AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
DECEMBER 21, 2021
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Stantley Palmer of O'Neal Memorial Baptist Church.

4. PRESENTATION

4.1 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for November 2021.*

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

6. RESOLUTIONS

6.1 **CEREMONIAL DOCUMENTS POLICY** - RESOLUTION 2021-200 APPROVING THE CEREMONIAL DOCUMENTS POLICY, GUIDELINES, AND APPLICATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Formally adopts the Ceremonial Documents Policy, Guidelines, and Application.*

6.2 **VOLUNTARY ANNEXATION AGREEMENT - 1627 CLINCH DRIVE** - RESOLUTION 2021-201 APPROVING THE EXTENSION OF WATER AND WASTEWATER SERVICES OUTSIDE THE CORPORATE LIMITS; ACCEPTING THE VOLUNTARY ANNEXATION PETITION FOR ONE PARCEL CONTAINING APPROXIMATELY 0.36 ACRES OF LAND LOCATED AT 1627 CLINCH DRIVE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the extension of water and wastewater services to the property owners identified, whose property is located at 1627 Clinch Drive: Parcel Number: 00-00-30-0800-0001-0020 and also approves the Voluntary Annexation Petition.*

6.3 **PROPOSAL APPROVAL - WEATHERPROOFING TECHNOLOGIES, INC.** - RESOLUTION 2021-202 APPROVING WEATHERPROOFING TECHNOLOGIES, INC (A SUBSIDIARY OF TREMCO INC.) TO PERFORM ROOF REPAIRS AND RESTORATION TO THE POLICE STATION IN AN AMOUNT NOT TO EXCEED $76,973; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the proposal from Weatherproofing Technologies, Inc. for the repairs and restoration of the Police Station roof in an amount not to exceed $76,973.*

6.4 **MEMORANDUM OF UNDERSTANDING AMENDMENT - NORTH FLORIDA LAND TRUST** - RESOLUTION 2021-203 APPROVING A MEMORANDUM OF UNDERSTANDING AMENDMENT WITH NORTH FLORIDA LAND TRUST FOR IDENTIFICATION AND ACQUISITION OF LANDS FOR CONSERVATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves an Amendent to the Memorandum of Understanding between the City of Fernandina Beach and North Florida Land Trust (NFLT) for identification and acquisition of lands for conservation.*

6.5 **COLLECTIVE BARGAINING AGREEMENT - THE NORTHEAST FLORIDA PUBLIC EMPLOYEES, LOCAL 630, LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO-CLC -** RESOLUTION 2021-204 APPROVING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF FERNANDINA BEACH AND THE NORTHEAST FLORIDA PUBLIC EMPLOYEES, LOCAL 630, LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO-CLC FOR THE PERIOD OF OCTOBER 1, 2021, TO SEPTEMBER 30, 2024; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the labor agreement with the Northeast Florida Public Employees, Local 630, Laborers' International Union of North America, AFL-CIO-CLC, for the period of October 1, 2021, through September 30, 2024, which shall be retroactive to October 1, 2021.*

6.6 **AWARD OF ITB 21-13 – CGC, INC.** - RESOLUTION 2021-205 AWARDING ITB 21-13 TO CGC, INC. TO CONSTRUCT ROADWAY IMPROVEMENTS FOR THE RAILROAD CROSSINGS AT ASH, CENTRE, AND ALACHUA STREETS AT FRONT STREET; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards ITB 21-13 to CGC, INC. to construct roadwork improvements at the railroad crossings for Ash, Centre, and Alachua Streets in an amount not to exceed $400,000.*

6.7 **AWARD OF ITB 22-02 - SEA BANDIT CONSTRUCTION** - RESOLUTION 2021-206 AWARDING ITB 22-02 TO SEA BANDIT CONSTRUCTION TO PROVIDE PUBLIC OUTDOOR RESTROOM CLEANING SERVICES IN FISCAL YEAR 2021/2022; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards ITB 22-02 to Sea Bandit Construction to provide outdoor public restroom cleaning services in amount not to exceed $53,000.00, in Fiscal Year 2021/2022*.

7. ORDINANCE - FIRST READING

7.1 **CODE AMENDMENT - CONSERVATION AND PRESERVATION OF LAND -** ORDINANCE 2021-37 AMENDING ARTICLE VIII, CONSERVATION AND PRESERVATION OF LAND UNDER CHAPTER 42, ENVIRONMENT; AMENDING SECTION 42-190 OBJECTIVES; AMENDING SECTION 42-192 DEFINITIONS; AMENDING SECTION 42-193 LAND CONSERVATION TRUST FUND; AMENDING SECTION 42-194 ADMINISTRATION; AMENDING SECTION 42-196 CRITERIA FOR EVALUATION OF LANDS; AMENDING SECTION 42-197 ACQUISITION LIST; AMENDING SECTION 42-198 NOMINATION OF ACQUISITION PROPOSALS; AMENDING SECTION 42-199 PROCEDURES FOR SELECTIONS AND PURCHASE PROCEDURES; AMENDING SECTION 42-200 MANAGEMENT AND USE OF ENVIRONMENTALLY SENSITIVE LANDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Amending Chapter 42, Article VIII, Conservation and Preservation of Land, by amending the process for identifying and acquiring suitable properties for conservation.*

7.2 **AMENDING THE MASTER FEE SCHEDULE** – ORDINANCE 2021-38 AMENDING THE FEES FOR THE GOLF COURSE AND PLANNINGAND CONSERVATION DEPARTMENT, FOR FY 2021/2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the amended fee schedule for the Golf Course, and correcting a Scrivener's error in*

the Planning fees, for Fiscal Year 2021/2022.

7.3 ***(Quasi-Judicial)*** **VOLUNTARY ANNEXATION - FLORIDA PUBLIC UTILITIES COMPANY PARCELS** - ORDINANCE 2021-39 ANNEXING THREE PARCELS TOTALING APPROXIMATELY 2.85 ACRES OF LAND LOCATED AT PARCEL NUMBER 00-00-31-1800-0186-0010, 00-00-31-1800-0308-0011, & 00-00-31-1800-0183-0000, CONTIGUOUS TO THE CITY LIMITS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Annexes three parcels: 00-00-31-1800-0186-0010; 00-00-31-1800-0308-0011, and 00-00-31-1800-0183-0000 into the City limits*.

7.4 ***(Legislative)*** **FUTURE LAND USE MAP ASSIGNMENT - FLORIDA PUBLIC UTILITIES COMPANY PARCELS** - ORDINANCE 2021-40 ASSIGNING A FUTURE LAND USE MAP CATEGORY OF PUBLIC & INSTITUTIONAL (PI) FOR 2.85 ACRES OF LAND LOCATED AT 00-00-31-1800-0186-0010, 00-00-31-1800-0308-0011, & 00-00-31-1800-0183-0000; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Assigns a Future Land Use Map (FLUM) of Public & Institutional for parcels: 00-00-31-1800-0186-0010; 00-00-31-1800-0308-0011, and 00-00-31-1800-0183-0000.*

7.5 ***(Quasi-Judicial)*** **ZONING - FLORIDA PUBLIC UTILITIES COMPANY PARCELS** - ORDINANCE 2021-41 ASSIGNING A ZONING CATEGORY OF PUBLIC & INSTITUTIONAL (PI-1) FOR 2.85 ACRES OF LAND LOCATED AT 00-00-31-1800-0186-0010, 00-00-31-1800-0308-0011, 00-00-31-1800-0183-0000; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Zoning map assignment of PI-1 for parcels 00-00-31-1800-0186-0010; 00-00-31-1800-0308-0011, and 00-00-31-1800-0183-0000.*

8. BOARD APPOINTMENTS

8.1 **ARTS AND CULTURE NASSAU** - *five appointments.*

8.2 **CODE ENFORCEMENT AND APPEALS BOARD** - *one appointment.*

9. CITY MANAGER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.

- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.

- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.

- MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.

- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.

- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.

- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).