



CITY OF LA VERNE

CITY COUNCIL MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Mayor Pro Tem

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Council Member

Monday, October 21, 2024

Study Session at 5:30 PM

Regular Meeting & Closed Session at 6:30 PM

**La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750**

**Remote Location-Council Member Rick Crosby
68-3840 Lua Kula Street, Unit A103, Waikoloa, Hawaii**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting cityoflaverne.org/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 837 3881 3808** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Other Matters** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

STUDY SESSION AGENDA - 5:30 PM

CALL TO ORDER**ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson and Mayor Tim Hepburn.

STUDY SESSION TOPIC

Discussion and Direction Regarding Reorganization of City Public Advisory Committees, Commissions, and Boards. City Council direction is requested for a proposed reorganization of City advisory committees to better align subject matters and provide wider opportunities for residents to become involved in local government issues.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE - PETE SERRANO, ARMY E-4****ROLL CALL**

Council Member Meshal “Kash” Kashifalghita, Council Member Rick Crosby, Council Member Wendy Lau, Mayor Pro Tem Steven F. Johnson and Mayor Tim Hepburn.

PRESENTATIONS

Assembly Member Chris Holden. Legislative Update

Domestic Violence Awareness Month. October 2024 is Domestic Violence Awareness Month, encouraging all residents to challenge the social norms that enable domestic violence, offer meaningful support to survivors, and acknowledge the dedicated efforts of those working to prevent and respond to this issue.

Police Department Promotions and New Hires. The Police Department will introduce several new and recently promoted employees. These employees include Sergeant Steve Figueroa, Sergeant Carlos Flores, Lead Communications Officer Jaslyn Cedeno, Lead Communications Officer Shantelle Garcia, Communications Officer Tracy Montez, Communications Officer Brittany Kilmer, and Cadel Brenden Pi.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the regular meeting of October 7, 2024.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$492,536.76 dated 10/02/2024.

Recommendation: That the City Council approved the audited demands.

3. Professional Services Agreement with LSA Associates, INC. for Lutheran High School Residential Development Project California Environmental Quality Act Services The applicants, John Graham and Dave Little, of the Arroyo Seco Group, Inc., have agreed to the City's selection of LSA Associates, Inc. as the consultant to prepare the required environmental documents to meet the California Environmental Quality Act (CEQA). Staff is proposing the City enter into an agreement with LSA Associates, Inc. to prepare the necessary documents for a proposed project at the Lutheran High School located at 3960 Fruit Street. The applicant will be fully responsible for the costs of the agreement.

Recommendation: That the City Council approve the Professional Service Agreement with LSA Associates, Inc. to perform CEQA services related to the Lutheran High School residential development project.

4. City of La Verne Treasurer's Report for Quarter Ending September 30, 2024 The Treasurer's Report for Quarter ending September 30, 2024, is submitted for City Council to receive and file per City of La Verne Administrative Regulation Number 215, the Statement of Investment Policy, and the State of California's Government Code (GC) Section 53646.

Recommendation: That the City Council receive and file the Treasurer's Report for the quarter ending September 30, 2024.

5. Authorize Removal of Approximately 88 Trees Related to the B Street - Bonita to Foothill Pavement Project, Project Number ST2304 Based on an arborist evaluation, roadway impacts, and the City's goal to limit future liability, this action will authorize the removal of approximately 88 trees as part of the B Street - Bonita to Foothill Pavement Project ST2304.

Recommendation: That the City Council authorize the removal of approximately 88 trees related to the B Street - Bonita to Foothill Pavement Project, Project ST2304.

6. Adopt a Resolution Appropriating \$45,000 from Large Building CFD Fund and Award a Contract to FC & Sons Roofing, Inc. in the amount of \$192,495 for the Fire Station 2 Roof Project The roof at Fire Station 2 is failing due to age. The City Council is recommended to adopt a Resolution appropriating an additional \$45,000 from the Large Building CFD Fund reserve balance to the FY 2024-25 CIP Roofing Project (fully funding the project at \$200,000) and award a construction contract to FC & Sons Roofing Incorporated, the lowest responsible bidder, in the amount of \$192,495.

Recommendation: That the City Council:

1. Adopt a Resolution amending the Fiscal Year 2024-25 Adopted Budget in the amount of \$45,000 from the Large Building CFD Fund (Fund 252) to fund the Fire Station 2 Roof Project (Project No. CF2402);
2. Award a Public Works Construction contract to FC & Sons Roofing Incorporated, the lowest, most responsible bidder, in the amount of \$192,495 for the Fire Station 2 Roof Project, No. CF2402, and authorize the City Manager to execute applicable documents;

- and,
3. Authorize staff to issue change orders up to \$7,505, for a total possible construction contract of \$200,000.

PUBLIC HEARINGS

7. **Emergency Ordinance for Housing Element, Housing Program No. 25: Provide Adequate Sites for Lower Income Households on Non-vacant and Vacant Sites Previously Identified.** An Urgency Ordinance is requested to add a new Chapter 18.66 for ministerial approval of sites identified in the adopted and certified Housing Element related to sites previously identified in the City's 5th Cycle Housing Element, pursuant to Government Code section 65583.2(i). While the City is in full compliance with the Housing Element, this Urgency Ordinance finalizes the requirement to codify compliance with the Government Code section.

Recommendation: That the City Council adopt the Urgency Ordinance implementing the requirements of Housing Element Program Number 25, allowing by-right development on designated properties for projects that provide at least 20% affordable units, and directing staff to also process the Ordinance through the normal Ordinance process.

OTHER MATTERS

8. **Adoption of a Resolution Approving 2024 Engineering and Traffic Survey and Introduction of An Ordinance Setting Proposed Speed Limits** Local speed limits are established by findings of an engineering study pursuant to California Vehicle Code Division 11 Chapter 7. Such studies are conducted to ensure speed limits are reflective of current conditions and to support enforcement of speed law with radar or other electronic equipment as used by the La Verne Police Department. The only roadway that is proposed to receive a speed limit increase within this report is Wheeler Avenue from Arrow Highway to Puddingstone Drive, increasing from 30 MPH to the proposed 35 MPH. All other speed limits will remain unchanged.

Recommendation: That City Council:
 1. Adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, STATE OF CALIFORNIA, ADOPTING AN ENGINEERING AND TRAFFIC SURVEY JUSTIFYING THE SPEED LIMIT ON CITY STREETS," and
 2. Introduce by title only and waive further reading of an Ordinance titled, "An Ordinance of the City Council of the City of La Verne, STATE OF CALIFORNIA, RESCINDING ORDINANCE NO. 1066 AND SETTING LOCAL SPEED LIMITS," establishing local speed limits in accordance with the La Verne Municipal Code.
9. **Approval of a Memorandum of Understanding for a Workers' Compensation Alternative Dispute Resolution with the Police Officers' Association** The La Verne Police Officers' Association (POA) recently approached the City and requested consideration of a Workers' Compensation Alternative Dispute Resolution (ADR) for claims made by the City's sworn police personnel. ADR's provide an expeditious review, treatment, and dispute process for workers' compensation claims. The City has come to an agreement with the POA on an ADR process and a Memorandum of Understanding (MOUs) is the final step prior to implementation.

Recommendation: That the City Council:

1. Approve a Memorandum of Understanding between the City of La Verne and the La Verne Police Officers' Association; and
2. Authorize the City Manager to execute the Memorandum of Understanding with the La Verne Police Officers' Association.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

CLOSED SESSION

Litigation Significant exposure to litigation pursuant to Government Code § 54956.9(d)(1),
Claim of David Diaz.

ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED
FOR MONDAY, NOVEMBER 4, 2024, at 5:30 P.M.**

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Friday, October 25 - Senior Seminar Series, Community Center, 9:30 am

Friday, October 25 - Dance for Those with Intellectual and Developmental Disabilities, Community Center, 5:00 pm - 8:00 pm

Saturday, October 26 - 21st Annual Pumpkin Patch Classic Car Show, Heritage Park, 10:00 am - 3:00 pm

Sunday, October 27 - Heritage Harvest Pumpkin Patch Heritage Park, 10:00 am - 8:00 pm

Tuesday, October 29 - Youth & Family Action Committee, City Council Chamber, 5:00 pm

Thursday, October 31 - Old Town La Verne Trick or Treating, 2:00 pm -5:00 pm

Friday, November 1 - Senior Dinner Dance, Community Center, 4:00 pm - 7:00 pm

Monday, November 4 - Old Town La Verne Business Improvement District, Cafe Wang, 8:30 am - 9:30 am

Monday, November 4 - City Council Meeting, Council Chamber, 5:30 pm

Tuesday, November 5 - Development Review Committee, City Hall, 9:00 am -10:00 am

Wednesday, November 6 - Youth Sports Committee, City Hall, 6:00 pm

Friday, November 8 - Senior Seminar Series, Community Senter, 9:30 am

Posting Statement: A true and amended copy of this Agenda was posted on October 15, 2024, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.cityoflaverne.org.