



Duncanville City Council Meeting Agenda
City Council Briefing Room and City Council Chamber
Duncanville City Hall
203 E. Wheatland Road
Duncanville, TX 75116
(972) 780-5017

Tuesday, September 17, 2024

5:30 P.M. – Executive Session

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

or immediately following the 6:00 pm Work Session/Briefing

City of Duncanville City Council meetings are available to all persons regardless of disability. The City of Duncanville offers Hearing Assistance Receivers for use during City Council Regular Sessions. If you require special assistance, please contact the City Secretary at (972)780-5017 or write 203 E. Wheatland Road, 75116, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

To view the live meeting or previous meetings click on the link below.

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, September 17, 2024.
 - Email city.secretary@duncanvilletx.gov
 - Email title: Public Comment – Tuesday, September 17, 2024
 - First Name, Last Name, and Address
-

EXECUTIVE SESSION

1. The City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to seek legal advice from the City Attorney regarding Resolution 2024-264 delegating grants of Hotel Occupancy Tax revenues to the Duncanville Community and Economic Development Corporation.

[Executive Session](#)

2. The City Council shall convene into Executive Session pursuant to the Texas Government Code Section 551.074 (Personnel) to discuss appointments, dismissals and/or duties to the Planning and Zoning Commission, Board of Adjustment, Duncanville Community and Economic Development Corporation Board, and TIF (Tax Increment Financing Reinvestment Zone Number One).

[Board and Commission Appointments](#)

3. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located south of Camp Wisdom Rd, north of Daniieldale Rd, east of Cedar Ridge Dr, west of Cockrell Hill Rd, and, pursuant to Section 551.071 of Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

4. The City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, purchase or exchange of real property north of Wheatland South of I-20, East of Cedar Ridge Road, and West of SH 67.

[Executive Session](#)

WORK SESSION / BRIEFING

1. DISCUSS AGENDA ITEMS

2. CITY COUNCIL CALENDAR

3. BRIEFINGS / PRESENTATIONS

- A. City Council to receive a briefing on equity in infrastructure management initiatives, discussion, and direction if any to the City Manager.

[Equity in Infrastructure Management](#)

- B. City Council to receive a briefing on the status of the Cedar Ridge Road Reconstruction Project, provide for an opportunity for City Council to discuss, and provide direction if needed. This is part of the 2018 bond projects.

[Cedar Ridge Road Reconstruction Project Update](#)

- C. City Council to receive a briefing on the status of the FY24 Mill and Overlay Project, provide for an opportunity for City Council to discuss, and provide direction if needed.

[Mill and Overlay Program](#)

- D. The council will receive a briefing on the process for canceling meetings due to a lack of quorum, discuss the topic, and provide direction if needed.

[Board and Commissions Meeting Cancellation](#)

- E. Discuss the selection of a Mr. or Ms. Hispanic Heritage Festival to represent the City of Duncanville at the Best Southwest Hispanic Heritage Festival.

[Mr or Ms Hispanic Heritage Festival](#)

REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)

CALL TO ORDER

INVOCATION - Pastor Michael Ridge

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

1. REPORTS

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

2. PROCLAMATIONS AND PRESENTATIONS

None

- A. Proclamation recognizing September 15 to October 15, 2024 as National Hispanic American Heritage Month.
[Proclamation - National Hispanic Heritage Month](#)
- B. Proclamation designating October as National Arts and Humanities Month.
[National Arts and Humanities Month Proclamation](#)
- C. Proclamation proclaiming October 6 - 12, 2024, as Fire Prevention Week throughout this community, urging all the people of Duncanville to learn "Smoke Alarms: Make them work for you!", and to participate in the many public safety activities and efforts of Duncanville's fire and emergency services during Fire Prevention Week 2024.
[Proclamation for Fire Prevention Week](#)

3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the

City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

4. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.

- A. Consider the Minutes for the August 27, 2024, Special City Council Meeting.
[Special Called Meetings - 27 Aug 2024 - Minutes](#)
- B. Consider a Resolution approving an amendment to the Municipal Materials Management Agreement by and between Republic Services of Texas, LTD. and the City of Duncanville to increase contract rates by 5.30% for residential collection and commercial services, effective October 1, 2024.
[Municipal Materials Management Agreement Rate Increase](#)
- C. Consider a Resolution approving an amendment to the Solid Waste Disposal Agreement by and between Waste Management of Texas, Inc. and the City of Duncanville to increase contract rates by 5.76% for solid waste disposal, effective October 1, 2024.
[Solid Waste Disposal Agreement Rate Increase](#)
- D. Consider a Resolution approving the terms and conditions of Amendment No. 2 to the Household Hazardous Waste Interlocal Agreement between Dallas County and the City of Duncanville, Texas, to provide household hazardous waste services, including a disposal event and disposal services at the Dallas County fixed-site Home Chemical Collection Center from October 1, 2024, through September 30, 2025, as part of the Dallas Area Household Hazardous Waste Network, for a cost not to exceed \$54,981.00.
[Amendment No. 2 to the Household Hazardous Waste Interlocal Agreement](#)
- E. Consider a Resolution authorizing an amendment to the professional services agreement with MRB Group, P.C., for design engineering services for drainage improvements in an amount of \$18,500.00, for a total contract not exceeding \$63,500.00.

[Drainage Improvements Project Contract Amendment](#)

- F. Consider a resolution of the City Council of the City of Duncanville, Texas, approving a negotiated settlement between Atmos Energy Corp., Mid-Tex Division regarding the company's 2024 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing for pensions and retiree medical benefits; requiring the company to reimburse ACSC's reasonable rate making expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC's legal counsel.

[Atmos Mid-Tex 2024 RRM Settlement](#)

- G. Consider a Resolution for approving and adopting an updated Fund Balance Policy for the City of Duncanville
- H. Consider a Resolution authorizing an Interlocal Cooperation Agreement with the North Central Texas Council of Governments for orthophotography, lidar, and derivative data services with renewal option for four additional one-year terms, in an estimated contract amount not to exceed \$104,990.00, subject to City Council appropriation.

[Spatial Data Interlocal Agreement](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Take any necessary action as a result of the Executive Session.
- B. Open and hold the continued Public Hearing on the FY 2024-25 Proposed Budget
[Open and hold the continued Public Hearing on the FY 2024-25 Proposed Budget](#)
- C. Conduct a Public Hearing on the 2024 tax rate.
[Conduct a Public Hearing on the 2024 Tax Rate](#)
- D. Ordinance approving and adopting a budget for the City for the Fiscal Year October 1, 2024, through September 30, 2025
[FY 2024-25 Budget Adoption](#)
- E. Consider an Ordinance of the City of Duncanville, Texas, levying Ad Valorem Taxes for the Year 2024 at a rate of \$0.614834 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the corporate limits of the City of Duncanville as of January 1, 2024, to provide revenues for current expenses and interest and sinking fund requirements.
[Levy 2024 Ad Valorem Taxes](#)
- F. Consider an Ordinance ratifying the Fiscal Year 2024-2025 Budget which raises more revenue from property tax than in the previous year.
[Ratification of FY 2024-2025 Budget](#)

- G. Civil Service Ordinance amending the pay plan
[Amendment of Ordinance 2502](#)
- H. Approve the FY 2024-2025 Master Fee Schedule
[FY 2024-2025 Master Fees](#)
- I. Consider appointments to various Boards and Commissions including Zoning Board of Adjustment, City Planning & Zoning Commission, Community Engagement Board, Duncanville Community and Economic Development Corporation Board (DCEDC), Duncanville Neighborhood Vitality Commission, Keep Duncanville Beautiful Board, Library Advisory Board, Multicultural Commission, Park & Recreation Advisory Board, Sign Control Board, and TIF (Tax Increment financing Reinvestment Zone Number One).
[Board and Commission Appointments](#)
- J. Conduct a Public Hearing and consider adopting an Ordinance amending the Comprehensive Zoning Ordinance and Map, as heretofore amended, by amending the existing Local Office Retail (LOR) District to grant a Specific Use Permit to allow for a Banquet or Event Center on real property located on Grace Properties, Block A, Lot 1, ACS 2.001, more commonly known as 119 East Daniieldale Road, Duncanville, Dallas County, Texas.
[Special Use Permit - Banquet or Event Center - 119 East Daniieldale Road](#)
- K. Consider a Resolution creating a fund and adoption of a policy known as the Duncanville Arts Fund
[Duncanville Arts Fund adoption](#)
- L. Consider a resolution casting a ballot for places 11-14 on the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.
[TML Risk Pool Board of Trustees Ballot](#)
- M. Consider a resolution nominating up to five candidates for election to the Board of Directors of Dallas Central Appraisal District.
[DCAD Board of Directors Nominees](#)
- N. Consider approving Resolution 2024-329 selecting _____ as the 2024 Hispanic Heritage Festival honoree for the City of Duncanville.
[Mr Ms Hispanic Heritage Festival Res](#)
- O. Consider an Ordinance amending the code of ordinances by amending chapter 12 'Miscellaneous Offenses and Provisions', Article XXVI 'Mobile Food Vendors and Mobile Vending Units', to allow for exemptions to commissary requirements for certain mobile food vendors.
[Frozen Food Vendor Commissary Exemption Ordinance](#)

6. STAFF AND BOARD REPORTS

- A. Receive a briefing on the Investment Policy, Council discussion, and direction if needed.
[FY2025 Investment Policy](#)

- B. Receive a presentation from the Duncanville Police Department on revising Chapter Four—Animals and Fowl City Ordinance to comply with state legislation changes and best practices, Council discussion on the proposed changes, and direction if needed.

[Chapter Four—Animals and Fowl City Ordinance](#)

- C. Council to receive a briefing on the use of 103 Main Street, the building across the parking lot from City Hall, and discussion with the City Manager on the use of the building.

[Council to receive briefing on 103, the building adjacent to City Hall](#)

ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website www.duncanvilletx.gov and said Notice was posted **by** the following date and time: **Thursday, September 12, 2024, by 5:30 P.M.** and remained posted for at least two hours after said meeting was convened.

Chiquita Taylor, City Secretary

"Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code."

"Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas."