Thursday, December 14, 2023
Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)

The Accomack County Board of Supervisors voted to hold its regular December meeting on Thursday, December 14, 2023, at the Chincoteague Volunteer Fire Company on Chincoteague Island.
5052 Deep Hole Road
Chincoteague, VA
To listen to the live audio, please visit: https://www.co.accomack.va.us/how-do-i/listen-to-meeting-audio

1. Opening of Meeting

Subject :	1.1 Invocation
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	1. Opening of Meeting
Type :	
Subject :	1.2 Pledge of Allegiance
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

Subject :	1.3 Adoption of Agenda
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	1. Opening of Meeting
Type :	Procedural
Subject :	1.4 Consider Allowing Remote Participation of Board Member(s) (if warranted)
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	1. Opening of Meeting
Type :	Procedural

Public Content

COUNTY REMOTE MEETING PARTICIPATION POLICY LINK:

https://go.boarddocs.com/va/coa/Board.nsf/files/C8CKX353C3FD/$file/Board%20of%20Supervisor%20Remote%20Participation%20Policy.pdf

Chairman Script for Remote Participation

- Supervisor _____ notified me earlier today that he would like to participate in this evenings meeting remotely because he is _____.
- Our adopted Remote Participation Policy requires that all requests from Board members to remotely participate in a public meeting must be received by the Chair in writing on or before the day of the meeting and subject to approval by the Board.
    - I can attest that the request to participate remotely was received by me in writing on __/__/__
- It is my understanding that Supervisor _____is currently connected via Zoom to this meeting.
    - Supervisor _____ can you hear me?
- For the record, Supervisor _____ would you state the reason you wish to participate remotely and the exact location from where you are participating from?
- Members of the Board, since we have a quorum physically assembled here tonight, would someone like to make a motion to allow Supervisor _____ to remotely participate in tonights meeting in accordance with our Board-adopted remote participation policy?

2. Public Comment

Subject :	2.1 Public Comment Rules
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	2. Public Comment
Type :	Information

Public Content

The Board shall set aside a citizens comment period. During the citizens comment period, speakers wishing to address the Board must abide by the rules of conduct outlined herein and shall clearly state their name and address, and shall be subject to such time limitations as the Chairman and these rules may impose. The following rules shall apply:

i. Public comments shall be limited to items on the current meetings agenda but shall not address matters on the public hearing calendar for the day.

ii. No individual speaker shall be permitted to address the Board for more than four (4) minutes.

iii. The Chair shall allocate the time among the speakers in an equitable manner.

iv. Individuals who have previously spoken on a subject at a public hearing shall not be allowed to re-address the Board on the same subject during the public comment period.

v. Specific questions should be resolved prior to the meeting by contacting a Board member or the appropriate staff member.

vi. Anyone who would like to present a PowerPoint presentation for a public meeting must have to present the presentation 24 hours in advance for review by staff for appropriateness.

vii. Questions shall be directed to the Chair, who will, at his/her discretion, solicit the response from the appropriate person.

viii. Persons addressing the Board shall not use inappropriate or threatening language or verbally attack any Board member or any member of the public.

ix. The Chair shall direct any person whose behavior is violent or disruptive to leave the meeting room.

3. Consideration of Minutes

Subject :	3.1 November 15, 2023 Regular Meeting Minutes
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	3. Consideration of Minutes
Type :	Minutes

Public Content

Staff Contact: Jessica Taylor Hargis, Executive Assistant

Number of Attachments & Description: 1: DRAFT Minutes

File Attachments

2023.11.15 BOS Regular Meeting Minutes.pdf (1,580 KB)

4. Recognitions

Subject :	4.1 Presentation of Resolution to Samuel Cooper, Clerk of the Circuit Court, recognizing 40 years of service to the County
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	Recognition

Public Content

File Attachments

2023.12.15 Resolution Commending Samuel Cooper - Clerk of Circuit Court.pdf (210 KB)

Subject :	4.2 Presentation of Resolution to Debbie Midgett, Commissioner of Revenue, recognizing 42 years of service to the County

Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	Recognition

Public Content

File Attachments

2023.12.15 Resolution Commending Debbie Midgett - Commissioner of Revenue.pdf (237 KB)

Subject :	4.3 Presentation of Resolution to Ron Wolff, Supervisor Election District 2
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	Recognition

File Attachments

2023.12.15 Resolution Commending Ron Wolff - District 2.pdf (210 KB)

Subject :	4.4 Presentation of Resolution to Paul Muhly, Supervisor Election District 4
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	Recognition

Public Content

File Attachments

2023.12.15 Resolution Commending Paul Muhly - District 4.pdf (283 KB)

Subject :	4.5 Presentation of Resolution to Harrison W. Phillips, Supervisor Election District 5
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	

Public Content

File Attachments

2023.12.15 Resolution Commending Harrison W. Phillips III - District 5.pdf (212 KB)

Subject :	4.6 Presentation of Plaque to 2023 Chair Robert R. Crockett
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	4. Recognitions
Type :	Recognition

Public Content

Key Points: Presentation of a plaque to 2023 Chairman Robert D. Crockett, by 2023 Vice-Chair Harrison W. Phillips.

5. Consent Agenda

Subject :	5.1 Approval of Consent Agenda
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	5. Consent Agenda
Type :	Action (Consent)
Recommended Action :	Motion to approve Consent Agenda Items

Public Content

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.2 Consider accepting grant award from Virginia 9-1-1 Services Board allowing for staff recognition bonuses to Sheriff's Office communication operator staff
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	5. Consent Agenda
Type :	Action (Consent)
Fiscal Impact :	Yes

Budgeted :	No
Budget Source :	State Grant
Recommended Action :	Accept the grant award and authorize bonuses to Sheriff's Office communication operators.

Public Content

Key Points: The Virginia 9-1-1 Services Board has awarded the Sheriff's Public Safety Answering Point (PSAP) a staff recognition grant in the amount of $12,500. This grant will be used to provide 1-time bonuses to five full-time communication operators in the amount of $2500 each.

Point of Contact: Sheriff Todd Wessells

Number of Attachments & Description: (2) Award letter and previously enacted an ordinance allowing bonuses to be paid to County employees

File Attachments

Employee BONUS enabling ORDINANCE.pdf (173 KB)
va 911 services board grant approval letter 092823.pdf (410 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.3 Consider Approving Virginia Telecommunications Initiative (VATI) 2024 Letter of Support and Financial Commitment
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	5. Consent Agenda
Type :	Action
Dollar Amount :	$1,839,470.00
Budgeted :	Yes
Recommended Action :	Authorize the County Administrator to sign the letter of support and commitment.

Public Content

Key Points: This letter of support and financial commitment is needed for the Eastern Shore's Broadband Authority's VATI grant application which is due by 12/19/23. The Board previously budgeted and appropriated

the requested local match for the FY23 VATI application which was not funded. The Board previously approved using the FY23 local match for the ESVBA's FY24 VATI application. No additional funding is being requested.

Staff Contact: Mike Mason, County Administrator

Number of Attachments & Description: (1) Letter of support/financial commitment

File Attachments

2023.12.14 Accomack VATI 2024 Letter of Support.pdf (251 KB)

Subject :	5.4 Consider accepting revised County FY25 Annual Fiscal Plan (Budget) Deliberations Calendar
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	5. Consent Agenda
Type :	Action (Consent)
Recommended Action :	Approve the revised FY25 budget and tax rates development calendar.

Public Content

Key Points: This revised calendar reflects changes to Virginia Code Section 58.1-3321 approved by the General Assembly earlier this year. These changes dictate how soon a public hearing can be held once proposed "lowered" tax rates, associated with a general real property reassessment, are advertised.

Generally, this Code change allows more time for the Board to work on the proposed FY25 budget and tax rates than what was previously approved in the original budget calendar. A revised calendar is being presented for Board approval.

File Attachments

Budget Calendar FY 25 draft 112923.pdf (157 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject :	5.5 Consider Approving a Letter of Support for the "Never Leave a Veteran Behind" Housing Project proposed for the Town of Parksley
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	5. Consent Agenda

Type :	Action (Consent)
Recommended Action :	Approve letter of Support for "Never Leave a Veteran Behind" project in the Town of Parksley

Public Content

Number of Attachments & Description: (2) Accomack DRAFT Letter of Support and Town of Parksley approved Letter of Support

File Attachments

LOS for Never Leave a Veteran Behind Housing Project.pdf (151 KB)
town of parksley LOS.pdf (198 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. Items Removed from Consent Agenda

7. Report of Public Officials

Subject :	7.1 Accomack County Sherriff Todd Wessells - Budget Amendment for Jail Camera System
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	7. Report of Public Officials
Type :	Information, Presentation

Public Content

Key Points: Sheriff Wessells will provide background on the jail camera system, which requires replacement in order to maintain inmate and employee security, well-being, and safety.

The ACSO Jail budget has $30,000 reserved for this activity from FY2024.

Under Agenda Item 14.1, the Board will consider approving a budget amendment to use capital/public safety funds to repurpose $104,000 in additional funding for the proposed replacement.

Attachments: (1) Description of Work

File Attachments

jail camera system request 120623.pdf (2,325 KB)

8. Old Business

Subject :	8.1 Receive update on draft MOU discussions with the Greenbackville, Parksley, Painter, and Oak Hall, AND consider approving final language for each company MOU, and authorizing the County Administrator to pursue execution
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	8. Old Business
Type :	Action
Fiscal Impact :	No
Recommended Action :	Approval of the four (4) MOUs, with authority given to the County Administrator and the County Attorney to make minor changes and correct clerical errors.

Public Content

Overview:

The Director of Public Safety has met with the leadership of each of the following companies regarding draft MOU provisions:

- **Greenbackville Volunteer Fire Department**- Barry Outten, Fire Chief & Heath Bodley, Deputy Chief
- **Oak Hall Rescue**- Mike Rudder, President & Dean Orsino, Rescue Captain
- **Painter Volunteer Fire Company** - Company's Board of Directors
- **Parksley Volunteer Fire Company**- Daryn Fussell, President

All have indicated they will sign the attached agreement(s) as modified for each company.

No meeting has taken place with Tangier as the County acknowledges the service level provided there and the environment are unique and therefore require a unique agreement that has not been developed yet.

This MOU, once executed, will supersede and replace the individual "Funding Agreements" currently in effect between the County and the volunteer companies listed above. It covers not only the financial relationship between the County and each company, which was the focus of the Funding Agreement but also addresses operational and administrative aspects of delivering fire and rescue services to the public from a combination system comprised of volunteers and paid County staff where each is responsible for providing certain components of the overall emergency response. It contains provisions regarding work environment, living quarters, equipment standards, training levels, response protocol, non-discrimination, incident command, complaint resolution, diversity training, etc.

Staff Contact: Mike Mason, CPA, County Administrator

Number of Attachments & Description: Presentation (1); Summary (1); and MOU's (4: Painter, Greenbackville, Oak Hall, & Parksley)

File Attachments

VFD Model MOU Summary 12.6.23.pdf (143 KB)
Revised Painter VFD MOU 12-13-23.pdf (232 KB)
Painter VFD MOU 12-6-23.pdf (224 KB)

Greenbackville VFD MOU 12-5-2023.pdf (228 KB)
Oak Hall MOU 12-6-23.pdf (199 KB)
Parksley VFD MOU.pdf (228 KB)

Subject :	8.2 Receive status update on the Onancock Volunteer Fire Department MOU approved by the Board of Supervisors on 11/15/23 and its 12/15/23 deadline for execution
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	8. Old Business
Type :	Information

Public Content

Key Points: As of 12/4/23, the County has not received a response from the Onancock Volunteer Fire Department regarding the MOU the Board of Supervisors approved last month. Pursuant to the Board's action, the MOU must be executed by the OVFD by 5:00 p.m. on 12/15/2023 in order to be considered timely.

No action is requested.

File Attachments

VFD Model MOU Summary 12.6.23.pdf (143 KB)

9. Appointments

Subject :	9.1 Appointments
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	9. Appointments
Type :	Action

Public Content

File Attachments

2023 December Appointments.pdf (144 KB)

Subject :	9.2 Attendance Reports
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	9. Appointments
Type :	Information

Public Content

File Attachments

Attendance Reports.pdf (154 KB)

10. New Business

Subject :	10.1 Receive Status on the Issuance of the County's FY23 Audited Financial Statements (delayed) as required by Code of Virginia Section 15.2-2511
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	10. New Business
Type :	Information

Public Content

Key Points:

Pursuant to Code of Virginia section 15.2-2511, all Virginia localities that have failed to issue their audited financial statements for the previous fiscal year by the statutory deadline of December 15th are required to promptly inform the governing body and public of the delay. As of today, December 14, 2023, the County of Accomack's annual financial report for the fiscal year ending June 30, 2023, is still pending, and not complete. We expect to complete and issue the report early in 2024. County finance staff continues to work diligently to complete work needed for the external auditors and in conjunction with Accomack County Public Schools which are the only external entity that have not completed their work towards this. The Harbors and the other Component Units (Eastern Shore Public Library, Mosquito Commission, and the A-N PDC) have all completed their work and the County has received the same.
Staff Contact: Margaret Lindsey, CPA, Director of Finance, Michael Mason, CPA, County Administrator

11. County Administrator's Report

Subject :	11.1 Memorialize previous dissemination of Code of Virginia Section 2.2 Chapter 37 Virginia Freedom of Information Act to satisfy COV 2.2-3702 requirement pertaining to BOS members
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	11. County Administrator's Report
Type :	Information

Public Content

Key Points:

Code of Virginia

. Notice of chapter.

Any person elected, reelected, appointed or reappointed to any body not excepted from this chapter shall (i) be furnished by the public body's administrator or legal counsel with a copy of this chapter within two weeks following election, reelection, appointment or reappointment and (ii) read and become familiar with the provisions of this chapter.

File Attachments

COV 2.2 Chapter 37 Virginia Freedom of Information Act.pdf (595 KB)

Subject :	11.2 Memorialize previous dissemination of Code of Virginia Section 2.2 Chapter 31 State and Local Conflict of Interests Act to satisfy COV 2.2-3100.1 requirement to BOS Members
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	11. County Administrator's Report
Type :	Information

Public Content

Key Points:

Code of Virginia

Table of Contents » Title 2.2. Administration of Government » Subtitle I. Organization of State Government » Part I
Employees » Chapter 31. State and Local Government Conflict of Interests Act » Article 1. General Provisions » §
review by officers and employees

. Copy of chapter; review by officers and employees.

Any person required to file a disclosure statement of personal interests pursuant to subsections A or B of §2.2-3114, subsections A or B of §2.2-3115or §2.2-3116shall be furnished by the public body's administrator a copy of this chapter within two weeks following the person's election, reelection, employment, appointment or reappointment.

All officers and employees shall read and familiarize themselves with the provisions of this chapter.

File Attachments

COV 2.2 Chapter 31 State and Local Conflict of Interests Act.pdf (197 KB)

Subject :	11.3 Other
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)

Category :	11. County Administrator's Report
Type :	

Public Content

Key Points: Add Text

Staff Contact: Add Text

Number of Attachments & Description: Add Text

Staff Recommendation: Add Text

12. County Attorney's Report

13. Board of Supervisors Comment Period

14. Budget and Appropriation Items

Subject :	14.1 Consider Approving Resolution to Amend the FY24 Budget
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	14. Budget and Appropriation Items
Type :	Action
Fiscal Impact :	Yes
Dollar Amount :	$169,000.00
Budgeted :	No
Budget Source :	State funds, Federal funds and FY24 adopted departmental budget
Recommended Action :	Consider Approving Resolution to Amend the FY24 Budget

Public Content

Key Points: Theattached resolution contains FY2024 budget amendments totaling $169,000.00, which will appropriate State funds for the Sheriff's Office, Federal funds for EMS, and repurpose funds to replace the Jail's camera system.

Budget Contingency Balance as of 7/1/2023: $267,357

Budget Contingency Balance as of 12/4/2023: $150,485

Staff Contact: Margaret Lindsey, CPA, Director of Finance

Number of Attachments & Description:1 - Resolution to Amend FY24 Budget

File Attachments

Resolution to Amend the FY24 Budget 20231214-Dec Regular Budget Items.pdf (163 KB)

15. Payables

Subject :	15.1 Consider Payables
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	15. Payables
Type :	Action
Absolute Date :	Mar 17, 2021
Fiscal Impact :	Yes
Budgeted :	Yes

Public Content

Key Points:

Pursuant to Code of Virginia§ 15.2-1243 (A), approval of the attached listing ofbills payable to be paid from the County Treasury is requested. Note that all payables have been reviewed by the County Administrator.

A listing of bills payable for the Board's review and approval are attached.

File Attachments

Accounts Payable Payment for Publication November 22 2023.pdf (60 KB)
Accounts Payable Payment for Publication November 16 2023.pdf (10 KB)
Accounts Payable Payment for Publication November 09 2023 2.pdf (10 KB)
Accounts Payable Payment for Publication Nov 09 2023.pdf (9 KB)
Accounts Payable Payment for Publication November 09 2023.pdf (43 KB)
Accounts Payable Payment for Publication October 26 2023.pdf (47 KB)
Accounts Payable Payment for Publication October 13 2023 Special Batch-Refund.pdf (9 KB)
Accounts Payable Payment for Publication October 13 2023 Special Batch.pdf (8 KB)
Northampton CSA GFS Final Report 12-07-23.pdf (9 KB)
Accomack CSA GFS Final Report 12-07-23.pdf (10 KB)
Refund Extract_12-01-2023 Final GFS Report.pdf (8 KB)
Accounts Payable Payment for Publication December 07 2023 (002).pdf (47 KB)

16. Mandatory Training

Subject :	16.1 Receive Group COIA Training to Satisfy Virginia Code Mandate 2.2-3132 (b)
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	16. Mandatory Training

Type :	Information, Presentation

Public Content

Key Points:

Code of Virginia

Table of Contents » Title 2.2. Administration of Government » Subtitle I. Organization of State Government » Part E. State Officers and Employees » Chapter 31. State and Local Government Conflict of Interests Act » Article 9. Training for Local Filers » § 2.2-3132. Training on prohibited conduct and conflicts of interest

§ 2.2-3132. Training on prohibited conduct and conflicts of interest.

A. The Council shall provide training sessions for local elected officials, the members of appointed school boards, and the executive directors and members of industrial development authorities and economic development authorities, as created by the Industrial Development and Revenue Bond Act (§15.2-4900et seq.), on the provisions of the State and Local Government Conflict of Interests Act (§2.2-3100et seq.). The Council may provide such training sessions by online means.

B. **Each local elected official and member of an appointed school board, and the executive director and members of each industrial development authority and economic development authority, as created by the Industrial Development and Revenue Bond Act, shall complete the training session described in subsection A within two months after assuming the local office and thereafter at least once during each consecutive period of two calendar years** while he holds such office, commencing with the date on which he last completed a training session. No penalty shall be imposed on a local elected official, a member of an appointed school board, or an executive director or member of an industrial development authority or an economic development authority for failing to complete a training session.

C. The clerk of the respective governing body or school board shall maintain records indicating local elected officials, members of appointed school boards, and executive directors and members of industrial development authorities and economic development authorities subject to the training requirement and the dates of their completion of a training session pursuant to subsection B. Such records shall be maintained as public records for five years in the office of the clerk of the respective governing body or school board.

Link to Training:https://ethicswebinar.dls.virginia.gov/

17. Closed Meeting

Subject :	17.1 Closed Meeting
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	17. Closed Meeting
Type :	Action
Subject :	17.2 Certification of Closed Meeting
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	17. Closed Meeting
Type :	Action

Recommended Action :	Motion to certify closed meeting.

18. Adjournment

Subject :	18.1 Adjournment
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	18. Adjournment
Type :	Action
Recommended Action :	Motion to adjourn.

Public Content

19. Informational Items

Subject :	19.1 Eastern Shore Public Library: Executive Director's Report
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	19. Informational Items
Type :	Information

Public Content

File Attachments

ESRL Accomack BoS Ltr.pdf (404 KB)

Subject :	19.2 VDOT Speed Study Results: Saxis Road
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	19. Informational Items
Type :	Information

Public Content

Staff Contact: Jessica Taylor Hargis, Executive Assistant

Number of Attachments & Description: 1: VDOT Response

File Attachments

VDOT Results - Saxis Road Speed Study 2023.pdf (796 KB)

Subject :	19.3 VDOT Speed Study Results: Fleming Road
Meeting :	Dec 14, 2023 - Board of Supervisors Regular Meeting - Chincoteague Volunteer Fire Company - 5:00 p.m. (Date & Location Change)
Category :	19. Informational Items
Type :	Information

Public Content

Staff Contact: Jessica Taylor Hargis, Executive Assistant

Number of Attachments & Description: 1: VDOT Response

File Attachments

VDOT Results 2023.04.19 Fleming Road - Signage + Speed Study.pdf (1,109 KB)