain/ Training Engine Boss Dean Stevens
Paramedic Reymundo Chavez
Captain Kurt Strieter
Engineer/Engine Boss Karl Rhein
Firefighter Diego Sparkman
Firefighter Victor Campos-Cerna
Paramedic Kyle Milligan
Captain/ Engine Boss Michael Waldorf
Paramedic Jesse Behunin
Engineer Kyle Rhein
Paramedic Ryan Hoffman
Paramedic Kyle Campbell
Firefighter Iliana Rosas
Paramedic Trevor Carlson
Engineer Joe Capuano
Paramedic James Cissell
Firefighter Chad Graham

MOTION

No motion is required for this item.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Paramedic Behunin & Deputy Chief Pearce

DATE: August 15, 2023

SUBJECT: PRESENTATION OF GRFD AVIATION DRONE PROGRAM

ITEM #: 5C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Drone program overview:

- Golder Ranch Fire implementing Unmanned Aerial Vehicles (UAVs) into Operations.
- The benefits of using UAVs in the fire service.
- The future potential of using UAVs.

RECOMMENDED MOTION

No motion required for this agenda item.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: August 15, 2023

SUBJECT: APPROVE MINUTES – JULY 18, 2023 REGULAR SESSION

ITEM #: 6A

REQUIRED ACTION:	☐ Discussion Only	☒ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☒ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

A. JULY 18, 2023 REGULAR SESSION

RECOMMENDED MOTION

Motion to approve the August 15, 2023 Consent Agenda.

GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
Tuesday, July 18, 2023 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on July 18, 2023 at 9:00 a.m.

Members Present:	Chairperson Vicki Cox-Golder, Board Clerk Wally Vette, Board Member Steve Brady and Board Clerk Sandra Outlaw
Members Absent:	Board Member Tom Shellenberger
Staff Present:	Fire Chief Brandhuber, Assistant Chief Robb, Deputy Chief Cesarek, Division Chief Price, Human Resources Director Delong, Finance Director Christian, Attorney Aversa via Zoom, Local 3832 President Jones, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

There were no reports made by any of the Governing Board members.

4. CALL TO THE PUBLIC

There were no public issues presented at this time.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- YEARS OF SERVICE
  - MICHAEL MCDADE- 5 YEARS
  - DEB METZGER- 5 YEARS
  - ADAM JARROLD- 20 YEARS
  - COLIN RYAN- 20 YEARS
  - RODOLFO SANTACRUZ- 20 YEARS
  - RANDY SCHULZKUMP- 20 YEARS

No personnel were present for presentations.

DRAFT

6. CONSENT AGENDA

A. APPROVE MINUTES- JUNE 20, 2023 REGULAR SESSION

B. APPROVAL OF RESOLUTION NUMBER 2023-0007 DECLARING AUGUST 2023 DROWNING IMPACT AWARENESS MONTH AT GOLDER RANCH FIRE DISTRICT

C. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 210 SOLICITATION OF FUNDS, 314 CONFINED SPACE RESCUE RESPONSE, 316 TRENCH RESCUE, 317 CARBON MONOXIDE DETECTOR ACTIVATIONS, 319 HAZARDOUS MATERIALS RESPONSE, 323 DISPOSITION OF VALUABLES, 331 GROCERY SHOPPING ON DUTY, 705 MOBILE DATA TERMINAL USE, 706 ACCESS BOX SYSTEMS KEY ACCOUNTABILITY, 707 COMMUNICATIONS OPERATIONS, 912 FIRE STATION SAFETY, 1009 EMERGENCY RECALL, AND 1015 PERSONAL PROJECTS ON DUTY

D. APPROVE AND ADOPT THE JOINDER AGREEMENT WITH THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD AND THE NORTH TUCSON FIREFIGHTERS ASSOCIATION IAFF LOCAL 3832 WITH THE WASHINGTON STATE COUNCIL OF FIRE FIGHTERS EMPLOYEE BENEFIT TRUST, AS ADMINISTRATOR OF THE IAFF MEDICAL EXPENSE REIMBURSEMENT PLAN

E. APPROVE AND ADOPT RESOLUTION 2023-0008 APPROVING AND FORMALLY ADOPTING THE EMPLOYER PARTICIPATION AGREEMENT WITH NATIONWIDE RETIREMENT SOLUTIONS, AS ADMINISTRATOR OF THE POST EMPLOYMENT HEALTH PLAN FOR NON-COLLECTIVELY BARGAINED PUBLIC EMPLOYEES

MOTION by Vice Chairperson Vette to approve the July 18, 2023 Consent Agenda
MOTION SECONDED by Board Clerk Outlaw
MOTION CARRIED 4/0

7. REPORTS AND CORRESPONDENCE

A. FIRE CHIEF'S REPORT – Chief Brandhuber presented the Fire Chief's and Essentials Services reports to the Governing Board. He thanked the Board for their support of the MERP (Medical Expense Reimbursement Plan) and PEP (Post Employment Health Plan). Chief Brandhuber also thanked Jesus Limas in IT and the rest of the IT team for their work in the Microsoft 365 migration.

Chairperson Cox Golder congratulated Board Supervisor Ortiz for obtaining her Certified Public Manager certification.

In reference to Senate Bill (SB) 1263 Property Tax Revision, Vice Chairperson Vette asked if the dates are going to be changed of when it goes into effect.

Chief Brandhuber stated that if it was adopted it would accelerate the time that it would become effective.

Chief Brandhuber asked for the Board's permission to allow Human Resources Director Allison Delong to give a quick update.

Director Delong spoke of the trends that Human Resources is seeing regarding remote work. The District has two diverse groups with different work needs and schedules: suppression and administration. Recent hybrid schedules have been tried and she has received positive feedback from it.

Chairperson Cox Golder commented that she read an article in the paper about the difficulty of tracking if employees are actually doing their work. She asked if the District has this issue.

Director Delong responded that since most administrative work is project based, supervisors can ensure their employees are doing their work by making sure the projects are completed by ensuring employees are reaching deadlines and achieving the goals of the project. Supervisors are still holding their employees accountable.

Chairperson Cox Golder asked if there is a policy regarding remote work.

Chief Brandhuber replied that there is.

- LEADERSHIP TEAM REPORT – President Jones stated he had nothing to report on behalf of the Local. He hopes everyone can stay out of the heat. It does not look like there will be a break from the heat any time soon.

Chairperson Cox Golder commented that she enjoyed her meeting with President Jones.

Vice Chairperson Vette said he saw a news report on how crews in Phoenix take precautions for the crews in extreme heat. He asked if GRFD does anything similar.

President Jones replied that in addition to placing certain items in the refrigerator for patients, they also take precautions for the crews. Suppression does not have to treat its own personnel often for heat but if it were to happen, they would be prepared.

B. PLANNING DIVISION'S REPORT- Deputy Chief Cesarek presented the Planning Division's report to the Governing Board. He mentioned that he attended the Arizona Fire Chief's (AFCA)/ Arizona Fire District's Association (AFDA) conference. A few of the District's new engines were on display at the conference. Deputy Chief Cesarek thanked Division Chief Price and his team for taking care of the logistics of displaying the trucks. He said the Hanley project is still under way.

Chairperson Cox Golder inquired as to when the move-in date will be for the Hanley building.

Deputy Chief Cesarek replied that he expects it to be late August.

Chairperson Cox Golder said she read Fire Marshal Akins report and saw the meetings she attends. She asked what the Shark Tank meeting was.

Deputy Chief Cesarek explained the Shark Tank is a platform for district employees to submit ideas they have. The group is diverse and represents various areas of the District and FM Akins is a great addition because of her expertise in Fire and Life Safety.

Vice Chairperson Vette asked if an academy is scheduled.

Chief Brandhuber responded that there is an academy planned. Professional Development will do an engineer promotional process, then a captain's promotional process and the academy will take place after both of these.

Vice Chairperson Vette asked what the difference between a stipend and a wage differential was.

HR Director Delong explained a stipend is a one-time payment and a wage differential is an additional wage provided for additional duties completed, such as wildland.

C. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT REPORT – Chief Robb presented the Emergency Response/Professional Development report to the Governing Board. He noted that the wildland team has been requested to respond to some wildland fires. During the summer, operations has been dispatching an additional engine to fires as a precautionary measure to support crews during the summer heat.

Vice Chairperson Vette asked if the District has someone assigned to central dispatch and if there has been an improvement in dispatch times.

Assistant Chief Robb replied that Captain Lundeberg is assigned to central dispatch. Northwest Fire District (NWFD) and Tucson Fire Department (TFD) also have captains that cover the other two shifts. Chief Robb stated they have seen an improvement in field coordination.

Vice Chairperson asked what the ABOR study was.

Captain North responded that it was a firefighter cancer study. Volunteers were requested from GRFD.

Chairperson Cox Golder stated she read firefighter Morales received the hand tevy certification. She asked what this was.

Assistant Chief Robb explained handy tevy is for pediatric calls and is app based.

8. REGULAR BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. He also presented the fiscal year end figures. Director Christian was pleased to inform the Board that the District was within 1% favorable in the budget. This is exceptionally good considering the budget is approximately $47 million. Director Christian gave an overview of the bond projects, phase 1 projects were completed, phase 2 are currently underway and phase 3 money will be used for phase 2. There is $12.3 million remaining in bond funds. Four hundred thousand has been earned in interest from the bond funds and is added to the total. There is a total cash balance of $29,537,749. The District began the year with approximately $32 million so, the District closed the year with nearly the same that it began with. The billing department billed for 6,970 transports. The department increased its cash collection and cash collection rate. The total amount billed was $5,656,340, the total cash collected was $4,559,090 for FY 22/23 and the cash collection rate was 80%. The total revenue for cash collections has increased every year since 2019. Last year the District collected $4,480,216. There were 66 transports more this year than last and the cash collection rate increased by $8.

Chairperson Cox Golder asked who paid the best.

Director Christian responded that private pay pays the best.

Director Christian worked with GIS Analyst Steinnecker to create a three dimensional map to show where the majority of the transports occurred within the District.

For this fiscal year the wildland team has been called out to five fires, all within the State.

Board Member Brady asked when the audit is scheduled.

Director Christian responded that it is scheduled the first week of August.

MOTION by Vice Chairperson Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.
MOTION SECONDED by Board Member Brady
MOTION CARRIED 4/0

9. FUTURE AGENDA ITEMS

The next regularly scheduled meeting will be August 15, 2023

10. CALL TO THE PUBLIC

There were no public issues presented at this time.

DRAFT

11. ADJOURNMENT

MOTION by Board Member Brady to adjourn the meeting at 9:38 a.m.
MOTION SECONDED by Vice Chairperson Vette
MOTION CARRIED 4/0

_____
Sandra Outlaw, Clerk of the Board
Golder Ranch Fire District
s/o

DRAFT

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: August 15, 2023

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received
- Essential Services
- Board Services
- Finance
- Human Resources
- Information Technology

Also under this agenda item the Local 3832 President will present their report to the Governing Board.

- Leadership Team Report – President Jones

RECOMMENDED MOTION

No motion is necessary for this agenda item.

FIRE CHIEF'S REPORT

Tom Brandhuber

July 2023



Chief's Activities for the Month

- Held weekly executive leadership team meetings (Deputy Chiefs-Assistant Chiefs-Directors)
- Attended the GRFD July board meeting.
- Attended the Pima Fire Chiefs monthly meeting.
- Met with Local President Jones and Board members, Brady, and Outlaw.
- Met with Board Member Vette.
- Attended the Leadership team meeting (labor/management).
- Attended the annual AFDA/AFCA conference in Glendale, AZ.
- Held a special meeting with AzAA board of directors reference Article 9, ground ambulance rules, re-write.
- Participated in meeting with ADHS, AFCA, AFDA, reference Article 9 re-write.
- Participated in SAEMS special meeting with ADHS reference Article 9 re-write.
- Attended special meeting at ADHS with Deputy Chief Grissom in Phoenix reference Article 9.

- Attended Southern Pinal County Fire Chiefs meeting at Oracle FD.
- Participated in Statewide EMS Workforce workgroup meeting.
- Held the monthly AzAA executive board meeting.
- Attended OV Town Manager Executive Staff meeting.
- Met with Chaplin Wright GRFD Chaplain.
- Coordinated the posting for internal postage of Assistant Chiefs vacancies.
- Various meetings with personnel.

Thank You Correspondence

- A resident made a donation for the help he received from the following personnel: Captain Adam Kroger, Captain Kurt Strieter, Engineer Matthew Gary, Engineer Abel Gastelum, Paramedic Tyler Drury, Paramedic Cory Wellman, Paramedic David Deadman, Firefighter Ryan Schobel, and Firefighter Jacob Dybis.

- A thank you letter was received from the Cross Categorical Program at Ironwood Ridge High School in Oro Valley for Administrative Assistant Maggie Hernandez, Community Education Supervisor Dan Habinek, and the following personnel from station 379: Captain Andrew Shultz, Engineer Logan Thomas, Paramedic Brett Moffitt, Probationary Firefighter Jonathan Higgins, Firefighter Shawn Foster, and Firefighter Marc Armenta

- A thank you letter and challenge coins were received from Trindy LeForge of the "Life Beyond Books" program for the following personnel: Battalion Chief Will Seeley, Captain Dean Stevens, Engineer Daniel Huber, Paramedic Patrick Roemer, Paramedic Zach Lominac, Firefighter Keith Lushbaugh, Probation Firefighter Danielle Walker; Battalion Chief Adam Jarrold, Captain Colin Port, Engineer Kyle Rhein, Paramedic Ryan Hoffman, Firefighter Iliana Rosas, Firefighter Scott Petersen, Firefighter Jimmy Labas, Probationary Firefighter Cristofer Thorson, Battalion Chief Mike Leslie, Captain John Spanarella, Engineer Daniel Huber, Paramedic Tim Del Percio, Firefighter Jesse Burks, Firefighter Justin Morgan, Probationary Firefighter Richard Pirisky, Probationary Firefighter Scott O'Halloran, Administrative Assistant Maggie Hernandez and Community Relations Supervisor Lydia Camarillo

- A thank you note was received from a resident to thank crews who assisted her recently deceased husband over the past year.

- A thank you card was received from residents, husband, and wife, to thank GRFD personnel for all that they do.

- Artwork was received from two children to thank Probationary Firefighter Aubrey Littleton and Probationary Firefighter Christopher Ringston for giving the kids a tour of their station.

- A thank you note was received to thank personnel who responded to a call. There was no identifying information to identify the crew who responded.

Ortiz, Shannon

From: Rodriguez, Freddy
Sent: Tuesday, June 13, 2023 9:38 AM
To: Brandhuber, Thomas; Robb, Scott; Camarillo, Lydia; Ortiz, Shannon
Cc: Kroger, Adam; Gary, Matthew; Gastelum, Abel; Strieter, Kurt; Drury, Tyler; Schobel, Ryan; Wellman, Cory; Dybis, Jacob; Deadman,David
Subject: Donation/Thank you in person

Hello all,

A resident named [redacted] came into the office and made a donation for the help he received from GRFD. [redacted] was very thankful to the crews from Stations 373 and 372 that saved his life back on [redacted]

Thank you to the following personnel:

Captain Adam Kroger
Captain Kurt Strieter
Engineer Matthew Gary
Engineer Abel Gastelum
Paramedic Tyler Drury
Paramedic Cory Wellman
Paramedic David Deadman
Firefighter Ryan Schobel
Firefighter Jacob Dybis

Thank you again! ☺

Freddy Rodriguez
Admin Assistant – Front Desk
Golder Ranch Fire District
3885 East Golder Ranch Drive
Tucson, Arizona 85739
(520) 825-9001 Ext. 5002
www.grfdaz.gov

6/20/23

Dear Golder Ranch Fire Department Station #379, Maggie & Dan Habinek,

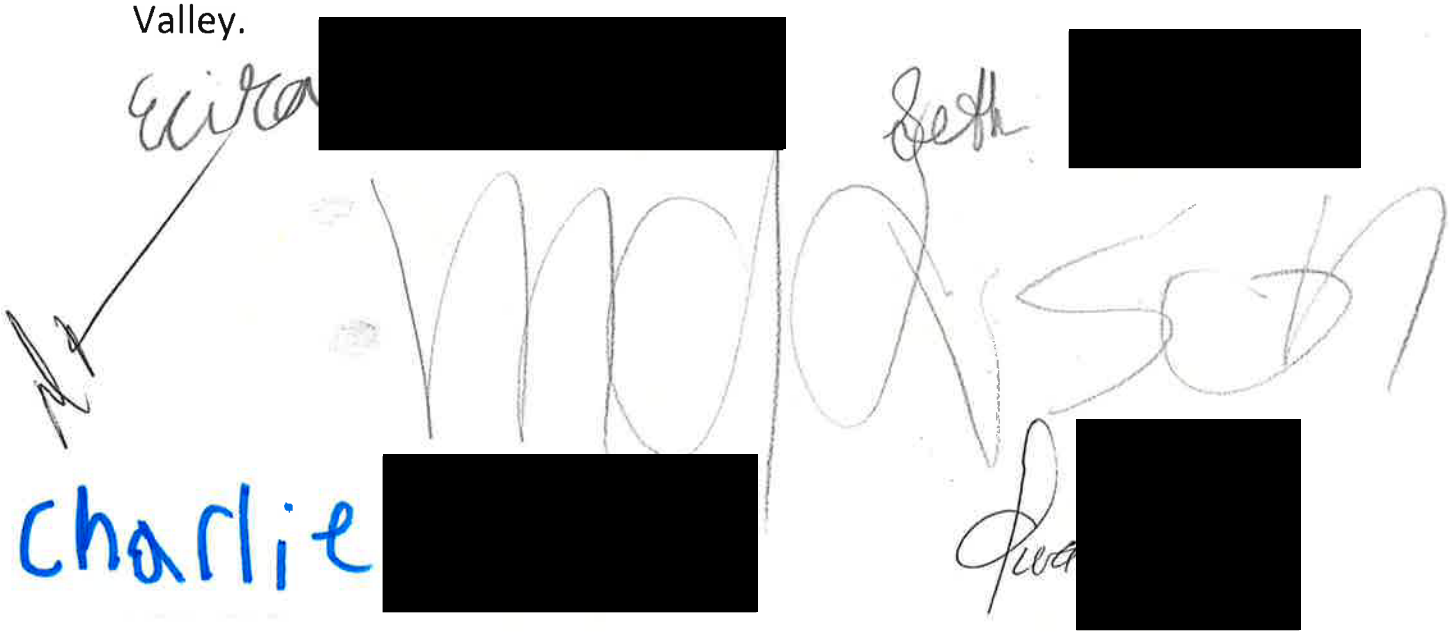
Thank-you for the educational and fun tour of your Fire Station #379. You're a great team and it really shows in how nice your station is and how kind all of you were.

We enjoyed getting to hold the fire hose as the water rushed out. Getting to go through the fire trucks and ambulance was such a thrill. The gift bags were very thoughtful and full of fun stuff.

We cannot wait to come again some time. Thank-you for allowing us to come and visit.

Sincerely,

The Cross Categorical Program at Ironwood Ridge High School, Oro Valley.



A ***challenge coin*** represents comrade or unity and proves membership of a certain group, as well as honoring the actions of those who receive them.

Life Beyond the Books™





Lydia + Maggie, May '23

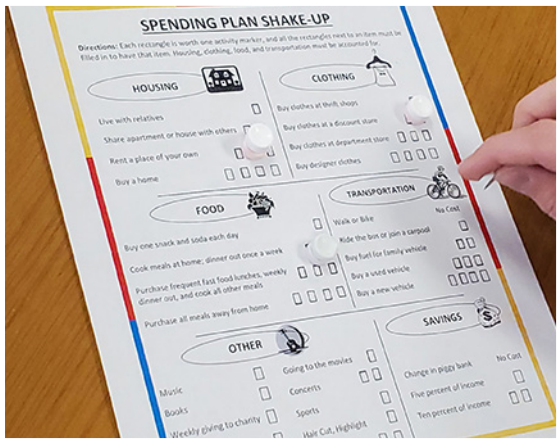
Thank you so much for your support for Life Beyond the Books! Golder Ranch has been so great and continues to "rock it" every time! The student survey shows that 88% of students learned a new skill! We are making a difference! Have a wonderful Summer!

Trindy

Life Beyond the Books™







LIFE BEYOND THE BOOKS

2022-2023

OUR VISION

All students are self-sufficient and ready for life.

IMPACT REPORT







www.lifebeyondthebooksaz.com/

BY THE NUMBERS

3 schools
- Coronado K-8
- Cross Middle School
- La Cima Middle School

550+ 8th Grade Students



13 Life Skills Topics

88 Total classes

What Teachers are saying!

100%

feel Life Beyond the Books fills or partially fills a gap in current 8th Grade programming

What Students are saying!

88%

learned a new skill



What Career Professionals/Community Partners are saying!

100% Want to participate next year

100% Would recommend to a colleague or friend

"Excellent Program!"

"Financial Education is a HUGE need!"

"Should expand this program to other Middle Schools."

"Thoroughly enjoyed imparting my knowledge/skills with the students."

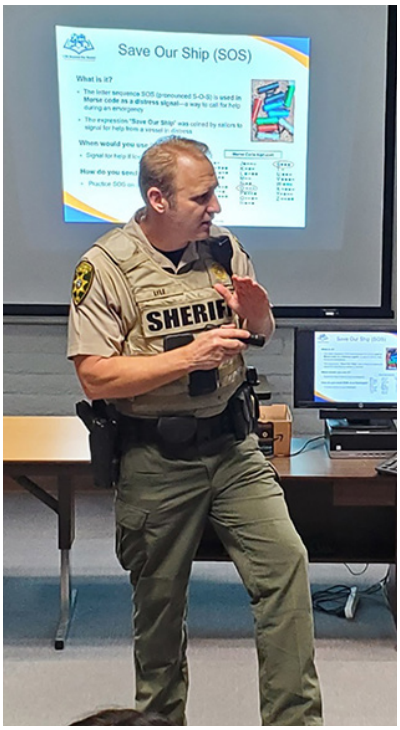
"This has been an extremely fulfilling program to be a part of."

LIFE SKILL TOPICS

- Back to Basics
- Basic Budgeting
- Civic Duty
- Cooking
- Communication
- Digital Citizenry
- First Aid
- Fitness
- Graphics & Illustrations
- Hand Tool Usage
- How to Change a Tire
- Security & Crime Prevention
- Stress Management







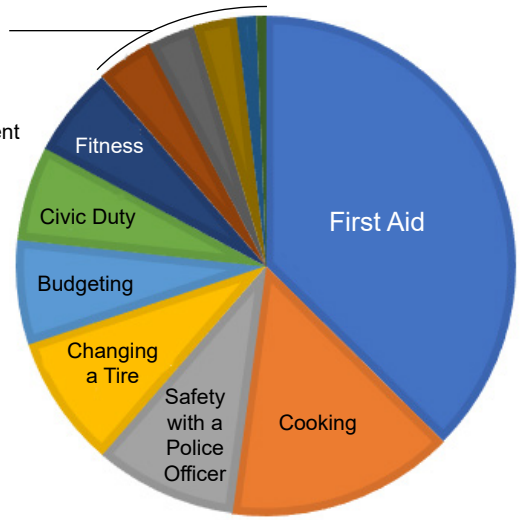
CAREER PROFESSIONALS/COMMUNITY PARTNERS

- Artistic Aesthetics
- Ascension College Planning
- Beseeq Inc.
- Centre Stage Dance Studio
- Commerce Bank of Arizona
- Desert Rat Surf Co.
- Golder Ranch Fire District
- I Believe in Myself
- Illustrations By Esther
- Northwest Fire District
- Oro Valley Police Department
- Pima County Juvenile Court
- Pima County Sheriff's Department
- Pusch It Personal Training
- Ronnie's Handyman & Home Service
- Sign Gypsies
- The Huff Law Firm
- The Practical Chef
- The University of Arizona
- TreadLogic
- Tucson Fire Department

TOP 4 FAVORITE TOPICS?

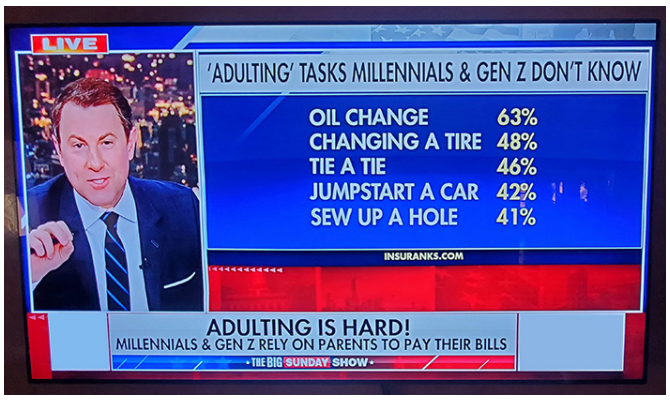
1. First Aid
2. Cooking
3. Security and Crime Prevention
4. How to Change a Tire

- Using Hand Tools
- Back to Basics
- Communications/ Stress Management
- Graphics and Presentations
- Digital Citizenry



FILLING A NEED

Teaching students about life skills is a real need and is gaining national attention as seen in this news media feature.



WHAT TEACHERS ARE SAYING!

"... this was an amazing experience and I loved being able to participate in it this year."

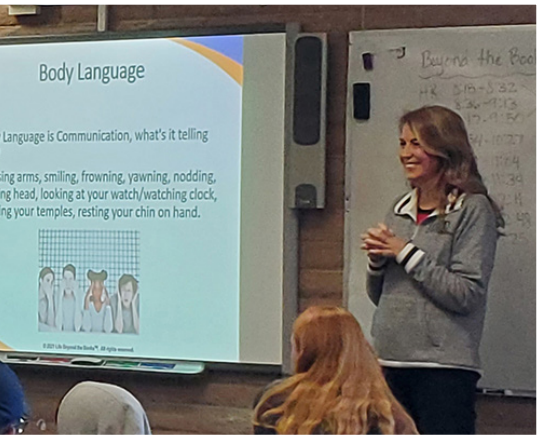
"I enjoy this program and do think it adds value to our curriculum."

"... students LOVE the cooking!"

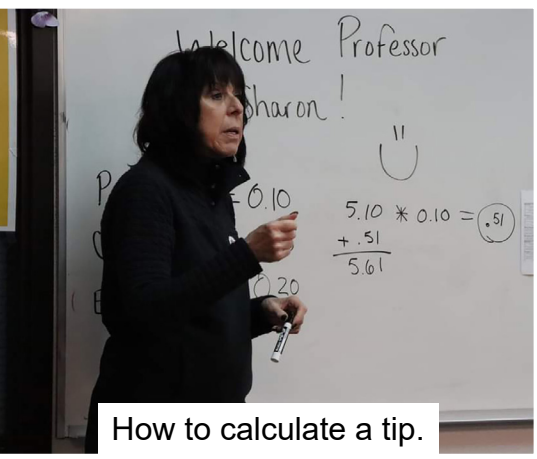


Life Beyond the Books™









How to calculate a tip.

LIFE BEYOND THE BOOKS

2022-2023

OUR MISSION

To prepare students for life through teaching the life skills needed to run a home and prepare for a career.

IMPACT REPORT









www.lifebeyondthebooksaz.com/

How can I ever thank you for helping me with my husband's many falls, especially last year, 2022. He was [redacted] and died [redacted] He also appreciated your help, I know it was hard for him to ask. Thank you all

with love, [redacted]

Please note any changes, and
Please return bottom portion wit

Thank you for your service!!
GRFD is the BEST!!
(Still waiting for that calendar??)

REMIT PAYMENT TO:
Golder Ranch Fire District
3885 E. Golder Ranch Dr
Tucson, AZ 85739

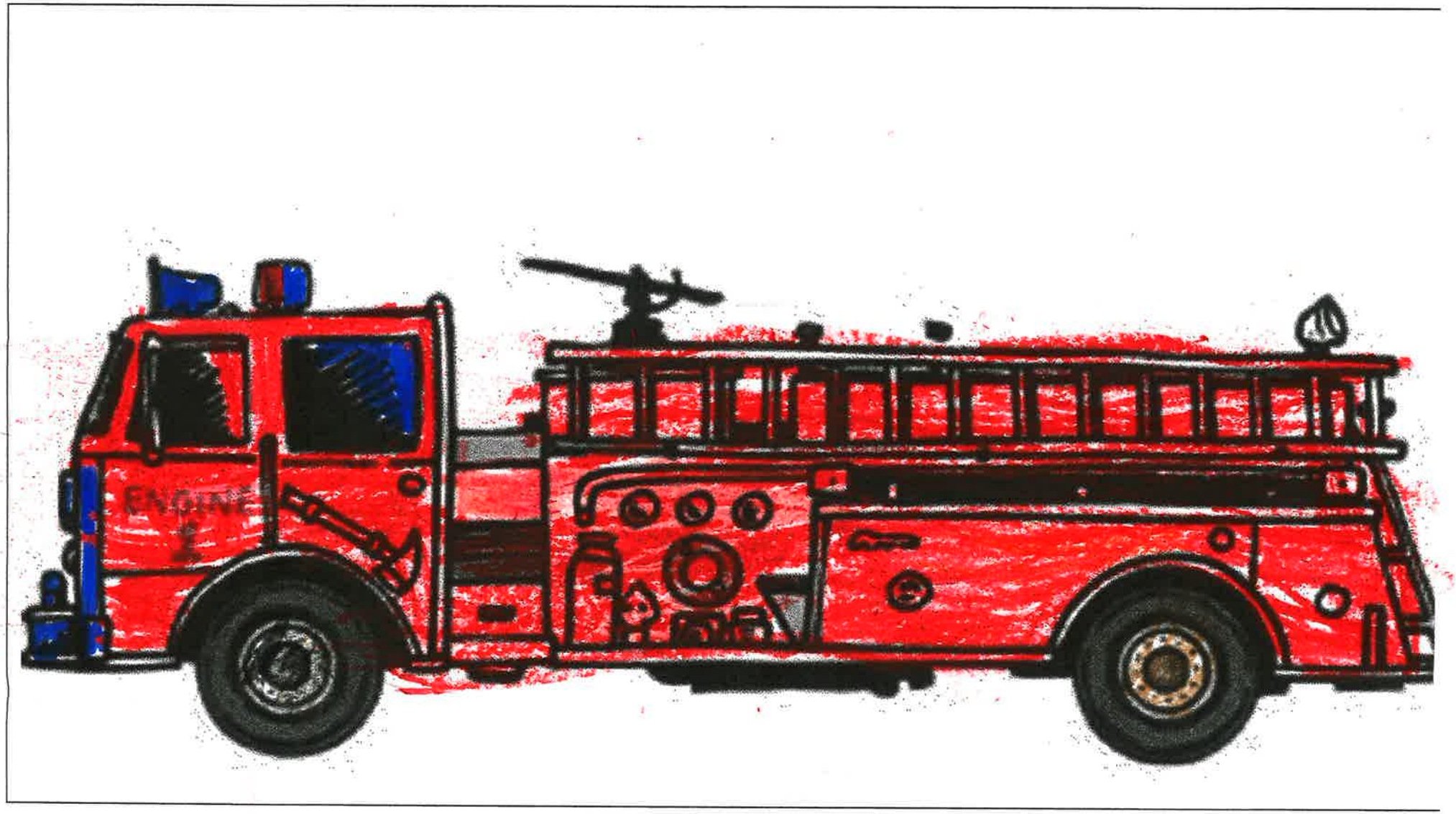
6/20/2023

[redacted]

Dear Golder Ranch Fire District,

Our family would like to say thank you for your continued service to our Town of Catalina. My husband is a retired captain from the City of Raleigh Fire Dept. so we know that challenges & ~~BS~~ beurocracy y'all face. Hopefully not as much as in NC ☺ Anyway... just wanted to let you know you are much appreciated!

[redacted]

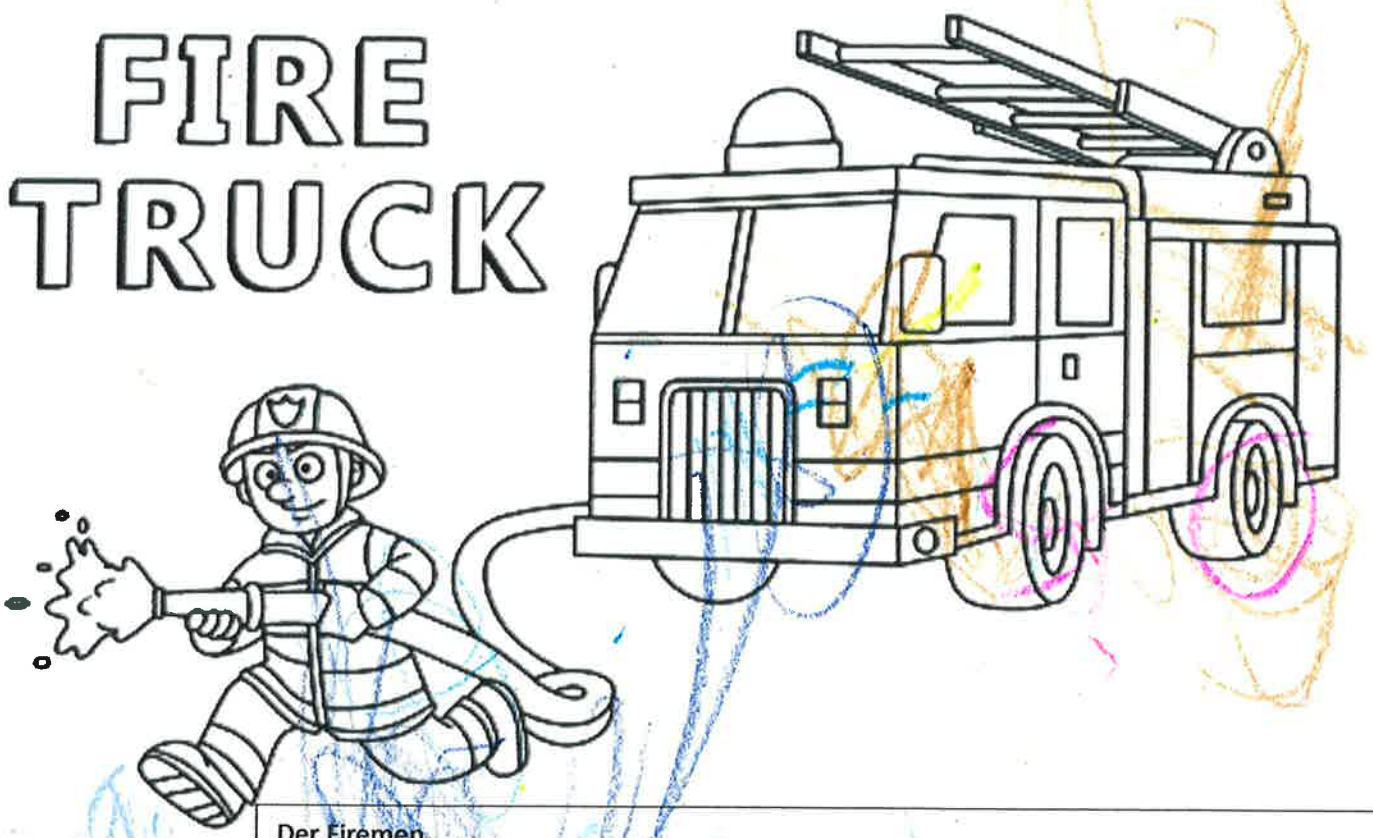


Dear Firemen,

Thank you for the tour of the trucks and station.

Your friends, oliver

FIRE TRUCK



Der Firemen,

Thank you for the tour of the fire trucks and station.

Your friends,

Ortiz, Shannon

From: Camarillo, Lydia
Sent: Wednesday, July 26, 2023 1:31 PM
To: Rodriguez, Freddy; Ortiz, Shannon
Subject: Fwd: Compliment to the team

Good afternoon!

We received a thank you through the PIO email. I wasn't sure if you both needed to see it or verify anything in regards to the event before we sent it out to the Chief.

Let me know if there is anything I can do.

Thank you,

Lydia

Sent from my iPhone

Begin forwarded message:

> **From:** GolderRanchFireDistrict <noreply@grfdaz.gov>
> **Date:** July 26, 2023 at 9:40:20 AM MST
> **To:** PIO <PIO@grfdaz.gov>
> **Subject: Compliment to the team**
> **Reply-To:** gmd6761@yahoo.com



Name
[redacted]

Phone

[redacted]

E-mail

[redacted]

Message Subject

Compliment to the team

Message

Hello,
I was at a friends house yesterday, right after she had fallen. She lives on Eagle Ridge. She ended calling the rescue squad for assistance. I want to express how impressive the team was, that showed up to help. They were all very attentive. No one got in anyone else's way. The gentlemen who were asking her questions were very calm and their voices were soothing. The others were very helpful in their own tasks. The energy in the room was positive. The team work was obvious and appreciated.
Thank you for being there those who need your help.

Sent from Golder Ranch Fire District

56th Arizona Legislature – 1st Regular Session: The First Regular session of the 56th Arizona Legislature adjourned sine die at 5:15 p.m. last Monday, concluding a regular session that lasted 204 days (*the longest session on record*). During the session 1,675 bills were introduced, 205 were signed into law and 143 were vetoed (*also a record*). Unless a bill was passed with an emergency clause, a delayed effective date or is an appropriation, the general effective date for legislation is Oct. 30, 2023.

On the final day of the session: The legislature passed a ballot referral for Proposition 400, the half-cent sales tax that funds Maricopa County transportation projects, to a tune of $20B dollars over the life of the tax measure. As part of the deal to get Prop 400 referred to the ballot, the Governor agreed to sign a bill prohibiting cities from charging a rental tax, which is estimated to collectively cost Arizona's cities and towns around $230M dollars annually.

Governor appoints new ADHS Director: Acting Director Jennie Cunico has been appointed to lead the Department of Health Services permanently. Director Cunico was previously the ADHS Deputy Director of Planning and Operations and has been with ADHS since 2014.

AZ Fire Service Bills of Interest

Select bills of interest for the fire service are listed below with summary description, last action, next actions, and notes specific to fire services provided where applicable.

~~**HB2001 - Department of health services; rulemaking**~~ - Sponsor: Rep. David L. Cook (R) The Administrative Procedures Act does not apply to rules made by the Department of Health Services if the rules reduce a regulatory burden without jeopardizing health and safety, do not increase costs to regulated persons, and the public is given at least 15 days to comment on the rules prior to their adoption. **LAST: Senate Rules OK. NEXT: DEAD.**

HB2015 - Retirement plans; plan election; rehire - Chaptered Version - Sponsor: Rep. David Livingston (R) For the Public Safety Personnel Retirement System and Corrections Officer Retirement Plan, if an eligible employee who was already a member of the plan is subsequently rehired or hired by a new employer, the employee is allowed to make a new election to participate in either the regular plan or the defined contribution plan before the 90th day after the date of hire. **LAST**: **Signed by the Governor.**

HB2028: PSPRS; contribution rates - Chaptered Version - Sponsor: Rep. David Livingston (R) Beginning with FY2023-24, the contribution rate for members of the Public Safety Personnel Retirement System is reduced to 7.65 percent of the member's compensation, from 11.654 percent. Retroactive to July 1, 2023. **LAST**: **Signed by the Governor.**

HB2431: Worker's compensation, rate deviation; firefighters - Chaptered Version – Sponsor: Rep. David Livingston (R) Authorizes workers compensation insurers to charge premiums for COVID-19 related costs and their fire district clients to recoup the charges through ARPA funding. **LAST: Signed by the Governor.**

HB2433 - Pensions; domestic relations orders - Chaptered Version **(PFFA / AFDA: SUPPORT)** Sponsor: David Livingston (R) A "domestic relations order" (defined as a court order relating to marital property rights of a spouse or former spouse) is required to value the benefits of a member of the Arizona State Retirement System, Public Safety Personnel Retirement System, Elected Officials' Retirement Plan, or Corrections Officers Retirement Plan on the earliest date of service of the petition for annulment, dissolution of marriage, or legal separation. **LAST**: **Signed by the Governor.**

HB2446 Smart and Safe Fund; distribution - Chaptered Version - Sponsor: Rep. Teresa Martinez (R) Modifies the distributions from the Smart and Safe Fund by adding Indian reservation police agencies, Indian reservation firefighting agencies, university police departments at universities under the jurisdiction of the Arizona Board of Regents, the Department of Public Safety, and joint powers authorities to the list of entities that receive 31.4 percent of Fund monies in proportion to the number of enrolled members in the Public Safety Personnel Retirement System. Retroactive to January 1, 2021. Due to voter protection, this legislation requires the affirmative vote of at least 3/4 of the members of each house of the Legislature for passage. **LAST: Signed by the Governor.**

HB2540 - Fire incident management fund; appropriation – Sponsor: Rep. Travis Grantham (R) Establishes the Fire Incident Management Fund, to be administered by the State Treasurer and used to provide hardware and software the enables the statewide deployment of a secure incident management platform to fire and law enforcement agencies. Appropriates $12.2 million from the general fund in FY2023-24 to the Fund. **LAST: FUNDED – included in BRBs' – signed by the Governor.**

HB2589 - Emergency medical technicians; military reciprocity - Chaptered Version - Sponsor: Rep. Kevin Payne (R) The standards for certification of emergency medical care technicians (EMTs) is modified to allow certification of a person who has completed training and testing by the U.S. Armed Forces at a level comparable to the National Standards for EMTs. **LAST**: **Signed by the Governor.**

~~**HB2803 - Forestry and fire management; appropriation**~~ **– DEAD.** Sponsor: Rep. Matt Gress (R) Appropriates $150 million from the general fund in FY2023-24 to the Arizona Department of Forestry and Fire Management for public safety grants. Municipalities and fire districts are authorized to apply to receive a grant, and grant application requirements are specified. Municipalities and fire districts are allowed to use grant monies to construct or renovate fire stations, and to purchase capital equipment necessary to respond to public safety emergencies. **LAST: DEAD – fire districts allocated $5M in BRBs'.**

SB1068: Police Dogs; Emergency Treatment - Conference Engrossed, Sponsor: Sen. John Kavanagh (R) Provides for the emergency treatment and ambulance transport of injured police service dogs. Fire agencies operating ground ambulance services will be required to treat and transport injured police service dogs under various circumstances (*specified*). **LAST: Signed by the Governor.**

SB1172 - Fire district bonding; limitation - Chaptered Version – Sponsor: Sen. J.D. Mesnard (R) Fire district bonds are prohibited from exceeding the district's statutory debt limitation when combined with the district's current outstanding general obligation debt amount (*NOTE: SB1172 is the ATRA response to the Crown King FD G.O. Bonding issue which resulted in a combined tax rate exceeding $10 per hundred NAV*). NOTE: Senate floor amendment set bonding limit at 120% of capacity. **LAST: Signed by the Governor.**

~~**SB1263 - Property tax; revisions (Business personal property; exemption)**~~ **(AFDA: OPPOSED)** Sponsor: Sen. J.D. Mesnard (R) Personal property classified as class 2 property and used for agricultural purposes and personal property classified as class 1 property and used in a trade or business is exempt from taxation, instead of only being exempt for up to a maximum amount of $207,366. Applies to tax years beginning with 2024. **LAST: referred to House Ways & Means Committee. NEXT: DEAD – struck for alternate subject.**

~~**SB1276 - Assessed valuation; class one property**~~ **(AFDA / PFFA – OPPOSED)** Sponsor – Sen. J.D. Mesnard (R) Reduces the assessed valuation of class one property to 16 percent of the full cash value or limited

valuation for 2024 and 15 percent of the full cash value or limited valuation beginning January 1, 2025, instead of 16.5 percent for 2024, 16 percent for 2025, 15.5 percent for 2026, and 15 percent beginning January 1, 2027. Establishes a new table of depreciated values for personal property initially classified before tax year 2022 as certain types of class one, two, or six property. Apples to tax years beginning with 2024. **LAST: PASSED House Ways & Means 5-3-1. NEXT: DEAD**

SB1711 - Ambulances; emergency medical services - Chaptered Version

- Sponsor: Sen. David Gowan (R) Ambulance services providing interfacility transportation in any certificate of necessity area are required to have at least one ambulance attendant that is an emergency medical technician (EMT) or a licensed physician or professional nurse, and one ambulance attendant that is an EMT or an emergency medical responder staffing an ambulance while transporting a patient. Effective January 1, 2024. **LAST: signed by the Governor.**

Legislative / Regulatory / Elections / Political Calendar

April 18, 2023 – 100th Day of Session.

Upcoming at AFDA

~~**August 3, 2023** – AFDA Board Meeting~~ – ***No AFDA board meeting in August.***

September 7, 2023 – AFDA Board Meeting – Daisy Mountain Fire & Medical District Administrative Office – 41018 Daisy Mountain Dr, Anthem, AZ & ZOOM at 10:00 a.m.

October 5, 2023 – AFDA Board Meeting – Arizona Fire & Medical Authority Administrative Office – 18818 N Spanish Garden, Sun City West, AZ & ZOOM at 10:00 a.m.

ESSENTIAL SERVICES REPORT

Essential Services – Tom Brandhuber

July 2023



Essential Services

Deputy Chief Eric Perry - Essential Services Board Report for July 2023

Deputy Chief Eric Perry:

- Continuing work on accreditation (Due date for all to be finalized is end of August)
  - Reviewing Performance Indicators
    - 58% are being reviewed by our CPSE mentor
  - 2nd Edition of Standards of Cover document
    - Draft being reviewed. Still struggling with some data issues.
  - We have applied for Candidacy.
    - Peer team has been assigned.
    - They will begin reviewing our documents once we submit. Goal is 8/31 then they have 45 days to decide if we will have a site visit or will be deferred.
- ISO regrade will be occurring in the October/November time frame.

Fire Accreditation Project Manager Keith Holland:

- Continuing to work on finalizing the CPSE Accreditation Performance indicators.
- Attended Imagetrend conference – Promising software!
- Attended AFDA conference

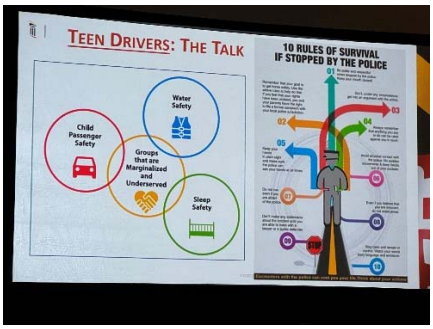
Community Education Supervisor Dan Habinek:

- Continuing to work with Community Relations to fine tune our intake and scheduling of community education and relations events.
- Coordinated having FLS personnel present to school staff during professional development time to help with fire safety.



Inspector Helvig dropping some knowledge on the teachers

- Attended the SafeKids conference – great education and networking opportunities!



A slide from one of the SafeKids classes!

Board Services

Record Specialist (RS) Wong responded to 18 records requests for the month of July.

The breakdown is as follows:

Environmental Reports	-
Outstanding Code Violations/Inspection Report	2
Fire Reports	3
Incident Reports	-
Medical Records	11
Other	2

———————

Fingerprinting and i9's taken at the front desk in the month of July:

Fingerprints	63
I9	9

———————

RS Wong has sorted through approximately 8 boxes of paper records and created certificates of destruction for these records. The boxes of records have been placed aside and in the shed for storage and destruction once they are ready to be destroyed. RS Wong is preparing to do a records shred at the end of August. We intend to do a shred from the Beacon Group, a non-profit organization that provides employment opportunities for people with disabilities. Several departments have provided their records. RS Wong continues to review the records, classify them, complete Certificates of Destruction that are sent to the State to follow all required mandates before they are destroyed. Throughout the month of July, RS Wong have responded to emails, phone calls, and walk-ins providing information on the process of obtaining records from GRFD and responding to records requests.

Some other tasks that were completed by RS Wong were: adding documents into Document Locator (GRFD's electronic management system), placing documents in files in their corresponding filing cabinets, creating purchase orders, sending out mail, reviewing and proof-reading documents, registering as well as attending the Arizona Municipal Clerk Association's (AMCA) Athenian Dialogue, Annual Conference, and Elections Training in Fountain Hills, AZ.

BSS Ortiz and RS Wong read the book I Love it Here by Clint Pulver in preparation for the AMCA's Athenian Dialogue. This book is about the different types of managers and creating a workplace where employees can say "I love it here!

On the day of the Athenian Dialogue, BSS Ortiz and RS Wong participated in all the activities such as, creating a mission statement for a town, filling out a values-based goal setting worksheet, and brain-storming ideas to fix issues such as turnover rates, organizational lack of collaboration, and budget cuts.

During the day of the Annual Conference, BSS Ortiz and RS Wong saw presentations of 6 Habits of Growth: Creating Habits of High Performers and The Brain-Based Challenges of Change and Culture. The 6 High Performance Habits presented were motivation, focus, confidence, energy, purpose, and leadership. One of the activities from The Brain-Based Challenges of Change and Culture was trying to recall the exact placement of the keyboard keys on a blank print-out of a keyboard. This was more challenging than it seems!

The first day of the elections training, election directors from Maricopa County presented on election security and education. Later, there was a panel of clerks who talked about how to prepare for an

election. Lastly, in the campaign finance presentation, attorneys reviewed the new laws regarding the election process.

During the last day of the election training including election legislation, case law updates, and the election manual website was presented by a member of the general counsel for the League of Arizona Cities and Towns. Then there was another panel of clerks that presented on special elections. The training was finished off with a presentation on how to implement E-Qual in an election. This is an electronic process for obtaining signatures on petitions. This is not available to fire districts yet, but we hope it will be in the near future.

RS Wong had a great time and learned a lot at the events in Fountain Hills and is very thankful for the opportunity. BSS Ortiz and RS Wong were able to network and connect with clerks across Arizona.

Monday, July 17th the GRFD Public Safety Personnel Retirement System (PSPRS) Local Pension Board met. They renewed a disability retirement for a former employee, approved membership for a firefighter from the last recruitment, and reviewed the actuarials.

The Arizona Municipal Clerks Association (AMCA) is a municipal clerks' organization that provides mentorship, support and training for clerks across the state. It is divided into regions. AMCA approached Board Services Supervisor Ortiz to be the region leader for region 7 which includes Catalina, Marana, Oro Valley, Tucson and Sahuarita. She accepted and is excited to represent Golder Ranch Fire District in this capacity.

Finance Report

The (NEW) role of the Finance Officer:

The role of the local government finance officer is evolving and changing in response to the political, sociaological, and economic landscapes of the ever more complex financial operation. As local governments face new challenges, finance directors must adapt, develop new skills and expertise, and offer new services to an ever evolving customer base. One such new skill set is the increaseing focus on data analytics. With the proliferation of data in the digital age, finance directors are expected to be able to collect, analyze, and interpret financial data as a means of enhancing informed decision making and strategy. This may require developing a new expertise in data analyis and data visualization tools such as Power BI or Excel Power analytics. These will be the tools of the future that will drive financial performance and growth.

There is also an increaseing focus on external-facing goals such as customer satisfaction metrics and forward planning. Finance directors are expected to be more in tune with the local community and to have a broader perspective on the finacial needs and goals of the local government-meaning that CFO's need to have effective communication and collaboration skills as well as the soft skills of

building productive collaborations with stakeholders and partners. They also need to know how to deploy social media tools to monitor the needs of the local community.

Human Resources

HR participated in all regularly scheduled meetings and completed all regular duties. Additionally, we were involved in the following:

Recruitments:

- Recently Closed:
  - Health & Safety Firefighter – internal
- Currently Open:
  - Assistant Chiefs (3) - internal
  - Captain – internal
  - Engineer – internal
  - Fire Inspectors - external
- Future Upcoming:
  - Procurement & Supply Specialist - external

Congratulations:

- **New Hire:**
  - Alicia Roberson, Budget Analyst
- **Internal Assignment:**
  - Molly Kolt, Health & Safety Firefighter

Current HR Trends:

Last month we discussed the remote, or flex work, trend and how it is impacting Golder. We also shared how Golder is utilizing remote and flex work to support employees. Which leads us to another aspect of this trend, employee well-being.

One of the current HR trends that has gained significant traction recently is the focus on employee well-being and mental health in the workplace. As Golder has become increasingly aware of the importance of employee happiness and work-life balance, HR and Health & Safety have been implementing strategies and initiatives to support our employees' overall well-being. This trend has been further accelerated by the challenges posed by the COVID-19 pandemic, which brought to light the need for more robust support systems for employees and especially those facing unprecedented stressors, such as employees working in public service.

HR and Health & Safety are now prioritizing mental health programs, offering counseling services, organizing wellness newsletters, and encouraging open conversations around mental health. Golder is also promoting flexible work arrangements, allowing employees to better manage their personal and professional responsibilities. By addressing employee well-being, organizations aim to boost productivity, reduce absenteeism, and enhance employee retention rates, ultimately creating a more positive and healthy work environment. As this trend continues to evolve, companies are recognizing the link between employee well-being and organizational success, making it a pivotal aspect of modern HR strategies.

The latest addition to our benefit offerings is designed with the employee's well-being in mind and encourages our employees to use their paid time off in a meaningful way. We have added a new benefit, Donde, a vacation savings account and concierge travel program. HR and Health & Safety are encouraging employee participation by dedicating wellness funds from our medical insurance provider, Blue Cross Blue Shield of Arizona. These funds are being provided to employees as a sign-on incentive and a matching monthly contribution. We hope everyone has the opportunity to create cherished memories with their loved ones. Golder is happy to support this initiative.

HR Team Projects:

- The HR and Board Services Team have submitted all the accreditation requirements for each respective department.
- HR is working with Board Services on two PSPRS medical retirement requests. Currently both applications are with the employees for review, completion, and submittal.
- HR is actively working on different disciplinary items, with appropriate Chiefs.
- HR has provided the completed agreement for the IAFF Medical Expense Reimbursement Plan (MERP) to Board Services for record keeping. HR is working closely with the Labor Union leaders to complete any further enrollment steps.
- HR has submitted the signed Nationwide Post Employment Health Plan (PEHP) agreement to Nationwide for execution. HR is anxiously awaiting it's return and next steps.
  (These plans are designed to use pre-tax dollars to fund accounts for each employee, the account can be invested by the employee, and may not be accessed until they meet the retirement requirements as outlined in each plan, then accessed to assist in paying for health premiums.)
- HR has provided guidance to the Leadership Team on wage differentials. This will be addressed in an updated draft MOU, which will be provided by the Labor Union to the Governing Board when appropriate.
- HR has continued to provide support to Finance in order to obtain the full amount available from our ARPA funds.
- HR is working closely with Health & Safety and Operations to track our people out, or on light duty, due to personal or work-related illness/injury.

    - At this time we have 11 people on that list.
- Freddy has been assigned to bring back the Familiar Faces page on the intranet. HR is working with IT to re-design the layout for ease of maintenance. This is a page on our intranet that houses all employee photos and names, it helps for identifying your co-workers in such a growth-positive environment.
- Paycom Set-up, next items:
    - Moving forms into Paycom
        - Supervisor Report of Injury (Worker's Comp), disciplinary documents, conflict of employment form, etc.
    - Assessing changes to the current performance evaluation process and implementing the new process in Paycom
- Performance Evaluation committee:
    - We are currently identifying participants
    - Evaluating performance evaluation options
    - Assessing what electronic performance evaluations will look like in Paycom
- Policy reviews and updates – *please see policy section of board packet*

Employee Recognition

Congratulations on your Golder anniversary and thank you for being such amazing team members!



August Workaversaries!		
Employee Name	**Hire Date**	**Years of Service**
ERICKSON, CHRIS JOHN	08/30/1993	30
MUSCARELLA, LEE EUGENE	08/22/1994	29
DAVIDSON, AARON GLEN	08/05/2002	21
HILDERBRAND, JEREMY DAVID	08/05/2002	21
GOODRICH, KYLE MATTHEW	08/28/2006	17
JANSEN, JUSTIN L.	08/28/2006	17
MITCHELL, NATHAN RICHARD	08/28/2006	17
RINDER, BRIAN EDWARD	08/28/2006	17
ROBERTS, TYLER JACOB	08/28/2006	17
SHULTZ, ANDREW WILLIAM	08/28/2006	17
STEVENS, DEAN M.	08/28/2006	17
VAN DEREN, SHANE CLAYTON	08/28/2006	17
BARRAZA, ALEJANDRO	08/15/2011	12
GROTKIER, DEREK MICHAEL	08/01/2016	7
HURLEY, BILLY JOE	08/01/2016	7
EHRESMAN, JACOB JULIUS	08/08/2016	7
MASSIE, SHELBY D.	08/23/2021	2
AYON, CODY LOUIS	08/08/2022	1
BRYCE, ANDREW WALLACE	08/08/2022	1
CAMPOS CERNA, VICTOR MANUEL	08/08/2022	1
CORNEJO, JOSE CHACON	08/08/2022	1
DE LA PUENTE, DANIEL ANTONIO	08/08/2022	1
FARRELL, PAUL JAMES	08/08/2022	1
HIGGINS, JONATHAN RYAN	08/08/2022	1
LITTLETON, AUBREY LE ROBERT	08/08/2022	1
MADDEN, BRENT WILLIAM	08/08/2022	1
MATTY, ALEJANDRO	08/08/2022	1
MCPHERSON, BRANDON MICHEAL	08/08/2022	1
MINTZER, QUINTON MARK	08/08/2022	1
ORTIZ, CASAUNDRA MONIQUE	08/08/2022	1
SCHULTZ, ZACHARY SCOTT	08/08/2022	1

THORSON, CRISTOFER MICHAEL	08/08/2022	1
WAGNER, GRACYN E	08/08/2022	1
WALKER, DANIELLE LYNN MARKO	08/08/2022	1

IT Applications Group Activities/Projects

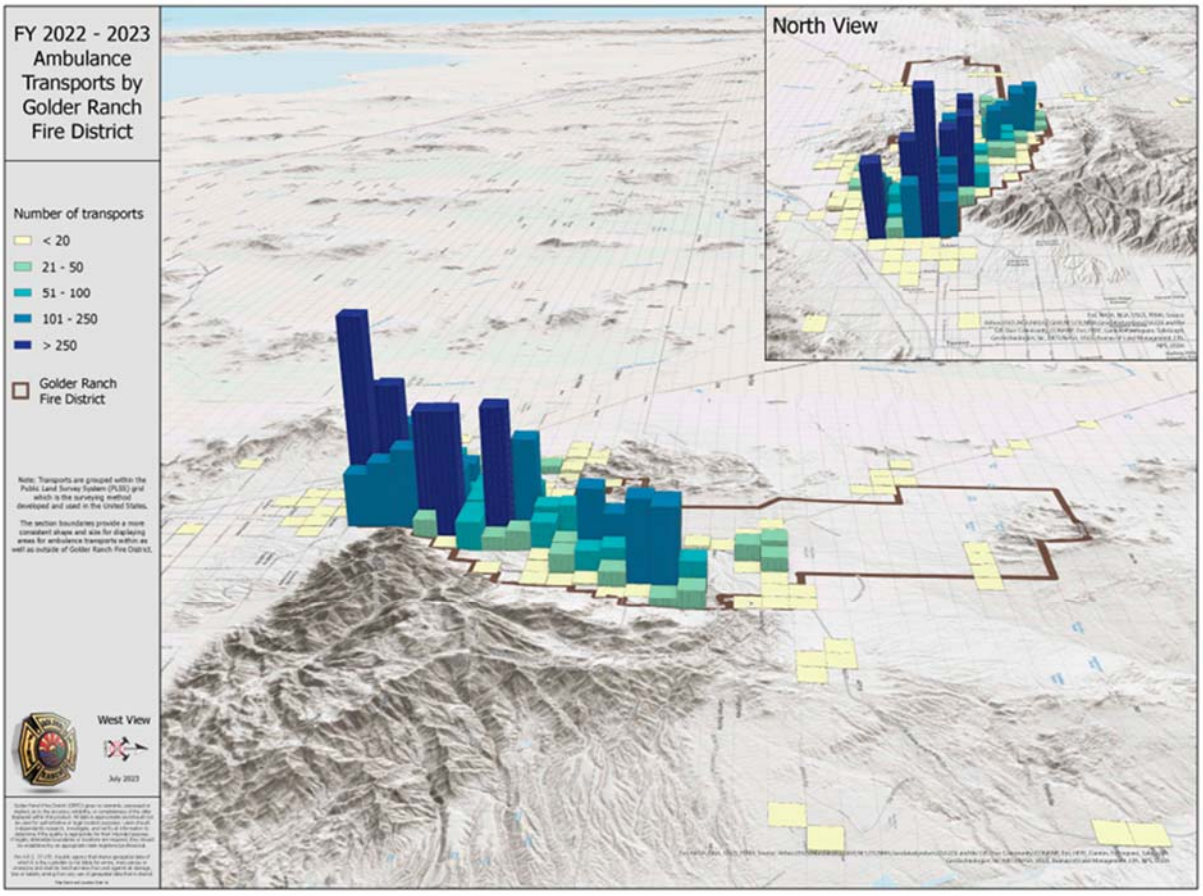
The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.

IT GIS Activities/Projects

- Standards of Cover – 2nd edition – prototype performance chart for January – June to compare responses using original call type with final call type.
  - Ongoing project
  - Sample chart attached.
- Finance request: 3d map and animation for ambulance transports
  - Sample map attached.
- Code 3 Project for Chief Brandhuber – calculate the 90th percentile for 2022 responses for urban, suburban, rural and wilderness areas in our district; for dispatch to on scene
  - Updated several times as the Arizona State Department of Health Services (AZDHS) updated their definitions for each area
  - Spreadsheet attached
- Continual collaboration with Tucson Fire, Public Safety, and Northwest Fire GIS folks to streamline the process of pulling data from dispatch and automating this process
  - Comparing test data pulls with NFORS data pulls
  - Ongoing project
- Pre-plans improvement project
  - Update apartment building and unit number data for Mobile Data Terminals
  - Ongoing project
- Swift water rescue project
  - Continue working with GIS folks from NWFD, TFD and Pima County Regional Flood Control District (RFCD) and Information Technology (IT) departments
  - Begin quality checking data for display on the Mobile Data Terminals (MDT)
  - Ongoing project
- Evacuation Zones project / collaboration / working group

    - Work with Pinal County GIS, Pinal County Emergency Management, Pima County Office of Emergency Management to create / share evacuation zones data
- Assist with Bowl Creek Fire evacuation zones data and map for Pinal County
    - Location info, update to Saddlebrooke Ranch evacuation zones for Ready Set Go
- Wildfire zones map / data request – Colin and Jimmy
    - Model after Boulder, Colorado Structure Protection Maps
    - Ongoing project
- ESRI 2023 User Conference in San Diego – the world's largest event dedicated to geographic information system (GIS) technology!
    - Attended presentations on fire and public safety topics, Census data, and technical sessions on GIS
    - Photo attached



January - June 2023

(Medium Risk) EMS - 90th Percentile Times - Baseline Performance			By original call type	By final call type (NFIRS code)
Alarm Handling	Pick-up to Dispatch	Urban	0:02:04	0:02:03
		Rural	0:02:03	0:02:04
Turnout Time	Turnout Time 1st Unit	Urban	0:01:28	0:01:27
		Rural	0:01:27	0:01:27
Travel Time	Travel Time 1st Unit Distribution	Urban	0:07:24	0:07:24
		Rural	0:11:30	0:11:30
	Travel Time ERF **Concentration**	Urban	0:20:12	0:20:54
		Rural	0:22:54	0:22:54
Total Response Time	Total Response Time 1st Unit on Scene **Distribution**	Urban	0:10:00	0:10:00
			n=6,136	n=5,947
		Rural	0:13:24	0:13:24
			n=432	n=416
	Total Response Time ERF **Concentration**	Urban	0:22:30	0:22:36
			n=5,266	n=5,136
		Rural	0:24:36	0:24:42
			n=366	n=363

2022 Code 3 Ambulance Response Times

2,979 responses

per 2020 Census Block data

Category	90% response time (minutes)	total # of responses
rural	8:40	917
suburban	7:34	798
urban	6:57	1,264
wilderness	N/A	0

per DHS scene localities data

Category	90% response time (minutes)	total # of responses
rural	20:00	84
suburban	8:12	653
urban	7:23	2,242
wilderness	N/A	0

per DHS 7/17/23 rules - Roads

Category	90% response time (minutes)	total # of responses
rural	9:21	103
suburban	7:43	31
urban	7:18	2,714
wilderness	15:31	131

per DHS 7/17/23 rules - No Roads

Category	90% response time (minutes)	total # of responses
rural	9:21	103
suburban	7:43	31
urban	7:18	2,714
wilderness	15:31	131

per DHS 7/25/23 rules - PADUS10k_July25

Category	90% response time (minutes)	total # of responses
rural	9:21	101
suburban	7:43	31
urban	7:18	2,715
wilderness	15:31	132

IT Systems Group Activities/Projects

The GRFD IT Systems group has been working on the following projects:

- The System group has been focused on setting up hardware and software for users related to the new organizational move.
- We've also been adding additional content provided by Training to the Recruit Training Academy portion of the website to make our agency more transparent and attractive to prospective recruits.
- We deployed software and quality of life updates to all Mobile Digital Computer (MDC) Toughbook's. This includes updates to the windows operating system and our Sophos Endpoint Cybersecutiy software. These improve our ability to stop ransomware, malware, exploits, and other threats. We updated the software and firmware on the Sierra Wireless Modems to improve consistency and reliability. We also added various new links to the MDC desktop such as: Fire Guidelines web page, Drone Mission Links, EMSResource Etelemetry, and OPIQ Frontline.

- The Microsoft Office 365 migration is now complete. Some of the key benefits are:

    - Collaboration and Communication: Office 365 provides a comprehensive suite of collaboration and communication tools, including SharePoint, Teams, and Exchange Online. These tools enable seamless teamwork, real-time document collaboration, instant messaging, video conferencing, and more. Users can work together efficiently, regardless of their location, improving productivity and collaboration within the organization.
    - Scalability and Flexibility: Office 365 is a cloud-based solution, that allows organizations to scale their resources up or down based on their needs. This flexibility eliminates the need for upfront infrastructure investments, as you can pay for the services on a subscription basis. It also enables remote work, as users can access their files and applications from any device with an internet connection.
    - Enhanced Security and Compliance: Microsoft has made significant investments in security measures for Office 365. It includes features like advanced threat protection, data loss prevention, and encryption to safeguard data. Additionally, Office 365 helps organizations comply with various industry regulations and standards, such as GDPR, HIPAA, and ISO 27001, by providing compliance tools and features.
    - Always Up to Date: With Office 365, organizations have access to the latest versions of Microsoft Office applications like Word, Excel, PowerPoint, and more. Microsoft regularly releases updates and new features, ensuring that users have

access to the most recent tools and functionality. This eliminates the need for manual software updates and helps to stay current with the latest technologies.

- Business Continuity and Disaster Recovery: Office 365 provides built-in redundancy and disaster recovery capabilities. Microsoft ensures high availability and data redundancy across its data centers, reducing the risk of data loss. In the event of a local disaster or hardware failure, data can be restored quickly and easily from the cloud.
- Integration with Existing Systems: Office 365 integrates seamlessly with other Microsoft products and services, such as Azure Active Directory, Power BI, Dynamics 365, and more. This integration allows organizations to leverage their existing infrastructure investments and provides a unified experience for users across different platforms.
- Cost Savings: Migrating to Office 365 can result in cost savings for organizations. It eliminates the need for upfront hardware and software investments, reduces maintenance and infrastructure costs, and provides predictable monthly subscription-based pricing. Organizations can also save on IT support costs as Microsoft handles the management and maintenance of the underlying infrastructure.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Deputy Chief of Planning

DATE: August 15, 2023

SUBJECT: PLANNING ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the logistics/planning assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply
- Fire and Life Safety

RECOMMENDED MOTION

No motion is necessary for this agenda item.

DEPUTY CHIEF'S REPORT

Grant Cesarek- Deputy Chief of Planning

- Attended all required meetings for the month, including board meeting for the Foothills Business Park.
- Attended weekly construction meetings for the headquarters project.
- Assisted FLS with hiring process, great response to the open positions in FLS.
- Completed the monthly logistics/fleet/supply staff meeting. Great communication with our team.
- Attended labor management meeting, and conference call for public survey.
- Reviewed bids for district wide RFID door lock project, contractors with interest on the project, so we will be able to get competitive pricing.
- Attended Arizona Fire District's conference, good collaboration with other district leaders and excellent classes this year.
- Most of my month was focused on the Hanley project and detailed work there.

Hanley Update

- We are working on the custom items in the building, some furnishings, and board room desks.
- Finalized some artwork/lettering for the common areas, which included work to design vector formats of the GRFD logo, very detailed work with our print company.
- New store front doors were installed and look great.
- IT division working on connectivity in the building, two contractors on site during the month for microwave and internet connections.
- A/V company started their install of speakers, televisions, and wiring for the door locks, all is moving well.

Station 378

- Plans are submitted to Pinal County, waiting for any comments to return to us and the architect.

Michael Price- Division Chief of Logistics

- Service Desk used for repair or service requests: July
    - Fleet: 55 requests
    - Facilities: 70 requests
    - Supply: 23 requests

Facilities

District Stations

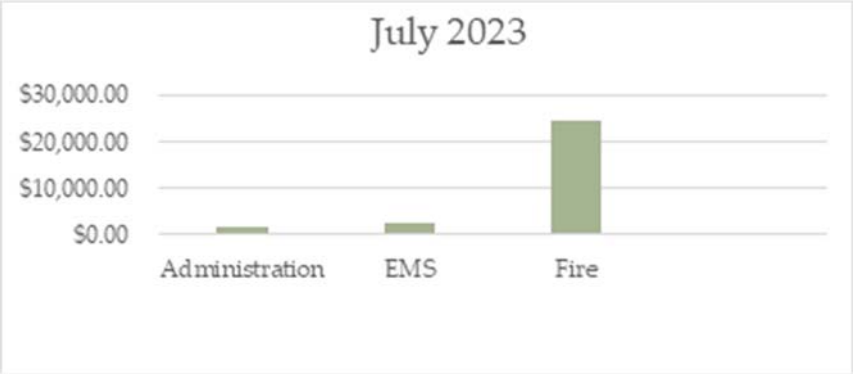
- All Range Hoods Inspected
- Station 374 new Washer purchased and installed
- Station 374 CIP flooring project complete
- Station 377 Backflow repaired and passed Inspection

Daily repairs, scheduled preventative maintenance, regular maintenance & construction projects are on going

Fleet

Monthly vehicle parts Costs

- Administration - $1,907.86
- EMS – $2,540.00
- Fire – $24,779.99



Procurement Specialist

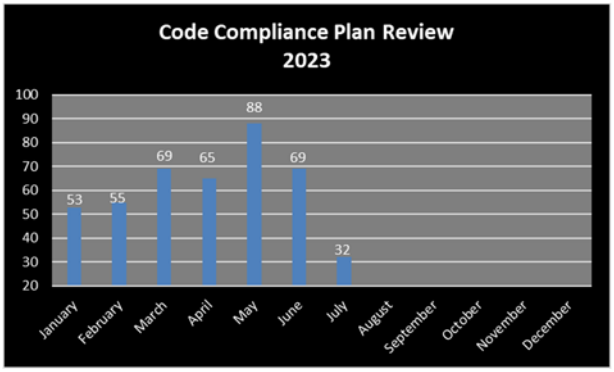
Procurement

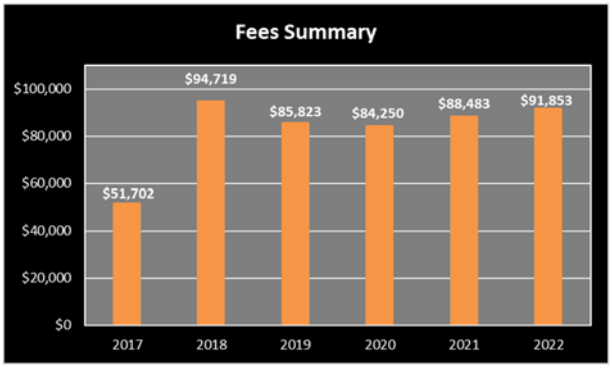
- Purchased $40,201.66 worth of Fire Supplies
- Purchased 24 SCBA Cylinders for CIP 064 $41,603.00
- Purchased $7,571.79 worth of Admin Supplies

Inventory Mangement

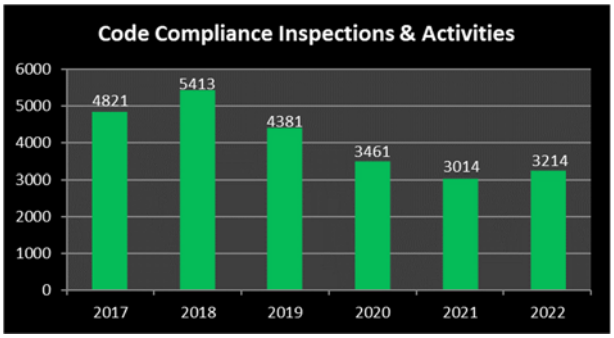
- Sent 41 Bunker Coats and 42 Bunker Pants to AZPPE For Annual Inspection and Repairs
- 96% of Suppression in 2019 or Newer Turnouts after asset realignment

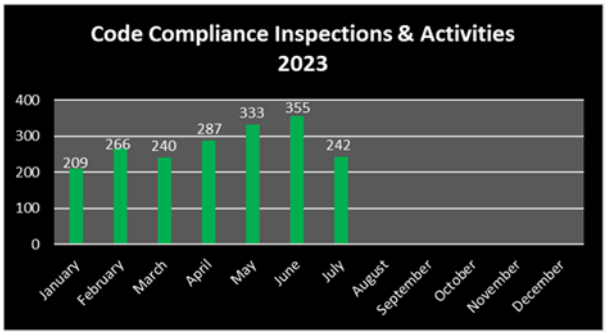












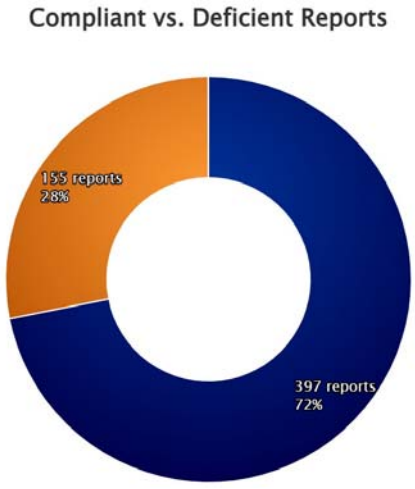
Top 3 Inspections	Quantity
Prevention/re-inspection	113
Residential	51
Commercial	23

Commercial Projects Summary

New projects for this month = Green

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 375, 376	ZONE 3 Stations 377	ZONE 4 Stations 379	ZONE 5 Stations 380
Painted Sky Fire Alarm 12620 N Woodburne	ROCHE Building 3 T.I. 1910 E Innovation Park	PRCA Fire Alarm 9500 N Oracle	Circle K CO2 3712 W Cortaro Farms	Canyon Community Bank T.I. 7981 N Oracle
Splendido Remodel 13500 N Rancho Vistoso	Van Gogh Experience T.I. 11975 N Oracle	Basis Administration T.I. 10134 N Oracle	Goodwill T.I. 2990 W Ina	Sprouts T.I. 7665 N Oracle
Desert Palms PT T.I. 12142 N Rancho Vistoso	Tangerine Dental T.I. 1880 E Tangerine Ste 190	Flex Gymnastics T.I. 11085 N Oracle	Beautiful Savior F.A. 7570 N Thornydale	Saffron T.I. 7607 N Oracle
The Motive Wellness 2530 E Vistoso Commerce	Oro Valley Hospital T.I. 1551 E Tangerine	GNC Live Well T.I. 10515 N Oracle Ste 145	Fry's Strabucks T.I. 3770 W Ina	PRCA MPR 9500 N Oracle
Golder Ranch Vineyard 64496 E Edwin	Lewis & Ivey Salon T.I. 1880 E Tangerine Ste 160	Linda Vista Luxury Rentals 375 E Linda Vista	AMG Medical Aestetics T.I. 7356 N La Cholla	Design Center T.I. 8454 N Oracle
Global Recording Network 16131 N Vernon	3 Degree Saunna Spa T.I. 1930 E Tangerine Ste 100	Stretch Lab T.I. 10515 N Oracle Ste 169	Arroyo Verdre Apartments 8020 N La Cholla	Family Life Radio T.I. 7350 N Oracle
Shell Building T.I. 1826 E Innovation Park	Sportsclips T.I. 2060 E Tangerine Ste 142	Body Fat Training T.I. 10515 N Oracle Ste 1101/111	Landlord Improvement 7350 N La Cholla	Casa Linda Apartments T.I. 699 W Magee
Pima Eye Institute T.I. 1884 E Innovation Park	Oro Valley Chamber T.I. 1822 E Innovation Park	GRFD Admin HQ 1600 E Hanley		TMC One T.I. 7510 N Oracle Ste 100
Camp Bow Wow Fire Alarm 16725 N Oracle	Highland Clubhouse T.I. 10702 N Highlands	Aspen Dental T.I. 10580 N Oracle Ste 100	*Inspector for this zone is also assigned to the La Posada project	Discount Tire T.I. 8125 N Oracle
Thin Blue Line T.I. 1171 W Rancho Vistoso Ste 159	Goodwill T.I. 10560 N La Canada	TOV Pusch Ridge Golf T.I. 10000 N Oracle		Arizona Mohs Surgery T.I. 7530 N Oracle
Harbor Freight T.I. 13005 N Oracle	The X Noodle T.I. 11931 N First Ste 102	Bailey Vet T.I. 10140 N Oracle		Long Realty T.I. 8580 N Oracle
Healthy Skin T.I. 2295 E Vistoso Commerce	Circle K T.I. 10410 N La Canada	Shell Building 10556 N Oracle		Dr. Roberts Dentistry T.I. 7921 N Oracle
Who Received Project Final Inspection	Oro Valley Massage T.I. 10420 N La Canada Ste 150			Eegee's T.I. 7911 N Oracle
Steam Pump BBQ/Bunk/Pusch 10901 N Oracle	Resurrection Lutheran T.I. 11575 N First			NW Bible Church T.I. 889 W Chapala
NW Urgent Care 10568 N Oracle Ste 110	TOV Community Center T.I. 10555 N La Canada			Cabali Tiki T.I. 8195 N Oracle Ste 125
NW Primary Care 10568 N Oracle Ste 150	La Posada 10930 N First			Cold Beer & Cheeseburgers T.I. 7315 N Oracle Ste 141
Dr. Chin Dentistry T.I. 7520 N Oracle Ste 200				Brutal Doodle Tatoo T.I. 7980 N Oracle Ste 100

The Compliance Engine Report Submittals



Fire Marshal Akins

- Attended the AFDA Conference in Glendale, AZ
- Attended the Image Trend Conference in St. Paul, MN
- Completed the EMS Skills Lab
- Attended re-occurring meetings to include TOV pre-construction/DRC/Traffic, Joint Fire Investigations, Fire Chief Status, BC/DC, Chief Planning and Logistics, GRFD Fire Board, SAFMA, AFMA, Shark Tank, TOV Traffic Safety, and FLS Staff

Education/Committees/Training Activities

- DFM Druke attended a State Fire Training Committee meeting as she is the class coordinator for the Fire Detection and Suppression Systems class
- Inspectors Helvig and Ross completed the Fire Instructor I Course
- Inspector Helvig presented at the Copper Creek Elementary School teacher's "on-board" class

GRFD Fire Investigations

Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
01/06/23	House Fire	One-Two Family Dwelling	$31,253	$10,418	$177,098	$93,758
01/09/23	House Fire	One-Two Family Dwelling	$25,648	$2,565	$487,310	$253,914
01/13/23	Mobile Home	One-Two Family Dwelling	$8,000	$0	$0	$0
01/31/23	House Fire	One-Two Family Dwelling	$166,257	$97,828	$220,490	$95,546
02/03/23	Mobile Home	One-Two Family Dwelling	$1,125	$200	$6,375	$200
02/14/23	House Fire	One-Two Family Dwelling	$0	$2,000	$264,324	$130,162
03/21/23	Building Fire	Commercial - Business	$337,637	$180,877	$144,701	$60,292
04/06/23	Building Fire	One-Two Family Dwelling	$3,465	$1,733	$343,083	$171,541
04/19/23	House Fire	One-Two Family Dwelling	$0	$300	$261,005	$130,203
04/23/23	Vehicle Explosion	Travel Trailer	$20,000	$1,000	$0	$9,000
05/08/23	House Fire	One-Two Family Dwelling	$28,258	$14,129	$254,322	$127,161
05/25/23	House Fire	One-Two Family Dwelling	$300	$100	$312,454	$156,277
06/07/23	House Fire	One-Two Family Dwelling	18241	9121	$164,173	$82,086
06/14/23	House Fire	One-Two Family Dwelling	$59,055	$47,244	$177,167	$70,867
07/09/23	Brush Fire	One-Two Family Dwelling	$0	$0	$397,542	$0
07/26/23	House Fire	One-Two Family Dwelling	$129,748	$72,983	$194,623	$30,137
		TOTAL	**$828,987**	**$440,498**	**$3,404,667**	**$1,411,144**

- On July 3, 2023 a residential structure fire was reported in the Northwest Fire District
  - GRFD assisted with the origin and cause investigation
- On July 4, 2023 a residential structure fire was reported in the Northwest Fire District
  - GRFD was canceled prior to arriving on-scene
- On July 9, 2023 a brush fire was reported in the Golder Ranch Fire District
  - The fire began at an electrical panel on the property
  - The first ignition source was a spark and the first fuel source was dry vegetation

    - The fire became wind driven until fire suppression efforts and lack of fuels caused the fire to extinguish
    - The fire is classified as unintentional
- On July 14, 2023 a residential structure fire was reported in the Northwest Fire District
    - GRFD assisted with the origin and cause investigation
- On July 19, 2023 a house fire was reported in the Golder Ranch Fire District
    - The fire was in a vacant and abandoned mobile home
    - The fire is classified as undetermined
- On July 26, 2023 a residential structure fire was reported in the Golder Ranch Fire District.
    - This fire was in an occupied house and started in the attic space
    - The first ignition source was determined to be a lightning strike to the roof causing significant damage to the attic and crawl space
    - The fire is classified as natural
- On July 28, 2023 a residential structure fire was reported in the Northwest Fire District
    - GRFD assisted with the origin and cause investigation
- On July 31, 2023 a residential structure fire was reported in the Northwest Fire District
    - GRFD assisted with the origin and cause investigation

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Scott Robb, Assistant Chief of Emergency Response & Professional Development

DATE: August 15, 2023

SUBJECT: EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

This allows for the operations assistant chief to provide updates to the Governing Board on the following areas:

- Emergency Response
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations
- Community Services and Public Relations

RECOMMENDED MOTION

No motion is necessary for this agenda item.

ASSISTANT CHIEF'S REPORT

Emergency Response/Professional Development – Scott Robb

July 2023



Live Fire Training

EMS

EMS Training

- EMS Division cancelled April 2023 Trimester Skills Lab and was made up in July.
  - Ref. Reg. Memo 23-064 **July's EMS Skills Lab- Pediatric and Adult Cardiac Arrest**
  - July's Skills Lab has been completed.
- University of Arizona EMS (UAEMS) training is issued monthly via Vector Solutions.

Other Items of Interest

- GRFD's O2 replacement program has been implemented and is working as intended.
- The new Power Pro 2 Gurneys by Stryker were scheduled for delivery on August 1st.
  - All Power Loaders have been installed.
- GRFD paramedics represented our organization very well for this year's Southwest Regional Trauma Conference.
- The EMS Division will be sending staff and several providers to Flagstaff, AZ to attend AzAA conference at the end of August.
- Code Save presentation to Station 380 during Trimester EMS Skills Lab.





EMS Team

- Emergency Department (ED) wait times have been leveling out. We continue to have tight communication with hospital liaisons to find efficient ways of maintaining quick patient transfers.
- Continued collaboration with all hospital partners and EMS agencies.
- Continued monthly meetings with the EMS team to continuously improve communication across all three shifts with EMS Captain (EC) talking points.
- The Administrative EC and Operations ECs continue to meet with GRFD's Medical Director and Deputy Director from Banner University Medical Group (B-UMG), focusing primarily on policies and processes.
- Administrative EC Charnoki successfully passed and obtained his Instructor II State Certification.
- Administrative Paramedic Morales-German obtained his Handtevy Instructor certification and is currently working on BLS/CPR Instructor certification.

- ECs continue to monitor the narcotics process. The program is working as intended.
- ECs continue to collaborate with tight communication with area EDs for smooth and quick offload times.
- The EMS Division will be publishing and sharing its first trimester newsletter, "The Pulse of Golder Ranch." The newsletter is to highlight any talking points form the trimester skills lab and provide up-to-date information to District providers.
- The EMS staff will be attending the Fire and Rescue International (FRI) conference in August.

Monthly EMS Stats

Month of July Details

	Transports+/- From Last Month		Interfacility +/- From Last Month	
MD372	0	0	0	0
MD376	0	0	0	0
MD379	0	0	0	0
PM370	65	14	0	-1
PM371	0	0	0	0
PM372	0	0	0	0
PM373	81	-3	0	0
PM374	0	0	0	0
PM375	80	-26	0	-2
PM376	101	9	0	-5
PM377	91	-6	1	0
PM379	0	0	0	0
PM380	125	19	0	0
PM381	24	-1	0	0

Transports +/- for the Month		Interfacility +/- for the Month	
Total Transports for the Month to Date:	567	Total Inter-facility for the Month to Date:	1
+/- From Last Month	6	+/- From Last Month	-8
Total Responses	573		
Transport %	99%		

Fiscal Year Details for 2022-23

Transports		Interfacility	
Fiscal Year to Date:	567	Transports Fiscal Year to Date:	1
Last Fiscal Year to Date:	561	Last Year to Today Last Year:	9
+/- From Last Month	6	+/- From Last Month	-9
Total Responses	573		
Transport %	99%		

Professional Development

Courses/Training

- Instructor II Course
    - Waiting on grades from the state testing.

2022-02 Probationary Year

- Module III books are due August 14, 2023.

23-01 Probationary Year

- Module III books are due August 14, 2023.

Miscellaneous

- 2023 Spring II CRD Live Fire took place June 12-28, 2023.
    - Covered live fire dynamics using fire control and ventilation.
    - Live Fire make-up dates will be August 1-2, 2023.
- Planning 2023 Fall I CRD
    - Tentatively being planned for October.

Promotional Processes

- Captain Promotional Process announced.
    - Promotional workshop was held July 17th and July 18th
    - Applications due August 14, 2023
    - Written exam will take place September 5, 2023
    - Oral boards are scheduled to take place September 11-14, 2023
    - 40hr Captain promotional process will start September 18, 2023
- Engineer Promotional Process announced
    - Promotional workshop will be held August 28-29th.
    - Applications are due September 29, 2023
    - Written exam will take place on October 19, 2023
    - Oral boards are scheduled to take place October 23-27, 2023
    - 40hr Engineer promotional process will start October 30, 2023

Car Seat Program

- No car seat installs were done in the month of July.
- Preparing to attend the National Child Passenger Safety Conference in August.

Health and Safety

Health and Safety 40-hour Position

- The Health and Safety Division recently conducted interviews to fill the newly created 40-hour firefighter position.
- Among the candidates who participated in the interview panel, all demonstrated exceptional knowledge and a clear understanding of the importance of the mental and physical well-being of our personnel.
- We sincerely appreciate the candidates' interests and efforts in pursuing the position.
- We are pleased to announce that Molly Kolt has been selected for the position.
    - Molly's passion and dedication will enhance our commitment to maintaining the highest health and safety standards.
    - Molly recently completed her Peer Fitness Certification and is an advocate for mental health and peer support.
    - We look forward to her joining our division.

Safety Committee

- Meeting will be August 10, 2023 at Station 380 (0900).
    - Policy 907 – Heat Illness Prevention Program.
    - Incident Safety Officer (ISO) policy and procedure for on-scene responsibilities to include TFD and NWFD.
    - Extractor install and use.
    - In-service training developed and anticipating purchase and delivery of units (Health and Safety to purchase 6 new units from AZ PPE).
    - Discuss turnout specifications and new "cuffed" system and received NWFD specs.

PPE Committee

- Combined LN Curtis with hood discussion, particulate hoods being mandated by 2024, will have 1 year to comply with NFPA standard.
- Working with NWFD for a bulk purchase to meet the needs of both organizations and the hood exchange program.
- AP 379 in service with all necessary loaner program turnouts, reduced available sets to 50.
    - The system has been utilized on numerous fires and working through small details.
    - Great work by staff of AP379.

TIMS (Traffic Safety Incident Management) coordination with Cat-Tow (Catalina Towing)

- Class to be held August 9, 2023 at Station 380. Members of GRFD medical direction doctors to attend.

- GRFD TIMS Instructors:
    - Captain Jeremy North
    - Captain Dean Stevens
    - Captain Andrew Smith
    - Battalion Chief Adam Jarrold
- TESLA MVA: developing IAP and presentation on situational awareness.

Peer Fitness Program

- Coordination and implementation of 90-day improvement plan.
- Coordinating PFT availability to all GRFD personnel.
- Scheduling a group meeting to develop goals and utilization for all PFTs.
- Return to work assistance being utilized.

PPE maintenance/cleaning program

- PPE maintenance/cleaning program implementation (improved 5-6-month delivery on new turnouts).
- Extractor/cleaners delivery and installation plan (still in ordering process).
- Inspection check sheet on OpIQ adjusted.
- Instructional class on PPE exchange program/cleaning process (North to all personnel).
- Collection, inventory, inspection, and cleaning being completed.
- Stock AP379 with adequate loaner sets (50) and stock for Supply shed (50).

Physical Fitness, Wellness, Health and Safety

- GPAT tentatively Fall 2023.
- Return to work (RTW) process – 3 suppression personnel were cleared for full duty in the last month.
- Outfitting all front-line apparatus with approved collapsible road cones (DOT regulations).
    - 7/10 stations up-to-par on front-line apparatus (still in ordering phase with Supply).
- 1582 schedule coordination.
    - Quarter 3 first appointment in progress.
    - Meeting with Paul Granstrom to discuss future services.
- EC 377 identification tags in for SAFETY on all hazardous scenes, still anticipating the delivery of SCBA identifiers.
- Working with AP379 to develop PowerPoint training for all REHAB operations and turnout exchange to share with Tucson Fire Department (TFD) and NWFD.
    - Working through footwear implementation for post fire procedure.
    - Hood exchange program research and development.

Wildland

Assignment

- Captain Spanarella – Cottonwood Ridge Fire Safety Officer Trainee
- Captain Port – Diamond Fire Heavy Equipment Boss

Recent Assignments

- 07/08/23 – Pilot Fire – GRFD Wildland/Special Ops team sent a REMS Team with UTV with B. Labas, Rosas, Crain, and Campbell to Prescott, Az to assist with the 34,810-acre fire.
- 07/09/23 – District brush fire – Wildland team responded with Type 6 to assist other GRFD units and NWFD BR333 at a brush fire endangering structures in Station 373 first due near Catalina Hill Drive. No structures were lost and units were able to contain fire to approximately 1 acre.
- 07/22/23 – HWY 77 – Wildland team responded with Type 6 to assist other GRFD units with approximately 15-20 acre brush fire.
- 07/23/23 – Hwy 77/79 – GRFD Wildland team along with partnering agencies responded to the in-district Bowl Creek Fire which was an approximately 1156-acre fire.
- 07/26/23 – Wildland team sent a Type 6 with A. Ortiz, D. Stevens, D. Huber, and R. Chavez to Amerind Museum, Dragoon, AZ to assist with the Robles fire that was 3,000 acres.
- 07/26/23 – DFFM Preparedness Assignment – Wildland team member Captain Davidson was assigned to assist as an additional firefighter on the Corona de Tucson Type 6 engine and responded to the Robles fire.
- 07/27/23 – Diamond Fire – Wildland team member Captain Port responded and is on assignment as a single resource Heavy Equipment Boss to the Diamond fire near Sunflower, Az.
- 07/28/23 – Cottonwood Ridge Fire- Wildland team member Captain Spanarella responded and is on assignment as a single resource Safety Officer Trainee to the Cottonwood Ridge.

Current Projects

- Team Member Supplemental Gear Funding
    - Through the collaborated effort of the wildland leadership, Battalion Chief Leslie, and the Board, each and every member will be receiving a $250.00 payout in this fiscal year. This funding is put into place to offset the additional costs accompanied with purchasing sleeping bags, sleeping pads, pillows, undergarments and other gear needed for extended assignments.
- Wildland Boots
    - This year, the Board approved a significant increase in the Wildland boot budget. Effective as of July 1, 2023, team members will be allotted the following: Up to $420.00 reimbursement for a 3-year renewal program, or up to $700.00 reimbursement for a 5-year renewal program.
- Jet Boils/Peak Refuel
    - Jet Boils/Peak Refuel will be placed on 1634 (Type 3) and 2239 (Type 6) to allow crews to make coffee for those long night shifts or spiked out on the fire line.

- Medical
    - The Board also approved a new line item for our Wildland Team. Brandy Labas has been working on outfitting the team with needed medical equipment for wildland assignments, such as AED devices that are 3-lead capable, fully stocked ALS bags, and tourniquets and pressure bandages for each member to carry in their packs.
- Radios
    - Adam Kroger and Ryan Hoffman are updating the team's communication ability by purchasing the new BKR-5000 series. This keeps our team members up to date with current radio technology, allowing for better communication and cloning. The team currently has 10 of these radios and will soon be purchasing an additional 10 this fiscal year.
- Equipment
    - Scott Petersen has done a phenomenal job of getting our apparatus up to par as well as fully stocked, with up-to-date inventory sheets. Each of our first out apparatus (1634, 2239, and 1935) have been equipped with 1" – 1 ½" Ejectors. These are unique pieces of equipment allowing us to pull water from various water sources.
    - 2239 and 1935 have also been equipped with 1 ½" draft hose (3 x 8' sections). These draft hoses allow someone to hand prime a draft when all else fails. Logistics has also purchased 1 ½" strainers with a clapper valve to accommodate these new draft hoses.
- Saw Shop
    - The saw shop will be getting a facelift to include building a proper workspace. The saw shop will be initiated by Daniel Huber, Justin Morgan, Alec Cameron, and Matthew Trowbridge. In addition to a proper shop, this year will start a chainsaw replacement program. Some of the saws currently in service are up to 15 years old, and parts are no longer available. The team will now be purchasing the STIHL MS462 series which is designed mainly to be utilized for fire department use.

Honor Guard/Pipes and Drums

Honor Guard

- One expenditure – Split Arrow Customs for new event and travel shirts for both Honor Guard and Pipes & Drums teams. Each member will receive 3 of each, 98 t-shirts in total. Monthly total: $1,559.67.
- District credit card and Honor Guard budget is all squared up.
- We will be conducting our new member hiring process this month. We will be picking up 3 new members for HG. Interest packets have been submitted and interviews will be held on Aug. 4th at our monthly meeting.
- No events or monthly meeting in July.

Pipes & Drums

- One expenditure – Airbnb lodging for IAFF Fallen Firefighter Memorial.
- No events in July.
- Hosting interviews for two candidates to join the team.

Special Operations

Training

- In July, our Special Operations Team continued to keep busy with in house training in preparation for the upcoming monsoon season. This month it was 377 A-shift who was able to travel up north to the Phoenix area and get some great training in at the Salt River.
- This month, all three Special Operations crews were able to participate in the Region's monthly TRT Drill. This month it was held at NWFD Training grounds and focused on Emergency Building Shoring (EBS). Crews from all over southern Arizona participated in the hands-on drill, which consisted of crews building a variety of shoring systems out wood and Para-tech struts. These shores are used to capture the weight of buildings during collapses or when there is a potential of a collapse. These monthly special ops drills are a great opportunity for our GRFD teams to work closely with our automatic aide partners.

Calls

- With one of the hottest months recorded in our area and a quieter start to the monsoon season, the GRFD Special Operations Team has had a quiet month with hiker and swift water rescues. In one Hazmat incident, station 377 crews responded to a carbon dioxide leak in one of the local McDonalds restaurants. 377 crews were able to use our one of our newer carbon dioxide detectors and find the source of the leak. The incident was successfully mitigated without any issues.

Community & Media Relations

Events:

- Code Save presentation with 380 C-Shift
- Heat and importance of drinking electrolytes media interview with Kold News 13
- Firework safety media interview with KOLD News 13
- Sun City Oro Valley Fourth of July Parade
- Oro Valley Chamber Breakfast and Expo
- Tucson Sugar Skulls First Responder Night; Battalion Chief Adam Jarrold highlighted with Heroes Award for assisting in off-duty cardiac arrest incident
- Tucson Saguaros Firefighter Appreciation Night
- Resident stopped by with Lucy the Dalmatian to take pictures with Station 380



Community Presence:



- Created several online posts to keep residents updated on Bowl Creek Fire
- Sent out community alert online for small brush fire near Saddlebrooke
- Created several online posts on serious accident at La Canada and Congressional
- Sent out community alert online for trailer fire in Catalina
- Online post to recognize Wildland Firefighter Day
- Highlighted EMS conducting Skills Labs during the month of July
- Sent out updates to media and created online posts on house fire near Shannon Road and Lambert Lane
- Created video talking safety for Fourth of July with Fire Marshal Jenn Akins
- Highlighted Firefighter Robert Metz's football career with the Tucson Sugar Skulls and Green Bay Blizzard for First Responder's Night
- Highlighted Deputy Chief Grant Cesarek's participation in the rained out Tucson Saguaro game and Fire Marshal Jenn Akins as the Tucson Saguaro Mascot
- Launched 3 Public Safety Announcement (PSA) videos with Northwest and Tucson Fire
- Took and shared photos to online platforms of Sun City Oro Valley Fourth of July Parade
- Press release and online post highlighting Chief Tom Brandhuber as this year's Goodfellow Award recipient
- Press release and online post highlighting the Finance team's Certificate of Achievement for Excellence in Financial Reporting Award
- Designed graphic and created several online posts for Fire Inspection Apprentice/Fire Inspector job openings
- Shared photos showing Station 377 putting in swift water training at Salt River



- Created online posts on Golder Ranch taking part in "Don't Be Afraid of Firefighters" presentation
- Highlighted event at Heart and Soul Gymnastics
- Highlighted crews taking part in lifeguard training

Social Media and Online Presence Totals:

- Facebook impressions close to 133,000, reach is 44,000 and engagement is 24,300
- Instagram reach in July was roughly 3,444, followers increased by 2%
- Twitter impressions 36,500, top media tweet was on National Wildland Firefighter Day

Future Projects and Events:

- Create station tour video
- Media interview with the Arizona Daily Star on Golder Ranch
- Create online posts and video recognizing Drowning Impact Awareness Month
- Online media posts showcasing PSA videos continues into August partnering with Tucson Northwest Fire on grill, heat and pool safety
- Rockin' 4 Heroes planning
- Several community events for September 11th

Golder Ranch Fire District Call Load Breakdown

July 2023

CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											0
Brush / Vegetation	2		1					2	1		6
Building									1	1	2
Electrical / Motor											0
Fires - All Other	3		1	1	1	1	1	2	1	1	12
Gas Leak											0
Hazmat											0
Trash / Rubbish	3				1	1					5
Unauthorized Burning											0
Vehicle									1		1
Total Fire	**8**	**0**	**2**	**1**	**2**	**2**	**1**	**4**	**4**	**2**	**26**
Animal Problem											0
Animal Rescue											0
Assist -Other	24		38	20	19	17	7	17	9	8	159
Battery Change	2		19	1	2	1		1			26
Bee Swarm					1	3					4
Defective Appliance			1								1
Invalid Assist	2	1	26	10	10	3	10	2	12	10	86
Snake	18	6	28	38	53	39	35	26	50	35	328
Lockout											0
Fire Now Out							1				1
Total Service Calls	**46**	**7**	**112**	**69**	**85**	**63**	**53**	**46**	**71**	**53**	**605**
Alarms (Fire, Smoke. CO)	7	1	6	12	5	1	10	3	7	6	58
Cancelled / Negative	5		2	9	8	3	12	4	8	12	63
Smoke / Odor Invest.	2			2	1	2			3	2	12
Total Good Intent	**14**	**1**	**8**	**23**	**14**	**6**	**22**	**7**	**18**	**20**	**133**
Motor Vehicle Accident				1	4	5	3	1	6	4	24
Rescue-high, trench, water					1						1
Interfacility Transport							1				1
All Other EMS Incidents	72	8	108	93	89	70	103	25	116	156	840
Total EMS Type	**72**	**8**	**108**	**94**	**94**	**75**	**107**	**26**	**122**	**160**	**866**
TOTAL ALL	**140**	**16**	**230**	**187**	**195**	**146**	**183**	**83**	**215**	**235**	**1630**
Percentage of Call Load	9%	1%	14%	11%	12%	9%	11%	5%	13%	14%	100%
Average Calls Per Day	4.52	0.52	7.42	6.03	6.29	4.71	5.90	2.68	6.94	7.58	52.58
Patients Transported				**567**							
Last 12 Month Call Load				**19565**							
Last July Call Load				**1558**							

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

DATE: August 15, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8A

REQUIRED ACTION:	☐ Discussion Only	☒ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☒ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
From 7/1/2023 Through 7/31/2023

Account Code	Account Title	Current Period Actual	Current Period Budget	Current Period Budget Variance - Original	YTD Actual	YTD Budget	YTD Budget Variance - Original
5000	Labor/Benefits/Employee Development	2,771,805.93	2,800,630.80	28,824.87	2,771,805.93	2,800,630.80	28,824.87
6000	Supplies/Consumables	108,767.15	142,120.85	33,353.70	108,767.15	142,120.85	33,353.70
6500	Vehicle / Equipment Expense	49,517.81	147,482.89	97,965.08	49,517.81	147,482.89	97,965.08
6750	Utilities / Communications	34,548.43	40,489.79	5,941.36	34,548.43	40,489.79	5,941.36
7000	Professional Services	70,471.29	117,665.98	47,194.69	70,471.29	117,665.98	47,194.69
7500	Dues/Subscriptions/Maint. Fees	65,088.60	99,201.08	34,112.48	65,088.60	99,201.08	34,112.48
7750	Insurance	62,714.24	56,632.00	(6,082.24)	62,714.24	56,632.00	(6,082.24)
8000	Repairs / Maintenance	17,918.23	94,927.89	77,009.66	17,918.23	94,927.89	77,009.66
9000	Debt Service	92,273.16	60,720.27	(31,552.89)	92,273.16	60,720.27	(31,552.89)
9500	Capital Outlay	116,779.87	128,625.99	11,846.12	116,779.87	128,625.99	11,846.12
Report Difference		(3,389,884.71)	(3,688,497.54)	298,612.83	(3,389,884.71)	(3,688,497.54)	298,612.83

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: August 15, 2023

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: August 15, 2023

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION:	☒ Discussion Only	☐ Formal Motion	☐ Resolution
RECOMMENDED ACTION:	☐ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.