



City of Hutto

Agenda

City Council Meeting

Thursday, February 15, 2024 at 7:00 PM

City Council Chambers

Hutto City Hall

500 W. Live Oak Street

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1. Delta Days in Hutto Proclamation

5.2. World Hippo Day Proclamation

5.3. Amplify Wilco Days Proclamation

6. CITY MANAGER COMMENTS

7. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on February 15, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

8. PRESENTATIONS

8.1. Temple College Presentation (Dede Griffith and Dr. Robbin Ray)

8.2. Presentation on the Annual Comprehensive Financial Report for the Year Ended September 30, 2023 (Alberta Barrett)

9. PUBLIC HEARINGS

9.1. Conduct a public hearing regarding the creation of the Meadow Brook Public Improvement District (Sara Cervantes)

9.2. Conduct a public hearing and consider possible action on Ordinance No. O-2024-009

to amend the Code of Ordinances (2020 edition, as amended), Chapter 3, Land Use Standards of the City of Hutto by amending Chapter 2, Administration, by amending 10.203 Development Review Process, amending Chapter 3 Land Use Standards, Section 10.304.9 Temporary Uses, and amending Section 10.310.5, Mobile Food Vendor (First Reading) (Ashley Bailey)

10. BOARDS AND COMMISSIONS

- 10.1. Consideration and possible action regarding possible appointments, re-appointments and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments

11. ORDINANCES

- 11.1. Consideration and possible action on Ordinance No. O-2024-010 approving budget amendments for the Hutto Economic Development Corporation (HEDC) as approved at their Board Meeting on January 29, 2024 (First Reading) (Alberta Barrett)
- 11.2. Consideration and possible action on Ordinance No. O-2024-011 authorizing a budget amendment in the amount of \$41,000 for the FM 3349 Bridge Beautification Project (First Reading) (Alberta Barrett)
- 11.3. Consideration and possible action on proposed Charter Amendments and adopt Ordinance No. O-2024-012 ordering a Special Election for May 4, 2024, to amend the Home Rule Charter of the City of Hutto, Texas; designate the propositions and manner of holding such election; and provide for the posting and publication of notice (Legal)
- 11.4. Consideration and possible action on Ordinance No. O-2024-013 amending Hutto Code of Ordinances, Chapter 4 Animals, Article 4.09.002 Cats to provide for Trap, Neuter and Release (First Reading) (Chief Jeffrey Yarbrough)
- 11.5. Consideration and possible action on Ordinance No. O-2024-014 amending of Hutto Code of Ordinances, Chapter 22, Article 22.04.001-22.04.010 and Articles 22.04.011 and Articles 22.04.012 to provide for amending the definition of vehicles to include All Terrain Vehicle, Trailer and to amend Parking, Stopping and Standing provisions related to such vehicles (First Reading) (Chief Jeffrey Yarbrough)
- 11.6. Consideration and possible action on Ordinance No. O-2024-015 amending Hutto Code of Ordinances, Chapter 8 Business Regulations, Article 8.06 Vehicle Towing to provide for towing regulations (First Reading) (Chief Jeffrey Yarbrough)

12. RESOLUTIONS

- 12.1. Consideration and possible action relating to Resolution No. R-2024-031 approving the Olander Farms Development Agreement between Keith Alan Olander, Karen Ann Olander, Janet Lynn Olander Barnard, Timothy Edward Barnard, Brian Anthony Barnard, Elizabeth Barnard Davis, and Hutto-40 LLC and the City of Hutto and authorizing the City Manager to execute the agreement (Sara Cervantes)
- 12.2. Consideration and possible action on Resolution No. R-2024-022 adopting the City Manager Absence/Disability Leave Policy (City Manager James Earp)

13. OTHER BUSINESS

- 13.1. Consideration and possible action on the recommendations for the updated utilities CIP projects resulting from the previous City Council Workshops (Matt Rector)
- 13.2. Discussion and action on appropriating \$1,814,600 from the Durango PID community

- benefit fees to CIP projects and/or road maintenance fund (Councilmember Amberley Kolar)
- 13.3. Consideration and possible action on development a City game room ordinance (Mayor Mike Snyder)
 - 13.4. Discussion and possible action on Council and City Manager expense reimbursements (Mayor Mike Snyder)
 - 13.5. Consideration and possible action on releasing to the public the January 30, 2024, legal memo relating to Guidance on Use of Official Titles by Elected City Officials (Mayor Mike Snyder)

14. CONSENT AGENDA ITEMS

- 14.1. Consideration and possible action on Resolution No. R-2024-040 approving a "piggyback" agreement for the purchase of Hot-Mix Asphalt with Asphalt Inc., LLC, D/B/A "Lone Star Paving Company" for a total of \$224,000 per year (Rick Coronado)
- 14.2. Consideration and possible action to approve Resolution No. R-2024-041 to award of a contract for Pre-Purchase Equipment for the Megasite Wastewater Lift Station Project (CIP WW-07), in the amount of \$158,889 and authorizing the City Manager to execute the construction contract with Xylem Water Solutions USA, Inc. (Matt Rector)
- 14.3. Consideration and possible action on Resolution No. R-2024-042 authorizing the City Manager to execute an agreement for network upgrades at the Police Department in the amount of \$150,560.02 with Freeit Data Solutions (David Reeves)
- 14.4. Consideration and possible action approving Resolution No. R-2024-047 authorizing the City Manager to execute a Cost Participation Agreement between the City of Hutto, Texas and Starlight Homes Texas L.L.C in the amount of \$103,508 for upsizing waterlines (Matt Rector)
- 14.5. Consideration and possible action on Resolution No. R-2024-039 authorizing the application of a grant from the Texas Office of the Governor, Criminal Justice Division, Rifle-Resistant Body Armor Grant Program, to provide funding for the Police Department, to purchase forty (40) sets of rifle-resistant body armor for Police Officers, with a total grant value of \$107,947.20 (Chief Jeff Yarbrough)
- 14.6. Consideration and possible action on Resolution No. R-2024-037 authorizing the application of a grant from the Texas Office of the Governor, Criminal Justice Division, Body Worn Camera Grant Program, to provide funding for the Police Department, to purchase forty-three (43) sets of body-worn cameras for Police Officers, with a total grant value of \$103,824.20 (Chief Jeff Yarbrough)
- 14.7. Consideration and possible action on Resolution No. R-2024-038 authorizing the application of a grant from the Texas Office of the Governor, Criminal Justice Division, Bullet-Resistant Shield Grant Program, to provide funding for the Police Department, to purchase six (6) Bullet-resistant shields for Police Officers, with a total grant value of \$40,308 (Chief Jeff Yarbrough)
- 14.8. Consideration and possible action of Resolution No. R-2024-014 authorizing the City Manager to execute an Interlocal Cooperative Purchasing Agreement (ILA) between the City of Hurst, Texas, and the City of Hutto for the purchase of goods and services from vendors bid by either party including present and future contracts for public works projects (Rick Coronado)
- 14.9. Consideration and possible action on Resolution No. R-2024-043 authorizing the

extension of the City depository services contract until September 30, 2024 (Alberta Barrett)

- 14.10. Consideration and possible action on Resolution No. R-2024-044 approving a joint election agreement and contract for election services between Williamson County Elections Administrator and the City of Hutto; authorizing the City Manager to execute the contract (Legal)
- 14.11. Consideration and possible action on Resolution No. R-2024-045 approving new voting equipment for election services for the City of Hutto; authorizing the City Manager to lease or rent the equipment (Legal)
- 14.12. Consideration and possible action on Resolution No. R-2024-046 ordering the May 4, 2024 General Election (Legal)
- 14.13. Consideration and possible action on the acceptance of the January 2024 financial report (Alberta Barrett)
- 14.14. Consideration and possible action on approving the February 1, 2024 City Council Work Session and City Council, and Special Called Work Session February 3 meeting minutes (Angela Lewis)
- 14.15. Consideration and possible action on Ordinance No. O-2024-005 adopting the Hutto Schedule of Fees and Charges for Fiscal Year 2023/2024, by adding a Water Reservation Fee and consolidating fees and establishing costs and fees charged by the City of Hutto (Second Reading) (Jeff White, Matt Rector, David Amsler)

15. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices) and 551.087 (Deliberations regarding Economic Development negotiations).

- 15.1. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending Legal Requests, Potential Claims, Pending Litigation, Potential Litigation, and City Council Legal Requests.

16. ACTION RELATIVE TO EXECUTIVE SESSION

- 16.1. Consideration and possible action related to Executive Session Items

17. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

- 17.1. General Comments from City Council

17.2. Future Agenda Items

17.3. Future Additional or Rescheduled meetings as allowed by Hutto City Code Section 1.02.033 Additional or Rescheduled Meetings

18. ADJOURNMENT

19. CERTIFICATION

I certify that this notice of the February 15, 2024 Hutto City Council meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on February 12, 2024 before 6:00 P.M.




Angela Lewis

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at Angela.Lewis@huttotx.gov or call (512) 759-4033 for assistance.