



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, June 4, 2024

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of the Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, June 4, 2024.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, June 4, 2024
- First Name, Last Name, and Address

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Council to receive a briefing on a Software as a Service (SaaS) agreement with Tyler Technologies for the Southwest Regional Communications Center.
[SWRCC - Software as a Service Agreement](#)
- B. Council to receive a briefing on an Automated Metering Infrastructure proposal by Performance Services.
[AMI - Performance Services](#)
- C. Receive a presentation from the Duncanville Police Department on revising Chapter Four—Animals and Fowl City Ordinance to comply with state legislation changes and best practices.
[Chapter Four—Animals and Fowl City Ordinance](#)
- D. Update City Council on the expansion of the Independence Day Celebration
[Red, White & BBQ Festival](#)

EXECUTIVE SESSION

- 1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter pursuant to Section 551.071 of the Texas Government Code; and to seek legal advice from the City Attorney on the same topic.
[Executive Session](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Pastor Brance Barker of Duncanville First Baptist Church

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Proclamation in recognition of Juneteenth Day in Duncanville 2024.
[Proclamation - Juneteenth](#)
- B. Presentation of the Keep Duncanville Beautiful Summer 2024 Business Beautification Award Plaque and Proclamation to Chick-fil-A - Duncanville located at 300 W. Hwy 67.
[Spring 2024 Business Beautification Award - Chick-fil-A](#)
- C. Recognition of Keep Duncanville Beautiful Summer 2024 Curb Appeal Residential Properties.
[Keep Duncanville Beautiful Spring 2024 Curb Appeal](#)
- D. Council to receive the final report on Economic Development in Duncanville from MRB Group.
[MRB Group - Economic Development Organizational Plan](#)
- E. Council to receive a briefing on the proposed Life School development and hear updates from the Planning and Zoning Commission meeting where the proposal was discussed.
[Rezoning - Planned Development - 1000 Daniieldale Road](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on October 18, 2022, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the May 21, 2024, City Council Regular Meeting.
[City Council - 21 May 2024 - Minutes](#)
- B. Consider a Resolution authorizing the purchase of (4) four Self-Contained Breathing Apparatus (SCBA) from Metro Fire Apparatus Specialists, Inc., through the Buy Board Contract #698-23 for a discounted unit price bid with an estimated expenditure amount of \$12,512.00.
[Purchase of replacement SCBA's from Metro Fire](#)
- C. Consider a Resolution authorizing the second amendment to Professional Services Agreement 18-115 with IEA, Inc. for additional professional engineering services as part of the Greenbriar Estates Water and Wastewater Improvements Project, in the amount of \$36,000.00, not exceeding a total contract amount of \$198,596.45.
[Greenbriar Estates Water and Wastewater Improvements Second Amendment](#)
- D. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Cintas Corporation No. 2 for fire protection services through The University of Nebraska Contract 001299 via OMNIA Partners for a one-year term, with the option to renew for up to four additional one-year terms, in an estimated contract amount not to exceed \$329,030.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.
[Cintas Agreement for Fire Protection Services](#)
- E. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Trane US Inc. for HVAC products, installation, labor-based solutions, and related products and services through Racine County, Wisconsin Contract 3341 via OMNIA Partners for a one-year term, with the option to renew for up to four additional one-year terms, in an estimated contract amount not to exceed \$148,015.00 over the five years, subject to the exercise of a contract renewal and City Council appropriation.
[Trane Agreement for HVAC Services](#)
- F. Consider a Resolution authorizing the purchase of three vehicles from Silsbee Ford Fleet Group that will be used in support of the Police Department's Patrol Division, in the expenditure amount not to exceed \$216,913.95, with the additional purchase of upfitting cost to Axon in the expenditure amount not to exceed \$39,349.44; with the additional purchase of upfitting cost to Motorola in an amount not to exceed \$16,935.15.
[Patrol Vehicles - Asset Forfeiture Funds](#)
- G. Consider approval of Resolution 2024-275 for Professional Services Contract Number 24-76102 with Kimley-Horn and Associates, Inc. for dog park master planning services in an amount not to exceed \$75,000.00.
[Kimley Horn Dog Master Plan Contract](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Election of Mayor Pro Tem for 2024-2025
[Mayor Pro Tem 2024-2025](#)
- C. Discuss Regular City Council meeting dates for the remainder of 2024
[Council Meeting Dates - Pdf](#)
- D. Council to discuss and deliberate proposed amendments to the Rules of Procedure.
[Council's Rules of Procedure](#)
- E. Consider approval of Resolution 2024-281 establishing the Comprehensive Master Plan Advisory Committee, defining the scope of work for said committee, and appointing committee members.
[Comp Master Plan Advisory Committee](#)
- F. Consider approval of Resolution 2024-279 establishing the Charles F. Ladd Nature Preserve Master Plan Advisory Committee, defining the scope of work for said committee, and appointing committee members.
[Ladd Advisory Committee 2024](#)
- G. Consider approval of Resolution 2024-280 establishing the Dog Park Master Plan Advisory Committee, defining the scope of work for said committee, and appointing committee members.
[Dog Park Master Plan Advisory Committee](#)
- H. Consider a resolution authorizing approval of an incentive grant by the Duncanville Community & Economic Development Corporation (DCEDC) to Sharon's Loving Home Health Care, LLC, in an amount not to exceed \$6,473.35 for a building located at 436 North Main Street. Duncanville, Texas, 75137.
[DCEDC Design Incentive Grant-Sharon's Loving Home Health Care, LLC](#)

6. STAFF AND BOARD REPORTS

- A. Council to receive a briefing on special events process, reorganizational structure into Economic Development.
[Special Events Briefing](#)
- B. Receive a briefing presentation on the Texas A&M and USDA Forest Service Municipal Forester Grant
[Briefing Presentation on the Texas A&M and USDA Forest Service Municipal Forester Grant](#)
- C. Receive the Parks and Recreation Department Quarterly Report
[Parks and Recreation Department Quarterly Report](#)
- D. Receive the Fiscal Year 2023-2024 Second Quarter Investment Report as of March 31, 2024.
[FY2024 Q2 Investment Report as of March 31, 2024](#)
- E. Monthly Financial Report as of April 30, 2024
[Receive the Monthly Financial Report as of April 30, 2024](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, May 30, 2024, by 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.



Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."