



**Duncanville City Council Meeting Agenda**  
City Council Briefing Room and City Council Chamber  
Duncanville City Hall  
203 E. Wheatland Road  
Duncanville, TX 75116  
(972) 780-5017

**Tuesday, October 15, 2024**

4:00 P.M. – Executive Session

6:00 P.M. - Work Session/Briefing

7:00 P.M. - Regular Session

**or immediately following the 6:00 pm Work Session/Briefing**

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The Duncanville City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-780-5017 or email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov) at least three (3) business days prior to the scheduled meeting to request an accommodation.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

***Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council must be physically present at the above stated location.***

The City of Duncanville reserves the right to reconvene, recess or align the Regular Session or called Executive Session or order of business at any time prior to adjournment at the direction and agreement of Mayor and Council.

This is an open meeting conducted in-person and will be broadcast by website and social media channels.

**To view the live meeting or previous meetings click on the link below.**

<https://duncanvilletx.new.swagit.com/views/454/>

To submit a comment via email the following information is required:

- Submit a comment by 4:00 p.m. on Tuesday, October 15, 2024.
  - Email [city.secretary@duncanvilletx.gov](mailto:city.secretary@duncanvilletx.gov)
  - Email title: Public Comment – Tuesday, October 15, 2024
  - First Name, Last Name, and Address
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## **EXECUTIVE SESSION**

1. City Council shall convene into closed executive session pursuant to Section 551.074, of the Texas Government Code, Personnel, to deliberate the duties of the City Manager under the Home Rule Charter and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney on the same topic.

[Executive Session](#)

2. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located south of W. Camp Wisdom Road, north of E. Wheatland Road, east of N. Main Street, and west of S. Cockrell Hill Road, pursuant to Section 551.071 of Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

3. The City Council shall convene into closed executive session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, purchase or exchange of real property north of of I-20, south of Ranchero Ln., east of Cedar Ridge Road, and west of N. Main.

[Executive Session](#)

4. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located east of Main, south of Wheatland, and north of US Highway 67, and, pursuant to Section 551.071 of the Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

5. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located south of E Wheatland Rd, north of Hwy 67, east of S Lincoln Dr, west of S Cockrell Hill Rd, and, pursuant to Section 551.071 of Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

6. City Council shall convene in Executive Session pursuant to Section 551.072 of the Texas Government Code, to deliberate the sale, exchange, lease, purchase, or value of certain real property located south of W Davis St, north of Wes Jespersen Way, east of N Main St, west of N Hastings St, and, pursuant to Section 551.071 of Texas Government Code, to seek legal advice from the City Attorney regarding the same.

[Executive Session](#)

## **WORK SESSION / BRIEFING**

1. **DISCUSS AGENDA ITEMS**
2. **CITY COUNCIL CALENDAR**

### **3. BRIEFINGS / PRESENTATIONS**

- A. City Council to receive a briefing on the status of the Cedar Ridge Road Reconstruction Project, provide for an opportunity for City Council to discuss, and provide direction if needed. This is part of the 2018 bond projects.

[Cedar Ridge Road Reconstruction Project Update](#)

- B. City Council to receive a briefing on the status of the FY24 Mill and Overlay Project, provide for an opportunity for City Council to discuss, and provide direction if needed.

[Mill and Overlay Program](#)

- C. City Council to receive a briefing on equity in infrastructure management initiatives, discussion, and direction if any to the City Manager.

[Council briefing on equity in Infrastructure Management](#)

- D. Council to receive a briefing on the types of trailers allowed to be parked on an improved surface in the front yard of residential zoned districts.

[Utility Trailers in Residential Areas](#)

### **REGULAR SESSION - CONVENE INTO THE COUNCIL CHAMBERS (7:00 P.M. OR IMMEDIATELY FOLLOWING THE 6:00 PM WORK SESSION/BRIEFING)**

CALL TO ORDER

INVOCATION - Luis Salazar

PLEDGES - PLEDGE OF ALLEGIANCE; TEXAS PLEDGE OF ALLEGIANCE

### **1. REPORTS**

The Mayor's Report, the Councilmembers' Reports, and the City Manager's Report are informational only. There is no Council deliberation or action taken on any of these items.

- A. Mayor's Report.
- B. Councilmembers' Reports
- C. City Manager's Report.

### **2. PROCLAMATIONS AND PRESENTATIONS**

- A. Presentation on Life Saving Award to Officer Figueroa.

[Life Saving Award](#)

- B. Proclamation Recognizing October 2024 as Domestic Violence Awareness Month.

[Domestic Violence Awareness](#)

- C. Proclamation designating November 2, 2024 as "Arbor Day" in Duncanville.

[Proclamation - Arbor Day](#)

- D. Proclamation designating October 20-26, 2024 as National Friends of the Library Week

[National Friends of the Library Week Proclamation 2024](#)

### 3. CITIZENS' INPUT

In-person citizen comments will be heard during the Regular Session. In keeping with the City Council's Rules of Procedure adopted on June 4, 2024, electronic mail comments will no longer be read aloud. Paper copies will be provided to the City Council at the dais. The comments will be made a part of the public record in the minutes.

"Pursuant to Section 551.007 of the Texas Gov't Code, any member of the public has the opportunity to address the City Council concerning any matter of public business or any posted agenda item; however, the Act prohibits the City Council from deliberating any issues not on the public agenda and such non-agenda issues may be referred to City staff for research and any future action; all persons addressing are subject to council adopted rules and limitations permitted by law"

At this time, two-minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Citizens' Input portion of the Council meeting. In accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decisions at this time. Issues may be referred to City Staff for research and possible future action.

### 4. CONSENT AGENDA

*The following may be acted upon in one motion. A City Councilmember may request items be removed from the Consent Agenda for individual consideration.*

- A. Consider the Minutes for the following Regular and Special Meetings.  
[Special Meeting/Budget Workshop- 15 Aug 2024 - Minutes](#)  
[Special Meeting - 15 Aug 2024 - Minutes](#)  
[City Council - 03 Sep 2024 - Minutes](#)  
[Special Meeting/Budget Workshop - 05 Sep 2024 - Minutes](#)
- B. Consider an Ordinance regarding the City of Duncanville's Texas Municipal Retirement System (TMRS) benefits adopting: (1) Non-Retroactive Repeating COLAs, for retirees and their beneficiaries; and (2) Annually Accruing Updated Service Credits (USC).  
[Adoption of Repeating TMRS Updated Service Credits and COLA for Retirees](#)
- C. Council to consider an amendment to the Arts Fund Policy.  
[Council to consider an amendment to the Arts Fund Policy](#)
- D. Consider an Ordinance amending the FY 2024-2025 budget, creating the Arts Fund, and allocating fifteen percent of Hotel Motel tax revenue, as allowed by state law, to the Arts Fund, and establishing a budget.  
[FY 2024-2025 Budget Amendment - Arts Fund](#)

- E. Consider approving a Resolution authorizing the procurement of water meter reading technology with MRSP, LLC (dba: SPMR, LLC) with an annual estimated expenditure of \$18,000.  
[FY25 Renewal - MRSP, LLC \(dba: SPMR, LLC\)](#)
- F. Consider a resolution requesting the procurement of OpenGov online transparency software and authorizing an expenditure in the amount of \$68,000 from the unappropriated balance of the General Fund.  
[Procurement of OpenGov budgeting software](#)
- G. Consider a Resolution authorizing the use of HOT funds for a drone show for Christmas 2024 not to exceed \$60,000.  
[HOT funds for a drone show for Christmas 2024](#)

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Take any necessary action as a result of the Executive Session.
- B. Consider a resolution authorizing approval of Duncanville Community & Economic Development Corporation (DCEDC) Incentive/Design Grants for an amount not to exceed \$35,000 to Sistergirl's Kitchen LLC located at 106 North Cedar Ridge, Duncanville, TX 75116  
[DCEDC Grant for Sistergirl's Kitchen LLC](#)
- C. Consider a resolution authorizing approval of Duncanville Community & Economic Development Corporation (DCEDC) Incentive/Design Grants for an amount not to exceed \$50,000 to 214 Woodhaven LLC located at 214 Woodhaven Boulevard, Duncanville, TX 75116  
[DCEDC Grant to 214 Woodhaven LLC - Pdf](#)

## **6. STAFF AND BOARD REPORTS**

- A. City Council to receive a briefing on the Mexican Independence Day 2024 budget and activities, provide for the City Council to discuss and provide direction for future Mexican Independence Day celebrations, if needed.  
[Mexican Independence Day Post Event Report](#)
- B. City council to receive a briefing on the proposed Christmas 2024.  
[Christmas 2024](#)
- C. Briefing on Budget Development Policy  
[Briefing on Budget Development Policy](#)
- D. Receive the Monthly Financial Report as of August 31, 2024  
[Monthly Financial Report as of August 31, 2024](#)

## **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located outside the entrance to the City of Duncanville City Hall, next to the entryway doors, a place convenient and readily accessible to the general public, as well as to the City's website [www.duncanvilletx.gov](http://www.duncanvilletx.gov) and said Notice was posted **by** the following date

and time: **Thursday, October 10, 2024 , by 5:00 P.M.** and remained posted for at least two hours after said meeting was convened.

**Chiquita Taylor, City Secretary**

“Guns prohibited on these premises by state law unless licensed under Chapter 411, Tex. Gov. Code. Section 46.035 Texas Penal Code.”

“Las armas de fuego están prohibidas en estas instalaciones por la ley estatal a menos que estén autorizadas bajo el Capítulo 411 del Código de Gobierno de Texas. Sección 46.035 del Código Penal de Texas.”