

**Capital Metropolitan Transportation Authority  
Board of Directors Meeting  
Monday, March 25, 2024; 12:00 p.m.  
Rosa Parks Boardroom  
Capital Metro Administration Building  
2910 East 5<sup>th</sup> Street, Austin, TX 78702**

**- Agenda -**

- I. Call to Order**
- II. Safety Briefing**
- III. Recognition:**
  1. Dottie Watkins
  2. Everitt Pink
- IV. Public Comment (please see instructions at the bottom to participate)**
- V. Advisory Committees Updates:**
  1. Customer Satisfaction Advisory Committee (CSAC)
  2. Access Advisory Committee
  3. Public Safety Advisory Committee (PSAC)
- VI. Board Committee Updates:**
  1. Operations, Planning and Safety Committee
  2. Finance, Audit and Administration Committee
  3. CAMPO Update
  4. Austin Transit Partnership Update
- VII. Consent Items:**
  1. Approval of minutes from the February 14, 2024 special board meeting and February 26, 2024 board meeting.
  2. Approval of a resolution appointing Sheena Walter to the Public Safety Advisory Committee.
  3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute two lease amendments with 3423 Holdings LLC and 3423 Circle S, LLC for 93,242 rentable square feet of land storage space at 7415 Circle S Road, Austin, Travis County, TX 78745 for up to four, three-month

terms for a total amount not to exceed of \$212,072.

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the grant of an electric utility easement to the City of Austin on CapMetro-owned property located at 2910 and 3100 E. 5th Street, Austin, Texas 78702, for the purpose of placing, constructing, reconstructing, installing, operating, repairing, maintaining, inspecting, replacing, upgrading or removing electric distribution and electric telecommunications lines and systems to serve the battery electric bus charging infrastructure as set forth in the easement, which, after final construction, shall be limited to an area extending five feet on all sides of the actual installed location of the facilities/improvements.

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Convergent Technologies. Inc. for maintenance and repair services by an Embedded Technician - Physical Security Technology for facility camera and access control systems for an amount not to exceed \$490,960.

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with AT&T Wireless for Telecommunication Services for five (5) years in an amount of \$1,250,000, plus \$400,000 in contingency, for a total not to exceed amount of \$1,650,000.

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an agreement with Railroad Partners, Inc (RPI) for usage of 27 miles of track on the west end of the Llano line for a period through December 31, 2029.

#### **VIII. Action Items:**

1. Approval of a resolution authorizing the President & CEO, or her designee, to implement the Summer 2024 Service Changes.

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Bright Horizons Family Solutions, LLC for the management of the Childcare and Learning Center operations for one base year for a total contract amount of \$597,090.

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with M.A. Smith Contracting Company, Inc. for construction of the Expo Center Park and Ride for \$17,318,834, plus \$3,463,767 representing 20% contingency for a total amount not to exceed \$20,782,602.

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Hatch Associates Consultants, Inc. for rail operations consulting and technical support services for a three (3) year base period with up to five (5) option periods for a twelve (12) month duration in a total amount not to exceed \$6,573,004.

**IX. Discussion Item:**

1. Ridership and Planning Process Overview Presentation

**X. Report:**

1. President & CEO Monthly Update

**XI. Executive Session:**

Texas Government Code Chapter 551, Sections 551.076 and 551.089 for deliberation regarding security devices or security audits, including the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices, and Section 551.071 for consultation with an attorney regarding related legal issues.

**XII. Items for Future Discussion**

**XIII. Adjournment**

**ADA Compliance:** Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.

**BOARD OF DIRECTORS:** *Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Chito Vela, Dianne Bangle, Paige Ellis and Matt Harriss.*

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of Security Personnel or devices, arising regarding any item listed on this Agenda.

Date: March 21, 2024

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Ed Easton  
Board Liaison

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Brad Bowman  
Chief Counsel

## **Public Comment Registration for the March 25, 2024 Board Meeting**

For the March 25, 2024 Board Meeting Public Comment will be taken both in-person and via videoconference. Advance registration for videoconference participation is required.

All comment will occur as follows:

1. All speakers intending to participate via videoconference must register in advance by leaving a message at 512-369-6040, or by emailing [boardofdirectors@capmetro.org](mailto:boardofdirectors@capmetro.org), and giving their name, a telephone number, and email address where they can be reached prior to the meeting, and the subject of their comments. ***The deadline to register is 10:00 a.m. on Monday, March 25th.*** (In-person speakers will not need to register in advance but are advised to show up a few minutes before the meeting start time.)
2. Videoconference participants will be emailed a link to join the videoconference just after 10 a.m. on Monday morning. The videoconference portion of the meetings will be hosted using Microsoft Teams.
3. Speakers will be recognized by the Chair when it is their turn to speak. Each speaker will have three minutes to speak.