

AGENDA
REGULAR CITY COUNCIL MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 North Main Street
Boerne, TX 78006
May 14, 2024 – 6:00 PM

A quorum of the City Council will be present during the meeting at: 447 N Main, Boerne, TX 78006.

During the meeting, the City Council may meet in executive session, as to the posted subject matter of this City Council meeting, under these exceptions of Chapter 551 of the Texas Government Code; sections 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Gifts), 551.074 (Personnel/Officers), 551.076 (Deliberation Regarding Security Devices), and Section 551.087 (Deliberation Regarding Economic Development Negotiations).

1. CALL TO ORDER – 6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

(Honor the Texas flag, I pledge allegiance to thee, Texas – one state under God, one and indivisible.)

2. CONFLICTS OF INTEREST

3. [2024-233](#) PROCLAMATION IN HONOR OF PUBLIC SERVICE RECOGNITION WEEK.

Presenter: Frank Ritchie

4. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the City Council on any issue, in compliance with LGC Section 551.007. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

5. CONSENT AGENDA: All items listed below within the Consent Agenda are considered to be routine by the City Council and may be enacted with one motion. There will be no separate discussion of items unless a Council Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

- A. [2024-196](#) CONSIDER THE APPROVAL OF THE MINUTES OF THE SPECIAL CALLED CITY COUNCIL MEETING OF APRIL 17, 2024 (RIVER ROAD PARK RIBBON CUTTING) AND THE REGULAR CALLED CITY COUNCIL MEETING OF APRIL 23, 2024.

Presenter: City Secretary Lori Carroll

- B. [2024-211](#) CONSIDER ON SECOND READING ORDINANCE NO. 2024-05; AN ORDINANCE AUTHORIZING THE INSTALLATION OF STOP SIGNS AND ESTABLISHING SPEED LIMITS FOR THE FOLLOWING SUBDIVISIONS: SHORELINE PARK PHASE 6, RANCHES AT CREEKSIDE UNIT 2A, AND RANCHES AT CREEKSIDE UNIT 1; PROVIDING FOR A PENALTY NOT TO EXCEED \$200 FOR EACH VIOLATION OF THIS ORDINANCE; AND PROVIDING FOR PUBLICATION. (Establishing locations of stop signs and setting speed limits for Shoreline Park Phase 6, Ranches at Creekside Unit 2A and Unit 1)

Presenter: Director of Engineering & Mobility Jeff Carroll

- C. [2024-195](#) CONSIDER RESOLUTION NO. 2024-R28; A RESOLUTION OF THE CITY OF BOERNE, TEXAS, RESCINDING RESOLUTION NO. 2022-R76 AND AMENDING AUTHORIZED REPRESENTATIVES FOR THE INVESTMENT OF FUNDS IN TEXPOOL. (Local government investment pool)

Presenter: Finance Director Sarah Buckelew

- D. [2024-117](#) CONSIDER RESOLUTION NO. 2024-R29; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, ACCEPTING THE REQUEST AND SETTING THE DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF APPROXIMATELY 71.474 ACRES BEING A PORTION OF RIGHT-OF-WAY ON WEST STATE HIGHWAY 46 AND A PORTION OF WEST STATE HIGHWAY 46 (KAD. NO. 307605), BY THE CITY OF BOERNE, TEXAS; AUTHORIZING AND DIRECTING THE

PUBLICATION OF NOTICE OF SUCH PUBLIC HEARING; AND
CONSIDER APPROVAL OF A MUNICIPAL SERVICE PLAN
AGREEMENT. (Set Public Hearing for June 11, 2024, at 6:00 p.m.
for the proposed annexation of a portion of Spencer Ranch)

Presenter: Planning Director Nathan Crane

REGULAR AGENDA:

6. RESOLUTIONS:

- A. [2024-221](#) CONSIDER RESOLUTION NO. 2024-R30; A RESOLUTION OF THE
CITY OF BOERNE, TEXAS, RECOGNIZING THE BOERNE CRAFT
BREWING INDUSTRY AND CELEBRATING BOERNE'S MEMBERSHIP
IN THE TEXAS CRAFT BREWERS GUILD BREW CITY, TEXAS
PROGRAM.

Presenter: Convention & Visitors Bureau Director Larry Woods

- B. [2024-153](#) RECEIVE BIDS AND CONSIDER RESOLUTION NO. 2024-R31; A
RESOLUTION OF THE CITY OF BOERNE, TEXAS, AWARDED THE
CONTRACT FOR 2024 ROADWAY STRIPING TO _____ FOR AN
AMOUNT NOT TO EXCEED \$____; AND AUTHORIZING THE CITY
MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT.

Presenter: Director of Engineering & Mobility Jeff Carroll

- C. [2024-179](#) CONSIDER RESOLUTION NO. 2024-R32; A RESOLUTION
AUTHORIZING THE CITY MANAGER TO ENTER INTO AND
MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND
HALFF ASSOCIATES, INC. FOR INFRASTRUCTURE REVIEWS,
ON-CALL ENGINEERING AND STORM WATER UTILITY SERVICES.

Presenter: Director of Engineering & Mobility Jeff Carroll

- D. [2024-200](#) RECEIVE BIDS AND CONSIDER RESOLUTION NO. 2024-R33; A
RESOLUTION OF THE CITY OF BOERNE, TEXAS, AWARDED THE
BID FOR COPIERS, PRINT MANAGEMENT, AND PRINTER
MAINTENANCE TO _____ FOR AN AMOUNT NOT TO
EXCEED \$____; AND AUTHORIZING THE CITY MANAGER TO
MANAGE AND EXECUTE THE RELATED LEASE AGREEMENT.

Presenter: IT Director Mike Raute

- E. [2024-186](#) RECEIVE GENERAL ELECTION RETURNS FROM THE PRESIDING JUDGES OF THE VOTING BALLOT BOARD AND EARLY VOTING BALLOT BOARD.

Presenter: City Secretary Lori Carroll

- F. [2024-184](#) APPROVE RESOLUTION NO. 2024-R34; A RESOLUTION OF THE CITY OF BOERNE, TEXAS, CANVASSING THE RETURNS AND DECLARING RESULTS OF THE CITY OF BOERNE GENERAL ELECTION HELD SATURDAY, MAY 4, 2024 AND DECLARING SAID DISTRICTS 1, 3, AND 5 COUNCIL MEMBERS DULY ELECTED.

Presenter: City Secretary Lori Carroll

- G. [2024-244](#) CONSIDER RESOLUTION NO. 2024-R35; A RESOLUTION OF THE CITY OF BOERNE, TEXAS, ADOPTING THE URBAN CORRIDOR DESIGN AND ENHANCEMENT GUIDE, DATED APRIL 2024, FOR THE CITY OF BOERNE.

Presenter: Parks & Recreation Director Lissette Jimenez

- H. [2024-236](#) CONSIDER RESOLUTION NO. 2024-R36; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A TEMPORARY LABOR SERVICES AGREEMENT BETWEEN THE CITY OF BOERNE AND CREATIVE FINANCIAL STAFFING FOR AN AMOUNT NOT TO EXCEED \$160,000.00.

Presenter: Finance Director Sarah Buckelew

7. PRESENTATIONS, PUBLIC HEARINGS, AND ORDINANCES:

- A. [2024-119](#) CONSIDER ON FIRST READING ORDINANCE NO. 2024-06; AN ORDINANCE AMENDING ORDINANCE NO. 2002-13, PROVIDING FOR THE ADOPTION OF AMENDMENTS TO THE CITY OF BOERNE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION TO INCLUDE THE DETAIL DRAWINGS AND UPDATES TO REFLECT CHANGES FROM THE ENGINEERING DESIGN MANUAL, UNIFIED DEVELOPMENT CODE, AND PUBLIC RIGHT-OF-WAY ACCESSIBILITY GUIDELINES; PROVIDING FOR WAIVER OR THE MODIFICATION OF SUCH STANDARDS; PROVIDING FOR AN ADMINISTRATIVE APPEAL; PROVIDING FOR REVISION OF SUCH STANDARDS; PROVIDING FOR A PENALTY

NOT TO EXCEED ONE THOUSAND (\$1,000.00) DOLLARS;
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR
PUBLICATION. (Update to the Standard Specifications for Public
Works Construction.)

Presenter: Director of Engineering & Mobility Jeff Carroll

8. OTHER:

- A. [2024-194](#) RECEIVE THE SECOND QUARTER FINANCIAL AND INVESTMENT
REPORT FOR FISCAL YEAR 2024.

Presenter: Finance Director Sarah Buckelew

9. CITY MANAGER'S REPORT:

- A. [2024-181](#) OVERVIEW OF ELECTRIC POLE REPLACEMENT PROCESS.

Presenter: Utilities Director Michael Mann

- B. [2024-210](#) WATER CONSERVATION POLICY.

Presenter: City Manager Ben Thatcher

10. COMMENTS FROM COUNCIL – No discussion or action may take place.

11. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE:

- A. [2024-230](#) SECTION 551.071 - CONSULTATION WITH CITY ATTORNEY
REGARDING ANNEXATION AND DISANNEXATION PROCESSES.

Presenter: City Manager Ben Thatcher and City Attorney Mick McKamie

- B. [2024-231](#) SECTION 551.087 - DELIBERATION REGARDING ECONOMIC
DEVELOPMENT NEGOTIATIONS WITH DSL HOLDINGS, LLC.

Presenter: City Manager Ben Thatcher

- C. [2024-232](#) SECTION 551.072 - DELIBERATION REGARDING REAL PROPERTY:
DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF
REAL PROPERTY.

Presenter: Assistant City Manager Kristy Stark

12. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING
TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

13. ADJOURNMENT

CERTIFICATION

**I hereby certify that the above notice of meeting was posted on the 10th day of
May, 2024 at 4:00 p.m.**

s/s Lori A. Carroll
City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City Hall is wheelchair accessible. Access to the building and special parking is available at the northeast entrance of the building. Requests for auxiliary aides and special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 830-249-9511.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.