



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, September 3, 2024

5:00 P.M. – Executive Session

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, September 3, 2024.
- Email city.secretary@duncanvilletx.gov
- Email title: Public Comment – Tuesday, September 3, 2024
- First Name, Last Name, and Address

EXECUTIVE SESSION

1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

2. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. Briefing City Council on the updated Facility Condition Assessment
[Huitt-Zollars Presentation](#)
- B. Council to receive a briefing on the Assessment of the Service Center.
[Service Center Assessment Briefing](#)
- C. Council to receive briefing and discuss the proposed 2025 budget if any Councilmembers have any requests in advance of the September 5th Budget Workshop.
[Council to receive briefing on 2025 budget](#)
- D. City Council to receive a briefing on a proposed contract amendment to the 1414 Los Altos Ln., Jellison Blvd. & Roundtop Blvd., and Jungle Dr. Drainage Improvements Project. In addition, staff and MRB will provide a briefing on a city-wide master drainage plan.
[Drainage Improvements Project Amendment Briefing](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

- A. Presentation of the Keep Duncanville Beautiful Fall 2024 Business Beautification Award Plaque and Proclamation to State Farm - Alecia Francis located at 602 N. Main St.
[Fall 2024 Business Beautification Award - State Farm - Alecia Francis](#)
- B. Recognition of Keep Duncanville Beautiful Fall 2024 Curb Appeal Residential Properties.
[Keep Duncanville Beautiful Fall 2024 Curb Appeal](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully-completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the August 6, 2024 and August 20, 2024 City Council Regular Meetings.
[City Council - 06 Aug 2024 - Minutes](#)
[City Council - 20 Aug 2024 - Minutes](#)

- B. Consider a Resolution awarding RFQ 24-0027 Texas Water Development (TWDB) Lead Pipe - Financial Advisor Services to Hilltop Securities, Inc. through the City's competitive qualifications process for financial advising services related to administering the TWDB grant for the Lead Service Line Replacement Program in an amount equal to a base fee of \$25,000.00 plus municipal securities issuance and other associated financial advising fees not yet identified.
[Texas Water Development Board Lead Service Line Project Financial Advisor Services](#)
- C. Consider a Resolution awarding RFQ 24-0026 Texas Water Development (TWDB) Lead Pipe - Bond Counsel Services to Norton Rose Fulbright US LLP through the City's competitive qualifications process for bond counsel services related to administering the TWDB grant for the Lead Service Line Replacement Program in an amount equal to a base fee of \$10,000.00 plus associated bond counsel fees not yet identified.
[Texas Water Development Board Lead Service Line Project Bond Counsel Services](#)
- D. Consider a Resolution awarding RFQ 24-0024 Texas Water Development (TWDB) Lead Pipe - Engineering Services to MRB Group, PC, through the City's competitive qualifications process for engineering services related to the Lead Service Line Replacement Program with a contract amount of \$2,876,742.00 and an additional appropriation of \$431,511.30 as a project contingency for a total amount not to exceed \$3,308,253.30.
[Texas Water Development Board Lead Service Line Project Engineering Services](#)
- E. Consider a Resolution authorizing Hilltop Securities, Inc., MRB Group, PC, and Norton Rose Fulbright US LLP to provide financial advising, engineering, and bond counsel services, respectively, related to administering the Texas Water Development Board grant application for the Lead Service Line Replacement Program.
[Texas Water Development Board Financial Assistance Application Authorized Representatives](#)
- F. Consider a Resolution approving Change Order Thirteen for IFB 21-002 Danieldale Road Street Reconstruction and Subsurface Utility Improvements Project with Pavecon Public Works, LP, to withhold and retain the sum of \$88,769.40 from the final payment for non-completed improvements.
[Danieldale Road Street Reconstruction and Subsurface Utility Improvements Change Order Authorization](#)
- G. Consider a Resolution awarding the renewal of and authorizing a five-year fixed rental master agreement for multi-functional copiers citywide with Ubeo Business Services, Inc., with an estimated yearly amount of \$76,796.00, resulting in an estimated total contract amount of \$384,480.00 over the five-year fixed agreement.
[Ubeo Business Services, Inc. Fixed Rental Master Agreement](#)
- H. Consider a Resolution authorizing an initial one-year term with four additional one-year renewals for a total of five years for Contract #3200146 with Exclusive Protection Services, LLC, to provide security

services for the Duncanville Fieldhouse in an amount not to exceed \$85,290.00 annually.

[Security Agreement for Duncanville Fieldhouse](#)

- I. Consider a Resolution authorizing the expenditure for field and turf irrigation products, landscaping products, specialty conditioners/soils, ground maintenance equipment, parts, and supplies with Ewing Irrigation Products Inc. through BuyBoard Contracts #705-23 and #706-23 with an estimated yearly amount of \$25,000.00 over a five-year period amounting to \$125,000.00 with an additional appropriation of \$18,750.00 as 15% contingency for a total amount not to exceed \$143,750.00.

[Irrigation and Landscape Supplies with Ewing Irrigation Products Inc.](#)

- J. Consider a Resolution awarding a bid and authorizing a cooperative purchasing agreement with Buy Board 724-23 to purchase seven Chevrolet Tahoe Police Pursuit Vehicles to include upfitting and painting in the expenditure amount not to exceed \$560,000.00 superseding a previous Resolution authorized by City Council (Resolution No.2024-234).

[Police Pursuit Vehicles](#)

- K. Consider a resolution authorizing a Professional Services Agreement with TodoVerde, LLC to provide IT infrastructure and network support in an amount not to exceed \$442,700 for a total of \$494,769, inclusive of payment owed for work already performed.

[TodoVerde - IT and Network Support](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Conduct a Public Hearing on the FY 2024-25 Proposed Budget
[Conduct a Public Hearing on the FY 2024-25 Proposed Budget](#)
- C. Council to consider a resolution confirming the City Manager's appointment of Chris Connealy as the Fire Chief.
[Confirmation of Fire Chief Appointment](#)
- D. Consider a Resolution approving a Facility Use Agreement with alcohol at the Duncanville Fieldhouse for the Duncanville Chamber of Commerce's Fun After 5 event on September 19, 2024.
[Facility Use Agreement](#)
- E. Authorization of Military Makeover Program Details
[Military Makeover - Pdf](#)
- F. Consider a resolution authorizing the approval of the purchase of a vehicle from Classic Chevrolet that will be used in the support of the Duncanville Community & Economic Development Corporation (DCEDC), in the expenditure amount not to exceed \$56,044.90.

[Vehicle Purchase - DCEDC](#)

6. STAFF AND BOARD REPORTS

- A. Council to receive a briefing on the Mobile Food Vendor ordinance, particularly for snow cone vendors.
[Snow Cone Vendors](#)
- B. Council to receive a briefing on Arts Funding.
[Council Briefing on Arts Funding](#)
- C. Receive a briefing on the Red, White, and BBQ event.
[Briefing on Red, White, and BBQ event funding](#)
- D. Briefing on Fund Balance Policy
[Receive a briefing on Fund Balance Policy](#)
- E. The purpose of this briefing is to provide an overview of the current plan for special events for fiscal year 2025. This briefing will outline the budgetary allocations, funding sources and recommendations for supporting upcoming city-sponsored events.
[Briefing on Special Events Funding](#)
- F. Receive the Fiscal Year 2023-2024 Third Quarter Investment Report as of June 30, 2024.
[FY2024 Q3 Investment Report as of June 30, 2024](#)
- G. Receive the Parks and Recreation Department Quarterly Report
[Parks and Recreation Department Quarterly Report](#)
- H. Monthly Financial Report as of July 31, 2024
[Receive the Monthly Financial Report as of July 31, 2024](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, August 29, 2024 , by 6:00 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."