

Tuesday, June 18, 2024
City Council Meeting

Effingham City Council Chambers
201 East Jefferson Avenue
Effingham, Illinois 62401
5:00 P.M.

1. Opening

Subject :	1.1 Mayor Calls Meeting to Order
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	1. Opening
Type :	Procedural
Subject :	1.2 Roll Call
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	1. Opening
Type :	Procedural
Subject :	1.3 Pledge of Allegiance
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	1. Opening
Type :	Procedural

2. Omnibus Vote Agenda

Subject :	2.1 Regular City Council Meeting Minutes (06/04/2024) - City Clerk Nosbisch
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	2. Omnibus Vote Agenda
Type :	Action Consent (Omnibus Vote Agenda)
Recommended Action :	Approve

File Attachments

[June 4, 2024.pdf \(108 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject :	2.2 Ordinance No. 049-2024, An Ordinance Authorizing the Acquisition of a Temporary Use Permit and the Purchase of an Easement for Utility Purposes - Richard King and Amy King - City Engineer Thoele
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Meeting : Jun 18, 2024 - City Council Meeting
Category : 2. Omnibus Vote Agenda
Type : Action Consent (Omnibus Vote Agenda)
Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit and the purchase of easement for utility purposes from Richard King and Amy King at 927 N. Merchant Street for the sum of \$322.88.

File Attachments

[O 049-2024 King Ordinance.pdf \(180 KB\)](#)
[O 049-2024 King Attachment.pdf \(1,748 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.3 Ordinance No. 050-2024, An Ordinance Authorizing the Acquisition of a Temporary Use Permit for Utility Purposes - 1006 N. Merchant Street - Kori Faber - City Engineer Thoele

Meeting : Jun 18, 2024 - City Council Meeting
Category : 2. Omnibus Vote Agenda
Type : Action Consent (Omnibus Vote Agenda)
Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit for utility purposes from Kori Faber at 1006 N. Merchant Street.

File Attachments

[O 050-2024 Faber.pdf \(98 KB\)](#)
[O 050-2024 Faber Attachment.pdf \(502 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.4 Ordinance No. 051-2024, An Ordinance Authorizing the Acquisition of a Temporary Use Permit for Utility Purposes - 102 W. Jaycee Avenue - FP7 Enterprises, LLC - City Engineer Thoele

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit for utility purposes from FP7 Enterprises, LLC at 102 W, Jaycee Avenue.

File Attachments

[O 051-2024 FP7.pdf \(569 KB\)](#)

[O 051-2024 FP7 Ent. LLC Attachment.pdf \(2,157 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.5 Ordinance No. 052-2024, An Ordinance Authorizing Acquisition of a Temporary Use Permit for Public Street and Utility Purposes - 910 N, Merchant Street - Richard J. Worman - City Engineer Thoele

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit for public street and utility purposes from Richard J. Worman at 910 N. Merchant Street.

File Attachments

[O 052-2024 Worman.pdf \(98 KB\)](#)

[O 052-2024 Worman Attachment.pdf \(461 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.6 Ordinance No. 053-2024, An Ordinance Authorizing the Acquisition of a Temporary Use Permit and the Purchase of an Easement for Utility Purposes - Erik Sefton & Michelle Dorman-Sefton - City Engineer Thoele

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit and the purchase of an easement for utility purposes from Erik Sefton & Michelle Dorman-Sefton at 1011 N. Merchant Street for the sum of \$300.

File Attachments

[O 053-2024 Sefton Ordinance.pdf \(216 KB\)](#)

[O 053-2024 Sefton Attachment.pdf \(915 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.7 Ordinance No. 054-2024, An Ordinance Authorizing Acquisition of a Temporary Use Permit and the Purchase of an Easement for Utility Purposes - Melba Jean Lawrence - City Engineer Thoele

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action : Pass

Public Content

This ordinance authorizes the acquisition of a temporary use permit and the purchase of an easement for utility purposes from Melba Jean Lawrence at 1003 N. Merchant Street in the amount of \$300.

File Attachments

- [O 054-2024 Bartels with plat.pdf \(178 KB\)](#)
- [O 054-2024 Bartels Aqu. and TUP.pdf \(489 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.8 Resolution No. 064-2024, A Resolution Authorizing
Renewal of Contract with Outfront Media for Billboard for
the 2024 and 2025 Calendar Years - Tourism Director
Thoele

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action : Adopt

Public Content

This resolution authorizes the renewal of the St. Louis billboard contract with Outfront Media for 2024-2025 calendar years.

File Attachments

- [Res 64-2024 Outfront Billboard.pdf \(95 KB\)](#)
- [OutfrontContact.pdf \(455 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.9 Resolution No. 068-2024, A Resolution Authorizing the
Execution of a Master Services Agreement (Flock Group,
Inc. - Software, Hardware, and Services) - Police Chief
McFarland

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action :

Adopt

Public Content

This resolution authorizes execution of Master Services Agreement with Flock Group, Inc. for certain software, hardware, and web-based services for the Police Department.

File Attachments

[FLOCK Resolution with Agmt attached.pdf \(339 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.10 Resolution No. 069-2024, A Resolution Authorizing a Professional Service Agreement from Crawford, Murphy & Tilly, INC. for Water Treatment Plant Improvements - Conceptual Design of a New Water Intake Supply from CIPS Lake - Public Works Director Heuerman

Meeting : Jun 18, 2024 - City Council Meeting

Category : 2. Omnibus Vote Agenda

Type : Action Consent (Omnibus Vote Agenda)

Recommended Action :

Adopt

Public Content

This resolution authorizes a professional service agreement from Crawford, Murphy & Tilly, INC. for Water Treatment Plant Improvements - Conceptual Design of a New Water Intake Supply from CIPS Lake in the approximate amount of \$140,000. Payment for this project will be made from the Water Fund.

File Attachments

[R 069-2024 2024 WTP Improvements.pdf \(68 KB\)](#)

[R 069-2024 Attachment.pdf \(219 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.11 Resolution No. 070-2024, A Resolution Granting

Permission to Allow a Portion of City Streets and City
Parking Lots to be Temporarily Closed for the Effingham
Jam - Tourism Director Thoele

Meeting : Jun 18, 2024 - City Council Meeting
Category : 2. Omnibus Vote Agenda
Type : Action Consent (Omnibus Vote Agenda)
Recommended Action : Adopt

Public Content

This resolution grants permission to close city streets and parking lots for the Effingham Jam on July 12, 2024.

File Attachments

[res 70-2024 Effingham Jam.pdf \(29 KB\)](#)

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 2.12 Omnibus Vote Agenda Approval
Meeting : Jun 18, 2024 - City Council Meeting
Category : 2. Omnibus Vote Agenda
Type : Action Consent (Omnibus Vote
Agenda)
Recommended Action : Approve

Motion & Voting

Approve

Motion by Libby Moeller, second by Larry Micenheimer.

Final Resolution: Motion Carried

Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

3. Presentations

4. Ordinances/Resolutions - Action Items

Subject : 4.1 Resolution No. 071-2024, Resolution Authorizing
Execution of an Agreement for Cooperative Services of the
Effingham County Dive Rescue Team Pertaining to
Disaster Assessment - City Administrator Miller

Meeting : Jun 18, 2024 - City Council Meeting
Category : 4. Ordinances/Resolutions - Action Items
Type : Action (Adopt, Pass, Etc.)
Recommended Action : Adopt

Public Content

This resolution establishes an agreement with the Effingham County Dive Team to provide disaster assessment following an emergency management event within the City. The terms of the agreement consist of a upfront payment of \$10,000 for assessment services for a period of 10 years.

File Attachments

[Res. 071-2024.pdf \(59 KB\)](#)
[Dive Team Agreement.pdf \(126 KB\)](#)

Motion & Voting

Adopt

Motion by Hank Stephens, second by Libby Moeller.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 4.2 East Jefferson Avenue Drainage Project - Change Order 1 - City Engineer Thoele
Meeting : Jun 18, 2024 - City Council Meeting
Category : 4. Ordinances/Resolutions - Action Items
Type : Action (Adopt, Pass, Etc.)
Recommended Action : Approve

Public Content

Change Order 1 in the total amount of \$11,792.58 is recommended due to a change in design based on unforeseen utility conflicts.

File Attachments

[Change Order 1 E Jefferson Drainage.pdf \(907 KB\)](#)

Motion & Voting

Approve

Motion by Larry Micenheimer, second by Hank Stephens.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

5. Other Action Items

Subject :	5.1 Bills and Requisitions
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	5. Other Action Items
Type :	Action (Adopt, Pass, Etc.)
Recommended Action :	Allow Payment of Bills and Requisitions

Motion & Voting

Allow Payment of Bills and Requisitions

Motion by Larry Micenheimer, second by Libby Moeller.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

6. Discussion

Subject :	6.1 Ordinance No. 055-2024, an Ordinance Amending Section 16-66, Chapter XVI of the Municipal Code of the City of Effingham (Stop Sign - Rollin Hills Boulevard and North and South Lakewood Drive) - City Engineer Thoele
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

This ordinance recommends the addition of a stop sign for westbound traffic from Rollin Hills Boulevard as it approaches North and South Lakewood Drive.

File Attachments

[O O55-2024 Stop Sign - Rollin Hills at N and S Lakewood.pdf \(124 KB\)](#)

Subject :	6.2 Resolution No. 062-2024, A Resolution Authorizing a Professional Service Agreement with Great Lakes Urban Forestry for Tree Inventory and Urban Forestry Management Plan - Public Works Director Heuerman
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

This resolution authorizes a professional service agreement from Great Lakes Urban Forestry for the Tree Inventory and Urban Forestry Management Plan in the amount of \$37,951. Payment for this project will be made from the General Fund reimbursable 100% through the IRA Grant.

File Attachments

[R 062-2024 Great Lakes Urban Forestry.pdf \(68 KB\)](#)

[R 062-2024 Great Lakes Urban Forestry - Contract Agreement.pdf \(118 KB\)](#)

Subject :	6.3 Resolution No. 066-2024, A Resolution Establishing Fiscal Year 2026 Budget Schedule - City Administrator Miller
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

This resolution establishes the budget schedule for the Fiscal Year 26 (May 1, 2025 to April 30, 2026).

File Attachments

[Res. 066-2024 Budget Schedule.pdf \(136 KB\)](#)

Subject :	6.4 Resolution No. 072-2024, A Resolution Approving the Job Description of Customer Service Representative II in the Office of the Building Official - Deputy City Administrator Presley
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

This resolution creates the job description of Customer Service Representative II in the Office of the Building Official, under the direction of the City Engineer.

File Attachments

[EX A Cust Svc Rep II Bldg Official rev. 0624.pdf \(187 KB\)](#)

[Resolution 072-2024 CSRII bldg offic job desc.pdf \(94 KB\)](#)

Subject :	6.5 Resolution No. 073-2024, A Resolution Granting Permission to Effingham High School to Have an Effingham High School Homecoming Parade on Wednesday, September 25, 2024 - Tourism Director Thoele
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion

Type :

Discussion

Public Content

This resolution grants permission to Effingham High School to have an EHS Homecoming Parade on Wednesday, September 25, 2024.

File Attachments

[Res 073-2024 EHS Homecoming Parade.pdf \(54 KB\)](#)

Subject : 6.6 Downtown/Southtown TIF Rehabilitation Project - Economic Development Director Hull

Meeting : Jun 18, 2024 - City Council Meeting

Category : 6. Discussion

Type : Discussion

Public Content

The owner of Uptown Plaza at 200 S. Third Street is looking to do a rehabilitation project.

File Attachments

[200 S. Third St.pdf \(435 KB\)](#)

Subject : 6.7 Harmoni Towers - Tower Use Permit - City Planner Koester

Meeting : Jun 18, 2024 - City Council Meeting

Category : 6. Discussion

Type : Discussion

Public Content

Harmoni Towers are proposing to construct a Wireless Communications Facility (WCF), a cell tower at 400 JCAN Drive. The Plan Commission held a public hearing on June 11 and by a unanimous vote of the members present, recommended denial of the petition. The denial was due to the finding that Harmoni Towers had not complied with the standards as required in the zoning ordinance. More detailed findings will be provided in the Plan Commission Letter of Recommendation to be provided at the July 2, 2024 meeting.

File Attachments

[Harmoni Towers - Petition for Tower Use Permit - CC.pdf \(4,555 KB\)](#)

Subject : 6.8 Old Dominion Freight Line - Rezone NU to M-1 - City Planner Koester

Meeting : Jun 18, 2024 - City Council Meeting

Category : 6. Discussion

Type :

Discussion

Public Content

Old Dominion is proposing a cross dock/truck terminal on Raney Street at Parker Drive. The Plan Commission held a public hearing on June 11 and by a unanimous vote of the members present, recommended approval of the petition. The Plan Commission Letter of Recommendation to be provided at the July 2, 2024 meeting.

File Attachments

[Petition - Old Dominion NU to M1 - EXECUTED.pdf \(3,182 KB\)](#)

Subject :	6.9 An Ordinance Authorizing Execution of First Amendment to Agreement for Sewage Transport, Treatment, and Disposal (EJ Wastewater Cooperative, LLC f /k/a Innovative Wastewater Treatment Cooperative, Inc. Prairie Ace Estates) - City Planner Koester
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

This amendment to the agreement with EJ Wastewater Cooperative (formerly IWTC) to treat sanitary sewer collected and transported from Prairie Ace Estates Subdivision will amend Exhibit D to revise with the As-Built Plans including details of the Discharge Point and Meter Vault and amend paragraph 2.14 and add Exhibit B-1 to include Lot 4 of Vonderheide Farm Subdivision adjacent to Prairie Ace Estates Subdivision owned by Ted and Angie Thompson in the "Collection Area".

File Attachments

[O 000-2024 Ordinance Auth First Amendment EJ WW COOP Sewer Agreement.pdf \(89 KB\)](#)
[First Amendment - EJ Wastewater Cooperative.pdf \(18,916 KB\)](#)

Subject :	6.10 An Ordinance Authorizing Execution of An Annexation Agreement with Ted and Angie Thompson (Lot 4 Vonderheide Farm Subdivision) - City Planner Koester
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	6. Discussion
Type :	Discussion

Public Content

Ted and Angie Thompson own Lot 4 in Vonderheide Farm Subdivision, adjacent to Prairie Ace Estates and would like to connect to the EJ Wastewater Cooperative collection system serving Prairie Ace Estates and by agreement is transported to the City for treatment. This requires an amendment to the

City's agreement with EJ Wastewater Cooperative (formerly IWTC) to include the Thompson property to the Collection Area in the Sewer Agreement. The Plan Commission held a public hearing on June 11 and by a unanimous vote of the members present, recommended approval of the agreement. The Plan Commission Letter of Recommendation to be provided at the July 2, 2024 meeting.

File Attachments

[Thompson - Annexation Agreement.pdf \(1,285 KB\)](#)
[O 000-2024 Execution of Annexation Agreement - Thompson.pdf \(81 KB\)](#)

7. Quarterly Reports

8. Announcements/Commissioner Comments

Subject :	8.1 Reports from Commissioners
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	8. Announcements/Commissioner Comments
Type :	Reports
Subject :	8.2 Reports from Staff - City Administrator Miller; Deputy City Administrator Presley; Public Works Director Heuerman; Economic Development Director Hull; Fire Chief Yochum; Police Chief McFarland; City Engineer Thoele; Tourism Director Thoele; City Treasurer Polk; City Clerk Nosbisch
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	8. Announcements/Commissioner Comments
Type :	Reports
Subject :	8.3 Public Participation
Meeting :	Jun 18, 2024 - City Council Meeting
Category :	8. Announcements/Commissioner Comments
Type :	Reports

Public Content

Those who have provided a speaker's card may address the Council. Please state your name for the record. There is a five minute time limit per speaker.

9. Recess in Executive Session

Subject :	9.1 Recess into Executive Session For the purpose of consideration of the following subjects, pursuant to 5 ILCS 120 /2 (c); Personnel- Section 2 (c) (1); Collective Bargaining- Section 2 (c) (2); Purchase or Lease of Real Estate - Section 2 (c) (5); Sale or Lease of Property - Section 2 (c) (6); Litigation - Section 2 (c) (11); and Review of Executive
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Session Minutes - Section 2 (c) (21). (If the Council desires to recess into executive session, the Council shall specifically indicate the desired topic of discussion for public record.)

Meeting : Jun 18, 2024 - City Council Meeting
Category : 9. Recess in Executive Session
Type : Action (Adopt, Pass, Etc.)
Recommended Action : Motion to recess into executive session

Public Content

For the purpose of consideration of the following subjects, pursuant to 5 ILCS 120/2 (c); Personnel- Section 2 (c) (1); Collective Bargaining- Section 2 (c) (2); Purchase or Lease of Real Estate - Section 2 (c) (5); Sale or Lease of Property - Section 2 (c) (6); Litigation - Section 2 (c) (11); and Review of Executive Session Minutes - Section 2 (c) (21).

(If the Council desires to recess into executive session, the Council shall specifically indicate the desired topic of discussion for public record.)

Motion & Voting

Motion to recess into executive session

Motion by Libby Moeller, second by Larry Micenheimer.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

Subject : 9.2 Roll Call
Meeting : Jun 18, 2024 - City Council Meeting
Category : 9. Recess in Executive Session
Type : Procedural

10. Adjournment

Subject : 10.1 Adjournment
Meeting : Jun 18, 2024 - City Council Meeting
Category : 10. Adjournment
Type : Action (Adopt, Pass, Etc.)
Recommended Action : Motion to Adjourn

Motion & Voting

Motion to Adjourn

Motion by Larry Micenheimer, second by Larry Micenheimer.
Final Resolution: Motion Carried
Yea: Mike Schutzbach, Hank Stephens, Larry Micenheimer, Libby Moeller

