



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, October 7, 2024
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 829 0843 5231** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar**, **Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE - ADRIAN ROMERO, ARMY SPECIALIST E-4

ROLL CALL

Council Member Meshal “Kash” Kashifalghita, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Steven F. Johnson, and Mayor Tim Hepburn.

PRESENTATIONS

Introduction to University of La Verne Interim President Risa Dickson. Risa Dickson, PhD, brings nearly three decades of experience in higher education, and 25 years of higher education administrative experience. Throughout her career, Dr. Dickson has focused on fostering collaborative governance, strategic planning, and academic excellence. Dr. Dickson joined the University as the interim provost in January.

Hispanic Heritage Month Proclamation. Hispanic Heritage Month is celebrated annually from September 15 to October 15 to recognize the contributions and influence of Hispanic Americans on the history, culture, and achievements of the United States.

Fire Prevention Month Proclamation. Every year, October 2024 is recognized as National Fire Prevention month to raise fire safety awareness and help protect homes and families. The La Verne Fire Department works diligently to protect the community against potential wildfires and during this time will provide a few tips residents implement to prevent fires.

2024 Pink Patch Project. The La Verne Police Department will present an overview of the Pink Patch initiative, covering its mission, objectives, and progress in promoting breast cancer awareness and how La Verne Police and other local agencies are participating in this life-saving campaign.

Police Department Promotions. The Police Department has recently promoted several employees to fill existing vacancies after the retirement of employees. These employees include Lieutenant Jay Alvarado, Corporal Alan Weinreb, Corporal Julian Silva, Police Support Services Manager Rebekah Biedermann, Police Services Technician Alyssa Cortez, and Management Analyst Yasmin Potts.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

6. City Council Minutes of the Joint Study Session, Regular Council Meeting & Closed Session of September 16, 2024.

Recommendation: That the City Council approve the minutes of the September 16, 2024, meeting.

7. Register of Audited Demands in the following amounts:

\$2,528,414.46 dated 09/11/24

\$443,385.88 dated 09/18/24

\$3,541,927.88 dated 09/25/24

Recommendation: That the City Council approve the Registers of Audited Demands.

8. **Cooperative Agreement between the City of Pomona and City of La Verne for Maintenance of Two Traffic Signals on Fulton Road at Arrow Highway and on Fulton Road at Railroad Tracks** Approval of the Cooperative Maintenance Agreement between Cities of Pomona and La Verne which outlines each City's responsibility for traffic signal maintenance and future improvements of two shared intersections at Fulton Road and Railroad Tracks and Fulton Road and Arrow Highway.

Recommendation: That the City Council approve the attached "Cooperative Agreement between City of Pomona and City of La Verne for the Maintenance of Two Traffic Signals on Fulton Road at Arrow Highway and at Railroad Tracks" and authorize the City Manager, or designee, to execute any necessary amendments or documents related to the implementation of the Agreement.

9. **Award of Contract to MMC Inc, in the amount of \$204,000, for Booster Pump Upgrade - Zone 3 to Zone 4** This action awards a construction contract to MMC Incorporated in the amount of \$204,000 with funding in the FY 24/25 Approved CIP "Booster Pump Upgrade – Zone 3 to Zone 4" Project WT2403. The purpose of this booster pump project is to improve current pumping infrastructure to provide increased water reliability during the Water - Plateau Summit Pipeline Replacement Project.

Recommendation: That the City Council:

1. Award a public works construction contract to MMC Incorporated, the lowest, most responsible bidder, in the amount of \$204,000 for the Booster Pump Upgrade - Zone 3 to Zone 4 (Proj. No. WT2403); and
2. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible cost of \$224,400.

10. **Rejection of Proposals for Video Management Systems** The Police Department has an outdated video management system and plans to replace by using federal grant funding. A Request for Proposals (RFP) was issued, resulting in eight submissions. Based on the proposals received, the City has determined a need to narrow down the scope of work, including the specification of equipment type that best meets the existing facilities at the Police Department and federal requirements related to the federal grant funding.

Recommendation: That the City Council reject all submitted proposals for the Video Management Systems RFP.

11. **League of California Cities General Assembly Meeting Voting Delegates** The League of California Cities requests the selection of one delegate to vote on behalf of the City at the General Assembly Meeting. It is recommended that the City Council designate Mayor Tim Hepburn as the voting delegate and Mayor Pro Tem Steve Johnson as the alternate voting delegate. The selection must be appointed by the City Council.

Recommendation: That the City Council appoint Mayor Tim Hepburn to represent the City of La Verne as the voting delegate for the League of California Cities General Assembly Meeting and Mayor Pro Tem Steve Johnson as the alternate.

PUBLIC HEARINGS

12. **Public Hearing Regarding the Request for Time Extension on Vesting Tentative Tract Map**

No. 82001 (500 Baseline Road) On September 17, 2024, the City Council set a public hearing for October 7, 2024, to consider a one-year time extension to Vesting Tentative Tract Map (VTTM) No. 82001.

Recommendation: That the City Council adopt a resolution titled "A Resolution of The City Council, City of La Verne, California, Granting a Time Extension to Vesting Tentative Tract (VTTM) Map No. 82001 Pursuant to the Provisions of the Title 7, Division 2, Chapter 3, of the Government Code of the State of California, establishing the new expiration date of the VTTM No 82001 as November 3, 2025.

OTHER MATTERS

- 13. Award Construction Contract, in the amount of \$3,110,000, to MNR Construction for Plateau Summit Water Pipeline** This action will award a construction contract to MNR Construction in the amount of \$3,110,000 for the Plateau Summit Water Transmission Pipeline Replacement Project, Proj. No. WT2301. The purpose of the project is to replace approximately 2,000' of 16" riveted steel transmission mainline that has reached its functional life span.

Recommendation: That the City Council:

1. Award a public works construction contract to MNR Construction Incorporated, the lowest, most responsible bidder, in the amount of \$3,110,000 for the Plateau Summit Water Transmission Pipeline Replacement Project (Proj. No. WT2301) and authorize the City Manager to execute the contract; and
2. Authorize staff to issue change orders not exceeding 15% of the construction budget for a total possible construction cost of \$3,576,500.

- 14. Adoption of a Resolution Authorizing the Update to Administrative Regulation 215, Investment Policy and Allow for the Investment of monies into California Class Prime Fund.** Adoption of a resolution updating the City's Investment Policy to include the California CLASS Prime Fund, a local government investment pool, as an allowable investment option. This change aims to diversify the City's portfolio, optimize interest earnings, and maintain fund safety and liquidity. Approval of this resolution will allow the City to begin investing in the fund, which is already utilized by other government entities, as detailed in the attached report.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ACKNOWLEDGING RECEIPT AND FILING OF THE CITY'S INVESTMENT POLICY FOR PUBLIC FUNDS AND AUTHORIZING THE INVESTMENT OF MONIES IN THE CALIFORNIA CLASS PRIME FUND."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

Adjournment in Memory of Robert Paul Brannon. Robert was born on April 17, 1956, in Coronado North Island of San Diego County, his parents moved several times before settling in Norwalk, where he graduated from Dominguez High School and immediately joined the U.S. Navy. He served as a firefighter on the battleship Enterprise during the Vietnam War. After his commitment in the military, he left the service to pursue his college education and subsequently a career in architectural design drafting and computer-aided design drafting, as well as raising a family.

In 2017, he graduated from La Verne CERT training and ascended to a Level 2 which holds the responsibilities of being a part of the activation and deployment team in the event of an emergency. He had an incredible sense of humor which carried him through happy and difficult times in his life. Always the first responder at heart, whether it was a stray dog, an accident on the street, or a person in need he always stepped in to help. He loved the community of La Verne and was happy to live here for almost 10 years.

Robert passed away on August 23, 2024. He is survived by his wife, Hanna, and numerous immediate family members. He will be missed forever.

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, OCTOBER 21, 2024, at 5:30 P.M.**

RESIDENT INFORMATION**UPCOMING EVENTS AND MEETINGS**

Tuesday, October 8 - Active Transportation Committee meeting, City Hall, 5:00 pm - 6:00 pm

Tuesday, October 8 - Ad Hoc Water and Sewer Rate Study Committee meeting, Council Chamber, 6:00 pm - 7:00 pm

Wednesday, October 9 - Planning Commission meeting, Council Chamber, 6:30 pm

Saturday, October 12 - Vendor Faire, Heritage Park, 10:00 am - 3:00 pm

Saturday, October 12 - Trunk or Treat, Community Center Parking Lot, 5:00 pm - 8:00 pm

Monday, October 14 - Senior Movie Matinee, Community Center, 12:30 pm

Wednesday, October 16 - Senior Advisory Committee meeting, Community Center, 10:00 am - 11:15 am

Friday, October 18 - Senior Seminar Series, Community Center, 9:30 am

Monday, October 21 - City Council meeting, City Hall, 5:30 pm

Friday, October 25 - Senior Seminar Series, Community Center, 9:30 am

Friday, October 25 - Dance for Those with Intellectual and Developmental Disabilities, Community Center, 5:00 pm - 8:00 pm

Saturday, October 26 - Classic Car Show & Pumpkin Patch, Heritage Park, 10:00 am - 3:00 pm.

Tuesday, October 29 - Youth & Family Action Committee meeting, City Hall, 5:00 pm

Thursday, October 31 - Old Town La Verne Trick or Treating, Mainiero Square, 2:00 pm

Posting Statement: A true and amended copy of this Agenda was posted on October 1, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.