City of Atlantic Beach

Final Agenda

Regular City Commission Meeting

Monday, June 24, 2024 - 6:30 p.m.
Commission Chamber
City Hall, 800 Seminole Road
Atlantic Beach, FL 32233

INVOCATION AND PLEDGE TO THE FLAG
CALL TO ORDER

Page(s)

1. APPROVAL OF MINUTES

2. COURTESY OF FLOOR TO VISITORS

PUBLIC COMMENT

* 2.A. Certificate of Completion 7 - 8
Certificate of Completion

3. CITY MANAGER REPORTS

3.A. Accept the 90-Day Calendar (June - August 2024) 9 - 12
90-Day Calendar (June - Aug. 2024)

3.B. Proposed Tennis Instructor Regulations 13 - 14
Proposed Tennis Instructor Regulations

* 3.C. Community Centers Survey

4. REPORTS AND/OR REQUESTS FROM CITY COMMISSIONERS

5. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

None.

6. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY. SUPPORTING DOCUMENTATION AND STAFF RECOMMENDATIONS HAVE BEEN PREVIOUSLY SUBMITTED TO THE CITY COMMISSION ON THESE ITEMS.

6.A. Authorize the City Manager to approve the purchase order in the amount of $33,441.35 for Guardian Fueling Technologies for the labor and materials to remove the old fuel tanks and install the new 1500-gallon fuel tank at Water 15 - 23

Treatment Plant #1.
Fuel Tank Replacement

6.B. Approve the schedule of seven additional streets to be resurfaced in the 2024 Milling and Paving Project at a cost of $139,154.77. 25 - 26
Resurfacing

7. COMMITTEE REPORTS

None.

8. ACTION ON RESOLUTIONS

8.A. **Resolution No. 24-31** 27 - 41
A RESOLUTION OF THE CITY OF ATLANTIC BEACH, FLORIDA, ACCEPTING THE JUNE 10, 2024, REPORT OF THE SAFETY, TRAFFIC AND PARKING COMMITTEE AND DIRECTING STAFF TO DRAFT POLICIES, RESOLUTIONS AND/OR ORDINANCES FOR CITY COMMISSION CONSIDERATION MOVING THE SAFETY, TRAFFIC AND PARKING COMMITTEE RECOMMENDATIONS FORWARD; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 24-31

* 8.B. **RESOLUTION NO. 24-32** 43 - 97
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ATLANTIC BEACH, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MUNIVATE TO PROVIDE ENTERPRISE RESOURCE PLANNING SOFTWARE IMPLEMENTATION SERVICES TO THE CITY FOR $118,500; AUTHORIZING THE CITY MANAGER TO APPROVE THE EXPENDITURE OF UP TO AN ADDITIONAL $23,701 FOR MUNIVATE'S SERVICES, IF NEEDED; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND PURCHASE ORDERS IN ACCORDANCE WITH AND AS NECESSARY TO EFFECTUATE THE PROVISIONS OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.
Resolution No. 24-32

9. ACTION ON ORDINANCES

9.A. **Ordinance No. 31-24-17, First Reading and Public Hearing** 99 - 102
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, COUNTY OF DUVAL, STATE OF FLORIDA, TRANSMITTING PROPOSED EVALUATION AND APPRAISAL REPORT BASED AMENDMENTS TO THE GOALS, OBJECTIVES AND POLICIES OF THE COMPREHENSIVE PLAN AND ALSO TRANSMITTING A NEW MAP SERIES TO THE STATE OF FLORIDA'S VARIOUS AGENCIES FOR REVIEW AND COMMENT; PROVIDING FOR ADOPTION OF SAID EAR-BASED AMENDMENTS AND NEW MAP SERIES UPON RECEIPT OF SAID COMMENTS AND COMPLETION OF THE STATE COORDINATED REVIEW PROCESS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN

EFFECTIVE DATE.
Draft 2045 Comprehensive Plan (Link)
Ordinance No. 31-24-17

* 9.B. **ORDINANCE NO. 33-24-25, Introduction and First Reading** 103 - 106
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AN AMENDMENT TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE II, THE COMMISSION, SEC. 6 – POWERS; SUBMITTING THE AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENT ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.
Link to Resolution Nos. 23-02 and 24-28
Ordinance No. 33-24-25

* 9.C. **ORDINANCE NO. 33-24-26, Introduction and First Reading** 107 - 111
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AN AMENDMENT TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE II, THE COMMISSION, SEC. 9 – POWERS; SUBMITTING THE AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENT ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.
Link to Resolution Nos. 23-02 and 24-28
Ordinance No. 33-24-26

* 9.D. **ORDINANCE NO. 33-24-27, Introduction and First Reading** 113 - 116
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AN AMENDMENT TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE IV, THE CITY CLERK, SEC. 28 – APPOINTMENT; DUTIES; SUBMITTING THE AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENT ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.
Link to Resolution Nos. 23-02 and 24-28
Ordinance No. 33-24-27

* 9.E. **ORDINANCE NO. 33-24-28, Introduction and First Reading** 117 - 121
AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AN AMENDMENT TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE II, THE COMMISSION, SEC. 9 – POWERS; SUBMITTING THE AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENT ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.
Link to Resolution Nos. 23-02 and 24-28
Ordinance No. 33-24-28

* 9.F. **ORDINANCE NO. 33-24-29, Introduction and First Reading** 123 - 129

AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AMENDMENTS TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE II, THE COMMISSION, SEC. 12 – VACANCIES IN THE CITY COMMISSION, SEC. 14 – INDUCTION OF CITY COMMISSION INTO OFFICE; MEETINGS OF THE CITY COMMISSION, ARTICLE IX, ELECTIONS, SEC. 39 – NOMINATIONS, SEC. 40 – ELECTIONS: PRIMARY AND SEC. 41 – ELECTIONS: GENERAL; SUBMITTING THE AMENDMENTS TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENTS ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.

Link to Resolution Nos. 23-02 and 24-28

Ordinance No. 33-24-29

* 9.G. **ORDINANCE NO. 33-24-30, Introduction and First Reading** 131 - 134

AN ORDINANCE OF THE CITY OF ATLANTIC BEACH, FLORIDA PROPOSING AMENDMENTS TO THE CHARTER OF THE CITY OF ATLANTIC BEACH ARTICLE XVIII, WHEN ACT TAKES EFFECT AND PERIODIC REVIEW, SEC. 81 – PERIODIC REVIEW; SUBMITTING THE AMENDMENTS TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; PROVIDING FOR THE APPEARANCE OF THE CHARTER AMENDMENTS ON THE BALLOT; AND PROVIDING AN EFFECTIVE DATE.

Link to Resolution Nos. 23-02 and 24-28

Ordinance No. 33-24-30

10. MISCELLANEOUS BUSINESS

None.

11. CITY ATTORNEY/CITY CLERK REPORTS AND/OR REQUESTS

12. CLOSING COMMENTS BY CITY COMMISSIONERS AND CITY MANAGER

13. ADJOURNMENT

This meeting will be live-streamed and videotaped. The video recording will be posted within four business days on the City's website. To access live or recorded videos, visit www.coab.us/live.

If any person decides to appeal any decision made by the City Commission with respect to any matter considered at any meeting, such person may need a record of the proceedings, and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record shall include the testimony and evidence upon which the appeal is to be based.

Any person wishing to speak to the City Commission on any matter at this meeting should submit a request to the City Clerk prior to the meeting. For your convenience, forms for this purpose are available at the entrance to the Commission Chamber.

Every effort is made to indicate what action the City Commission is expected to take on each agenda item. However, the City Commission may act upon any agenda subject, regardless of how the matter is stated on the agenda.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-5821 or at City Hall, 800 Seminole Road, Atlantic Beach, FL 32233, no later than 5:00 PM on the Thursday prior to the meeting.