



2024 JAN -5 PM 2:40

FILED FOR RECORD
KRYSTAL VALDEZ
ELLIS COUNTY CLERK

RANDY STINSON
Commissioner Pct. #1

TODD LITTLE
County Judge

PAUL D. PERRY
Commissioner Pct. #3

LANE GRAYSON
Commissioner Pct. #2

Krystal Valdez
Ellis County Clerk

KYLE BUTLER
Commissioner Pct. #4

**NOTICE OF REGULAR MEETING
ELLIS COUNTY COMMISSIONERS COURT**

Notice is hereby given that a meeting of the Ellis County Commissioners' Court will be held on **Tuesday, January 9th, 2024, at 2:00 p.m. in the Commissioners' Courtroom (2nd floor) of the Historic Ellis County Courthouse, located at 101 W. Main Street, Waxahachie, Texas**, at which time the following will be discussed and considered:

OPENING COURT

County Judge Pro Tem will call meeting to order, declare quorum if present, and declare notices legally posted pursuant to the Open Meetings Act, Texas Government Code Chapter 551.

Motion to open meeting

Invocation and Pledge of Allegiance – *County Judge Pro Tem Lane Grayson*

PUBLIC COMMENT – Members of the public will have the opportunity to make their comments at the time the agenda item is being addressed.

CONSENT AGENDA – Consideration and action:

Administrative:

- A.1 Approval of Regular Bills, Payroll, and Officers' Reports. – *Treasurer Cheryl Chambers*
- A.2 Approval of the monthly Treasurer's report for October 2023, pursuant to Texas Local Government Code §114.026. – *Treasurer Cheryl Chambers*
- A.3 Approval of the monthly Treasurer's report for November 2023, pursuant to Texas Local Government Code §114.026. – *Treasurer Cheryl Chambers*
- A.4 Approval of the Commissioners' Court regular meeting minutes from December 27th, 2023. – *County Clerk Krystal Valdez*

- A.5 Approval of the County Auditor's August 2023 cash audit reports. – *First Assistant Auditor Staci Parr*
- A.6 Approval of a tabulated report of the county's receipts and disbursements of funds from December 2nd – December 21st, 2023, pursuant to Texas Local Government Code §114.024. – *First Assistant Auditor Staci Parr*
- A.7 Approval of the Justice of the Peace, Precinct 1 monthly report for December 2023, pursuant to Texas Local Government Code §114.044. – *The Honorable Chris Macon, Justice of the Peace, Precinct 1*
- A.8 Approval of the Justice of the Peace, Precinct 2 monthly report for December 2023, pursuant to Texas Local Government Code §114.044. – *The Honorable Jackie Miller, Justice of the Peace, Precinct 2*
- A.9 Approval of the Justice of the Peace, Precinct 3 monthly report for December 2023, pursuant to Texas Local Government Code §114.044. – *The Honorable Dan Cox, Justice of the Peace, Precinct 3*
- A.10 Approval of the Justice of the Peace, Precinct 4 monthly report for December 2023, pursuant to Texas Local Government Code §114.044. – *The Honorable Louis Ponder, Justice of the Peace, Precinct 4*
- A.11 Approval of 101 continuing education hours for the Tax Assessor/Collector for a period beginning March 22nd, 2022 and ending March 22nd, 2023. – *Tax Assessor/Collector Richard Rozier*

Financial:

- F.1 Accept funds from the sale of estray cattle by the Sheriff's Office in the amount of \$2,040.⁰⁰ as unanticipated revenue. Request special budget of unanticipated revenue:
- Increase 001-0010-508700 (Estray) by \$2,040.⁰⁰
- Pursuant to Texas Local Government Code §111.0108, unanticipated revenue certified by County Auditor. – *First Assistant Auditor Staci Parr*

REGULAR AGENDA – Discussion, Consideration and Action:

Department of Development:

- 1.1 Discussion, consideration, and action to release a performance bond and accept maintenance bonds for the Estates of Palmer. The ±57.8563-acre site is located ±485 feet east of the intersection of FM 813 and Farrar Road, Palmer, Road & Bridge Precinct No. 1.
- 1.2 Discussion, consideration, and action on a request for a variance for Parcel ID #178744 from Section IV (A) of the Subdivision & Development Regulations to allow this property to develop without meeting the minimum lot depth requirements. The ±4.54-acre site is located ±1,500 west of the intersection of FM 813 & Oates Road, Palmer, Road and Bridge Precinct No. 1.
- 1.3 Discussion, consideration, and action on a request for a variance for Parcel ID #179811 from Section IV (A) of the Subdivision & Development Regulations to allow this property to develop without meeting the minimum road frontage requirements. The ±26.00-acre site is located south of Holder Road ±745 feet south of the intersection of Holder Road and Forrester Road, Waxahachie, Road and Bridge Precinct No. 3.

- 1.4 Ratify staff action on a preliminary plat of The Estates of Windsor. The ±33.436-acre site is located ±820 feet southwest of the intersection of Westmoreland Road and Red Oak Creek Road, situated in the J. McNamara Survey, Abstract No. 693, Ovilla, Road and Bridge Precinct No. 4.

Purchasing

- 2.1 Discussion, consideration, and action for the County Judge to execute one (1) lease agreement with American National Leasing for one (1) 2024 Chevrolet Silverado 1500 for the Ellis County Constable, Precinct 1, using BuyBoard Contract #724-23.
- 2.2 Discussion, consideration, and action for the County Judge to execute one (1) lease agreement with American National Leasing for one (1) 2023 Ford F150 Responder for the Ellis County Constable, Precinct 3, using BuyBoard Contract #724-23.
- 2.3 Discussion, consideration, and action to purchase drainage culverts from Hamilton Supply and Wilson Culverts using the Smith County, Texas Interlocal Agreement.
- 2.4 Discussion, consideration, and action on a price re-determination on the contract renewal from RFB-2022-001 for asphaltic concrete patching material 50-60 lb Bags with Blades Group, LLC in the amount of 25%, based on the Consumer Price Index (CPI) and presentation of potential alternative solutions through cooperative agreements.

Administrative:

- 3.1 Discussion, consideration, and action on Waterfall Ranch Estates Phases 1 and 2, located in the extraterritorial jurisdiction (ETJ) of Waxahachie, Road & Bridge Precinct No. 3. – *Precinct 3 Commissioner Paul D. Perry*
- 3.2 Discussion, consideration, and action to appoint Sharon Mancilla as the acting Human Resources Director in the event that no replacement is in place at the time of the current director's retirement. – *Precinct 3 Commissioner Paul D. Perry*
- 3.3 Discussion, consideration, and action to participate in the Texas Association of Counties (TAC) Cybersecurity training program and for the County Judge to sign the agreement. The cost will be paid from account 001-0140-508350. – *Human Resources Director Theresa Taylor*

RECESS TO CONVENE TO EXECUTIVE SESSION

The Commissioners' Court of Ellis County reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, as authorized by Texas Government Code Chapter 551, or to seek the advice of its attorney and/or other attorneys representing Ellis County on any matter in which the duty of the attorney to the Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under Chapter 551.

- 4.1 Pursuant to Texas Government Code §551.071 (1), consultation with legal counsel regarding pending or contemplated litigation concerning TCEQ matters, specifically pending Texas Pollutant Discharge Elimination Systems permits (TPDES) and pending petitions for the creation of Municipal Utility Districts (MUD's).

ADJOURNMENT OF EXECUTIVE SESSION

ADJOURNMENT OF REGULAR MEETING

Signed the 5th day of January, 2024



Todd Little, Ellis County Judge

I, the undersigned, County Clerk Ellis County, do hereby certify that the above Notice of Meeting of the Ellis County Commissioners' Court is a true and correct copy of said Notice, that I received said Notice, and it was posted at the doors of the Ellis County Courthouse, a place readily accessible to the general public at all times on the 5th day of January, 2024 at 2:40 p.m.





Krystal Valdez, County Clerk