MONTGOMERY TOWNSHIP COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 21, 2024
4:00 P.M.

AGENDA TO THE EXTENT KNOWN

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL** – Singh ( ), Barragan ( ), Keenan ( ), Taylor Todd ( ), Ahn ( )

   ALSO PRESENT – Rubinstein Quiroga ( ), Savron ( ), Fania ( )

3. **NOTICE OF MEETING** – In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided on September 25, 2024 to the Courier News and the Star Ledger, posted on the municipal bulletin board, and filed with the Township Clerk.

4. **SALUTE TO THE FLAG**

5. **PUBLIC COMMENT** – Members of the public wishing to address the Township Committee on matters pertaining to the Township will be limited to three minutes per person. If comments are similar to those already stated, please indicate your support or opposition. Groups are asked to select a spokesperson.

6. **ORDINANCES – INTRODUCTION AND FIRST READING**

   A. ORDINANCE #24-1741 – An Ordinance of the Township of Montgomery in Somerset County, New Jersey, Providing for the Acquisition of Block 17001, Lot 17.01 Located on Mill Pond Road in the Township of Montgomery ("Hardesty")

   BE IT RESOLVED by the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published according to law with a public hearing and a vote scheduled for the meeting of November 14, 2024.

   MOTION to introduce Ordinance #24-1741_____ Second _____

   ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

6. **ORDINANCES – INTRODUCTION AND FIRST READING (CONT.)**

B. ORDINANCE #24-1742 – An Ordinance Amending Schedule XXI, Traffic Regulations on Private Property of Chapter VIIA, Traffic Schedules, Section 10.2 of Chapter III, Police Regulations; and Section 11.3 of Chapter III, Police Regulations of the Code of the Township of Montgomery (1984) to Add the Private Property of the Somerset at Montgomery (Block 29002, Lot 45)

BE IT RESOLVED by the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published according to law with a public hearing and a vote scheduled for the meeting of November 14, 2024.

MOTION to introduce Ordinance #24-1742_____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

7. **CONSENT AGENDA** – All matters listed on the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

MOTION to adopt Consent Agenda, **Resolution #24-10-360 _____** Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

7. **CONSENT AGENDA (CONT.)**

A. **RESOLUTION #24-10-360 – Authorizing Redemption of Tax Sale Certificate #24-00007 (Block 7017, Lot 31)**

WHEREAS, the Township received payment for the redemption of Tax Sale Certificate #24-00007 in the amount of $4,177.67.

BE IT RESOLVED that a refund in the amount of $4,177.67 be given to Luke Daus, 903 Timberbrooke Drive, Bedminster, NJ 07921 for the redemption of Tax Sale Certificate #24-00007 on Block 7017 Lot 31. Lien was redeemed within 10 days of tax sale.

TAX LIEN REDEMPTION

Certificate Amount:	$2,077.67
PREMIUM:	$2,100.00
TOTAL	$4,177.67

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8. **RESOLUTIONS**

A. **RESOLUTION #24-10-361 – Authorizing Insertion of Special Item of Revenue in the Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) – 2024-2025 Youth Services Grant**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montgomery, County of Somerset, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the current year budget, in the amounts listed below, which items are now available as a revenue from the Somerset County Department of Human Services:

2024-2025 Youth Services	$12,000.00

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

BE IT FURTHER RESOLVED that the Chief Financial Officer shall file an electronic Special Item of Revenue Resolution submittal form to the Division of Local Government Services.

MOTION to adopt Resolution #24-10-361 _____ Second _____

9. **RESOLUTIONS (CONT.)**

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

B. **RESOLUTION #24-10-362 – Authorizing Disabled Veteran Property Tax Exemption**

WHEREAS, Evangeline Minus Dixon, who resides at and is the owner of certain real estate in the Township of Montgomery, County of Somerset, State of New Jersey known as Block 9001, Lot 5 located at 745 Millstone River Road in Skillman, was deemed a 100%, totally and permanently disabled veteran in accordance with the provisions of N.J.S.A 54:4-3.30; and

WHEREAS, Evangeline Minus Dixon made the appropriate claim for tax exemption through the Montgomery Township Tax Assessor's Office as a 100%, totally and permanently disabled veteran and was approved; and

WHEREAS, the Department of Veterans Affairs has confirmed this information by way of a letter dated March 14, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the property known as 745 Millstone River Road, Block 9001, Lot 5, Skillman, New Jersey is hereby designated as a tax-exempt property as the owner, Evangeline Minus Dixon, is a 100%, totally and permanently disabled veteran and therefore all property taxes on said property from March 14, 2024 forward are hereby cancelled.

BE IT FURTHER RESOLVED that a properly executed copy of this resolution be forwarded to the Tax Collector, Treasurer, and Tax Assessor for their records.

MOTION to adopt Resolution #24-10-362 _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

9. **RESOLUTIONS (CONT.)**

C. **RESOLUTION #24-10-363 – Authorizing Promotion of Colin O'Rourke to Equipment Operator 3 in the Department of Public Works**

BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, that the following promotions be hereby authorized:

Colin O'Rourke, promoted to Public Works, Equipment Operator 3, effective 10/7/2024 at a salary of $28.91/hour.

MOTION to adopt Resolution #24-10-363 _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

D. **RESOLUTION #24-10-364 – Authorizing Change Order #1 (Final) for BID #B09-2022 – Pike Brook Sewer Lateral Rehabilitation Project (Decrease)**

WHEREAS, Resolution #22-10-216 adopted on October 6, 2022, authorized the award of a contract for the Pike Brook Sewer Lateral Rehabilitation Project to National Water Main Cleaning Company in the amount of $231,580.00; and

WHEREAS, the Township Engineer and Director of Wastewater Operations, have requested the Committee's approval of a Change Order to reflect quantity adjustments and costs for the project; and

WHEREAS, Change Order #1 would allow for bid item quantity adjustments as outlined on said Change Order; and

WHEREAS, the work comprising Change Order #1 will result in a net decrease in the original contract amount by $6,940.00 or -3.00%; and

WHEREAS, the Township Administrator has recommended approval of the Change Order; and

WHEREAS, a copy of the proposed Change Order is available in the Office of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. Change Order #1 is hereby approved as the final change order for this project.

2. This Resolution, when counter-signed by National Water Main Cleaning Company, shall serve as a contract amendment to the original contract for the purpose of decreasing the total contract price by $6,940.00 for a total contract amount of $224,640.00.

9. **RESOLUTIONS (CONT.)**

MOTION to adopt Resolution #24-10-364 _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

E. **RESOLUTION #24-10-365 – Authorizing Professional Services Agreement for Professional Engineering Services - T&M Associates**

WHEREAS, there exists a need to acquire professional engineering services for 2024 without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law;" and

WHEREAS, the Montgomery Township Purchasing Agent has determined and certified in writing that the value of the services over the course of the contract is anticipated to exceed $17,500.00; and

WHEREAS, New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for the aforesaid services in accordance with the amounts set forth in the 2024 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

(1) The Mayor and Clerk are hereby authorized and directed to execute an agreement for professional engineering services with T&M Associates, 480 Broadacres Drive, Suite 250, Bloomfield, NJ 07003 for an amount not to exceed $30,000.

(2) This contract is awarded for a period from October 21, 2024 to December 31, 2024, for the amount set forth in the contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.

(3) The contractor has completed and filed with Montgomery Township a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township.

(4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Township Clerk.

(5) A notice of this action shall be published once in the official newspaper as required by law.

9. **RESOLUTIONS (CONT.)**

MOTION to adopt Resolution #24-10-365 _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

10. **APPROVAL OF MINUTES**

There are no minutes for consideration.

11. **RESOLUTION #24-10-366 – Payment of Bills – Posted**

WHEREAS, the Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, the Chief Financial Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. That these bills are hereby authorized for payment; and

2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and

3. That the proper Township Officials are authorized to sign the checks.

MOTION to adopt Resolution #24-10-366 _____ Second _____

ROLL CALL VOTE:

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Ahn				
Taylor Todd				
Keenan				
Barragan, Deputy Mayor				
Singh, Mayor				

12. **CORRESPONDENCE**

There is no correspondence.

13. **NEW BUSINESS AND OLD BUSINESS**

- Request by American Red Cross for use of the Township Council Chambers for a Blood Drive Event, Saturday, June 14, 2025 from 9:00 a.m. to 2:00 p.m.

- Request by Montgomery Friends of Open Space Farmers Market for use of Township Council Chambers for Farmers Market, Saturday, December 14.

- Request by Stonebridge At Montgomery for the relocation of NJ Transit Bus Route 605 Bus Stop #28294 US-206.

14. **TOWNSHIP COMMITTEE REPORTS**

15. **ADMINISTRATOR'S REPORT**

16. **FUTURE AGENDA ITEMS**

- Upcoming Township Committee Meetings: November 14; December 5; December 19

17. **EXECUTIVE SESSION**

There are no matters for Executive Session

18. **ADJOURNMENT**

MOTION to adjourn _____ Second _____ Favor_____ Opposed _____