

The public is invited to observe City Council Work Sessions. However, the agenda for Work Sessions does not include an opportunity for public interaction. Seating in the Council Chambers may be limited. All seating is available on a first-come, first-serve basis. The public also may view this meeting via livestream on the City's website at <https://www.idahofallsidaho.gov/429/Live-Stream>.

This meeting may be canceled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting of the City of Idaho Falls, you may contact City Clerk Corrin Wilde at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 not less than 48 hours prior to the meeting. They can help accommodate special needs.

CITY COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Mayor and City Clerk:	Call to Order and Roll Call
Municipal Services:	Presentation and Discussion: Annual Comprehensive Financial Report for the Year Ending September 30, 2023 (60) <i>Action: Council Direction to Staff (or take other appropriate action)</i>
Parks and Recreation, Public Works, Power, and Legal Departments:	Discussion: Fourth of July Fee Waiver Resolution. (15) <i>Action: Council Direction to Staff (or take other appropriate action)</i>
Human Resources and Municipal Services:	Presentation and Discussion: Initial Health Insurance Renewal Information (45) <i>Action: Council Direction to Staff (or take other appropriate action)</i>
Mayor and Council:	Acceptance or Receipt of Minutes (5) <i>Action: Receive recommendations from the Planning and Zoning Commission</i> Mayor and Council Reports: Calendars, Announcements Events, Reports, Updates, Concerns, Questions, and Discussion (25). <i>Action: Council Direction to Staff (or take other appropriate action)</i>
Executive Session:	<i>The Executive Session is being called pursuant to the provisions of Idaho Code Section 74-206 (1) (j) to consider labor contract matters authorized under Idaho Code Section 74-206A (1)(a) and (b), Idaho Code. The Executive Session will be held in the City Annex Conference Room. The Council will not reconvene in an open session after the executive session. (15)</i> <i>Action: none</i>

DATED this 17th, day of May 2024



Corrin Wilde, City Clerk

**Parks and
Recreation, Public
Works, Power,
and Legal
Departments**

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, WAIVING CERTAIN CITY FEES FOR SERVICES IN SUPPORT OF THE 2024 COMMUNITY FOURTH OF JULY CELEBRATION; AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Fourth of July is a special time that allows citizens to celebrate the heritage of American freedom initiated by the signing of the Declaration of Independence; and

WHEREAS, Independence Day has been celebrated since the creation of Idaho Falls as a city; and

WHEREAS, the City of Idaho Falls has gained wide notoriety through the sustained and community-wide Fourth of July celebration; and

WHEREAS, the Fourth of July and associated Freedom Festival is a point of civic pride and an event that brings people together; and

WHEREAS, for many years the City has supported Freedom Celebration and Fourth of July fireworks by providing emergency and support services to accommodate the large crowds that gather by the Snake River setting for the fireworks; and

WHEREAS, the Council wishes to continue to provide necessary and appropriate services and support of the community-wide celebration and fireworks show as the event changes location; and

WHEREAS, the City, in support of the community's enjoyment of fireworks, desires to waive certain fees for services performed in July of 2024, which normally would be required for services; and

WHEREAS, the City provided the necessary City services to accommodate large crowds, transportation, ingress and egress to the fireworks viewing sites, and general public safety measures at no cost.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO, AS FOLLOWS:

1. The City waives the following fees at the currently established City rates, as indicated below:

2024 4th of July Fee Waivers

Public Works – Street Division		
SERVICE		QUANTITY or COSTS
Fireworks Sand – Loader		\$ 7,688.00
Fireworks Sand – Dump Truck		\$ 295.80
Fireworks Barricades – Message Boards		\$ 394.40
Fireworks Barricades – Flat Bed		\$ 400.80
Fireworks Barricades – Pick Up (Set up)		\$ 534.40
Fireworks Barricades – Pick Up (During/After)		\$4,800.00
Fireworks Barricades – Loader and Backhoe (Set up)		\$ 2,172.00
Fireworks Barricades – Loader and Backhoe (During/After)		\$ 918.00
Fireworks Barricades – Patch Truck		\$ 1,336.00
Fireworks Barricades – Barrier Delivery (Backhoe)		\$ 216.10
Fireworks Barricades – Barrier Delivery (Dump Truck)		\$ 216.10
Fireworks Cleaning – Sweeper (Before)		\$ 183.60
Fireworks Cleaning – Sweeper (After)		\$287.20
Total		\$19,442.40
Public Works – Sanitation Division		
SERVICE		QUANTITY or COSTS
Employee #1, 2, 3	Deliver 150 - 95 gals	\$558.00
Employee #4	Deliver 6 - 30yd's	\$248.50
Employee #1, 2, 3	Remove 150 - 95 gals	\$558.00
Employee #4	Dump & Remove 6 - 30yd's	\$288.75
	5 - 30yd's	\$1,262.25
	1 - 30yd's (cardboard)	\$252.45
Total		\$3,167.95
COMBINED TOTAL: \$22,610.35		

Parks and Rec	
SERVICE/STAFF HOURS	QUANTITY or COSTS
Delivery/Set Up Trash Containers and Picnic Tables	
Park Manager	\$370
Park Operator	\$197.76
2 Seasonal Staff	\$210.12
2 Pick Up Trucks with Trailers	\$395.52
96 Picnic Tables	\$1,119.61
3 Pick-Up Trucks with Trailers	\$593
Garbage and Porta-Potty Maintenance	
Park Manager	\$138.75
2103 Operator	\$100.64
2103 3 hrs	\$185.40
6 Seasonal Staff	\$629.33
3 OHV Mules	\$667.44
Pick-up truck	\$74.16

Event Clean Up	
Park Manager	\$370.00
Park Operator	\$197.76
2 Seasonal Staff	\$210.12
2 Pick Up Trucks with Trailers	\$395.52
96 Picnic Tables	\$1,119.61
3 Pick-Up Trucks with Trailers	\$593.28
2103 Operator	\$167.73
2103 5 hrs	\$412.00
7 Seasonal Staff	\$412.00
3 Full Time Staff	\$458.92
Cleaning Supplies and Trash Can Liners	\$77.25
TOTAL	\$9,095.92

Idaho Falls Power	
SERVICE	QUANTITY or COSTS
Disconnect/Reconnect Street Lighting – 2 Employees/6hrs	\$890.76
TOTAL	\$890.76

ADOPTED and effective this ____ day of July, 2024.

ATTEST:

CITY OF IDAHO FALLS, IDAHO

Corrin Wilde, City Clerk

Rebecca L. Noah Casper, Ph.D., Mayor

(SEAL)

STATE OF IDAHO)
) ss:
County of Bonneville)

I, CORRIN WILDE, CITY CLERK OF THE CITY OF IDAHO FALLS, IDAHO, DO
HEREBY CERTIFY:

That the above and foregoing is a full, true and correct copy of the
Resolution entitled, “A RESOLUTION OF THE CITY OF IDAHO
FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE
STATE OF IDAHO, WAIVING CERTAIN CITY FEES FOR
SERVICES IN SUPPORT OF THE 2024 COMMUNITY FOURTH
OF JULY CELEBRATION; AND PROVIDING THAT THIS
RESOLUTION BE EFFECTIVE UPON ITS PASSAGE,
APPROVAL, AND PUBLICATION ACCORDING TO LAW.”

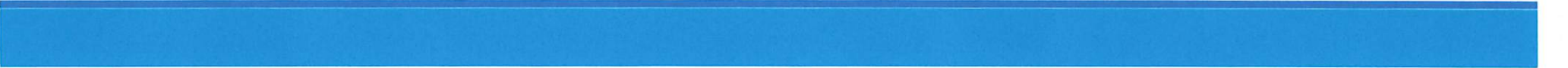
Corrin Wilde, City Clerk

(SEAL)

Human Resources and Municipal Services

City Council Work Session Employee Benefits

MAY 2024

A solid blue horizontal bar spanning the width of the slide at the bottom.

Employee Benefits Summary

Health Insurance

Dental Insurance

Vision Insurance

Retirement

Leave

Employee Assistance Program

Wellness Programming

Professional Development

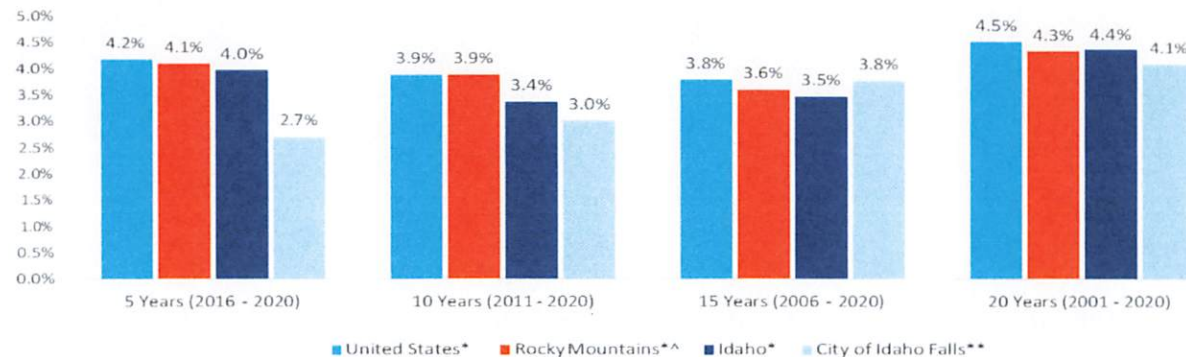
Page 1 of 1

Health Care Cost Trend Comparison

City of Idaho Falls



Average Annual Change in Health Care Expenditures (per Capita)



	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
United States*	5.4%	4.6%	3.5%	3.3%	3.8%	5.0%	4.3%	1.8%	3.3%	2.6%	2.7%	4.0%	3.5%	5.4%	5.6%	6.1%	6.2%	7.2%	7.7%
Rocky Mountains*^	4.4%	3.5%	4.5%	4.0%	3.6%	5.2%	4.6%	2.0%	3.3%	2.5%	2.0%	2.9%	2.8%	5.1%	6.2%	4.8%	5.8%	7.0%	8.2%
Idaho*	5.5%	3.7%	2.6%	4.1%	1.9%	3.4%	3.7%	1.5%	3.8%	2.4%	4.3%	4.0%	2.5%	5.0%	5.6%	7.1%	5.2%	6.2%	10.3%
City of Idaho Falls**	5.8%	9.9%	-4.9%	0.0%	3.0%	4.0%	1.7%	2.0%	5.7%	10.2%	18.3%	0.0%	-10.7	7.8%	8.0%	0.0%	6.9%	0.0%	9.9%

* Centers for Medicare & Medicaid Services, Office of the Actuary, National Health Statistics Group. National Health Expenditure Data: Health Expenditures by State of Residence, August 2022. (<https://www.cms.gov/data-research/statistics-trends-and-reports/national-health-expenditure-data/state-residence>)
 Note: the CMS data by state referenced here is produced every 5 years.

^ Rocky Mountains region information includes Colorado, Idaho, Montana, Utah, and Wyoming

* City of Idaho Falls information displayed reflects Annual Premium Rate Increases / (Decreases)

Health Insurance Renewal Options

Current Health Insurance Plan

Fully Insured

Self-Funded

Pooled Group



Current Health Insurance Plan Design

Premiums

Coverage Eligibility (part-time 20 group)

Deductibles

Out-of-Pocket Limits

Co-Pays

Co-Insurance

In-Network Cost Savings

Fully Insured Renewal

Current Rate Increase Cap with Pacific Sources 19.9%

Market Test

RFP/Multi-Year lock

Plan design change options

Q4 2017

Current Rate Increase Cap with Pacific Sources 19.9%

Q4 2017

Current Rate Increase Cap with Pacific Sources 19.9%

Self-Funded

Using the current plan design, a look back provides the following data had the City been self-funded:

	2020 Plan Year	2021 Plan Year	2022 Plan Year
Modeled Annual Savings	\$ 1,020,000.00	\$ (2,170,000.00)	\$ (2,690,000.00)
Modeled Cumulative Savings	\$ 1,020,000.00	\$ (1,150,000.00)	\$ (3,840,000.00)

Pooled Group

Possible Future Pooled Group Options

Idaho State Plan – Upfront cost to enter; 5-year commitment; Entry not guaranteed

IIIA – Not accepting new groups for the next 2-3 years

Summary

RFP Process between now and mid-June

- Openness to Carrier Change?

Detailed renewal options at the June 24 work session



Community Development Services



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Wade Sanner, Community Development Services Director

DATE: May 8, 2024

RE: May 7, 2024, Planning Commission Action

Planning Commission took the following action during the May 7, 2024, meeting.

1. **RZON24-003: REZONE.** Rezone from R3, Multiple Dwelling Residential to LC, Limited Commercial. Part of the NW ¼ of the SW ¼ of Section 26, Township 2 North, Range 37 East. Located north of W Sunnyside Road, east of Outlet Boulevard, south of Barberry Lane, west of Interstate 15. On May 7, 2024, the Planning and Zoning Commission unanimously voted to recommend approval of the rezone from R3 to LC to the Mayor and City Council as presented.
2. **ANX24-003: ANNEXATION/INITIAL ZONING.** Annexation and Initial zoning of R2, Mixed Residential for 52.61 acres in the S ½ of Section 10 and the N ½ of Section 15, Township 2 North, Range 37 East. Located north of W 17th N, east of the Great Western Canal, south of the New Sweden Canal, west of Bramble Lane. On May 7, 2024, the Planning and Zoning Commission voted to recommend approval of the annexation with an initial zoning of R1, Single Dwelling Residential to the Mayor and city Council with a vote of 3 to 2.
3. **RZN24-005: Amendment to Title 11 Comprehensive Zoning Ordinance Specifically Tables 11-2-1 Allowed Uses in Residential Zones, 11-2-2 Allowed Uses in Commercial Zones, 11-2-3 Allowed Uses in Industrial Zones and 11-71- Definitions.** On May 7, 2024, the Planning and Zoning Commission unanimously voted to recommend approval of the amendment to Title 11 Comprehensive Zoning Ordinance to the Mayor and City Council as presented.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

Idaho Falls Downtown Development board meeting was held April 2, 2024, at 9:00am in the Willard Arts Center. Those in attendance: Kevin Cutler, Tasha Taylor, Jill Hansen, Greg Crockett, Brandi Newton, Cindy Napier, Jesse & Tara Mendoza, Sid Page, Jake Durtschi, Chip Langerak, Lisa Farris – city Grant Manager; staff: Mala Lyon and Juan Hernandez; visitor: Jim Pletscher

Minutes from March 5, 2024- Jill motion to approve, seconded by Cindy – approved by the board.

Financial report – Brandi –received the full agreed upon amount from the city for the parking contract –separate from the BID funds; events are doing very well; Snow removal costs lowest amounts we have ever had. Greg motion to approve, seconded by Tasha – approved by the board.

Report – Mala – received bids from Pro Seal for the parking lots – to seal cracks, seal asphalt and re-paint the B lot about \$12,000; A Lot seal cracks, seal asphalt and re-paint about \$15,000. Brandi motioned do both lots and budget \$30,000; Greg seconded and board approved.

Citations –IPS added a statement that “fees are subject to change” that will print when the citation is printed

Curb & Gutter –ours application is submitted for the Capital North parking lot area

New printer donated – the Arts Council donated a printer - hired Scion Computer to get it connected

Solar light by meters - if the battery runs completely out it will have to be charged by plugging it in to charge

The LDS Service Missionaries want to do a service project for the downtown. We would like to enlist their help in cleaning up the alleys and parking lots. Greg motion to approve this activity, seconded by Chip – approved by the board.

Yellowstone sign has 2 openings and we are working with the Centre Theatre to do an advertising swap and have them advertise for us during their pre-movie ad time. Lisa said we can use Façade Grant funds up to \$500.

Courtney's report by Mala – Thank you to Greg for helping us get aprons to use at all our events (it is wonderful to have pockets!) and he is also sponsoring t-shirts that will be gifts to our volunteers. It is very helpful for people to be able to quickly see who is working at an event because they are wearing an apron. Greg said that we all need to thank Courtney for her excellent work on advertising these events and making them happen so successfully.

St Paddy's Day on Park – the total was \$22,426; expenses were \$14,215.98; our profit is \$8,210.02 If ice is still a problem the Arts Council has a freezer and will work with us.

Find the Easter Bunny – we printed 400 maps and had 46 leftover. We had the map handout, the photo op with the Easter Bunny and the prizes all in the Civitan Plaza. Lots of positive comments.

Upcoming events:

Awesomeness of Autism fundraiser – 12 businesses have signed up, starts April 15th and ends the 27th. We will be selling some swag SpringBrew.

SpringBrew – April 27th – We need volunteers; we are switching the lay out a little to try and

help the lines. More signage; maybe have 2 token tents on the north and the south side? put instructions in the promo ads;

Idaho Gives – we are signed up to participate.

'Dogs Dig Downtown' – May 18th

SummerBrew June 22nd - same day as Pride Day Festival and they have asked if we would like to be a sponsor.

Upcoming Projects & Updates:

The **new brochures** are printed!

Free Little Art Gallery will be moved from the Museum of Idaho to the south west corner of Shoup and A Street. We are working with Good News Concrete to create a fun design on the sidewalk.

Downtown Residents – we want to reach out to the people that live downtown by sending them a postcard with info on how to connect with downtown and possibly volunteer. Option #1: 764 addresses for \$400.63 Option #2: 1606 addresses for \$826.02 Brandi motioned that we do the larger mailing; Greg seconded and board approved.

Lisa – we have \$36,000 in façade grant funds; \$500 went to Holiday House for a sign; \$1,500 to Lyn's for a new awning. We are using the funds for safety lights at the intersections of Memorial and B Street and D Street so pedestrians can cross into the downtown safely.

Kevin – we have hired a new Executive Director Bryan Chaffin; he grew up in Idaho Falls and is very excited to work with the downtown.

Jim Pletscher – he has been working on cleaning up areas of the downtown specifically the gutters, garbage bins, graffiti and Puggslane. He requests that we connect with the downtown property owners and business owners to ask that they take responsibility for cleaning up their sidewalk and gutters and if they are connected with an alley that also needs to be kept clean. If one business does it then hopefully others will see that and decide to clean things up too. The parking lot at the old Wells Fargo is totally full every day with employees. Customers used to park there to make a quick run into Great Harvest, but now the street is totally full and customers are not stopping. We need to encourage downtown workers to be mindful of not taking up customer space.

Meeting was adjourned 10:20am

Our next board meeting will be held May 7, 2024.

Respectfully submitted - Jill Hansen, secretary, and Mala Lyon

SISTER CITIES ADVISORY COMMITTEE MEETING MINUTES 02.08.2024

ACTION ITEMS

5:36 PM

Roll Call and Confirmation of Quorum

- **In attendance:** Amanda Logan, Chloe Doucette, Lisa Armstrong, Jim Francis, Jake Durtschi (application to join the Committee is with the City Council), Cal Ozaki (attending for Cindy Ozaki), Laura Combs, Charlotte Combs
 - New member: Jake Durtschi- taking on the business community representative seat - comes recommended by Catherine Smith and the City.
- **Absent:** Jeremy Crook, Cindy Ozaki (Cal Ozaki attending in her place)
- **Resigned:** Amy Brumfield has resigned- took on another commitment and needed something to come off her plate. Amanda has reached out to Rick Aman to see if CEI has someone else, after that, will reach out to ISU.

Approval of January 14, 2024 Meeting Minutes

- Motion to approve by Lisa, seconded by Laura. None opposed. Motion passed unanimously at 5:40pm.

Approval of Reimbursements

- No reimbursements ahead of this meeting to approve.
- Amanda needs one final receipt from the adult association to submit all of their reimbursements from last time.

DISCUSSION ITEMS

5:42PM

Updates from City

- Jim shared some more items from Tokai-Mura that will go to the collection at the library
- Mayor is taking a look at the draft reimbursement plan.
- Jim is officially the liaison to this committee for two more years, at which point new appointments take place.

Report from Sister Cities Adult Association

- Display case moved from the City Annex to CEI.
 - Ozakis asked if it would be possible to get reimbursed for moving the case from the city annex to their home. CEI paid for the second move (from their home to CEI). For approval, that would need to be submitted to the committee at the next meeting. As an initial discussion, it could potentially come out of the outreach budget. \$260-\$270.
 - Jim will talk to Pam to see if it could come out of municipal services as opposed to the committee budget. May need to be the association that pays it. Cal will give the receipt to Jim and/or Amanda.

- Tentative plans for the Adult Association to visit Tokai in the beginning of November. Going forward with plan for full delegation of 18-20 people. No specific date yet.
- 19th of February is the Day of Remembrance. Idaho Falls may have an event. Chloe offered to have JACL reach out to the Museum of Idaho for space if needed.

Report from Sister Cities Youth Association

- Going to donate the crystal plate which was the gift from the most recent visit to the library's collection.
- Planning Japanese delegation visit here. Should theoretically be July 25th-Aug 5th (roughly). Would come in at night and leave super early in the morning. Similar to past years. Monday -Friday structured with all day activities. INL, EBR-1, City Day, Craters of the Moon, welcome party, farewell party, maybe interested in doing a museum day. Laura will reach out to Chloe.
 - Looking for more host families if anyone is interested. Ideally, with kids 10-20 years old. Hoping to have at least 12 families for those days. On the weekends, the host family will take them fishing or camping or whatever that family enjoys to do.
 - 15 students between 13-18. Would only have one student per host family. (The Youth Sister Cities Association would like to ask the City if they could do a welcome party/ picnic at the Friendship Garden because they don't allow picnics there anymore.)

Community Outreach Opportunities

- Friendship Garden Sign
 - Chloe met with and interviewed Judy Seydel. Great conversation, lots of insight that will lead to good label text. Chloe is meeting with Clarke Kido and will also interview him before drafting language. Hope to have an initial draft ready for the next meeting.
 - Judy mentioned that she would really like to keep the actual garden area "immersive" in the sense that it is serene and relatively free of distraction. Chloe shared that signage might be able to go at the bridges on either side of the island rather than on the island itself to accommodate. Jim mentioned that we might be able to get the city to match some funding in order to fund two signs because the committee's budget would only pay for one (if that) right now.
- Fall 2024 Museum of Idaho Minidoka Exhibit
 - Moving forward. Hoping to open early September. Chloe is still in talks with the group from Minidoka and will reach out to JACL and the Sister Cities Associations as the plans progress.
- Potential Exhibit at The Art Museum of Eastern Idaho
 - Chloe reached out to Alexa, mentioning that the committee would love to partner with them if they have any Japanese artistry exhibits planned. As of the meeting, had not heard back.

- Policies and Procedures for Providing Grant Opportunities to Local Educators
 - Lisa- nothing specific for policies and procedures from the district. A lot of enthusiastic responses. To move forward we need to think more about these questions: What are our plans for this? What do we want this to look like? Mission/goals/priorities? Are we allowed to give a grant as the committee or would the associations need to do it? Could we write a check to an individual teacher?
 - Lisa will work on processes and procedures so we have max and min figures.
- Youth Association Fliers in Local Schools
 - Really touchy with the fliers. Are there other places that kids and families hang out? Could we hang them in places with less red tape?
 - Charlotte- If you want teenagers to see it, we might want to look at social media. We could do geofencing or Instagram ads instead? Lisa will pull together a calendar of athletic and academic events. Maybe we could get an agency to partner with us/give us a discount. IE has been pretty friendly to nonprofits. What's the message we want to have?
 - Come back with content, list of events to target. Plan on reporting back on that. Call to action.
- Potential Sponsorships from and Involvement with Local Businesses
 - Hospitals, Mountain America Center. Amanda will look at getting the Youth Association on the calendar for MAC COncessions next year or ask Jeremy to.
 - See if we can get businesses to sponsor any of the youth visit activities? Something for Jake to think about.

Date and Agenda Items for Next Meeting

- Same standing agenda items for next meeting.
- The next meeting will be held Thursday, March 14th at 5:30pm in Room 310A at CEI.

ADJOURNMENT

6:40 PM



Idaho Falls Civic Center for Performing Arts Committee Meeting Minutes Wednesday June 7, 2023

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met on Wednesday June 7, 2023, at the Municipal Services Director's Office, 308 Constitution Avenue, Idaho Falls, Idaho at 1:30 p.m.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Chair
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Co-Chair
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member
Daniel Keck, Assistant Superintendent School District 91 (Virtually)

Others Present:

Pam Alexander, Municipal Services Director
Jim Freeman, Council
Lisa Burtenshaw, Council (Virtually)
Lisa Gardea-Farris, City Grant Administrator and ADA Coordinator
Cristina Hanson, Municipal Services Administrative Assistant
Lara Hill, Arts Council Events and Rentals Manager
Roxane Mitro, AKM Architecture
Richard Dodge, Studio I

Absent:

Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Chair Arthur Kull at 1:35 p.m.

Review and Approve September 7, 2022, Committee Meeting Minutes:

- Chair Kull called for the approval of the minutes from May 17, 2023. All those in favor to approving those minutes say aye. Carrie Scheid – Aye, Arthur Kull – Daniel Keck – Bonnie Taggart; motion carried.

Review and discuss updates to ADA and Lobby Expansion Project

- Richard Dodge, architect, explained that the lower lobby restrooms would include men's, women's, and unisex/family restrooms. All restrooms will be ADA and can serve to facilitate the restroom needs of the entire building.
- 2nd floor: the two bathrooms added would require ADA even though it is accessed by stairs. The door between the high school and facility would be closed. The column below would need to be built out to accommodate drainage.



Idaho Falls Civic Center for Performing Arts Committee Meeting Minutes
Wednesday June 7, 2023

- A list of ideas from the architect was presented to help integrate the old building with the new design including; floor finishes (hard floor moving into carpet as you enter the building, stair finishes (tread), stair railing (wood vs stainless steel), Paint (walls, ceiling, and lobby), sliding glass panel to create a coat room, existing ticket booths remodeled into something usable (judge meeting room, wet bar storage, refrigerators, merchandise/concession storage with a counter area for customer orders. Carrie Scheid and Bonnee Taggart, were in favor of this idea as long as it was moveable, could be dismantled and/or rolled back into a storage space.
- Pam Alexander stated that the city would pay to fix up the existing bathrooms, such as replacing tile and light fixtures. However, these updates would need to coordinate with the updates throughout the building.
- Carrie Scheid will meet with the campaign committed to talk about the impact these ideas may have on fundraising as well as managing the costs and who would fund each item. She also requested to meet with Lisa Farris to go over ADA ideas.
- Roxanne Mitro, architect, noted that when looking at the elevator, hydraulic vs traction, the traction elevator would be quieter and hold more people (up to 13). She also mentioned that after meeting with City Engineers, the best ADA drop off would be on Holmes, giving straight access into the building.
- Dan Keck asked when access to the school from the Civic would be suspended. The committee and the architects both said that access would still be available up until the project was completed, and after that, the doors would remain locked to keep people in the facility out of the school but could still be usable as needed.
- Motion was made by Carrie to support the exploration of adding mezzanine to the project as well as supporting the remaining items on the list. (All in favor; motion carried)

Review and discuss recommendations to the Civic fees for the 2023/24 fiscal year.

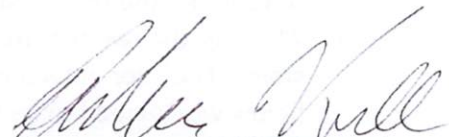
- Pam thanked Arts Council for their help updating the schedule. Carrie Scheid recommended approval to changes; add Caribou County to Regional section, include Marquee fee, and add market rate piano tuning. Bonnee Taggart seconded; motion passed.
- Pam reminded the committee that to be compliant with City Ordinance, all committee meetings need to have a public notice 5 days prior to the meeting date.

Schedule Future Meeting:

- Next committee meeting will be scheduled as needed.

The meeting adjourned at 2:26 pm


Cristina Hanson – Secretary


Arthur Kull - Chair



Frontier Center for Performing Arts Committee Meeting Minutes Wednesday December 6, 2023

Frontier Center for the Performing Arts Committee of the City of Idaho Falls met on Wednesday December 6, 2023, at the Municipal Services Director's Office, 308 Constitution Avenue, Idaho Falls, Idaho at 1:30 p.m. Some meeting attendees joined remotely through Teams.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Chair
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Co-Chair (Virtually)
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member (Virtually)

Others Present:

Lisa Burtinshaw, Council
Pam Alexander, Municipal Services Director
Ed Morgan, Civic Center for the Performing Arts Manager
Lara Hill, Arts Council Events and Rentals Manager
Brandi Newton, Executive Director Arts Council
Lisa Gardea-Farris, City Grant Administrator
Cristina Hanson, Municipal Services Executive Assistant
Roxane Mitro, AKM Architecture
Richard Dodge, Studio I
Katie Heiser, Interior Designer

Absent:

Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Chair Arthur Kull at 1:37 p.m.

Review and Approve June 7, 2023, Committee Meeting Minutes:

- Chair Arthur Kull called for the approval of the minutes from June 7, 2023. All those in favor to approving those minutes say aye. Carrie Scheid – Aye, Arthur Kull – Aye, Anne Staton-Voilleque. motion carried.

Update from Pam Alexander Frontier Center Progress:

- Everything has been put back together since the flooding.
- Pit lift should be ready by this weekend.
- Heaters for the stage have been ordered.
- Basement bathroom refresh: new ceiling tiles and faucets installed, painting is being done now, new mirrors are ready and three quotes are being gathered for carpet.
- Frontier is still working with Sign Pro on the Marquee.
- Concrete bids for loading dock area.
- Ed has new shirts with the Frontier logo.



Frontier Center for Performing Arts Committee Meeting Minutes Wednesday December 6, 2023

Update from Richard Dodge, Roxane Mitro, and Katie Heiser on Frontier Center Progress

- Soil Testing and boring samples: two bore holes needed, about 30 ft deep for \$12,500.00. Crow creek runs under the building and soil tests need taken for footings as filling material originally used is unknown (two weeks out of Boise).
- Two of the Column sizes are being enlarges as per the structural engineer.
- Elevator being rotated west to accommodate structural issues. It will now face the staircase instead of the lobby and will accommodate 20-23 people at 4000lb.
- Further discussion on breakout rooms as Nano glass option is very expensive. All agreed that they didn't need to be glass. One small breakout room would be good for locking items up, storing volunteer coats, vender items, tables, misc. cleaning items and as a room for interviews/judging. A room could be built in the mezzanine corner. Carrie Shied asked that Brandi and Lara meet with the architects to discuss the needs and possible location(s).
- An additional decorative horizontal wood brace has been added to the columns for scale and to accommodate possible signage.
- Items in the Project scope for the current existing space previously discussed that are not part of the current contract; New carpet (gradient colors of purple into gray, matching stair treads, gate, complimentary paint to match and refresh, re-stain ticket booths to match wood on the columns, addition of upstairs bathrooms and the future interview space/breakout room. More funds needed.
- Building details and finishes include; Architectural salvaged metal screen added to exterior ramp/stair railing. Large Main Entry Chandelier Art Piece, originally designed to match wood stain but requesting prices to add acrylic panels instead. This will add color, sparkle, and tie all colors together. Lower lobby and privacy area to include a feature wall still to be discussed and decided for 3D item, local artists, advertising on restroom doors, etc.
- Current action items include; Samples of the acrylic for the ceiling art/chandelier. Structural engineering keeping the front concrete columns but covering with wood, lighting analysis includes opaque glass panels between levels to increase lighting, operable wall system to suppress window glare could include ceramic/glass, remote shades, more options to be discussed.

Project moving forward to Construction Drawings

- Decision to move forward with construction drawings (estimated at 8 months or less) Once construction drawings are complete, they can then move forward with getting bids.

Chair Arthur Kull called for the approval of moving forward with construction drawings. All those in favor to move forward say aye. Carrie Scheid – Aye, Arthur Kull – Aye, Anne Staton-Voilleque. motion carried.

Schedule Future Meeting:

- Next committee meeting will be scheduled as needed.

The meeting adjourned at 3:02 pm


Cristina Hanson – Secretary


Arthur Kull - Chair



PARKS & RECREATION COMMISSION MEETING

April 1, 2024

Maeck Education Center

12:00 Noon

Members in Attendance: B. Combo, B. Lee, M. Hill, C. White, J. Walker, P. Lloyd, T. Hobson, J. Stephens, D. Pennock, B. Stevens

Members Not in Attendance: T. Hersh, B. Nitschke

Council Members in Attendance: M. Ziel-Dingman

Call to Order

B. Combo called the meeting to order at 12:05 pm.

Approval of Minutes

C. White moved to approve the March 4th minutes. J. Walker seconded. All were in favor.

Director's Report – P. Holm

P. Holm reported the following:

Important dates, events, or Activities

- The Zoo Community Clean-up Day will be Saturday, April 13, 2024.
- The zoo will be opening Wednesday, April 17, 2024.
- The Community Bike Ride (Bike Month) will be held on May 20th at 6:30 pm at the Pavilion at Eagles Homestead Park.
- Funland Grand Opening will be May 25th.

Issues and Updates

- The city has started to work on the FY 2025 Budget.
- Council Priorities for the Budget
 - Community Center with emphasis on amenities that build community, not just fitness.
 - Needs assessment, feasibility study, location analysis
 - Right-size user fees and scrutinize the city's relationships with non-city users.
 - Evaluate Joint Use Agreements.
 - Increase pool fees to reflect facility costs.

- Pursue Implementation of existing plans for several facilities such as Heritage Park, Tautphaus Park, The Zoo, Funland, and community trails.

Commission Organization and Roles

P. Holm, at the direction of City Council and the Mayor, has decided to reorganize the Parks and Recreation Commission to make it more efficient and make better use of staff and commissioner's time. He discussed the following topics:

- Commission bylaws: "to study the physical condition, maintenance, operation, and use of public playgrounds, parks and recreational facilities of the City, and shall make recommendations to the Director of Parks and Recreation concerning their improvement and efficient use."

- Some elected officials feel that the monthly reports given at the commission meetings are not a good use of anyone's time.

- P. Holm wants to make sure that these meetings are informative and not just a long list of Parks and Recreation projects and concerns.

- P. Holm proposed the following: he would like to receive more feedback and community input from the commissioners. What are the commissioners hearing in the community?

- He would like to assign each commissioner a subject that they could address at each meeting.

For example, here are some ideas of what each commissioner could be responsible for:

- 1) P. Loyd and T. Hopson – could report on the status of youth sports and ascertain whether there are adequate numbers of fields/courts/locations to be considered for state meets.
- 2) B. Combo – could report on any legal suits that are happening around the country that may affect the department.
- 3) B. Lee – could report on youth sport trends and what is happening within the local organizations.
- 4) C. White – could report on current news articles and trends including national park directions and programs for aging.
- 5) Matt Hill – continue reporting on the activities of the Shade Tree Committee
- 6) ▪ Tom Hersh – continue reporting on the activities of the Golf Advisory Board
- 7) ▪ Jon Walker – continue reporting on pertinent Bonneville County activities and relationship with the city.
- 8) ▪ Bob Nitschke – could report on park policies and facility conditions.

- P. Holm discussed working towards the development of a Multi-Generational Community Center, and the need to have a committee of champions to help with the process.

- Change the monthly meetings to quarterly meetings: January, April, July, and October.

- Following P. Holm's report there was extensive discussion on the proposed changes and reducing meeting dates. There was a unanimous request for P. Holm to send a detailed report to the commissioners prior to each meeting.

Adjournment at 1:26 pm.

Next meeting - TBA.

*Recorded by:
Tracy Sessions, Executive Assistant, Parks & Recreation*