1. CALL TO ORDER

Subject :	A. Members Present and Absent
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	1. CALL TO ORDER
Type :	

Public Content

Key Points: Routine item

Staff Contact: Lee Pambid, Deputy County Administrator

Number of Attachments & Description: None

Staff Recommendation: None

Subject :	B. Determination of Quorum
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	1. CALL TO ORDER
Type :	

Public Content

Key Points: Routine item. A majority of the members (5) shall constitute a quorum. The Planning Commission is a nine-member body. Each member represents one magisterial district and has one vote.

Staff Contact: Lee Pambid, Deputy County Administrator

Number of Attachments & Description: None

Staff Recommendation: None

Subject :	C. Vote on Remote Participation
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	1. CALL TO ORDER
Type :	

Public Content

Key Points: Only if necessary. Remote participation is governed in Article IX- Remote Participation, Page 7 of the by-laws and 2.2-3708.2 (declared emergencies) and 2.2-3708.3 (situations other than declared emergencies) of the Code of Virginia.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator

Number of Attachments & Description: None

2. ADOPTION OF AGENDA

Subject :	A. Motion to Approve
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	2. ADOPTION OF AGENDA
Type :	Procedural

Public Content

Key Points: Routine item. Additions, deletions, can be done at this time.

Staff Contact: Lee Pambid, Deputy County Administrator

Number of Attachments & Description: Agenda

Staff Recommendation: None.

File Attachments

2023.12.13 - PC Agenda.pdf (243 KB)

3. PUBLIC COMMENT PERIOD

Subject :	A. Description and Rules
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	3. PUBLIC COMMENT PERIOD
Type :	Information, Presentation

Public Content

Key Points:

- This time is for public comment on non-agenda/ non-public hearing items.
- Comments are limited to 4 minutes.

- Should a speaker wish to use a presentation or slide deck, it must be provided to the Staff by 4pm on the preceding day (Tuesday).
- The public comment rules are stated below.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator

Number of Attachments & Description: None

4. MINUTES

Subject :	A. Adoption of November 8, 2023 Planning Commission Minutes
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	4. MINUTES
Type :	Action, Minutes

Public Content

Key Points: Adoption of Wednesday, November 8, 2023 Minutes

Staff Contact: Shawnta McCain

Number of Attachments & Description: 11/8/2023 Minutes

File Attachments

2023.11.08 - Draft Minutes.pdf (276 KB)

5. OLD BUSINESS

6. NEW BUSINESS

Subject :	A. FY25 Capital Improvement Plan (CIP) Briefing
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	6. NEW BUSINESS
Type :	Discussion, Information, Presentation

Public Content

Key Points: The Finance Department will brief the Planning Commission on the next iteration of the CIP, including major projects and timeline.

Staff Contact: Margaret Lindsey, CPA, Finance Director

Number of Attachments & Description: Slide Deck

Staff Recommendation: None

File Attachments

CIP presentation FY 25 PC meeting Dec 13 2023.pdf (330 KB)

7. PUBLIC HEARINGS

Subject :	A. No public hearings are scheduled.
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	7. PUBLIC HEARINGS
Type :	

Public Content

Key Points: None at this time.

Staff Contact: Lee Pambid, Deputy County Administrator

Number of Attachments & Description: None

Staff Recommendation: None

8. OTHER MATTERS

Subject :	A. Confined Poultry Ordinance Review (continuation from 11/8/2023)
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	8. OTHER MATTERS
Type :	Discussion, Information, Presentation

Public Content

Key Points: Review of Section 106-232(j) regarding the treatment of existing confined poultry operations at the Board of Supervisors' request. The Planning Staff introduced this subject to the Commission earlier at their November 8, 2023 regular meeting.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator

Number of Attachments & Description: Packet containing staff report, citizen comment, options matrix, and certain sections of the zoning ordinance (poultry ordinance, CUP standards, Powers of the BZA)

File Attachments

Poultry Packet 2023-12-13.pdf (5,562 KB)

Subject :	B. Certified Planning Commissioner Course Dates for 2024

Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	8. OTHER MATTERS
Type :	Information

Public Content

Key Points: The Certified Planning Commissioner Course is recommended for all commissioners not currently holding the certification. It is held multiple times each year with in-person and virtual sessions. In-person sessions are typically held in Richmond at VCU.

Dates are below.

112th Certified Planning Commissioner Program (Richmond, VA)

Opening Session:

- Tuesday, January 30, 2024
- Wednesday, January 31, 2024

Closing Session:

- Monday, April 8, 2024
- Tuesday, April 9, 2024

ClickHEREfor more information

113th Certified Planning Commissioner Program (Virtual)

Opening Session:

- Thursday, March 21, 2024
- Friday, March 22, 2024

Closing Session:

- Thursday, May 16, 2024
- Friday, May 17, 2024

ClickHEREfor more information

114th Certified Planning Commissioner Program (Richmond, VA)

Opening Session:

- Monday, July 29, 2024
- Tuesday, July 30, 2024

Closing Session:

- Monday, September 30, 2024
- Tuesday, October 1, 2024

Staff Contact: Chontese Ridley, County Planner I

Number of Attachments & Description: None

9. STAFF REPORTS

Subject :	A. Subdivision Agent
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	9. STAFF REPORTS
Type :	

Public Content

Key Points: Verbal report on any substantial subdivision applications.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator for Community and Economic Development

Number of Attachments & Description: None

Staff Recommendation: None

Subject :	B. Zoning Administrator
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	9. STAFF REPORTS
Type :	

Public Content

Key Points: Verbal report on any zoning matters or Board of Zoning Appeals applications.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator for Community and Economic Development

Number of Attachments & Description: None

Staff Recommendation: None

Subject :	C. Deputy County Administrator
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	9. STAFF REPORTS

Type :

Public Content

Key Points: Verbal report on any matters regarding the functional areas of the deputy county administrator.

Staff Contact: Leander N. "Lee" Pambid, Deputy County Administrator for Community and Economic Development

Number of Attachments & Description: None

Staff Recommendation: None

10. NEXT MEETING

Subject :	A. New Agenda Item
Meeting :	Dec 13, 2023 - Planning Commission Regular Meeting
Category :	10. NEXT MEETING
Type :	

Public Content

Key Points: The next meeting is currently scheduled for Wednesday, January 10, 2023 at 7pm.

Staff Contact: Chontese Ridley, County Planner I

Number of Attachments & Description: None

Staff Recommendation: None

11. ADJOURNMENT