



MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
April 2, 2024

HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154

CITY OF SCHERTZ CORE VALUES

Do the right thing

Do the best you can

Treat others the way you want to be treated

Work cooperatively as a team

AGENDA
TUESDAY, APRIL 2, 2024 at 6:00 p.m.

Call to Order

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Gibson)

Special Announcements

- Hal Baldwin Scholarship

Presentations

- **TMLI Award of Leadership**-City of Schertz (presented by Councilmember Heyward)

Proclamations

- **National Library Week**-April 7-13, 2024 (Mayor Gutierrez)
- **Crime Victims' Rights Week**-April 21-27, 2024 (Councilmember Westbrook)
- **Sexual Assault Awareness Month**-April 2024 (Councilmember Heyward)
- **Child Abuse Prevention & Awareness Month**-April 2024 (Councilmember Brown)
- **Military Child Month**-April 2024 (Councilmember Gibson)

Employee Recognition

- Engineering: Robert Walker-Associate Engineer
- Municipal Court-Samantha Caballero-Deputy Court Clerk
- Police: Maria Hartman-Public Safety Communications Officer
- Public Works-Streets: Harris Atilano-Street Maintenance Worker I

City Events and Announcements

- Announcements of upcoming City Events (B. James/S. Gonzalez)
- Announcements and recognitions by the City Manager (S. Williams)
- Announcements and recognitions by the Mayor (R. Gutierrez)

Hearing of Residents

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** - Consideration and/or action regarding the approval of the regular meeting minutes of March 19, 2024. (S.Edmondson/S.Courney)
2. **Appointment/Reappointment For Boards/Commissions/Committees (S.Edmondson)**
 - **Reappointments**
 - Mark Penshorn - Capital Improvement Advisory Committee
 - Bryan L. Jones - Capital Improvement Advisory Committee
3. **Resolution 24-R-33** - Accepting the semi-annual report on the progress of the Capital Recovery Capital Improvements Plan (B.James/K.Woodlee)

4. **Resolution 24-R-37** - Authorizing the City Manager to execute the application for Firehouse Subs Public Safety Foundation grant program for lifesaving equipment (S.Williams/G.Rodgers).
5. **Resolution 24-R-38** - Authorizing the City Manager to execute the application for Urban Area Security Initiative - Regular Projects (UASI-R) grant program for eligible activities (S.Williams/G.Rodgers).
6. **Ordinance 24-S-06** - Approving amendments to the City of Schertz Comprehensive Plan. ***Final Reading*** (B.James/L.Wood/S.Haas).
7. **Resolution No. 24-R-39** – A resolution authorizing the lease of property at 11958 Schaefer Road to SER Construction Partners, LLC (B.James/K.Woodlee/E.Schulze)
8. **Resolution 24-R-30** - Authorizing the approval of a GVEC Utility Cooperative Agreement for the Main Street Improvements Project (B.James/K.Woodlee/J.Nowak)

Public Hearings

9. **Ordinance 24-A-10** - Conduct a public hearing and consider an ordinance on a petition for voluntary annexation of approximately 7-acres, a portion of Bexar County Property Identification Number 339286, also known as 8215 Trainer Hale Road, City of Schertz, Bexar County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)
10. **Ordinance 24-S-09**- Conduct a public hearing and consider a request to rezone approximately 7.7 acres of land, a portion of Bexar County Property Identification Number 339286, to Single-Family Residential District (R-1), also known as 8215 Trainer Hale Road, City of Schertz, Bexar County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)
11. **Ordinance 24-S-11** - Conduct a public hearing and consider a request to rezone approximately 3.6 acres of land from Single-Family Residential District (R-1) to Neighborhood Services District (NS), known as Guadalupe County Property Identification Number 42797, more specifically described as 3517 FM 3009, City of Schertz, Guadalupe County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)
12. **Ordinance 24-S-15** - Conduct a public hearing and consider amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC) to Article 5 - Zoning District and Article 9 - Site Design Standards. ***First Reading***.(B.James/L.Wood/E.Delgado)
13. **Ordinance 24-S-16** - Conduct a public hearing and consider amendments Part III of the Schertz Code of Ordinances, Unified Development Code (UDC) to Article 5 - Zoning District and Article 16 - Definitions. ***First Reading*** (B.James/L.Wood/E.Delgado)
14. **Ordinance 24-S-17** - Conduct a public hearing and consider amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC) to Article 5 - Zoning District. ***First Reading*** (B.James/L.Wood/E.Delgado)

15. **Ordinance 24-S-14** - Conduct a public hearing and consider amendments to Part III of the Schertz Code of Ordinances, Unified Development Code (UDC) to Article 1 - General Provisions, Article 4 - Procedures and Applications, and Article 14 - Transportation. ***First Reading*** (B.James/K.Woodlee/J.Nowak)
16. **Ordinance 24-S-12** - Conduct a public hearing and consider a request to rezone approximately 11.7 acres of land from General Business District (GB) to General Business District -2 (GB-2), known as Comal County Property Identification Numbers 78053 and 116266, Guadalupe County Property Identification Numbers 68327, 68329, 114080, and 114082 generally located 500 feet west of the intersection of FM 2252 and IH-35 Frontage Road, City of Schertz, Guadalupe and Comal County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)
17. **Ordinance 24-S-13** - Conduct a public hearing and consider a request for a Specific Use Permit to allow Portable Building Sales in General Business District-2 (GB-2) on approximately 11.7 acres of land known as Comal County Property Identification Numbers 78053 and 116266, Guadalupe County Property Identification Numbers 68327, 68329, 114080, and 114082, generally located 500 feet west of the intersection of FM 2252 and IH-35 Frontage Road, City of Schertz, Guadalupe and Comal County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)
18. **Ordinance 24-S-08** - Conduct a public hearing and consider a request to rezone approximately 44.3 acres of land from Single-Family Residential District (R-2) to Planned Development District (PDD), known as Guadalupe County Property Identification Number 6460, located approximately 78 feet south of the intersection of Savannah Drive and Irish Creek Road, City of Schertz, Guadalupe County, Texas. ***First Reading*** (B.James/L.Wood/D.Marquez)

Closed Session

19. Closed session pursuant to Texas Government Code Section 551.071 to receive legal advice and counsel from the City Attorney regarding:
 1. Post Oak Landfill Administrative Appeal
 2. Issues relating to Schertz Police Department policies and procedures regarding the creation and retention of department documents.

Reconvene into Regular Session

20. Take any action based on discussion held in Closed Session under Agenda Item #19.

Information available in City Council Packets - NO DISCUSSION TO OCCUR

21. December 2023 and January 2024 Financial Statements (S.Gonzalez/J.Walters)

Requests and Announcements

- Requests by Mayor and Councilmembers for updates or information from Staff
- Requests by Mayor and Councilmembers that items or presentations be placed on a future City Council agenda
- City and Community Events attended and to be attended (Council)

Adjournment

CERTIFICATION

I, SHEILA EDMONDSON, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 28TH DAY OF MARCH 2024 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

SHEILA EDMONDSON

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON _____ DAY OF _____, 2024.

TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Mayor Gutierrez	Councilmember Davis - Place 1
Member Audit Committee Investment Advisory Committee Main Street Committee	Member Interview Committee Main Street, Chair TIRZ II Board
Liason Board of Adjustments Senior Center Advisory Board - Alternate	Liason Parks and Recreation Advisory Board Schertz Housing Authority Transportation Safety Advisory Board

Councilmember Watson- Place 2 Member Audit Committee Interview Committee- Alternate Liaison Library Advisory Board Senior Center Advisory Board Cibolo Valley Local Government Corporation-Ex -Officio	Councilmember Macaluso – Place 3 Member Interview Committee Animal Advisory Board-Alternate Hal Baldwin Scholarship Committee-Alternate Liaison TIRZ II Board-Alternate
Councilmember Gibson – Place 4 Member Interview Committee Hal Baldwin Scholarship Committee Investment Advisory Committee Liaison Schertz Historical Preservation Society	Councilmember Westbrook – Place 5 Liaison Schertz-Seguin Local Government Corporation (SSLGC) - Liaison Planning and Zoning Commission Schertz Historical Preservation Society Cibolo Valley Local Government Corporation (CVLGC) - Alternate
Councilmember Heyward – Place 6 Member Animal Advisory Board Audit Committee Interview Committee - Chair Investment Advisory Committee Main Street Committee Liaison Economic Development Corporation – Alternate Senior Center Advisory Board Building and Standards Commission	Councilmember Brown – Place 7 Member Main Street Committee Schertz-Seguin Local Government Corporation (SSLGC)LiaisonEconomic Development Corporation