City of Wichita Falls
City Council Agenda

Tim Short, Mayor
Bobby Whiteley, Mayor Pro Tem/At Large
Michael Smith, District 1
Larry Nelson, District 2
Jeff Browning, District 3
Mike Battaglino, District 4
Tom Taylor, District 5

Paul Menzies, Acting City Manager
Kinley Hegglund, City Attorney
Marie Balthrop, City Clerk

Notice Of Regular Meeting Of The Mayor And City Council Of The City Of Wichita Falls, Texas, To Be Held At The MPEC, 1000 Fifth Street, Hayley Eye Clinic Seminar Room, Tuesday, September 17, 2024, Beginning At 8:30 A.M.

This meeting can be accessed and viewed at the following locations:

1. **A livestream will be shown on the Spectrum/Time Warner Cable Channel 1300**
2. **A livestream will be shown on the City's Facebook page (City of Wichita Falls, Texas Government) (https://www.facebook.com/cityofwichitafalls)**
3. **A video of the meeting will be posted on the City's YouTube page (https://www.youtube.com/cityofwf)**

Item #

1. Call to Order

2. (a) Invocation: Pastor Gene Holley
   Life Church

   (b) Pledge of Allegiance

3. Presentations

   (a) Proclamation – Blue Star Welcome Week, Wichita Falls Chamber of Commerce

   (b) Proclamation – Puppy Mill Awareness Day, Texas Humane Legislation Network

   (c) Proclamation – National Forensic Science, Wichita Falls Police Department Crime Scene Unit

   (d) Proclamation – Hispanic Heritage Month, Wichita Falls Alliance for Arts and Culture

   (e) Proclamation – Suicide Awareness Month Walk

4. Comments from the public to members of the city council concerning items that are not on the city council agenda. People wishing to address the council should sign up prior to the start of the meeting. A three-minute time frame will be adhered to for those addressing their concerns. Since comments from citizens are not posted agenda items, the City Council is prohibited from deliberating or taking any action, other than a proposal to place the item on a future agenda. Staff may provide factual statements in response to inquiries or recite existing policy.

CONSENT AGENDA

5. Approval of minutes of the September 3, 2024 Regular Meeting of the Mayor and City Council.

6. Receive Minutes

   (a) Wichita Falls 4B Sales Tax Corporation (WF-4BSTC), June 7, 2024

   (b) Wichita Falls 4B Sales Tax Corporation (WF-4BSTC), August 1, 2024

   (c) Lake Wichita Revitalization Committee, August 13, 2024

   (d) Central Wichita Falls Neighborhood Revitalization Committee, August 20, 2024

REGULAR AGENDA

7. Ordinances

   (a) Ordinance making an appropriation to the Special Revenue Fund for the Alzheimer's Disease and Related Dementias (ADRD) Grant Program in the amount of $150,000 received from the Texas Department of State Health Services (DSHS), and authorizing the City Manager to execute contract accepting same

   (b) Ordinance making an appropriation to the Special Revenue Fund in the amount of $50,993.52 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2025 and authorizing the City Manager to execute all documents necessary to accept said funds

8. Resolutions

   (a) Resolution authorizing award of bid for the estimated annual requirement of Lime Slurry for wastewater treatment from the low bidder, Lhoist North America of Texas, LLC, in the amount of $422,400.00

   (b) Resolution authorizing the City Manager to award bid and contract for the Miscellaneous Drainage Repairs (Wichita Christian School) Project to Insituform Technologies, LLC in the amount of $164,058.00

(c) Resolution authorizing the City Manager to execute the Joint Funding Agreement for Water Resources Investigations, Number 25SJJFATX039000, with the U.S. Geological Survey for $91,310.00

(d) Resolution authorizing the City Manager to award bid and contract for the 2024 Sewer Budget Utility Improvement Project to Bowles Construction Co. in the amount of $1,338,699.00

(e) Resolution authorizing the City Manager to award bid and contract for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project to Bowles Construction Co. in the amount of $1,117,401.00

(f) Resolution authorizing the purchase of two ¾-ton pickups for the Fire Department and Animal Control Division through The Interlocal Purchasing System (TIPS) purchasing cooperative from Chuck Nash Chevrolet Buick Inc. (dba Chuck Nash Chevrolet Buick GMC) in the amount of $102,591.67

(g) Resolution authorizing the City Manager to execute all documents necessary to purchase the EMS Record Management System from ESO Solutions, Inc. in the amount of $54,658.20

(h) Resolution approving the Wichita Falls Type B (4B) Sales Tax Corporation Budget for Fiscal Year 2024-25

(i) Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding in an amount up to $2.1M to the City of Wichita Falls to support capital improvements at the Sports Complex (2nd turf project).

9. Other Council Matters

(a) Staff Reports

i. Parks Master Plan Update – Blake Jurecek

ii. Memorials in the Right of Way – Terry Floyd

(b) Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.

10. Appointments to Boards and Commissions
    - Library Advisory Board

11. Executive Sessions

(a) Executive Session in accordance with Texas Government Code § 551.087, to discuss or deliberate the offer of a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Wichita Falls and with which the City and/or economic development corporations created by the City are conducting economic development negotiations (including, but not limited to, the Sports Complex (2nd turf project)).

(b) Executive Session in accordance with Texas Government Code §551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

12. Adjourn

Spanish language interpreters, deaf interpreters, Braille copies or any other special needs will be provided to any person requesting a special service with at least 24 hours' notice. Please call the City Clerk's Office at 761-7409.

Every item on this agenda shall be considered a public hearing. Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant law, and City Council may deliberate and vote upon any such subject and resolutions related thereto. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject may be voted upon, regardless of any language of limitation found in this agenda or any document referring to such action. Any penal ordinance, development regulation or charter provision of the City of Wichita Falls or item which is funded by the current or next proposed City of Wichita Falls budget, including, without limitation, any street, water pipe, sewer, drainage structure, department, employee, contract or real property interest of the City of Wichita Falls, may be discussed and deliberated, and the subject is hereby defined as such without further notice. Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether any item is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the City Council. Executive sessions described generally hereunder may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions described generally hereunder are closed meetings, may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087.

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at the Wichita Falls Public Library, Wichita Falls, Texas on the 11th day of September, 2024 at 6:00 o'clock p.m.

Marie Balthrop
City Clerk

City of Wichita Falls
City Council Meeting
Minutes
September 3, 2024

Item 1 - Call to Order

The City Council of the City of Wichita Falls, Texas, met in a regular session at 8:30 a.m. on the above date in the Seminar Room at the MPEC with the following members present.

Tim Short	-	Mayor
Bobby Whiteley	-	Mayor Pro Tem/ At-Large
Mike Battaglino	-	Councilors
Jeff Browning	-	
Larry Nelson	-	
Michael Smith	-	
Tom Taylor	-	
Paul Menzies	-	Acting City Manager
Kinley Hegglund	-	City Attorney
Marie Balthrop	-	City Clerk

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Mayor Short called the meeting to order at 8:30 a.m.

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Item 2a – Invocation

Minister Ken Holsberry, Tenth and Broad Church of Christ, gave the invocation.

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Item 2b – Pledge of Allegiance

Mayor Short led the Pledge of Allegiance.

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Item 3a – Employee of the Month – Tracey Petersen, Fire Department
8:32 a.m.

Mayor Short recognized Tracey Petersen as Employee of the Month for September 2024 and shared a brief video. He congratulated Mr. Petersen and presented him with a plaque, letter of appreciation, dinner for two, and a check and thanked him for his service.

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Item 3b – Proclamation – National Preparedness Month, City of Wichita Falls Office of Emergency Management
8:34 a.m.

Mayor Short read a proclamation proclaiming September 2024 as National Preparedness Month.

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Item 3c – Proclamation – Psalms, Hymns, and Spiritual Songs Day
8:37 a.m.

Mayor Short read a proclamation proclaiming September 15, 2024, as Psalms, Hymns, and Spiritual Songs Day.

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Item 4 – Comments from Citizens
8:38 a.m.

Jacob Fields, 3029 Whitehall Ln., discussed the recycling program for free mulch days and stated that you must have a trailer to pick up mulch. He understands that this is due to the size of the loader and its inability to fit into a pickup bed, but he encouraged the rule to be looked at and the restriction removed.

David Coleman, 3719 Cedar Elm, thanked the Council for its work and the staff and Council for participating in and supporting Hotter ‘N Hell.

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Item 5-7 – Consent Items
8:43 a.m.

Paul Menzies, Acting City Manager, gave a briefing on the items listed under the Consent Agenda.

Moved by Councilor Nelson to approve the consent agenda.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

Item 5 – Approval of Minutes of the Mayor and City Council

(a) August 13, 2024 Special Meeting

(b) August 20, 2024 Regular Meeting

Item 6a – Resolution 99-2024

Resolution authorizing the purchase of three ¾-ton pickups for the Wastewater Collections, Wastewater, and Parks Maintenance Divisions through the BuyBoard Purchasing Cooperative from Caldwell Country Ford, LLC (dba Rockdale Country Ford) in the amount of $127,450.00.

Item 6b – Resolution 100-2024

Resolution authorizing the purchase of one ¾-ton pickup for the Parks Maintenance Division through the BuyBoard Purchasing Cooperative from Caldwell Country Chevrolet II, LLC in the amount of $43,390.00.

Item 6c – Resolution 101-2024

Resolution authorizing award of bid for roadway striping services for the Wichita Falls Traffic Engineering Division from the low bidder Linear Traffic Markings, LLC in the amount of $52,979.00.

Item 7 – Receive Minutes

(a) Landmark Commission, June 25, 2024

(b) Wichita Falls Economic Development Corporation (4A), July 18, 2024

(c) Central Wichita Falls Neighborhood Revitalization Committee, August 6, 2024

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Item 8a – Public Hearing on the Fiscal Year 2025 Proposed Tax Rate

8:45 a.m.

Mayor Short opened the public hearing at 8:45 a.m.

Stephen Calvert, Director of Finance/CFO, discussed the budget timeline and provided an overview of changes in the proposed budget and the proposed tax rate of $0.6848 for fiscal year 2025.

Valerie Rhodes, 1706 Avalon, discussed the poor condition of Sheppard Access Rd., access to the Softball Complex, and issues with drainage and flooding in that area.

Mayor Short closed the public hearing at 8:49 a.m.

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Item 8b – Ordinance 46-2024
8:49 a.m.

Ordinance adopting the Annual Budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

Moved by Councilor Nelson to approve Ordinance 46-2024.

The motion was seconded by Councilor Smith and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 8c – Ordinance 47-2024
8:50 a.m.

Ordinance levying, assessing, and fixing the tax rate for the use and support of the Wichita Falls Municipal Government and providing for the Interest and Sinking Fund for the 2025 fiscal year.

Moved by Councilor Browning to approve Ordinance 47-2024 and that the property tax rate be increased by the adoption of a tax rate of $0.684800, which is effectively a 6.95% increase in the tax rate.

The motion was seconded by Councilor Nelson and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 8d – Ordinance 48-2024
8:52 a.m.

Ordinance ratifying the increase in property tax revenue as reflected in the Annual Budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

Moved by Councilor Browning to approve Ordinance 48-2024, and to adopt this budget that will raise more total property taxes than last year's budget by $3,386,401, or 6.95% increase, and of that amount $568,845 is tax revenue to be raised from new property added to the tax roll this year.

The motion was seconded by Councilor Nelson and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 8e – Ordinance 49-2024
8:53 a.m.

Ordinance adopting the Five-Year Capital Improvement Plan for the Fiscal Year beginning October 1, 2024, and ending September 30, 2029.

Moved by Councilor Nelson to approve Ordinance 49-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley

Nays: None

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Item 8f – Ordinance 50-2024
8:56 a.m.

Ordinance replacing Ordinance No. 73-2023 that was amended by Ordinance 19-2024, the fee schedule applied to City operations; providing for severability; providing that such ordinance shall not be codified; and providing an effective date.

Moved by Councilor Nelson to approve Ordinance 50-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 8g – Ordinance 51-2024
8:58 a.m.

Ordinance making an appropriation to the Special Revenue Fund for the Women, Infants, and Children (WIC) Grant Program in the amount of $62,369 received from the Texas Health and Human Services Commission (HHSC), and authorizing the City Manager to execute contract accepting same.

Moved by Councilor Nelson to approve Ordinance 51-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 8h(i) – Public Hearing on considering an ordinance adopting the City's Pavement Design Manual for new development; providing a repealer clause; providing for inclusion.
9:00 a.m.

Mayor Short opened the public hearing at 9:01 a.m.

Russell Schreiber, Director of Public Works, discussed the recommended amendments to the Code of Ordinances, Appendix A: Pavement Design Manual, and previous changes made in the Drainage and Subdivision Ordinance that were advantageous to the design community. Mr. Schreiber stated that the Planning and Zoning Commission (P&Z) was presented with additional information, and they met on August 14th and voted 7-2 to

recommend reducing the minimum standard for concrete paving from 6” to 5” and reducing the amount of reinforcing steel required. Mr. Schreiber noted that local engineers and the Metropolitan Planning Organization -Technical Advisory Committee recommend 6”, and comparable cities have 6” or higher minimum standards. Mr. Schreiber stated that streets today carry heavier loads, and 5” concrete streets are failing prematurely, which cost taxpayer dollars to repair. He reminded the Council that this is not a new standard and that 6” concrete paving has been the minimum standard since 2018, and staff recommends approval of the 6” concrete requirement.

Councilor Battaglino asked how we define street failure. Mr. Schreiber stated that excessive cracking or checkerboard cracking within 7-15 years.

Mayor Short asked if other cities allow 5” concrete paving and Mr. Schreiber said they did not find any cities with a standard lower than 6”.

Councilor Nelson stated that all the cracking he saw was at the expansion joints, and increasing the amount of concrete would not fix that. No one has discussed problems with expansion joints, and the preventative maintenance that should be completed to reduce failure.

Councilor Smith stated that he had seen several areas where the rebar was not deep enough and had visible rust spots. He asked what caused this. Mr. Schreiber stated that inefficient concrete coverage over the rebar and the rebar not being placed in the middle of the concrete is the cause and is one reason they recommend 6” concrete since 5” does not provide the coverage needed.

Councilor Browning stated that the City is responsible for preventive maintenance on the streets after the one-year warranty period.

Councilor Taylor discussed the disagreements on both sides regarding the best course to take and that this is a difficult decision since one group will be unhappy either way.

Steve Garner, 2806 S. Shepherds Glen, said he was taken aback by the conversation at the previous Council Meeting and that he researched this issue and was unable to find any comparable city in Texas that allowed a 5” concrete streets, and Denton, the closest comparable city, has a 7” minimum standard. He discussed concerns about how we share the vision for Wichita Falls and the perception of taking a step backward and reducing quality control by lowering this standard. He asked that the Council stay at the 6” standard.

Kerry J. Maroney, Vice President of Biggs and Mathews, said that the Council received a letter last Friday from local engineers, and Mr. Maroney read the letter, which strongly recommended staying at the current 6” concrete standard and steel requirements. He said that the consultants and City staff have not taken this lightly, and a great amount of time has been spent reviewing the standard, and he feels a case could be made to raise

the standard to 7” and discussed the alternate pavement design option provided when supported by engineering data. In his 20 years of experience, he has not seen any geotechnical report that recommends anything less than 6” concrete paving.

Tanner Wachsman, RJ Wachsman Homes, discussed the calculations used by engineers to design concrete streets which are used by TxDOT and for local streets, and the differences in these calculations. TxDOT streets are designed for heavy traffic, and traffic on residential streets is much less. He discussed the spider cracks previously shown on streets over 20 years old and noted that cracks do not mean the streets have failed and are not doing their job. He stated that the calculations and science back 5” concrete streets and discussed a report sent to the Council regarding evidence of 5” concrete streets that are intact and working. He said it is easy to follow the leader, but calculations do not support the change; the change does not increase the life of the street, this change will cause a price increase of $2500 per lot, and housing prices are out of control.

Councilor Battaglino asked Mr. Wachsman how many streets he would build in the next 10-20 years. Mr. Wachsman said that last year, they built 3 new streets and one extension, so he feels 6-7 additional streets will be built in the next 5 years. Councilor Battaglino asked if he takes pride in the quality of his work, and Mr. Wachsman said yes, and that he wants to pour a street worth building a $400,000-$500,000 home on. He feels the current 5” concrete streets constructed in 2014-2015 will not be replaced for many years and stated that all streets need preventative maintenance.

Councilor Smith asked staff for their comments regarding Mr. Wachsman’s statement, and Mr. Schreiber stated that the current ordinance allows for an alternate street design where appropriate. Mr. Traw discussed the 1993 calculation Mr. Wachsman referred to and discussed statements from TxDOT in 2010 stating the 1993 calculation and design guide are inadequate. He addressed the cost per lot and stated that staff calculated the cost difference per lot due to the increase from 5” concrete to 6” concrete to be approximately $1000 per lot.

Mr. Wachsman discussed cost differences between the city and the developer to construct a street. He stated the calculations have been modified, and he feels you can use as little as 4 ¼” concrete on residential streets. The bottom line is that it will cost more for the developer and the home buyer.

Mayor Short asked how we got here since the 6” recommendation had been in place since 2018. Mr. Wachsman said the change to 6” was made by the Public Works Department and stated that before this year, design standards had been controlled internally. Mayor Short asked if other cities were having these discussions, and Mr. Wachsman said he could not speak for other cities. Mr. Wachsman discussed the variables of the equation and how 5” concrete shows to be adequate.

Councilor Taylor asked Mr. Schreiber about the alternate design standard if geotechnical work is completed that supports it. Mr. Schreiber stated that the current Ordinance allows for an alternate design when supported, and this discussion is about a minimum standard, and other cities in Texas require a 6” or higher minimum standard.

Mr. Wachsman said there is no clear scientific evidence for moving from 5” to 6”. The cities we are comparing to all showed growth in the last census, and this standard is an economic burden. There was a brief discussion regarding the minimum standard vs. alternative design, and Mr. Wachsman stated that before 2018, they were happy with the 5” standard and the streets built at that standard.

Michael Grassi, #7 Amber Valley, member of the P&Z and a developer, stated that in 2018, the concrete pavement design went from 5” to 6”, and in January 2024 the P&Z was tasked to review the standards and make recommendations. Unfortunately, there was not a scientific discussion until today. He discussed the design life, the definition of street failure, and various answers he received. He said that a street life of 30 years was the agreed standard, and 5” concrete streets meet that standard. He discussed the TxDOT standards provided and how, regardless of the street thickness, the lack of maintenance leads to early failure. Mr. Grassi said pictures were provided to P&Z with the dates the streets were constructed and when cracks appeared. He asked staff how those dates were determined and was told they used Google Earth and the PCI street analysis provided by third-party consultants. He discussed the PCI street analysis and asked why P&Z has never seen this report and why, in 9 months of discussing street design, this report has not been provided. He addressed the cost per lot and said he agrees with Mr. Wachsman that the cost is $2000 or more per lot and that, per a report from the Texas Real Estate Research Center at Texas A&M, for every $1000 added to a home, 24,000 households are priced out of a home.

Councilor Battaglino asked if they could see the PCI reports. Mr. Traw stated it is not a report but a large database, and about every 3 years, a consultant drives the roads and scores them. It does not address the minimum standard but guides staff on maintenance and rehabilitation decisions and is primarily used on asphalt streets. Mr. Traw stated the data can be shared, but it is a large database and not a report.

David Cook, 5009 Whisper Wind, Chair of P&Z, discussed the background of the new Subdivision Ordinance driven by HB 3699, which became law in September 2023. He said P&Z did not learn about this bill until the eleventh hour and was asked to review and provide recommendations on the Subdivision Ordinance to the Council. He said the Ordinance was not complete when it was presented, and it allowed staff to make changes without stakeholder input. He discussed a history of trust issues between the P&Z and staff and provided various examples of an us versus them mentality. He stated issues with some of the 5” streets presented were based on the placement of the steel and stated that engineer statements presented were from engineers that often work for the City. P&Z provided evidence that supported the 5” standard and voted 7-2 to change the standard

to 5”. He addressed statements made regarding minimum requirements of comparable cities, and that many cities do not have a minimum standard. He stated that adequate and timely maintenance is important for street longevity, as well as adequate and timely quality control during installation, and discussed the need to address staff issues and the city's goals.

Mayor Short stated he is frustrated by the whole process and the lack of information shared from both sides, and Mr. Cook expressed his frustration and said it seems we are no longer working for a common goal but working to prove one another wrong. He feels this will continue to happen until significant changes are made.

Councilor Taylor discussed the guidance and roles of several boards listed on the City website and said he found them to be too general. He feels that in situations like this, more specific guidance is needed.

Mayor Short asked Mr. Schreiber if state-licensed engineers signed off on design standards and recommended the 6” standard, and Mr. Schreiber said yes.

Cathy Dotson, 3503 Glenwood Avenue, stated that comparing residential streets to commercial streets is like comparing apples to oranges. Randy Wachsman built a street by her first home in 1986 that is still in good driving condition and still being used.

Kerry Maroney, 2500 Brook Ave., President of Biggs & Mathews, stated we need to address the streets and not the distrust issues. Part of the difficulty is that the consultants serve both the city and the developers, and they are in a unique position. He addressed the streets and how the consultants came to the recommendation for 6” concrete streets by looking at sixteen 5” streets and adjacent 6” streets and discussed their observations of common failures in these streets. His definition of failure is when we have to use tax payer dollars to repair these streets. Developers have one year of maintenance, and then the City takes over maintenance, which costs taxpayer dollars. The common failure mode was an insufficient concrete cover over the rebar and more than just at the expansion joints. 5” streets have seen failure in 10-15 years, and adjacent 6” streets constructed at the same time are not failing. He discussed the impact on the taxpayer going back to the 5” standard, which allows for a substandard street that requires more maintenance and will increase City maintenance costs, ignores the recommendation of engineers and consultants, subsidizes a small number of developers, and shifts costs from developers to the taxpayer. P&Z has not provided the documents to support the 5” recommendation, City and professional staff have provided various documentation supporting the 6” minimum standard, and they are not aware of any city that has a minimum standard below 6”. He addressed portions of streets that are owned by the developer and HOA’s and how those streets are constructed with 6” of concrete. 6” concrete extends the pavement's longevity by a factor of about 2, which increases the maintenance needs from 15 years to 30 years, which benefits the taxpayer. He respectfully requested that the Council vote to maintain the 6” of concrete with reinforcing steel proposed, and we move forward.

Councilor Taylor said he has listened to the presentations, and he keeps going back to the developer's cost per lot being between $1000 and $2500 to increase to 6” and asked how that benefits the developer if the cost is passed on to the homeowner. He addressed the apparent lack of trust between the P&Z and staff and the need for additional guidance.

Heather Langford, 407 Mississippi, Software Engineer and Architect, asked about the current TxDOT standard for thickness, whether Wichita Falls is meeting that standard, and whether their approval is required if we have specifications outside of TxDOT recommendations.

Tyson Traw discussed the comparison of the TxDOT standard to the City standard for continually reinforced concrete pavement, which is 7” concrete. He does not feel the City could recommend 7“concrete pavement when all comparable cities are at 6”, and to his knowledge, TxDOT cannot make the city meet its standard.

Jacob Fields, 3029 Whitehall, expressed his concerns about housing affordability and the positive relationship between the City and the development community. Current housing prices are not affordable, and he feels this is merely a point of contention, the community feels there is skepticism regarding the decisions being made, and the relationship should be addressed. It sounds like the consensus among the engineers is one thing, but there can be other standards, but the development community is hesitant due to distrust. He feels steps should be taken to mend the relationship with the development community and offer affordable housing.

Stephen Santellana, 1905 Lake Bend, stated that we have heard from both sides, but no one has asked questions of the individuals who build streets, and he has built streets for 30 years. He said he has seen failures in both 5” and 6” streets, and the subgrade is usually the problem. His concern is the warranty because concrete cracks, and the contractor is responsible for maintenance during the warranty period. He said that before he served on the Council, he was not concerned about the maintenance piece, but after his service, he understood the costs to citizens. He discussed a joint detail that could be changed to help with cracking and stated his company had not poured 5” concrete streets anywhere else in Texas. He discussed soil differences across the state and concerns with rebar coverage, which he feels is inadequate at 5”. He discussed asphalt pothole repair in concrete streets and failures in 5” streets he has seen. Mr. Santellana stated that P&Z is a panel of professionals, but sometimes they do not hear the advice of other professionals due to distrust, and he hopes that trust can be repaired, as we need to get back to leaning on and trusting staff and the professional opinions of others involved.

Michael Grassi, #7 Amber Valley, said that regardless of concrete thickness if you put rebar within the top inch, there will be grid cracking, and developers are designing low-volume residential streets, and TxDOT rules do not apply. He read parts of an email from Mark Snyder, President of Pavement Engineering and Research Consultants, that

stakeholders received stating that a 5” street constructed on a properly stabilized base is a good low-volume residential street, and if the pavement is properly constructed, it should achieve the intended design life and anything more spent on extra concrete is waste.

Stephen Garner, 2806 S. Shepherds Glen, pointed out Stephen Santellana's statement that he has not poured a 5” concrete street in any city other than Wichita Falls and recommends 6” concrete streets.

R.J. Wachsman stated the reason they haven’t been here before and the reason it has taken so long is that, in the past, the Public Works Department made the decisions. Contractors could take development issues to P&Z but not to staff. He addressed statements made by Mr. Maroney about the maintenance cost to taxpayers and said the tax revenue brought in by new homes far outweighs maintenance costs for the streets. He is still unhappy with the definition of failure as these streets are not being replaced. There has been patchwork and joint sealing, but even though there are streets with checkerboarding, they still work.

Councilor Browning stated that we have been through this, read emails, talked to stakeholders, and continue to discuss this. Everyone has done their research, and he moved to close the public hearing.

Mayor Short closed the public hearing at 10:41 a.m.

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Item 8h(ii) – Ordinance 52-2024
10:41 a.m.

Ordinance adopting the City’s Pavement Design Manual for new development, providing a repealer clause, providing for inclusion, and including detail 2000 requiring 6” concrete.

Moved by Councilor Browning to approve Ordinance 52-2024.

The motion was seconded by Councilor Whiteley and carried by the following vote:

Ayes: Mayor Short, Councilors Browning, Smith, and Whiteley

Nays: Councilors Battaglino, Nelson, and Taylor

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Mayor Short recessed the meeting for a break at 10:42 a.m.

The meeting was reconvened at 10:57 a.m.

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Item 9a – Resolution 102-2024
10:57 a.m.

Resolution of the City Council of the City of Wichita Falls, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2024 Rate Review Mechanism Filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC's legal counsel.

Moved by Councilor Nelson to approve Resolution 102-2024.

The motion was seconded by Councilor Battaglino and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9b– Resolution 103-2024
11:02 a.m.

Resolution authorizing the City Manager to execute an Advance Funding Agreement (AFA) with Texas Department of Transportation for the construction of a Hike & Bike Trail Camp Fire Property to Lucy Park in the amount of $83,512.00.

Moved by Councilor Nelson to approve Resolution 103-2024.

The motion was seconded by Councilor Battaglino and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9c – Resolution 104-2024
11:04 a.m.

Resolution authorizing the City Manager to apply for voluntary annexation involving a parcel of city property known as 0.34 acres out of the William Anglin Survey A-2 located at 3601 Armstrong Drive.

Moved by Councilor Browning to approve Resolution 104-2024.

The motion was seconded by Councilor Smith.

There was a brief discussion regarding the possibility of selling the property and having a Payment in Lieu of Taxes (PILOT) agreement instead of annexing it, that City services already exist at the location, and the laws regarding selling City owned property.

Moved by Councilor Battaglino to withdraw this item from the agenda.

The motion was seconded by Councilor Taylor and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9d – Resolution 105-2024
11:11 a.m.

Resolution authorizing the City Manager to make application for a grant from the Motor Vehicle Crime Prevention Authority (MVCPA), FY 2024 Request for Applications – SB224 Catalytic Converter Grant in the amount up to $114,417.00.

Moved by Councilor Browning to approve Resolution 105-2024.

The motion was seconded by Councilor Smith and carried by the following vote:

Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9e – Resolution 106-2024
11:14 a.m.

Resolution authorizing the City Manager to execute a professional services agreement with Insight Global, LLC for the placement of temporary employees previously budgeted and planned for within the City of Wichita Falls budget.

Moved by Councilor Nelson to approve Resolution 106-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9f – Resolution 107-2024
11:16 a.m.

Resolution authorizing the purchase of four ¾-ton pickups for the Traffic Engineering, Sanitation Collections, Water Distribution, and Water Source Divisions through The Interlocal Purchasing System (TIPS) purchasing cooperative from Chuck Nash Chevrolet Buick Inc. (dba Chuck Nash Chevrolet Buick GMC) in the amount of $205,793.90.

Moved by Councilor Nelson to approve Resolution 107-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9g – Resolution 108-2024
11:18 a.m.

Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC/4A) by amending the budget to include an expenditure up to $37,500 to support a performance agreement with Warner Electric LLC DBA Wichita Clutch related to their planned workforce expansion.

Moved by Councilor Nelson to approve Resolution 108-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9h – Resolution 109-2024
11:20 a.m.

Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC/4A) by amending the existing performance agreement with BHD Land Development LLC, related to the design and construction of the extension of Production Blvd and associated utilities.

Moved by Councilor Browning to approve Resolution 109-2024.

The motion was seconded by Councilor Battaglino and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 9i – Resolution 110-2024
11:24 a.m.

Resolution approving the programs and expenditures of the Wichita Falls Economic Development Corporation (WFEDC, “4A”) Budget for Fiscal Year 2025.

Moved by Councilor Nelson to approve Resolution 110-2024.

The motion was seconded by Councilor Battaglino and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Mayor Short moved to Staff Reports.

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Item 10a – Staff Report – Update on the progress of the Central WF Revitalization Area Committee, Terry Floyd/Fabian Medellin/Committee Chair – Mike Mitchell.
11:28 a.m.

Terry Floyd, Director of Development Services, gave introductory remarks and introduced staff.

Fabian Medellin, Planning Manager, gave a presentation regarding the progress of the Central Wichita Falls Revitalization Area. He discussed engagement meetings held and the surveys that were provided for feedback. Preserve, Enhance, and Connect were the three values identified during the meetings. Staff researched how other cities are handling neighborhood revitalization and reengaged the neighborhood to identify priorities and initiatives. Priorities identified included safety, parks, property maintenance issues, and creating an Empowerment Zone.

Mike Mitchell, 1805 10th Street, Chairman of the Central WF Revitalization Area Committee, spoke on the committee's progress, thanked committee members, and thanked Councilors Smith, Nelson, and Battaglino for their participation and support. He discussed grant opportunities and thanked Terry Floyd, Fabian Medellin, and Christal Cates for their hard work.

Mr. Medellin discussed the available Community Change Grants, which are non-matching grants created by the Inflation Reduction Act and are targeted toward disadvantaged communities, and funds must be allocated within three years. He discussed the application strategies and initiatives, including infrastructure improvements, mobility and transportation, improved energy efficiency, healthy, resilient housing, and meaningful engagement with the community. Mr. Medellin said staff would like to put together a City Master Plan since there has not been one since 1973, in addition to individual department plans that currently exist.

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Mayor Short returned to item 9j.

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Item 9j – Resolution 111-2024
11:51 a.m.

Resolution authorizing the City Manager or designee to apply for the Environmental and Climate Justice Community Change Grant from the United States Environmental

Protection Agency to fund the Neighborhood Revitalization efforts to preserve aging structures, improve public infrastructure and mobility within the Central Wichita Falls Revitalization Area (CWFRA).

Moved by Councilor Nelson to approve Resolution 111-2024.

The motion was seconded by Councilor Browning and carried by the following vote:

Ayes: Mayor Short, Councilors Battaglino, Browning, Nelson, Smith, Taylor, and Whiteley.

Nays: None

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Item 10b - Announcements concerning items of community interest from members of the City Council. No action will be taken or discussed.
11:52 p.m.

Councilor Taylor addressed the roads around the softball complex and encouraged looking at this issue. He discussed wildfire mitigation that is needed with brush growing around homes and fences and encouraged everyone to look at their homes and address this issue. He thanked Stephen Calvert, CFO, for the outstanding budget process and Fabian Medellin and Christal Cates for their work on the revitalization committee.

Councilor Whiteley discussed the budget process and expressed his appreciation for being able to take care of employees. He also discussed how close we are to completing the circle trail and expressed his excitement. He congratulated the Employee of the Month and thanked his peers for attending to support him. He noted that there was a lot of good conversation today, and although it was not unanimous, we had a vote. He wished his wife, Christy, a Happy Birthday.

Councilor Smith thanked everyone for their attendance and for watching. As we get to the end of growing season he encouraged individuals to mow their yard.

Councilor Battaglino expressed his appreciation for all the work put into Hotter “N Hell, asked that everyone please remember 9/11 Patriots Day, discussed various events going on this month, and encouraged citizens to participate.

Councilor Nelson thanked Christal Cates for her work and discussed the importance of infrastructure in encouraging new companies to come to Wichita Falls.

Mayor Short stated that Thursday is Texoma Gives and encouraged everyone to give where they can. Today at 5:00 at First Step, he and Councilor Battaglino will raise money at a pie-throwing event and dunking booth. On September 15th from 6:00 – 8:00 p.m.

Evangel Church will hold their Psalms, Hymns, and Spiritual Songs event and he encouraged everyone to attend.

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Item 11 – Executive Sessions

City Council adjourned into Executive Session at 12:00 p.m. in accordance with Texas Government Code §551.074 and §551.087.

Mayor Short reconvened the meeting in open session at 12:35 p.m. and announced that no votes or polls were taken.

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Item 12 – Adjourn

Mayor Short adjourned the meeting at 12:36 p.m.

PASSED AND APPROVED this 17th day of September 2024.

_____
Tim Short, Mayor

ATTEST:

_____
Marie Balthrop, TRMC, MMC
City Clerk

MINUTES OF THE
WICHITA FALLS 4B SALES TAX CORPORATION (WF4BSTC)

JUNE 7, 2024

PRESENT:		
Tony Fidelie, President	§	WF4BSTC Members
Glenn Barham, Vice-President	§	
Darron Leiker	§	
Dave Clark	§	
Nick Schreiber	§	
Craig Reynolds	§	
Tim Short, Mayor	§	Mayor & City Council
Tom Taylor, District 5 Councilor	§	
R. Kinley Hegglund, Jr., City Attorney	§	City Staff
Paul Menzies, Assistant City Manager	§	
Blake Jurecek, Assistant City Manager	§	
Stephen Calvert, CFO & Finance Director	§	
Terry Floyd, Dir. of Developmental Svcs	§	
Karen Montgomery-Gagné, Principle Planner	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Executive Legal Assistant	§	
Henry Anderson, Intern	§	
Will Kelty, Owner	§	713 Indiana, LLC
Jennica Lambert, Executive Director	§	River Bend Nature Center
Lynn Walker, Writer	§	Times Record News
ABSENT:		
Michael Mills, 4B Member	§	

1. Call to Order.

Mr. Tony Fidelie called the meeting to order at 12:04 p.m. and, due to time constraints, moved to item number five on the agenda first.

5. Public hearing regarding a request from Will Kelty, dba 713 Indiana LLC, for an extension and potential amendment of the existing agreement related to the demolition and reconstruction of the building at 713 Indiana Street downtown.

Mr. Fidelie opened the public hearing at 12:05 p.m.

Mr. Paul Menzies introduced this item to the Board and described the project involving the demolition and redevelopment of the building at 713 Indiana. Mr. Will Kelty took on this project in 2021 with the Board's agreement to fund half of the demolition costs under certain conditions. The funding was divided into three stages: $83,000 upon completion of demolition, another $83,000 when a full building permit was issued, and the final $83,000 when a viable retail or similar business was established in the space. The project has been successful so far due to the board's leadership, but Mr. Kelty has encountered some timing and economic issues.

Mr. Kelty thanked the Board for accommodating him and mentioned a family commitment as to why he could not delay his flight from Wichita Falls to California. Mr. Kelty expressed

gratitude for the Board's ongoing support and collaboration with him, specifically with various projects such as the City Center Apartments, The Kate, and the 713 Indiana project.

Mr. Kelty described the initial state of the 713 Indiana building, noting it was in a dilapidated condition, with structural issues making it unsafe to enter. He discussed the challenging nature of the demolition due to the instability of the building and the presence of asbestos, among other issues. Initially, the plan was to demolish the building, but after discussions with the City, it was decided to restore it instead. Mr. Kelty presented photos and described the façade from the 1960s that hid the underlying structure. He detailed the obstacles faced during the restoration, including delays due to COVID-19 and issues with contractors, which extended the timeline.

As of October (last year), the building reached a "white box" status, meaning it was leasable. Mr. Kelty described the interior, including new bathrooms, air conditioning, a new roof, and foam insulation. Despite the building being ready for lease in October, he was unable to find a tenant by the December deadline, a condition for the funding. To meet this requirement, Kelty submitted plans for a placeholder art gallery to show the building as active and not derelict.

Mr. Kelty requested the Board extend the timing condition as the building has been stabilized and is no longer a hazard. He emphasized the collaborative goal of revitalizing the space and mentioned his continued efforts to find a tenant despite not controlling the demand for retail space.

Mr. Menzies suggested two options for the Board to consider: either grant an extension for him to secure a viable retail tenant generating sales tax or recognize that he has a Certificate of Occupancy (Co) for the existing space and decide if this meets the original intent, thereby approving the remaining $83,000 payout.

Mr. Leiker asked if the issuance of a CEO triggers the final payment. Mr. Menzies explained that the viable business of a retailer is what triggers the final payment.

Mr. Menzies asked Mr. Kelty to tell the Board how large the space is. Mr. Kelty said that it measures about 7,000 square feet, and there is an option to build out a second floor. Mr. Schreiber then inquired as to the current readiness for potential retail tenants. Mr. Kelty explained that the space has electricity and air conditioning and is airtight and watertight. Mr. Fidelie acknowledged the significant improvement and effort made by Mr. Kelty in revitalizing the property. Mr. Kelty further explains and describes the photos of the space to the Board. Mr. Schreiber then asked for clarification regarding “retail or like establishments.” Mr. Menzies stated that it could be any establishment that is generating sales tax.

Mr. Kelty thanked the Board for its support and the opportunity to present first due to his personal commitments.

Mr. Fidelie closed the public hearing at 12:17 p.m.

2. Report of financial condition (current, past & planned budget & expenditures); and other administrative actions

Mr. Menzies reported that sales tax revenue is about 2% lower than the previous year but explained that last year's revenue was unusually high, and the current decline may indicate a return to normal levels. This minor dip in sales tax revenue has little impact on the Board's overall financial health, as increased interest earnings compensate for the shortfall. The Board currently has approximately $9.3 million available for new projects, which is double the amount from the previous year, highlighting the positive impact of accumulated sales tax and interest payments on their financial position.

3. Consent Agenda

a) Approval of Minutes of February 13, 2024.

Mr. Schreiber moved to approve the minutes. Seconded by Mr. Leiker and following no public comment, the motion carried 6-0.

b) Approval of Downtown Matching Grant Applications: 1115 Lamar, 900 8th St, 912 8th St, 814 Indiana Ave, 617 7th St, 522 Ohio, 710 Lamar (Phase I & II), 701 Indiana Ave, 600 6th St, 719 Scott, 806 Travis (Phase I), and 813 8th St.

Mr. Clark moved to approve the listed Downtown Matching Grant Applications. Seconded by Mr. Leiker and following no public comment, the motion carried 6-0.

4. Public hearing regarding a funding request from River Bend Nature Center to support a forthcoming renovation of their current facility in Wichita Falls.

Mr. Fidelie opened the public hearing at 12:21 p.m.

Mr. Menzies informed the Chair that Mr. Schreiber would step away due to a conflict of interest. Mr. Menzies also stepped away and did not participate in the executive session because he is on the board of RBNC. He clarified that when the application was submitted, it was directed to Mr. Fidelie, who asked for it to be included on the agenda. Mr. Fidelie acknowledged this and noted that Mr. Hegglund advised Mr. Menzies that he was not required to step away, but Menzies chose to do so out of caution.

Ms. Jennica Lambert, RBNC Executive Director, introduced herself and addressed the Board. Ms. Lambert presented an overview of the organization and its upcoming projects. RBNC was founded in 1991 and aims to connect people to North Texas's natural world through educational programs and tours. Since its inception, it has educated over 100,000 people and is the top attraction in Wichita Falls. The center attracts visitors from all 50 states and over 40 countries, generating over $3.79 million in economic impact in 2023.

RBNC's current focus is on renovating its aging facilities, including the conservatory's roof and terrace. The center is planning a multi-phase renovation to address drainage issues, roof leaks, and the need for updated exhibits. The project will also involve adding new features and improving the space's functionality and sustainability.

The three phases of the project include:

Phase 1A – J.S. Bridwell Terrace Drainage

- Remove all existing crushed granite, replace with concrete
- Replace trench drains
- Repair Drainage at the retaining wall by adding two new drainage pipes and rip rap
- Add fence to separate the public from maintenance areas

Phase 1B – Ruby N. Priddy Conservatory

- Remove all existing roof glazing panels and the supporting aluminum framing system
- Add new standing seam metal roof with rigid insulation on metal roof deck
- Add new gutters and tie into existing drainage
- Clean both the inside and outside glass and steel structure
- Install new ceiling fans
- Find and repair plumbing leak
- Remove existing resinous soil pathway and replace with new surface
- Replace Existing tube lighting

- Replace existing condensing unit
- Pave two existing beds to allow for new hands-on exhibits

Phase 2 – J.S. Bridwell Terrace Play Area

- Remove retaining wall sections to increase footprint
- Add new site pavement to these exposed sites
- Add new retaining wall where required
- Add structural foundations for equipment and shade devices
- Provide exterior lighting
- Restore water connections to terrace beds
- Add new poured-in-place rubber playground flooring

The total cost of the project is $2.1 million, with $96,000 raised so far, additional pledges, and a potential $1 million in verbal commitments. The bidding process for construction is ongoing, with work expected to start at the end of June. Public input is being sought through surveys on their website and social media.

Mr. Leiker inquired about a caveat that would require a matching donation. Ms. Lambert stated that there were no strings attached to the pledge. Mr. Clark asked Ms. Lambert to clarify what RBNC's specific request was. Ms. Lambert stated that the RBNC is requesting $210,000, which is 10% of the total project. Mayor Short asked Ms. Lambert what specific things would be added to make RBNC more relevant. Ms. Lambert stated that the center had recently made additions to the children's garden, including a mud kitchen and a cedar playhouse. They will also be installing a wind tube and a self-circulating water table. The goal is to create engaging, hands-on experiences similar to those at larger children's museums in Dallas, Fort Worth, and Oklahoma City, but locally. The focus is on offering both general admission and educational programming that align with their mission and serve overlapping community needs.

Mr. Fidelie closed the public hearing at 12:32 p.m.

6. Public hearing regarding a funding request from the City of Wichita Falls related to the potential purchase of property at 100 Central East Freeway.

Mr. Fidelie opened the public hearing at 12:33 p.m.

Mr. Menzies discussed the project related to acquiring property containing the derelict hotel adjacent to the riverfront and the falls. He reminded the Board and the public that last November, the WF4BSTC and the City Council used the legal process of eminent domain to acquire this property for the purpose of developing the riverfront into public park space. He also reminded everyone that the City owns the RV park in the area and the City purchased the property next to the RV park. He explained to the Board that during the eminent domain process, a three-person commission determined the property's value to be $750,000. He stated that the amount plus some legal and surveying fees would be the request to the Board. He said they would discuss the amount and legal updates in the executive session. Mr. Fidelie asked if any member of the public wished to address the board on this item.

Mr. Fidelie closed the public hearing at 12:35 p.m.

7. Consider and take action to amend the corporation's fiscal 2024 annual budget related to the annual Downtown Improvement Grant Program.

Mr. Fidelie opened the public hearing at 12:35 p.m.

Mr. Menzies reminds the board about the details of the Downtown Improvement Grant Program, which has an annual budget of $100,000 and provides financial support to

downtown property owners for building improvements or regular maintenance. The program matches up to 50% of the project cost, with a maximum grant of $12,500. For example, for a $5,000 project, the grant would be $2,500. For a $30,000 project, the grant is capped at $12,500. The program has been very successful this year and has already exceeded its budgetary authority. Mr. Menzies provided a list of active and recently closed projects which exceeded $100,000. There are also lists of projects on hold pending additional budget authority and those anticipated to be paid this year.

Mr. Menzies proposed to increase the spending authority from $100,000 to $250,000 for the current year and suggested budgeting $250,000 for the upcoming fiscal year. Mr. Fidelie noted that in October 2022, the maximum amount of funding was increased from $5,000 to $12,500.

Mr. Leiker moved to authorize an amendment to the current year's budget to increase the Downtown Improvement Grants Program line item from $100,000 to $250,000. Seconded by Mr. Barham and following no further public comment, the motion carried 6-0.

8. Executive Session.

Mr. Fidelie adjourned the meeting into executive session at **12:41 p.m.** pursuant to Texas Government Code sections 551.087, 551.071, and 551.072. He announced the meeting back into regular session at **1:25 p.m.** The subjects posted in the Notice of Meeting were deliberated, and no votes or further action were taken on these items in executive session.

9. Consideration of a funding request from River Bend Nature Center to support a forthcoming renovation of their current facility in Wichita Falls.

Mr. Fidelie made a motion that WF4BSTC enter into a performance agreement with River Bend Nature Center to provide funding in an amount not to exceed $210,000 to support the forthcoming renovation of their facility for a term not to extend more than 24 months and to be paid upon RBNC providing proof that $2 million had been raised for the project. Seconded by Mr. Clark, following no public comment, the motion carried 5-0.

Mr. Schreiber abstained from the vote.

10. Consideration of a request from Will Kelty, dba 713 Indiana LLC, for an extension and potential amendment of the existing agreement related to the demolition and reconstruction of the building at 713 Indiana Street downtown.

Mr. Reynolds moved to enter into an extension agreement with Will Kelty, dba 713 Indiana LLC, not to extend beyond December 31, 2025. Seconded by Mr. Schreiber, following no further public comment, the motion carried 6-0.

11. Consideration of a funding request from the City of Wichita Falls related to the potential purchase of property at 100 Central East Freeway.

Mr. Leiker moved that the Board authorize a performance agreement with the City of Wichita Falls in an amount not to exceed $835,000 related to the purchase of property at 100 Central East Freeway for the purpose of a public park. Seconded by Mr. Clark, following no further public comment, the motion carried 6-0.

12. Adjourn.

No further discussions took place, nor actions taken. Mr. Fidelie adjourned the meeting at 1:29 p.m.

Guy A. "Tony" Fidelie, Jr., President

MINUTES OF THE
WICHITA FALLS 4B SALES TAX CORPORATION (WF4BSTC)

AUGUST 1, 2024

PRESENT:		
Tony Fidelie, President	§	WF4BSTC Members
Glenn Barham, Vice-President	§	
Darron Leiker	§	
Dave Clark	§	
Nick Schreiber	§	
Craig Reynolds	§	
Tim Short, Mayor	§	Mayor & City Council
Bobby Whitely, Councilor at Large	§	
Tom Taylor, District 5 Councilor	§	
R. Kinley Hegglund, Jr., City Attorney	§	City Staff
Paul Menzies, Assistant City Manager	§	
Blake Jurecek, Assistant City Manager	§	
Stephen Calvert, CFO & Finance Director	§	
Terry Floyd, Dir. of Developmental Svcs	§	
Karen Montgomery-Gagné, Principle Planner	§	
Scott McGee, Recreation Services Administrator	§	
Chris Horgen, Public Information Officer	§	
Paige Lessor, Executive Legal Assistant	§	
Jon Dearolf, Interim President & CEO	§	YMCA of Wichita Falls
Dr. Stacia Haynie, President	§	Midwestern State University
Ron Kitchens, CEO & Managing Partner	§	Wichita Falls Chamber of Commerce
Lynn Walker, Writer	§	Times Record News
ABSENT:		
Michael Mills, 4B Member	§	

1. Call to Order.

Mr. Tony Fidelie called the meeting to order at 3:01 p.m.

2. Report of financial condition (current, past & planned budget & expenditures); and other administrative actions

Mr. Paul Menzies addressed the Board and noted that sales tax revenue has been inconsistent monthly, making it difficult to predict trends. However, year-to-date revenue is only slightly down, about two-thirds of a percent compared to the same time last year, which he considers not too bad. He mentioned that despite the Federal Reserve's actions this year, the interest earnings on the city's money are compensating for any shortfall in sales tax revenue. He also provided a financial report with notes and highlighted that the city has approximately $8.6 million in available funds.

3. Consent Agenda

a) Approval of Minutes of June 7, 2024.

Mr. Leiker moved to approve the June 7, 2024 minutes. Seconded by Mr. Clark, the motion carried 6-0.

4. Public hearing regarding a funding request from the YMCA of Wichita Falls to support the construction of a new indoor aquatics facility at the existing Bill Bartley YMCA branch in Wichita Falls.

Mr. Fidelie opened the public hearing at 3:02 p.m.

Mr. Jon Dearolf introduced himself as the interim President and CEO of the YMCA of Wichita Falls and thanked the Board for the opportunity to present. He emphasized the importance of the new indoor aquatics facility, which the YMCA has been planning for the Bill Bartley branch. The project is tagged as "297,326 Gallons of Life Changing Water," signifying the transformative impact they expect it to have on the community. Mr. Dearolf highlighted the YMCA's 80-year history in Wichita Falls and shared his personal connection to the organization.

Mr. Dearolf's presentation detailed the growth of the Bill Bartley YMCA since its 2021 renovation, explaining the need for a new aquatic center to meet increasing demand. Mr. Dearolf underscored the importance of water safety, especially for children, and mentioned the significant role the YMCA can play in drowning prevention. The new facility aims to serve a broad range of the community, including older adults, competitive swimmers, and children with special needs.

Mr. Dearolf compared Wichita Falls to other cities like Lubbock and Midland, showing how their aquatic facilities support larger swim programs and how the new YMCA facility could help Wichita Falls compete on a similar level. He described the facility's design, including a lap lane pool, a zero-entry pool, family locker rooms, and seating for spectators, which could attract competitive swimming events.

The project is supported by several foundations, and the YMCA aims to complete it without incurring debt. The new facility will feature regenerative media filters to reduce water usage and contribute to sustainability. Mr. Dearolf outlined the potential economic impact, including the creation of two full-time aquatics positions and about 50 part-time jobs. He also discussed the YMCA's commitment to community inclusion, proposing a partnership with the City to provide swim lesson vouchers and free access to the facility on community days.

Mr. Dearolf explained that the YMCA is proposing that for every dollar provided above a 10% threshold, it will match it dollar-for-dollar by reinvesting back into the city. This reinvestment would include offering free swim lesson vouchers to low-income families or those deemed qualified by the City at no cost to the users. This model, which has been successfully implemented by other YMCAs across the country, aims to give back to the community through similar initiatives. Additionally, the YMCA proposes "community days," offering city residents access to facilities on Sundays. The overall commitment is estimated to be just under $100,000 per year over seven years, aiming for both a high return on investment and a positive impact on the community.

Mr. Schreiber asked how the proposed reinvestment system is tracked. Mr. Dearolf explained that if the project costs $13.6 million and a 10% grant is awarded ($1.36 million), any amount exceeding that (about $650,000) would be matched through a voucher system. This system would track each voucher online, either managed by the YMCA or by the City, to ensure accurate accounting. Tampa implemented a similar system, with the city managing the back-end tracking, but the YMCA could also handle this in-house. Mr. Schreiber followed up by inquiring about an annual report being provided to the WF4BSTC Board and whether the community days would be included in that 10% grant. Mr. Dearolf confirmed that they

are included. He explained that the estimated $60,000 for swim lesson vouchers and $30,000 for community days (covering costs for lifeguards, staff, etc.) are accounted for within that 10% over the course of seven years.

Mr. Reynolds asked if any of the funds being discussed were for the Downtown YMCA pool, to which Mr. Dearolf clarified that they are specifically for the new project at the Bill Bartley location. Mr. Reynolds then inquired about a slide comparing community facilities, particularly questioning the mention of small swimming facilities in Wichita Falls with maintenance issues. Mr. Dearolf responded that this information was based on feedback he had heard, mentioning issues at Lucy Park and the Boys and Girls Club, and acknowledged that the YMCA itself also faces maintenance challenges due to aging facilities.

Mr. Reynolds then highlighted that the Wellness Center at the North Texas Rehab Center has a functioning lap pool and noted that some of the facilities in the comparison are owned by school districts or the city, which differs from the YMCA's social service group ownership. He then inquired as to the status of the YMCA's capital campaign. Mr. Dearolf confirmed that they've raised $6.1 million so far and expect the project to gain momentum as they approach the 50% mark, which is critical to securing further donor commitments. He also mentioned that dirt work for the project is set to begin later this month, indicating confidence in their progress. Mr. Reynolds further asked about the groundbreaking plans, and Dearolf clarified that they are moving forward with full construction, not just a ceremonial groundbreaking.

Mr. Schreiber asked how much of the $6.1 million raised came from the McCoy Foundation, and Mr. Dearolf confirmed that $2 million was contributed by them. Mr. Fidelie then inquired about the project timeline, asking Mr. Dearolf or Gary Baker could discuss the timeline further. Mr. Dearolf mentioned that the project is expected to be completed in 18 months, around March 2026. He also clarified that the funding from all their supporters, particularly foundations, would be spread over three years—2024, 2025, and 2026. Mr. Fidelie then asked about the seating portion of the project, particularly concerning the mezzanine, to which Dearolf responded that the seating capacity on the mezzanine would be approximately 275.

Mr. Reynolds asked if the school district had been approached about potentially partnering or contributing to the construction of the YMCA project, given they have 24 swimmers. Mr. Dearolf responded that while the school district will be a partner in operations once the facility is open, there was no interest from the district in contributing to the construction. Mr. Menzies added that operationally, the district could help generate revenue for sustainability by renting the space.

Mr. Fidelie asked if the facility would include a ten-lane, 25-meter by 25-yard competition pool, to which Mr. Dearolf confirmed that it would, along with a digital timing system to meet UIL tournament requirements. When asked by Mr. Schreiber where the school team currently swims, Mr. Dearolf mentioned the Boys and Girls Club. Mr. Reynolds noted that the North Texas Rehab Center occasionally rents out its pool for meets, and Mr. Dearolf added that with ten lanes, the new facility would have more capacity to host events.

Mr. Clark asked if the facility would include diving capacity, and Mr. Dearolf replied that it would not, as many are moving away from diving. Finally, Mr. Schreiber requested to see a slide on payback that wasn't included in the packet, which was shown to the board.

Mr. Fidelie asked if there were any other questions or comments before closing the public hearing at 3:29 p.m.

5. Public hearing regarding a funding request from Midwestern State

University (MSU) to support the proposed Student Success and Military Education Center at MSU's existing main campus in Wichita Falls.

Mr. Fidelie opened the public hearing at 3:29 p.m.

Dr. Stacia Haynie, President of Midwestern State University, began by addressing the demographic challenges facing higher education, particularly the declining number of high school graduates due to a demographic shift. She emphasized the importance of universities finding new student populations, especially as competition increases. Dr. Haynie highlighted the historical relationship between MSU and Sheppard Air Force Base and noted the decline in the number of students from the base attending MSU. She discussed the university's plan to better serve airmen and their families by creating a dedicated Military Education Center, which would offer concierge services and support to ensure their success, both academically and in their military careers.

The center, to be located on the second floor of MSU's Activities Center, will occupy 11,000 square feet of the 17,000-square-foot space available. Dr. Haynie explained that the center will focus on providing a seamless educational experience for airmen, allowing them to progress in their careers while pursuing degrees. The center will also cater to airmen's families and dependents, offering scholarship opportunities to ensure education is affordable. Dr. Haynie explained that MSU will map its competencies to Air Force training programs to offer credit for existing military courses. Additionally, the university will partner with Noncommissioned Officers, and those instructors will provide training in pedagogy and instruction.

Dr. Haynie mentioned the financial support already secured for the project, including $2 million from the Bridwell Foundation and additional scholarship funds of $850,000. The university is requesting the remaining $1 million from WF4BSTC to complete the $4 million needed. The project has already received approval from WFEDC, and MSU plans to request additional staffing support from the state legislature. MSU has received positive responses from state legislators and the coordinating board regarding its funding requests. Dr. Haynie then opened the floor for questions from the Board.

Mr. Barham asked if the Texas Tech Board of Regents is on board with this project. Dr. Haynie confirmed that the Board of Regents is very excited. Mr. Reynolds inquired about competition with other universities or colleges. Dr. Haynie spoke about Embry-Riddle Aeronautical University and Wayland Baptist.

Dr. Haynie then invited Mr. Ron Kitchens to join the conversation. Mr. Kitchens discussed General Filcek's positive support for this partnership. General Filcek envisions this partnership as a transformative opportunity for both the base and its personnel, often referring to it as "Sheppard University." Mr. Kitchens highlighted the potential to elevate the base's status and attract top talent.

Mr. Kitchens explained that by offering these degree programs, the partnership aims to address the career challenges mid-career Air Force instructors face. These instructors often sacrifice career progression to serve as instructors at Sheppard. The opportunity to earn a degree while serving at the base will not only enhance their career prospects but also incentivize them to join the Sheppard faculty. With over 50% of the Air Force passing through Wichita Falls, MSU can play a crucial role in preparing these personnel for future leadership roles. The degree programs, particularly the one-year MBA, will equip Air Force members with the skills and knowledge needed to make informed decisions and contribute effectively to the Air Force's mission.

Councilor Tom Taylor expressed his strong support for the partnership between MSU

and the Air Force. He shared his personal experience of earning a degree while serving in the military, emphasizing the positive impact it had on his career. Councilor Taylor also noted that the partnership aligns with his campaign promises to foster collaboration between the City, the Air Force, and the base.

Mr. Fidelie thanked Dr. Haynie for her presentation, asked for any other questions or comments, and then closed the public hearing at 3:52 p.m.

6. Discussion regarding a possible future funding request from the City of Wichita Falls to continue capital improvements at the Sports Complex.

Mr. Fidelie opened the public hearing at 3:52 p.m.

Mr. Blake Jurecek, Assistant City Manager, addressed the Board to discuss a potential future funding request from the City for continued capital improvements at the Sports Complex on Sheppard Access Road. Mr. Jurecek provided an update on the success of the recently turfed fields. The Complex, which received $3.3 million in ARPA funds for turf installation in March 2023, has seen significant growth in event bookings and economic impact. Historically, the Complex, which includes fields built in 1988 and 2008, has hosted various sports events, including softball, baseball, flag football, and soccer. The recent upgrades have led to an increase in the number of events and a notable economic impact, with estimated revenues of around $215,000 per tournament and an overall impact of $2.1 million from 14 events last year.

Mr. Jurecek discussed the potential for further improvements, including turfing a second complex with an estimated cost of $3.7 million. Additional upgrades such as portable fences, restroom capacity, concession stand enhancements, and shade structures are also needed, bringing the total estimated cost to $4.2 million. The funding strategy may involve requesting half of the amount from the WF4BSTC and securing the remainder through other means, including the City's general fund. The ongoing revenue generated from the Sports Complex and a proposed CVB position focused on sports events are intended to help cover the operational costs.

Mr. Stephen Cruz, a local tournament organizer, highlighted the positive impact of the turf installation on event scheduling and attendance, noting that the facility has become increasingly popular. The improvements have not only enhanced the experience for visitors but also reduced the need for travel for local teams, which previously had to compete in distant locations. Mr. Jurecek and Mr. Cruz emphasized the economic benefits and community value of these improvements, suggesting that further investment could significantly boost the Complex's capacity and economic impact.

Mr. Fidelie asked for any other questions or comments and closed the public hearing at 4:17 p.m.

7. Executive Session.

Mr. Fidelie adjourned the meeting into executive session at **4:17 p.m.** pursuant to Texas Government Code sections 551.087, 551.071, and 551.072. He announced the meeting back into regular session at **5:10 p.m.** The subjects posted in the Notice of Meeting were deliberated, and no votes or further action were taken on these items in executive session.

8. Consideration of a funding request from the YMCA of Wichita Falls to support the construction of a new indoor aquatics facility at the existing Bill Bartley YMCA branch in Wichita Falls.

Mr. Fidelie made a motion for the WF4BSTC to provide funding to the YMCA of Wichita Falls in the amount of $1.36 million to support the construction of a new indoor aquatics facility at the existing Bill Bartley YMCA branch in Wichita Falls with the amount to be paid over three years, with the first payment being made in 2024, the second in 2025, and the final payment in 2026. With the understanding that with that funding, the YMCA will provide an open swim time of 300 hours per year to the community with no membership required at their discretion of time and, secondly, offer free swim lessons to any third-grade student's family who requests a lesson and lives in the Wichita Falls area. Seconded by Mr. Clark, the motion carried 5-1.

9. Consideration of a request from Midwestern State University (MSU) to support the proposed Student Success and Military Education Center at MSU's existing main campus in Wichita Falls.

Mr. Leiker made a motion for the WF4BSTC Board to approve the request from Midwestern State University to support the proposed Student Success and Military Education Center at MSU's main campus in Wichita Falls in the amount of $1,000,000. Seconded by Mr. Barham, the motion carried 6-0.

10. Adjourn.

No further discussions took place, nor actions taken. Mr. Fidelie adjourned the meeting at 5:13 p.m.

Guy A. "Tony" Fidelie, Jr., President

MINUTES

LAKE WICHITA REVITALIZATION COMMITTEE

August 13, 2024

PRESENT:

Austin Cobb, Chair
Steve Garner, Vice Chair
David Coleman, Secretary
John Pezzano
Adam Arruda
Josh Whittiker
Matt Marrs

■ Members

Terry Points, Parks Administrator
Tyson Traw, Deputy PW Director

■ Staff

Wes Dutter, TX Parks & Wildlife
James York, TX Parks & Wildlife

■ Guests

ABSENT: Mike Battaglino, David Bender, Jack Roe, Sharon Roach, Alicia Castillo

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1. **Call to Order**: Austin called the meeting to order at 11:30.

2. **Approval of Minutes:** July meeting minutes were approved unanimously.

3. **Project Updates:**

3.a. Veteran's Plaza Project:

David C stated that the 4 bricks that needed the templates re-made have not been completed, since Austin Stone & Monument is backed up. Steve will talk with Chris Horgan regarding the sign that instructs visitors how to order a brick to be engraved and get back to the group. Up to $500 for the sign was previously approved. Austin stated he's working on getting the City website updated to let people know the current process.

Austin will talk to Steve Wood at BYSP Architects about an entryway arch at the Veterans Plaza, and get back to the group with a potential plan. Terry and Tyson suggested we look at a company called Polygon for a nice structure to provide shade at the Plaza.

3.b. Lake Deepening:

The dredging project is still in the USACE Continuing Authorities program for FY-25, and when funds are available the Corps will begin the process to create the Determination of Federal Interest.

3.c. Parks Master Plan: Terry stated the Master Plan update is about 50% complete, and City Staff is meeting weekly with the consultant. The next Steering Committee meeting will be in the Fall.

4. Discussion of Brick Sales and Fundraising Initiatives:

David stated we have paid Austin Stone & Monument $2,645 for the brick engraving. Now we have 2 new brick engraving orders, and David will find out how many orders we need to get the engraver out to the site.

David stated the Wells Fargo checking account balance is now $79,509 with zero pending obligations. We still have about $6,000 in a City of Wichita Falls account, left over from the Boardwalk construction, and David will contact Blake about getting a check cut back to the LWRC.

5. Other Business Matters:

Austin stated we have two applicants for the vacancy at Place 4 for a resident of Lakeside City, but Mr. Mark Moran is the only resident of Lakeside City. The group voted unanimously to recommend Mark be appointed to the LWRC by the City Council.

6. Adjournment: The meeting adjourned at 11:55 pm.

Austin Cobb, Chair

9-10-24
Date

August 13, 2024

MINUTES

Central Wichita Falls Neighborhood Revitalization Committee

August 20, 2024

PRESENT:	
Ann Arnold-Ogden	◆ Member
Wendy Browder	◆ Vice Chair
Jose Garcia	◆ Member
Mike Mitchell	◆ Chairman
Councilor Michael Smith	◆ Member
Fabian Medellin, Planning Manager	◆ City Staff
Christal Cates, Neighborhood Revitalization Coordinator	◆ City Staff
ABSENT:	
Larry Fox	◆ Member
Nadia Menchaca	◆ WFAAC Liaison
Councilor Larry Nelson	◆ Member
Andrea Robles	◆ Member
GUEST:	
Jacob Harrell, Youth Pastor, Lamar Baptist Church	◆ Guest

I. CALL TO ORDER

The meeting was called to order by Chairman Mike Mitchell, at 4:04 p.m. and introductions of all attendees made. Mrs. Cates advised Mrs. Ann Arnold-Ogden would in and out of the meeting while attending to other work commitments.

III. PUBLIC COMMENTS

Chairman Mitchell asked if there were any members of the public that wished to speak. No comments from the public.

VII. ADOPTION OF THE MINUTES

Chairman Mitchell asked for a motion to approve the minutes from August 6th, 2024. Councilman, Michael made a motion to approve the minutes as presented. Vice-Chairwomen, Wendy Browder seconding. The motion passed unanimously with a vote of 4-0.

VIII. REGULAR AGENDA

1. Continued Discussions on the Community Change Grant

Mrs. Cates briefly reviewed what was discussed about the Community Change Grant at the previous meeting and advised the grant application specifically wanted to hear from the Committee on certain matters. Mrs. Cates referred the Committee to page 17 in the meeting packet for specific questions on which feedback would be required from the Committee. Chairman Mitchell requested the questions be emailed to the Committee members so that those not present would be able to provide their feedback later on as well as present members. Staff advised the questions would be emailed to the Committee and went over the questions to be sure all understood what the application questions were referring to. The Committee agreed this would give them more time to present the answers as well as give staff more time in the meeting to discuss other items on the agenda.

2. Introduction to Neighborhood Empowerment Zones (NEZ)

Staff presented an overview on Neighborhood Empowerment Zones (NEZ) giving the definition of the meaning as well as stating, chapter 378 of the Texas local government code, effective May 1999, that authorizes a municipality to create a NEZ for the purpose of:

- Promoting the creation or rehabilitation of affordable housing; and
- Promoting economic development; or
- Improving the quality of social services, education, or public safety for the residents of the NEZ.

Staff advised the first step in creating a NEZ would be to create a zone. A municipality must adopt a resolution that includes:

- A determination that the zone benefits the public
- A description of the zone's boundaries
- A finding that the zone satisfies the requirements of Section 312.202, Tax Code

Mrs. Cates advised the Committee that work had already been done when City Council approved the Central Wichita Falls Neighborhood Revitalization Area.

Staff stated, once a zone was created, municipalities could offer incentives to homeowners, investor-owners, and/or developers who proposed new construction or rehabilitation projects within the NEZ area.

Some of the incentives that could possible be offered in a NEZ created in the Central Wichita Falls Neighborhood Revitalization Area would be;

- Building Permit Fees
- Demolition Fees
- Inspection Fees
- Plan Review Fees
- Right-of-Way Permit Fees
- Fire Permit Fees
- Zoning Application Fees
- City Plat Application Fees
- City Tax Abatements
- Release of City Liens

Staff discussed the incentives with the Committee as well as other possible incentives. Staff also advised the Committee there were other benefits of living and/or owing a business inside of a NEZ area. Some benefits discussed were;

- Tax Credits
- Grants Specifically for NEZ Applicants
- Employee Credits
- Facility Bonds/Low-Cost Loans

Staff also discussed tax abatements with the Committee and advised the City could also enter into agreements abating municipal property taxes on property in the zone for a period not to exceed 10 years, on the condition that the owner of the property make specific improvements or repairs to the property.

Staff advised the City could also set baseline performance standards, such as the Energy Star Program as developed by the Department of Energy, to encourage the use of alternative building materials that address concerns relating to the environment or to the building costs, maintenance, or energy consumption.

Some concerns frequently voiced by other citizens in cities that had implemented NEZ were discussed. Staff advised the incentives would not be automatic and that citizens within the NEZ boundaries would be required to apply before beginning any construction projects.Staff advised the benefits of being inside a NEZ is not mandatory, and the only way to receive the incentives is to participate, however, there would be no penalty for not choosing to participate in the program.

Staff stated the program would not be a way of taking away any property from owners, but rather provide incentives for private investment within the NEZ boundaries. The NEZ is not designed to push anyone out of their personal homes or off their property. Participation would be an individual choice, and there would be no incentive or requirement to sell your property.

The NEZ will not be a free housing program, but designed to reduce the cost of the owner's own property improvements, including rehabilitation and new construction. The NEZ will not change the current zoning of a property and all projects completed within the NEZ would be required to meet the development regulations and guidelines of the existing zoning ordinance.

Staff advised one of the biggest benefits for the community would be that a NEZ would promote home ownership. Staff stated currently the occupancy of homes in the revitalization area were approximately 36% owner occupied and 64% renter occupied. Staff also stated there would be incentives for rehabilitation of existing structures. Property owners who make qualified improvements to enhance the value of their homes could receive incentives based on the taxable value after the improvement.

Continued discussion among staff and the Commission continued with the Commission requesting to see the research done by staff from other comparable cities and to see what incentives were offered as well as how their NEZ was

implemented. Mrs. Cates advised she would email the research as well as the draft NEZ staff had constructed for a potential NEZ for the Central Wichita Falls Neighborhood Revitalization Area.

IX. OTHER BUSINESS

Bridwell Park Update

Mrs. Cates gave a brief update on Bridwell Park. Photos were displayed and Mrs. Cates stated delivery of the steel support poles and fencing had been delivered Monday, August 19th, 2024 for the multi-purpose courts.

Staff presented a draft of the survey the Committee requested be designed for reviewing that was previously sent out before the meeting. Chairman Mitchell asked staff to move question #6 to be placed after question #2. Staff advised that change would be made. The Committee stated they had no other revisions for the survey.

Next staff presented the final versions of the fliers and yard signs that had been ordered doubled sided in English and Spanish.

Discussion among staff and Committee regarding contacting potential sponsors for the unveiling event for Bridwell Park.

VII. ADJOURN

Staff advised the next meeting was scheduled for Tuesday, September 3rd at 4 p.m. to be held at the Arts Alliance conference room. Staff pointed out that the meeting date was the after the Labor Day holiday and asked if the Committee would like to reschedule it or keep the meeting date. Committee advised to keep the meeting date set as is. A reminder for the sub-committee meeting for Bridwell Park unveiling event would be held Tuesday, August 27th at Wichita Tower, 705 8th Street, 6th Floor Planning Conference Room at 4pm.

Chairman Mitchell adjourned the meeting at 5:08 p.m.

Mike Mitchell, Chairman — Date 9/3/24

Fabian Medellin, AICP, Planning Manager — Date 9-3-24

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Ordinance making an appropriation to the Special Revenue Fund for the Alzheimer's Disease and Related Dementias (ADRD) Grant Program in the amount of $150,000 received from the Texas Department of State Health Services (DSHS), and authorizing the City Manager to execute contract accepting same.

INITIATING DEPT: Health

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: This is a new contract with a term from execution of the contract until August 30, 2025. There will be an option of four annual renewals.

The purpose of this contract is to provide support to persons with Alzheimer's Disease and Related Dementias (ADRD) as well as their caregivers. An additional goal is to promote early detection and diagnosis of ADRD. Strategies used by the Health Department will reflect the priorities in the *Healthy Brain Initiative, State and Local Public Health Partnerships to Address Dementia: The 2023-2027 Road Map*.

The selection process was highly competitive, with only 10 grants available state-wide. Funding is provided by the State of Texas through the Texas Department of State Health Services (DSHS). There is no matching requirement.

The local ADRD Program will be staffed by a full-time Program Manager and part-time Health Educator. Staff will partner with local community groups as well as health care professionals. Staff will travel throughout the 11-county service area to provide education, information and linkage to resources. Staff will also attend Dementia Specialist Resource training.

Staff recommends approval of the ordinance.

☒ **Director of Health**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund for the Alzheimer's Disease and Related Dementias (ADRD) Grant Program in the amount of $150,000 received from the Texas Department of State Health Services (DSHS), and authorizing the City Manager to execute contract accepting same

WHEREAS, the Texas Department of State Health Services wishes to make strategic investments in local health departments to provide support to persons with Alzheimer's Disease and Related Dementias (ADRD) as well as their caregivers; and,

WHEREAS, the approval of these funds could not have been anticipated prior to the adoption of the 2023 –2024 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is hereby appropriated in the Special Revenue Fund $150,000 for the Alzheimer's Disease and Related Dementias (ADRD) Program and the City Manager is authorized to execute all related contracts, in forms approved by the City Attorney.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

CITY COUNCIL AGENDA
SEPTEMBER 17, 2024

ITEM/SUBJECT: Ordinance making an appropriation to the Special Revenue Fund in the amount of $50,993.52 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2025 and authorizing the City Manager to execute all documents necessary to accept said funds.

INITIATING DEPT: Police

STRATEGIC GOAL: Actively Engage and Inform the Public

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The City of Wichita Falls has been invited to participate in a Comprehensive Selective Traffic Enforcement Grant, also known as "STEP", from the Texas Department of Transportation for the fiscal year 2025. The Wichita Falls Police Department was awarded a grant totaling $50,993.52 with the City required to provide a 20.59% match of $13,222.39, for a total program amount of $64,215.91. The match will be comprised of in-kind contributions (salary related to grant administration and maintenance costs from vehicles used during STEP enforcement). The purpose of the Comprehensive STEP grant is to focus on the Traffic Safety STEP elements, including Occupant Protection, Speed, Intersection Traffic Enforcement, Distracted Driving, and DWI. This will be the thirteenth year that the Wichita Falls Police Department has participated in the yearlong traffic enforcement campaign. Officers of the department are paid an overtime rate reimbursed by TxDOT for their enforcement efforts. Our participation in the STEP grant no doubt makes the roadways safer for our motoring public. The fiscal year period will span from October 1, 2024, through September 30, 2025.

☒ **Police Chief**

ASSOCIATED INFORMATION: Ordinance

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Ordinance No. _____

Ordinance making an appropriation to the Special Revenue Fund in the amount of $50,993.52 for grant revenue from the Texas Department of Transportation (TxDOT) for a Comprehensive Selective Traffic Enforcement Program (STEP) Grant for Fiscal Year 2025 and authorizing the City Manager to execute all documents necessary to accept said funds

WHEREAS, the City of Wichita Falls was awarded a TxDOT STEP grant in the amount of $50,993.52; and,

WHEREAS, the City of Wichita Falls will provide a 20.59% match totaling $13,222.39 of in kind services; and

WHEREAS, the purpose of the grant is to focus on the Traffic Safety STEP elements of Occupant Protection, Speed, Intersection Traffic Enforcement, Distracted Driving, and DWI; and,

WHEREAS, the fiscal year will span from October 1, 2024, through September 30, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

There is appropriated $50,993.52 to the Special Revenue Fund for the purpose of selective traffic enforcement as authorized in the grant from the Texas Department of Transportation, and the City Manager or designee is authorized to execute all documents necessary to accept said funds on behalf of the City of Wichita Falls.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

TEXAS DEPARTMENT OF TRANSPORTATION

Document Information: 2025-WichitaPD-S-1YG-00022

Details

BUDGET SUMMARY

Instructions:

- Click the **Save** button to complete this page.

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries	$41,133.76	$4,113.12	$45,246.88
(200)	Fringe Benefits	$9,859.76	$985.92	$10,845.68
	Category I Sub-Total	$50,993.52	$5,099.04	$56,092.56
Category II - Other Direct Costs				
(300)	Travel	$0	$3,024.00	$3,024.00
(400)	Equipment	$0	$0	$0
(500)	Supplies	$0	$0	$0
(600)	Contractual Services	$0	$0	$0
(700)	Other Miscellaneous	$0	$0	$0
	Category II Sub-Total	$0	$3,024.00	$3,024.00
Total Direct Costs		**$50,993.52**	**$8,123.04**	$59,116.56
Category III - Indirect Costs				
(800)	Indirect Cost Rate	$0	$5,099.35	$5,099.35
Summary				
	Total Labor Costs	$50,993.52	$5,099.04	$56,092.56
	Total Direct Costs	$0	$3,024.00	$3,024.00
	Total Indirect Costs	$0	$5,099.35	$5,099.35
Grand Total		**$50,993.52**	**$13,222.39**	$64,215.91
	Fund Sources (Percent Share)	79.41%	20.59%	

Navigation Links

Status	Page Name	Note	Created By	Last Modified By
	Salaries and Fringe Benefits - 100 & 200		Sullivan, Sean 11/17/2023 10:35:51 AM	Sullivan, Sean 4/2/2024 7:16:59 PM
	Travel and Per Diem: STEP Enforcement Mileage - 300		Sullivan, Sean 11/17/2023 11:05:27 AM	Sullivan, Sean 11/17/2023 11:22:45 AM
	Travel and Per Diem: Non-Enforcement Travel - 300			
	Equipment - 400			
	Supplies - 500			
	Contractual Services - 600			
	Other Miscellaneous - 700			

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing award of bid for the estimated annual requirement of Lime Slurry for wastewater treatment from the low bidder, Lhoist North America of Texas, LLC, in the amount of $422,400.00.

INITIATING DEPT: Public Works

STRATEGIC GOAL: Actively Engage and Inform the Public

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: In May of this year staff presented and council ultimately approved all the chemicals that were competitively bid and are used for treating both potable and wastewater, with the exception of the Lime Slurry. Staff recommended rejection of that particular bid item at that time, as that bid price was over a 300% increase in the current price gallon for the chemical.

The city's purchasing department ultimately rebid this chemical and bids were opened August 26, 2024, for the City's estimated annual supply of lime slurry for the treatment of wastewater. The term of the contract is for one (1) year, with a one (1) year renewal option. The bid tabulation is attached with the current supplier of this chemical, Lhoist, being the only bidder.

Chemicals are ordered on an "as needed" basis and the budgeted cost for this chemical is $305,271.00. It is important to note this is an estimated amount, actual chemical usage will be dependent on the run time of the Indirect Potable Reuse (IPR) facilities. Should additional funding be required staff will evaluate other budgetary savings or reductions in other line items in the budget. If no additional funding can be found, staff always has the option to temporarily shut down the IPR facility.

Staff recommends award of bid for the estimated annual supply of lime slurry to Lhoist North America of Texas LLC in order to keep the IPR facilities operational.

☒ **Purchasing** ☒ **Director of Public Works**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution authorizing award of bid for the estimated annual requirement of Lime Slurry for wastewater treatment from the low bidder, Lhoist North America of Texas, LLC, in the amount of $422,400.00

WHEREAS, the City of Wichita Falls advertised and requested bids for the purchase of the annual supply of lime slurry for wastewater treatment; and,

WHEREAS, bids were received and publicly opened on August 26, 2024; and,

WHEREAS, the City Council desires to purchase chemicals for the City's wastewater treatment operation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

Authorization is granted to award the bid for the purchase of the estimated annual requirement of lime slurry to Lhoist North America of Texas, LLC in the amount of $422,400.00.

PASSED AND APPROVED this the 17th day of September 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

REBID: 24-47

CHEMICAL: LIME SLURRY

PURPOSE: Treatment of Wastewater

AMOUNT: 440,000 GAL **2022 COST: $0.7307/GAL**

COMPANY	UNIT COST	EXTENDED COST
LHOIST NORTH AMERICA OF TEXAS LLC FORT WORTH, TX	$ 0.96	$ 422,400.00

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for the Miscellaneous Drainage Repairs (Wichita Christian School) Project to Insituform Technologies, LLC in the amount of $164,058.00.

INITIATING DEPT: Public Works / Engineering

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Complete Public Improvements Projects

COMMENTARY: On August 16, 2024 a proposal was received for the Miscellaneous Drainage Repairs (Wichita Christian School) Project. This project will rehabilitate an existing 42" Reinforced Concrete Pipe (RCP) storm drain in the City's drainage easement. The existing 42" RCP storm drain runs across the property of the Wichita Christian School Preschool located at 4729 Neta Lane. City staff conducted a video inspection of the 42" RCP and due to the damage discovered, it was determined that the pipe needed to be repaired or replaced. Due to the pipe's close proximity to the corner of the building, a trenchless repair option was deemed to be appropriate in order to avoid any impacts to the building's foundation that could arise through an open-cut replacement of the pipe.

The proposal for the project was prepared by Insituform Technologies, LLC which is a sewer rehabilitation company who has been selected through a competitive bidding process by the outside agency, BuyBoard.

The proposal received for this project is as follows:

Company		Amount
Insituform Technologies, LLC	Corinth, TX	$ 164,058.00

Construction of the project should require approximately sixty (60) consecutive days to complete. Funding for the project is available in the Stormwater fund.

Insituform Technologies, LLC has completed similar projects for the City and therefore staff recommends award of the contract to Insituform Technologies, LLC in the amount of $164,058.00, based on unit price quantities.

☒ **Director, Public Works**

ASSOCIATED INFORMATION: Resolution, BuyBoard Proposal, Location Map

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the Miscellaneous Drainage Repairs (Wichita Christian School) Project to Insituform Technologies, LLC in the amount of $164,058.00

WHEREAS, the City of Wichita Falls has requested a BuyBoard Proposal from Insituform Technologies, LLC for the Miscellaneous Drainage Repairs (Wichita Christian School) Project; and

WHEREAS, it is found that the quote is reasonable and competitive and Insituform Technologies, LLC is a responsible contractor who made a unit price proposal with an estimated total of $164,058.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price proposal for the Miscellaneous Drainage Repairs (Wichita Christian School) Project is awarded to Insituform Technologies, LLC, in an estimated total amount of $164,058.00, and the City Manager is authorized to execute a contract for the City with said Contractor for the construction of such project.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

Insituform Technologies, LLC
1103 Postwood Dr
Corinth, TX 76210
Tel: 214-317-0950
tpeterie@azuria.com
www.insituform.com

August 16, 2024

SF#: SO-00173951

Ms. Shanice Robinson
Assistant City Engineer – City of Wichita Falls
705 8th St, 9th Floor
Wichita Falls, TX 76301

Buyboard Proposal

Project Name: **City of Wichita Falls, TX – Christian School 42" Storm Rehab**
42" RCP Storm Rehab by CIPP

INSITUFORM TECHNOLOGIES, LLC herein proposes to furnish a Proposal for all labor, materials, equipment, and services necessary to reconstruct the referenced project (as detailed in the project location maps and other information presented by the City of Wichita Falls) utilizing the Local Purchasing Cooperative Contract #730-24, administered through the BuyBoard.

ASSUMPTIONS AND QUALIFICATIONS

We have based this proposal on a nominal wall thickness for the GeoTree GeoSpray® as noted in the pricing. This is based on the best available information at the time of this proposal. Existing pipe deterioration in excess of the conditions assumed, ground water loads in excess of those assumed, or other loads or conditions may increase the recommended thickness for all or portions of the work. Final recommendations may be submitted to you following the completion of the preliminary cleaning phase of the project. Stated prices are subject to adjustment if design changes are agreed upon.

A water hydrant or water source shall be designated for all construction phases of this project. The Owner shall furnish Insituform Technologies, LLC with required water meters or arrange for water meters to be picked up by Insituform. Insituform Technologies, LLC will follow all required backflow prevention and metering procedures.

Insituform will supply the City of Wichita Falls a 1-year Maintenance, Payment, and Performance Bonds (if required), and Certificate of Insurance following acceptance of this proposal. The pricing in this proposal assumes that all Technical Specifications set forth by the BuyBoard will be strictly adhered to. Any changes to these specifications must be noted and agreed upon by both parties prior to finalizing the proposal pricing.

The City of Wichita Falls will provide coordination with the School for installation to include closure of area around the upstream junction box to be used for installation access and a tax-exempt certificate prior to mobilization.

PROPOSAL PRICING

PAY ITEM NO.	DESCRIPTION	APPROX. QUANTITY	U/M	UNIT PRICE	ESTIMATED AMOUNT
1	Mobilization	1	EA	$15,000.00	$15,000.00
2	Clean and TV 42" RCP	260	LF	$15.00	$3,900.00
3	Spray Rehab – 42" RCP with Geoplomyer 1"	2,857	SF	$44.00	$125,708.00
4	42" or Larger Post TV After Rehabilitation	260	LF	$5.00	$1,300.00
5	Owner Contingency Allowance	1	AL	$15,000.00	$15,000.00
6	Bonds & Insurance	1	LS	$3,150.00	$3,150.00
7	Void Filling w/ Pumpable Grout (if needed)	TBD	CY	$125.00	$TBD
					$164,058.00

Special Notes:

1. **Work to be completed within 60 calendar days from Notice to Proceed.**

PROPOSAL INCLUSIONS

The prices stated in this proposal include:

1. Mobilizations and demobilization.
2. Surface preparation and application of GeoTree GeoSpray® material.
3. Cleaning of pipeline prior to rehabilitation.
4. Traffic control with residential cones only.
5. Confined space safe entry practices.
6. One-year standard construction warranty.
7. Certificate of insurance with a standard coverage per specification requirements.
8. Freight to job site for all materials and equipment.
9. Void/sink hole filling if found to be necessary and approved by the City of Wichita Falls.

PROPOSAL EXCLUSIONS

Not included in the prices stated in this estimate are costs associated with the items listed below. These items, if needed or found to be applicable, would be provided by **INSITUFORM TECHNOLOGIES, LLC** at your additional cost; or would be furnished by others, at your direction, at no cost to **INSITUFORM TECHNOLOGIES, LLC**:

a) If preliminary video inspection of the pipe interior indicates excessive damage, or other extra-ordinary condition, which will require excavation, or other extraordinary remedy, to prepare the pipe for installation, then those services will be provided by the Owner.
b) Water from fire hydrants within a convenient distance from each cleaning and inversion site location.
c) Legal dumpsite for debris resulting from pipes cleaning.
d) Injection grouting or other means to control infiltration.
e) *If any hazardous or toxic materials are encountered during the project, the Owner will be responsible for the removal and disposal of the materials.*
f) Project permits and/or local licenses.
g) Additional premiums for special insurance coverage(s) demanded by you or other parties particular to this project.
h) State and local sales and/or use taxes on the value of the project.

PROPOSAL TERMS AND CONDITIONS

a) Limits of Liability. In consideration of **INSITUFORM TECHNOLOGIES, LLC**'s agreement to maintain no less than $5,000,000 of comprehensive general liability insurance in the form required by the Contract, **INSITUFORM TECHNOLOGIES, LLC**'s liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold **INSITUFORM TECHNOLOGIES, LLC**. harmless from any third-party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.

b) LIMITED WARRANTY. IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.

c) MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES. Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.

d) PROPOSAL SUBJECT TO NEGOTIATION OF OTHER STANDARD TERMS OF AGREEMENT. This proposal is subject to agreement of the parties on other terms and conditions as are customary in contracts of this nature.

e) Quantities are estimated. Unit prices apply for actual invoice and payment.

f) Payments are due at net within thirty days of invoice. Final payment is due within thirty days of completion of project.

g) Monthly progress partial payments may be requested for the value of work in progress or completed, including materials secured and on site.

h) Prices stated are in effect for thirty days from the date of this proposal. The acceptance period may be extended at the sole option of **INSITUFORM TECHNOLOGIES, LLC**.

i) Conflicts. In case of conflict between the provision of the aforesaid paragraphs and any other provision in the Contract as ultimately executed the provisions as set forth above shall govern and prevail.

j) If, during the performance of this contract, any cost price determining factor considered by Contractor in determining the contract price significantly increases, through no fault of Contractor, the price of this contract shall be equitably adjusted by an amount reasonably necessary to cover any such significant price increases. As used herein, a significant price increase shall mean any increase in price exceeding 5% experienced by Contractor from the date of the contract signing. Price increases resulting from increased costs of materials, labor, fuel, freight, and other cost inputs shall be verified, in writing, by Contractor's Vice President of Procurement. Due to the confidential nature of Contractor's pricing from Vendors, verification shall consist of a statement of percentage change in cost from the date of Contractor's estimate through the date of the change order request. Where the delivery of any material is delayed, through no fault of Contractor because of the shortage or unavailability of any raw materials, Contractor shall not be liable for any additional costs or damages associated with such delay(s). Nothing contained in this clause shall preclude Contractor from entitlement to more than one equitable adjustment if its costs continue to significantly (as defined above) rise during the duration of the project.

k) Defects and/or changes in substrate (finished product) caused by Owner or acts of nature are the responsibility of the Owner to repair.

OFFERED BY:	ACCEPTED BY:
INSITUFORM TECHNOLOGIES, LLC	
	_____
	SIGNATURE **DATE**
Timothy R. Peterie	
	_____
TIMOTHY R. PETERIE	**NAME**
BUSINESS DEVELOPMENT MANAGER	
	_____
REVIEWED BY:	**TITLE**
ANDY OZMENT	
AREA VICE PRESIDENT	_____
	ORGANIZATION

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other document, it will not be acknowledged without this proposal as an attachment.

WICHITA CHRISTIAN SCHOOL
DRAINAGE IMPROVEMENTS



CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the City Manager to execute the Joint Funding Agreement for Water Resources Investigations, Number 25SJJFATX039000, with the U.S. Geological Survey for $91,310.00.

INITIATING DEPT: Public Works

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Complete Public Improvements Projects

COMMENTARY: For 35 years, the City of Wichita Falls has participated in funding existing gauging stations operated and maintained by the U.S. Geological Survey (USGS). The stations the City has historically participated in funding are listed below:

- Wichita River:
  - @ FM 368
  - @ Loop 11
  - @ Seymour Texas
- Little Wichita River:
  - @ Hwy 79
  - @ Lake Arrowhead
  - @ HWY 287
- Holliday Creek at Wichita Falls
- Diversion Lake near Dundee, TX
- South Wichita River near Benjamin, TX

The purpose of the stations is to monitor lake levels, track water rights requirements, monitor water quality, and serve as a flood warning system. Additionally, the water quality monitoring is essential to track the water pH and conductivity for the City's Reverse Osmosis (RO) Plant at Cypress Water Treatment Plant that discharges into the Wichita River. This data will assist with future permit renewals and approvals potentially impacting the RO Plant operations.

The regional USGS gauge locations are depicted on the attached map.

The total cost to operate and maintain the stations for 2024-2025 is $118,727.00. The City will fund $91,310.00 for the annual operations and maintenance costs which has increased by $2,637 (3%) from the previous year. The USGS funds $27,417.00.

Funding for this agreement is budgeted from two funding sources; Water/Sewer Fund and Stormwater Utility Fund in the amount of $91,310.00. Staff recommends approving the Joint Funding Agreement with the USGS in the amount of $91,310.00 for the annual maintenance and operations of nine gauging stations.

☒ Director of Public Works

ASSOCIATED INFORMATION: Resolution, Agreement, and Location Map

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to execute the Joint Funding Agreement for Water Resources Investigations, Number 25SJJFATX039000, with the U.S. Geological Survey for $91,310.00

WHEREAS, the City of Wichita Falls desires to enter into joint funding agreement with the U.S. Geological Survey to operate and maintain a series of stream flow and reservoir gauging stations within the Wichita River and Little Wichita River water sheds; and,

WHEREAS, U.S. Geological Survey is proposing to do this work for an amount of $91,310.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The Joint Funding Agreement for Water Resources Investigations, Number **25SJJFATX039000**, with the U.S. Geological Survey is approved in the total amount of $91,310.00, and the City Manager is authorized to execute the agreement with the said agency for the operations and maintenance of such gauging stations.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000609
Agreement #: 25SJJFATX039000
Project #: SJ009ME
TIN #: 75-6000714

Fixed Cost Agreement YES[X] NO[ ]

THIS AGREEMENT is entered into as of the October 1, 2024, by the U.S. GEOLOGICAL SURVEY, Oklahoma-Texas Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the City of Wichita Falls party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for negotiated deliverables (see attached), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of $0.00

(a) $27,417 by the party of the first part during the period October 1, 2024 to September 30, 2025

(b) $91,310 by the party of the second part during the period October 1, 2024 to September 30, 2025

(c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: $0

Description of the USGS regional/national program:

(d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.

(e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000609
Agreement #: 25SJJFATX039000
Project #: SJ009ME
TIN #: 75-6000714

9. Billing for this agreement will be rendered **quarterly**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Marsha Gipson
Branch Chief - North Texas
Address: 501 W. Felix Street Bldg 24
Fort Worth, TX 76115
Telephone: (682) 444-6392
Fax: (682) 316-5022
Email: mgipson@usgs.gov

Customer Technical Point of Contact

Name: Russell Schreiber
Director of Public Works
Address: 1300 7th Street
Wichita Falls, TX 76307
Telephone: (940) 761-7477
Fax: (940) 761-6873
Email: russell.schreiber@wichitafallstx.gov

USGS Billing Point of Contact

Name: Kandis Becher
Budget Analyst
Address: 501 W. Felix Street Bldg 24
Fort Worth, TX 76115
Telephone: (682) 316-5051
Fax: (682) 316-5022
Email: kkbecher@usgs.gov

Customer Billing Point of Contact

Name: Russell Schreiber
Director of Public Works
Address: PO BOX 1431
Wichita Falls, TX 76307
Telephone: (940) 761-7477
Fax: (940) 761-6873
Email: russell.schreiber@wichitafallstx.gov

U.S. Geological Survey
United States
Department of Interior

Signature

By TIMOTHY RAINES Digitally signed by TIMOTHY RAINES Date: 2024.06.11 15:24:31 -05'00' Date:

Name: Timothy H. Raines
Title: Director

City of Wichita Falls

Signatures

By_____ Date: _____
Name:
Title:

By_____ Date: _____
Name:
Title:

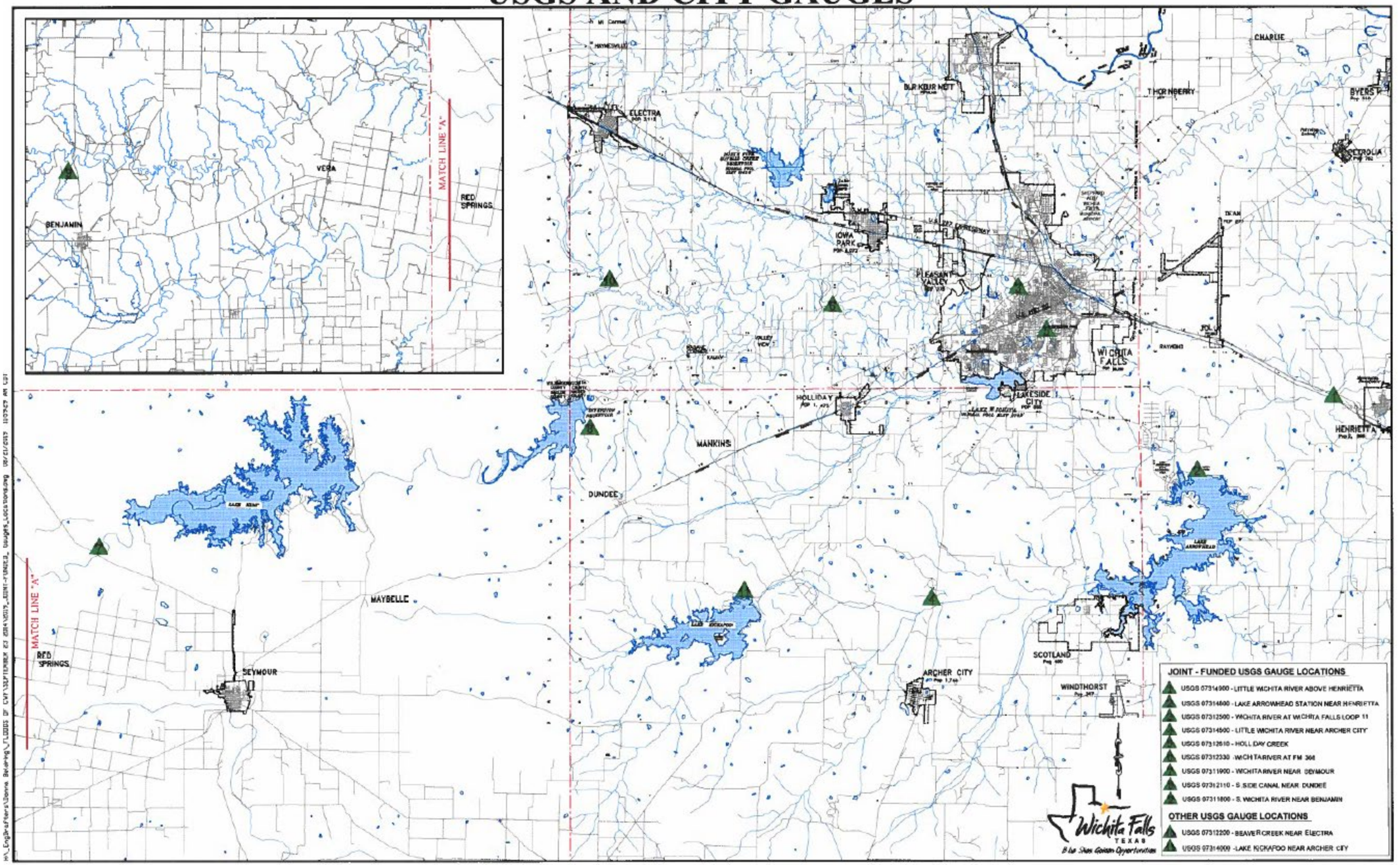
By_____ Date: _____
Name:
Title:

City of Wichita Falls
25SJJFATX039000

Station Number	Description	Code	No. Units	Diff. Factor	USGS Funds	City of Wichita Falls Funds	Total Cost
001: SURFACE WATER							
07311800	S Wichita Rv nr Benjamin, TX						
	Full Range Streamflow Station	QCONT	0.68	1	$5,400	$6,000	$11,400
	(USACE Tulsa funds $5200)						
				Site Totals:	**$5,400**	**$6,000**	**$11,400**
07311900	Wichita River near Seymour, TX						
	Full Range Streamflow Station	QCONT	0.68	1	$3,000	$8,400	$11,400
	(USACE Tulsa funds $5200)						
				Site Totals:	**$3,000**	**$8,400**	**$11,400**
07312109	Diversion Lake near Dundee, TX						
	Reservoir Stage Only	RES-E	0.37	0.9	$1,037	$1,290	$2,327
	(USACE Tulsa funds $3835)						
				Site Totals:	**$1,037**	**$1,290**	**$2,327**
07312330	Wichita Rv at FM 368 nr Iowa Park, TX						
	Stage, Continuous	STGCONT	1	1	$0	$8,000	$8,000
				Site Totals:	**$0**	**$8,000**	**$8,000**
07312610	Holliday Ck at Wichita Falls, TX						
	Full Range Streamflow Station	QCONT	1	1	$0	$16,800	$16,800
				Site Totals:	**$0**	**$16,800**	**$16,800**
07314500	Little Wichita River near Archer City, TX						
	Full Range Streamflow Station	QCONT	1	1	$5,885	$10,915	$16,800
				Site Totals:	**$5,885**	**$10,915**	**$16,800**
07314800	Lake Arrowhead near Henrietta, TX						
	Reservoir Stage Only	RES-E	1	1	$410	$6,590	$7,000
				Site Totals:	**$410**	**$6,590**	**$7,000**
07314900	Little Wichita River above Henrietta, TX						
	Full Range Streamflow Station	QCONT	1	1	$5,885	$10,915	$16,800
				Site Totals:	**$5,885**	**$10,915**	**$16,800**
				SURFACE WATER TOTAL	**$21,617**	**$68,910**	**$90,527**
003: WATER QUALITY							
07312500	Wichita River at Wichita Falls, TX						
	O&M of Water-Quality Monitor T, SC	WQMON2	1	1	$5,800	$10,950	$16,750
	Collection and analysis of Water-Quality Samples	WQSPER	6	1		$11,450	$11,450
	Major dissolved inorganic ions	S1022	6	1			
	Dissolved nutrients and orthophosphate	S1034	6	1			
				Site Totals:	**$5,800**	**$22,400**	**$28,200**
				WATER QUALITY TOTAL	**$5,800**	**$22,400**	**$28,200**

PROJECT	USGS FUNDS	CITY OF WICHITA FALLS FUNDS	TOTAL COST
SURFACE WATER: 00180	$21,617	$68,910	$90,527
WATER QUALITY: 00380	$5,800	$22,400	$28,200
PROJECT TOTAL	**$27,417**	**$91,310**	**$118,727**

USGS AND CITY GAUGES



CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for the 2024 Sewer Budget Utility Improvement Project to Bowles Construction Co. in the amount of $1,338,699.00.

INITIATING DEPT: Public Works

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Complete Public Improvement Projects

COMMENTARY: Three bids for the 2024 Sewer Budget Utility Improvement Project (BUIP) were opened on September 3, 2024. Generally, the annual Sewer BUIP is the replacement or rehabilitation of various sanitary sewer infrastructure and associated work. More specifically, this project will remove and replace vitrified clay pipes that either lack capacity or are beginning to fail, manhole replacement, clean-outs, pavement repair, and other related work. The project bid proposal included a Base Bid scope of work and 4 Additive alternate bids. Due to the budget for the project, staff will propose awarding the Base Bid scope of work and the work bid as part of Additive Alternate #2.

The bids received for this project on the Base Bid & Add/Alts #2 are as follows:

COMPANY	AMOUNT
Bowles Construction Co. – Wichita Falls, TX	$ 1,338,699.00
MH Civil Constructors – Amarillo, TX	$ 1,536,765.00
Canary Construction – Lewisville, TX	$ 1,616,122.00

Construction of this project should require approximately 180 calendar days and funding available in this year's budget is $1,332,611 to complete the project. This amount is slightly over budget, however, there is surplus funding available from the Lift Station Rehab Project to cover this small deficit.

Bowles Construction Co. is a local contractor that has performed acceptable work for the City in the past. Therefore, staff recommends award of the Base Bid plus Additive Alternate #2 to Bowles Construction Co. in the amount of $1,338,699.00.

☒ **Director, Public Works**

ASSOCIATED INFORMATION: Resolution , Bid Tab, Location Maps

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the 2024 Sewer Budget Utility Improvement Project to Bowles Construction Co. in the amount of $1,338,699.00

WHEREAS, the City of Wichita Falls has advertised for bids for the 2024 Sewer Budget Utility Improvement Project; and

WHEREAS, it is found that the lowest responsible bidder is Bowles Construction Co., who made a unit price bid with an estimated total of $1,338,699.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price bid for the 2024 Sewer Budget Utility Improvement Project is awarded to Bowles Construction Co. in an estimated total amount of $1,338,699.00, and the City Manager is authorized to execute a contract for the City, in a form approved by the City Attorney, with said Contractor for the construction of such project.

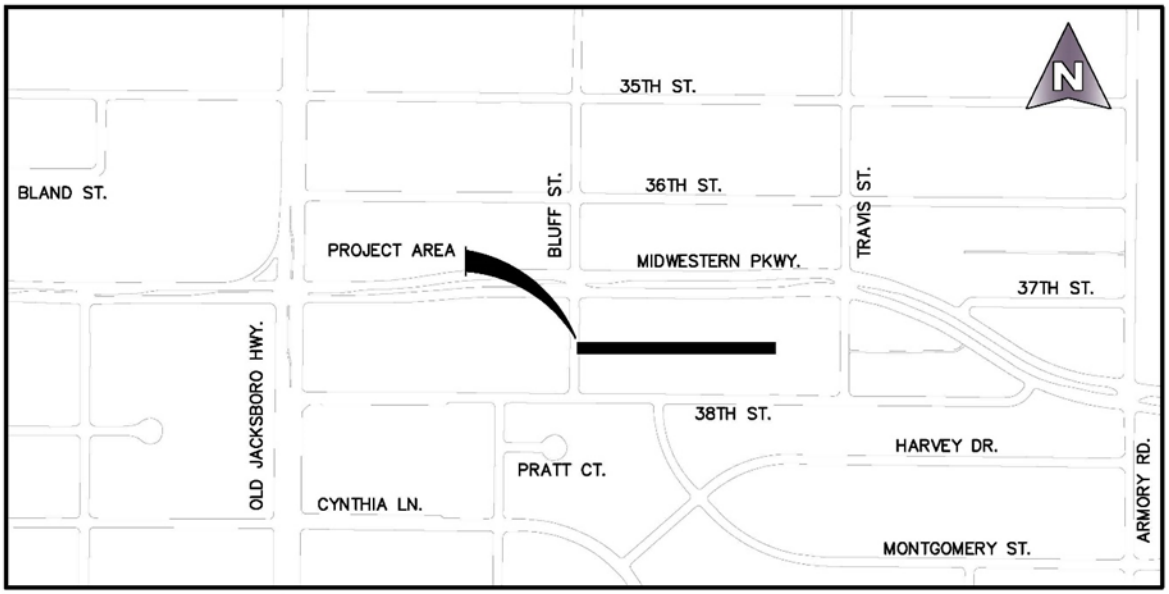
PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

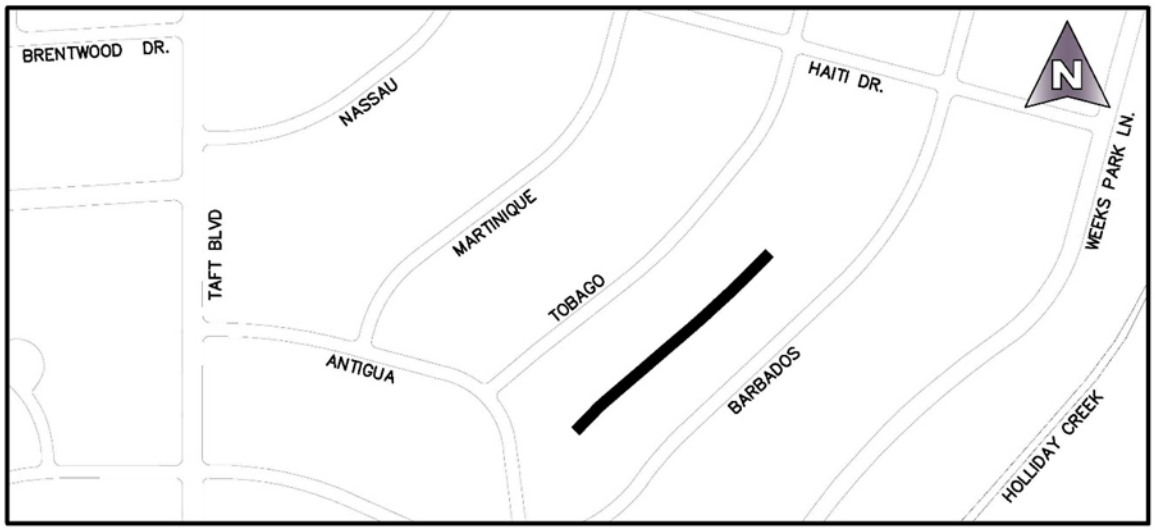
ATTEST:

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City Clerk

2024 SEWER BUDGET UTILITY IMPROVEMENT PROJECT CWF24-565-06

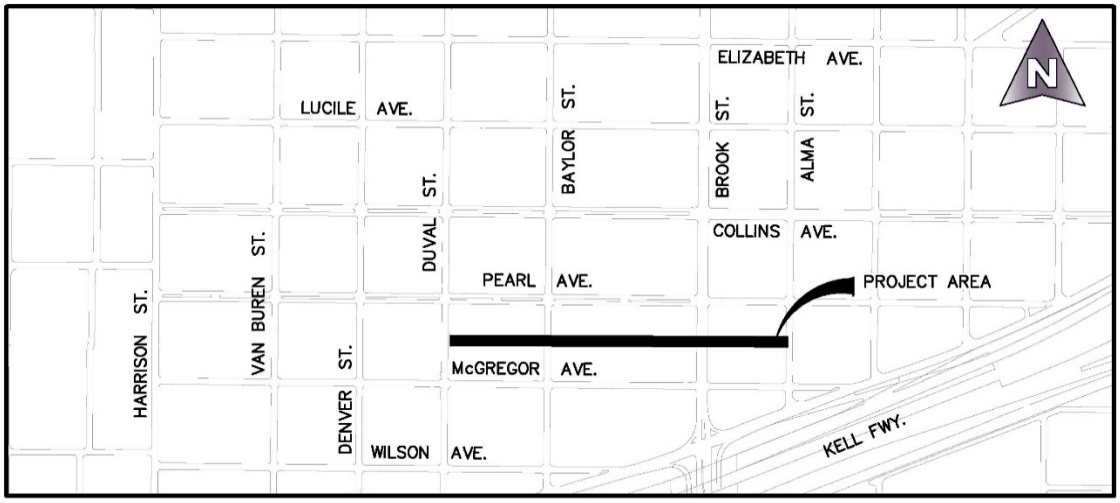


BETWEEN 38TH ST. AND MIDWESTERN PKWY.
(BASE BID)
NOT TO SCALE

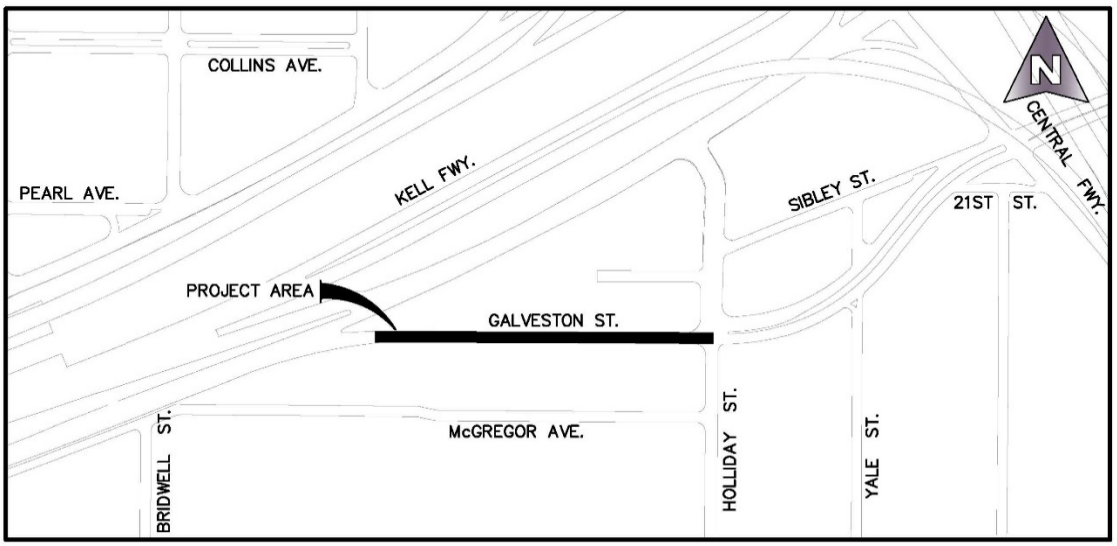


BETWEEN TOBAGO AND BARBADOS
(ADD/ALT #2)
NOT TO SCALE

2024 SEWER BUDGET UTILITY IMPROVEMENT PROJECT CWF24-565-06



BETWEEN PEARL AVE. & McGREGOR AVE.
(BASE BID)
NOT TO SCALE



GALVESTON ST.
(BASE BID)
NOT TO SCALE

2024 SEWER BUDGET UTILITY IMPROVEMENT PROJECT
CWF24-565-06
BID DATE: SEPTEMBER 3, 2024

BASE BID				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
107-TS	TRENCH SAFETY SYSTEM	LF	2828	$3.00	$8,484.00	$1.00	$2,828.00	$10.00	$28,280.00
200.1	SITE PREP & MOBILIZATION (NOT TO EXCEED 5%)	LS	1	$40,000.00	$40,000.00	$63,387.00	$63,387.00	$60,000.00	$60,000.00
201.1-TR	TREE REMOVAL	EA	4	$3,000.00	$12,000.00	$2,500.00	$10,000.00	$1,500.00	$6,000.00
203.1-RP	REMOVE EXISTING PAVEMENT	SY	1692	$15.00	$25,380.00	$20.00	$33,840.00	$155.00	$262,260.00
301.1	6" SUBGRADE STABILIZATION	SY	1907	$15.00	$28,605.00	$20.00	$38,140.00	$50.00	$95,350.00
303.6-A	INSTALL REINFORCED CONCRETE ALLEY	SY	1397	$105.00	$146,685.00	$200.00	$279,400.00	$100.00	$139,700.00
305.2-AA	INSTALL 6" REINFORCED CONCRETE ALLEY APPROACH	SY	323	$105.00	$33,915.00	$175.00	$56,525.00	$120.00	$38,760.00
305.2-DA	INSTALL 6" REINFORCED CONCRETE DRIVE APPROACH	SY	23	$105.00	$2,415.00	$150.00	$3,450.00	$120.00	$2,760.00
402-PR	PAVEMENT REPAIR	SY	143	$135.00	$19,305.00	$175.00	$25,025.00	$265.00	$37,895.00
501.14-WA	WATERLINE ADJUSTMENT	LS	1	$12,000.00	$12,000.00	$2,500.00	$2,500.00	$6,500.00	$6,500.00
501.17-6	INSTALL 6" SDR 26 PVC SANITARY SEWER PIPE	LF	23	$290.00	$6,670.00	$160.00	$3,680.00	$155.00	$3,565.00
501.17-10	INSTALL 10" SDR 26 PVC SANITARY SEWER PIPE	LF	2128	$225.00	$478,800.00	$200.00	$425,600.00	$195.00	$414,960.00
501.17-12	INSTALL 12" SDR 26 PVC SANITARY SEWER PIPE	LF	677	$265.00	$179,405.00	$215.00	$145,555.00	$210.00	$142,170.00
502.1-I	INSTALL 4' DIA. SANITARY SEWER MANHOLE	EA	1	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$15,000.00	$15,000.00
502.1-R	REMOVE SANITARY SEWER MANHOLE	EA	3	$1,000.00	$3,000.00	$3,000.00	$9,000.00	$2,200.00	$6,600.00
502.1-RR	REMOVE & REPLACE 4' DIA. SANITARY SEWER MANHOLE	EA	4	$8,000.00	$32,000.00	$10,000.00	$40,000.00	$2,200.00	$8,800.00
502.9-MC	MANHOLE COATING	SF	116	$80.00	$9,280.00	$45.00	$5,220.00	$32.00	$3,712.00
503-10	INSTALL 10" STEEL CASING	LF	20	$300.00	$6,000.00	$250.00	$5,000.00	$690.00	$13,800.00
503-14	INSTALL 14" STEEL CASING	LF	14	$400.00	$5,600.00	$275.00	$3,850.00	$700.00	$9,800.00
702-JB	STORM DRAIN JUNCTION BOX	EA	2	$17,000.00	$34,000.00	$30,000.00	$60,000.00	$8,000.00	$16,000.00
801	TEMPORARY BARRICADING & TRAFFIC CONTROL	LS	1	$35,000.00	$35,000.00	$45,000.00	$45,000.00	$6,000.00	$6,000.00
	Engineers Estimate: $1,090,000.00			TOTAL	$1,125,544.00	TOTAL	$1,265,000.00	TOTAL	$1,317,912.00

ADD/ALT #1 - ACROSS KELL FWY.				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
107-TS-ALT1	TRENCH SAFETY SYSTEM	LF	341	$10.00	$3,410.00	$1.00	$341.00	$10.00	$3,410.00
203.1-RP-ALT1	REMOVE EXISTING PAVEMENT	SY	30	$20.00	$600.00	$20.00	$600.00	$150.00	$4,500.00
305.2-SW-ALT1	INSTALL 4" REINFORCED CONCRETE SIDEWALK	SY	30	$90.00	$2,700.00	$120.00	$3,600.00	$100.00	$3,000.00
501.14-WA-ALT1	WATERLINE ADJUSTMENT	LS	1	$11,000.00	$11,000.00	$2,500.00	$2,500.00	$6,000.00	$6,000.00
501.17-8-ALT1	INSTALL 8" SDR 26 PVC SANITARY SEWER PIPE	LF	50	$305.00	$15,250.00	$175.00	$8,750.00	$125.00	$6,250.00
501.17-12-ALT1	INSTALL 12" SDR 26 PVC SANITARY SEWER PIPE	LF	16	$350.00	$5,600.00	$215.00	$3,440.00	$145.00	$2,320.00
501.21-16-ALT1	INSTALL 16" IPS SDR 17 FUSIBLE HDPE SANITARY SEWER PIPE	LF	573	$250.00	$143,250.00	$230.00	$131,790.00	$220.00	$126,060.00
502.1-A-ALT1	ABANDON SANITARY SEWER MANHOLE	EA	1	$800.00	$800.00	$3,000.00	$3,000.00	$2,200.00	$2,200.00
502.1-IS-ALT1	INSTALL 5' DIA. SANITARY SEWER MANHOLE	EA	2	$10,000.00	$20,000.00	$8,000.00	$16,000.00	$9,000.00	$18,000.00
502.1-RR-ALT1	REMOVE & REPLACE 4' DIA. SANITARY SEWER MANHOLE	EA	1	$7,000.00	$7,000.00	$10,000.00	$10,000.00	$8,000.00	$8,000.00
502.2-CO-ALT1	INSTALL SANITARY SEWER CLEANOUT	EA	1	$2,000.00	$2,000.00	$2,500.00	$2,500.00	$1,500.00	$1,500.00

502.9-MC-ALT1	MANHOLE COATING	SF	258	$60.00	$15,480.00	$45.00	$11,610.00	$32.00	$8,256.00
503-20-ALT1	INSTALL 20" STEEL CASING	LF	567	$515.00	$292,005.00	$800.00	$453,600.00	$750.00	$425,250.00
506.8-ALT1	CUT & PLUG SANITARY SEWER	EA	2	$500.00	$1,000.00	$500.00	$1,000.00	$1,500.00	$3,000.00
702-JB-ALT1	STORM DRAIN JUNCTION BOX	EA	1	$17,000.00	$17,000.00	$30,000.00	$30,000.00	$9,000.00	$9,000.00
402-PR-TX	TxDOT PAVEMENT REPAIR	SY	30	$350.00	$10,500.00	$500.00	$15,000.00	$450.00	$13,500.00
801-TX	TxDOT TRAFFIC CONTROL	LS	1	$35,000.00	$35,000.00	$25,000.00	$25,000.00	$9,500.00	$9,500.00
	Engineers Estimate: $460,000.00			TOTAL	$582,595.00	TOTAL	$718,731.00	TOTAL	$649,746.00

ADD/ALT #2 - BETWEEN TOBAGO & BARBADOS				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
107-TS-ALT2	TRENCH SAFETY SYSTEM	LF	550	$10.00	$5,500.00	$1.00	$550.00	$10.00	$5,500.00
203.1-RP-ALT2	REMOVE EXISTING PAVEMENT	SY	701	$15.00	$10,515.00	$20.00	$14,020.00	$150.00	$105,150.00
301.1-ALT2	6" SUBGRADE STABILIZATION	SY	797	$15.00	$11,955.00	$20.00	$15,940.00	$50.00	$39,850.00
303.6-A-ALT2	INSTALL REINFORCED CONCRETE ALLEY	SY	701	$105.00	$73,605.00	$175.00	$122,675.00	$100.00	$70,100.00
501.17-6-ALT2	INSTALL 6" SDR 26 PVC SANITARY SEWER PIPE	LF	538	$160.00	$86,080.00	$160.00	$86,080.00	$95.00	$51,110.00
502.1-RR-ALT2	REMOVE & REPLACE 4' DIA. SANITARY SEWER MANHOLE	EA	2	$7,500.00	$15,000.00	$10,000.00	$20,000.00	$8,000.00	$16,000.00
502.1-RRE-ALT2	REMOVE & REPLACE 4' DIA. SANITARY SEWER MANHOLE W/ EXTERIOR DROP MH	EA	1	$8,500.00	$8,500.00	$10,000.00	$10,000.00	$9,000.00	$9,000.00
502.2-CO-ALT2	INSTALL SANITARY SEWER CLEANOUT	EA	1	$2,000.00	$2,000.00	$2,500.00	$2,500.00	$1,500.00	$1,500.00
	Engineers Estimate: $190,000.00			TOTAL	$213,155.00	TOTAL	$271,765.00	TOTAL	$298,210.00

ADD/ALT #3 - MANHOLE COATING #1				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
502.9-MC-ALT3	MANHOLE COATING	SF	1078	$60.00	$64,680.00	$45.00	$48,510.00	$32.00	$34,496.00
	Engineers Estimate: $75,000.00			TOTAL	$64,680.00	TOTAL	$48,510.00	TOTAL	$34,496.00

ADD/ALT #4 - MANHOLE COATING #2				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
502.9-MC-ALT4	MANHOLE COATING	SF	645	$60.00	$38,700.00	$45.00	$29,025.00	$32.00	$20,640.00
	Engineers Estimate: $45,000.00			TOTAL	$38,700.00	TOTAL	$29,025.00	TOTAL	$20,640.00

ADDENDUM #1 - MANHOLE COATING #3				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX		Canary Construction, Inc., Lewisville, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
502.9-MC-ADD1	MANHOLE COATING	SF	645	$60.00	$38,700.00	$45.00	$29,025.00	$32.00	$20,640.00
	Engineers Estimate: $45,000.00			TOTAL	$38,700.00	TOTAL	$29,025.00	TOTAL	$20,640.00

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the City Manager to award bid and contract for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project to Bowles Construction Co. in the amount of $1,117,401.00.

INITIATING DEPT: Public Works

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Complete Public Improvement Projects

COMMENTARY: Two bids for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project were opened on September 3, 2024. This project provides for the rehabilitation of lift stations 20, 58 & 65 for the replacement of pumps, motors, control panels and associated work.

The bids received for this project on the Base Bid & Add/Alt #1 are as follows:

COMPANY		AMOUNT
Bowles Construction Co.	– Wichita Falls, TX	$1,117,401.00
MH Civil Constructors, Inc.	– Amarillo, TX	$1,595,100.00

Construction of this project should require approximately 150 calendar days to complete and the total contract award is less than the 2024 budget of $1.2 million.

Bowles Construction Co. is a local contractor that has performed acceptable work for the City in the past, therefore, staff recommends award of the contract to Bowles Construction Co, based on unit price quantities.

☒ **Director, Public Works**

ASSOCIATED INFORMATION: Resolution, Bid Tab, Location Map

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution authorizing the City Manager to award bid and contract for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project to Bowles Construction Co. in the amount of $1,117,401.00

WHEREAS, the City of Wichita Falls has advertised for bids for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project; and,

WHEREAS, it is found that the lowest responsible bidder is Bowles Construction Co. who made a unit price bid with an estimated total of $1,117,401.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The unit price bid for the 2024 Lift Station 20, 58 & 65 Rehabilitation Project is awarded to Bowles Construction Co. in an estimated total amount of $1,117,401.00, and the City Manager is authorized to execute a contract for the City with said Contractor for the construction of such project.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

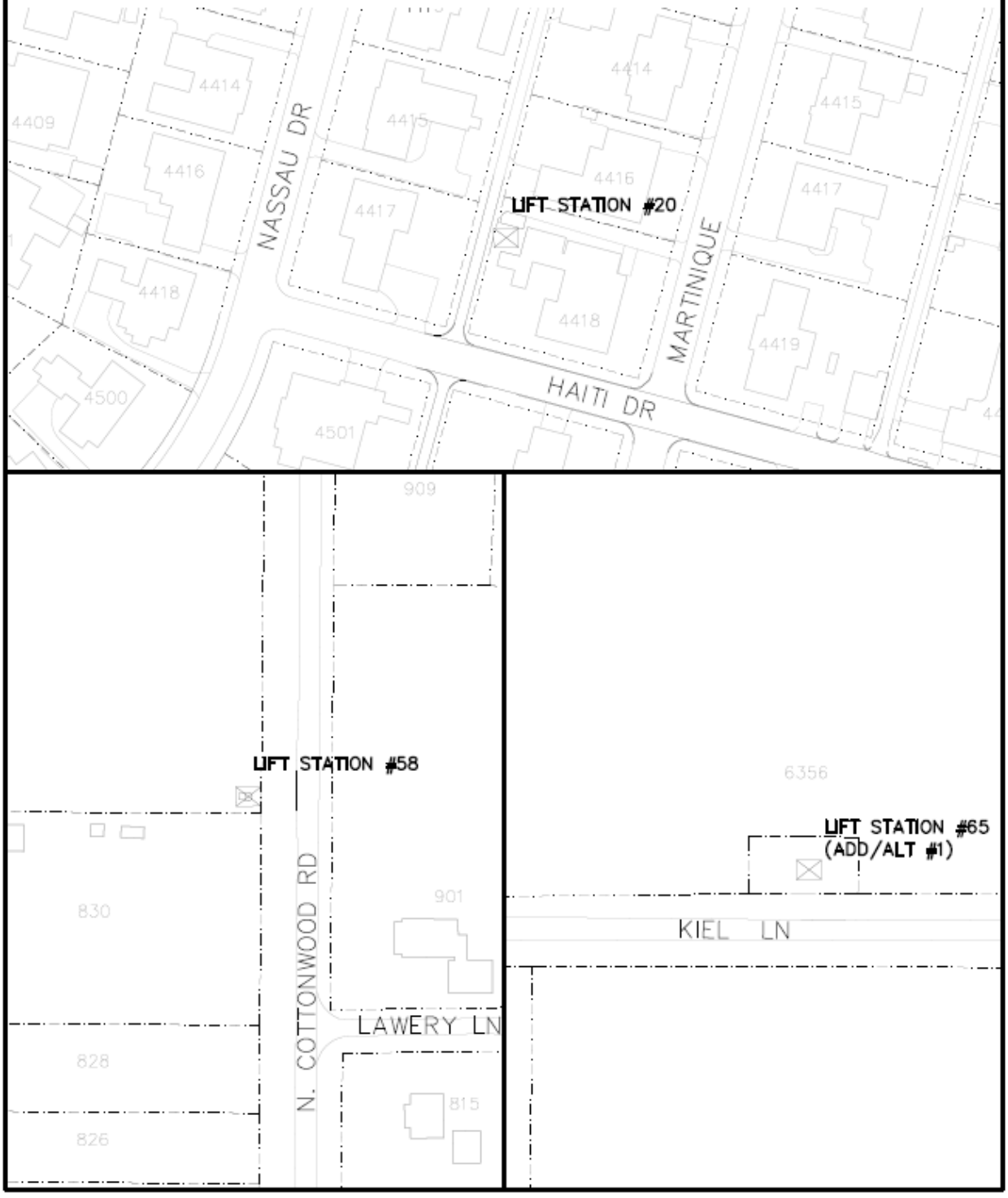
2024 LIFT STATION 20, 58 & 65 REHABILITATION PROJECT
CWF24-565-08
BID DATE: SEPTEMBER 3, 2024

BASE BID				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total
200.1	MOBILIZATION (NOT TO EXCEED 5%)	LS	1	$25,000.00	$25,000.00	$65,100.00	$65,100.00
203.3	SITE PREP	LS	1	$40,000.00	$40,000.00	$20,000.00	$20,000.00
501.12	ALUMINUM PLATE COVER	EA	1	$5,000.00	$5,000.00	$5,000.00	$5,000.00
501.12-RC	APS RETRO COVER	EA	1	$12,000.00	$12,000.00	$5,000.00	$5,000.00
502.9-C	LIFT STATION COATING	SF	1278	$60.00	$76,680.00	$50.00	$63,900.00
600-EP	ELECTRICAL PANEL COMPONENT INSTALLATION	EA	2	$45,000.00	$90,000.00	$22,000.00	$44,000.00
600-PM-20	INSTALL NEW PUMPS & MOTORS FOR LIFT STATION 20	EA	1	$108,000.00	$108,000.00	$160,000.00	$160,000.00
600-PM-58	INSTALL NEW PUMPS & MOTORS FOR LIFT STATION 58	EA	1	$83,000.00	$83,000.00	$150,000.00	$150,000.00
600-R	REMOVE & SALVAGE EXISTING PUMPS	EA	2	$8,000.00	$16,000.00	$25,000.00	$50,000.00
600-TP-20	TEMPORARY BYPASS PUMPING FOR LS 20	EA	1	$50,000.00	$50,000.00	$75,000.00	$75,000.00
600-TP-58	TEMPORARY BYPASS PUMPING FOR LS 58	EA	1	$50,000.00	$50,000.00	$75,000.00	$75,000.00
702.8-V-20	INSTALL CONCRETE VALVE VAULT FOR LS 20	EA	1	$65,000.00	$65,000.00	$150,000.00	$150,000.00
702.8-V-58	INSTALL CONCRETE VALVE VAULT FOR LS 58	EA	1	$62,000.00	$62,000.00	$130,000.00	$130,000.00
702.8-WW	INSTALL CONCRETE WET WELL	EA	1	$64,000.00	$64,000.00	$200,000.00	$200,000.00
801.4-6	6' WOODEN FENCE W/ CHAINLINK GATE & PRIVACY SLATS	LF	80	$150.00	$12,000.00	$400.00	$32,000.00
805-ES	ELECTRICAL SERVICE UPGRADE & POLE	EA	2	$5,500.00	$11,000.00	$10,000.00	$20,000.00
	Engineers Estimate: $870,000.00			TOTAL	$769,680.00	TOTAL	$1,245,000.00

ADD/ALT #1 - LS 65				Bowles Construction Co., Wichita Falls, TX		MH Civil Constructors, Inc., Amarillo, TX	
Pay Item	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total
200.1-ALT1	MOBILIZATION	LS	1	$10,000.00	$10,000.00	$25,000.00	$25,000.00
203.3-ALT1	SITE PREP	LS	1	$20,000.00	$20,000.00	$10,000.00	$10,000.00
502.9-C-ALT1	LIFT STATION COATING	SF	462	$60.00	$27,720.00	$50.00	$23,100.00
600-EP-AL1	ELECTRICAL PANEL COMPONENT INSTALLATION	EA	1	$120,000.00	$120,000.00	$32,000.00	$32,000.00
600-EP-CS-ALT1	INSTALL SC2000 CONTROLLER SYSTEM	EA	1	$1.00	$1.00	$15,000.00	$15,000.00
600-RR-ALT1	REMOVE & REPLACE LS 65 VALVE VAULT INTERNAL COMPONENTS	LS	1	$100,000.00	$100,000.00	$170,000.00	$170,000.00
600-TP-65-ALT1	TEMPORARY BYPASS PUMPING FOR LS 65	EA	1	$70,000.00	$70,000.00	$75,000.00	$75,000.00
	Engineers Estimate: $255,000.00			TOTAL	$347,721.00	TOTAL	$350,100.00
	TOTAL (Base Bid + Add/Alt #1)			TOTAL	$1,117,401.00	TOTAL	$1,595,100.00

Written amount of $245,000.00 was mathmatically incorrect

2024 LIFT STATION 20, 58 & 65
REHABILITATION PROJECT
CWF24-565-08



CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the purchase of two ¾-ton pickups for the Fire Department and Animal Control Division through The Interlocal Purchasing System (TIPS) purchasing cooperative from Chuck Nash Chevrolet Buick Inc. (dba Chuck Nash Chevrolet Buick GMC) in the amount of $102,591.67.

INITIATING DEPT: Aviation Traffic & Transportation

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: N/A

COMMENTARY: In May of 2024, Ford Motor Company formally notified the City of Wichita Falls that it would be unable to produce 19 pickups that had been approved by City Council in 2022 and 2023. This decision by Ford effectively canceled the City's Purchase Order on these items, as well as disrupting the City of Wichita Falls' capital replacement plan for pickups. While manufacturing issues are still a problem, staff research indicates that one of our cooperative agreement vendors has two ¾-ton Chevrolet pickups available in their inventory right now. Sam Nash Chevrolet Buick, Inc. (dba Chuck Nash Chevrolet Buick GMC) is the company on The Interlocal Purchasing System (Contract 240502) purchasing cooperative.

This purchase will complete the acquisition of 22 ¾-ton pickups over the three year period, as well as assist the Wichita Falls Fire Department with the replacement of one of their units.

The average age of a ¾-ton pickup auctioned by Fleet Maintenance is 22 years.

Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements. This chapter does not apply to expenditure for. . . (12) personal property sold. . . under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

Staff recommends approval of the resolution authorizing the purchase of two (2) ¾-ton pickups for the Fire Department and the Animal Control Division through The Interlocal Purchasing System (TIPS) purchasing cooperative from Chuck Nash Auto Group in the amount of $102,591.67.

Amount of Purchase:	$102,591.67
Budgeted Amount:	$94,769.91 (average)
Budget Shortfall:	$7,821.76

There was budget savings in the Fleet Maintenance FY 24 Building Capital Improvement budget. Funds will be transferred from this account to offset the $7,821.76 shortfall for the purchase of these two units.

☒ **Director of Aviation, Traffic & Transportation** ☒ **Director of Finance**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Chuck Nash Chevrolet Buick GMC

3045 I 35 N Frontage Rd, San Marcos, TX 78666
Phone (512) 396-7888 | Fax (512)396-7900

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members - Edward Munoz - Mark Wood - Chuck Tolle - Clay Powell - Ben Kampmeier - Jeffry Michelson - Bill Boyd

TIPS Contract 240502

End User:	City of Wichita Falls	**Nash Sales Rep:**	Jeffry Michelson
Contact:	Donald Mcewen	**Date:**	08/302024
Contact TN/Email:	Donald.mcewen@wichitafalls.gov	**Phone #:**	(940)761-7931
Product Description:	2025 Chevolet 2500 Reg Cab 2WD	**Color Code:**	White

A. **Bid Line #** _____ **Base Price:** $ 47,973.42

B. **Published Options (Itemize Each Below)**

Code	Description	Bid Price	Code	Description	Bid Price
				Total of B – Published Options	$ 0.00

C. **Dealer Published Options**

Code	Description	Bid Price	Code	Description	Bid Price
				National Fleet	-$ 500.00
				Total of C – Published Options	-$ 500.00

D. **Off Menu Options**

Code	Description	Bid Price	Code	Description	Bid Price
				Total of D – Off Menu Options	$ 0.00

Off Menu Options limited to 25% of Published Price **Current %** 0.00%

Delivery Charges	350	Miles @ $1.48/mile		$ 521.50
Floorplan Expense	0	Days	$8.18 Per Diem	$ 0.00
Lot Insurance Expense		Days	$8.18 Per Diem	$ 0.00
Manufacturer Delivery Fee				$ 0.00
			Total Each	$ 47,994.92
Quantity Ordered	1	X F =		$ 47,994.92
Administrative Fee				$ 400.00
Trade In Allowance – Non-Equipment debits and credits				

TOTAL PURCHASE PRICE INCLUDING ADMIN FEE $ 48,394.92

plus applicable fees

BUYER'S ORDER
FROM
CHUCK NASH

3209 IH 35 N SAN MARCOS, TX 78666
SAN MARCOS 353-7788 AUSTIN 477-3236
1-800-460-6274

KEY IGN.	KEY TRUNK	DEAL NUMBER
		DATE 8/30/2024 / INVOICE

PURCHASER'S NAME: CITY OF WICHITA FALLS — TELEPHONE:

ADDRESS: 2100 SEYMOUR HWY — CITY: WICHITA FALLS — STATE: TX — ZIP CODE: 78301

I/WE HEREBY PURCHASE FROM YOU, UNDER THE TERMS AND CONDITIONS SPECIFIED, THE FOLLOWING:

STOCK NO.	YEAR	MAKE	MODEL	SERIAL NUMBER	LICENSE
104173	2025	CHEVROLET	SILVERADO 2500HD	1GC0ALE76SF104173	

VEHICLE PRICE		47,973 42
TIPS Contract 240502	REBATE	500 00
	ADMIN FEE	400 00
	DELIVERY	521 50
	VIT TAX	00
	TOTAL	48,394 92
	TITLE	23 00
	STATE INSPECTION	16 75
	DEALER INSPECTION	7 00
SHOW LIEN TO	TAX	00
	LICENSE / REG.	241 75
	DOCUMENTARY FEE	225 00
	DEPUTY SERVICE FEE	10 00
	ROAD AND BRIDGE	20 00
	TOTAL CASH PRICE	48,938 42

DRAFT INSTRUCTIONS	TRADE-IN 00	
	LESS PAYOFF 00	
	EXTENDED SER. AGREEMENT 00	
PAYOFF TO	DEPOSIT	
	DUE ON DELIVERY 00	

YEAR	MAKE	MODEL	SERIAL NUMBER	LICENSE	MILEAGE		
						TOTAL DOWN PAYMENT	00
						UNPAID BALANCE	48,938 42

CHUCK NASH BY:	SALESMAN	PURCHASER	DEL DATE

FULL DISCLOSURE REQUIRED BY FEDERAL REGULATION "Z", THE CONSUMER PROTECTION ACT AND THE TEXAS CONSUMER CREDIT CODE, WILL BE MADE PRIOR TO CONSUMMATION OF A CREDIT SALE.

THIS WRITTEN ORDER COMPRISES THE ENTIRE AGREEMENT PERTAINING TO THIS PURCHASE AND NO OTHER AGREEMENT OF ANY KIND, VERBAL UNDERSTANDING OR PROMISE WHATSOEVER, WILL BE RECOGNIZED. IT IS EXPRESSLY AGREED THAT THE PURCHASE ACQUIRES NO RIGHT, TITLE OR INTEREST IN OR TO THE PROPERTY WHICH HE AGREES TO PURCHASE HEREUNDER UNTIL SUCH PROPERTY IS DELIVERED TO HIM AND EITHER FULL PURCHASE PRICE IS PAID IN CASH OF SATISFACTORY DEFERRED PAYMENT AGREEMENT IS EXECUTED BY THE PARTIES HERETO, THE TERMS OF WHICH SHALL THEREAFTER BE CONTROLLING, AND UNTIL A CLEAR TITLE IS FURNISHED TO THE DEALER FOR THE USED CARS OR TRUCKS INVOLVED IF ANY. **THIS IS NOT A CONDITIONAL SALES CONTRACT BUT IS A BUYER'S ORDER.**

ALL NEW VEHICLES CARRY THE STANDARD FACTORY WARRANTY. IT IS UNDERSTOOD THERE IS NO GUARANTEE ON THE ABOVE DESCRIBED NEW OR USED VEHICLE OTHER THAN APPEARS ON THIS **BUYER'S ORDER.** MILEAGE, IF USED CAR MODEL, IS NOT GUARANTEED AND VERBAL AGREEMENT BY THE SALEAMAN WILL NOT BE CONSIDERED BINDING ON THE SELLER. IT IS AGREED THAT NEITHER **CHUCK NASH**, NOR THE MANUFACTURER WILL BE LIABLE FOR FAILURE TO EFFECT DELIVERY. THIS ORDER IS NOT BINDING ON THE DEALER UNTIL APPROVED BY AN OFFICER OF **CHUCK NASH**, AS ITS OFFICE IN SAN MARCOS, TX.

"THE DEALER'S INVENTORY TAX CHARGE IS INTENDED TO REIMBURSE THE DEALER FOR AD VALOREM TAXES ON ITS MOTOR VEHICLE INVENTORY. THE CHARGE, WHICH IS PAID BY THE DEALER TO THE TAX ASSESSOR-COLLECTOR, IS NOT A TAX IMPOSED ON A CONSUMER BY THE GOVERNMENT, AND IS NOT REQUIRED TO BE CHARGED BY THE DEALER TO THE CONSUMER."

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY THE PARTIES. THIS NOTICE IS REQUIRED BY LAW.

DISCLAIMER OF WARRANTIES

ANY WARRANTIES ON THE PRODUCTS SOLD HEREBY ARE THOSE MADE BY THE FACTORY. THE SELLER, CHUCK NASH HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE, AND CHUCK NASH NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE.

BUYER'S ORDER
FROM
CHUCK NASH

3209 IH 35 N SAN MARCOS, TX 78666
SAN MARCOS 353-7788 AUSTIN 477-3236
1-800-460-6274

KEY IGN.	KEY TRUNK		DEAL NUMBER
		DATE 9/4/2024	INVOICE
PURCHASER'S NAME CITY OF WICHITA FALLS		TELEPHONE	
ADDRESS 2100 SEYMOUR HWY	CITY WICHITA FALLS	STATE TX	ZIP CODE 78301

I/WE HEREBY PURCHASE FROM YOU, UNDER THE TERMS AND CONDITIONS SPECIFIED, THE FOLLOWING:

STOCK NO.	YEAR	MAKE	MODEL	SERIAL NUMBER	LICENSE
411803	2024	CHEVROLET	SILVERADO 2500HD	1GC5YLE79RF411803	

VEHICLE PRICE		52,494 75
TIPS Contract 240502	ADMIN FEE	400 00
	DELIVERY FEE	521 50
	VIT TAX	00
	TOTAL	53,416 25
	TITLE	00
	STATE INSPECTION	00
	DEALER INSPECTION	7 00
SHOW LIEN TO	TAX	00
	LICENSE / REG.	5 00
	DOCUMENTARY FEE	225 00
	TOTAL CASH PRICE	53,653 25
DRAFT INSTRUCTIONS	TRADE-IN 00	
	LESS PAYOFF 00	
	EXTENDED SER. AGREEMENT 00	
PAYOFF TO	DEPOSIT	
	DUE ON DELIVERY 00	

YEAR	MAKE	MODEL	SERIAL NUMBER	LICENSE	MILEAGE		
						TOTAL DOWN PAYMENT	00
						UNPAID BALANCE	53,653 25

CHUCK NASH BY:	SALESMAN	PURCHASER	DEL DATE

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Chuck Nash Chevrolet Buick GMC

3045 I 35 N Frontage Rd, San Marcos, TX 78666
Phone (512) 396-7888 | Fax (512)396-7900

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members - Edward Munoz - Mark Wood - Chuck Tolle - Clay Powell - Ben Kampmeier - Jeffry Michelson - Bill Boyd

TIPS Contract 240502

End User: City of Wichita Fall
Nash Sales Rep: Jeffry Michelson
Contact: Donald McEwen
Date: 09/03/2024
Contact TN/Email: donald.mcewen@wichitafallstx.gov
Phone #: (940)761-7931
Product Description: 2024 Chevrolet Double Cab WT 4WD
Color Code: White

A. **Bid Line #** 411803 — **Base Price:** $ 52,494.75

B. **Published Options (Itemize Each Below)**

Code	Description	Bid Price	Code	Description	Bid Price
				Total of B – Published Options	$ 0.00

C. **Dealer Published Options**

Code	Description	Bid Price	Code	Description	Bid Price
				GM Envolve Fleet Cash Program	-$ 2,000.00
				Total of C – Published Options	-$ 2,000.00

D. **Off Menu Options**

Code	Description	Bid Price	Code	Description	Bid Price
				Total of D – Off Menu Options	$ 0.00

Off Menu Options limited to 25% of Published Price — Current % 0.00%

Delivery Charges	350	Miles @ $1.49/mile			$ 521.50
Floorplan Expense	0	Days	$8.18 Per Diem		$ 0.00
Lot Insurance Expense		Days	$8.18 Per Diem		$ 0.00
Manufacturer Delivery Fee					$ 0.00
				Total Each	$ 51,016.25
Quantity Ordered	1	X F =			$ 51,016.25
Administrative Fee					$ 400.00
Trade In Allowance – Non-Equipment debits and credits					

TOTAL PURCHASE PRICE INCLUDING ADMIN FEE $ 51,416.25

plus any applicable fees

Resolution No. _____

Resolution authorizing the purchase of two ¾-ton pickups for the Fire Department and the Animal Control Division through The Interlocal Purchasing System (TIPS) purchasing cooperative from Chuck Nash Chevrolet Buick Inc. (dba Chuck Nash Chevrolet Buick GMC) in the amount of $102,591.67

WHEREAS, Texas Local Government Local Government Code §252.022 exempts items purchased through interlocal cooperative purchasing contracts from the State's competitive bidding requirements; and,

WHEREAS, the City Council of the City of Wichita Falls has passed a resolution approving the participation in such cooperative agreements; and,

WHEREAS, the City Council finds Chuck Nash Chevrolet Buick Inc. offering two ¾-ton pickup trucks through The Interlocal Purchasing System purchasing cooperative, and it is in the best interest to purchase equipment in accordance with the Cooperative Purchasing Programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

City Manager or designee is authorized to execute all documents necessary to purchase two ¾-ton pickup trucks through The Interlocal Purchasing System (TIPS Contract 240502) purchasing cooperative from Sam Nash Chevrolet Buick Inc. in the amount of $102,591.67.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution authorizing the City Manager to execute all documents necessary to purchase the EMS Record Management System from ESO Solutions, Inc. in the amount of $54,658.20.

INITIATING DEPT: Fire Department

STRATEGIC GOAL: Efficiently Deliver City Services

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: The department at this time would like to move to ESO Solutions, Inc. as the provider for our records management system. The cost of the software is $54,658.20, and funds for this purchase would be from salary savings from the past year. The City of Wichita Falls Fire Department is currently using Zoll Record Management System for records reporting. This RMS system has been in use since 2005.

☒ Fire Chief

ASSOCIATED INFORMATION: Resolution

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Quote Date:	07/17/2024
Customer Name:	City of Wichita Falls
Quote #:	Q-169215
Quote Expiration date:	10/31/2024
ESO Account Manager:	Travis Winzeler

CUSTOMER CONTACT

Customer	City of Wichita Falls
Name	Cody Melton
Email	cody.melton@wichitafallstx.gov
Phone	(940) 761-7901

BILLING CONTACT

Payor	City of Wichita Falls
Name	Cody Melton
Email	cody.melton@wichitafallstx.gov
Phone	(940) 761-7901

Address	PO Box 143
	Wichita Falls TX, 76307
Billing Frequency	Annual
Initial Term	12 months

Special Terms and Notes:

Notwithstanding anything to the contrary in this Quote, the Terms and Conditions or any other agreement between the parties, the following shall apply: the Agreement between ESO, Eagle County Health Service District and Public Safety Association, Inc., effective August 21, 2023, (the Master Agreement) shall govern the Terms and Conditions of this Quote (and upon the expiration or termination of the Master Agreement, ESO's then-current terms and conditions for such products (as indicated at www.eso.com) shall apply.

Customer is a member of Sawvik Buying Group; Member ID #13737. Pricing in the Quote contains discounts offered to Sawvik Members during the Term (including any renewals) of the Master Agreement. Should Customer cease to be a Sawvik Member, Customer shall notify ESO in writing within thirty days.

EHR

Product	Volume	Price	Discount	Total	Fee Type
3rd Party Pre-Hospital Integration	14000 Incidents	$954.00	($47.70)	$906.30	Recurring
EHR CAD Integration	14000 Incidents	$3,594.00	($179.70)	$3,414.30	Recurring
ESO EHR	14000 Incidents	$24,468.00	($1,223.40)	$23,244.60	Recurring
EHR Training	2 Days	$2,868.00	($1,434.00)	$1,434.00	One-time
EHR Training Travel Costs	2 Travel Cost	$1,000.00	($50.00)	$950.00	One-time

Fire

Product	Volume	Price	Discount	Total	Fee Type
Fire Incidents CAD Integration	14000 Incidents	$3,594.00	($3,594.00)	$0.00	Recurring
ESO Fire Incidents	8 Stations	$9,360.00	($468.00)	$8,892.00	Recurring
ESO Inspections	8 Stations	$4,080.00	($204.00)	$3,876.00	Recurring
ESO Properties	8 Stations	$3,600.00	($180.00)	$3,420.00	Recurring
ESO Hydrants	8 Stations	$2,880.00	($144.00)	$2,736.00	Recurring
ESO Activities - Fire and Fire/EMS Agencies	8 Stations	$1,920.00	($96.00)	$1,824.00	Recurring
Properties/Inspections Data Import	8 Stations	$2,360.00	($2,360.00)	$0.00	One-time
Fire - Training	2 Days	$2,868.00	($1,434.00)	$1,434.00	One-time
Fire - Training Travel Costs	3 Travel Cost	$1,500.00	($75.00)	$1,425.00	One-time
IFC - 2015 - National Code Set	8 Stations	$1,160.00	($58.00)	$1,102.00	One-time
Fire Incidents NFIRS Data Import	14000 Incidents	$8,394.00	($8,394.00)	$0.00	One-time

*Additional fees may be applied by Customer's billing or CAD vendor for certain integrations or interfaces, and Customer is encouraged to discuss this with the applicable vendor.

Quote Date:	07/17/2024
Customer Name:	City of Wichita Falls
Quote #:	Q-169215
Quote Expiration date:	10/31/2024
ESO Account Manager:	Travis Winzeler

Total Recurring Fees	$	48,313.20
Total One-Time Fees	$	6,345.00
TOTAL FEES	$	54,658.20

Quote Date:	07/17/2024
Customer Name:	City of Wichita Falls
Quote #:	Q-169215
Quote Expiration date:	10/31/2024
ESO Account Manager:	Travis Winzeler

TERMS AND CONDITIONS:

1. If the Customer indicated above has an existing master agreement with ESO (Agreement) dated on or after January 1, 2018, then that Agreement will govern this Quote. **Otherwise, Customer intends and agrees that this Quote adopts and incorporates the terms and conditions of the ESA and associated HIPAA business associate agreement hosted at the following web address, and that the products and services ordered above are subject thereto:**

https://www.eso.com/legal-terms/

2. The Effective Date of this Quote shall be the final date of signature.

3. Customer is responsible for the payment of all Fees shown. ESO will accept Fee payment from a payor (if indicated above) if ESO has an appropriate agreement with the Payor.

4. ESO reserves the right to not accept any Quote signed after the Quote Expiration Date.

City of Wichita Falls

Signature: _____

Print Name: _____

Title: _____

Date: _____

For EHR, Fire, the following payment terms apply:
The subscription term shall begin 15 calendar days after the Effective Date (Subscription Start Date). All Fees are invoiced on or about the Effective Date. After the Initial Term, Recurring Fees are due on the anniversary of the Subscription Start Date.

Quote Date:	07/17/2024
Customer Name:	City of Wichita Falls
Quote #:	Q-169215
Quote Expiration date:	10/31/2024
ESO Account Manager:	Travis Winzeler

EHR

Product	Description
ESO EHR	Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.
EHR CAD Integration	Interface to integrate CAD data into EHR mobile and web application. Includes ongoing maintenance and support. Additional fees from your CAD vendor may apply.
EHR Training Travel Costs	One-time fee - covers all travel costs associated with on-site training option.
EHR Training	Daily Rate
3rd Party Pre-Hospital Integration	EHR offers a 3rd Party Pre-Hospital Integration to reduce duplicate data entry for providers by allowing patient care record data to be started in a 3rd party pre-hospital system and then pushed into EHR.

Fire

Product	Description
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
ESO Fire Incidents	Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
ESO Inspections	Includes the ability to manage multiple code sets, using those to developed customized Check-lists for inspections. The application allows you to schedule, manage, execute and finalize inspections as well as reschedule any required follow up inspections.
ESO Properties	Includes CAMEO integration, Pre-Plan view. Stores property and occupant history (presence of chemicals and tanks, Incidents, and previous inspections).
IFC - 2015 - National Code Set	Complete set of IFC 2015 codes to be used within the Inspections application.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.
ESO Hydrants	Inventory and document testing and status of hydrants.
ESO Activities - Fire and Fire/EMS Agencies	Application for tracking non-response activities, including Operations and Community Risk Reduction and Daily Log.
Properties/Inspections Data Import	Data migration of Properties data and inspection reports into ESOs Properties and Inspections applications from a previously used RMS.
Fire - Training	Daily rate
Fire - Training Travel Costs	One-time fee - covers all travel costs associated with on-site training option.

Resolution No. _____

Resolution authorizing the City Manager to execute all documents necessary to purchase the EMS Record Management System from ESO Solutions, Inc. in the amount of $54,658.20

WHEREAS, ESO Solutions, Inc. is a provider of an emergency management system for record management software; and,

WHEREAS, the City of Wichita Falls Fire Department needs to purchase this emergency management software system for the purpose of record management; and,

WHEREAS, the City of Wichita Falls shall pay to ESO Solutions, Inc. an amount of $54,658.20 for the record management software system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

the City Manager is authorized to execute all documents necessary to purchase the EMS Record Management System from ESO Solutions, Inc. in the amount of $54,658.20.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution approving the Wichita Falls Type B (4B) Sales Tax Corporation Budget for Fiscal Year 2025.

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Accelerate Economic Growth, Provide Quality Infrastructure

STRATEGIC OBJECTIVE:

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

The Type B Sales Tax Corporation Board met on September 5, 2024, and approved the attached FY 2025 budget which begins on October 1, 2024, and ends on September 30, 2025. The far-right hand column ("FY 2025 Proposed Budget") includes estimated revenues, ongoing program expenditures, and project expenditures. Highlights of the attached document include:

- Conservatively projected sales tax revenue of ~$5.1M, which is "flat" compared to the projected sales tax revenue in the current year;
- Interest earnings are project to be less than current year based on recent comments from the Fed;
- Debt service projects: ~$2.4M, which includes the annual bond payments for the MPEC Conference Center, Weeks Golf Course Renovation, Municipal Airport Terminal, Rhea/Lawrence Rd Realignment, Castaway Cove, and the Maplewood Rd project between Lawrence and Kemp;
- $250,000: Continuation of the successful Downtown Improvement Grant Program
- Approximately $12.7M available for new projects throughout FY 2025. This number will be reduced by $2.1M (Sports Complex turf) and $500,000 (SAFB runway lighting) if those projects are approved by City Council.

As new projects are considered by the Type B Corporation Board during the new fiscal year, the budget will be amended accordingly upon City Council approval of such.

The resolution is recommended for approval.

ASSOCIATED INFORMATION: 4B Budget and Financial Report, Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution approving the Wichita Falls Type B Sales Tax Corporation Budget for Fiscal Year 2025

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation"; and,

WHEREAS, on September 5, 2024, the Wichita Falls Type B Sales Tax Corporation's Board of Directors approved the attached FY 2025 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

The programs and expenditures of the attached **Fiscal Year 2025 Budget** of the Wichita Falls Type B Sales Tax Corporation are hereby approved.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

City of Wichita Falls, TX
4B Sales Tax Corporation
Financial Summary

Current as of August 27, 2024		FY 2023		FY 2024		FY 2025
		Revised Budget	YTD Actual	Revised Budget	YTD Actual	Proposed Budget
Beginning Fund Balance (10/1)		$ 9,511,344	$ 10,643,251	$ 9,511,344	$ 13,559,221	$ 11,924,083
REVENUES						
Sales Taxes		$ 5,110,000	$ 5,164,778	$ 5,284,050	$ 3,848,436	$ 5,128,610
Interest		208,000	654,257	471,200	794,954	763,000
Reimbursement (TIF #2)		358,832	358,735	359,707	-	359,341
Reimbursement Prior Year (Trails)		-	43,633	-	-	-
Parking Garage Lease		-	1,200	-	1,500	1,500
Total Revenues		**5,676,832**	**6,222,603**	**6,114,957**	**4,644,890**	**6,252,451**
EXPENDITURES						
Annual Programs						
Debt Service - Projects						
Trail/Land/Firing Range (Ref. 2018-2029) Series 2018B		452,900	454,200	454,900	-	455,000
Castaway Cove Water Pk (2010-2025) Series 2021 Taxable		231,750	102,087	101,762	101,762	102,141
TIF #2 / Rhea Road (2011-2031) Series 2021 Tax Exempt		210,300	208,735	208,781	208,781	207,894
WF Municipal Airport (2013-2033)		140,000	140,000	140,000	-	140,000
TIF #2 Maplewood (2015-2026) Series 2015A		208,735	208,735	209,707	-	209,341
Golf Renovation (2015-2026) Series 2015B		323,230	323,230	324,936	-	325,762
MPEC Conference Center (2022-2050)		948,468	948,468	946,359	-	947,734
Downtown Improvement Grants		100,000	109,252	250,000	141,047	250,000
CVB Incentive Funding		35,000	35,000	35,000	35,000	35,000
Professional Fees & Advertising		4,000	6,600	4,000	7,612	10,000
Directors & Officers Insurance		5,000	4,967	5,000	-	5,000
Capital Equipment Maintenance		175,000	175,000	-	-	-
Administration Charges		30,000	30,000	30,000	325	31,500
Parking Garage - Annual Program		25,000	21,020	25,000	-	25,000
Annual Programs Total		**2,889,383**	**2,767,294**	**2,735,445**	**494,527**	**2,744,372**
Open Projects	**Original Award**					
713 Indiana LLC	250,000	250,000	83,333	166,667	83,333	83,334
Bicycle Lanes	100,000	117,088	4,438	112,650	88,950	23,700
District 5 Park Improvements	318,000	26,005	-	26,005	-	26,005
Restoring the Past (604 7th)	22,350	22,350	-	22,350	-	22,350
Restoring the Past (608 7th)	49,000	49,000	-	49,000	-	49,000
Chelsea Plaza (804 Lamar)	138,991	138,991	-	138,991	-	138,991
SAFB Consultant (2026)	219,000	219,000	-	219,000	72,000	147,000
Sports Complex Improvements	197,000	197,000	-	197,000	113,752	83,248
Circle Trail Match (Camp Fire to Lucy Park)	760,688	-	-	760,688	430	760,258
Riverbend Nature Center	210,000	-	-	210,000	-	210,000
100 Cntrl Fwy (Land Acquisition)	835,000	-	-	835,000	63	834,937
SAFB - BASH	398,000	-	-	398,000	99,500	298,500
Open Project Total	**3,498,029**	**1,019,434**	**87,771**	**3,135,351**	**458,028**	**2,677,323**

City of Wichita Falls, TX
4B Sales Tax Corporation
Financial Summary

Current as of August 27, 2024		FY 2023		FY 2024		FY 2025
		Revised Budget	YTD Actual	Revised Budget	YTD Actual	Proposed Budget
Beginning Fund Balance (10/1)		$ 9,511,344	$ 10,643,251	$ 9,511,344	$ 13,559,221	$ 11,924,083
Closed Projects						
Pickers Universe	133,000	133,000	133,000	-	-	-
Wichita Co Heritage (Kell House)	100,000	100,000	100,000	-	-	-
Backdoor Theatre	104,632	104,632	104,632	-	-	-
Land Purchase - 1500 Scotland		62,443	62,250	-	-	-
Arts Alliance Mural	10,000	5,000	5,000	-	-	-
TAP Grant Match (Circle Trails)	2,391,923	599,781	-	-	-	-
MPEC Conf. Center (Architect)	456,477	106,521	46,685	-	-	-
MPEC Hotel Developer	2,000,000	2,000,000	-	2,000,000	2,000,000	-
The Kate/Petroleum Building	1,017,192	1,017,192	-	1,017,192	1,017,000	-
S&A LLC 816 Indiana	69,556	69,556	-	69,556	69,556	-
Closed Projects Total	**6,282,780**	**4,198,125**	**451,567**	**3,086,748**	**3,086,556**	-
Total Expenditures		**8,106,942**	**3,306,633**	**8,957,544**	**4,039,110**	**5,421,695**
Revenues Less Expenditures		(2,430,110)	2,915,970	(2,842,587)	605,780	830,756
Less Open Projects			931,663		2,677,323	
Less Budgeted Annual Programs (not yet spent)			-		2,240,919	
Unrestricted Fund Balance		**$ 7,081,234**	**$ 12,627,558**	**$6,668,757**	**$ 9,246,759**	**$ 12,754,839**

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding in an amount up to $2.1M to the City of Wichita Falls to support capital improvements at the Sports Complex (2nd turf project).

INITIATING DEPT: City Manager's Office

STRATEGIC GOAL: Provide Quality Infrastructure

STRATEGIC OBJECTIVE: Continue to Improve Recreational Amenities

COMMENTARY: TEXAS LOCAL GOVERNMENT CODE § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation."

Timeline

- August 1, 2024 – WF Type B (4B) Sales Tax Corporation Board discusses potential project/funding request from the City;
- September 3, 2024 – City Council approves FY 2025 City Budget which includes $2.1M (one-half of total project cost) for project;
- September 5, 2024 – 4B Board conducts public hearing and approves up to $2.1M for the project (one-half of total project cost);
- **September 17, 2024** – City Council to consider approving 4B budget amendment to facilitate project.

The City of Wichita Falls requested of the 4B Board funding in an amount up to $2.1M for continued improvements at the Sports Complex on the City's near north side. The requested funding represents one-half of the overall $4.2M project to install artificial turf at Complex 2 as well as renovate/upgrade fencing, restrooms, and seating in the overall facility. On September 3, 2024, the City Council approved the City's FY 2025 budget which included $2.1M, or 50%, of total project costs.

City staff including Assistant City Manager Blake Jurecek will be at the meeting to present the request, expand upon on the economic impact data provided, and answer any questions.

City of Wichita Falls: $2.1M (approved)
Type B/4B Corporation: 2.1M (approved, pending City Council ratification)

Total: $4.2M

☒ **Assistant City Manager**

ASSOCIATED INFORMATION: Resolution

☒ **Budget Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

Resolution No. _____

Resolution approving the programs and expenditures of the Wichita Falls Type B Sales Tax Corporation Board of Directors and amending the budget to include funding in an amount up to $2.1M to the City of Wichita Falls to support capital improvements at the Sports Complex (2nd turf project).

WHEREAS, Texas Local Gov't. Code § 501.073(a) provides "The corporation's authorizing unit will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation;" and,

WHEREAS, on September 5, 2024, the Wichita Falls Type B Sales Tax Corporation approved the project listed below and as stated in its agenda.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WICHITA FALLS, TEXAS, THAT:

1. The Wichita Falls Type B Sales Tax Corporation's approval and funding of the following programs and expenditures, in a total amount not to exceed **$2,100,000** as described below and in said corporation's agenda, is approved:

$2,100,000 to the City of Wichita Falls to support capital improvements at the Sports Complex (2nd turf project).

2. The current fiscal year budget of the Type B Sales Tax Corporation is amended to provide for the aforementioned expenditures and changes thereto.

PASSED AND APPROVED this the 17th day of September, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

CITY COUNCIL AGENDA
September 17, 2024

ITEM/SUBJECT: Appointments to Boards and Commissions

INITIATING DEPT: City Clerk

STRATEGIC GOAL: Actively Engage and Inform the Public

STRATEGIC OBJECTIVE: Practice Effective Governance

COMMENTARY: There is a vacancy for Place 7 on the Library Advisory Board because a recent appointee is unable to serve.

In accordance with Resolution 21-2015, no appointee shall serve more than six (6) consecutive years unless waived by the Mayor and Council. These limits apply only where existing law or ordinance does not specify limits to terms of service on City boards.

☒ **City Clerk**

ASSOCIATED INFORMATION: Member Rosters

☒ **Budget Office Review**

☒ **City Attorney Review**

☒ **Acting City Manager Approval**

LIBRARY ADVISORY BOARD

PLACE	NAME	APPOINTED	EXPIRATION	QUALIFICATIONS	DISTRICT
1	Amy Bobrowitz	07/19/2022	07/31/2025		5
2	Betty Richie	07/19/2022	07/31/2025		4
3	Kristen Garrison	10/05/2021 08/20/2024	07/31/2027		3
4	Daniel Juarez	07/07/2020	07/31/2026		3
5	Katherine Love	07/07/2020	07/31/2026		3
6	Zachary Carlton	02/20/2024 08/20/2024	07/31/2027		3
7	Vacant		07/31/2027		
8	Marianne Dowdy	07/19/2022	07/31/2025		4
9	Shunta McFadden	07/19/2022	07/31/2025		1
	Alan Martin			Non-voting ex officio, President Friends of the Library	
	Jana Hausburg			Non-voting ex officio, Library Administrator	

Current Applicants: Donna Adair, Jordan Campagna Jackson, Jennifer Clopton, Konnie Forney, Stephanie Ingle, Rhonda McClung, Savannah Morales, Laura Williamson.