



**MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
February 20, 2024**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154**

CITY OF SCHERTZ CORE VALUES

Do the right thing

Do the best you can

Treat others the way you want to be treated

Work cooperatively as a team

**AGENDA
TUESDAY, FEBRUARY 20, 2024 at 6:00 p.m.**

Call to Order

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Brown)**

Presentations

Presentation of the Code Enforcement Association of Texas – The Wes Castolenia Community Service Award to the City of Schertz Neighborhood Services. (B.James/L.Wood)

Proclamations

Engineers Week February 18-24, 2024

George Washington Day - February 22, 2024

Government Communicators Day - February 24, 2024

National Employee Appreciation Day - March 1, 2024

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
- Announcements and recognitions by the City Manager (S. Williams)
- Announcements and recognitions by the Mayor (R. Gutierrez)

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Consideration and/or action regarding the approval of the regular meeting minutes of February 6, 2024. (S.Edmondson/S.Courney)
2. **Appointment/Reappointment For Boards/Commissions/Committees** (S.Edmondson)
 - Resignation of Dr. Miguel Vazquez from the Schertz Historical Preservation Committee
3. **Resolution 24-R-20** - Authorizing the City Manager to issue a purchase order for the purchase of a Fire Department vehicle as part of the 2023-2024 Vehicle/Equipment Replacement/Acquisition program. (B.James/D. Hardin-Trussell/C.Hernandez)
4. **Resolution 24-R-21** - Authorizing the City Manager to issue a purchase order for the purchase of multiple Police Department Vehicles(s) as part of the 2024-2025 Vehicle/Equipment Replacement/Acquisition program. (B.James/D.Hardin-Trussell/C.Hernandez)
5. **Resolution 24-R-16** - Authorizing the application for the Guadalupe Valley Electric Cooperative (GVEC) Power Up Grant (S.Williams/G.Rodgers)
6. **Resolution 24-R-17** - Authorizing an application to the State Homeland Security Grant Program (SHSP) (S.Williams/G.Rodgers)
7. **Resolution 24-R-15** - Authorizing an application to the Lower Colorado River Authority (LCRA) Community Development Partnership Program (CDPP) Grant. (S.Williams/G.Rodgers)
8. **Resolution 24-R-22** - Authorizing a Memo of Understanding between JBSA and the Schertz PD for law enforcement response assistance and information sharing for The Great Texas Airshow (USAF Thunderbirds). (S.Williams/J.Lowery)
9. **Resolution 24-R-18** - Authorizing a grant application for Bullet-Resistant Shields to be purchased to enhance law enforcement's all-hazard response capabilities. (S.Williams/J.Lowery/K.Kallies)

10. **Resolution 24-R-10** - Authorizing a Subdivision Improvement Agreement and Roadway Impact Fee Credit Agreement with Embry. (S.Williams/B.James)
11. **Resolution 24-R-14** - Authorizing a Pole Attachment License Agreement with Guadalupe Valley Electric Cooperative, Inc. (GVEC). (S.Williams/B.James)
12. **Resolution 24-R-13** - Authorizing a Memorandum of Understanding with the City of Cibolo and the Cibolo Creek Municipal Authority regarding the Southern Plant Wastewater Services and Funding Agreement. (S.Williams/B.James)

Discussion and Action Items

13. **Resolution 24-R-12** - Authorizing the City Manager to submit an Energy Efficiency and Conservation Block Grant application, and accept grant funds from the awarding agency to improve the energy efficiency for low to moderate-income single-family residents. (B.James/L.Wood/R.Vera/L.Locken)
14. **Ordinance 24-S-01** - Approving amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC) to Article 5 - Zoning Districts, Article 9 - Site Design Standards, and Article 14 - Transportation. **Final Reading** (B.James/L.Wood/S.Haas)
15. **Ordinance 24-S-02** - Approving a Specific Use Permit to allow Automobile Repairs & Service, Major on approximately 1.5 acres of land, located 250 feet east of the intersection of FM 3009 and Borgfeld Road, also known as Guadalupe County Property Identification Number 129949, also known as 1205 Borgfeld Road, City of Schertz, Guadalupe County, Texas. **Final Reading** (B.James/L.Wood/E.Delgado)
16. **Resolution 24-R-24** - Authorizing the Main Street Improvements Project. (B.James/K.Woodlee/J.Nowak)
17. Authorizing the Mayor to sign a resolution from the Northeast Partnership Mayors (NEP) expressing the concerns regarding the public health, safety, and welfare of 185,000 citizens living in the Northeast San Antonio Metrocom related to the proposed expansion of the Heidelberg Sertex Rock Crushing Quarry. (S.Williams/B.James)

Public Hearings

18. **Ordinance 24-H-03** - Conduct a public hearing and consider amendments to the Code of Ordinances, Chapter 34 Health, Article I - General and Article II - Food Establishments. **First Reading** (B.James/L.Wood/A.Cantu)
19. **Resolution 24-R-07** - Conduct a public hearing and consider a resolution accepting a petition for voluntary annexation of approximately 7-acres, a portion of Bexar County Property Identification Number 339286, also known as 8215 Trainer Hale Road, City of Schertz, Bexar County, Texas. (B.James/L.Wood/D.Marquez)

Workshop

20. **Schertz PD TCOLE 2023 Racial Profiling Report** (S.Williams/J.Lowery)

Closed Session

21. The City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters, to discuss the process of the annual evaluation of the City Manager, Mr. Steve Williams.
22. The City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters, to discuss the process of the annual evaluation of the City Secretary, Ms. Sheila Edmondson.

Reconvene into Regular Session

23. Take any action based on discussion held in Closed Session under Agenda Item #21.
24. Take any action based on discussion held in Closed Session under Agenda Item #22.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

25. **Monthly Update** - Major Projects In Progress/CIP (B.James/K.Woodlee)
26. **Council Pay Adjustment** (S.Gonzalez/J.Walters)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
- City and Community Events attended and to be attended (Council)

Adjournment

CERTIFICATION

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 15th DAY OF FEBRUARY 2024 AT 7:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____ DAY OF _____, 2024.
TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

Mayor Gutierrez Member Audit Committee Investment Advisory Committee Main Street Committee Liaison Board of Adjustments Senior Center Advisory Board - Alternate	Councilmember Davis – Place 1 Member Interview Committee Main Street, Chair TIRZ II Board Liaison Parks and Recreation Advisory Board Schertz Housing Authority Transportation Safety Advisory Board
Councilmember Watson – Place 2 Member Audit Committee Investment Advisory Committee Interview Committee - Alternate Liaison Library Advisory Board Senior Center Advisory Board Cibolo Valley Local Government Corporation (CVLGC) – Alternate	Councilmember Macaluso – Place 3 Member Interview Committee Animal Advisory Board - Alternate Liaison Hal Baldwin Scholarship Committee TIRZ II Board
Councilmember Gibson – Place 4 Member Interview Committee Liaison Investment Advisory Committee Hal Baldwin Scholarship Committee Schertz Historical Preservation Society	Councilmember Westbrook – Place 5 Member Schertz-Seguin Local Government Corporation (SSLGC) - Alternate Liaison Cibolo Valley Local Government Corporation (CVLGC) – Alternate Planning and Zoning Commission Schertz Historical Preservation Society
Councilmember Heyward – Place 6 Member Animal Advisory Board Audit Committee Building and Standards Commission Interview Committee - Chair Investment Advisory Committee Main Street Committee Liaison Economic Development Corporation – Alternate Senior Center Advisory Board	Councilmember Brown – Place 7 Member Schertz-Seguin Local Government Corporation (SSLGC) Main Street Committee Liaison Economic Development Corporation