City of Atlantic Beach

Final Agenda

Regular City Commission Meeting

Monday, November 13, 2023 - 6:30 p.m.
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE TO THE FLAG
CALL TO ORDER

Page(s)

1. APPROVAL OF MINUTES

* 1.A. Approve minutes of the Special Called Meeting of the City Commission held on September 13, 2023. 5 - 9
9-13-23 Special Called Commission Meeting Draft Minutes

* 1.B. Approve minutes of the Regular Commission meeting held on September 25, 2023. 11 - 19
9-25-23 Regular City Commission Draft Minutes

2. COURTESY OF FLOOR TO VISITORS

2.A. Fletcher Interact Club Proclamation 21
Fletcher Interact Club Proclamation

2.B. Wreaths Across America Proclamation 23
Wreaths Across America Proclamation

PUBLIC COMMENT

3. CITY MANAGER REPORTS

3.A. Accept the 90-Day Calendar (Nov. 2023 - Jan. 2024) 25 - 28
90-Day Calendar (Nov. 2023 - Jan. 2024)

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None.

6. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. SUPPORTING

DOCUMENTATION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COMMISSION ON THESE ITEMS.

6.A. Accept the water and sewer infrastructure at Calypso Mooring subdivision for ownership and maintenance by the City of Atlantic Beach. 29 - 64
Water & Sewer Infrastructure at Calypso Mooring

6.B. Accept the City Attorney and City Clerk's FY 22-23 Annual Performance Reviews. 65 - 87
Charter Officer FY 22-23 Performance Reviews

7. COMMITTEE REPORTS

None.

8. ACTION ON RESOLUTIONS

8.A. **RESOLUTION NO. 23-49** 89 - 90
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA APPROVING A 4% SALARY INCREASE FOR THE CITY CLERK, RETROACTIVE TO 10/1/2023 AND MAKING THE SALARY ADJUSTMENT AUTOMATIC EACH YEAR.
Resolution No. 23-49

8.B. **RESOLUTION NO. 23-50** 91 - 104
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE PURCHASE OF SECURITY UPGRADES TO THE WASTEWATER TREATMENT PLANT ENTRY DOORS AND CARD READERS ON THE WWTP AND PUBLIC WORKS SECURITY GATES; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 23-50

8.C. **RESOLUTION NO. 23-51** 105 - 112
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA APPROVING AND ACCEPTING THE TEMPORARY CONSTRUCTION EASEMENT AGREEMENT FROM REGENCY CENTERS CORPORATION FOR TEMPORARY NON-EXCLUSIVE EASEMENT FOR CONSTRUCTION AND RELATED PURPOSES, SUBJECT TO THE RESPECTIVE TERMS IN THE EASEMENT AGREEMENT; AUTHORIZING THE MAYOR TO EXECUTE THE EASEMENT AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 23-51

9. ACTION ON ORDINANCES

9.A. **ORDINANCE NO. 31-23-16, Public Hearing and Final Reading** 113 - 142
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, AMENDING THE FUTURE LAND USE MAP OF THE 2030

COMPREHENSIVE PLAN TO CHANGE THE DESIGNATION OF THOSE LANDS DESCRIBED IN ATTACHED EXHIBIT A FROM RESIDENTIAL MEDIUM DENSITY (RM) TO COMMERCIAL (CM); PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.
Ordinance No. 31-23-16

9.B. **ORDINANCE NO. 90-23-251, Public Hearing and Final Reading** 143 - 172
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, REZONING THOSE LANDS DESCRIBED IN ATTACHED EXHIBIT A FROM RESIDENTIAL, GENERAL, TWO- FAMILY (RG), TO COMMERCIAL GENERAL (CG); PROVIDING FINDINGS OF FACT; REQUIRING RECORDATION; AND PROVIDING AN EFFECTIVE DATE.
Ordinance No. 90-23-251

* 9.C. **ORDINANCE NO. 20-23-170, Introduction and First Reading** 173 - 178
AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF ATLANTIC BEACH, FLORIDA FOR FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AND PROVIDING AN EFFECTIVE DATE.
Ordinance No. 20-23-170

10. MISCELLANEOUS BUSINESS

None.

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

13. ADJOURNMENT

This meeting will be live-streamed and videotaped. The video recording will be posted within four business days on the City's website. To access live or recorded videos, click on the Meeting Videos tab on the city's home page at www.coab.us.

If any person decides to appeal any decision made by the City Commission with respect to any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, FL 32233, no later than 5:00 PM on the Thursday prior to the meeting.