



City of Hutto

Agenda

City Council Meeting

Thursday, April 4, 2024 at 7:00 PM

City Council Chambers

Hutto City Hall

500 W. Live Oak Street

In accordance with the Texas Open Meetings Act this meeting agenda is posted for public information, continuously, for at least 72 hours prior to the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 500 West Live Oak, Hutto, Texas. This meeting agenda is also accessible via the Internet at huttotx.gov

1. CALL SESSION TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PROCLAMATIONS

5.1. Child Abuse Prevention and Awareness Month

5.2. Sexual Assault Awareness Month

5.3. Public Safety Telecommunicator Week - April 14-20, 2024

5.4. May is Motorcycle Safety and Awareness Month

6. CITY MANAGER COMMENTS

7. PUBLIC COMMENT

Any citizen wishing to speak during public comment may do so after completing the required registration form. The purpose of this item is to allow the residents of Hutto and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy or legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (512) 759-4839 during business hours. Each person providing public comment will be limited to 3 minutes. Any citizen wishing to speak during public comment may do so after completing the required registration form. Written comments for this meeting may also be sent to comments@huttotx.gov PRIOR to 4:00 pm on April 4, 2024. The email must include name, address, phone # and email to be recognized properly. Written comments will be provided to Council.

8. PRESENTATIONS

8.1. Capital Improvement Projects (CIP) Updates and Presentations (Matt Rector)

9. PUBLIC HEARINGS AND RELATED ACTION

9.1. Hold a public hearing on Amendment No. 1 to the Strategic Partnership Agreement with the Williamson County Municipal Utility District No. 22 (Star Ranch) with the City of Hutto and limited purpose annexation of 15.513 acres of land (Sara Cervantes)

10. BOARDS AND COMMISSIONS

10.1. Consideration and possible action regarding possible appointments, re-appointments

and/or removals to City Boards, Commissions, Task Forces, Economic Development Corporations, Local Government Corporations and Tax Increment Reinvestment Zone Boards, City Council Liaisons, and Area Government appointments

11. ORDINANCES

- 11.1. Consideration and possible action on Ordinance No. O-2024-020 amending the budget for the fiscal year of October 1, 2023 through September 30, 2024 (First Reading) (Alberta Barrett)
- 11.2. Consideration and possible action on Ordinance No. O-2024-021 updating water and wastewater rates and amending the fee schedule (First Reading) (Alberta Barrett)
- 11.3. Consideration and possible action on Ordinance No. O-2024-022 regarding the annual compliance review and reporting of all City incentive agreements and status, including chapter 380 (sale tax), chapter 312 (property tax), and chapter 311 (Tax Increment Reinvestment Zone) agreements (Cheney Gamboa)
- 11.4. Consideration and possible action on Ordinance No. O-2024-023 amending the Hutto Code of Ordinances Chapter 8, Business Regulations by adding Section 8.08, Game Rooms and Amusement Redemption Machines (Legal)

12. RESOLUTIONS

- 12.1. Consideration and possible action on a resolution of the City Council of the City of Hutto, Texas, appointing a Deputy City Attorney and an Assistant Deputy City Attorney with Fifield Brown & Palmquist, LLC, for the City of Hutto municipal court prosecution (Legal)
- 12.2. Consideration and possible action on Resolution No. R-2024-067 approving a 50% exemption of City ad valorem tax for eligible child-care facility operators (Alberta Barrett)
- 12.3. Consideration and possible action on Resolution No. R-2024-066 to approve a proposed memorandum of understanding between the City of Georgetown and the Williamson County Regional Animal Shelter Member Governments, including approving non-substantive changes and authorizing the Mayor to execute the agreement between Williamson County and the City of Hutto (Chief Jeff Yarbrough)
- 12.4. Consideration and possible action regarding Resolution R-2024-068 to approve the \$125,000 expense of the Hutto Economic Development Corporation for the Planning and Development of the Corporation-owned Cottonwood Properties (Cheney Gamboa)
- 12.5. Consideration and possible action on Resolution No. R-2024-070 authorizing the publication of notice of intention to issue City of Hutto, Texas Combination Tax and Revenue Certificates of Obligation; authorizing the preparation of offering documents by public financial management and other matters related thereto (Alberta Barrett)

13. OTHER BUSINESS

- 13.1. Consideration and possible action relating to TPDES Wastewater Permit Applications in the City of Hutto Extraterritorial Jurisdiction (Legal)

14. CONSENT AGENDA ITEMS

- 14.1. Consideration and possible action to approve Resolution No. R-2024-071 to award the Glenwood Interceptor and Lift Station Modifications Project to the lowest responsive bidder, Santa Clara Construction, Ltd., in the amount of \$14,522,230 and authorizing the City Manager to execute the construction contract with Santa Clara Construction

Ltd (CIP Projects WW01-2023) (Matt Rector)

- 14.2. Consideration and possible action on Resolution No. R-2024-072 authorizing the City Manager to execute a general services agreement with Holbrook Asphalt, LLC in the not-to-exceed amount of \$2,000,000 for the purchase and installation of high-density mineral bond seal ("HA5") treatment for asphalt pavement through the use of a City of Hurst Interlocal Agreement (Rick Coronado)
- 14.3. Consideration and possible action on Resolution No. R-2024-073 regarding the purchase of a 2024 Caterpillar 299D3 XE Compact Track Loader (\$138,070.46) with HM416 Mulcher attachment (\$42,898.33), from the approved FY 24 budget, from Holt Texas LTD. DBA "BD Holt Co.", in the amount of \$180,968.79 through BuyBoard Contract 685-22 (Rick Coronado)
- 14.4. Consideration and possible action on Resolution No. R-2024-074 regarding the purchase of a 2023 John Deere Back 410P backhoe from the approved FY 24 budget, from RDO Equipment Co., in the amount of \$169,606.32 through Sourcewell Contract 011723-JDC (Rick Coronado)
- 14.5. Consideration and possible action on Resolution No. R-2024-075 authorizing the City Manager to execute an Individual Project Order (IPO) with MHS Planning in the amount of \$96,400 for the Veteran's Memorial project (CIP P06-2024) (Matt Rector)
- 14.6. Consideration and possible action on Resolution No. R-2024-076 to authorize the City Manager to execute a three-year contract with Granicus Inc. regarding the provision of citizen request tracking services for a not-to-exceed amount of \$61,368.20 (David Amsler)
- 14.7. Consideration and possible action on Resolution No. R-2024-077 authorizing the City Manager to execute an agreement with Zap Stand, LLC for the purchase, installation, and monitoring of an Automated External Defibrillator (AED) delivery system for a not-to-exceed amount of \$57,805.56 (CIP P13-2024) (Jeff White)
- 14.8. Consideration and possible action on Resolution No. R-2024-078 authorizing the City Manager to execute a three-year purchasing agreement with Gallup Inc. regarding employee engagement services in the amount of \$42,255 (David Amsler)
- 14.9. Consideration and possible action on Resolution No. R-2024-049 relating to the Wholesale Wastewater Service Agreement with the Lakeside Municipal Utility District No. 9 and the City of Hutto, Texas (Sara Cervantes)
- 14.10. Consideration and possible action on Resolution No. R-2024-079 approving changes to the authorized representatives for the City's local government investment pool accounts (Alberta Barrett)
- 14.11. Consideration and possible action on approving the March 21, 2024 Work Session and City Council minutes, and March 23, 2024 Strategic Work Session meeting minutes (Angela Lewis)

15. EXECUTIVE SESSION

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Litigation/Consultation with Attorney), 551.072 (Deliberations regarding real property), 551.073 (Deliberations regarding gifts and donations), 551.074 (Deliberations regarding personnel matters) or 551.076 (Deliberations regarding deployment/implementation of security personnel or devices) and 551.087 (Deliberations regarding Economic Development negotiations).

- 15.1. Receive legal advice pursuant to Texas Government Code Sec. 551.071 related to Pending and/or Council Legal Requests, Potential Claims or Litigation, and Pending Litigation, including but not limited to: *City of Hutto, v Brookland Partners, Ltd., et.al*, Cause No. 23-1222-C395, pending in the 395th District Court of Williamson County, Texas and Cottonwood Development Corporation v. Longhorn Title Company, No. 03-23-0032-CV, pending in the Texas Court of Appeals, Third District, at Austin.

16. ACTION RELATIVE TO EXECUTIVE SESSION

- 16.1. Consideration and possible action related to Executive Session Items

17. CITY COUNCIL COMMENTS

Pursuant to Texas Government Code Sec. 551.0415, a member of the governing body may make an announcement about items of community interest during a meeting of the governing body without given notice of the subject of the announcement. Items of Community Interests include: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedule; (3) an honorary or salutary recognition of public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition of the subdivision; (4) a reminder regarding social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and (5) announcements involving imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

- 17.1. General Comments from City Council

- 17.2. Future Agenda Items

- 17.3. Future Additional or Rescheduled meetings as allowed by Hutto City Code Section 1.02.033 Additional or Rescheduled Meetings

18. ADJOURNMENT

19. CERTIFICATION

I certify that this notice of the April 4, 2024 Hutto City Council meeting was posted on the City of Hutto website and the City Hall bulletin board of the City of Hutto on April 1, 2024 before 5:30 P.M.




Amanda Taylor

The City of Hutto is committed to comply with the Americans Disability Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special accommodations must be made 48 hours prior to the meeting. Please email the City Secretary's office at Angela.Lewis@huttotx.gov or call (512) 759-4033 for assistance.