



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, May 6, 2024
Study Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
 - Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID: 811 7049 3402** when prompted. Public Comments via Zoom will only be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
 - Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments
- Council Meeting Decorum:** Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

STUDY SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Rick

Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven Frank Johnson, and Mayor Tim Hepburn.

STUDY SESSION TOPIC - BUDGET: CITY STAFF WILL PRESENT A PRELIMINARY OVERVIEW OF THE PROPOSED OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024/25.

The City Council will recess and reconvene at 6:30 p.m. for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 P.M.

PLEDGE OF ALLEGIANCE - VETERAN RICHARD "DICK" ANDERSON, SERGEANT, US ARMY

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven Frank Johnson, and Mayor Tim Hepburn.

PRESENTATIONS - YFAC STUDENT REPRESENTATIVES, OLDER AMERICANS MONTH PROCLAMATION, MILITARY APPRECIATION MONTH, VETERANS MEMORIAL -STATUES, FAIR PLAN INSURANCE

1. **YFAC Student Representatives** -The purpose of the Youth and Family Action Committee is to encourage, coordinate and facilitate the involvement of citizens and community organizations in combating the problems of substance abuse, gang activity, and community violence. This past year, YFAC has had the participation of three Bonita High School Student Representatives attending monthly meetings and providing invaluable contributions to help at risk youth. The Student Representatives for the past school year have been Rilee Crosby, Berlyne Stillions, and Nathan Kwan.
2. **Older Americans Month Proclamation** - May is Older Americans Month, a time for us to recognize and honor our older adults and their immense influence on every facet of American society.
3. **Military Appreciation Month Proclamation** - National Military Appreciation Month, also known as Military Appreciation Month, is a month-long observance in the United States, dedicated to people who are currently serving in the United States military.
4. **Veterans Memorial Statues** - Addition to statues to the Veterans Memorial.
5. **FAIR Insurance Plan** - The California Department of Insurance will be presenting on the FAIR Plan.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

6. City Council Minutes of the Regular meeting of April 15, 2024.

Recommendation: That the City Council approve the minutes.

7. Register of Audited Demands (3) in the amount of:

1. \$2,626,281.56, dated April 10, 2024
2. \$231,335.50, dated April 16, 2024
3. \$1,877,732.06, dated April 25, 2024

Recommendation: That the City Council approve the audited demands.

8. Replacement Utility Vehicle For Fire Department - The Fire Department operates utility vehicles to support several departmental functions, including deploying the Utility Terrain Vehicle (UTV). The Department currently utilizes a 2014 Ford F-150 utility vehicle that is not suited or equipped for towing the UTV, trailer, and rescue equipment long range and out of local area assignments. The Fleet Division requests the authorization to purchase a replacement vehicle suited for this role.

Recommendation: That the City Council:

1. Authorize the Fleet Division to issue a purchase order to Fontana Chrysler Dodge Jeep Ram (CDJR) to purchase a 2024 ¾ ton Ram Truck to replace the current F150. This purchase would be a competitive award to Fontana CDJR in the amount of \$60,853.52 based on an informal bid process conducted by the department.
2. Authorize appropriations be added to the Fiscal Year 2023-24 Adopted Budget in the amount of \$45,000 from the Equipment Fund (Fund 624) reserves and \$35,000 from the Community Facilities District (CFD) 90-1 Fund from the Fire Department's restricted balance for the purchase of the unit and the up-fitting. Up-fitting is estimated at \$19,146.48 for code 3 lighting and other outfitting components, for a total vehicle cost of \$80,000.

9. Award of Contract For Las Flores Park Modular Restroom Improvement Project - This action will appropriate funding and award a construction contract to Grbcon, Inc. in the amount of \$982,822.50 for the Las Flores Park Modular Restroom Improvement Project. The project will be funded in part from a financial contribution from Assembly Member Chris Holden's office as a component of a suite of projects that have been funded and are underway at the park.

Recommendation: That the City Council:

1. Award a public works construction contract to Grbcon, Inc., the lowest, most responsible bidder, in the amount of \$982,822.50 for the Las Flores Park Modular Restroom Improvement Project (Proj. No. PK2303);
2. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible construction cost of \$1,081,105.00; and

3. Adopt a Resolution appropriating \$480,000 from a grant from California Natural Resources Agency (Assembly Member Chris Holden's) Park Improvement Funds to supplement the adopted Fiscal Year 2023-24 budget and re-allocate with the Fiscal Year 2024-25 budget, \$280,000 from the previously budgeted Park Dwelling funds for the Las Flores Modular Restroom Improvement Project, modifying the total budget for the project to be \$1,200,000.

PUBLIC HEARINGS

10. **Resolution of Intention to Approve an Amendment to the Contract between the Board of Administration of the California Public Employees' Retirement System and the City Council of the City of La Verne** - Resolution of Intention to approve an amendment to the contract between the board of administration of the California Public Employees' Retirement System and the City Council of the City of La Verne pursuant to California Government Code 20516 to include cost-share of the employers cost by the employees within select classic groups; and Introduction of an Ordinance Authorizing an Amendment to the Contract Between the City Council of La Verne and the Board of Administration of the California Public Employees' Retirement System (CalPERS).

Recommendation: That the City Council:

1. Adopt a Resolution titled, "A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY COUNCIL OF THE CITY OF LA VERNE PURSUANT TO CALIFORNIA GOVERNMENT CODE 20516"
2. Introduce By Title Only And Waive Further Reading Of Ordinance No. 24-XX, "AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF LA VERNE AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM."

11. **Resolution amending the 2024-25 Comprehensive Fee Schedule for the implementation of a 2% Technology Fee on all Building Permits to cover permit software licensing, plan review software licensing, and additional technology costs associated with permitting, plan review, and inspections** - The City's Comprehensive Fee Schedule, as established by Resolution 24-22, is reviewed each year in conjunction with the annual budget process. Although the Community Development Department had identified an additional fee for the online building permit hosting system when the 2024-25 Comprehensive Fee Schedule was adopted, they noted that the Building Industry Association of Southern California requested notification which had not been completed timely. This proposed Resolution provides for the amendment to the recently adopted 2024-25 Comprehensive Fee Schedule to include the added fee with the desired notification provided.

Recommendation: That the City Council adopt "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE 2024-25 COMPREHENSIVE FEE SCHEDULE FOR THE IMPLEMENTATION OF 2% TECHNOLOGY FEE ON ALL BUILDING PERMITS TO COVER PERMIT SOFTWARE LICENSING, PLAN REVIEW SOFTWARE LICENSING, AND ADDITIONAL TECHNOLOGY COSTS ASSOCIATED WITH PERMITTING, PLAN REVIEW, AND INSPECTIONS."

OTHER MATTERS**12. Award of Contract for Psychological Evaluation Services for Concealed Carry Applicants**

The La Verne Police Department (LVPD) sought proposals from qualified psychological evaluation service providers to conduct comprehensive psychological assessments of applicants for Concealed Carry Weapon (CCW) permits. The requirements for providing services include the cost to the applicant, the administration of standardized psychological tests, personal interviews, and the preparation of evaluation reports to assist the LVPD in determining the suitability of applicants for carrying concealed weapons.

Recommendation: That City Council approve an agreement with Seal Beach Counseling for Psychological Evaluation Services for Concealed Carry Applicants.

13. Civic Center and Durward Way Parking Review and Proposed Restrictions

Request for a three (3) hour parking zone on Durward Way.

Recommendation: That the City Council adopt a resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, DESIGNATING CERTAIN PARKING RESTRICTIONS ON DURWARD WAY DURING SCHOOL HOURS," per La Verne Municipal Code Section 10.40.140 and authorizing the City Manager, in collaboration with the City Engineer and Chief of Police, to adjust the hours as needed.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

CLOSED SESSION**14. The City Council will meet in Closed Session for the following:**

1. Significant exposure to potential litigation pursuant to Government Code § 54956.9(b): (One case)

2. California Pistol and Rifle Association, Inc., et al. v Los Angeles County Sheriff's Department, et al., United States District Court for the Central District of California Case No. 2:23-cv-10169-SPG-ADSx pursuant to Government Code § 54956.9: (One case).

ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, MAY 20, 2024, at 5:30 P.M.**

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Tuesday, May 7 - Development Review Committee meeting, City Hall, 9 :00 am - 10:00 am

Wednesday, May 8 - Planning Commission meeting, City Hall, 6:30 pm

Wednesday, May 15 - Senior Advisory Committee meeting, Community Center, 10:00 am

Monday, May 20 - City Council Meeting, City Hall Council Chamber, 5:30 pm

Monday, May 20 - Veterans Resource Center, Community Center, 8:30 am - 4:30 pm

Monday, May 27 - Memorial Day Holiday, City Hall, Community Center **Closed**

Monday, May 27 - Memorial Day Ceremony, Veterans Hall, 11:00 am

Posting Statement: A true copy of this Agenda was posted on April 30, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.