



**Somerset County**  
Board of County Commissioners  
**Meeting Agenda**

Commissioner Meeting Room  
County Administration Building  
20 Grove Street, P.O. Box 3000  
Somerville, New Jersey 08876

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**Regular Meeting Agenda**

**January 23, 2024**

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In compliance with the open public meetings act of the state of New Jersey on January 9, 2024 adequate notice of this meeting was provided as required by law.

Additionally, this meeting is being digitally recorded and livestreamed on the Somerset County website.

For public access please email your questions to: **Countyboardmeeting@co.somerset.nj.us**

The public may participate in this meeting by calling (908) 231-7075.

**PLEDGE OF ALLEGIANCE:**

I would like to welcome everyone to the January 23, 2024 Regular meeting of the Somerset County Board of Commissioners. The items on this agenda were introduced at the Somerset County Board of Commissioners Work Session on January 11, 2024.

**ROLL CALL:**

Commissioner Singletary  
Commissioner Drake  
Commissioner Marano  
Deputy Director Sooy  
Director Robinson

**REPORTS:**

Director Robinson (Finance & Administration)  
Deputy Director Sooy (Business Partnership, Finance)  
Commissioner Marano (Public Works)  
Commissioner Drake (Human Services)  
Commissioner Singletary (Public Health & Safety)

**CITATIONS:**

Somerset County Superintendent of the Year

- Dr. Michelle Aquino

Somerset County Teacher of the Year

- Corinne Laurie

**PROCLAMATION:**

Muslim Heritage Month

**APPOINTMENTS:**

Somerset County Improvement Authority (R24-218)

- John Kitchen

Somerset County Library Commission (R24-219)

- Daniel Sheffield

Senior Citizen and Disability Transportation Advisory Board (R24-220)

- Mary Kate Sarles

Open Space Advisory Committee (R24-221)

- Saad Toor

**MOTION TO APPROVE RESOLUTIONS 24-218 THROUGH 24-221**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singletary				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**APPROVAL OF MINUTES**

- January 11, 2024 Minutes

**MOTION TO APPROVE THE ABOVE LISTED MINUTES**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singletary				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ORDINANCES**

ORD24-100 Ordinance establishing speed limits along Bonnie Burn Road, County Route 695, Watchung Borough, Somerset County, New Jersey.

**MOTION TO OPEN PUBLIC HEARING ON ORD24-100**

OPEN	SECOND	CLOSE	SECOND
	Commissioner Drake		
	Commissioner Singletary		
	Commissioner Marano		
	Deputy Director Sooy		
	Director Robinson		

ORD24-101 Ordinance establishing speed limits along South Main Street, North Main Street, Finderne Avenue, County Routes 533 and 633, Millstone Borough, Bridgewater Township, Somerset County, New Jersey.

**MOTION TO OPEN PUBLIC HEARING ON ORD24-101**

OPEN	SECOND	CLOSE	SECOND
	Commissioner Drake		
	Commissioner Singletary		
	Commissioner Marano		
	Deputy Director Sooy		
	Director Robinson		

**CONSENT AGENDA**

All matters listed hereunder are considered to be routine in nature and will be enacted upon in one or several motions. Any person may request that an item be removed for separate consideration. Items listed below were introduced at the County Commissioners work session meeting of January 11, 2024.

*ADMINISTRATOR – Colleen Mahr, County Administrator*

County Counsel

24-200 Amending the by-laws regarding terms of members of the Commission on the Status of Women.

*PROSECUTOR'S OFFICE- Thomas L. White, Administrator*

24-201 Authorizing Nancy DiVito to electronically submit the 2024 Federal Equitable Sharing Agreement and 2023 Certification for the Somerset County Prosecutor's Office.

*PUBLIC WORKS – Paul McCall, Director*

Roads and Bridges

24-202 Authorizing an agreement between the County of Somerset and the Township of Montgomery for the installation of high definition license plate recognition equipment on Georgetown Franklin Turnpike and County Route 518, Eastbound 170 feet east of Spring Hill Road in the Township of Montgomery.

## Transportation

24-203 Authorizing a shared service agreement between Somerset County Transportation and the Township of Bedminster for transportation services.

24-204 Authorizing a shared service agreement between Somerset County Transportation and the Borough of North Plainfield for transportation services.

24-205 Authorizing a shared service agreement between Somerset County Transportation and the Township of Warren for transportation services.

24-206 Amending resolution R21-233 to increase Section 5311 funding by \$1,000.00 from \$141,212.00 to \$142,212.00.

*PUBLIC HEALTH & SAFETY– Dr. Terry Clancy, Director*

## Emergency Management

24-207 Authorizing the amendment of R22-1104 which is for the appointment and re-appointment of members to the Somerset County Working Group for a three year term ending December 31, 2025.

## MOTION TO APPROVE RESOLUTIONS 24-200 THROUGH 24-207

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singletary				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**AWARD OF CONTRACTS:***PUBLIC WORKS – Paul McCall, Director*

## Engineering

24-208 Authorizing change order #3 and final payment for Schifano Construction Corp., Middlesex, NJ for the 2021 Road Resurfacing & ADA Compliance Program, Various Routes, Various Locations, Somerset County, New Jersey, Contract No. 21002. An increase of \$154,461.56 from the as-bid contract amount of \$5,821,416.50. The new total of \$6,887,992.24 includes previously approved change order #1, \$701,422.84 and change order #2, \$210,691.34. Total not to exceed \$154,461.56.

24-209 VOID

24-210 Consultant Agreement Modification No.1 to Verdantas LLC, Wilmington, DE for Potable Well Monitoring - for Park Commission Facilities, Somerset County, New Jersey for Year 2023. Total not to exceed \$23,000.00. New contract amount of \$55,388.00.

24-211 Authorizing award of Professional Services Contract to Greenman-Pedersen, INC., Bridgewater, NJ for Preliminary Engineering for the Replacement of Valley Road (CR 512) Bridge over the Passaic River, Somerset County Bridge No. H1110/Morris County Bridge No. 1400-539, Township of Bernards, Somerset County and Township of Long Hill, Morris County, New Jersey. Total not to exceed \$999,985.88.

24-212 Authorizing award of professional services contract to Traffic Planning & Design Inc., Pottstown, PA for Construction and Inspection of the Reconstruction of River Road (CR 567), Hillsborough Township, Somerset County, New Jersey. Total not to exceed \$225,047.02.

**Public Works**

24-213 Authorizing the award of contract #CC-0015-24 to Imwoth LLC dba Idsautoshred, Toms River, NJ for Mobile Paper Shredding Services at various locations. First year of three year contract. Total not to exceed \$12,800.00.

**MOTION TO APPROVE RESOLUTIONS 24-208 THROUGH 24-213**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singleterry				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**FINANCE:**

*FINANCE & ADMINISTRATIVE SERVICES – Yvonne E. Childress, Director & CFO*

Finance

24-214 Approval to pay confirming order to PKF O'Connor Davies, Cranford, NJ. Total not to exceed \$17,500.00.

24-215 Payment of Claims and Ratifying Payment of Claims.

*PUBLIC WORKS – Paul McCall, Director*

Facilities and Services

24-216 Authorizing certification of funds for previously awarded contract #CC-0145-23 to Haig Service Corporation, Green Brook NJ for fire alarm systems for Somerset County radio towers and Administration Building exterior horn strobe add-on. Total not to exceed \$80,149.78.

Recycling

24-217 Authorizing certification of funds for previously awarded contracts. Total not to exceed \$15,400.00.  
*{AlphaProMed, LLC, Tampa, FL, \$1,250.00, Bob's Uniform Shop, Inc., Middletown, NJ, \$2,000.00, D & B Auto Supply, Middlesex, NJ, \$5,000.00, Fastenal Industrial and Construction Supply, Middlesex, NJ, \$1,200.00, Gen-El Safety, Randolph, NJ, \$1,500.00, Grainger, South Plainfield, NJ, \$1,000.00, Home Depot, Bridgewater, NJ, \$1,500.00, Keyport Army & Navy, Brick, NJ, \$1,000.00, Occupational Health Centers of NJ, PA, Elkridge, MD, \$500.00, Ricoh, USA, Inc., Parsippany, NJ, \$450.00. Total not to exceed \$15,400.00.}*

**MOTION TO APPROVE RESOLUTIONS 24-214 THROUGH 24-217**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singletary				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

**ITEMS ADDED FROM THE JANUARY 23, 2024 WORK SESSION TO BE ADOPTED TONIGHT***ADMINISTRATOR – Colleen Mahr, County Administrator*

County Counsel

24-222 Authorizing the execution of a Second Amendment to the Lease Agreement between the Somerset County Improvement Authority, Somerset County and TD Bank.

24-223 Authorizing an amended Brown Avenue Extension/Improvement Agreement with the Township of Hillsborough for the grant agreement between the County of Somerset and Somerville Business Park, LLC for Brown Avenue/Route 206 Large Truck Bypass

*HUMAN SERVICES -Michael J. Frost, Director*

Office on Aging and Disability Services

24-224 Authorizing modification to R23-1704 and allows for the additional allocation of new funds of \$5,742.00 to be added to the 2023 Area Plan Contract (APC) (DOAS23AAA019) which will result in a new contract amount of \$ 2,873,245.00 for the period of January 1, 2023 through December 31, 2023.

*PROSECUTOR'S OFFICE- Thomas L. White, Administrator*

24-225 Amending certification of funds for a previously awarded contract for services to the Somerset County Prosecutor's Office by Dr. Howard Gilman, in resolution #23-2463. Total reduction not to exceed (\$7,000.00).

*PUBLIC WORKS -Paul McCall, Director*

Roads and Bridges

24-226 Authorizing award of contract # CC-0050-23R2 section 1 to Vollers Excavating and Construction, North Branch, NJ for snow removal from county roads in Franklin, South Bound Brook, Branchburg, Bridgewater and Bedminster. First year of a two year contract. Total not to exceed \$5,000.00.

**MOTION TO APPROVE RESOLUTIONS 24-222 THROUGH 24-226**

MOTION	SECOND		YES	NO	ABSTAIN	NOT PRESENT
		Commissioner Drake				
		Commissioner Singletary				
		Commissioner Marano				
		Deputy Director Sooy				
		Director Robinson				

PUBLIC:EXECUTIVE SESSIONADJOURNMENT