



CITY OF LA VERNE

AMENDED - COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, September 16, 2024
Study Session at 5:30 PM
Regular Meeting and Closed Session at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 815-2842-0265** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

STUDY SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Rick

Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

STUDY SESSION TOPIC - GENERAL PLAN UPDATE

De Novo Planning Group, the City's General Plan consultant, will provide a presentation on the City's General Plan Update. The presentation will include a summary of the public outreach program, an overview of the proposed General Plan Policy Document including key goals, policies, and actions, a summary of the environmental review process, and direction for how the public can provide comments which are due to City Staff in writing by 5:00 pm on Monday, September 23, 2024.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - JOSEPH MAGALLANES, SSG, E-6 ARMY

ROLL CALL

Council Member Meshal "Kash" Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATION - SGVCOG UPDATE

The San Gabriel Valley Council of Governments (SGVCOG) will provide an overview of their latest programs and milestones and provide a sneak peek at what's on the horizon for the next year. The presentation will be led by Executive Director Marisa Creter.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

3. City Council Minutes of the Closed Session and Regular Meeting of September 3, 2024.

Recommendation: That the City Council approve the minutes of the September 3, 2024 meeting.

4. Register of Audited Demands in the following amounts:

Fiscal Year 2023-2024

\$172,375.94 dated 08/28/24

Fiscal Year 2024-2025**\$2,537,496.65 dated 08/28/24****\$180,308.14 dated 09/04/24****Recommendation:** That the City Council approve the Registers of Audited Demands.

5. **Professional Services Agreement with LSA Associates, INC. for the Hillcrest Gateway Project CEQA** The City proposes to utilize the services of LSA Associates as an independent contractor for CEQA services related to the Hillcrest Gateway Project.

Recommendation: That the City Council approve the Professional Service Agreement with LSA Associates, Inc. to perform CEQA services related to the Hillcrest Gateway Project.

6. **Lease Agreement for Warehouse Pizza Patio** Since 1994, Warehouse Pizza, located at 2340 D Street, has leased the area of the restaurant's outdoor patio from the City. The most recent 10-year lease agreement expired on July 1, 2024. As the City is currently reviewing our policy on leasing space in Old Town La Verne, staff has prepared a one-year agreement until further direction from the City Council is provided later this year.

Recommendation: That the City Council approve a one-year lease agreement with Warehouse Pizza for the continued use of the outdoor patio.

7. **Appropriation for Evaluation and Action Plan for the Old Town La Verne Business Improvement District** The City released a Request For Proposals (RFP) to firms to evaluate the Old Town La Verne Business Improvement District (District) and make recommendations on how to improve and help to grow the District. A joint proposal from Community Strong Strategies and Civitas has been identified as the one with the most experience in this field and was the most cost-effective. The District's Advisory Board has recommended that the City and the District share the cost of the analysis.

Recommendation: That the City Council approve a resolution titled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2024-25 ADOPTED BUDGET IN THE AMOUNT OF \$30,700 WITHIN THE OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT FOR THE EVALUATION AND ACTION PLAN OF THE DISTRICT."

8. **Resolution Authorizing Ability to File Grant Applications for Measure A Funding for Projects and Programs** This item seeks consideration of a resolution approving the blanket authority for Staff to file applications for grant funds from the Los Angeles County Regional Park and Open Space District for Measure A Funding of Projects and Programs.

Recommendation: That the City Council adopt a Resolution titled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING THE BLANKET AUTHORITY TO FILE APPLICATIONS FOR GRANTS COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR PROJECTS AND PROGRAMS."

9. **Conflict of Interest Code Resolution** Every two years, the City of La Verne is required to review its Conflict of Interest Code to determine if any changes are necessary. Staff consulted with the City Attorney and Department Directors to determine necessary amendments to the list of designated filers and this item makes those changes.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY

COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A STANDARDIZED CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES OF THE CITY OF LA VERNE."

10. Resetting the Time and Date for Public Hearing Regarding the Request for Time Extension on Vesting Tentative Tract Map No. 82001 (500 Baseline Road)

Resetting the Time and Date for Public Hearing Regarding Consideration of Time Extension to VTTM No. 82001

Recommendation: That the City Council set the public hearing for consideration of the requested extension for Vesting Tentative Tract Map No. 82001 to occur at 6:30 PM on October 7, 2024.

OTHER MATTERS

11. Resolution Approving a Class Specification and Salary for Police Captain With the recent retirement of the City's Police Captain, a compensation and job analysis has been completed resulting in a recommendation to update both the salary and job classification for the position. Additionally, the Police Captain classification is being moved into the La Verne Police Middle Management Association to be in line with similarly classed employees and area departments.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING A CLASS SPECIFICATION AND SALARY FOR POLICE CAPTAIN."

12. Modification of the City's Purchasing Policy for Federal Procurement Standards and Public Projects The City Council is being asked to consider updates to the purchasing policy to align approval thresholds with federal procurement standards under the Code of Federal Regulation (CFR) 200, affecting all federally funded purchases and to align Public Project approval thresholds with the California Uniform Public Construction Cost Accounting Act. These changes aim to streamline processes while maintaining City Council budget controls.

Recommendation: That the City Council approve the proposed modifications to the City's purchasing policy aligning approval thresholds for federally funded purchases with the Code of Federal Regulations (CFR) 200 and Public Project approval thresholds with the California Uniform Public Construction Cost Accounting Act.

13. Purchase Agreement for Property Located at 1816 First Street and 1822 First Street Utilizing Affordable Housing Funds The City is proposing to purchase two properties with affordable housing funds located at 1816 and 1822 First Street. The property had been the subject of the code enforcement process and receivership. This action will purchase the property for eventual development and improvement to the surrounding neighborhood.

Recommendation: That the City Council approved the purchase agreement for the properties at 1816 and 1822 First Street, authorize the City Manager to execute applicable documents, and approve a Resolution appropriating \$440,000 from the Affordable Housing Fund (Fund 226).

14. Resolution Ratifying Proclamation No. 24-XX Declaring the Existence of a Local Emergency On September 11, 2024, the City Manager issued proclamation for a local emergency based on the existence of conditions of disaster or extreme peril caused by the "Bridges" wildfire. Per La Verne Municipal Code Section 2.56.050 A.1., the City Council shall take action to ratify the proclamation within seven days thereafter or the proclamation shall have

no further force or effect.

Recommendation: That the City Council adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, RATIFYING PROCLAMATION NO. 24-01 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

CLOSED SESSION - EXISTING LITIGATION

Conference with Legal Counsel - Existing Litigation pursuant to California Government Code Section 54956.9(d)(1). (3 cases)

- California Rifle & Pistol Association, Incorporated, et al., v. Los Angeles County Sheriff's Department, et al., Case No. 2:23-cv-10169-SPG-ADS,
- SCE v. California State Board of Equalization, et al. Orange County Superior Court Case No. 30-2024-01403215-CU-MC-CXC, and
- SCE v. California State Board of Equalization, et al. Orange County Superior Court Case No. 30-2023-01328239-CU-MC-CXC.
- City of Whittier, et al. vs. Los Angeles Superior Court, et al., Los Angeles County Superior Court Case No. 23STCP03579.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, OCTOBER 7, 2024, at 5:30 P.M.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Wednesday, September 18 - Senior Advisory Committee meeting, La Verne Community Center, 10:00 am

Tuesday, September 24 - Health & Resource Fair and Flu Shot Clinic, Community Center, 9:00 am - 11:30 am

Tuesday, September 24 - Youth & Family Committee meeting, City Hall, 5:00 pm

Tuesday, October 1 - Development Review Committee meeting, City Hall, 9 :00 am - 10:00 am

Monday, October 7 - City Council meeting, City Hall, 5:30 pm

Tuesday, October 8 - Active Transportation Committee meeting, City Hall, 5:00 pm

Wednesday, October 9 - Planning Commission meeting, City Hall, 6:30 pm

Saturday, October 12 - Trunk-or-Treat, City Hall Parking Lot, 5:00 pm - 8:00 pm

Wednesday, October 16 - Senior Advisory Committee meeting, Community Center, 10:00 am

Posting Statement: A true and amended copy of this Agenda was posted on September 11, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.