

A G E N D A

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, to be held on ***Thursday, September 12, 2024 at 5:30 p.m.*** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members:	Peggy Crabtree, Chair Jacqueline Montejano, Vice Chair Curtiss Thompson Michelle Haye Ronald Finch Adam Graves Kelly Savell
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Planning & Zoning Commission Liaison:	Bonney Ramsey
Heritage Preservation Manager:	Eleana Tuley
City Council Liaison:	Patrick Souter

1. Call to Order
2. ***Public Comments:*** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approval of the August 8, 2024 Heritage Preservation Commission meeting minutes
4. Discuss and consider moving the October 10, 2024 Heritage Preservation Commission meeting to October 3, 2024
5. Consider a Sign Permit for 110 E. Franklin Street
6. Consider a Sign Permit for 217 E. Main Street
7. Consider a Sign Permit for 113 N. College Street
8. Comments by Commission members and City staff
9. Adjourn

The Heritage Preservation Commission reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4006 or (TDD) 1-800-RELAYTX

<i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i>

MINUTES

(3)

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, was held on **Thursday, August 8, 2024 at 5:30 p.m.** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members Present:

Peggy Crabtree, Chair
Jacqueline Montejano, Vice Chair
Curtiss Thompson
Michelle Haye
Ronald Finch
Adam Graves
Kelly Savell

Heritage Preservation Commission Members Not Present: Curtiss Thompson

Planning & Zoning Commission Liaison:	Bonney Ramsey
Heritage Preservation Manager:	Eleana Tuley
City Council Liaison:	Patrick Souter

Guests: Mayor Pro Tem Chris Wright

1. Call to Order

Peggy Crabtree called the meeting to order at 5:30 pm.

2. Public Comments

There were no public comments.

3. Approval of the July 11, 2024 Heritage Preservation Commission meeting minutes

Action:

Jackie Montejano motioned to approve the July 11, 2024 Heritage Preservation Commission meeting minutes. Michelle Haye seconded the motion. All ayes.

4. Consider a Sign Permit for 110 E. Franklin Street

Eleana Tuley presented the request. Michelle Haye inquired about the anchor placement for mounting the sign. Since the Applicant had already installed the sign on the façade, the Commission requested the Applicant attend the next HPC meeting to disclose more information about how the sign was installed on the front façade of the building.

Action:

Jackie Montejano moved to deny the sign permit for 110 E. Franklin Street. Kelly Savell seconded the motion. All ayes.

5. Consider a Sign Permit for 201 E. Main Street, Suite 103

Eleana Tuley presented the request.

Action:

*Adam Graves motioned to approve the sign permit for 201 E. Main St., Suite 103. Jackie Montejano seconded the motion. **All ayes.***

6. Consider a Sign Permit for 201 E Main Street, Suite 105

Eleana Tuley presented the request.

Action:

*Michelle Hays motioned to approve the sign permit at 201 E. Main St., Suite 105. Adam Graves seconded the motion. **All ayes.***

7. Comments by Commission members and City staff

Ron Finch has requested that the Commission hold a workshop to discuss the possibility of using alternative materials for restoring or improving a historic home and which materials would be appropriate substitutes. The Commission has agreed to schedule the workshop for Thursday, November 7, 2024.

Eleana Tuley requested the Commission to reschedule their October 10th HPC meeting to the week before or after, as she would not be available that week. The Commission decided to move the monthly HPC meeting to October 3rd. Eleana Tuley assured the Commission that she would include it on the next agenda for a formal vote.

8. Adjourn

The meeting adjourned at 6:11 pm.

Respectfully submitted by Eleana Tuley.



(5)

Memorandum

To: Heritage Preservation Commission
From: Eleana Tuley, AICP, Downtown Redevelopment & Historic Preservation Manager
Thru: Gumaro Martinez, Executive Director of Parks & Leisure Services
Date: September 12, 2024
Re: Consider a Sign Permit for 110 E. Franklin Street

Applicant: Jodi Helms, K&H General Contracting & Roofing

Property Address: 110 E. Franklin Street

Request: The Applicant proposes to install a wall sign for K&H General Contracting located at 110 E. Franklin Street. The wall sign is 3 feet by 3 feet and complies with the city's minimum sign requirements.

Conditions of Approval:

- The Applicant shall apply for all required permits from the City in accordance with the City's applicable rules and regulations governing such permits.

Attachments:

- Sign Rendering

Here are the plans for the sign. It is a 3x3





(6)

Memorandum

To: Heritage Preservation Commission
From: Eleana Tuley, AICP, Downtown Redevelopment & Historic Preservation Manager
Thru: Gumaro Martinez, Executive Director of Parks & Leisure Services
Date: September 12, 2024
Re: Consider a Sign Permit for 217 E. Main Street

Applicant: Chris Reeves, Quickway Signs

Property Address: 217 E. Main Street

Request: The Applicant is proposing to install a 4-foot by 8-foot (32 square feet) sign on the side of the building. As presented, the sign meets the city's sign requirements.

The Applicant is currently submitting a permit for vinyl window decals on the storefront and a blade sign hanging on the awning. These signs will be considered at a future HPC meeting.

Conditions of Approval:

- The Applicant shall apply for all required permits from the City in accordance with the City's applicable rules and regulations governing such permits.

Attachments:

- Sign Rendering

CUSTOMER INFO

Contact: -Cyle Corse
 Company: -Tattoo Guild
 Phone #: [REDACTED]
 Email: [REDACTED]

Date: July 31st, 2024



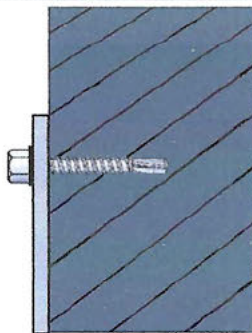
JOB DESCRIPTION

1- 48" x 96"
 Alum (6)

PRICE

*****PLEASE READ THIS FIRST*****

AFTER APPROVAL, QUICKWAY SIGNS WILL NOT BE FINANCIALLY RESPONSIBLE FOR ERRORS ON PROOF.
 PLEASE CHECK THIS PROOF THOROUGHLY, CHECKING FOR CORRECT SIZE, COLOR ETC.



Shear (Average in Pounds)					
Size	26 Gauge	18 Gauge	16 Gauge	14 Gauge	12 Gauge
#6	480	759	877	985	
#8	513	846	1108	1331	
#10	580	863	1291	1576	1567
#12	578	914	1308	1836	2267
#14	608	965	1373	1941	2468

- ☐ I have verified the artwork.
- ☐ I have verified the colors.
- ☐ I have verified the text and spelling.
- ☐ I have verified the layout.
- ☐ I have read and agree to all disclaimers.

- ☐ Approved. No Changes Required
- ☐ Please make the noted changes

Revised
8/1/24



306 W. Main St.
 Waxahachie, TX 75165
 972-937-7446

info@quickwaysignstx.com

Signature

Date



Memorandum

To: Heritage Preservation Commission
From: Eleana Tuley, AICP, Downtown Redevelopment & Historic Preservation Manager
Thru: Gumaro Martinez, Executive Director of Parks & Leisure Services
Date: September 12, 2024
Re: Consider a Sign Permit for 113 N. College Street

Applicant: Chris Reeves, Quickway Signs

Property Address: 113 N. College Street

Request: The Applicant proposes installing a 3-foot by 3-foot hanging sign on the front façade. As proposed, the sign meets the city's sign requirements.

Conditions of Approval:

- The Applicant shall apply for all required permits from the City in accordance with the City's applicable rules and regulations governing such permits.

Attachments:

- Sign Rendering

CUSTOMER INFO

Contact: - Tracie Bracken
 Company: - Whiskey Ray's Boutique
 Phone #: [REDACTED]
 Email: [REDACTED]

JOB DESCRIPTION

1- 36" x 36"
 DF MDO With
 Hardware

(7)

Date: August 13th, 2024

JS

PRICE

*****PLEASE READ THIS FIRST*****

AFTER APPROVAL, QUICKWAY SIGNS WILL NOT BE FINANCIALLY RESPONSIBLE FOR ERRORS ON PROOF.
 PLEASE CHECK THIS PROOF THOROUGHLY, CHECKING FOR CORRECT SIZE, COLOR ETC.



113 N. College Street

- ☐ I have verified the artwork.
 - ☐ I have verified the colors.
 - ☐ I have verified the text and spelling.
 - ☐ I have verified the layout.
 - ☐ I have read and agree to all disclaimers.
-
- ☐ Approved. No Changes Required
 - ☐ Please make the noted changes

Quickway
SIGNS

306 W. Main St.
 Waxahachie, TX 75165
 972-937-7446

info@quickwaysignstx.com

Signature

Date

(7)

