County of Dinwiddie

BOARD OF SUPERVISORS

WILLIAM D. CHAVIS, CHAIR
DANIEL D. LEE, VICE CHAIR
BRENDA EBRON-BONNER
CASEY M. DOOLEY
DR. MARK E. MOORE

COUNTY ADMINISTRATOR

W. KEVIN MASSENGILL

FOUNDED 1752

April 16, 2024
Regular Meeting - 3:00 PM
Public Hearings – 7:00 PM

1. **ROLL CALL**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **AMENDMENTS TO AGENDA**
5. **CONSENT AGENDA:**

A. Summary And Claims

Documents:

March 2024 Claims Chart.pdf
March 2024 Claims.pdf

B. VRA 2019 C Tax Exempt Bond Requisition #53

Documents:

VRA 2019C 53.pdf

C. Memoranda Of Understanding With Constitutional Officers

Documents:

Memo for Constitutional Officer MOUs (4.16.2024).pdf
2024 Signed Constitutional Officer MOU (Sheriff) _240412_114303.pdf
2024 Signed Constitutional Officer MOUs (except Sheriff)_240412_114233.pdf

D. Minutes

Documents:

10-17-23 Regular Meeting FINAL.pdf
02-20-24 Regular Meeting FINAL.pdf
03-05-24 Workshop FINAL.pdf
03-13-24 Budget Workshop Meeting FINAL.pdf
03-14-24 Budget Workshop Meeting FINAL.pdf
03-15-24 Budget Workshop Meeting FINAL.pdf
03-19-24 Regular Meeting FINAL.pdf
3-12-24 Joint Meeting with DC School Board FINAL.pdf
04-02-24 Special Meeting FINAL.pdf
04-02-24 Workshop FINAL.pdf

6. REPORTS:

A. Virginia Department Of Transportation

Aaron French, Maintenance Operations Manager

Documents:

Dinwiddie BOS Report April 2024 VDOT.pdf

7. REPORTS FROM OUTSIDE AGENCIES:

A. Petersburg Area Regional Tourism (PART)

Martha Burton, Tourism Director, Petersburg Area Regional Tourism

B. Richard Bland College

Terelle Robinson, Associate Director Of Government Relations & Student Life

8. ACTION ITEMS:

A. National Public Safety Telecommunicators Week

Denice Crowder, Director, Emergency Communications

B. Contract Award, Property Seizure And Public Auction Services

Jennie Perkins, Treasurer

Documents:

240319 Contract with VA Auction Company.pdf
240319 BOS Memo - Auction Services.pdf

C. Contract Award, Ballot Scanners

Stephanie Wray, Voter Registrar

Documents:

240416 BOS Memo - Voting Machines.pdf

240405 Contract with ESO.pdf

D. Contract Award, HVAC Rooftop Unit Replacement
Gene Jones, Director, Public Works

Documents:

240416 BOS Memo - HVAC Pamplin.pdf
240416 Contract with Warwick.pdf

E. Contract Award, Emergency Vehicle Upfitting
Major William Knott, Dinwiddie County Sheriff's Office

Documents:

240416 BOS Memo - Vehicle Equip.pdf
240416 Contract with East Coast Emerg.pdf

F. Human Resources Compensation Policy Update
Lachanda Lipscomb-Lee, Director, Human Resources

Documents:

Board Memo - Compensation Policy Revision _ Updated 041224 (2nd).pdf
Compensation _Updated 041024.pdf

9. **CITIZEN COMMENTS (3 MINUTES)**
10. **COUNTY ADMINISTRATOR COMMENTS**
11. **BOARD MEMBER COMMENTS**
12. **CLOSED SESSION:**

§2.2-3711 (A) (1) Personnel:

Appointments:

- Board Of Zoning Appeals

§2.2-3711 (A) (5) Business And Industry Development:

Discussion Concerning Prospective Business Or Industry Or The Expansion Of Existing Business Or Industry Where No Previous Announcements Have Been Made:

- *Economic Development Prospects Update*

§2.2-3711(A)(3). Discussion Or Consideration Of The Acquisition Of Real Property For A Public Purpose, Or Of The Disposition Of Publicly Held Real Property, Where Discussion In An Open Meeting Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body.

- *Acquisition Of Property For Economic Development*
- *Disposition Of Public Property For Economic Development*

§2.2-3711 (A) (8) Consultation With Legal Counsel Employed Or Retained By A Public Body Regarding Specific Legal Matters Requiring The Provision Of Legal Advice By Such Counsel.

- Legal Advice Concerning Real Estate Acquisition
- Broadband

§2.2-3711(A)(29). Discussion Of The Award Of A Public Contract Involving The Expenditure Of Public Funds, Including Interviews Of Bidders Or Offerors, And Discussion Of The Terms Or Scope Of Such Contract, Where Discussion In An Open Session Would Adversely Affect The Bargaining Position Or Negotiating Strategy Of The Public Body.

- *Broadband Contracts*

13. PUBLIC HEARINGS:

A. Conditional Use Permit Request Case C-23-6

The Applicants, Mark Langowski And Hunter Ingram, Are Seeking A Conditional Use Permit To Operate A Firearms Training And Shooting Range On The Following Described Property Containing Approximately 26.81 +/- Acres. The Property Is Located On Reese Rd. (Route 664) Approximately One Mile South Of The Intersection Of Old Stage Rd. (Route 609) And Reese Rd. (Route 664), And Is Further Defined As Tax Map Parcel No. 84-3-5. The Property Is Zoned A-2, Agricultural General, Which Allows Such Use Upon Receiving A Conditional Use Permit. The County's Comprehensive Land Use Plan Places This Property Within The Rural Conservation Area, Which Allows For Limited Development For This General Area.

Brad Robinson, Zoning Administrator/Senior Planner

Documents:

C-23-6 BOS Meeting Memo.pdf
C-23-6 BOS Staff Report - April 16 2024.pdf
C-23-6 Application.pdf
C-23-6 Location Map.pdf
VDOT Comments - Langowski-Ingram (C-23-6), Rt. 664 Reese Road - 12-28-23.pdf
C-23-6 Citizen Correspondence - BOS Meeting 04-16-2024.pdf
C-23-6 Applicant Presentation.pdf

B. Amendment To Dinwiddie County Code Sections 12-2, 12-3 And 12-4

Tyler Southall, County Attorney

Documents:

Memo for Lake Chesdin Ordinance (4.16.2024).pdf
Lake Chesdin Ordinance (4.16.2024).pdf

14. OLD / NEW BUSINESS:

A. Appointments

B. Proposed FY 2025 Budget
W. Kevin Massengill, County Administrator

C. Proposed Capital Improvements Plan (CIP) FY25-FY34
W. Kevin Massengill, County Administrator

15. CITIZEN COMMENTS (3 MINUTES)

16. BOARD MEMBER COMMENTS

17. ADJOURNMENT

Information:

Documents:

Monthly FTE OT Report 2024.pdf
Monthly Stat Report 2024.pdf
Mar 2024 Financial Report.pdf
March 2024.pdf
Bldg Permit Stats 2015-2024 by BOS District.pdf