



Agenda  
City Council Regular Meeting  
Tuesday, September 19, 2023  
Richland City Hall Council Chambers  
625 Swift Boulevard

---

**City Council Regular Meeting - 6:00 p.m.**

**Welcome and Roll Call**

**Pledge of Allegiance**

**Approval of Agenda:** (Approved by Motion)

**Presentations:**

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk distribution.

1. Declaring Surplus and Authorizing Relinquishment of an Easement Lying within 933 Thayer Drive, Resolution No. 2023-149
2. Amending the 2023 Budget in the Stormwater Utility Fund, Ordinance No. 2023-22

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

**Consent Calendar:** Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

**Minutes:**

3. Approval of the September 5, 2023 City Council Regular Meeting Minutes
  - Jennifer Rogers, City Clerk

**Ordinances - First Reading:**

See Ordinance Nos. 2023-22 and 2023-23 on **Items of Business**

**Ordinances - Second Reading & Passage:**

4. Ordinance No. 2023-20, Amending Chapter 9.04 of the Richland Municipal Code related to Crimes Against Persons
  - Heather Kintzley, City Attorney
5. Ordinance No. 2023-21, Annexing Approximately 1,641 Acres known as the Northwest Advanced Clean Energy Park (formerly the North Horn Rapids Industrial Park)
  - Kerwin Jensen, Development Services Director

Resolutions - Adoption:

6. Resolution No. 2023-145, Authorizing a Grant Application to the Washington State Recreation and Conservation Office for Local Parks Maintenance Grant Program Funding
  - Laura Hester, Parks & Public Facilities Director
7. Resolution No. 2023-146, Authorizing Award of Bid to Palouse Power, LLC for Construction of City View Substation Bank No. 2
  - Clint Whitney, Energy Services Director
8. Resolution No. 2023-148, Setting a Public Hearing Date to Consider the Proposed Annexation of 1.83 Acres of Short Plat 793, Lot 3
  - Kerwin Jensen, Development Services Director

Items - Approval:

9. Appointment to the Americans with Disabilities Act (ADA) Citizens Review Committee: Lee Schmolke
  - Jennifer Rogers, City Clerk
10. Appointment to the Lodging Tax Advisory Committee: Char Gaza and Doug Sako
  - Jennifer Rogers, City Clerk
11. Appointment to the Utility Advisory Committee: Harry Staven and Roy Miller
  - Jennifer Rogers, City Clerk

Expenditures - Approval:

12. Expenditures from August 1, 2023 to August 31, 2023 for \$28,316,208.98 including Travel Check Nos. 20359-20372, Accounts Payable Check Nos. 314162-315115, Accounts Payable Wire Nos. 9672-9719, Payroll Wires & ACH Nos. 13511-13573, Payroll Direct Deposit & Check Nos. 211472-213314, and Pension Check Nos. 6537-6562.
  - Brandon Allen, Finance Director

**Items of Business:**

13. Resolution No. 2023-137, Authorizing a Purchase Order Contract with Great Western Installation, Inc. for New Playground Equipment at Howard Amon Park
  - Laura Hester, Parks & Public Facilities Director
14. Resolution No. 2023-149, Declaring Surplus and Authorizing Relinquishment of an Easement lying within 933 Thayer Drive
  - Pete Rogalsky, Public Works Director
15. Ordinance No. 2023-22, Amending the 2023 Budget in the Stormwater Utility Fund
  - Pete Rogalsky, Public Works Director
16. Ordinance No. 2023-23, Rezoning a 9,600 Square Foot Lot at 521 Smith Avenue from Medium Density Residential (R-2) to Medium Density Residential Small Lot (R-2S) (Closed Record)
  - Kerwin Jensen, Development Services Director

**Reports and Comments:**

1. City Manager

2. City Council
3. Mayor

## **Adjournment**

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.