



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, July 1, 2024
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 864 6122 1590** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM**CALL TO ORDER****ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC**1. Pending Litigation**

- a. Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2); BKK Landfill.
- b. Pending litigation Re National Prescription Opiate Litigation; USDC, Northern District of Ohio, MDL No. 2804.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE -LIFE SCOUT EDWARD DENG, FROM TROOP #411****ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS - NATIONAL PARKS AND RECREATION MONTH, RETIREMENT OF LIBRARIAN GEORGE MAY, 4TH OF JULY SAFETY REMINDERS, EL SIGLO CORP XX 100TH ANNIVERSARY, AND FAIR PLAN FIRE INSURANCE.

- 2. National Parks and Recreation Month** National Parks and Recreation Month - For over 40 years, every July is recognized as National Parks and Recreation Month, celebrating the many ways parks and recreation professionals across the country foster a sense of belonging in their community through inclusive programs, providing essential services, and creating safe and accessible spaces. This proclamation will be presented to the City's Community Services Department and Public Works Park staff.

Retirement of Librarian George May - After about 30 years of service to the LA County, George May will be retiring in late July. During this time, we honor the role he has played in the growth of the La Verne Library and the lasting impacts he has made.

4th of July Safety Reminders - Fire Marshal Fred St. Ange and Community Risk Reduction Lonnie Shipman will remind the La Verne community on important safety reminders related to the Fourth of July.

El Siglo Corp XX 100th Anniversary - El Siglo Corp XX recently celebrated their centennial.

FAIR Plan Fire Insurance - A representative from the California Department of Insurance will present on the FAIR Plan.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

3. **City Council Minutes of the Closed & Regular meeting of June 17, 2024.**
4. **Register of Audited Demands in the amounts of:**
 1. **\$398,513.58 dated 06/12/24**
 2. **\$2,443,475.69 dated 06/19/24**
5. **Second Reading and Adoption of an Ordinance Amending the Municipal Code Related to Refuse Container Storage.** Second reading and adoption of an ordinance updating the Municipal Code adding language to enable the enforcement of removing refuse containers from public rights-of-way in a timely manner.

Recommendation: That the City Council hold a Second Reading and adopt an ordinance updating Municipal Code Chapter 13.28.160 "Maintenance and placement of containers" by adding language to ensure timely removal of containers from public rights-of-way.
6. **Approval of a Memorandum of Understanding with La Verne Friends of the Fourth of July.** A Memorandum of Understanding with the La Verne Friends of the Fourth of July to plan and conduct celebration events in partnership with the City on July 4th. This MOU is proposed for a single year term.

Recommendation: That the City Council approve a Memorandum of Understanding for a period of one (1) year with the La Verne Friends of the Fourth of July for July 4th celebration events.
7. **Adoption of Traffic Control Plan for Fourth of July Parade.** While not legally required, the City Council is asked to adopt a Traffic Control Plan for the Fourth of July Parade as an additional means of alerting residents to the event and disrupted traffic patterns.

Recommendation: That the City Council adopt the Traffic Control Plan, developed by the City Engineer, for the Fourth of July Parade.
8. **Resolution Canceling the July 15, 2024, City Council Meeting.** The second Council Meeting in July 2024 is requested to be canceled due to lack of business. This item requires a resolution to cancel the meeting.

Recommendation: That the City Council approve the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, CANCELING THE JULY 15, 2024, CITY COUNCIL MEETING."

- 9. Reduction of Bonds, Tract Map No. 83353 (Verdana).** La Verne 58, LLC (Brandywine Homes), the developer of Verdana (Tract Map No. 83353), a 50 unit three-story interlocking townhome project located on Fruit Street between Foothill Boulevard and Amherst Street, has completed the project and has requested to reduce bonds that were established with the approval of the final map for the project on June 6, 2022.

Recommendation: That the City Council:

1. Authorize the reduction of the bond amounts for the Performance Bond and the Labor & Materials Bond to approximately 10% of each original bond value and fully release the Survey Monument Bond.
2. Authorize the City Staff to release the remaining portions of the bonds' value one year after this date.

- 10. Resolutions Adopting a Salary Chart for Full-Time and Part-time Employees and Repealing Resolutions No. 23-84 and 24-03.** The attached resolutions and salary tables reflect adjustments in compensation resulting from increases approved by the City Council and agreed to with represented as well as unrepresented employees. Hourly positions tied to full-time equivalent positions are being adjusted at this time as well.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A SALARY CHART FOR FULL-TIME AND PART-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 23-85 AND 24-03.

- 11. Resolution Approving a Class Specification and Salary for Police Support Services Manager.** As part of a recent analysis and the Fiscal Year 2024-2025 budget process, the Police Department has identified a need for a Police Support Services Manager position. The proposed resolution and City Council approval formally creates the classification per the City's Personnel Rules and Regulations.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING A CLASS SPECIFICATION AND SALARY FOR POLICE SUPPORT SERVICES MANAGER."

- 12. Request to Approve Purchase Order with L.N. Curtis in the amount of \$101,847.30 for Fire Department Air Compressor.**

The Fire Department operates a breathing air compressor to fill Self-Contained Breathing Apparatus (SCBA) air bottles at Fire Station One. The compressor is 20 years old, has become unreliable, and can no longer meet the department's operational need for breathing air.

Recommendation: That the City Council authorize the Fire Department to issue a purchase order to L.N. Curtis of Oakland, California, to provide and install one Stallion Air Centaur 3 breathing air compressor at La Verne Fire Station 1.

- 13. Resolution Amending the 2024-25 Comprehensive Fee Schedule to correct a clerical error for Insta Bin Rates for Miscellaneous Refuse Charges.** The City's Comprehensive Fee Schedule, as established by Resolution 24-22 and amended by Resolution 24-26, is reviewed each year in conjunction with the annual budget process. A clerical error was identified which had replaced "Insta Bin Rates" with "Other Commercial Rates" from the previous section. This amended resolution identifies the revised "Insta Bin Rates", reflecting a 7.28% CPI increase from the last increase in July 2023.

Recommendation: That the City Council adopt "AMENDED RESOLUTION 24-26 OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, THE 2024-25 COMPREHENSIVE FEE SCHEDULE FOR THE CORRECTION OF THE INSTA BIN RATES FOR MISCELLANEOUS REFUSE CHARGES."

PUBLIC HEARINGS

- 14. Public Hearing to Consider Removal of an Existing Crosswalk Located at Arrow Highway and B Street.** At the May 20, 2024, meeting of the La Verne City Council, a resolution was approved setting a public hearing for July 1, 2024, to receive public comments and to initiate proceedings for the removal of the crosswalk located on the east leg of the intersection of Arrow Highway and "B" Street.

Recommendation: That, after conducting a Public Hearing, the City Council adopt a Resolution, Approving the Removal of a Marked Pedestrian Crosswalk located at the intersection of Arrow Highway and "B" Street pursuant to the Provisions of Division 11, Chapter 5 of the Vehicle Code of the State of California.

OTHER MATTERS

- 15. Consultant Agreement for Water and Sewer Cost of Service and Rate Design and Establishment of Ad Hoc Committee.** Approval of a Consultant Agreement with Raftelis to perform a Water and Sewer Cost of Service Rate Study to develop legally defensible rates which support the safety and reliability of the City's Water and Sewer Systems. This will be the first rate adjustment study since 2018/2019. Additionally, establish an Ad Hoc Water and Sewer Rate Study Committee to enhance public involvement in the rate-setting process.

Recommendation: That the City Council:

1. Authorize the City Manager to execute a Professional Services Agreement, and any amendments related thereto, with Raftelis, at prices bid, with an estimated cost of \$109,076, for the Water and Sewer Cost of Service and Rate Design Study; and
2. Adopt a resolution, titled "A Resolution of the City Council of the City of La Verne, California, Establishing an Ad Hoc Water and Sewer Rate Study Committee"; and
3. Approve the by-laws of the Ad Hoc Water and Sewer Rate Study Committee.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they

have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, JULY 17 WHICH WILL BE CANCELED DUE TO LACK OF BUSINESS. THE NEXT REGULAR MEETING WILL BE ON MONDAY, AUGUST 5, 2024, AT 5:30 PM.

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Tuesday, July 2 - Development Review Committee meeting, City Hall, 9:00 am - 10:00 am

Wednesday, July 3 - Youth Sports Committee meeting, City Hall, 6:00 pm

Thursday, July 4 - Pancake Breakfast, sponsored by Boy Scout Troop 411, Methodist Church, 6:30 am - 10:30 am

Thursday, July 4 - 4th of July Parade, 50 Years of Hometown Heroes, 10:00 am

Thursday, July 4 - Free Swim at La Verne Aquatic Center, 12:00 pm - 4:00 pm

Thursday, July 4 - Fireworks Show, Bonita High School Stadium, 6:00 pm - 9:30 pm

Monday, July 8 - Senior Movie Matinee, La Verne Community Center, 12:30 pm

Tuesday, July 9 - Active Transportation Committee meeting, City Hall, 5:00 pm

Wednesday, July 10 - Planning Commission meeting, City Hall, 6:30 pm

Sunday, July 14 - Concert in the Park, Upstream Music (Reggae), Hertiage Park, 6:30 pm

Monday, July 15 - City Council meeting, pending cancellation

Tuesday, July 16 - Red Cross Blood Drive, Council Chamber, 9:00 am - 3:00 pm

Posting Statement: A true copy of this Agenda was posted on June 25, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.